

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## **MEETING AGENDA AND PACKET**

### **BOARD OF ALDERMEN**

**Regular Meeting**

**January 10, 2022**

**7:00 p.m.**

**Willard City Hall**

**224 W. Jackson**

#### **Mayor**

**Samuel Snider**

#### **Board Members**

**Donna Stewart**

**Sam Baird**

**Ryan Simmons**

**Larry Whitman-Mayor Pro-Tem**

**Landon Hall**

**Tyler Kelly**

**[www.cityofwillard.org](http://www.cityofwillard.org)**

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
January 10, 2022  
7:00 P.M.**

Posted January 5, 2022.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** January 10, 2022 at the Willard City Hall, 224 W. Jackson.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**

**3. Consent Agenda:**

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting December 13, 2021 and the Work Study December 27, 2021.
  - b. November 2021 Financial Summaries
  - c. November 2021 Financial Statements.
  - d. November/December 2021 Outstanding Invoices, Check and Draft Paid Invoices.
  - e. November 2021 Check Register.
  - f. November 2021 Utility Adjustment Report.
  - g. Department Head Reports.
  - h. Board Attendance Report.
  - i. Destruction Request for Prosecution Files.
- 4. Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for December 2021/January 2022.**
  - 5. Citizen Input.**
  - 6. Ordinance accepting contract with Show me Heroes. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote.**

7. **Discussion/Vote to purchase Impellers for D Lift Station from JCI.**
8. **Discussion/Vote to purchase a pump from JCI.**
9. **Discussion/Vote to purchase VFD's for 94 Lift Station from JCI.**
10. **Ordinance accepting the agreement with Enterprise for vehicle sales. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote.**
11. **Ordinance amending Section 705.050 Annual Primacy Fee. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote.**
12. **Discussion/Vote to accept the bid for Sports Team T-Shirts.**
13. **Discussion on refinancing current debt.**
14. **New Business.**
15. **Unfinished Business.**
16. **Recess Open Session.**
17. **Open Executive Session.**
18. **Close Executive Session.**
19. **Adjourn Meeting.**

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTIONS 610.021 # (1) LEGAL AND (2) REAL ESTATE.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe  
City Clerk



## Agenda Item# 3

### Consent Agenda:

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- f. November 2021 Utility Adjustment Report.
- g. Department Head Reports.
- h. Board Attendance Report.
- i. Destruction Request for Prosecution Files.

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
December 13, 2021  
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; and Police Officer, JD Landon.

City Attorney Ken Reynolds was present.

Citizens in attendance: Jim Vaughn and Karen Mabry.

**Call to Order.**

Mayor Snider called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the Roll Call. Alderman Kelly-(late), Alderman Simmons-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Hall-(late) and Mayor Snider-present.

**Agenda Amendments/Agenda Approval.**

Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Stewart, Whitman and Baird.

**Consent Agenda.**

Motion was made by Alderman Stewart and seconded by Alderman Simmons to approve the Consent Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Stewart, Whitman and Baird.

**Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for November/December 2021.**

Motion was made by Alderman Simmons and seconded by Alderman Baird to approve the current Outstanding Invoices, draft and Check Paid Invoices for November/December 2021. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Stewart, Whitman and Baird.

**Citizen Input.**

Karen Mabry, 822 Pershing, wanted to publicly acknowledge and commend Randy Brown and Abigail Brixey for all of their hard work. She stated she had some nuisance issues and they jumped right in and got it taken care of.

**Ordinance accepting the 2021 Final Amended Budget. (2<sup>nd</sup> Read) Discussion/Vote.**

City Administrator Brad Gray discussed the summary page and the ending balance for the year. Discussion was made on grant funding received.

The second read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Stewart to accept the 2021 Final Amended Budget. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Stewart, Whitman, Baird and Hall.

**Ordinance accepting the Proposed 2022 Budget for the City of Willard (2<sup>nd</sup> Read) Discussion/Vote.**

Mr. Gray discussed the Proposed 2022 Budget. Discussion was made on the Capital Improvements and Streets.

The second read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Baird to accept the Proposed 2022 Budget. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Stewart, Whitman, Baird and Hall.

**New Business.**

None.

**Unfinished Business.**

None.

**Recess.**

Motion was made by Alderman Baird and seconded by Alderman Whitman to Recess the Open Session at 7:45 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Stewart, Whitman, Baird and Hall.

**Open Executive Session.**

Motion was made by Alderman Kelly and seconded by Alderman Stewart to Open the Executive Session at 7:50 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Stewart, Whitman, Baird and Hall.

**Close Executive Session.**

Motion was made by Alderman Simmons and seconded by Alderman Kelly to Close the Executive Session at 8:28 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Stewart, Whitman, Baird and Hall.

**Adjourn.**

Motion was made by Alderman Simmons and seconded by Alderman Kelly to Adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Stewart, Whitman, Baird and Hall.

**The meeting was adjourned at 8:30 p.m.**

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Jennifer Rowe, City Clerk

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Samuel Snider, Mayor

**CITY OF WILLARD  
BOARD OF ALDERMEN  
WORK STUDY  
December 27, 2021  
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Police Officer, JD Landon; Police Chief, Tom McClain; Finance Director, Carolyn Halverson; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was not present.

Citizens in attendance: Jeff Chronister (Ollis, Akers & Arney) and Sabrina Bonnette (Show me Heroes).

**Call to Order.**

Mayor Snider called the meeting to order at 7:00 p.m.

**Roll Call.**

Alderman Kelly---, Alderman Simmons---, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Hall--- and Mayor Snider-present.

No Quorum so Meeting cannot be held. Changed to Work Study.

City Administrator Brad Gray discussed the Invoices, and items that needed signed before the end of the year. Jeff Chronister from Ollis, Akers & Arney gave the presentation on the Liability and Workers Comp Insurance and his recommendation. Sabrina Bonnette informed the Board what Show Me Heroes was, and how it would benefit the City with staff.

Mr. Gray then informed those present that items would be brought back at the next scheduled Board meeting, but those items needing completed before January 1<sup>st</sup>, 2022 would need to be signed off by the Mayor or himself due to not having a quorum.

**The Work Study was adjourned at 8:00 p.m.**

\_\_\_\_\_  
Jennifer Rowe, City Clerk

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Samuel Snider, Mayor

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM 3  
FINANCE DEPARTMENT**

**Financial Reports**

1. November 2021 Financial Summaries
2. November 2021 Financial Statements
3. November 2021 / December 2021 Outstanding Invoices, Checks, and Draft-paid Invoices
4. November 2021 Check Register
5. November 2021 Utility Adjustments Report



**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3B  
FINANCE DEPARTMENT**

**ACTION REQUIRED: INFORMATION ONLY**

**November 2021 Financial Summary Report**

## December 27, 2021 BOA MEETING

### ***NOVEMBER 2021 FINANCIAL SUMMARY REPORT***

#### **General Fund**

- ❖ All department revenues have increased slightly except for the Streets Department, which received more grant funds for Miller Road and Hunt Road sidewalk last year than this year. The total revenue for all General Fund departments has increased 44.10% (\$675,415.91) compared to 2020.
  - ◆ This year the ARPA grant includes \$568,228.17 which will be used for sewer and possibly other projects. This grant will be distributed for infrastructure capital improvements, but the final total use still has not been determined.
- ❖ Expense has decreased 28.99% (\$542,111.13) for all General Fund departments compared to last year.
  - ◆ Professional fees continue to be one of the areas with the largest increase this year with the additional engineering services which is a result of the increase of development in the City.
- ❖ Revenue should be at 92% of the budget and expenses should be less than 92% of the Budget. The City has grown an extremely good level of reserve funds over the past few years. Currently the General Fund has received 77% of the projected revenue excluding the ARPA funds. The fund expense is 66% of the expense budget. The General Fund will possibly need to supplement the Water and Sewer Fund with the increase in expenses that have been incurred lately. The total funds available as of November 30<sup>th</sup> for the General Fund is \$3,343,689.04. Some of the funds are assigned to specific departments.

#### **Water/Sewer Fund**

- ❖ Revenue has increased at 7.78% (\$207,965.21) for the Water and Sewer Fund compared to last year.
  - ◆ Water Sales increased 4.9% (\$47,951.75) compared to 2020. The addition development taking place this year increased Meter Installation revenue. The 5% rate increase in January will help increase revenue and help cover on-going maintenance and repairs that need to be addressed.
  - ◆ The total Sewer revenue increased 9.42% (\$160,013.46) compared to last year. Hook-up fees is the area with the highest increase. The increase in development in the housing market boosts revenue. The increase of rates will help in 2022 to cover some of the expenses that will be necessary in this coming year.
- ❖ Expenses for the Water and Sewer Department increased 37.15% (\$921,138.28) compared to last year.
  - ◆ The Force Main breaks continues to increase costs and is an issue that is yet to be resolved.
- ❖ Currently water revenue receipts are 52% and sewer receipts 57% of the projected 2021 Budget. The percent of revenue projected is at 92% or higher. The main difference is the reserve funds have not been transferred yet. The transfer has been delayed considering possible grant funds that could be used for projects. If you exclude the reserve fund transfers, the actual percentage of revenue received compared to revenue budget accounts is 88% for

the Water Department and 96% for the Sewer. Department. The expense for Water and Sewer should be less than 92% of projected costs. Multiple sewer line breaks on the Force Main have increased expenditures and will continue to do so until it has been repaired. The total funds available as of November 30<sup>th</sup> for the Water and Sewer Fund is \$2,954,654.47. Some of the funds are assigned to specific projects.

#### **Parks Fund**

- ❖ Revenue has increased 16.46% (\$135,594.35) compared to 2020.
  - ◆ Sales are improving after the shutdown last year and events and programs are coming back to a semi-normal status. Attendance is increasing and the Fitness Center has had several people sign up already.
- ❖ Expenses increased with the startup of programs this year. Expenses have increased 13.14% (\$102,679.71) compared to 2020.
  - ◆ All program expenses are higher compared to last year because many of the programs and facilities were closed.
- ❖ Park Department revenue received is 88% of the projected 2021 Budget. The expense is at 82% of the projected expenses. The Parks Department staff is working hard to increase revenue and get the fitness center up and running for a successful opening next year. The total funds available as of November 30<sup>th</sup> for the Parks Fund is \$183,023.40. Some of the funds are assigned to specific projects. The Parks Fund is short of the recommended amount for reserve funds to be held for an emergency backup amount. .

#### ***DEBT***

Long Term Debt and COP Debt balance as of December 27, 2021:

- ❖ Water/Sewer 2014 COP Current Balance: \$1,250,000.
  - The Water/Sewer COP installment of \$185,312.50 is due February 1, 2022. This includes interest of \$20,312.50 and a principal payment of \$165,000. The ending payment date is February 1, 2028. Current rate is 3.25%.
- ❖ Parks/Aquatic Center 2015 COP Current Balance: \$2,865,000.
  - The next Parks Department COP payment of \$250,728.13 is due June 1, 2022. This payment is for interest of \$45,728.13 and a principal payment of \$205,000. The ending payment date is June 1, 2032. Current rate is 3.00%.
- ❖ Water/Sewer COP 2018 Current Balance: \$3,433,250.30.
  - The next payment installment of \$164,650.00 is due April 15, 2022. This includes interest of \$59,650.00 and a principal payment of \$105,000.00. The ending payment date is April 15, 2043. Current rate is 5.00%.

#### ***SEWER PROJECT-2018 COP***

As of December 27, 2021, the City has received reimbursement of expenses in the amount of \$3,543,236.05 for the Sewer Project and the draw of funds is complete.

#### ***OTHER NEWS***

- The new water and sewer rates will go into effect January 1, 2022.

Submitted by Carolyn Halverson, Director of Finance

**Year to Date 2021**

General Fund	2021 Projected Revenues	Received As of November 2021	% Rec'd	2020 Budgeted Expenses	Expended As of November 2021	% Used	Cumulative Gains or (Losses) Per Fund
General City Administration and Public Safety Court	\$2,280,468.17	\$2,210,025.72	97%	\$261,030.14	\$238,191.99	87%	\$1,981,833.73
Law and Public Safety	\$199,300.00	\$188,102.92	94%	\$915,079.87	\$670,926.80	73%	(\$482,823.88)
Court	\$60,200.00	\$55,477.28	92%	\$80,797.74	\$67,828.39	84%	(\$12,361.11)
Streets	\$430,100.00	\$412,102.40	96%	\$615,186.44	\$238,796.54	39%	\$173,305.86
Planning and Development	\$10,000.00	\$9,861.23	97%	\$121,156.70	\$104,918.08	87%	(\$95,256.85)
Emergency Management	\$8,200.00	\$8,416.00	103%	\$17,632.00	\$17,124.07	97%	(\$8,708.07)
<b>Sub-Total</b>	<b>\$2,988,268.17</b>	<b>\$2,883,785.55</b>	<b>97%</b>	<b>\$2,010,882.89</b>	<b>\$1,377,785.87</b>	<b>68%</b>	<b>\$1,555,698.88</b>
<b>Water Fund</b>	<b>\$1,961,550.00</b>	<b>\$1,020,458.40</b>	<b>52%</b>	<b>\$1,961,117.60</b>	<b>\$825,525.70</b>	<b>42%</b>	<b>\$194,932.70</b>
<b>Sewer Fund</b>	<b>\$3,251,278.17</b>	<b>\$1,858,906.00</b>	<b>57%</b>	<b>\$3,251,197.73</b>	<b>\$2,574,858.30</b>	<b>79%</b>	<b>(\$715,952.30)</b>
<b>Sub-Total</b>	<b>\$5,212,828.17</b>	<b>\$2,879,364.40</b>	<b>55%</b>	<b>\$5,212,315.33</b>	<b>\$3,400,384.00</b>	<b>65%</b>	<b>(\$521,019.60)</b>
<b>Park Fund</b>	<b>\$1,093,045.34</b>	<b>\$959,485.73</b>	<b>88%</b>	<b>\$1,078,456.77</b>	<b>\$884,143.45</b>	<b>82%</b>	<b>\$75,342.28</b>
<b>Sub-Total</b>	<b>\$1,093,045.34</b>	<b>\$959,485.73</b>	<b>88%</b>	<b>\$1,078,456.77</b>	<b>\$884,143.45</b>	<b>82%</b>	<b>\$75,342.28</b>
<b>Totals</b>	<b>\$9,294,141.68</b>	<b>\$6,722,635.68</b>	<b>72%</b>	<b>\$8,301,654.99</b>	<b>\$5,612,313.32</b>	<b>68%</b>	<b>\$1,110,322.36</b>

Funds	Total Funds Available As of January 2021	Annual 25 % Recommended	Amount Above/Below Recommended 25 Percent	Cash Expense Average Per Month	Percent	Total Funds Available As of November 2021
General Fund	\$2,359,840.78	\$502,720.72	\$2,840,968.32	\$167,573.57	166%	\$3,343,688.04
Water & Sewer Fund	\$3,441,589.05	\$1,303,078.83	\$1,651,575.64	\$434,359.61	57%	\$2,954,654.47
Water	\$2,400,296.80	\$490,279.40	\$2,104,950.10	\$163,426.47	132%	\$2,595,229.50
Sewer	\$1,041,292.25	\$812,799.43	(\$453,374.46)	\$270,933.14	11%	\$359,424.97
Park Fund	\$100,376.08	\$269,614.19	(\$86,590.79)	\$89,871.40	17%	\$183,023.40
<b>Totals</b>	<b>\$5,901,805.91</b>	<b>\$2,075,413.75</b>	<b>\$4,405,953.16</b>	<b>\$691,804.58</b>		<b>\$8,481,368.91</b>

Assigned Funds	Water/Sewer	Parks	All Assigned Funds Total
General			
Judicial Education Fund	Customer Deposits	Parks Projects-Donations	\$1,461.85
Judicial Facility Fund	General Escrow	Youth Scholarships	\$2,327.53
Police Forfeiture Asset Funds	Developers Escrow	Customer Deposits	\$788.00
Street Projects		Customer in-House Credit	\$370.16
Grant Funds Assigned		Grant Funds Assigned	\$0.00
<b>Total Assigned Funds</b>	<b>\$844,916.18</b>	<b>\$268,567.99</b>	<b>\$4,947.54</b>

Transferred Funds Year to Date	Sewer Income/Expense	COP Total Debt
General to Parks	All Sewer Revenue	2014 W/S
General from Reserves	All Sewer Expense	2015 Parks
W/S from Reserves	Net Trash Profit Without Labor and supplies deducted	2018 Sewer
Parks from Reserves	Total Trash Net Profit/Loss	Total Debt
<b>Total Funds Transferred</b>	<b>\$75,000.00</b>	<b>\$7,548,250.30</b>

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3C  
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS  
PRESENTED**

**November 2021 Budget Financial Statements**



Table with columns: Account, Name, Balance. Sections include Assets, Liability, and Equity. Total Assets: 4,513,378.58. Total Liability: 83,619.99. Total Equity and Current Surplus (Deficit): 4,429,758.59. Total Liabilities, Equity and Current Surplus (Deficit): 4,513,378.58.

Balance Sheet

As Of 11/30/2021

Account	Name	Balance
<b>Fund: 20 - WATER AND SEWER FUND</b>		
<b>Assets</b>		
<u>20-01001</u>	CLAIM ON POOLED CASH - WATER AND S	2,954,654.47
<u>20-10000</u>	CASH IN BANK 4594	0.00
<u>20-10100</u>	CASH RESERVES 4595	0.00
<u>20-10200</u>	CASH RESERVES 4599	0.00
<u>20-11100</u>	PETTY CASH-WS	0.00
<u>20-15000</u>	ACCOUNTS RECEIVABLE-WS	214,796.83
<u>20-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	22,687.17
<u>20-15100</u>	DUE FROM GENERAL FUND	0.00
<u>20-15200</u>	DUE FROM RECREATION FUND	0.00
<u>20-16000</u>	PREPAID INSURANCE-WS	3,476.88
<u>20-18000</u>	LAND	273,272.75
<u>20-18050</u>	CONSTRUCTION IN PROGRESS	35,520.86
<u>20-18100</u>	EQUIPMENT	779,847.39
<u>20-18200</u>	WATER SYSTEM	4,541,212.33
<u>20-18300</u>	SEWER SYSTEM	8,911,500.44
<u>20-18400</u>	BUILDINGS-WSF	17,140.01
<u>20-18500</u>	ACCUMULATED DEPRECIATION-WS	-5,622,168.71
<u>20-19000</u>	COST OF ISSUANCE 2014	0.00
<u>20-19100</u>	2014 CERTIFICATE FUND	0.00
<u>20-19110</u>	2018 CERTIFICATE FUND	0.16
<u>20-19120</u>	2018 COP CONSTRUCTION FUND	134,122.67
<u>20-19200</u>	NET PENSION ASSET	0.00
<u>20-19300</u>	DEFERRED PENSION OUTFLOWS	91,386.00
	<b>Total Assets:</b>	<b>12,357,449.25</b>
		<b><u>12,357,449.25</u></b>
<b>Liability</b>		
<u>20-20000</u>	AP PENDING (DUE TO POOLED CASH) - W	21,199.50
<u>20-20010</u>	ACCOUNTS PAYABLE - WS	79,759.53
<u>20-20100</u>	RETURNED CHECKSWS	180.00
<u>20-20500</u>	ALLOWANCE FOR BAD DEBT-WS	1,045.41
<u>20-21500</u>	WAGES PAYABLE	9,009.64
<u>20-21600</u>	COMPENSATED ABSENCES	10,102.76
<u>20-22000</u>	FICA WITHHOLDING	0.00
<u>20-22100</u>	FEDERAL WITHHOLDING	0.00
<u>20-22200</u>	MISSOURI WITHHOLDING	2,390.95
<u>20-23100</u>	LAGERS PAYABLE	-3,448.75
<u>20-23200</u>	GROUP INSURANCE PAYABLE	-4,931.91
<u>20-23300</u>	GARNISHMENTS PAYABLE	0.00
<u>20-25000</u>	DUE TO GENERAL FUND	0.00
<u>20-25500</u>	DUE TO RECREATION FUND	0.00
<u>20-25600</u>	SALES TAX PAYABLE	3,697.33
<u>20-25700</u>	MO PRIMACY TAX	1,672.21
<u>20-25750</u>	WATER POLLUTION SERVICE CONNECTIO	2,560.83
<u>20-25800</u>	CUSTOMER DEPOSITS-WS	275,276.36
<u>20-26000</u>	INTEREST PAYABLE	39,742.70
<u>20-26500</u>	2014 COP PAYABLE	1,405,000.00
<u>20-27000</u>	2018 COP Payable	3,505,000.00
<u>20-28000</u>	NET PENSION LIABILITY	28,431.00
<u>20-28200</u>	DEFERRED PENSION INFLOWS	26,636.00
	<b>Total Liability:</b>	<b>5,403,323.56</b>
<b>Equity</b>		
<u>20-30000</u>	RETAINED EARNINGS	7,475,145.29
	<b>Total Beginning Equity:</b>	<b>7,475,145.29</b>

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**Balance Sheet**

**As Of 11/30/2021**

<b>Account</b>	<b>Name</b>	<b>Balance</b>
Total Revenue		2,879,364.40
Total Expense		3,400,384.00
Revenues Over/Under Expenses		<u>-521,019.60</u>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>6,954,125.69</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>12,357,449.25</u></b>



**Balance Sheet**

**As Of 11/30/2021**

Account	Name	Balance
<b>Fund: 30 - PARKS FUND</b>		
<b>Assets</b>		
<u>30-01001</u>	CLAIM ON POOLED CASH - PARKS FUND	183,023.40
<u>30-10000</u>	CASH IN BANK - 4596	0.00
<u>30-10100</u>	CASH RESERVES - 4597	0.00
<u>30-11100</u>	PETTY CASH-PKS	240.00
<u>30-12000</u>	CASH PARK- PROJECTS	1,461.85
<u>30-12100</u>	CASH YOUTH SCHOLARSHIP	2,327.53
<u>30-12200</u>	CASH - TICKET RESERVE	0.00
<u>30-12300</u>	2008 RESERVE FUND RESTRICTED	0.00
<u>30-12400</u>	PROJECT FUND	0.33
<u>30-15000</u>	ACCOUNTS RECEIVABLE-PKS	62.50
<u>30-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00
<u>30-15100</u>	DUE FROM GENERAL FUND	0.00
<u>30-15200</u>	DUE FROM WATER/SEWER FUND	0.00
<u>30-15300</u>	SALES TAXES RECEIVABLE	37,834.93
<u>30-15400</u>	AD-VALOREM TAXES RECEIVABLE	64,689.39
<u>30-16000</u>	PREPAID INSURANCE-PKS	1,284.48
	<b>Total Assets:</b>	<b>290,924.41</b>
		<b><u>290,924.41</u></b>
<b>Liability</b>		
<u>30-20000</u>	AP PENDING (DUE TO POOLED CASH) - PK	5,247.73
<u>30-20010</u>	ACCOUNTS PAYABLE - PKS	2,157.44
<u>30-20100</u>	RETURNED CHECKS-PKS	0.00
<u>30-20500</u>	ALLOWANCE FOR BAD DEBT-PKS	0.00
<u>30-21500</u>	WAGES PAYABLE	2,168.63
<u>30-22000</u>	FICA WITHHOLDING	0.00
<u>30-22100</u>	FEDERAL WITHHOLDING	0.00
<u>30-22200</u>	MISSOURI WITHHOLDING	992.45
<u>30-23100</u>	LAGERS PAYABLE	-833.87
<u>30-23200</u>	GROUP INSURANCE PAYABLE	71.87
<u>30-23300</u>	GARNISHMENTS PAYABLE	594.00
<u>30-25000</u>	DUE TO GENERAL FUND	0.00
<u>30-25550</u>	DUE TO WATER/SEWER FUND	0.00
<u>30-25800</u>	CUSTOMER DEPOSITSPKS	788.00
<u>30-25850</u>	CUSTOMER IN-HOUSE CREDIT	370.16
<u>30-25900</u>	MID-MISSOURI BANK	0.00
	<b>Total Liability:</b>	<b>11,556.41</b>
<b>Equity</b>		
<u>30-30000</u>	FUND BALANCE	204,025.72
	<b>Total Beginning Equity:</b>	<b>204,025.72</b>
<b>Total Revenue</b>		959,485.73
<b>Total Expense</b>		884,143.45
<b>Revenues Over/Under Expenses</b>		<b>75,342.28</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>279,368.00</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>290,924.41</u></b>

**Balance Sheet**

**As Of 11/30/2021**

Account	Name	Balance	
<b>Fund: 99 - POOLED CASH</b>			
<b>Assets</b>			
<u>99-01000</u>	POOLED CASH - GENERAL	6,475,974.54	
<u>99-01100</u>	POOLED CASH - JIS COURT	5,392.37	
<u>99-01200</u>	POOLED CASH - MID MISSOURI CD	0.00	
<u>99-01300</u>	POOLED CASH - FREEDOM BANK CD 5654	0.00	
<u>99-01400</u>	POOLED CASH - FREEDOM BANK CD 4603	0.00	
<u>99-17000</u>	DUE FROM OTHER FUNDS	33,472.95	
	<b>Total Assets:</b>	<u>6,514,839.86</u>	<u>6,514,839.86</u>
<b>Liability</b>			
<u>99-20000</u>	ACCOUNTS PAYABLE CONTROL	33,472.95	
<u>99-21500</u>	WAGES PAYABLE	0.00	
<u>99-27000</u>	DUE TO OTHER FUNDS	6,481,366.91	
	<b>Total Liability:</b>	<u>6,514,839.86</u>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>0.00</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<u>6,514,839.86</u>

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# Income Statement

## Account Summary

For Fiscal: 2021 Period Ending: 11/30/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 10 - GENERAL FUND</b>						
<b>Revenue</b>						
<b>Department: 100 - General Government</b>						
<u>10-100-40800</u>	MISCELLANEOUS INCOME-GCG	3,500.00	2,000.00	102.00	1,411.84	588.16
<u>10-100-40850</u>	CONVENIENCE FEE-GCG	3,000.00	3,000.00	211.15	1,004.82	1,995.18
<u>10-100-40980</u>	VETERAN'S MEMORIAL	180.00	240.00	120.00	360.00	-120.00
<u>10-100-41000</u>	FRANCHISE CABLE TV	16,500.00	18,000.00	0.00	17,224.80	775.20
<u>10-100-41100</u>	FRANCHISE ELECTRIC	275,000.00	275,000.00	20,537.59	255,434.69	19,565.31
<u>10-100-41200</u>	FRANCHISE GAS	42,000.00	52,000.00	1,673.75	50,586.95	1,413.05
<u>10-100-41300</u>	FRANCHISE MOBILE PHONE LEASE	93,000.00	96,000.00	1,171.28	91,479.51	4,520.49
<u>10-100-42000</u>	GRANT REVENUES-GCG	100.00	568,228.17	0.00	568,228.17	0.00
<u>10-100-43000</u>	INTEREST INCOME-GCG	2,500.00	1,500.00	220.11	1,620.87	-120.87
<u>10-100-44100</u>	MERCHANTS LICENSES	5,500.00	5,500.00	25.00	5,225.00	275.00
<u>10-100-44110</u>	BUILDING PERMITS	55,000.00	55,000.00	6,555.05	54,448.95	551.05
<u>10-100-45300</u>	TAX REAL ESTATE-GCG	198,990.00	214,000.00	205.64	211,618.68	2,381.32
<u>10-100-45400</u>	TAX SALES & USE REVENUES-GCG	620,000.00	700,000.00	43,510.97	679,150.21	20,849.79
<u>10-100-45500</u>	TAX SALES CAP IMP-GCG	265,000.00	290,000.00	16,702.24	272,231.23	17,768.77
<b>Department: 100 - General Government Total:</b>		<b>1,580,270.00</b>	<b>2,280,468.17</b>	<b>91,034.78</b>	<b>2,210,025.72</b>	<b>70,442.45</b>
<b>Department: 200 - Law</b>						
<u>10-200-40800</u>	MISC INCOME - LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-42000</u>	GRANT REVENUES-LAW	52,385.00	92,500.00	508.50	88,469.35	4,030.65
<u>10-200-44520</u>	LAW OTHER INCOME-LAW	1,501.50	8,500.00	143.62	8,033.68	466.32
<u>10-200-45100</u>	LAW ENFORCEMENT SALES TAX	90,000.00	98,000.00	8,841.63	91,599.89	6,400.11
<u>10-200-45600</u>	TAX STATE LET ACCOUNT	100.00	100.00	0.00	0.00	100.00
<b>Department: 200 - Law Total:</b>		<b>144,186.50</b>	<b>199,300.00</b>	<b>9,493.75</b>	<b>188,102.92</b>	<b>11,197.08</b>
<b>Department: 250 - Court</b>						
<u>10-250-40800</u>	MISCELLANEOUS INCOME-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-44500</u>	TRAFFIC FINES-COURT	40,000.00	50,000.00	5,892.56	46,900.28	3,099.72
<u>10-250-44510</u>	OTHER FINES-COURT	10,000.00	10,000.00	511.00	8,575.00	1,425.00
<u>10-250-44520</u>	COURT INCOME OTHER-COURT	100.00	100.00	0.00	2.00	98.00
<b>Department: 250 - Court Total:</b>		<b>50,200.00</b>	<b>60,200.00</b>	<b>6,403.56</b>	<b>55,477.28</b>	<b>4,722.72</b>
<b>Department: 300 - Streets</b>						
<u>10-300-40800</u>	MISCELLANEOUS INCOME-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-42000</u>	GRANT REVENUES-STREETS	100,000.00	193,000.00	0.00	168,070.29	24,929.71
<u>10-300-45410</u>	TAX MOTOR VEHICLE	200,000.00	200,000.00	18,816.02	206,975.23	-6,975.23
<u>10-300-45450</u>	TAX COUNTY ROAD & BRIDGE	36,057.00	37,000.00	0.00	37,056.88	-56.88
<b>Department: 300 - Streets Total:</b>		<b>336,157.00</b>	<b>430,100.00</b>	<b>18,816.02</b>	<b>412,102.40</b>	<b>17,997.60</b>
<b>Department: 400 - Planning &amp; Development</b>						
<u>10-400-40930</u>	PLANNING AND ZONING	6,000.00	10,000.00	250.00	9,661.23	338.77
<b>Department: 400 - Planning &amp; Development Total:</b>		<b>6,000.00</b>	<b>10,000.00</b>	<b>250.00</b>	<b>9,661.23</b>	<b>338.77</b>
<b>Department: 500 - Emergency Management</b>						
<u>10-500-42000</u>	GRANT REVENUES-EM	8,200.00	8,200.00	2,104.00	8,416.00	-216.00
<b>Department: 500 - Emergency Management Total:</b>		<b>8,200.00</b>	<b>8,200.00</b>	<b>2,104.00</b>	<b>8,416.00</b>	<b>-216.00</b>
<b>Revenue Total:</b>		<b>2,125,013.50</b>	<b>2,988,268.17</b>	<b>128,102.11</b>	<b>2,883,785.55</b>	<b>104,482.62</b>
<b>Expense</b>						
<b>Department: 100 - General Government</b>						
<u>10-100-50130</u>	SUPPLIES-GCG	1,000.00	1,000.00	52.87	688.67	311.33
<u>10-100-50310</u>	VETERAN'S MEMORIAL EXPENSES-GCG	300.00	350.00	0.00	335.67	14.33
<u>10-100-50500</u>	BUILDING MAINTENANCE-GCG	500.00	300.00	313.47	316.45	-16.45
<u>10-100-50550</u>	CUSTODIAL SUPPLIES-GCG	500.00	600.00	31.33	516.28	83.72
<u>10-100-50600</u>	MISCELLANEOUS EXPENSE-GCG	200.00	200.00	127.34	127.34	72.66

Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-100-50700</u>	OFFICE SUPPLIES-GCG	7,500.00	7,500.00	261.17	5,448.19	2,051.81
<u>10-100-50750</u>	POSTAGE-GCG	1,500.00	1,500.00	12.79	1,227.73	272.27
<u>10-100-51000</u>	REPAIRS AND MAINTENANCE-GCG	100.00	100.00	0.00	60.02	39.98
<u>10-100-52000</u>	SUPPLIES SMALL EQUIPMENT-GCG	250.00	1,000.00	0.00	199.98	800.02
<u>10-100-55200</u>	ADVERTISING-GCG	800.00	800.00	92.50	598.72	201.28
<u>10-100-55400</u>	AUDIT EXPENSE-GCG	3,200.00	3,550.00	0.00	3,550.00	0.00
<u>10-100-55500</u>	BANK/CREDIT CARD FEES-GEN	1,000.00	500.00	48.77	453.42	46.58
<u>10-100-55600</u>	CONTRACT LABOR-GCG	100.00	100.00	14.45	40.45	59.55
<u>10-100-55800</u>	DUES AND SUBSCRIPTIONS-GCG	3,000.00	3,000.00	0.00	2,444.15	555.85
<u>10-100-55850</u>	EQUIPMENT RENTAL-GEN	400.00	475.00	73.12	402.62	72.38
<u>10-100-55900</u>	ELECTION EXPENSE-GCG	6,100.00	5,000.00	0.00	4,916.00	84.00
<u>10-100-56000</u>	INSURANCE-GCG	4,779.45	4,779.45	295.58	4,483.88	295.57
<u>10-100-56200</u>	LEGAL-GCG	15,000.00	12,000.00	1,538.88	9,248.29	2,751.71
<u>10-100-56400</u>	PROFESSIONAL-GCG	5,000.00	5,000.00	1,260.00	3,829.21	1,170.79
<u>10-100-56450</u>	CONTRACT SERVICES/SECURITY-GCG	400.00	400.00	0.00	396.00	4.00
<u>10-100-56500</u>	SAFETY PROGRAM-GCG	100.00	100.00	0.00	94.75	5.25
<u>10-100-56890</u>	TRAVEL EXPENSE-ELECTED OFFICIAL	500.00	500.00	0.00	0.00	500.00
<u>10-100-56900</u>	TRAVEL EXPENSE-GCG	1,000.00	1,000.00	0.00	606.30	393.70
<u>10-100-56910</u>	TRAVEL EXPENSE-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-56940</u>	TRAINING & EDUCATION-ELECTED OFFICIAL	500.00	500.00	0.00	0.00	500.00
<u>10-100-56950</u>	TRAINING & EDUCATION-GEN	500.00	500.00	0.00	255.00	245.00
<u>10-100-56960</u>	TRAINING & EDUCATION-FINANCE	1,200.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-GCG	10,500.00	10,500.00	118.35	8,343.68	2,156.32
<u>10-100-61000</u>	TELEPHONE-GCG	3,100.00	3,100.00	360.34	3,055.03	44.97
<u>10-100-61050</u>	INTERNET-GCG	4,200.00	4,700.00	401.95	4,064.21	635.79
<u>10-100-62000</u>	UTILITIES ELECTRIC-GCG	7,000.00	7,000.00	352.87	4,526.92	2,473.08
<u>10-100-62100</u>	UTILITIES GAS-GCG	1,500.00	1,500.00	53.19	1,243.22	256.78
<u>10-100-62300</u>	UTILITIES OTHER-GCG	640.00	685.00	56.64	623.04	61.96
<u>10-100-70000</u>	VEHICLE EXPENSES FUEL-GCG	0.00	200.00	0.00	0.00	200.00
<u>10-100-71000</u>	VEHICLE REPAIR & MAINT-GCG	0.00	100.00	0.00	0.00	100.00
<u>10-100-75000</u>	VEHICLE LEASE-GENERAL	0.00	1,150.00	221.27	440.39	709.61
<u>10-100-90000</u>	SALARIES-GCG	60,467.44	67,615.43	5,715.99	55,379.98	12,235.45
<u>10-100-90500</u>	SALARIES OVERTIME-GCG	500.00	600.00	9.20	122.09	477.91
<u>10-100-91000</u>	SALARIES-ELECTED OFFICIALS	5,400.00	5,400.00	415.38	4,776.87	623.13
<u>10-100-91500</u>	PAYROLL TAXES-GCG	5,309.40	5,889.23	455.07	5,988.37	-99.14
<u>10-100-92000</u>	RETIREMENT-GCG	4,141.68	5,000.00	384.12	3,816.13	1,183.87
<u>10-100-93000</u>	GROUP INSURANCE-GCG	10,116.02	10,116.02	1,204.65	10,879.69	-763.67
<u>10-100-95100</u>	CAPITAL ASSET EXP-GCG	5,000.00	0.00	0.00	0.00	0.00
<u>10-100-95500</u>	CAPITAL ASSET EXP EQUIPMENT-GCG	17,700.00	9,720.00	0.00	9,693.25	26.75
<u>10-100-97380</u>	TRANSFER TO PARKS-GCG	220,000.00	75,000.00	0.00	75,000.00	0.00
<b>Department: 100 - General Government Total:</b>		<b>412,003.99</b>	<b>261,030.13</b>	<b>13,871.29</b>	<b>228,191.99</b>	<b>32,838.14</b>
<b>Department: 200 - Law</b>						
<u>10-200-50130</u>	SUPPLIES-LAW	2,400.00	2,000.00	161.95	1,464.22	535.78
<u>10-200-50300</u>	DARE-LAW	1,250.00	1,700.00	57.00	1,699.20	0.80
<u>10-200-50500</u>	BUILDING MAINTENANCE-LAW	1,000.00	1,000.00	25.74	514.53	485.47
<u>10-200-50550</u>	CUSTODIAL SUPPLIES-LAW	500.00	700.00	16.86	484.29	215.71
<u>10-200-50600</u>	MISCELLANEOUS EXPENSE-LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-50700</u>	OFFICE SUPPLIES-LAW	1,000.00	1,400.00	85.94	1,223.23	176.77
<u>10-200-50750</u>	POSTAGE-LAW	250.00	250.00	0.00	154.62	95.38
<u>10-200-51000</u>	REPAIRS & MAINTENANCE-LAW	500.00	500.00	18.35	368.35	131.65
<u>10-200-52000</u>	SUPPLIES SMALL EQUIPMENT-LAW	10,000.00	10,000.00	159.80	7,374.60	2,625.40
<u>10-200-55200</u>	ADVERTISING-LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-55500</u>	BANK/CREDIT CARD FEES-LAW	50.00	50.00	0.00	0.00	50.00
<u>10-200-55600</u>	CONTRACT LABOR-LAW	300.00	300.00	28.89	132.89	167.11
<u>10-200-55800</u>	DUES AND SUBSCRIPTIONS-LAW	550.00	550.00	0.00	410.00	140.00
<u>10-200-55850</u>	EQUIPMENT RENTAL-LAW	900.00	930.00	121.84	804.64	125.36
<u>10-200-56000</u>	INSURANCE-LAW	38,403.30	38,403.30	3,400.83	35,002.48	3,400.82
<u>10-200-56200</u>	LEGAL-LAW	1,000.00	1,000.00	0.00	479.50	520.50
<u>10-200-56400</u>	PROFESSIONAL-LAW	38,000.00	38,000.00	1,052.76	17,151.25	20,848.75

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-200-56450</u>	CONTRACT SERVICES/SECURITY-LAW	100.00	100.00	0.00	0.00	100.00
<u>10-200-56500</u>	SAFETY PROGRAM-LAW	250.00	250.00	0.00	143.70	106.30
<u>10-200-56900</u>	TRAVEL EXPENSE-LAW	1,500.00	500.00	0.00	248.43	251.57
<u>10-200-56950</u>	TRAINING & EDUCATION-LAW	14,000.00	14,000.00	0.00	13,341.96	658.04
<u>10-200-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-LAW	10,000.00	11,000.00	329.39	6,150.38	4,849.62
<u>10-200-61000</u>	TELEPHONE-LAW	5,760.00	5,650.00	561.15	4,965.50	684.50
<u>10-200-61050</u>	INTERNET-LAW	4,200.00	4,700.00	401.95	4,064.22	635.78
<u>10-200-62000</u>	UTILITIES ELECTRIC-LAW	5,000.00	5,000.00	308.44	3,504.43	1,495.57
<u>10-200-62100</u>	UTILITIES GAS-LAW	2,800.00	2,800.00	255.28	1,910.14	889.86
<u>10-200-62300</u>	UTILITIES OTHER-LAW	500.00	500.00	38.08	418.88	81.12
<u>10-200-70000</u>	VEHICLE EXPENSES FUEL-LAW	18,000.00	18,000.00	1,556.64	15,597.50	2,402.50
<u>10-200-71000</u>	VEHICLE REPAIR & MAINT-LAW	15,000.00	12,000.00	0.00	5,229.43	6,770.57
<u>10-200-71100</u>	EQUIPMENT REPAIR & MAINT-LAW	500.00	500.00	97.95	479.73	20.27
<u>10-200-75000</u>	VEHICLE LEASE-LAW	0.00	3,885.00	1,092.25	3,441.22	443.78
<u>10-200-90000</u>	SALARIES-LAW	472,349.90	517,336.33	32,210.82	380,538.38	136,797.95
<u>10-200-90500</u>	SALARIES OVERTIME-LAW	3,000.00	3,000.00	420.51	1,842.76	1,157.24
<u>10-200-91500</u>	PAYROLL TAXES-LAW	38,027.99	41,626.91	2,330.63	27,167.80	14,459.11
<u>10-200-92000</u>	RETIREMENT-LAW	33,204.49	33,204.49	1,997.81	23,416.78	9,787.71
<u>10-200-92500</u>	UNIFORMS-LAW	8,100.00	8,000.00	0.00	3,723.36	4,276.64
<u>10-200-93000</u>	GROUP INSURANCE-LAW	73,103.31	76,983.84	4,427.19	58,134.68	18,849.16
<u>10-200-95100</u>	CAPITAL ASSET EXP-LAW	16,000.00	18,000.00	0.00	17,146.00	854.00
<u>10-200-95500</u>	CAPITAL ASSET EXP EQUIPMENT-LAW	40,900.00	40,860.00	0.00	32,197.72	8,662.28
<b>Department: 200 - Law Total:</b>		<b>858,798.99</b>	<b>915,079.87</b>	<b>51,158.05</b>	<b>670,926.80</b>	<b>244,153.07</b>
<b>Department: 250 - Court</b>						
<u>10-250-50130</u>	SUPPLIES-COURT	500.00	200.00	11.43	90.39	109.61
<u>10-250-50500</u>	BUILDING MAINTENANCE-COURT	100.50	100.50	0.00	3.00	97.50
<u>10-250-50550</u>	CUSTODIAL SUPPLIES	100.00	100.00	8.55	29.12	70.88
<u>10-250-50600</u>	MISCELLANEOUS EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50700</u>	OFFICE SUPPLIES-COURT	1,000.00	1,000.00	89.07	489.82	510.18
<u>10-250-50750</u>	POSTAGE-COURT	500.00	500.00	0.00	303.54	196.46
<u>10-250-51000</u>	REPAIRS & MAINTENANCE-COURT	100.00	100.00	0.00	60.02	39.98
<u>10-250-52000</u>	SUPPLIES SMALL TOOLS-COURT	100.00	150.00	0.00	108.59	41.41
<u>10-250-55200</u>	ADVERTISING EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55500</u>	BANK/CREDIT CARD FEES-COURT	300.00	300.00	32.51	302.26	-2.26
<u>10-250-55800</u>	DUES & SUBSCRIPTIONS-COURT	100.00	100.00	0.00	60.00	40.00
<u>10-250-55850</u>	EQUIPMENT RENTAL-COURT	100.00	100.00	12.18	67.16	32.84
<u>10-250-56000</u>	INSURANCE-COURT	2,683.20	2,683.20	161.68	2,521.53	161.67
<u>10-250-56200</u>	LEGAL-COURT	100.00	100.00	28.00	70.00	30.00
<u>10-250-56400</u>	PROFESSIONAL-COURT	17,000.00	15,000.00	883.56	11,398.40	3,601.60
<u>10-250-56450</u>	CONTRACT SERVICE/SECURITY-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56910</u>	TRAVEL COURT	500.00	500.00	0.00	453.93	46.07
<u>10-250-56960</u>	TRAINING COURT	500.00	500.00	0.00	219.60	280.40
<u>10-250-57400</u>	EQUIP/SOFTWARE CONTRACTS-COURT	1,060.00	1,280.00	14.73	1,206.90	73.10
<u>10-250-61000</u>	TELEPHONE-COURT	1,700.00	1,500.00	192.82	1,471.33	28.67
<u>10-250-61050</u>	INTERNET-COURT	3,000.00	3,400.00	286.90	2,900.85	499.15
<u>10-250-62000</u>	UTILITIES-ELECTRIC-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-80000</u>	COURT AUTOMATION-COURT	3,500.00	3,500.00	248.82	2,802.54	697.46
<u>10-250-81000</u>	CVC FEES	3,500.00	3,500.00	253.44	2,854.58	645.42
<u>10-250-81100</u>	POST FUND-COURT	500.00	500.00	71.10	436.90	63.10
<u>10-250-82000</u>	SHERIFF'S RETIREMENT FUND-COURT	1,500.00	1,200.00	9.00	846.00	354.00
<u>10-250-90000</u>	SALARIES-COURT	36,547.09	32,365.00	1,806.71	28,363.61	4,001.39
<u>10-250-90500</u>	SALARIES OVERTIME-COURT	100.00	100.00	0.00	24.47	75.53
<u>10-250-91500</u>	PAYROLL TAXES-COURT	2,931.77	2,597.20	135.61	2,129.78	467.42
<u>10-250-92000</u>	RETIREMENT-COURT	2,486.92	2,486.92	115.49	1,849.85	637.07
<u>10-250-93000</u>	GROUP INSURANCE-COURT	5,134.92	5,134.92	537.81	5,386.99	-252.07
<u>10-250-95500</u>	CAPITAL ASSET EQUIPMENT-COURT	1,700.00	1,400.00	0.00	1,377.23	22.77
<b>Department: 250 - Court Total:</b>		<b>87,744.40</b>	<b>80,797.74</b>	<b>4,899.41</b>	<b>67,828.39</b>	<b>12,969.35</b>
<b>Department: 300 - Streets</b>						
<u>10-300-50130</u>	SUPPLIES-STREETS	26,000.00	26,000.00	3,719.59	17,212.43	8,787.57

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-300-50500</u>	BUILDING MAINTENANCE-STREETS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>10-300-50550</u>	CUSTODIAL SUPPLIES-STREETS	100.00	100.00	0.00	51.69	48.31
<u>10-300-50600</u>	MISCELLANEOUS EXPENSE-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-50700</u>	OFFICE SUPPLIES-STREETS	100.00	100.00	0.00	36.07	63.93
<u>10-300-50750</u>	POSTAGE-ST	50.00	50.00	0.00	2.27	47.73
<u>10-300-51000</u>	REPAIRS AND MAINTENANCE-STREETS	15,000.00	15,000.00	1,389.58	13,258.13	1,741.87
<u>10-300-52000</u>	SUPPLIES SMALL EQUIPMENT-STREETS	1,000.00	3,000.00	233.78	692.42	2,307.58
<u>10-300-55200</u>	ADVERTISING-ST	250.00	600.00	0.00	552.14	47.86
<u>10-300-55600</u>	CONTRACT LABOR-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-55800</u>	DUES AND SUBSCRIPTIONS-STREETS	2,700.00	2,700.00	0.00	2,647.04	52.96
<u>10-300-55850</u>	EQUIPMENT RENTAL-STREETS	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>10-300-56000</u>	INSURANCE-STREETS	12,158.25	12,158.25	1,083.55	11,074.71	1,083.54
<u>10-300-56200</u>	LEGAL EXPENSE-ST	2,000.00	1,000.00	0.00	235.20	764.80
<u>10-300-56400</u>	PROFESSIONAL-STREETS	1,100.00	23,000.00	3,020.33	19,857.23	3,142.77
<u>10-300-56500</u>	SAFETY PROGRAM-STREETS	500.00	500.00	0.00	0.00	500.00
<u>10-300-56900</u>	TRAVEL EXPENSE-STREETS	300.00	300.00	228.64	228.64	71.36
<u>10-300-56950</u>	TRAINING & EDUCATION-ST	100.00	100.00	0.00	0.00	100.00
<u>10-300-61000</u>	TELEPHONE-STREETS	1,750.00	1,900.00	235.48	1,944.94	-44.94
<u>10-300-61050</u>	INTERNET-STREETS	3,000.00	3,470.00	296.51	2,998.09	471.91
<u>10-300-61110</u>	STREET LIGHTS STREETS	60,000.00	60,000.00	4,908.49	53,375.09	6,624.91
<u>10-300-62000</u>	UTILITIES ELECTRIC-STREETS	3,000.00	3,000.00	185.12	2,362.77	637.23
<u>10-300-62100</u>	UTILITIES GAS-STREETS	300.00	300.00	0.00	0.00	300.00
<u>10-300-70000</u>	VEHICLE EXPENSE FUEL-STREETS	3,200.00	3,200.00	278.06	2,559.91	640.09
<u>10-300-70100</u>	EQUIPMENT FUEL-STREETS	1,000.00	1,000.00	178.05	838.80	161.20
<u>10-300-71000</u>	VEHICLE REPAIR & MAINT-STREETS	2,000.00	1,000.00	124.27	705.41	294.59
<u>10-300-71100</u>	EQUIPMENT REPAIR & MAINT-STREETS	2,000.00	2,000.00	1,214.66	2,254.10	-254.10
<u>10-300-75000</u>	VEHICLE LEASE-STREETS	0.00	2,900.00	386.98	386.98	2,513.02
<u>10-300-90000</u>	SALARIES-STREETS	62,452.73	64,579.95	3,033.35	44,710.07	19,869.88
<u>10-300-90500</u>	SALARIES OVERTIME-STREETS	2,000.00	2,000.00	0.00	1,101.38	898.62
<u>10-300-91500</u>	PAYROLL TAXES-STREETS	5,156.22	5,326.40	229.08	3,456.25	1,870.15
<u>10-300-92000</u>	RETIREMENT-STREETS	4,221.14	4,221.14	171.83	3,149.82	1,071.32
<u>10-300-92500</u>	UNIFORMS-STREETS	450.00	450.00	0.00	0.00	450.00
<u>10-300-93000</u>	GROUP INSURANCE-STREETS	12,205.04	10,030.70	634.41	12,403.10	-2,372.40
<u>10-300-95100</u>	CAPITAL ASSET EXP-STREETS	150,000.00	360,000.00	0.00	40,701.86	319,298.14
<b>Department: 300 - Streets Total:</b>		<b>379,293.38</b>	<b>615,186.44</b>	<b>21,551.76</b>	<b>238,796.54</b>	<b>376,389.90</b>
<b>Department: 400 - Planning &amp; Development</b>						
<u>10-400-50130</u>	SUPPLIES-P&D	200.00	200.00	11.43	62.55	137.45
<u>10-400-50600</u>	MISCELLANEOUS EXPENSE-P&D	100.00	100.00	0.00	0.00	100.00
<u>10-400-50700</u>	OFFICE SUPPLIES-P&D	300.00	300.00	0.00	185.13	114.87
<u>10-400-50750</u>	POSTAGE-P&D	100.00	100.00	0.00	92.37	7.63
<u>10-400-51000</u>	REPAIRS & MAINTENANCE-P&D	100.00	100.00	0.00	60.03	39.97
<u>10-400-52000</u>	SUPPLIES-SMALL EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<u>10-400-55200</u>	ADVERTISING-P&D	500.00	500.00	0.00	405.36	94.64
<u>10-400-55800</u>	DUES AND SUBSCRIPTIONS-P&D	250.00	250.00	0.00	185.00	65.00
<u>10-400-55850</u>	EQUIPMENT RENTAL-P&D	100.00	100.00	-27.98	27.00	73.00
<u>10-400-56000</u>	INSURANCE-P&D	4,284.74	4,284.74	381.86	3,902.89	381.85
<u>10-400-56200</u>	LEGAL-P&D	10,000.00	10,000.00	56.00	7,878.86	2,121.14
<u>10-400-56400</u>	PROFESSIONAL-P&D	30,000.00	33,000.00	931.32	32,027.43	972.57
<u>10-400-56900</u>	TRAVEL EXPENSE-P&D	250.00	250.00	0.00	0.00	250.00
<u>10-400-56950</u>	TRAINING & EDUCATION-P&D	500.00	500.00	0.00	50.00	450.00
<u>10-400-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-P&D	3,400.00	3,800.00	1,454.62	3,624.04	175.96
<u>10-400-61000</u>	TELEPHONE-P&D	2,200.00	2,200.00	234.57	1,990.72	209.28
<u>10-400-61050</u>	INTERNET-P&D	3,000.00	3,400.00	286.90	2,900.84	499.16
<u>10-400-90000</u>	SALARIES-P&D	46,044.68	46,044.68	3,371.10	38,822.43	7,222.25
<u>10-400-90500</u>	SALARIES OVERTIME-P&D	200.00	200.00	0.00	14.33	185.67
<u>10-400-91500</u>	PAYROLL TAXES-P&D	3,699.57	3,699.57	254.98	2,937.42	762.15
<u>10-400-92000</u>	RETIREMENT-P&D	3,212.37	3,212.37	237.66	2,750.72	461.65
<u>10-400-93000</u>	GROUP INSURANCE-P&D	7,913.88	8,815.35	605.35	7,000.96	1,814.39
<b>Department: 400 - Planning &amp; Development Total:</b>		<b>116,455.24</b>	<b>121,156.71</b>	<b>7,797.81</b>	<b>104,918.08</b>	<b>16,238.63</b>

Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 500 - Emergency Management</b>					
<u>10-500-51000</u>					
REPAIRS AND MAINTENANCE-EM	500.00	100.00	0.00	23.75	76.25
<u>10-500-52000</u>					
SUPPLIES SMALL EQUIPMENT-EM	500.00	100.00	0.00	0.00	100.00
<u>10-500-55600</u>					
CONTRACT LABOR-EM	17,200.00	16,832.00	0.00	16,832.00	0.00
<u>10-500-56200</u>					
LEGAL-EM	100.00	100.00	0.00	0.00	100.00
<u>10-500-56900</u>					
TRAVEL EXPENSE-EM	600.00	300.00	268.32	268.32	31.68
<u>10-500-56950</u>					
TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
<b>Department: 500 - Emergency Management Total:</b>	<b>19,100.00</b>	<b>17,632.00</b>	<b>268.32</b>	<b>17,124.07</b>	<b>507.93</b>
<b>Expense Total:</b>	<b>1,873,396.00</b>	<b>2,010,882.89</b>	<b>99,546.64</b>	<b>1,327,785.87</b>	<b>683,097.02</b>
<b>Fund: 10 - GENERAL FUND Surplus (Deficit):</b>	<b>251,617.50</b>	<b>977,385.28</b>	<b>28,555.47</b>	<b>1,555,999.68</b>	

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 20 - WATER AND SEWER FUND</b>						
<b>Revenue</b>						
<b>Department: 600 - Water</b>						
<u>20-600-40700</u>	METER REPLACEMENT/ INSTALLATIONS-W	35,000.00	45,000.00	4,585.00	48,190.00	-3,190.00
<u>20-600-40800</u>	MISCELLANEOUS INCOME-WATER	1,000.00	1,500.00	4,760.00	6,227.27	-4,727.27
<u>20-600-40850</u>	CONVENIENCE FEE-WATER	11,000.00	15,000.00	1,267.33	15,394.46	-394.46
<u>20-600-40920</u>	PENALTY INCOME-WATER	30,000.00	32,000.00	2,992.97	33,858.75	-1,858.75
<u>20-600-43000</u>	INTEREST INCOME-WATER	2,500.00	800.00	93.72	779.29	20.71
<u>20-600-46000</u>	TRANSFER IN-WATER	294,500.00	795,500.00	0.00	0.00	795,500.00
<u>20-600-48510</u>	WATER SALES - CITY COMMERCIAL (WATER	86,100.00	92,000.00	8,907.06	86,547.68	5,452.32
<u>20-600-48515</u>	WATER SALES - RURAL COMMERCIAL (WAT	5,775.00	7,000.00	722.70	6,640.52	359.48
<u>20-600-48520</u>	WATER SALES - CITY RESIDENTIAL (WATER)	571,750.00	600,000.00	45,232.45	489,906.74	110,093.26
<u>20-600-48525</u>	WATER SALES - RURAL RESIDENTIAL (WATE	372,750.00	372,750.00	29,507.43	332,913.69	39,836.31
	<b>Department: 600 - Water Total:</b>	<b>1,410,375.00</b>	<b>1,961,550.00</b>	<b>98,068.66</b>	<b>1,020,458.40</b>	<b>941,091.60</b>
<b>Department: 700 - Sewer</b>						
<u>20-700-40800</u>	MISCELLANEOUS INCOME-SEWER	1,500.00	29,500.00	4,700.00	33,943.52	-4,443.52
<u>20-700-40850</u>	CONVENIENCE FEE-SEWER	11,000.00	16,000.00	1,267.32	15,479.31	520.69
<u>20-700-40920</u>	PENALTY INCOME-SEWER	30,000.00	30,000.00	2,177.90	25,211.01	4,788.99
<u>20-700-40960</u>	TRASH INCOME-SEWER	290,000.00	300,000.00	25,928.89	277,679.53	22,320.47
<u>20-700-42100</u>	HOOK UP FEES RECEIVE-SEWER	50,000.00	50,000.00	6,300.00	52,200.00	-2,200.00
<u>20-700-43000</u>	INTEREST INCOME-SEWER	2,000.00	800.00	93.72	779.30	20.70
<u>20-700-46000</u>	TRANSFER IN-SEWER	287,000.00	1,311,728.17	0.00	0.00	1,311,728.17
<u>20-700-48800</u>	SEWER SALES-SEWER	1,463,250.00	1,463,250.00	122,630.85	1,319,472.35	143,777.65
<u>20-700-49500</u>	COP PROCEEDS-SEWER	50,000.00	50,000.00	103,037.74	134,140.98	-84,140.98
	<b>Department: 700 - Sewer Total:</b>	<b>2,184,750.00</b>	<b>3,251,278.17</b>	<b>266,136.42</b>	<b>1,858,906.00</b>	<b>1,392,372.17</b>
	<b>Revenue Total:</b>	<b>3,595,125.00</b>	<b>5,212,828.17</b>	<b>364,205.08</b>	<b>2,879,364.40</b>	<b>2,333,463.77</b>
<b>Expense</b>						
<b>Department: 600 - Water</b>						
<u>20-600-50130</u>	SUPPLIES-WATER	18,000.00	18,000.00	342.23	14,181.08	3,818.92
<u>20-600-50200</u>	LABORATORY FEES-WATER	2,500.00	2,500.00	169.00	1,786.00	714.00
<u>20-600-50300</u>	LABORATORY SUPPLIES-WATER	12,000.00	10,000.00	0.00	5,172.51	4,827.49
<u>20-600-50350</u>	PERMIT FEES-WATER	3,000.00	3,000.00	3,000.00	3,000.00	0.00
<u>20-600-50500</u>	BUILDING MAINTENANCE-WATER	1,500.00	1,000.00	0.00	71.88	928.12
<u>20-600-50550</u>	CUSTODIAL SUPPLIES-WATER	100.00	200.00	8.55	115.25	84.75
<u>20-600-50600</u>	MISCELLANEOUS EXPENSE-WATER	100.00	100.00	0.00	0.00	100.00
<u>20-600-50700</u>	OFFICE SUPPLIES-WATER	2,300.00	2,300.00	36.11	1,405.58	894.42
<u>20-600-50750</u>	POSTAGE-WATER	12,000.00	12,000.00	823.25	8,995.89	3,004.11
<u>20-600-51000</u>	REPAIRS AND MAINTENANCE-WATER	20,000.00	20,000.00	470.21	14,044.88	5,955.12
<u>20-600-52000</u>	SUPPLIES SMALL EQUIPMENT-WATER	1,000.00	1,500.00	394.39	1,371.02	128.98
<u>20-600-52500</u>	METER REPLACEMENT-WATER	15,000.00	15,000.00	369.18	10,768.34	4,231.66
<u>20-600-55200</u>	ADVERTISING-WATER	900.00	1,700.00	0.00	1,544.80	155.20
<u>20-600-55400</u>	AUDIT EXPENSE-WATER	6,850.00	6,850.00	0.00	6,850.00	0.00
<u>20-600-55500</u>	BANK/CREDIT CARD FEES-WATER	10,000.00	11,000.00	1,154.41	11,687.71	-687.71
<u>20-600-55600</u>	CONTRACT LABOR--WATER	10,000.00	10,000.00	14.44	5,391.69	4,608.31
<u>20-600-55800</u>	DUES AND SUBSCRIPTIONS-WATER	8,000.00	8,000.00	0.00	5,830.50	2,169.50
<u>20-600-55850</u>	EQUIPMENT RENTAL-WATER	2,200.00	2,200.00	464.00	1,785.58	414.42
<u>20-600-56000</u>	INSURANCE-WATER	34,378.50	24,378.50	1,048.51	23,329.99	1,048.51
<u>20-600-56200</u>	LEGAL-WATER	1,500.00	1,500.00	42.00	935.90	564.10
<u>20-600-56400</u>	PROFESSIONAL-WATER	107,000.00	109,000.00	167.35	46,970.39	62,029.61
<u>20-600-56500</u>	SAFETY PROGRAM-WATER	200.00	200.00	0.00	0.00	200.00
<u>20-600-56900</u>	TRAVEL EXPENSE-WATER	400.00	400.00	228.70	228.70	171.30
<u>20-600-56950</u>	TRAINING & EDUCATION-WATER	1,000.00	1,000.00	0.00	17.50	982.50
<u>20-600-57300</u>	RENT-WATER	3,000.00	3,000.00	250.00	2,750.00	250.00
<u>20-600-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-WAT	17,000.00	17,000.00	256.01	12,096.00	4,904.00
<u>20-600-61000</u>	TELEPHONE WATER	3,500.00	3,000.00	355.27	2,996.55	3.45
<u>20-600-61050</u>	INTERNET-WATER	4,850.00	5,600.00	520.00	4,877.64	722.36
<u>20-600-62000</u>	UTILITIES ELECTRIC-WATER	102,000.00	102,000.00	7,543.12	92,482.99	9,517.01
<u>20-600-62100</u>	UTILITIES GAS-WATER	1,800.00	2,300.00	186.89	1,943.97	356.03

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>20-600-62300</u>	UTILITIES OTHER-WATER	1,200.00	1,400.00	111.95	1,251.73	148.27
<u>20-600-70000</u>	VEHICLE EXPENSE FUEL-WATER	8,000.00	8,000.00	494.21	5,047.64	2,952.36
<u>20-600-70100</u>	EQUIPMENT FUEL-WATER	1,000.00	2,600.00	356.08	1,698.66	901.34
<u>20-600-71000</u>	VEHICLE REPAIR & MAINT-WATER	2,000.00	1,500.00	37.98	852.86	647.14
<u>20-600-71100</u>	EQUIPMENT REPAIR & MAINT-WATER	1,500.00	2,500.00	938.27	1,928.42	571.58
<u>20-600-75000</u>	VEHICLE LEASE-WATER	0.00	3,600.00	773.97	773.97	2,826.03
<u>20-600-90000</u>	SALARIES-WATER	370,950.78	391,555.14	28,319.01	288,411.41	103,143.73
<u>20-600-90500</u>	SALARIES OVERTIME-WATER	3,000.00	4,000.00	123.56	3,701.05	298.95
<u>20-600-91500</u>	PAYROLL TAXES-WATER	29,916.06	31,644.41	2,117.53	21,698.41	9,946.00
<u>20-600-92000</u>	RETIREMENT-WATER	26,479.51	26,479.51	1,557.43	18,540.37	7,939.14
<u>20-600-92100</u>	PENSION EXPENSE-WATER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-600-92500</u>	UNIFORMS-WATER	500.00	500.00	0.00	0.00	500.00
<u>20-600-93000</u>	GROUP INSURANCE-WATER	82,406.87	82,406.87	6,112.90	67,985.29	14,421.58
<u>20-600-95100</u>	CAPITAL ASSET EXP-WATER	263,100.00	25,000.00	0.00	18,467.08	6,532.92
<u>20-600-95500</u>	CAPITAL ASSET EXP EQUIPMENT-WATER	13,000.00	55,400.00	0.00	12,340.08	43,059.92
<u>20-600-96000</u>	PRINCIPAL EXPENSE-WATER	77,500.00	77,500.00	0.00	77,500.00	0.00
<u>20-600-96200</u>	INTEREST EXPENSE-WATER	21,575.00	21,575.00	0.00	21,571.39	3.61
<u>20-600-96400</u>	FISCAL AGENT FEES-WATER	1,500.00	1,500.00	375.00	1,125.00	375.00
<u>20-600-97100</u>	BAD DEBT EXPENSE-WATER	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>20-600-97300</u>	TRANSFER TO GCG-WATER	62,000.00	787,228.17	0.00	0.00	787,228.17
<b>Department: 600 - Water Total:</b>		<b>1,409,706.72</b>	<b>1,961,117.60</b>	<b>59,161.51</b>	<b>825,525.70</b>	<b>1,135,591.90</b>
<b>Department: 700 - Sewer</b>						
<u>20-700-50130</u>	SUPPLIES-SEWER	8,000.00	50,000.00	331.38	45,096.06	4,903.94
<u>20-700-50350</u>	PERMIT FEES-SEWER	4,000.00	4,000.00	0.00	0.00	4,000.00
<u>20-700-50500</u>	BUILDING MAINTENANCE-SEWER	1,000.00	1,000.00	0.00	170.30	829.70
<u>20-700-50550</u>	CUSTODIAL SUPPLIES-SEWER	200.00	200.00	20.04	126.73	73.27
<u>20-700-50600</u>	MISCELLANEOUS EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-50700</u>	OFFICE SUPPLIES-SEWER	2,000.00	2,000.00	36.12	1,466.14	533.86
<u>20-700-50750</u>	POSTAGE-SEWER	12,000.00	12,000.00	823.26	8,253.86	3,746.14
<u>20-700-51000</u>	REPAIRS AND MAINTENANCE-SEWER	20,100.00	80,000.00	77.38	73,000.32	6,999.68
<u>20-700-52000</u>	SUPPLIES SMALL EQUIPMENT-SEWER	1,500.00	2,500.00	155.39	2,365.23	134.77
<u>20-700-55100</u>	HOOK UP EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-55200</u>	ADVERTISING-SEWER	300.00	1,500.00	0.00	1,240.13	259.87
<u>20-700-55400</u>	AUDIT EXPENSE-SEWER	6,900.00	6,900.00	0.00	6,900.00	0.00
<u>20-700-55500</u>	BANK/CREDIT CARD FEES-SEWER	10,000.00	12,000.00	1,154.41	11,687.71	312.29
<u>20-700-55600</u>	CONTRACT LABOR-SEWER	3,000.00	5,000.00	57.78	3,587.34	1,412.66
<u>20-700-55800</u>	DUES AND SUBSCRIPTIONS-SEWER	300.00	300.00	0.00	46.25	253.75
<u>20-700-55850</u>	EQUIPMENT RENTAL-SEWER	2,010.00	2,010.00	383.81	1,705.40	304.60
<u>20-700-56000</u>	INSURANCE-SEWER	36,114.20	36,114.20	3,191.50	32,922.70	3,191.50
<u>20-700-56200</u>	LEGAL-SEWER	10,000.00	14,000.00	1,127.00	11,400.05	2,599.95
<u>20-700-56400</u>	PROFESSIONAL SEWER	110,000.00	180,000.00	767.37	168,826.05	11,173.95
<u>20-700-56500</u>	SAFETY PROGRAM-SEWER	200.00	200.00	0.00	0.00	200.00
<u>20-700-56600</u>	CITIZEN TRASH EXPENSE-SEWER	270,000.00	270,000.00	24,110.43	257,629.64	12,370.36
<u>20-700-56900</u>	TRAVEL EXPENSE-SEWER	500.00	500.00	228.64	228.64	271.36
<u>20-700-56950</u>	TRAINING & EDUCATION-SEWER	1,000.00	1,000.00	0.00	17.50	982.50
<u>20-700-57200</u>	RECYCLE CENTER EXPENSE	1,200.00	1,200.00	75.00	847.01	352.99
<u>20-700-57300</u>	RENT-SEWER	3,000.00	3,000.00	250.00	2,750.00	250.00
<u>20-700-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-SEW	14,100.00	14,100.00	256.01	12,096.00	2,004.00
<u>20-700-58000</u>	SPRINGFIELD SEWER CHARGES-SEWER	608,440.00	641,000.00	0.00	536,938.40	104,061.60
<u>20-700-61000</u>	TELEPHONE-SEWER	4,000.00	3,550.00	405.14	3,543.86	6.14
<u>20-700-61050</u>	INTERNET-SEWER	4,900.00	5,570.00	520.01	4,877.65	692.35
<u>20-700-62000</u>	UTILITIES ELECTRIC-SEWER	65,000.00	65,000.00	4,236.40	60,010.93	4,989.07
<u>20-700-62100</u>	UTILITIES GAS-SEWER	1,000.00	1,400.00	156.93	1,307.52	92.48
<u>20-700-62300</u>	UTILITIES OTHER-SEWER	1,200.00	1,400.00	111.95	1,251.78	148.22
<u>20-700-70000</u>	VEHICLE EXPENSE FUEL-SEWER	8,000.00	8,000.00	494.20	5,091.65	2,908.35
<u>20-700-70100</u>	EQUIPMENT FUEL-SEWER	6,090.00	6,090.00	356.09	3,830.15	2,259.85
<u>20-700-71000</u>	VEHICLE REPAIR & MAINT-SEWER	2,500.00	2,000.00	29.60	1,340.35	659.65
<u>20-700-71100</u>	EQUIPMENT REPAIR & MAINT-SEWER	2,500.00	5,000.00	938.27	4,797.31	202.69
<u>20-700-75000</u>	VEHICLE LEASE-SEWER	0.00	3,600.00	773.97	773.97	2,826.03

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>20-700-90000</u>					
<u>20-700-90500</u>					
<u>20-700-91500</u>					
<u>20-700-92000</u>					
<u>20-700-92100</u>					
<u>20-700-92500</u>					
<u>20-700-93000</u>					
<u>20-700-95100</u>					
<u>20-700-95500</u>					
<u>20-700-96000</u>					
<u>20-700-96200</u>					
<u>20-700-96400</u>					
<u>20-700-97100</u>					
SALARIES-SEWER	339,780.37	368,797.54	26,763.83	284,253.29	84,544.25
SALARIES OVERTIME-SEWER	3,000.00	6,000.00	368.20	5,582.52	417.48
PAYROLL TAXES-SEWER	27,422.43	29,983.80	2,021.45	21,501.66	8,482.14
RETIREMENT-SEWER	24,266.41	24,266.41	1,435.55	17,177.18	7,089.23
PENSION EXPENSE-SEWER	40,000.00	40,000.00	0.00	0.00	40,000.00
UNIFORMS-SEWER	500.00	500.00	0.00	0.00	500.00
GROUP INSURANCE-SEWER	75,740.77	75,740.77	4,588.64	63,350.02	12,390.75
CAPITAL ASSET EXP-SEWER	80,000.00	892,550.00	5,443.27	576,399.74	316,150.26
CAPITAL ASSET EXP EQUIPMENT-SEWER	48,000.00	46,400.00	0.00	17,722.23	28,677.77
PRINCIPAL EXPENSE-SEWER	177,500.00	177,500.00	0.00	177,499.84	0.16
INTEREST EXPENSE-SEWER	143,375.00	143,375.00	0.00	143,370.19	4.81
FISCAL AGENT FEES-SEWER	2,000.00	2,250.00	375.00	1,875.00	375.00
BAD DEBT EXPENSE-SEWER	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Department: 700 - Sewer Total:</b>	<b>2,184,339.18</b>	<b>3,251,197.72</b>	<b>82,064.02</b>	<b>2,574,858.30</b>	<b>676,339.42</b>
<b>Expense Total:</b>	<b>3,594,045.90</b>	<b>5,212,315.32</b>	<b>141,225.53</b>	<b>3,400,384.00</b>	<b>1,811,931.32</b>
<b>Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):</b>	<b>1,079.10</b>	<b>512.85</b>	<b>222,979.55</b>	<b>-521,019.60</b>	

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 30 - PARKS FUND</b>						
<b>Revenue</b>						
<b>Department: 800 - Parks</b>						
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	25,000.00	22,000.00	525.00	21,316.00	684.00
<u>30-800-40400</u>	CONCESSION INCOME	30,000.00	21,000.00	590.00	21,093.64	-93.64
<u>30-800-40600</u>	FACILITY INCOME	45,000.00	32,000.00	1,545.00	33,070.24	-1,070.24
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	1,500.00	3,500.00	717.20	4,193.10	-693.10
<u>30-800-40900</u>	CONVENIENCE FEE-PKS	0.00	2,000.00	0.00	1,940.83	59.17
<u>30-800-40950</u>	PARK FEES-PKS	15,000.00	12,000.00	1,750.00	12,000.00	0.00
<u>30-800-41300</u>	SWIM POOL INCOME	75,000.00	75,000.00	0.00	74,215.81	784.19
<u>30-800-42000</u>	FRANCHISE MOBILE PHONE TOWER	13,635.34	13,635.34	1,224.72	13,316.24	319.10
<u>30-800-43000</u>	GRANT REVENUES-PKS	0.00	28,000.00	0.00	6,003.26	21,996.74
<u>30-800-45300</u>	INTEREST INCOME-PKS	1,206.00	100.00	12.22	86.26	13.74
<u>30-800-45400</u>	TAX REAL ESTATE-PKS	60,601.50	63,500.00	61.42	63,309.73	190.27
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	250,000.00	300,000.00	21,177.10	271,812.77	28,187.23
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	250,000.00	287,000.00	15,975.86	253,519.72	33,480.28
<u>30-800-46000</u>	TRANSFER FROM GCG	220,000.00	75,000.00	0.00	75,000.00	0.00
<u>30-800-46500</u>	TRANSFER IN PARKS	5,000.00	60,500.00	0.00	0.00	60,500.00
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	9,000.00	6,500.00	0.00	5,466.34	1,033.66
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	2,500.00	100.00	0.00	540.00	-440.00
<u>30-800-47200</u>	YOUTH CAMP-PKS	90,000.00	45,000.00	280.00	43,373.84	1,626.16
<u>30-800-47300</u>	YOUTH SPORTS-PKS	45,000.00	33,500.00	-690.00	34,222.45	-722.45
<u>30-800-48000</u>	FREEDOM FEST INCOME	3,500.00	3,500.00	0.00	3,234.00	266.00
<u>30-800-48100</u>	SPECIAL EVENT INCOME	10,000.00	5,500.00	11,193.00	18,036.50	-12,536.50
<u>30-800-48200</u>	SHIRT INCOME	600.00	10.00	30.00	35.00	-25.00
<u>30-800-49000</u>	CAPITAL ASSET SALES-PKS	0.00	3,700.00	0.00	3,700.00	0.00
	<b>Department: 800 - Parks Total:</b>	<b>1,152,542.84</b>	<b>1,093,045.34</b>	<b>54,391.52</b>	<b>959,485.73</b>	<b>133,559.61</b>
	<b>Revenue Total:</b>	<b>1,152,542.84</b>	<b>1,093,045.34</b>	<b>54,391.52</b>	<b>959,485.73</b>	<b>133,559.61</b>

Expense

Department: 800 - Parks

<u>30-800-50000</u>	CHEMICALS-PKS	10,000.00	13,500.00	0.00	12,491.04	1,008.96
<u>30-800-50110</u>	SUPPLIES - GROUNDS	400.00	700.00	0.00	528.95	171.05
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	1,500.00	1,500.00	80.00	1,364.79	135.21
<u>30-800-50140</u>	SUPPLIES-AQUATIC	7,000.00	7,000.00	107.82	5,962.38	1,037.62
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	10,000.00	10,000.00	0.00	3,522.24	6,477.76
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	5,500.00	9,000.00	3,241.50	8,547.20	452.80
<u>30-800-50175</u>	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	500.00	0.00	19.98	480.02
<u>30-800-50177</u>	SUPPLIES-YOUTH CAMP	9,000.00	6,000.00	0.00	3,468.65	2,531.35
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	9,000.00	6,000.00	301.61	3,867.92	2,132.08
<u>30-800-50190</u>	TREE CITY USA-PKS	8,500.00	8,500.00	490.00	565.00	7,935.00
<u>30-800-50200</u>	CONCESSIONS-PKS	14,000.00	14,000.00	188.19	13,110.09	889.91
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	4,500.00	4,500.00	0.00	666.07	3,833.93
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	15,000.00	18,000.00	0.00	16,812.46	1,187.54
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	7,500.00	9,000.00	1,410.86	8,037.44	962.56
<u>30-800-50550</u>	CUSTODIAL SUPPLIES-PKS	4,500.00	4,500.00	72.98	3,985.60	514.40
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	1,000.00	1,000.00	348.14	857.47	142.53
<u>30-800-50750</u>	POSTAGE-PKS	100.00	100.00	16.25	86.34	13.66
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	2,020.00	5,000.00	7.97	3,933.63	1,066.37
<u>30-800-55200</u>	SUPPLIES SMALL EQUIPMENT-PKS	4,700.00	4,700.00	143.97	3,627.28	1,072.72
<u>30-800-55400</u>	ADVERTISING-PKS	2,300.00	5,000.00	347.78	4,432.44	567.56
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	500.00	500.00	0.00	500.00	0.00
<u>30-800-55500</u>	BANK/CREDIT CARD FEES-PKS	100.00	2,000.00	81.28	1,525.69	474.31
<u>30-800-55600</u>	CONTRACT LABOR-PKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	2,500.00	2,500.00	0.00	1,830.12	669.88
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	2,000.00	2,000.00	121.82	1,279.62	720.38
<u>30-800-56000</u>	INSURANCE-PKS	34,898.37	34,898.37	3,072.27	31,826.11	3,072.26
<u>30-800-56200</u>	LEGAL-PKS	1,000.00	1,000.00	28.00	588.00	412.00
<u>30-800-56400</u>	PROFESSIONAL-PKS	5,000.00	5,000.00	61.00	2,883.80	2,116.20

Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PKS	603.00	600.00	0.00	600.00	0.00
<u>30-800-56500</u>	SAFETY PROGRAM-PKS	1,500.00	1,500.00	187.99	1,250.78	249.22
<u>30-800-56900</u>	TRAVEL EXPENSE-PKS	2,000.00	1,000.00	0.00	656.37	343.63
<u>30-800-56950</u>	TRAINING & EDUCATION-PKS	3,500.00	3,000.00	0.00	2,502.00	498.00
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-PKS	11,000.00	11,000.00	315.26	8,563.61	2,436.39
<u>30-800-61000</u>	TELEPHONE-PKS	3,200.00	3,065.00	365.35	3,060.05	4.95
<u>30-800-61050</u>	INTERNET-PARKS	4,600.00	5,260.00	449.73	4,547.17	712.83
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	48,000.00	48,000.00	2,433.78	33,261.12	14,738.88
<u>30-800-62100</u>	UTILITIES GAS PKS	5,000.00	5,000.00	220.32	3,829.98	1,170.02
<u>30-800-62300</u>	UTILITIES OTHER-PKS	3,600.00	3,600.00	353.22	2,946.41	653.59
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	5,000.00	5,000.00	537.59	4,428.61	571.39
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	4,000.00	4,000.00	470.30	3,240.11	759.89
<u>30-800-71000</u>	VEHICLE REPAIR & MAINT-PKS	2,000.00	2,000.00	44.90	1,622.46	377.54
<u>30-800-71100</u>	EQUIPMENT REPAIR & MAINT-PKS	5,000.00	8,000.00	799.94	6,680.11	1,319.89
<u>30-800-75000</u>	VEHICLE LEASE-PKS	0.00	8,000.00	1,991.56	5,442.20	2,557.80
<u>30-800-90000</u>	SALARIES-PKS	177,377.95	168,523.21	14,679.54	146,764.23	21,758.98
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	500.00	4,000.00	465.20	3,900.21	99.79
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	280,000.00	200,000.00	2,390.27	139,480.90	60,519.10
<u>30-800-91500</u>	PAYROLL TAXES-PKS	36,630.24	29,801.86	1,330.37	21,995.72	7,806.14
<u>30-800-92000</u>	RETIREMENT-PKS	12,558.33	12,558.33	674.24	8,693.92	3,864.41
<u>30-800-92500</u>	UNIFORMS-PKS	500.00	500.00	147.90	147.90	352.10
<u>30-800-93000</u>	GROUP INSURANCE-PKS	39,532.93	33,000.00	1,806.06	27,242.77	5,757.23
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	17,000.00	27,000.00	621.64	1,840.33	25,159.67
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PKS	25,000.00	20,050.00	0.00	19,138.00	912.00
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	200,000.00	200,000.00	0.00	200,000.00	0.00
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	95,000.00	95,000.00	45,726.14	94,453.94	546.06
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	1,534.24	-34.24
	<b>Department: 800 - Parks Total:</b>	<b>1,149,220.82</b>	<b>1,078,456.77</b>	<b>86,132.74</b>	<b>884,143.45</b>	<b>194,313.32</b>
	<b>Expense Total:</b>	<b>1,149,220.82</b>	<b>1,078,456.77</b>	<b>86,132.74</b>	<b>884,143.45</b>	<b>194,313.32</b>
	<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>3,322.02</b>	<b>14,588.57</b>	<b>-31,741.22</b>	<b>75,342.28</b>	
	<b>Total Surplus (Deficit):</b>	<b>256,018.62</b>	<b>992,486.70</b>	<b>219,793.80</b>	<b>1,110,322.36</b>	

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Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 10 - GENERAL FUND</b>					
<b>Revenue</b>					
100 - General Government	1,580,270.00	2,280,468.17	91,034.78	2,210,025.72	70,442.45
200 - Law	144,186.50	199,300.00	9,493.75	188,102.92	11,197.08
250 - Court	50,200.00	60,200.00	6,403.56	55,477.28	4,722.72
300 - Streets	336,157.00	430,100.00	18,816.02	412,102.40	17,997.60
400 - Planning & Development	6,000.00	10,000.00	250.00	9,661.23	338.77
500 - Emergency Management	8,200.00	8,200.00	2,104.00	8,416.00	-216.00
<b>Revenue Total:</b>	<b>2,125,013.50</b>	<b>2,988,268.17</b>	<b>128,102.11</b>	<b>2,883,785.55</b>	<b>104,482.62</b>
<b>Expense</b>					
100 - General Government	412,003.99	261,030.13	13,871.29	228,191.99	32,838.14
200 - Law	858,798.99	915,079.87	51,158.05	670,926.80	244,153.07
250 - Court	87,744.40	80,797.74	4,899.41	67,828.39	12,969.35
300 - Streets	379,293.38	615,186.44	21,551.76	238,796.54	376,389.90
400 - Planning & Development	116,455.24	121,156.71	7,797.81	104,918.08	16,238.63
500 - Emergency Management	19,100.00	17,632.00	268.32	17,124.07	507.93
<b>Expense Total:</b>	<b>1,873,396.00</b>	<b>2,010,882.89</b>	<b>99,546.64</b>	<b>1,327,785.87</b>	<b>683,097.02</b>
<b>Fund: 10 - GENERAL FUND Surplus (Deficit):</b>	<b>251,617.50</b>	<b>977,385.28</b>	<b>28,555.47</b>	<b>1,555,999.68</b>	<b>-578,614.40</b>

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**Income Statement**

For Fiscal: 2021 Period Ending: 11/30/2021

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 20 - WATER AND SEWER FUND</b>					
<b>Revenue</b>					
600 - Water	1,410,375.00	1,961,550.00	98,068.66	1,020,458.40	941,091.60
700 - Sewer	2,184,750.00	3,251,278.17	266,136.42	1,858,906.00	1,392,372.17
<b>Revenue Total:</b>	<b>3,595,125.00</b>	<b>5,212,828.17</b>	<b>364,205.08</b>	<b>2,879,364.40</b>	<b>2,333,463.77</b>
<b>Expense</b>					
600 - Water	1,409,706.72	1,961,117.60	59,161.51	825,525.70	1,135,591.90
700 - Sewer	2,184,339.18	3,251,197.72	82,064.02	2,574,858.30	676,339.42
<b>Expense Total:</b>	<b>3,594,045.90</b>	<b>5,212,315.32</b>	<b>141,225.53</b>	<b>3,400,384.00</b>	<b>1,811,931.32</b>
<b>Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):</b>	<b>1,079.10</b>	<b>512.85</b>	<b>222,979.55</b>	<b>-521,019.60</b>	<b>521,532.45</b>

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**Income Statement**

For Fiscal: 2021 Period Ending: 11/30/2021

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 30 - PARKS FUND</b>					
<b>Revenue</b>					
800 - Parks	1,152,542.84	1,093,045.34	54,391.52	959,485.73	133,559.61
<b>Revenue Total:</b>	<b>1,152,542.84</b>	<b>1,093,045.34</b>	<b>54,391.52</b>	<b>959,485.73</b>	<b>133,559.61</b>
<b>Expense</b>					
800 - Parks	1,149,220.82	1,078,456.77	86,132.74	884,143.45	194,313.32
<b>Expense Total:</b>	<b>1,149,220.82</b>	<b>1,078,456.77</b>	<b>86,132.74</b>	<b>884,143.45</b>	<b>194,313.32</b>
<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>3,322.02</b>	<b>14,588.57</b>	<b>-31,741.22</b>	<b>75,342.28</b>	<b>-60,753.71</b>
<b>Total Surplus (Deficit):</b>	<b>256,018.62</b>	<b>992,486.70</b>	<b>219,793.80</b>	<b>1,110,322.36</b>	

Income Statement

For Fiscal: 2021 Period Ending: 11/30/2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	251,617.50	977,385.28	28,555.47	1,555,999.68	-578,614.40
20 - WATER AND SEWER FUN	1,079.10	512.85	222,979.55	-521,019.60	521,532.45
30 - PARKS FUND	3,322.02	14,588.57	-31,741.22	75,342.28	-60,753.71
<b>Total Surplus (Deficit):</b>	<b>256,018.62</b>	<b>992,486.70</b>	<b>219,793.80</b>	<b>1,110,322.36</b>	

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**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3D  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

- **November 2021/ December 2021 Outstanding Invoices**
- **November 2021/ December 2021 Check Paid Invoices and Draft Paid Invoices**



City of Willard, MO

# Pending Expense Approval Report 3

## By Vendor Name

Post Dates 12/14/2021 - 12/21/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: ACE150 - AC ELECTRICAL SYSTEMS, INC.</b>					
AC ELECTRICAL SYSTEMS, INC.	212119	12/21/2021	REG LIFT STATION - S	20-700-55600	275.50
<b>Vendor ACE150 - AC ELECTRICAL SYSTEMS, INC. Total:</b>					<b>275.50</b>
<b>Vendor: BAT150 - BATTLEFIELD SEPTIC, LLC</b>					
BATTLEFIELD SEPTIC, LLC	180034-7965	12/21/2021	PUMP TRUCK FOR FORCE AMIN AND LIFT STATION-S	20-700-55600	600.00
BATTLEFIELD SEPTIC, LLC	180034-7965	12/21/2021	PUMP TRUCK FOR FORCE AMIN AND LIFT STATION-S	20-700-95100	800.00
<b>Vendor BAT150 - BATTLEFIELD SEPTIC, LLC Total:</b>					<b>1,400.00</b>
<b>Vendor: BMS150 - BRENNTAG MID-SOUTH, INC.</b>					
BRENNTAG MID-SOUTH, INC.	BMS24610	12/21/2021	CHLORINE FOR WELLS - W	20-600-50300	1,641.58
<b>Vendor BMS150 - BRENNTAG MID-SOUTH, INC. Total:</b>					<b>1,641.58</b>
<b>Vendor: BWI100 - BWI COMPANIES, INC</b>					
BWI COMPANIES, INC	S21-10292	12/21/2021	PORTABLE TOILET - PKS	30-800-52000	255.00
<b>Vendor BWI100 - BWI COMPANIES, INC Total:</b>					<b>255.00</b>
<b>Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES</b>					
COMMERCE CREDIT CARD SE	120221	12/21/2021	FOUR CORNERS EM CONFERENCE - EM	10-500-56950	125.00
COMMERCE CREDIT CARD SE	039779009X211203	12/21/2021	DIRECTV -FOR FITNESS CENTER - PKS	30-800-57400	102.99
COMMERCE CREDIT CARD SE	459569019054602-8918358	12/21/2021	FACEBOOK-VETERANS DAY AD -PKS	30-800-55200	16.32
COMMERCE CREDIT CARD SE	111-2850144-7314647	12/21/2021	AMAZON-CLEANING TOWELS-PKS	30-800-50550	26.99
COMMERCE CREDIT CARD SE	111-4895684-7573807	12/21/2021	AMAZON- NAME TAGS-PKS	30-800-50130	26.95
COMMERCE CREDIT CARD SE	21-26355	12/21/2021	BULLS TROPHY HOUSE-	10-200-50130	148.00
COMMERCE CREDIT CARD SE	8H94W-W6A00-4K3	12/21/2021	PLAQUES FOR BANQUETS-LA VISTAPRINT-ROLL LABLES AND THANK YOU CARDS-PKS	30-800-55200	344.40
COMMERCE CREDIT CARD SE	111-7841422-3990633	12/21/2021	AMAZON-LABELS-PKS	30-800-50700	23.98
COMMERCE CREDIT CARD SE	4675008-15768216	12/21/2021	STAMPS.COM MONTHLY FEES - GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE	03270-36482474	12/21/2021	CANVA-SPONSOR SUPPORT CARDS-PKS	30-800-55200	43.00
COMMERCE CREDIT CARD SE	113-4503672-2613855	12/21/2021	AMAZON WARRANT WITHDRAWN STAMP - CT	10-250-50700	13.99
COMMERCE CREDIT CARD SE	07505G	12/21/2021	DOLLAR GENERAL PLATES, BOWLS, WD-40 - GEN	10-100-50700	9.12
COMMERCE CREDIT CARD SE	2846	12/21/2021	ALTRA MEDICAL - AED PADS-PKS	30-800-56500	348.43
COMMERCE CREDIT CARD SE	ST2227191	12/21/2021	STAMPS.COM STAMP PRINTING LABELS - GEN	10-100-50750	56.49
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	10-100-50750	30.89
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	10-200-50750	8.69
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	10-250-50750	14.51
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	10-400-50750	70.99
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	20-600-50750	1.59
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	20-700-50750	1.59
COMMERCE CREDIT CARD SE	122021	12/21/2021	STAMPS.COM POSTAGE - ALL DEPTS	30-800-50750	12.19

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Pending Expense Approval Report 3

Post Dates: 12/14/2021 - 12/21/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	744526	12/21/2021	STONE PARTS-BLOWER MOTOR FOR SHOP FURNACE-	10-300-50500	17.67
COMMERCE CREDIT CARD SE	744526	12/21/2021	STONE PARTS-BLOWER MOTOR FOR SHOP FURNACE-	20-600-50500	35.35
COMMERCE CREDIT CARD SE	744526	12/21/2021	STONE PARTS-BLOWER MOTOR FOR SHOP FURNACE-	20-700-50500	35.34
COMMERCE CREDIT CARD SE	CM0000321	12/20/2021	2 WALL-MOUNT RACK RETURNED - PKS	30-800-50180	-59.96
COMMERCE CREDIT CARD SE	CM0000322	12/20/2021	CURTAIN RINGS RETURNED - PKS	30-800-95100	-9.66
COMMERCE CREDIT CARD SE	CM0000323	12/20/2021	LED TUBE LIGHTS REFUND - PKS	30-800-50500	-85.95
<b>Vendor FLY200 - FLYNN DRILLING CO., INC.</b>					
FLYNN DRILLING CO., INC.	25855	12/21/2021	METER INSTALL FROM FYNN DRILLING - W	20-600-52500	470.00
<b>Vendor FLY200 - FLYNN DRILLING CO., INC. Total:</b>					<b>1,371.69</b>
<b>Vendor: GLA200 - GLENN'S AUTOMOTIVE LLC</b>					
GLENN'S AUTOMOTIVE LLC	14494 B	12/21/2021	2019 WPD-DX & OIL CHANGE & PARTS-LAW	10-200-71000	884.65
GLENN'S AUTOMOTIVE LLC	14533 B	12/21/2021	OIL CHANGE -CAR 1-LAW	10-200-71000	64.50
GLENN'S AUTOMOTIVE LLC	14583	12/21/2021	2020 WPD #6- DIAGNOSTICS & OIL CHANGE- LAW	10-200-71000	66.49
<b>Vendor GLA200 - GLENN'S AUTOMOTIVE LLC Total:</b>					<b>1,015.64</b>
<b>Vendor: HAC125 - HACH COMPANY</b>					
HACH COMPANY	12778182	12/21/2021	CHLORINE MONITOR REAGENT SET - W	20-600-50300	834.57
<b>Vendor HAC125 - HACH COMPANY Total:</b>					<b>834.57</b>
<b>Vendor: HAW145 - HAWKINS INC.</b>					
HAWKINS INC.	6081509	12/21/2021	REBUID KIT FOR CHLORINE CONTROLS - W	20-600-51000	360.00
HAWKINS INC.	6080510	12/21/2021	NEW CLORINE CONTROL BOX - W	20-600-51000	1,233.15
<b>Vendor HAW145 - HAWKINS INC. Total:</b>					<b>1,593.15</b>
<b>Vendor: IKY100 - IKYTV</b>					
IKYTV	2270235-1	12/21/2021	VETERANS DAY ADVERTISING - PKS	30-800-55200	600.00
<b>Vendor IKY100 - IKYTV Total:</b>					<b>600.00</b>
<b>Vendor: JKN100 - JASON KNIGHT</b>					
JASON KNIGHT	121921	12/21/2021	CELL PHONE REIMBURSEMENT - PKS	30-800-61000	50.00
<b>Vendor JKN100 - JASON KNIGHT Total:</b>					<b>50.00</b>
<b>Vendor: ROJ100 - JENNIFER ROWE</b>					
JENNIFER ROWE	121521	12/21/2021	CITY CLERK TRAINING MILEAGE REIMBURSEMENT-G	10-100-56900	63.50
<b>Vendor ROJ100 - JENNIFER ROWE Total:</b>					<b>63.50</b>
<b>Vendor: MOR100 - MORRIS BROTHERS EMBROIDERY IN</b>					
MORRIS BROTHERS EMBROID	081579	12/21/2021	EMBROIDERY ON STAFF JACKETS-PKS	30-800-92500	71.04
<b>Vendor MOR100 - MORRIS BROTHERS EMBROIDERY IN Total:</b>					<b>71.04</b>
<b>Vendor: NOR100 - NORTON POWER SYSTEMS</b>					
NORTON POWER SYSTEMS	17909	12/21/2021	GENERATOR SERVICE CALL FOR GENERATOR ALARMS- S	20-700-51000	187.50
<b>Vendor NOR100 - NORTON POWER SYSTEMS Total:</b>					<b>187.50</b>
<b>Vendor: NRO150 - NROUTE ENTERPRISES, LLC</b>					
NROUTE ENTERPRISES, LLC	21-0615	12/21/2021	2021 FORD F150 POLICE EQUIPMENT UPGRADES - LA	10-200-95500	1,861.00
<b>Vendor NRO150 - NROUTE ENTERPRISES, LLC Total:</b>					<b>1,861.00</b>

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Post Dates: 12/14/2021 - 12/21/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC</b>					
O'REILLY AUTOMOTIVE, INC	2367-400597	12/21/2021	IDLER PULLEY - S	20-700-71000	19.46
O'REILLY AUTOMOTIVE, INC	2367-400797	12/21/2021	BATTERIES FOR REGIONAL GENERATOR - S	20-700-51000	248.54
<b>Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:</b>					<b>268.00</b>
<b>Vendor: OZA255 - OZARKS COCA COLA</b>					
OZARKS COCA COLA	26987269	12/21/2021	COKE CONCESSION - PKS	30-800-50200	56.79
<b>Vendor OZA255 - OZARKS COCA COLA Total:</b>					<b>56.79</b>
<b>Vendor: RAD610 - RADIOPHONE ENGINEERING, INC.</b>					
RADIOPHONE ENGINEERING, I	CI45955	12/21/2021	RADIO REPAIR - LAW	10-200-71100	56.25
<b>Vendor RAD610 - RADIOPHONE ENGINEERING, INC. Total:</b>					<b>56.25</b>
<b>Vendor: RAL200 - RAY LYNCH</b>					
RAY LYNCH	8889449400	12/21/2021	CELL PHONE REIMBURSEMENT - STS/W/S	10-300-61000	10.00
RAY LYNCH	8889449400	12/21/2021	CELL PHONE REIMBURSEMENT - STS/W/S	20-600-61000	20.00
RAY LYNCH	8889449400	12/21/2021	CELL PHONE REIMBURSEMENT - STS/W/S	20-700-61000	20.00
<b>Vendor RAL200 - RAY LYNCH Total:</b>					<b>50.00</b>
<b>Vendor: REC200 - RECDESK LLC</b>					
RECDESK LLC	INV-12072	12/21/2021	RECDESK SOFTWARE SUBSCRIP- PKS	30-800-57400	4,700.00
<b>Vendor REC200 - RECDESK LLC Total:</b>					<b>4,700.00</b>
<b>Vendor: LIN200 - ROTA L. STONEHOUSE</b>					
ROTA L. STONEHOUSE	0006	12/21/2021	DATA COMPILATION PROJECTS - LAW/CT/W/S/GEN	10-100-55600	13.00
ROTA L. STONEHOUSE	0006	12/21/2021	DATA COMPILATION PROJECTS - LAW/CT/W/S/GEN	10-200-55600	26.00
ROTA L. STONEHOUSE	0006	12/21/2021	DATA COMPILATION PROJECTS - LAW/CT/W/S/GEN	10-250-56400	13.00
ROTA L. STONEHOUSE	0006	12/21/2021	DATA COMPILATION PROJECTS - LAW/CT/W/S/GEN	20-600-55600	17.33
ROTA L. STONEHOUSE	0006	12/21/2021	DATA COMPILATION PROJECTS - LAW/CT/W/S/GEN	20-700-55600	34.67
<b>Vendor LIN200 - ROTA L. STONEHOUSE Total:</b>					<b>104.00</b>
<b>Vendor: GCH100 - SPRINGFIELD ANIMAL CONTROL</b>					
SPRINGFIELD ANIMAL CONTR	6	12/21/2021	ANIMAL IMPOUND FEES (x3) - LAW	10-200-56400	120.00
<b>Vendor GCH100 - SPRINGFIELD ANIMAL CONTROL Total:</b>					<b>120.00</b>
<b>Vendor: SQB100 - SQUIBB MEDIA, LLC</b>					
SQUIBB MEDIA, LLC	830	12/21/2021	BIDS SPORT SHIRTS- ADVERTISING - PKS	30-800-55200	35.44
<b>Vendor SQB100 - SQUIBB MEDIA, LLC Total:</b>					<b>35.44</b>
<b>Vendor: SBR100 - SUNBELT RENTALS INC</b>					
SUNBELT RENTALS INC	120607645-0001	12/21/2021	FILLING OF FORCE MAIN SLOWLY - S	20-700-95100	4,783.83
<b>Vendor SBR100 - SUNBELT RENTALS INC Total:</b>					<b>4,783.83</b>
<b>Vendor: COC200 - SW MISSOURI ENGINEERING LLC</b>					
SW MISSOURI ENGINEERING	SW1264	12/21/2021	GENERAL CONSULTING- P&D/STS/W/S	10-300-56400	2,070.00
SW MISSOURI ENGINEERING	SW1264	12/21/2021	GENERAL CONSULTING- P&D/STS/W/S	10-400-56400	1,290.00
SW MISSOURI ENGINEERING	SW1264	12/21/2021	GENERAL CONSULTING- P&D/STS/W/S	20-600-56400	1,710.00
SW MISSOURI ENGINEERING	SW1264	12/21/2021	GENERAL CONSULTING- P&D/STS/W/S	20-700-56400	150.00
SW MISSOURI ENGINEERING	SW1265	12/21/2021	STONE CREEK REVIEW -P&D	10-400-56400	570.00
<b>Vendor COC200 - SW MISSOURI ENGINEERING LLC Total:</b>					<b>5,790.00</b>

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Pending Expense Approval Report 3

Post Dates: 12/14/2021 - 12/21/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: TAT200 - TAMMY TAYLOR</b>					
TAMMY TAYLOR	121321	12/21/2021	MILEAGE NOT REIMBURSED BY OSCA - CT	10-250-56910	20.44
<b>Vendor TAT200 - TAMMY TAYLOR Total:</b>					<b>20.44</b>
<b>Vendor: WAL110 - WALMART CAPITAL ONE</b>					
WALMART CAPITAL ONE	291979	12/21/2021	SAMS- CANDY CONCESSION - PKS	30-800-50200	27.96
WALMART CAPITAL ONE	883951	12/21/2021	SAMS- CANDY CONCESSION - PKSSION - PKS	30-800-50200	98.48
<b>Vendor WAL110 - WALMART CAPITAL ONE Total:</b>					<b>126.44</b>
<b>Vendor: WCL100 - WILLARD CARE TO LEARN</b>					
WILLARD CARE TO LEARN	100	12/21/2021	WILLARD TURKEY TROT PROCEEDS -PKS	30-800-48100	11,467.00
<b>Vendor WCL100 - WILLARD CARE TO LEARN Total:</b>					<b>11,467.00</b>
<b>Vendor: WTV100 - WILLARD HOME CENTER LLC</b>					
WILLARD HOME CENTER LLC	B190330	12/21/2021	BUG SPRAY - STS	10-300-50130	6.99
WILLARD HOME CENTER LLC	D56700	12/21/2021	SPRAY BOTTLE - W	20-600-50130	3.19
WILLARD HOME CENTER LLC	D56742	12/21/2021	BATTERIES - W	20-600-50130	10.99
WILLARD HOME CENTER LLC	B190579	12/21/2021	COAX SPLITTER & CABLE -PKS	30-800-51000	14.98
WILLARD HOME CENTER LLC	B190919	12/21/2021	ALL THREAD RODS - S	20-700-50130	17.49
<b>Vendor WTV100 - WILLARD HOME CENTER LLC Total:</b>					<b>53.64</b>
<b>Grand Total:</b>					<b>39,322.00</b>

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## Report Summary

### Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	7,643.96
20 - WATER AND SEWER FUND	13,511.67
30 - PARKS FUND	18,166.37
<b>Grand Total:</b>	<b>39,322.00</b>

### Account Summary

Account Number	Account Name	Expense Amount
10-100-50700	OFFICE SUPPLIES-GCG	9.12
10-100-50750	POSTAGE-GCG	100.17
10-100-55600	CONTRACT LABOR-GCG	13.00
10-100-56900	TRAVEL EXPENSE-GCG	63.50
10-200-50130	SUPPLIES-LAW	148.00
10-200-50750	POSTAGE-LAW	8.69
10-200-55600	CONTRACT LABOR-LAW	26.00
10-200-56400	PROFESSIONAL-LAW	120.00
10-200-71000	VEHICLE REPAIR & MAIN	1,015.64
10-200-71100	EQUIPMENT REPAIR &	56.25
10-200-95500	CAPITAL ASSET EXP EQUI	1,861.00
10-250-50700	OFFICE SUPPLIES-COURT	13.99
10-250-50750	POSTAGE-COURT	14.51
10-250-56400	PROFESSIONAL-COURT	13.00
10-250-56910	TRAVEL COURT	20.44
10-300-50130	SUPPLIES-STREETS	6.99
10-300-50500	BUILDING MAINTENANC	17.67
10-300-56400	PROFESSIONAL-STREETS	2,070.00
10-300-61000	TELEPHONE-STREETS	10.00
10-400-50750	POSTAGE-P&D	70.99
10-400-56400	PROFESSIONAL-P&D	1,860.00
10-500-56950	TRAINING & EDUCATION	125.00
20-600-50130	SUPPLIES-WATER	14.18
20-600-50300	LABORATORY SUPPLIES-	2,476.15
20-600-50500	BUILDING MAINTENANC	35.35
20-600-50750	POSTAGE-WATER	1.59
20-600-51000	REPAIRS AND MAINTEN	1,593.15
20-600-52500	METER REPLACEMENT-	470.00
20-600-55600	CONTRACT LABOR--WAT	17.33
20-600-56400	PROFESSIONAL-WATER	1,710.00
20-600-61000	TELEPHONE WATER	20.00
20-700-50130	SUPPLIES-SEWER	17.49
20-700-50500	BUILDING MAINTENANC	35.34
20-700-50750	POSTAGE-SEWER	1.59
20-700-51000	REPAIRS AND MAINTEN	436.04
20-700-55600	CONTRACT LABOR-SEWE	910.17
20-700-56400	PROFESSIONAL-SEWER	150.00
20-700-61000	TELEPHONE-SEWER	20.00
20-700-71000	VEHICLE REPAIR & MAIN	19.46
20-700-95100	CAPITAL ASSET EXP-SEW	5,583.83
30-800-48100	SPECIAL EVENT INCOME	11,467.00
30-800-50130	SUPPLIES GENERAL-PKS	26.95
30-800-50180	SUPPLIES SPORTS-PKS	-59.96
30-800-50200	CONCESSIONS-PKS	183.23
30-800-50500	BUILDING MAINTENANC	-85.95
30-800-50550	CUSTODIAL SUPPLIES-PK	26.99
30-800-50700	OFFICE SUPPLIES-PKS	23.98
30-800-50750	POSTAGE-PKS	12.19
30-800-51000	REPAIRS AND MAINTEN	14.98
30-800-52000	SUPPLIES SMALL EQUIP	255.00

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City of Willard, MO

# Pending Expense Approval Report 4

## By Vendor Name

Post Dates 12/22/2021 - 12/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: HVR100 - CAROLYN HALVERSON</b>					
CAROLYN HALVERSON	122821	12/27/2021	CELL PHONE REIMBURSEMENT - GEN	10-100-61000	50.00
<b>Vendor HVR100 - CAROLYN HALVERSON Total:</b>					<b>50.00</b>
<b>Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES</b>					
COMMERCE CREDIT CARD SE	113-2550066-5810621	12/27/2021	AMAZON-BUSINESS LICENSE ENVELOPES-GEN	10-100-50700	26.70
COMMERCE CREDIT CARD SE	111-3506027-1114611	12/27/2021	AMAZON-NON-SLIP RUBBER LEG TIPS-PKS	30-800-50130	27.97
COMMERCE CREDIT CARD SE	2245096-0	12/27/2021	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-100-50700	32.49
COMMERCE CREDIT CARD SE	2245096-0	12/27/2021	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-200-50700	32.49
COMMERCE CREDIT CARD SE	2245096-0	12/27/2021	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-600-50700	32.49
COMMERCE CREDIT CARD SE	2245096-0	12/27/2021	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-700-50700	32.49
<b>Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:</b>					<b>184.63</b>
<b>Vendor: CON170 - CONCO COMPANIES</b>					
CONCO COMPANIES	7001669536	12/27/2021	5/8 STONE/GRAVEL FOR JACKSON LEAK - W	20-600-51000	282.02
<b>Vendor CON170 - CONCO COMPANIES Total:</b>					<b>282.02</b>
<b>Vendor: DPT150 - DELONG PLUMBING TWO INC.</b>					
DELONG PLUMBING TWO INC	268416	12/27/2021	COMMUNITY CENTER AC REPAIRS-PKS	30-800-95100	25,087.02
<b>Vendor DPT150 - DELONG PLUMBING TWO INC. Total:</b>					<b>25,087.02</b>
<b>Vendor: FRO560 - FROGS DETAILED SPECIALITIES</b>					
FROGS DETAILED SPECIALITIES	88	12/27/2021	HOURS OF OPERATION SIGNS-PKS	30-800-50700	60.00
<b>Vendor FRO560 - FROGS DETAILED SPECIALITIES Total:</b>					<b>60.00</b>
<b>Vendor: MPI150 - MELTON PROPANE, INC.</b>					
MELTON PROPANE, INC.	35187	12/27/2021	PROPANE GAS - LAW	10-200-62100	482.85
<b>Vendor MPI150 - MELTON PROPANE, INC. Total:</b>					<b>482.85</b>
<b>Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC</b>					
O'REILLY AUTOMOTIVE, INC	2367-401929	12/27/2021	BELT FOR FURNACE BEHIND GYM-PKS	30-800-50500	20.94
<b>Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:</b>					<b>20.94</b>
<b>Vendor: REP100 - REPUBLIC PRINTING INC</b>					
REPUBLIC PRINTING INC	041087	12/27/2021	UTILITY BILLING ENVELOPES - W/S	20-600-50700	384.00
REPUBLIC PRINTING INC	041087	12/27/2021	UTILITY BILLING ENVELOPES - W/S	20-700-50700	384.00
<b>Vendor REP100 - REPUBLIC PRINTING INC Total:</b>					<b>768.00</b>
<b>Vendor: SESAC - SESAC, LLC</b>					
SESAC, LLC	10555555	12/27/2021	MUSIC LICENSING - PKS	30-800-55800	513.00
<b>Vendor SESAC - SESAC, LLC Total:</b>					<b>513.00</b>
<b>Vendor: SHP550 - SHANNON SHIPLEY</b>					
SHANNON SHIPLEY	4277541283	12/27/2021	CELL PHONE REIMBURSEMENT - LAW	10-200-61000	50.00
<b>Vendor SHP550 - SHANNON SHIPLEY Total:</b>					<b>50.00</b>
<b>Vendor: WTV100 - WILLARD HOME CENTER LLC</b>					
WILLARD HOME CENTER LLC	B191127	12/27/2021	EZ POUR ADAPTER - STS	10-300-51000	5.99

# Report Summary

## Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	708.47
20 - WATER AND SEWER FUND	1,115.00
30 - PARKS FUND	25,708.93
<b>Grand Total:</b>	<b>27,532.40</b>

## Account Summary

Account Number	Account Name	Expense Amount
10-100-50700	OFFICE SUPPLIES-GCG	59.19
10-100-61000	TELEPHONE-GCG	50.00
10-200-50700	OFFICE SUPPLIES-LAW	32.49
10-200-61000	TELEPHONE-LAW	50.00
10-200-62100	UTILITIES GAS-LAW	482.85
10-300-51000	REPAIRS AND MAINTEN	33.94
20-600-50700	OFFICE SUPPLIES-WATER	416.49
20-600-51000	REPAIRS AND MAINTEN	282.02
20-700-50700	OFFICE SUPPLIES-SEWER	416.49
30-800-50130	SUPPLIES GENERAL-PKS	27.97
30-800-50500	BUILDING MAINTENANC	20.94
30-800-50700	OFFICE SUPPLIES-PKS	60.00
30-800-55800	DUES AND SUBSCRIPTIO	513.00
30-800-95100	CAPITAL ASSET EXP-PKS	25,087.02
	<b>Grand Total:</b>	<b>27,532.40</b>

## Project Account Summary

Project Account Key	Expense Amount
**None**	27,532.40
<b>Grand Total:</b>	<b>27,532.40</b>



**Account Summary**

Account Number	Account Name	Expense Amount
30-800-55200	ADVERTISING-PKS	1,039.16
30-800-56500	SAFETY PROGRAM-PKS	348.43
30-800-57400	EQUIPMENT/SOFTWARE	4,802.99
30-800-61000	TELEPHONE-PKS	50.00
30-800-92500	UNIFORMS-PKS	71.04
30-800-95100	CAPITAL ASSET EXP-PKS	-9.66
	<b>Grand Total:</b>	<b>39,322.00</b>

**Project Account Summary**

Project Account Key	Expense Amount	
**None**	39,322.00	
	<b>Grand Total:</b>	<b>39,322.00</b>



City of Willard, MO

# Check Report

By Check Number

Date Range: 12/15/2021 - 12/21/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CITY-CITY					Discount Amount	Payable Amount	
WPM100 121621	POSTMASTER Invoice	12/21/2021	12/15/2021 UTILITY BILLING REMINDERS POSTAGE -	Regular	0.00	208.47	45881
FAM200 PPE 12/11/21	FAMILY SUPPORT PAYMENT CENTER Invoice	12/17/2021	12/21/2021 Remittance ID 70843606 Pay Date 12/17/	Regular	0.00	23.08	45883
FSR200 PPE 12/11/21	FAMILY SUPPORT REGISTRY Invoice	12/17/2021	12/21/2021 Remittance ID 01331768 Pay Date 12/17/	Regular	0.00	75.00	45884
MID200 3-0394-4800315	MIDWEST FIBRE SALES CORP Invoice	12/22/2021	12/21/2021 RECYCLE CENTER EXPENSE - PW	Regular	0.00	75.00	45909
WPM100 122121	POSTMASTER Invoice	12/22/2021	12/21/2021 UTILITY BILLING POSTAGE - W/S	Regular	0.00	1,467.67	45910
VDS100 1574	VDS VISION LLC Invoice	12/22/2021	12/21/2021 IT SERVICES - ALL DEPTS	Regular	0.00	1,440.00	45911
DOT100 PPE 12/11/21 FE	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/17/2021	12/17/2021 FEDERAL WITHHOLDING PPE 12/11/2021	Bank Draft	0.00	4,975.03	DFT0001630
MIS300 PPE 12/11/21	MISSOURI DEPT OF REVENUE Invoice	12/17/2021	12/17/2021 STATE WITHHOLDING PPE 12/11/2021	Bank Draft	0.00	1,929.00	DFT0001631
DOT100 PPE 12/11/21 SS	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/17/2021	12/17/2021 SOCIAL SECURITY WITHHOLDING PPE 12/	Bank Draft	0.00	7,410.08	DFT0001632
DOT100 PPE 12/11/21 MC	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/17/2021	12/17/2021 MEDICARE WITHHOLDING PPE 12/11/202	Bank Draft	0.00	1,733.00	DFT0001633
EFM100 FBN4356112	ENTERPRISE FLEET MANAGEMENT Invoice	12/14/2021	12/21/2021 VEHICLES LEASE - LAW/PKS/GEN	Bank Draft	0.00	2,828.24	DFT0001639

**Bank Code CITY Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	6	0.00	3,289.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	18,875.35
EFT's	0	0	0.00	0.00
	<b>11</b>	<b>11</b>	<b>0.00</b>	<b>22,164.57</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	6	0.00	3,289.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	18,875.35
EFT's	0	0	0.00	0.00
	<b>11</b>	<b>11</b>	<b>0.00</b>	<b>22,164.57</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	12/2021	22,164.57
			<b>22,164.57</b>

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City of Willard, MO

# Refund Check Register

## Refund Check Detail

UBPKT02822 - Refunds 01 UBPKT02820 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-190115-04	TAYLOR, NIKIUS	11/23/2021	45777	47.71			47.71	Generated From Billing
01-500600-03	TIFFANY KICK & JAMIAN BORDERS	11/23/2021	45778	93.23			93.23	Generated From Billing
02-000540-11	COTNER, ANITA	11/23/2021	45779	77.87			77.87	Generated From Billing
02-000590-06	KORNYLO, CHRISTOPHER	11/23/2021	45780	59.24			59.24	Generated From Billing
03-011902-05	BALES, BARRE	11/23/2021	45781	40.24			40.24	Generated From Billing
03-015200-01	PETERSON, JAMES	11/23/2021	45782	66.51			66.51	Generated From Billing
03-100013-02	MARBLE, LARRY & JUDY	11/23/2021	45783	104.50			104.50	Generated From Billing
03-100032-02	JONES, MANUELA	11/23/2021	45784	50.33			50.33	Generated From Billing
03-300160-03	JURGENSEN, LAUREN	11/23/2021	45785	57.67			57.67	Generated From Billing
03-400114-05	PURAS, SVETTANA	11/23/2021	45786	169.99			169.99	Generated From Billing
04-040030-08	NIUTTALL, CHRISTINA	11/23/2021	45787	81.50			81.50	Generated From Billing
04-040075-05	PORTERFIELD, JENNIFER	11/23/2021	45788	190.82			190.82	Generated From Billing
04-100210-01	GRIMES, ASHLEY	11/23/2021	45789	69.54			69.54	Generated From Billing
06-034207-04	ARMBRUST, DAVID	11/23/2021	45790	90.12			90.12	Generated From Billing
06-041600-02	MOORE, WHITNEY BROOKE	11/23/2021	45791	89.79			89.79	Generated From Billing
06-046300-04	COOK, KENDALL T	11/23/2021	45792	63.33			63.33	Generated From Billing
09-062410-10	JUAREZ, SHARRE	11/23/2021	45793	82.23			82.23	Generated From Billing
09-200076-02	KELLEY, LAUREN	11/23/2021	45794	50.22			50.22	Generated From Billing
09-210400-02	WALKER, SHELBY & LONNA	11/23/2021	45795	66.82			66.82	Generated From Billing
09-320775-02	MORRIS, BRYAN	11/23/2021	45796	71.60			71.60	Generated From Billing
09-430196-01	MAY, TERESA	11/23/2021	45797	85.47			85.47	Generated From Billing
09-430740-01	TRACI COLBURN, MARTHA TUMMONS-M	11/23/2021	45798	8.72			8.72	Generated From Billing
09-650995-06	VANHORN, CAROLYN & JAMES	11/23/2021	45799	22.07			22.07	Generated From Billing
09-651395-02	TAYLOR, DALTON	11/23/2021	45800	85.47			85.47	Generated From Billing
<b>Total Refunds: 24</b>			<b>Total Refunded Amount:</b>	<b>1,824.99</b>				

Revenue Code  
996 - UNAPPLIED CREDITS / REFUNDS

Revenue Total: 1824.99

### Revenue Code Summary

Amount  
1824.99

1824.99

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# General Ledger Distribution

Posting Date: 11/22/2021

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 20 - WATER AND SEWER FUND</b>			
20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-1,824.99	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	1,824.99	
	<b>20 Total:</b>	0.00	
<b>Fund: 99 - POOLED CASH</b>			
99-01000	POOLED CASH - GENERAL	-1,824.99	
99-27000	DUE TO OTHER FUNDS	1,824.99	Yes
	<b>99 Total:</b>	0.00	
	<b>Distribution Total:</b>	0.00	

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3E  
FINANCE DEPARTMENT**

**ACTION REQUIRED: INFORMATION ONLY**

**November 2021 Check Register**



City of Willard, MO

# Check Report

By Check Number

Date Range: 11/01/2021 - 11/30/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
<b>REP425</b> <u>0394-006641513</u> <u>0394-006642547</u>	ALLIED SERVICES, LLC Invoice Invoice	11/03/2021 11/03/2021 11/03/2021	11/03/2021 TRASH EXPENSE - ALL DEPTS CITIZEN TRASH EXPENSE - SEWER	Regular	0.00 0.00 0.00	12,814.94 671.84 12,143.10	45703
<b>CFS100</b> <u>27606719</u>	CANON FINANCIAL SERVICES, INC Invoice	11/03/2021 11/03/2021	11/03/2021 COPIER LEASE - ALL DEPTS	Regular	0.00 0.00	487.38 487.38	45704
<b>LEG250</b> <u>102521</u>	LEGALSHIELD Invoice	11/03/2021	11/03/2021 GROUP INSURANCE - LAW	Regular	0.00 0.00	29.90 29.90	45705
<b>EMP210</b> <u>110121</u>	LIBERTY UTILITIES-EMPIRE DISTRICT Invoice	11/03/2021	11/03/2021 ELECTRIC UTILITIES - ALL DEPTS	Regular	0.00 0.00	19,968.22 19,968.22	45706
<b>MOC100</b> <u>1100316</u>	MISSOURI ONE CALL SYSTEM, INC Invoice	11/03/2021 11/03/2021	11/03/2021 LOCATE FEES - W/S	Regular	0.00 0.00	123.75 123.75	45707
<b>AMP200</b> <u>101121</u>	NATIONAL FIREWORKS IMPORTING, LLC Invoice	11/03/2021 11/03/2021	11/03/2021 VETERANS DAY FIREWORKS-PKS	Regular	0.00 0.00	2,381.50 2,381.50	45708
<b>OLC150</b> <u>103121</u>	ON LINE COLLECTIONS Invoice	11/03/2021	11/03/2021 UTILITY BILLING COLLECTION FEES - W/S	Regular	0.00 0.00	46.10 46.10	45709
<b>OIS160</b> <u>1091476</u>	ONLINE INFORMATION SERVICES Invoice	11/03/2021 11/03/2021	11/03/2021 UTILITY EXCHANGE REPORTS - W/S	Regular	0.00 0.00	124.20 124.20	45710
<b>OZA280</b> <u>110121</u>	OZARK GREENWAYS, INC Invoice	11/03/2021 11/03/2021	11/03/2021 NOVEMBER RENT - W/S	Regular	0.00 0.00	500.00 500.00	45711
<b>R&amp;G100</b> <u>05545</u>	REYNOLDS & GOLD, LLC Invoice	11/03/2021 11/03/2021	11/03/2021 LEGAL & PROSECUTOR FEES - ALL DEPTS	Regular	0.00 0.00	3,811.64 3,811.64	45712
<b>SPS150</b> <u>550363779</u>	SCHENDEL PEST SERVICES Invoice	11/03/2021 11/03/2021	11/03/2021 PEST CONTROL SERVICE - ALL DEPTS	Regular	0.00 0.00	180.00 180.00	45713
<b>SPR275</b> <u>32501601</u> <u>325070 01</u> <u>32564001</u> <u>325684 01</u> <u>325740 01</u> <u>32583701</u> <u>32584701</u>	SPRINGFIELD WINWATER WORKS CO Invoice Invoice Invoice Invoice Invoice Invoice Invoice	10/25/2021 10/19/2021 10/25/2021 10/19/2021 10/19/2021 10/25/2021 10/25/2021	11/03/2021 12" HY-MAX - W PLUG CORP STOP - W HY-MAXES FORCE MAIN 14" - S PIPE'S FOR FORCE MAIN - S BRASS WATER PARTS - W FREIGHT FOR FORCE MAIN 14" C900 PVC C900 PVC BELL RESTRAINT - W	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00	33,754.16 766.66 126.62 2,447.96 28,468.80 225.33 1,675.00 43.79	45714
<b>SPR200</b> <u>110121</u>	SPRINGFIELD-GREENE COUNTY HEALTH DEPAR Invoice	11/03/2021 11/03/2021	11/03/2021 ROUTINE & SPECIAL LAB TESTS - WATER	Regular	0.00 0.00	169.00 169.00	45715
<b>TYL100</b> <u>025-354253</u>	TYLER TECHNOLOGIES INC Invoice	11/03/2021 11/03/2021	11/03/2021 UTILITY BILLING ONLINE COMPONENT -	Regular	0.00 0.00	384.00 384.00	45716
<b>VER100</b> <u>9891307460</u>	VERIZON WIRELESS Invoice	11/03/2021 11/03/2021	11/03/2021 CELL PHONE SERVICE - GEN/LAW/P&D/W	Regular	0.00 0.00	432.03 432.03	45717
<b>FSR200</b> <u>PPE 10/16/21</u>	FAMILY SUPPORT REGISTRY Invoice	10/22/2021	11/04/2021 Remittance ID 01331768 Pay Date 10/22/	Regular	0.00 0.00	75.00 75.00	45718
<b>DEL106</b> <u>NOV 2021</u>	DELTA VISION Invoice	11/01/2021	11/08/2021 NOV 21 GROUP VISION INSURANCE	Regular	0.00 0.00	78.53 78.53	45719

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Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
BMS150 998877	BRENTAG MID-SOUTH, INC. Invoice	11/08/2021	11/09/2021 CALCIUM CHLORIDE FOR SALT MIX - STS	Regular	0.00 0.00	1,072.50 1,072.50	45720
CAS105 1026211	CASEY AND THE ATTA BOYS Invoice	11/02/2021	11/09/2021 VETERANS DAY CELEBRATION PERFORMA	Regular	0.00 0.00	600.00 600.00	45721
CON170 7001642406 7001645745 7001648791	CONCO COMPANIES Invoice Invoice Invoice	11/02/2021 11/02/2021 11/08/2021	11/09/2021 1" COMM BASE STONE-LEAK ON PERSHIN 5/8 COMM STONE-WATER LEAK ON JEFFE 3/8" COMM STONE & 5/8" COMM STONE	Regular	0.00 0.00 0.00	378.77 39.64 100.46 238.67	45722
CPS100 141952	CREATIVE PRODUCT SOURCING, INC Invoice	11/02/2021	11/09/2021 CORE CERTIFICATES - LAW	Regular	0.00 0.00	57.00 57.00	45723
GFL100 0003068443	GFL ENVIRONMENTAL Invoice	11/09/2021	11/09/2021 CITIZEN TRASH EXPENSE - SEWER	Regular	0.00 0.00	181.40 181.40	45724
GWO100 2019-12825	GWORCS Invoice	11/02/2021	11/09/2021 SIMPLECITY ANNUAL LICENSING & SUPPO	Regular	0.00 0.00	1,444.80 1,444.80	45725
HAR160 \$4619417.001	HARRY COOPER SUPPLY COMPANY Invoice	11/02/2021	11/09/2021 FORCE MAIN-STAINLESS NIPPLE AND BRA	Regular	0.00 0.00	142.82 142.82	45726
HER100 HER100 11262082	HERITAGE TRACTOR, INC HERITAGE TRACTOR, INC Invoice	11/02/2021	11/09/2021 11/09/2021 MOWER PARTS-PKS	Regular Regular	0.00 0.00 0.00	-358.01 358.01 358.01	45727
HYP100 11012112711495	HYPERCORE NETWORKS INC Invoice	11/08/2021	11/09/2021 INTERNET SERVICE - ALL DEPTS	Regular	0.00 0.00	2,034.04 2,034.04	45728
IEE100 20211013TB1REV	INNOVATIVE ENGINEERED EQUIPMENT Invoice	11/02/2021	11/09/2021 AIR RELIEF VALVES FOR FORCE MAIN - S	Regular	0.00 0.00	5,200.46 5,200.46	45729
ITR160 604886	ITRON, INC. Invoice	11/02/2021	11/09/2021 ERTS - W	Regular	0.00 0.00	369.18 369.18	45730
JKN100 101021	JASON KNIGHT Invoice	11/02/2021	11/09/2021 CELL PHONE REIMBURSEMENT - PKS	Regular	0.00 0.00	50.00 50.00	45731
JAY580 8601	JAY KEY SERVICE, INC. Invoice	11/02/2021	11/09/2021 KEYS FOR NEW STAFF - PKS	Regular	0.00 0.00	19.75 19.75	45732
JSM100 110221	JSM CONSTRUCTION & RENOVATION Invoice	11/08/2021	11/09/2021 CERTIFICATE OF OCCUPANCY REFUND - P&	Regular	0.00 0.00	20.00 20.00	45733
LOK155 05782	LAW OFFICES OF KRISTOFFER BAREFIELD LLC Invoice	11/09/2021	11/09/2021 MUNICIPAL JUDGE FEES - CT	Regular	0.00 0.00	869.12 869.12	45734
LOG100 7100765019	LOGMEIN COMMUNICATIONS INC Invoice	11/08/2021	11/09/2021 GOTOCONNECT INTERNET SERVICE- ALL D	Regular	0.00 0.00	970.12 970.12	45735
LOW505 000830 000859 000899 000917 71920637	LOWE'S CREDIT SERVICES Invoice Invoice Invoice Invoice Invoice	11/02/2021 11/02/2021 11/02/2021 10/19/2021 10/05/2021	11/09/2021 PAINT -REC BLDG- PKS PAINT AND PAINTING SUPPLIES-REC BLDG PAINTING SUPPLIES-REC BLDG -PKS FORCE MAIN - BALL VALVES - S 8FT METAL FORMS - STS	Regular	0.00 0.00 0.00 0.00 0.00	583.49 55.48 84.82 126.20 150.99 166.00	45736
MAC300 11105595607947	MARK COLE Invoice	11/08/2021	11/09/2021 AMAZON GUN CLEANING KIT SUPPLIES-R	Regular	0.00 0.00	97.95 97.95	45737
MPI150 34636 34637	MELTON PROPANE, INC. Invoice Invoice	11/08/2021 11/08/2021	11/09/2021 MAINTENANCE BDLG PROPANE GAS - W/ PROPANE GAS - LAW	Regular	0.00 0.00 0.00	616.34 361.06 255.28	45738
MCL100	MISSION COMMUNICATIONS LLC		11/09/2021	Regular	0.00	256.89	45739

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Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>1057078</u>	Invoice	11/08/2021	MISSION ANTENNAS - W/S	0.00	256.89	
STI150	MONRO INC	11/09/2021	Regular	0.00	-77.38	45740
STI150	MONRO INC	11/09/2021	Regular	0.00	77.38	45740
<u>119228</u>	Invoice	09/13/2021	FLAT REPAIR -2 TUBES IN LAWN TIRES-PKS	0.00	53.98	
<u>119229</u>	Invoice	09/13/2021	FLAT REPAIR TRAILER TIRE -PKS	0.00	11.00	
<u>119230</u>	Invoice	09/13/2021	FLAT REPAIR ON FRS LAWN TIRE-PKS	0.00	12.40	
ORE145	O'REILLY AUTOMOTIVE, INC	11/09/2021	Regular	0.00	274.08	45741
<u>2367-389201</u>	Invoice	11/02/2021	MOTOR OIL-PKS	0.00	21.99	
<u>2367-389939</u>	Invoice	10/19/2021	STARTER SOLENOID - STS	0.00	24.48	
<u>2367-389993</u>	Invoice	10/19/2021	OIL FOR SALT BEDS - STS	0.00	34.99	
<u>2367-390842</u>	Invoice	10/19/2021	BATTERY FOR SALT BEDS - STS	0.00	65.60	
<u>2367-390860</u>	Invoice	11/02/2021	GEAR OIL -PKS	0.00	19.99	
<u>2367-390937</u>	Invoice	11/02/2021	GASKET SEALANT-PKS	0.00	7.99	
<u>2367-391012</u>	Invoice	10/19/2021	WIPER BLADES & WIPER FLD - S	0.00	23.67	
<u>2367-392038</u>	Invoice	10/25/2021	GAS CAP - STS	0.00	8.09	
<u>2367-392064</u>	Invoice	10/25/2021	HITCH BALL FOR NEW TRUCK- STS	0.00	16.99	
<u>2367-393086</u>	Invoice	11/02/2021	STATER FLUID-PKS	0.00	4.99	
<u>2367-393140</u>	Invoice	11/02/2021	INFLTR GAUGE FOR POLICE GARAGE-LAW	0.00	16.75	
<u>2367-393181</u>	Invoice	11/02/2021	AIR PLUG-LAW	0.00	1.60	
<u>2367-393363</u>	Invoice	11/02/2021	STRAPS FOR SEWER CAMERA - S	0.00	26.95	
PAD100	PATRIOT DISPOSAL	11/09/2021	Regular	0.00	2,704.00	45742
<u>110121</u>	Invoice	11/09/2021	CITIZEN TRASH EXPENSE - PW	0.00	2,704.00	
PAV100	PAVLICH INC	11/09/2021	Regular	0.00	2,289.84	45743
<u>57323</u>	Invoice	11/08/2021	ICE MELT SALT - STS	0.00	2,289.84	
PIL100	PILOT WIRELESS LLC	11/09/2021	Regular	0.00	626.85	45744
<u>237</u>	Invoice	11/02/2021	PILOT WIRELESS EXPENSE - ALL DEPTS	0.00	626.85	
POT250	POTTER EQUIPMENT CO., INC.	11/09/2021	Regular	0.00	2,777.90	45745
<u>29042</u>	Invoice	11/08/2021	CLAW FOR BACKHOE - STS/W/S	0.00	2,777.90	
PLL100	PRESLEY LANDSCAPING LLC	11/09/2021	Regular	0.00	490.00	45746
<u>102821</u>	Invoice	11/02/2021	ARBOR DAY TREE CITY SPRUCE & INSTAL-P	0.00	490.00	
MLF100	QUADIENT LEASING	11/09/2021	Regular	0.00	661.41	45747
<u>N9121417</u>	Invoice	11/09/2021	UTILITY BILLING FOLDING MACHINE LEAS	0.00	661.41	
RAN175	RANDALL A. BROWN	11/09/2021	Regular	0.00	98.95	45748
<u>20023802</u>	Invoice	11/08/2021	GREENE COUNTY RECORDER OF DEEDS R	0.00	98.95	
RAL200	RAY LYNCH	11/09/2021	Regular	0.00	50.00	45749
<u>100521</u>	Invoice	11/08/2021	CELL PHONE REIMBURSEMENT - STS/W/S	0.00	50.00	
LIN200	ROTA L. STONEHOUSE	11/09/2021	Regular	0.00	130.00	45750
<u>0005</u>	Invoice	11/08/2021	DATA COMPILATION PROJECTS - LAW/CT/	0.00	130.00	
SKA100	SKAGGS HEATING AND COOLING	11/09/2021	Regular	0.00	1,000.00	45751
<u>110121</u>	Invoice	11/02/2021	EXCAVATION BOND REFUND-P&D	0.00	1,000.00	
SQB100	SQUIBB MEDIA, LLC	11/09/2021	Regular	0.00	74.84	45752
<u>799</u>	Invoice	11/08/2021	PROPOSALS FOR HVAC SYSTEMS ADVERTI	0.00	37.42	
<u>800</u>	Invoice	11/08/2021	PROPOSALS-CONCESSIONS & SUPPLIES A	0.00	37.42	
TRH100	TREVOR HOFFMAN	11/09/2021	Regular	0.00	50.00	45753
<u>102421</u>	Invoice	11/02/2021	CELL PHONE REIMBURSEMENT - STS/W/S	0.00	50.00	
USA400	USA BLUE BOOK	11/09/2021	Regular	0.00	268.52	45754
<u>767216</u>	Invoice	11/08/2021	BUFFER & SMOKE FLUID- SEWER	0.00	268.52	
WHE100	WHEELER METALS INC	11/09/2021	Regular	0.00	62.00	45755
<u>275142</u>	Invoice	11/02/2021	20 FT FLAT BAR STEEL - W/S/STS	0.00	31.00	

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Date Range: 11/01/2021 - 11/30/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
<u>275142.001</u>	Invoice	11/02/2021	FLAT STEEL FOR BACKHOE - STS		0.00	31.00	
WTV100	WILLARD HOME CENTER LLC		11/09/2021	Regular	0.00	904.93	45756
<u>B180634</u>	Invoice	10/19/2021	MISC BUILDING SUPPLIES-PKS		0.00	239.11	
<u>B183108</u>	Invoice	10/12/2021	CHAINSAW CHAINS - STS		0.00	44.98	
<u>B184790</u>	Invoice	10/25/2021	REDI-MIX FOR VALVE OFF FARM RD 94- W		0.00	9.70	
<u>B184903</u>	Invoice	10/25/2021	I & I - COUPLERS - S		0.00	24.28	
<u>B184970</u>	Invoice	10/25/2021	FENCE SUPPLIES FOR LEAK ON FARM RD 9		0.00	14.69	
<u>B185010</u>	Invoice	10/25/2021	ERT SHIPPING CHARGES - W		0.00	13.17	
<u>B185560</u>	Invoice	11/02/2021	2X4 LUMBER FOR FORMS - STS		0.00	32.00	
<u>D53343</u>	Invoice	11/02/2021	MISC SUPPLIES/EQUIPMENT-PKS		0.00	246.35	
<u>D53532</u>	Invoice	10/19/2021	ERT SHIPMENT - W		0.00	13.19	
<u>D53769</u>	Invoice	10/19/2021	FORCE MAIN-PARTS TO FIX AIR VALVE - S		0.00	27.26	
<u>D54046</u>	Invoice	10/25/2021	I & I-FERNCOS - S		0.00	51.24	
<u>D54048</u>	Invoice	10/25/2021	I & I - JB WELD FOR CLEAN OUT - S		0.00	6.09	
<u>D54097</u>	Invoice	10/25/2021	SEED AND STRAW - STS		0.00	84.44	
<u>D54176</u>	Invoice	11/02/2021	GRINDING WHEELS FOR MOWER-PKS		0.00	12.95	
<u>D54344</u>	Invoice	11/02/2021	CHAINSAW MAINTENANCE - STS		0.00	73.49	
<u>D54527</u>	Invoice	11/02/2021	DIP N WASH BRUSH-LAW		0.00	11.99	
	**Void**		11/09/2021	Regular	0.00	0.00	45757
FSR200	FAMILY SUPPORT REGISTRY		11/10/2021	Regular	0.00	75.00	45758
<u>PPE 10/30/21</u>	Invoice	11/05/2021	Remittance ID 01331768 Pay Date 11/05/		0.00	75.00	
EFM100	ENTERPRISE FLEET MANAGEMENT		11/16/2021	Regular	0.00	3,587.46	45759
<u>4330476</u>	Invoice	11/17/2021	VEHICLES LEASE - LAW/PKS/GEN		0.00	3,587.46	
EFM100	ENTERPRISE FLEET MANAGEMENT		11/16/2021	Regular	0.00	-3,587.46	45759
MID200	MIDWEST FIBRE SALES CORP		11/16/2021	Regular	0.00	75.00	45760
<u>18100141</u>	Invoice	11/17/2021	RECYCLE CENTER EXPENSE - PW		0.00	75.00	
WPM100	POSTMASTER		11/16/2021	Regular	0.00	187.23	45761
<u>111521</u>	Invoice	11/17/2021	UTILITY BILLING REMINDERS POSTAGE -		0.00	187.23	
INF100	QUEST SOFTWARE SYSTEMS INC		11/16/2021	Regular	0.00	723.85	45762
<u>92612820</u>	Invoice	11/17/2021	MONTHLY TIME CLOCK LEASE - ALL DEPTS		0.00	723.85	
SPS150	SCHENDEL PEST SERVICES		11/16/2021	Regular	0.00	180.00	45763
<u>550365428</u>	Invoice	11/17/2021	PEST CONTROL SERVICE - ALL DEPTS		0.00	180.00	
MIS315	SPIRE		11/16/2021	Regular	0.00	36.59	45764
<u>8053522222D</u>	Invoice	11/17/2021	GAS UTILITIES - SEWER		0.00	36.59	
MIS315	SPIRE		11/16/2021	Regular	0.00	66.55	45765
<u>6562561111</u>	Invoice	11/17/2021	GAS UTILITIES - WATER		0.00	66.55	
MIS315	SPIRE		11/16/2021	Regular	0.00	47.29	45766
<u>0326261111</u>	Invoice	11/17/2021	REC CENTER GAS UTILITIES - PKS		0.00	47.29	
MIS315	SPIRE		11/16/2021	Regular	0.00	53.19	45767
<u>1890922222</u>	Invoice	11/17/2021	CITY HALL GAS UTILITIES - GEN		0.00	53.19	
MIS315	SPIRE		11/16/2021	Regular	0.00	52.65	45768
<u>2884551111</u>	Invoice	11/17/2021	COMMUNITY BUILDING GAS UTILITIES - P		0.00	52.65	
FAM200	FAMILY SUPPORT PAYMENT CENTER		11/18/2021	Regular	0.00	138.46	45769
<u>PPE 11/13/21</u>	Invoice	11/19/2021	Remittance ID 70843606 Paid Date 11/19		0.00	138.46	
FSR200	FAMILY SUPPORT REGISTRY		11/18/2021	Regular	0.00	75.00	45770
<u>PPE 11/13/21</u>	Invoice	11/19/2021	Remittance ID 01331768 Pay Date 11/19/		0.00	75.00	
GFL100	GFL ENVIRONMENTAL		11/18/2021	Regular	0.00	9,081.93	45771
<u>AL0003068409</u>	Invoice	11/17/2021	CITIZEN TRASH EXPENSE - SEWER		0.00	9,081.93	
MIS465	MISSOURI STATE HIGHWAY PATROL		11/18/2021	Regular	0.00	135.00	45772

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Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>812HP03302850</u>	Invoice	11/23/2021	JULY-SEPTEMBER MULES FEES - LAW	0.00	135.00	
DEL106	DELTA VISION	11/18/2021	Regular	0.00	142.13	45773
<u>DEC 2021</u>	Invoice	12/01/2021	DEC 2021 GROUP VISION INSURANCE	0.00	142.13	
OZA280	OZARK GREENWAYS, INC	11/22/2021	Regular	0.00	500.00	45774
<u>120121</u>	Invoice	12/01/2021	DECEMBER RENT - W/S	0.00	500.00	
WPM100	POSTMASTER	11/22/2021	Regular	0.00	1,459.28	45775
<u>112321</u>	Invoice	11/23/2021	UTILITY BILLING POSTAGE - W/S	0.00	1,459.28	
TYL100	TYLER TECHNOLOGIES INC	11/22/2021	Regular	0.00	6,881.75	45776
<u>152581</u>	Invoice	10/06/2021	SOFTWARE SUBSCRIPTION RENEWAL - AL	0.00	6,881.75	
APAC100	APAC CENTRAL, INC	11/23/2021	Regular	0.00	524.97	45801
<u>7001651146</u>	Invoice	11/16/2021	APPLE MARKET DRIVEWAY SURFACE MIX -	0.00	422.37	
<u>7001654455</u>	Invoice	11/22/2021	COMM SURFACE MIX - STS	0.00	102.60	
BKK100	BROOKE KING	11/23/2021	Regular	0.00	50.00	45802
<u>4269224877</u>	Invoice	11/16/2021	CELL PHONE REIMBURSEMENT - STS/W/S	0.00	50.00	
HVR100	CAROLYN HALVERSON	11/23/2021	Regular	0.00	50.00	45803
<u>110721</u>	Invoice	11/22/2021	CELL PHONE REIMBURSEMENT - GEN	0.00	50.00	
CON170	CONCO COMPANIES	11/23/2021	Regular	0.00	757.97	45804
<u>7001650540</u>	Invoice	11/16/2021	APPLE MARKET DRIVEWAY BASE ROCK - S	0.00	347.88	
<u>7001654165</u>	Invoice	11/22/2021	1" BASE TYPE & 5/8" COMM STONE-ST	0.00	410.09	
DAY425	DAYSTAR DISTRIBUTING INC.	11/23/2021	Regular	0.00	1,259.91	45805
<u>15033</u>	Invoice	11/16/2021	REC CTR-REPLACEMENT GYM LIGHTS-PKS	0.00	1,259.91	
HAW145	HAWKINS INC.	11/23/2021	Regular	0.00	315.70	45806
<u>6065193</u>	Invoice	11/22/2021	BOLTS FOR CHLORINE REGULATOR - W	0.00	315.70	
JOE400	JOE'S TIRE SHOP	11/23/2021	Regular	0.00	691.00	45807
<u>333142</u>	Invoice	11/16/2021	SKID STEER TIRES - PKS	0.00	691.00	
MIS320	MO DEPT OF NATURAL RESOURCES	11/23/2021	Regular	0.00	3,000.00	45808
<u>34602204203</u>	Invoice	11/16/2021	MEADOWS 2020 OPERATING PERMIT # M	0.00	3,000.00	
RFC100	REPUBLIC FAMILY MEDICAL WALK-IN CLINIC	11/23/2021	Regular	0.00	183.00	45809
<u>4332</u>	Invoice	11/16/2021	S FOX, L PERKINS, B PEARSON DRUG UDS	0.00	183.00	
S&H410	S&H FARM SUPPLY INC	11/23/2021	Regular	0.00	53.98	45810
<u>SP447835</u>	Invoice	11/16/2021	MOWER SERVICE, OIL CHANGE -PKS	0.00	53.98	
SCU425	SCURLOCK INDUSTRIES	11/23/2021	Regular	0.00	68.40	45811
<u>0033368-IN</u>	Invoice	11/22/2021	RISER RINGS FOR MANHOLES - S	0.00	68.40	
SHP550	SHANNON SHIPLEY	11/23/2021	Regular	0.00	50.00	45812
<u>4264735877</u>	Invoice	11/16/2021	CELL PHONE REIMBURSEMENT - LAW	0.00	50.00	
SQB100	SQUIBB MEDIA, LLC	11/23/2021	Regular	0.00	92.50	45813
<u>811</u>	Invoice	11/22/2021	ALDERMEN ELECTION NOTICE - GEN	0.00	92.50	
COC200	SW MISSOURI ENGINEERING LLC	11/23/2021	Regular	0.00	5,580.00	45814
<u>SC7037</u>	Invoice	11/16/2021	PREVENTIVE PAVEMENT MAINT PLAN - ST	0.00	3,000.00	
<u>SW1231</u>	Invoice	11/16/2021	GENERAL CONSULTING FEES-P&D	0.00	1,860.00	
<u>SW1232</u>	Invoice	11/16/2021	STONE CREEK REVIEW -P&D	0.00	720.00	
TLT100	TAMMY TAYLOR	11/23/2021	Regular	0.00	16.41	45815
<u>01753D</u>	Invoice	11/16/2021	LOWE'S- 10 FT POWER CORD REIMBURSE	0.00	16.41	
UMB100	UMB BANK	11/23/2021	Regular	0.00	750.00	45816
<u>152242</u>	Invoice	11/16/2021	SERIES 2014 FISCAL AGENT FEES - W/S	0.00	750.00	

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Date Range: 11/01/2021 - 11/30/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
WRI110 75175608	WEX BANK Invoice	11/03/2021	11/03/2021 VEHICLE & EQUIPMENT FUEL - LAW/STS/	Bank Draft	0.00	4,720.18	DFT0001599
DOT100 PPE 10/30/21 Fe	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	11/05/2021	11/05/2021 FEDERAL WITHHOLDING PPE 10/30/2021	Bank Draft	0.00	4,835.41	DFT0001600
MIS300 PPE 10/30/21	MISSOURI DEPT OF REVENUE Invoice	11/05/2021	11/05/2021 STATE WITHHOLDING PPE 10/30/2021	Bank Draft	0.00	1,950.50	DFT0001601
DOT100 PPE 10/30/21 SS	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	11/05/2021	11/05/2021 SOCIAL SECURITY WITHHOLDING PPE 10/	Bank Draft	0.00	7,252.14	DFT0001602
DOT100 PPE 10/30/21 MC	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	11/05/2021	11/05/2021 MEDICARE WITHHOLDING PPE 10/30/202	Bank Draft	0.00	1,695.98	DFT0001603
AUL100 OCT 2021	AMERICAN UNITED LIFE INSURANCE CO Invoice	10/08/2021	11/08/2021 OCT 21 GROUP LIFE INSURANCE	Bank Draft	0.00	261.41	DFT0001604
DOT100 PPE 11/13/21 FE	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	11/19/2021	11/19/2021 FEDERAL WITHHOLDING PPE 11/13/2021	Bank Draft	0.00	4,613.73	DFT0001616
MIS300 PPE 11/13/21	MISSOURI DEPT OF REVENUE Invoice	11/19/2021	11/19/2021 STATE WITHHOLDING PPE 11/13/2021	Bank Draft	0.00	1,838.00	DFT0001617
DOT100 PPE 11/13/21 SS	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	11/19/2021	11/19/2021 SOCIAL SECURITY WITHHOLDING PPE 11/	Bank Draft	0.00	7,133.08	DFT0001618
DOT100 PPE 11/13/21 MC	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	11/19/2021	11/19/2021 MEDICARE WITHHOLDING PPE 11/13/202	Bank Draft	0.00	1,668.24	DFT0001619
TASC NOV 5 21	TASC Invoice	11/05/2021	11/05/2021 NOV 5 21 GROUP FLEXIBLE SPENDING AC	Bank Draft	0.00	513.52	DFT0001620
TASC NOV 19 21	TASC Invoice	11/19/2021	11/19/2021 NOV 19 21 GROUP FLEXIBLE SPEINDING A	Bank Draft	0.00	514.00	DFT0001621
EFM100 FBN4330476	ENTERPRISE FLEET MANAGEMENT Invoice	11/19/2021	11/19/2021 VEHICLES LEASE - LAW/PKS/GEN	Bank Draft	0.00	3,587.46	DFT0001622
UMB100 101321	UMB BANK Invoice	11/02/2021	11/23/2021 SERIES 2015 COP INTEREST - PKS	Bank Draft	0.00	45,726.14	DFT0001623
DEL105 Dec 21	DELTA DENTAL OF MISSOURI Invoice	12/01/2021	11/24/2021 DEC 21 GROUP DENTAL INSURANCE	Bank Draft	0.00	853.51	DFT0001635
UHC100 DEC 21	UNITED HEALTHCARE INSURANCE COMPANY Invoice	12/01/2021	11/10/2021 DEC 21 GROUP HEALTH INSURANCE	Bank Draft	0.00	27,489.92	DFT0001638

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	138	89	0.00	140,165.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-4,022.85
Bank Drafts	16	16	0.00	114,653.22
EFT's	0	0	0.00	0.00
	<b>154</b>	<b>109</b>	<b>0.00</b>	<b>250,796.26</b>

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City of Willard, MO

# Check Report

By Check Number

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MSB100	MUNICIPAL SERVICES BUREAU	11/30/2021	Manual	0.00	258.25	3396
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV0020514</u>	Invoice	11/30/2021	MUNICIPAL SERVICES BUREAU	0.00	258.25	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		258.25	
DORAF	Department of Revenue Auto Fund	11/30/2021	Manual	0.00	248.82	3397
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV0020515</u>	Invoice	11/30/2021	DEPARTMENT OF REVENUE AUTOMATED	0.00	248.82	
	<u>10-250-80000</u>		COURT AUTOMATION-CO		248.82	
			DEPARTMENT OF REVENUE AUT			
MSR100	Missouri Sheriff's Retirement	11/30/2021	Manual	0.00	9.00	3398
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV0020516</u>	Invoice	11/30/2021	MISSOURI SHERIFF'S RETIREMENT	0.00	9.00	
	<u>10-250-82000</u>		SHERIFF'S RETIREMENT F		9.00	
			MISSOURI SHERIFF'S RETIREME			
DRCV	Department of Revenue Crime Victims	11/30/2021	Manual	0.00	253.44	3399
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV0020517</u>	Invoice	11/30/2021	DEPT OF REVENUE - CRIME VICTIM'S CO	0.00	253.44	
	<u>10-250-81000</u>		CVC FEES		253.44	
			DEPT OF REVENUE - CRIME VICT			
PAR200	DUSTIN PARKHURST	11/30/2021	Manual	0.00	210.50	3401
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV0020519</u>	Invoice	11/30/2021	BOND REFUND	0.00	210.50	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		210.50	
			BOND REFUND			
COWMC	City of Willard-Muni Court	11/30/2021	Manual	0.00	3,833.69	3403
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV0020520</u>	Invoice	11/30/2021	CITY OF WILLARD MUNICIPAL COURT	0.00	3,833.69	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		3,833.69	
			CITY OF WILLARD MUNICIPAL C			

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Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number

Vendor Name

Payment Date

Payment Type

Discount Amount

Payment Amount

Number

KN1200

ASHLEY KNIGHT

11/09/2021

Bank Draft

0.00

26.50

DFT0001615

Payable #

Payable Type

Post Date

Payable Description

Discount Amount

Payable Amount

INV0020295

Account Number

10/01/2021

Account Name

Item Description

Distribution Amount

Invoice

10-250-44500

10/01/2021

BOND REFUND 3382 REISSUE

0.00

26.50

TRAFFIC FINES-COURT

BOND REFUND 3382 REISSUE

26.50

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	6	6	0.00	4,813.70
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	26.50
EFT's	0	0	0.00	0.00
	7	7	0.00	4,840.20

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### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	6	6	0.00	4,813.70
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	26.50
EFT's	0	0	0.00	0.00
	7	7	0.00	4,840.20

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	11/2021	4,840.20
			4,840.20

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City of Willard, MO

# Refund Check Register

## Refund Check Detail

UBPKT02822 - Refunds 01 UBPKT02820 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-190115-04	TAYLOR, NIKUS	11/23/2021	45777	47.71			47.71	Generated From Billing
01-500600-03	TIFFANY KICK & JAMIAN BORDERS	11/23/2021	45778	93.23			93.23	Generated From Billing
02-000540-11	COTNER, ANITA	11/23/2021	45779	77.87			77.87	Generated From Billing
02-000590-06	KORMYLO, CHRISTOPHER	11/23/2021	45780	59.24			59.24	Generated From Billing
03-011902-05	BALES, BARRIE	11/23/2021	45781	40.24			40.24	Generated From Billing
03-015200-01	PETERSON, JAMES	11/23/2021	45782	66.51			66.51	Generated From Billing
03-100013-02	MARBLE, LARRY & JUDY	11/23/2021	45783	104.50			104.50	Generated From Billing
03-100032-02	JONES, MANUELA	11/23/2021	45784	50.33			50.33	Generated From Billing
03-300160-03	JURGENSEN, LAUREN	11/23/2021	45785	57.67			57.67	Generated From Billing
03-400114-05	PURAS, SVETLANA	11/23/2021	45786	169.99			169.99	Generated From Billing
04-040030-08	NUTTALL, CHRISTINA	11/23/2021	45787	81.50			81.50	Generated From Billing
04-040075-05	PORTERFIELD, JENNIFER	11/23/2021	45788	190.82			190.82	Generated From Billing
04-100210-01	GRIMES, ASHLEY	11/23/2021	45789	69.54			69.54	Generated From Billing
06-034207-04	ARMBRUST, DAVID	11/23/2021	45790	90.12			90.12	Generated From Billing
06-041600-02	MOORE, WHITNEY BROOKE	11/23/2021	45791	89.79			89.79	Generated From Billing
06-046300-04	COOK, KENDALL T	11/23/2021	45792	63.33			63.33	Generated From Billing
09-062410-10	JUAREZ, SHAREE	11/23/2021	45793	82.23			82.23	Generated From Billing
09-200076-02	KELLEY, LAUREN	11/23/2021	45794	50.22			50.22	Generated From Billing
09-210400-02	WALKER, SHELBY & LONNA	11/23/2021	45795	66.82			66.82	Generated From Billing
09-320775-02	MORRIS, BRYAN	11/23/2021	45796	71.60			71.60	Generated From Billing
09-430196-01	MAY, TERESA	11/23/2021	45797	85.47			85.47	Generated From Billing
09-430740-01	TRACI COLBURN, MARTHA TUMMONS-M	11/23/2021	45798	8.72			8.72	Generated From Billing
09-650995-06	VANHORN, CAROLYN & JAMES	11/23/2021	45799	22.07			22.07	Generated From Billing
09-651395-02	TAYLOR, DALTON	11/23/2021	45800	85.47			85.47	Generated From Billing
<b>Total Refunds: 24</b>				<b>1,824.99</b>				

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	1824.99
<b>Revenue Total:</b>	<b>1824.99</b>



# General Ledger Distribution

Posting Date: 11/22/2021

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 20 - WATER AND SEWER FUND</b>			
20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-1,824.99	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	1,824.99	
	<b>20 Total:</b>	0.00	
<b>Fund: 99 - POOLED CASH</b>			
99-01000	POOLED CASH - GENERAL	-1,824.99	
99-27000	DUE TO OTHER FUNDS	1,824.99	Yes
	<b>99 Total:</b>	0.00	
	<b>Distribution Total:</b>	0.00	

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3F  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

**November 2021 Utility Adjustments**



City of Willard, MO

# Utility Monthly Adjustment Report

Date Range: 11/1/2021 - 11/30/2021

## Daily Distribution

Day of the Week:	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Day of the Week: 9</b>												
	Revenue Code: 100 - WATER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	3.41									
	Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
	Reverse Payment Adjustm...	2	36.90									
	Revenue Code: 190 - RESIDENTIAL CITY TAX											
	Reverse Payment Adjustm...	1	0.07									
	Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
	Reverse Payment Adjustm...	1	0.01									
	Revenue Code: 198 - RURAL COUNTY TAX											
	Reverse Payment Adjustm...	2	0.33									
	Revenue Code: 400 - SEWER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	10.75									
	Revenue Code: 502 - TRASH - ALLIED											
	Reverse Payment Adjustm...	1	14.00									
	Revenue Code: 505 - TRASH - WCA											
	Reverse Payment Adjustm...	1	3.61									
	Revenue Code: 801 - NSF CHARGES (Adjustment)											
	Miscellaneous Adjustment	2	60.00									
	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
	Miscellaneous Adjustment	4	200.00									
	<b>Day of the Week: 12</b>											
	Revenue Code: 195 - WATER PENALTIES											
	Reverse Penalty Adjustment	1	-1.32									
	Revenue Code: 495 - SEWER PENALTIES											
	Reverse Penalty Adjustment	1	-4.17									
	<b>Day of the Week: 19</b>											
	Revenue Code: 195 - WATER PENALTIES											
	Reverse Penalty Adjustment	1	-2.56									
	Revenue Code: 495 - SEWER PENALTIES											
	Reverse Penalty Adjustment	1	-5.84									
	<b>Day 9 Total:</b>											329.08
	<b>Day 12 Total:</b>											-5.49
	<b>Day 19 Total:</b>											-8.40



### Revenue Code Totals By Class

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Class: RURAL RES - RURAL RESIDENTIAL</b>								
Revenue Code: 100 - WATER - RESIDENTIAL	1	-169.03						
Miscellaneous Adjustment								
Reverse Payment Adjustme...	2	36.90						
Revenue Code: 198 - RURAL COUNTY TAX	2	0.33						
Reverse Payment Adjustme...								
Revenue Code: 502 - TRASH - ALLIED	1	14.00						
Reverse Payment Adjustme...								
Revenue Code: 801 - NSF CHARGES (Adjustment)	1	30.00						
Miscellaneous Adjustment								
<b>Class RURAL RES Total: -87.80</b>								
<b>Grand Total for Period: 146.16</b>								

### Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	1	-169.03	Reverse Payment Adjustme...	1	3.41			
Miscellaneous Adjustment								
Revenue Code: 105 - WATER - RURAL RESIDENTIAL	2	36.90						
Reverse Payment Adjustme...								
Revenue Code: 190 - RESIDENTIAL CITY TAX	1	0.07						
Reverse Payment Adjustme...								
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	1	0.01						
Reverse Payment Adjustme...								
Revenue Code: 195 - WATER PENALTIES	2	-3.88						
Reverse Penalty Adjustment								
Revenue Code: 198 - RURAL COUNTY TAX	2	0.33						
Reverse Payment Adjustme...								
Revenue Code: 400 - SEWER - RESIDENTIAL	1	10.75						
Reverse Payment Adjustme...								
Revenue Code: 495 - SEWER PENALTIES	2	-10.01						
Reverse Penalty Adjustment								
Revenue Code: 502 - TRASH - ALLIED	1	14.00						
Reverse Payment Adjustme...								
<b>Revenue 100 Total: -165.62</b>								
<b>Revenue 105 Total: 36.90</b>								
<b>Revenue 190 Total: 0.07</b>								
<b>Revenue 191 Total: 0.01</b>								
<b>Revenue 195 Total: -3.88</b>								
<b>Revenue 198 Total: 0.33</b>								
<b>Revenue 400 Total: 10.75</b>								
<b>Revenue 495 Total: -10.01</b>								
<b>Revenue 502 Total: 14.00</b>								

### Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Revenue Code: 505 - TRASH - WCA</b>								
Reverse Payment Adjustme...	1	3.61						
<b>Revenue Code: 801 - NSF CHARGES (Adjustment)</b>								
Miscellaneous Adjustment	2	60.00						
<b>Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY</b>								
Miscellaneous Adjustment	4	200.00						
							<b>Revenue 505 Total:</b>	3.61
							<b>Revenue 801 Total:</b>	60.00
							<b>Revenue NON PAYMENT Total:</b>	200.00
							<b>Grand Total Revenue by Type for Period:</b>	146.16

### Totals by Transaction Type

Transaction Type	Count	Amount
Failed Arrangement	1	0.00
Miscellaneous Adjustment	7	90.97
Reverse Payment Adjustment	3	69.08
Reverse Penalty Adjustment	2	-13.89
<b>Total for Period:</b>	<b>13</b>	<b>146.16</b>

### Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Miscellaneous Adjustment	100 - WATER - RESIDENTIAL	1	-169.03
	801 - NSF CHARGES (Adjustment)	2	60.00
	NON PAYMENT - NON-PAYMENT PENALTY	4	200.00
<b>Miscellaneous Adjustment Total:</b>			<b>90.97</b>
Reverse Payment Adjustment	100 - WATER - RESIDENTIAL	1	3.41
	105 - WATER - RURAL RESIDENTIAL	2	36.90
	190 - RESIDENTIAL CITY TAX	1	0.07
	191 - RESIDENTIAL COUNTY TAX	1	0.01
	198 - RURAL COUNTY TAX	2	0.33
	400 - SEWER - RESIDENTIAL	1	10.75
Reverse Penalty Adjustment	502 - TRASH - ALLIED	1	14.00
	505 - TRASH - WCA	1	3.61
	<b>Reverse Payment Adjustment Total:</b>	<b>2</b>	<b>69.08</b>
195 - WATER PENALTIES			-3.88

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# Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
	495 - SEWER PENALTIES	2	-10.01
			-13.89
		21	146.16
	<b>Reverse Penalty Adjustment Total:</b>		
	<b>Total for Period:</b>	21	146.16

## Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	1	-165.62
105 - WATER - RURAL RESIDENTIAL	2	36.90
190 - RESIDENTIAL CITY TAX	1	0.07
191 - RESIDENTIAL COUNTY TAX	1	0.01
195 - WATER PENALTIES	2	-3.88
198 - RURAL COUNTY TAX	2	0.33
400 - SEWER - RESIDENTIAL	1	10.75
495 - SEWER PENALTIES	2	-10.01
502 - TRASH - ALLIED	1	14.00
505 - TRASH - WCA	1	3.61
801 - NSF CHARGES (Adjustment)	2	60.00
NON PAYMENT - NON-PAYMENT PENALTY	4	200.00
	21	146.16
	<b>Total for Period:</b>	

## Revenue Code Totals By Read Group

Read Group	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Read Group: 01 - Read Group: 01</b>									
	Revenue Code: 195 - WATER PENALTIES	1	-1.32						
	Reverse Penalty Adjustment								
	Revenue Code: 495 - SEWER PENALTIES	1	-4.17						
	Reverse Penalty Adjustment								
	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	2	100.00						
	Miscellaneous Adjustment								
	<b>Read Group: 03 - Read Group: 03</b>								
	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	1	50.00						
	Miscellaneous Adjustment								
	<b>Read Group: 04 - Read Group: 04</b>								
	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	1	50.00						
	Miscellaneous Adjustment								
	<b>Read Group 01 Total:</b>								94.51
	<b>Read Group 03 Total:</b>								50.00
	<b>Read Group 04 Total:</b>								50.00

**Revenue Code Totals By Read Group**

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Read Group: 07 - Read Group: 07</b>											
Revenue Code: 100 - WATER - RESIDENTIAL											
Reverse Payment Adjustme...	1	3.41									
Revenue Code: 190 - RESIDENTIAL CITY TAX											
Reverse Payment Adjustme...	1	0.07									
Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
Reverse Payment Adjustme...	1	0.01									
Revenue Code: 400 - SEWER - RESIDENTIAL											
Reverse Payment Adjustme...	1	10.75									
Revenue Code: 505 - TRASH - WCA											
Reverse Payment Adjustme...	1	3.61									
Revenue Code: 801 - NSF CHARGES (Adjustment)											
Miscellaneous Adjustment	1	30.00									
<b>Read Group 07 Total:</b>											47.85
<b>Read Group: 09 - Read Group: 09</b>											
Revenue Code: 100 - WATER - RESIDENTIAL											
Miscellaneous Adjustment	1	-169.03									
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
Reverse Payment Adjustme...	2	36.90									
Revenue Code: 195 - WATER PENALTIES											
Reverse Penalty Adjustment	1	-2.56									
Revenue Code: 198 - RURAL COUNTY TAX											
Reverse Payment Adjustme...	2	0.33									
Revenue Code: 495 - SEWER PENALTIES											
Reverse Penalty Adjustment	1	-5.84									
Revenue Code: 502 - TRASH - ALLIED											
Reverse Payment Adjustme...	1	14.00									
Revenue Code: 801 - NSF CHARGES (Adjustment)											
Miscellaneous Adjustment	1	30.00									
<b>Read Group 09 Total:</b>											-96.20
<b>Grand Total for Period:</b>											146.16

**Revenue Code Totals By Bill Cycle**

Type	Count	Amount	Type	Count	Amount
<b>Bill Cycle: 01 - Cycle: 01</b>					
Revenue Code: 100 - WATER - RESIDENTIAL					
Miscellaneous Adjustment	1	-169.03	Reverse Payment Adjustme...	1	3.41
Revenue Code: 105 - WATER - RURAL RESIDENTIAL					
Reverse Payment Adjustme...	2	36.90			
Revenue Code: 190 - RESIDENTIAL CITY TAX					
Reverse Payment Adjustme...	1	0.07			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX					
Reverse Payment Adjustme...	1	0.01			



# Revenue Code Totals By Bill Cycle

<b>Revenue Code: 195 - WATER PENALTIES</b>	2	
Reverse Penalty Adjustment		-3.88
<b>Revenue Code: 198 - RURAL COUNTY TAX</b>	2	
Reverse Payment Adjustme...		0.33
<b>Revenue Code: 400 - SEWER - RESIDENTIAL</b>	1	
Reverse Payment Adjustme...		10.75
<b>Revenue Code: 495 - SEWER PENALTIES</b>	2	
Reverse Penalty Adjustment		-10.01
<b>Revenue Code: 502 - TRASH - ALLIED</b>	1	
Reverse Payment Adjustme...		14.00
<b>Revenue Code: 505 - TRASH - WCA</b>	1	
Reverse Payment Adjustme...		3.61
<b>Revenue Code: 801 - NSF CHARGES (Adjustment)</b>	2	
Miscellaneous Adjustment		60.00
<b>Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY</b>	4	
Miscellaneous Adjustment		200.00

**Bill Cycle 01 Total:** 146.16

**Grand Total for Period:** 146.16

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## Public Works Report

December 2021

### Water

- The water department spent the month on routine operations including collecting water samples, monthly meter reading, daily monitoring of our four wells and maintenance on our chlorine monitoring systems.
- We completed 68 utility locates for the month.
- We completed 131 Work orders for the month.
- We sat 19 new meters in Canterbury for the new subdivision.
- We cleaned out, exercised, and concreated all the valves in front of our 300,000-gal water tower.
- We flow tested hydrants around Woodbridge.
- We fixed a water leak at the intersection of Jackson and Jefferson. We at first thought we had several water leaks in the area. It turned out that it was a 6" cast iron line that was leaking, it had a 10" plastic line directly on top of it. The water followed the bedding of the new and old lines. We dug up around 120 feet of line before we found the actual leak, as water was coming in from all directions. This leak took a significant amount of time and effort to find. We estimate that we lost around 500,000 gallons.
- We fixed a water leak on Miller road, there was another hole in the 2" steel line 15 feet from the last leak. We estimate that we lost around 50,000 gallons.

### Sewer

- We had another force main break, however this one we caught early and were able to fix before a catastrophic failure occurred. We had Sunbelt rentals bring us a pump to slowly fill the line after we got the break fixed. This went well as this procedure eliminated the excess pressures involved with just turning the pumps on. DNR was contacted and all paperwork and cleanup have been completed.
- ACE was in town spot repairing identified breaks in our Regional sewer collection system. They will be back after the holidays to finish up the repairs they are able to do.
- We verified pumping and static pressures at our D lift station in preparations for new impellers.
- We jetted the lines and cleaned out the manhole in front of Sonic due to a difficult clog of grease and rags.
- We had Battlefield Septic clean out the liftstations that they can reach, the rest we cleaned out by hand.

- We pulled pump two at our whispering oaks lift station and it was determined that it was burned up. It is currently being rebuilt.
- We measured and ordered all the supplies to build a retaining wall around the structures at our D lift station. This should keep us from pumping rainwater runoff into our sewer system.
- Norton power was servicing all our crucial generators and testing them under a load (making sure the pumps can run off generator power). Everything went well, the only problem was our 94-lift station. The transfer switch, once used would not transfer back to line power and burned up. Due to the upcoming upgrades at the station, it was decided to not replace it and let staff go through a manual procedure to use the generator if necessary.
- We replaced a rusted (regular) steel valve with a stainless steel on the air relief valve on the new force main behind Hamilton.
- We found that all the plumbing for the water circulation system for the regional pumps was done in galvanized steel, we changed everything out for stainless, at the same time we built new rubber gaskets for the check valves and cleaned them out. I believe that all the issues we have with vapor locking at this station is due to the mass of debris that collect through gravity at these valves. We now clean them out monthly instead of quarterly.

## Streets

- We continue to patch various potholes around the city.
- We continue to replace street and road signs throughout Willard.
- We trimmed some of the trees back on Miller road and significantly trimmed the trees back on Matthew.
- We started ditching on the west side of Miller road, this will take some time to clean the ditches and drainpipes.
- We re-blacktopped the intersection of Jackson and Jefferson that we had to dig up due to the water leak.
- We re-blacktopped the road on Miller due to the water leak.

# Equipment Usage and Repairs

## December 2021

Equip #	Description	Prior Month Miles/Hours	Current Month Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	20121 Ford F-250 #116	1,575	2,335	760	\$0.00	\$0.00
2	2004 Chevy 1 Ton Dump	161,155	162,244	1,089	\$0.00	\$266.37
3	2003 Chevy 1 Ton Utility - Sewer	186,053	186,567	514	\$0.00	\$368.28
4	1998 Dodge 1/2 Ton FB	128,348	1,218,353	1,090,005	\$0.00	\$0.00
5	20121 Ford F-250 #101	1,359	1,831	472	\$0.00	\$184.76
6	2000 Chevy 3/4 Ton FB	153,879	153,883	4	\$0.00	\$0.00
7	1993 Ford 1 Ton Utility - Water	157,322	157,322	-	\$0.00	\$0.00
8	2005 International 3200 Dump	sold	sold	#VALUE!	\$0.00	\$0.00
9	2017 Chevy Silverado	48,398	49,024	626	\$0.00	\$0.00
10	Water Van	384	sold	#VALUE!	\$0.00	\$0.00
11	1998 Chevy S-10	157,259	157,259	-	\$0.00	\$0.00
12	Case Backhoe	3,913	3,954	41	\$0.00	\$1,981.04
13	60XT Case Skid Steer	1,568	1,568	-	\$0.00	\$0.00
14	JD Tractor	3,850	3,858	8	\$0.00	\$0.00
15	Kubota RTV 1100	973	973	-	\$0.00	\$0.00
					<b>\$0.00</b>	<b>\$2,800.45</b>

Description of Repair/Service	
PD#1	2013 Dodge Charger
PD#2	2013 Dodge Charger
PD#3	2013 Dodge Charger
PD#4	2017 Ford Explorer
PD#5	2019 Dodge Charger
PD#6	2013 Dodge Charger
PD#7	2017 Ford Explorer
PD#8	2008 Harley Davidson

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Monthly Water Loss 2021

Month	Current Month												Annual Average	Annual
	January	February	March	April	May	June	July	August	September	October	November	December		
Amount of Gallons Pumped	29,620,700	30,270,900	26,945,200	29,161,800	28,774,500	31,403,900	33,031,800	37,897,300	37,596,800	29,701,500	24,903,300	21,538,100	30,070,483	360,845,800
Dollar Amount Sold	\$80,766.74	\$79,594.44	\$78,603.44	\$75,228.70	\$76,307.99	\$83,080.59	\$89,553.28	\$90,672.38	\$96,738.64	\$84,274.73	\$84,538.67	\$78,290.27	\$83,137.49	\$997,649.87
Gallons of Water Sold	16,780,000	16,153,000	15,705,000	14,463,000	14,806,000	17,581,000	20,097,000	20,481,000	23,015,000	17,816,000	17,977,000	15,450,000	17,527,000	210,324,000
Flushing	0	0	0	0	0	0	0	6,000	0	0	0	0	500	6,000
Leaks/Adjustments	30,000	175,000	30,000	210,000	125,000	5,000	141,000	100,000	390,000	4,888,000	282,500	550,000	577,208	6,926,500
City Usage (not billed)	108,000	15,000	15,000	14,000	339,000	149,000	112,000	170,000	419,000	9,000	11,000	16,000	114,750	1,377,000
Fire Dept	12,000	16,000	16,000	12,000	10,000	13,000	10,000	11,000	20,000	9,000	12,000	10,000	12,583	151,000
Tower Overflows	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Residuals	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	540,000
<b>Total Gallons Accounted For</b>	<b>16,855,000</b>	<b>16,373,000</b>	<b>15,780,000</b>	<b>14,718,000</b>	<b>14,976,000</b>	<b>17,631,000</b>	<b>20,283,000</b>	<b>20,632,000</b>	<b>23,450,000</b>	<b>22,749,000</b>	<b>18,304,500</b>	<b>16,045,000</b>	<b>18,149,708</b>	<b>217,796,500</b>
% Water Loss	43.10%	45.91%	41.44%	49.53%	47.95%	43.86%	38.60%	45.56%	37.63%	23.41%	26.50%	25.50%	39.64%	
<b>Amount of Water Lost</b>	<b>12,765,700</b>	<b>13,897,900</b>	<b>11,165,200</b>	<b>14,443,800</b>	<b>13,798,500</b>	<b>13,772,900</b>	<b>12,748,800</b>	<b>17,265,300</b>	<b>14,146,800</b>	<b>6,952,500</b>	<b>6,598,800</b>	<b>5,493,100</b>	<b>11,920,775</b>	<b>143,049,300</b>
Willard North #1	3,383,200	2,523,100	3,225,500	3,174,200	3,779,500	3,506,600	3,821,300	4,000,000	4,000,000	3,750,000	3,750,000	2,895,800	3,479,925	41,759,100
Willard South #2	4,439,900	4,602,600	4,057,400	4,450,700	4,088,900	5,091,200	5,761,200	7,532,200	6,771,800	4,728,400	3,836,000	3,678,600	4,919,908	59,036,900
Meadows West #1	12,055,600	12,809,200	10,952,300	10,296,000	10,781,100	12,309,100	12,881,300	14,536,100	14,854,000	11,803,100	9,647,300	8,377,700	11,775,233	141,302,800
Meadows East #2	10,232,000	10,836,000	9,210,000	11,741,000	10,625,000	10,957,000	11,068,000	12,379,000	12,471,000	9,920,000	8,170,000	7,086,000	10,395,417	124,745,000
Correction per MRWA Willard Well 1&:	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-6,000,000
<b>Total Water Pumped</b>	<b>29,620,700</b>	<b>30,270,900</b>	<b>26,945,200</b>	<b>29,161,800</b>	<b>28,774,500</b>	<b>31,403,900</b>	<b>33,031,800</b>	<b>37,897,300</b>	<b>37,596,800</b>	<b>29,701,500</b>	<b>24,903,300</b>	<b>21,538,100</b>	<b>30,070,483</b>	<b>360,845,800</b>
<b>Customer Count</b>														
City Commercial Irrigation	14	14	14	14	14	14	14	14	15	15	14	15	14	
City Commercial 1 SPF	129	129	131	131	131	134	133	134	133	134	134	134	132	
City Commercial 3 Water only	20	21	21	21	20	20	20	19	19	18	18	20	20	166
City Residential Irrigation	3	3	3	4	4	4	4	4	4	4	4	3	4	
City Residential 1 SPF	2008	2014	2021	2013	2018	2034	2025	2043	2042	2031	2034	2050	2,028	
City Residential 3 Water Only	72	72	75	72	72	72	72	71	72	71	73	71	72	2,104
Rural Irrigation	4	5	4	4	4	4	4	4	4	4	4	5	4	
Rural Residential 1 SPF	7	8	8	8	8	8	9	5	6	5	5	5	7	
Rural Residential 2 Lagoon	276	274	275	275	275	275	276	275	276	277	278	278	276	
Rural Residential 3 Water Only	872	873	878	875	879	879	878	884	880	885	886	887	880	1,167
Rural Commercial 2 Lagoon	3	3	3	3	3	3	3	3	3	3	3	3	3	
Rural Commercial 3 Water only	13	13	13	13	14	14	14	14	14	14	14	14	14	
Zero-Non Billed	9	9	9	9	9	9	9	9	9	9	9	9	9	26
<b>Number of Total Customers</b>	<b>3430</b>	<b>3438</b>	<b>3455</b>	<b>3442</b>	<b>3451</b>	<b>3470</b>	<b>3461</b>	<b>3479</b>	<b>3477</b>	<b>3470</b>	<b>3476</b>	<b>3494</b>	<b>3462</b>	<b>3462</b>
<b>Service Consumption</b>														
City Commercial Irrigation	19,000	11,000	18,000	91,000	174,000	373,000	1,006,000	1,159,000	1,221,000	997,000	590,000	341,000	500,000	
City Commercial 1 SPF	2,724,000	2,153,000	1,617,000	1,386,000	1,335,000	1,502,000	1,805,000	1,578,000	1,868,000	1,594,000	2,136,000	1,481,000	1,764,917	
City Commercial 3 Water only	49,000	180,000	213,000	187,000	107,000	67,000	73,000	114,000	263,000	153,000	101,000	165,000	139,333	2,404,250
City Residential Irrigation	1,000	1,000	-	1,000	1,000	18,000	19,000	28,000	28,000	30,000	12,000	12,000	12,583	
City Residential 1 SPF	8,001,000	7,917,000	7,723,000	7,606,000	7,266,000	9,160,000	9,539,000	9,251,000	10,468,000	8,052,000	8,391,000	7,618,000	8,416,000	
City Residential 3 Water Only	383,000	363,000	365,000	329,000	334,000	399,000	512,000	416,000	621,000	358,000	435,000	420,000	411,333	8,839,917
Rural Irrigation	-	-	-	-	3,000	2,000	19,000	15,000	12,000	7,000	-	-	4,833	
Rural Residential 1 SPF	52,000	57,000	32,000	38,000	43,000	51,000	63,000	35,000	53,000	11,000	25,000	13,000	39,417	
Rural Residential 2 Lagoon	1,080,000	1,097,000	969,000	977,000	1,114,000	1,176,000	1,222,000	1,178,000	1,443,000	1,077,000	1,015,000	1,009,000	1,113,250	
Rural Residential 3 Water Only	4,245,000	4,230,000	4,602,000	3,643,000	4,285,000	4,581,000	5,547,000	6,352,000	6,607,000	5,377,000	4,757,000	4,177,000	4,862,750	6,020,250
Rural Commercial 2 Lagoon	16,000	17,000	14,000	16,000	16,000	16,000	14,000	17,000	18,000	15,000	20,000	14,000	16,083	
Rural Commercial 3 Water only	90,000	96,000	120,000	161,000	109,000	122,000	156,000	157,000	153,000	127,000	173,000	174,000	136,500	152,583
Zero-Non Billed	120,500	11,000	31,000	28,000	19,000	162,000	122,000	181,000	260,000	18,000	22,000	26,000	85,000	85,000
<b>Total Gallons of Consumption</b>	<b>16,780,000</b>	<b>16,153,000</b>	<b>15,705,000</b>	<b>14,463,000</b>	<b>14,806,000</b>	<b>17,581,000</b>	<b>20,097,000</b>	<b>20,481,000</b>	<b>23,015,000</b>	<b>17,816,000</b>	<b>17,677,000</b>	<b>15,450,000</b>	<b>17,502,000</b>	<b>17,502,000</b>

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**Willard Police Department**  
December 2021 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	23
Shannon Shipley, Major	1602-003	30
	<b>Total</b>	<b>53</b>

Squad #1	1604-044	Billie Deckard, Cpl.	28	Squad #2	1603-027	Steve Purdy, Sgt.	15
	1607-050	Caleb Steen, Officer	48		1609-051	Wayne Hansen, Officer	0
	1605-056	Mark Cole, Officer	31		1608-054	Stefan Collette, Officer	27
	1606-059	Nicholas Browitt, Officer	0		1611-053	Vacant	
	<b>Total</b>		<b>107</b>		<b>Total</b>		<b>42</b>

Reserves	Officer	Officer Names	Case #'s	Hours
	1610-057	Matthew Hanson, PT Officer	6	20.25
	1631-045	Cindy Garton, SRO		
	1630-024	Andrew Benjamin, SRO		
	1632-052	Mark Riffin, SRO		
	1641-014	Brian Gordon, Reserve		1.75
	1642-015	JD Landon, Reserve		11.50
	1645-047	Glenn Cozzens, Reserve	1	18.75
	1646-031	Andrew Hunt, Reserve		
	1643-048	Tim Wheeler, Reserve		
	1647-049	Brandon Bond, Reserve	1	7.25
	<b>Total</b>		<b>8</b>	
<b>Total Incidents for the month...</b>			<b>210</b>	

**Incident Statistics**

Felony	6	HBO (Handled by Officers)	108
Misdemeanor	6	Use of Force	0
Infraction	57	Dog at Large	3
Other (Services)	141	Neglect-0 / Abuse-0 / Bites-0	0

**Vehicle Maintenance**

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	6,964	864	18	48	64.50	64.50
WPD-03 2013 Charger	154,045	0	0	0		0
WPD-04 2018 Explorer	85,321	844	15	56		1,800.66
WPD-05 2019 Charger	63,731	1,593	25	64	955.90	1,772.17
WPD-06 2020 Charger	60,254	1,666	29	57	66.49	1,448.60
WPD-07 2017 Explorer	19,173	434	18	24		50.00
WPD-08 MC Harley	5,786	0	0	0		0

**Monthly Vehicle Maintenance Details**

WPD-01: oil change	WPD-05: radio equip; flat tire; oil change; diag.
WPD-03:	WPD-06: oil change
WPD-04:	WPD-07:

Misc. Dept. Info: Car #5 diagnostics leads to oil cooler housing and intake gasket replacement.

# Parks and Recreation - Director's Report – January 2022

**Quote of the Month:** “The first step towards getting somewhere is to decide you’re not going to stay where you are.” —J.P. Morgan

## Budget

Vandalism is a serious problem for the Parks Department. We are spending time and resources replacing or repairing damaged property and are becoming increasingly frustrated with not being able to create or improve due to the actions of a select few ne'er-do-wells. To this end, we are researching camera systems to install in our parks, targeting the most highly or frequently vandalized or abused parts of our system; Jackson Street Park/Aquatic Center, and the Recycling Center. This is not an item that has been specifically budgeted for in this year's budget, however a rash of vandalism at the end of 2021 has moved it forward.

## Event/Program Planning and Recap

The Fitness Center is off to a great start this year. Since December 20<sup>th</sup>, we are at nearly \$5,000 of revenue (as of 1/5) for the fitness center. Many people have signed up for recurring monthly charges, however, there are some that have paid for the whole year, and some of our seniors are purchasing memberships month to month while we are waiting on approval for the Silver Sneakers program. We began taking registrations for Freedom Fest and are just closing out registrations for the spring basketball season. The Lighting of the Trailhead was a success, and we hope to continue to grow the Christmas tree program for 2022.

## Maintenance

The maintenance department is fully staffed and are making many improvements around the facilities. We are installing parking lot barriers at Miller Park, mulching all trees and flower beds, and are working on re-installing the walking trail around the Rec Center. Maintenance has been working on light removal at the trailhead and prioritizing efficient workspaces. The Recycling Center continues to be a +/- arrangement, and I have not come to a conclusion about how to balance community need and feedback with efficient operation. The HVAC at the Community Building is installed, and the Seniors returned to their weekly luncheons on January 5<sup>th</sup>.

## Staffing

All staff are making progress in their respective areas to build and improve programs in their area. We are adding several adult programs and are expanding our marketing and communication to reach a larger audience with upcoming events, programs, and other offerings. We are also focusing on soliciting constructive feedback from the community.

**Planning and Development Report  
January 10, 2022**

**Ongoing Projects/ Developments**

ATM Commercial Subdivision Phase 3- Algiers Martin has reviewed the construction plans for the road and drainage for Phase 2 and has sent comments back to the City. Those comments were forwarded on to the developer and his engineer. We are waiting on the revisions for the second review.

Canterbury Place Subdivision- Staff currently has issued all 33 ( thirty three) building permits to date. We have 22 (twenty- two) homes in various stage of construction.

West Ridge- The plumbers have installed the water and sanitary sewer services on several lots but have pulled off recently. The developer has hauled some fill in for back fill but no framing has started yet.

Miller Rd. Project- Staff is waiting on the engineer to submit the contractor's final pay request to the City along with other documentation we have requested.

CMH- Staff has received plans for a commercial infill project to house a rehabilitation center in the Prairie view Shopping Center.

Tanners Auto Body Shop – Staff has issued a temporary C/O for the offices in the new building. Work continues in the shop area.

Stone Creek Phase 2 and 3- The developer has started installing sanitary sewer lines.

Hoffman Hills Subdivision- Staff received plans for the development and sent them to Cochran Engineering for review. Cochran sent comments back and staff has forwarded them to Olsson Associates for revisions.

Commercial Infill/Remodel Projects – Hive Restaurant – work continues, Cornelison State Farm Insurance- plans have been approved. A Nail Salon will be moving into a vacant space next to the Apple Market.

Staff has had a request for water service to serve a 40 acre development ( 3- 13 acre approx. tracts) located off of Fm Rd 94.

Staff is awaiting a site plan for a mechanics garage proposed for the Killingsworth lot on West Jackson.

Additional ongoing projects – Ongoing inspections as needed, Nuisance Complaints Pretreatment Surveys, FOG Permits, wastewater engineering report review, Scheduling Inflow and Infiltration work, Closing out permits. Staff continues to assist other departments and both Engineering firms- Algiers Martin and Cochran Engineering as needed.



Planning Assistant- Please see the Planning Assistant report

If you have any questions, please contact me at City Hall or [develop@cityofwillard.org](mailto:develop@cityofwillard.org)  
Randy Brown, Director of Development

**Planning and Development:**

8 permits were issued this month totaling \$7,398.10 in permit fees collected and has an estimated construction cost of \$350,100.

Completed a monthly permit sunshine request for Buildzoom, and Dodge Data and Analytics.

Attended a medical marijuana 2 year update webinar hosted by the MU Extension.

Drafted a Nuisance Procedure book.

Mailed packets for the FOG program, Pre-Treatment Survey, and Business License. A total of 44 of the original 116 pre-treatment confirmations have been returned.

**2021 Review:**

175 permits were issued in 2021

Estimated value of work done is \$14,429,356.89

\$159,211.10 Total permit fees collected

**Prosecuting Clerk:**

352 Open cases without dispositions (266 have active warrants)

241 Open cases with dispositions, are pending payments (189 have active warrants)

34 Probation/Deferral cases (13 have a class or community service hours to complete)

2 Discovery, and 3 plea offers were sent to defense attorneys

There are 3 trials scheduled for January.

**2021 Review:**

There were 22 Trials in 2021

There were 210 cases filed with the municipal court

590 cases were plead on or disposed through other means.

**-Abigail Brixey**

**CITY CLERK: (Informational only) DECEMBER 2021**

~Issued 92 Business Licenses totaling \$2,300.

~Assisted other departments with grant paperwork and research.

~Completed all Agendas, packets, Proclamations, Resolutions, Ordinances and typed Minutes for BOA, BOADJ, P&Z, ECDTF, Traffic Committee and Tree Board.

~Updated website with new information.

~Maintained updated "streetlight outage" list and ensured Liberty was notified.

~Created bid proposals and advertisements and processed them.

~Ensured public notices were completed and sent to the paper.

~Completed Sunshine requests as received.

~Completed and mailed all letters with the Planning Assistant for Business License Renewals, including updated Pre-treatment survey page and FOG Permits.

**EMERGENCY MANAGEMENT: (Informational only) DECEMBER 2021**

~Monitoring Covid-19 and continuing updates with Greene County.

~Attended 4 Corners Emergency Management Conference in Branson.

**COVID-19:**

Staff is continuing to maintain precautions to prevent the spread of Covid-19 within the office. Following the alerts regarding the new strain and monitoring County for updates.

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: WILLARD	Reporting Period: Dec 1, 2021 - Dec 29, 2021	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: TERRY FORSHEE		E-mail Address:		
Municipal Judge: BAREFIELD				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		11	274	100
B. Cases (citations/informations) filed		1	22	3
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	21	3
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	3	0
6. dismissed by court		0	5	5
7. <i>nolle prosequi</i>		0	0	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		0	29	8
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		12	267	95
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>		
1. # Issued during reporting period	16	1. # Issued during reporting period	0	
2. # Served/withdrawn during reporting period	66	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	420			

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## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b><u>COURT INFORMATION</u></b>	Municipality: WILLARD	Reporting Period: Dec 1, 2021 - Dec 29, 2021
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<b><u>V. DISBURSEMENTS</u></b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$1,850.50	Court Automation	\$200.71
Clerk Fee - Excess Revenue	\$208.40	Due To Debt Collection	\$378.63
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$7.00	Judicial Facility Srchg CT31	\$274.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Law Enf Arrest-Local	\$151.75
<b>Total Excess Revenue</b>	<b>\$2,065.90</b>	<b>Total Other Disbursements</b>	<b>\$1,020.59</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	
Fines - Other	\$1,194.24	<b>Bond Refunds</b>	<b>\$106.22</b>
Clerk Fee - Other	\$107.00	<b>Total Disbursements</b>	<b>\$4,813.34</b>
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$28.68		
Peace Officer Standards and Training (POST) Commission surcharge	\$28.67		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$204.44		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$3.60		
Law Enforcement Training (LET) Fund surcharge	\$54.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	<b>\$1,620.63</b>		

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<b>POSITION</b>	<b>NAME</b>	<b>1/11/2021</b>	<b>1/25/2021</b>	<b>2/8/2021</b>	<b>2/22/2021</b>	<b>3/8/2021</b>	<b>3/22/2021</b>	<b>4/12/2021</b>	<b>4/26/2021</b>
MAYOR	COREY HENDRICKSON/ SNIDER	Y	Y	Y	Y	Y	Y	Y	Y (SNIDER)
ALDERMAN	CLARK MCENTIRE / TYLER KELLY (1/25/21)	OUT	OUT	OUT	OUT	Y	OUT	Y	Y
ALDERMAN	SAM SNIDER / RYAN SIMMONS	Y	Y	Y	Y	Y	OUT	Y	Y (SIMMONS)
ALDERMAN	DONNA STEWART	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM BAIRD	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	LONDON HALL (1/25/21)	Y	Y	Y	OUT	Y	Y	OUT	Y
	ATTENDED: Y								
<b>POSITION</b>	<b>NAME</b>	<b>5/30/2021</b>	<b>5/24/2021</b>	<b>6/14/2021</b>	<b>6/28/2021</b>	<b>7/12/2021</b>	<b>7/26/2021</b>	<b>8/9/2021</b>	<b>8/23/2021</b>
MAYOR	SAMUEL SNIDER	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	TYLER KELLY	OUT	Y	Y	Y	OUT	OUT	Y	Y
ALDERMAN	RYAN SIMMONS	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	DONNA STEWART	Y	Y	Y	OUT	Y	Y	Y	OUT
ALDERMAN	LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM BAIRD	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	LONDON HALL	Y	OUT	Y	OUT	Y	OUT	Y	Y
	ATTENDED: Y								
<b>POSITION</b>	<b>NAME</b>	<b>8/30/2021</b>	<b>9/13/2021</b>	<b>9/27/2021</b>	<b>10/1/2021</b>	<b>10/12/2021</b>	<b>10/25/2021</b>	<b>11/8/2021</b>	<b>11/22/2021</b>
MAYOR	SAMUEL SNIDER	Y	Y	Y	OUT	Y	Y	Y	Y
ALDERMAN	TYLER KELLY	Y	Y	Y	Y	Y	OUT	Y	Y
ALDERMAN	RYAN SIMMONS	OUT	Y	Y	Y	Y	Y	Y	OUT
ALDERMAN	DONNA STEWART	Y	Y	Y	Y	Y	OUT	Y	Y
ALDERMAN	LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM BAIRD	Y	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	LONDON HALL	OUT	Y	Y	OUT	Y	Y	OUT	Y
	ATTENDED: Y								
<b>POSITION</b>	<b>NAME</b>	<b>12/13/2021</b>	<b>12/27/2021</b>						
MAYOR	SAMUEL SNIDER	Y	Y						
ALDERMAN	TYLER KELLY	Y(LATE)	OUT						
ALDERMAN	RYAN SIMMONS	Y	OUT						
ALDERMAN	DONNA STEWART	Y	Y						
ALDERMAN	LARRY WHITMAN	Y	Y						
ALDERMAN	SAM BAIRD	Y	Y						
ALDERMAN	LONDON HALL	Y	OUT						
	ATTENDED: Y								

The City of Willard's Prosecutor's office is requesting records to be destroyed.

Requested destroy date is December 30, 2021 by method of shredding.

The cases have been confirmed as closed, each case has met the minimum retention period and are eligible to be destroyed.

Secretary of State Requirements:

565 Ordinance Violations - Scheduled for 3 years retention

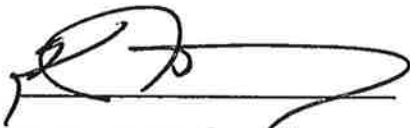
89 Dismissed Cases - Scheduled for 1 year retention

4 Not Filed Cases - Scheduled for 1 year retention

Total Files to be destroyed - 658



Requested by Abigail Brixey, Prosecutor Clerk



Verified by Ken Reynolds, Prosecuting Attorney

---

## Prosecutor Records Retention Schedule

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See also the General Records Retention Schedule.

### Pros 001

#### Charge File

*Also Called:*

Card File of Persons Charged; Felony Charge File; Misdemeanor Charge File

*Function:*

A listing of charges files, may be alphabetical by person or chronological by charge

*Content:*

May contain Name, charge, date of filing, and disposition

*Retention:*

75 Years

*Disposition:*

Archive Microfilm

*Note:*

Obsolete record series

*Approval Date:*

August 28, 2012.

### Pros 002

#### Criminal Case Files

*Also Called:*

Felony Case File; Misdemeanor Case File; Extradition Files; Driving While Intoxicated File; Municipal Offenses

*Function:*

Record of proceedings against given defendant

*Content:*

*Retention:*

From final disposition,

Murder 1 or 2 - 75 Years;

Manslaughter - 20 Years;

Chapter 566 Crimes - 30 Years;

All DWIs - 10 Years;

Other A and B Felonies - 10 Years;

Other Felonies - 5 Years;

Enhanceable Misdemeanors - 10 Years\*;

Misdemeanors, Infractions, Ordinance, or Other Violations - 3 Years

Destroy

*Disposition:*

*Note:*

See also: Pros 006 for Child Support Cases; \*Enhanceable misdemeanor--any misdemeanor offense that would be a felony offense upon subsequent findings of guilt.

*Approval Date:*

August 28, 2012; Revised August 20, 2013; Revised August 19, 2014; Updated June 28, 2018

### Pros 003

#### Civil Case Files

*Also Called:*

Suits against the county; Suits against county officials/employees; Suits brought by county

*Function:*

*Content:*

*Retention:*

25 Years

*Disposition:*

Destroy

*Note:*

See Also: Pros 005 for retention of tax cases requested by Dept of Revenue

*Approval Date:*

August 28, 2012



**Pros 004**

*Also Called:*  
*Function:*  
*Content:*  
*Retention:*  
*Disposition:*  
*Note:*  
*Approval Date:*

**Petitions for Review**

Civil Action on License Revocation; Refusal of Breath Test  
  
Retain until final disposition  
Destroy  
Suits brought on behalf of the Dept of Revenue.  
August 28, 2012

**Pros 005**

*Also Called:*  
*Function:*  
*Content:*  
*Retention:*  
*Disposition:*  
*Note:*

**Closed Civil Taxes Case Files**

Documents suits brought at the request of the MO Dept of Revenue  
  
12 Years  
Destroy  
These files are considered closed when: 1) the taxes have been paid in full; 2) the judgment is no longer collectable; 3) the tax year(s) is no longer collectable and no judgment entered; 4) the taxpayer has moved and is no longer under the county's jurisdiction; 5) the Dept of Revenue has ordered the case closed.  
August 28, 2012

*Approval Date:*

**Pros 006**

*Also Called:*  
  
*Function:*  
*Content:*  
*Retention:*  
  
*Disposition:*  
*Note:*  
*Approval Date:*

**Child Support Cases**

Civil Child Support Cases; RUES Family Support Cases; Four-D Family Support Cases  
  
5 Years After Final Judgment, or 1 Year after all children reach age of maturity, whichever comes first  
Destroy  
See Also: Pros 002 for Criminal Child Support Cases  
August 28, 2012

**Pros 007**

*Also Called:*  
*Function:*  
*Content:*  
*Retention:*  
*Disposition:*  
*Note:*  
*Approval Date:*

**Search Warrant Files**

3 Years after final disposition  
Destroy  
August 28, 2012



**Pros 008**

**Deferred Prosecution Case Files**

*Also Called:*

Deferred Prosecution Case Files-Active; Deferred Prosecution Case Files-Inactive; Case Files Not Filed; Dismissals

*Function:*

*Content:*

*Retention:*

1 Year

*Disposition:*

Destroy

*Note:*

*Approval Date:*

August 28, 2012

**Pros 009**

**Traffic Enforcement Records**

*Also Called:*

Traffic Tickets--Paid; Traffic Tickets--Unpaid; Record of Traffic Charges Filed; Driving While Revoked

*Function:*

*Content:*

*Retention:*

Retain until final disposition

*Disposition:*

Destroy

*Note:*

Per COR 8, the court is required to keep minor traffic 3 years after final disposition; serious traffic violations (misdemeanors) are kept 12 years after final disposition

*Approval Date:*

August 28, 2012

**Pros 010**

**Check Charge Record**

*Also Called:*

*Function:*

Record of prosecutions of bad checks; or checks paid through prosecutor's office, those checks having no charges filed as the individual paid full restitution before charges were filed

*Content:*

May include amount of checks kited; date they are paid; date merchants reimbursed; date of disposition

*Retention:*

Completion of Audit

*Disposition:*

Destroy

*Note:*

*Approval Date:*

August 28, 2012

**Pros 011**

**Mental Health "Start Up" Files**

*Also Called:*

*Function:*

Document institutionalization of individuals

*Content:*

May Include: Notice of Admission; Application for Admission; Application for 96 Hour Detention, Evaluation and Treatment/Rehabilitation; Application for 96 Hour Imminent Harm Admission to a Mental Health or Alcohol and Drug Abuse Facility; Lists of Witnesses; Notice of Discharge/Voluntary Admission; Change in Attorney; Petition for Involuntary Detention and Treatment; Verification; Treatment Plan; Progress Notes; Medical and Psychiatric Assessment; Affidavit; Notice of Rights of Involuntary Patient/Client; Affidavit in Support of Application for Detention, Evaluation and Treatment/Rehabilitation, and Admission for 96 Hours

*Retention:*

4 Days/96 Hours

*Disposition:*

Destroy

*Note:*

These records are copies, originals kept by the Dept of Health. These copies function for a brief time and are useful only until doctors reach a decision. After a decision, either way, these documents are no longer functional. If a citizen is committed, a medical case file is begun at the hospital; if the citizen must be investigated at a future date, then new documents must be submitted.

*Approval Date:*

August 28, 2012

**Pros 012**

*Also Called:*

*Function:*

*Content:*

*Retention:*

*Disposition:*

*Note:*

*Approval Date:*

**Expungement Orders**

Orders to redact/seal criminal records

Retain order as long as the underlying file

Destroy

If relevant records have not met their retention period, maintain order until they can be disposed--as an explanation of why information is redacted. If relevant records have met their retention, or have been destroyed, then the order may be destroyed.  
August 25, 2021

# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 4

**Discussion/Vote on current Outstanding Invoices,  
draft and Check Paid Invoices for December  
2021/January 2022.**

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3B  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

- **Outstanding Invoices – December 2021/January 2022**



City of Willard, MO

# Pending Expense Approval Report 1

By Vendor Name

Post Dates 12/28/2021 - 1/4/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: APAC100 - APAC CENTRAL, INC</b>					
APAC CENTRAL, INC	7001672016	01/04/2022	MILLER RD PATCH - STS	10-300-51000	117.42
<b>Vendor APAC100 - APAC CENTRAL, INC Total:</b>					<b>117.42</b>
<b>Vendor: BWI100 - BWI COMPANIES, INC</b>					
BWI COMPANIES, INC	16932670	01/04/2022	FERTILIZER- PKS	30-800-50210	25.37
<b>Vendor BWI100 - BWI COMPANIES, INC Total:</b>					<b>25.37</b>
<b>Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES</b>					
COMMERCE CREDIT CARD SE	32163872	01/04/2022	LINGO COMM LIFT STATION	20-700-61000	49.74
COMMERCE CREDIT CARD SE	03103G	01/04/2022	PHONE SERVICE - SEWER		
COMMERCE CREDIT CARD SE	03103G	01/04/2022	WALMART- CLEANING RAGS- W/S/STS	10-300-50550	11.52
COMMERCE CREDIT CARD SE	03103G	01/04/2022	WALMART- CLEANING RAGS- W/S/STS	20-600-50550	23.03
COMMERCE CREDIT CARD SE	03103G	01/04/2022	WALMART- CLEANING RAGS- W/S/STS	20-700-50550	23.03
COMMERCE CREDIT CARD SE	322794674	01/04/2022	GOTOMEETING VIDEO	10-100-57400	19.80
			CONFERENCING SOFTWARE - GEN		
<b>Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:</b>					<b>127.12</b>
<b>Vendor: CON170 - CONCO COMPANIES</b>					
CONCO COMPANIES	7001673137	01/04/2022	WATER LEAK MILLER RD-W	20-600-51000	47.91
<b>Vendor CON170 - CONCO COMPANIES Total:</b>					<b>47.91</b>
<b>Vendor: DRU100 - DRURY UNIVERSITY</b>					
DRURY UNIVERSITY	010322	01/04/2022	C STEEN FIELD OFFICER	10-200-56950	325.00
			TRAINING SCHOOL - LAW		
<b>Vendor DRU100 - DRURY UNIVERSITY Total:</b>					<b>325.00</b>
<b>Vendor: MAC150 - MACA</b>					
MACA	121321	01/04/2022	A BRIXEY 2022 MEMBERSHIP	10-200-55800	60.00
			DUES - LAW		
MACA	010322	01/04/2022	T FORSHEE 2022	10-250-55800	60.00
			MEMBERSHIP DUES - CT		
MACA	010322 TT	01/04/2022	T TAYLOR 2022 MEMBERSHIP	10-250-55800	60.00
			DUES - CT		
<b>Vendor MAC150 - MACA Total:</b>					<b>180.00</b>
<b>Vendor: MID125 - MIDWEST METER INC</b>					
MIDWEST METER INC	0138661-IN	01/04/2022	METERS (X300) - WATER	20-600-52500	19,699.09
<b>Vendor MID125 - MIDWEST METER INC Total:</b>					<b>19,699.09</b>
<b>Vendor: MPC460 - MISSOURI POLICE CHIEFS ASSOCIATION</b>					
MISSOURI POLICE CHIEFS ASS	3557	01/04/2022	T McCLAIN ANNUAL	10-200-55800	225.00
			MEMBERSHIP DUES - LAW		
<b>Vendor MPC460 - MISSOURI POLICE CHIEFS ASSOCIATION Total:</b>					<b>225.00</b>
<b>Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC</b>					
O'REILLY AUTOMOTIVE, INC	2367-402886	01/04/2022	PB BLASTER - S	20-700-50130	7.99
<b>Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:</b>					<b>7.99</b>
<b>Vendor: PIL100 - PILOT WIRELESS LLC</b>					
PILOT WIRELESS LLC	436	01/04/2022	TELEPHONE SERVICE - ALL	10-100-61000	87.76
			DEPTS		
PILOT WIRELESS LLC	436	01/04/2022	TELEPHONE SERVICE - ALL	10-200-61000	87.76
			DEPTS		
PILOT WIRELESS LLC	436	01/04/2022	TELEPHONE SERVICE - ALL	10-250-61000	62.68
			DEPTS		
PILOT WIRELESS LLC	436	01/04/2022	TELEPHONE SERVICE - ALL	10-300-61000	62.68
			DEPTS		

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## Report Summary

### Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	2,196.69
20 - WATER AND SEWER FUND	55,795.44
30 - PARKS FUND	416.70
<b>Grand Total:</b>	<b>58,408.83</b>

### Account Summary

Account Number	Account Name	Expense Amount
10-100-55800	DUES AND SUBSCRIPTIO	925.00
10-100-57400	EQUIPMENT/SOFTWARE	19.80
10-100-61000	TELEPHONE-GCG	87.76
10-200-55800	DUES AND SUBSCRIPTIO	285.00
10-200-56950	TRAINING & EDUCATION	325.00
10-200-61000	TELEPHONE-LAW	87.76
10-250-55800	DUES & SUBSCRIPTIONS	120.00
10-250-61000	TELEPHONE-COURT	62.68
10-300-50550	CUSTODIAL SUPPLIES-ST	11.52
10-300-51000	REPAIRS AND MAINTEN	117.42
10-300-61000	TELEPHONE-STREETS	82.68
10-300-71000	VEHICLE REPAIR & MAIN	9.39
10-400-61000	TELEPHONE-P&D	62.68
20-600-50130	SUPPLIES-WATER	648.99
20-600-50550	CUSTODIAL SUPPLIES-W	23.03
20-600-51000	REPAIRS AND MAINTEN	47.91
20-600-52500	METER REPLACEMENT-	19,699.09
20-600-61000	TELEPHONE WATER	127.76
20-600-95500	CAPITAL ASSET EXP EQUI	34,735.00
20-700-50130	SUPPLIES-SEWER	7.99
20-700-50550	CUSTODIAL SUPPLIES-SE	23.03
20-700-61000	TELEPHONE-SEWER	177.50
20-700-71100	EQUIPMENT REPAIR &	11.98
20-700-95100	CAPITAL ASSET EXP-SEW	293.16
30-800-50130	SUPPLIES GENERAL-PKS	268.12
30-800-50210	TURF MAINTENANCE-PK	25.37
30-800-55200	ADVERTISING-PKS	35.44
30-800-61000	TELEPHONE-PKS	87.77
<b>Grand Total:</b>		<b>58,408.83</b>

### Project Account Summary

Project Account Key	Expense Amount
**None**	58,408.83
<b>Grand Total:</b>	<b>58,408.83</b>

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# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 6

**Ordinance accepting contract with Show me Heroes.  
(1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote.**



First Reading: 01/10/22

Second Reading: 01/10/22

Council Bill No.: 22-01

Ordinance No.: 220110A

AN ORDINANCE

**ACCEPTING THE AGREEMENT WITH SHOW ME HEROES FOR EMPLOYMENT CONTRACTING FOR THE CITY OF WILLARD, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.**

**WHEREAS**, the City of Willard has determined the need to hire additional employees for certain departments; and,

**WHEREAS**, the City of Willard has selected Show Me Heroes to provide services as itemized in detail in Exhibit "A".

**NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:**

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement with Show Me Heroes to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_, City Clerk

Approved as to form: \_\_\_\_\_, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2022.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<b>FIRST (1<sup>st</sup>) READING</b>			
_____ TYLER KELLY	_____	_____	_____
_____ RYAN SIMMONS	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____

\_\_\_\_\_  
LONDON HALL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MEMBERS OF THE BOARD OF ALDERMEN:  
**SECOND (2nd) READING**

YES NO ABSTAINED

\_\_\_\_\_  
TYLER KELLY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
RYAN SIMMONS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DONNA STEWART

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
LARRY WHITMAN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SAM BAIRD

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
LONDON HALL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SHOW-ME HEROES

## On-the-Job-Training


*Helping your business! Show-Me Heroes offers On-the-Job Training (OJT) to help your business save costs while preparing new hires for your vital jobs.*


### The OJT Program Provides . . .


- Cost Savings:** We reimburse 50% of the wages of workers hired through this program for up to 1040 hours of OJT.
- Excellent Employees:** We connect you with workers that possess a proven work ethic and a variety of valuable skills gained from military service, prior employment, and education.
- Convenience:** Based on the job requirements, we match your business with a skilled new hire and provide ongoing guidance and support.



### OJT Program Steps

- 

Contact your nearest Missouri Job Center to confirm your eligibility.
- 

Identify potential participants who are referred through a Job Center or are reverse-referred by you to a Job Center.
- 

Develop, complete and sign the training agreement **prior to the start date of the OJT employee.**

### Your Business Can Participate If:

- OJT position is permanent and full-time (32+ hours per week).
- Your business participates in E-Verify. Learn more about E-Verify at [www.uscis.gov/e-verify](http://www.uscis.gov/e-verify).
- Contact your local Job Center's Veterans representative for additional information today!

### Veterans and Spouses Can Participate If:

Most service members who are honorably discharged and are within five years of their discharge date OR spouses of currently deployed or recently discharged eligible service members can participate.

### Learn More at:

[jobs.mo.gov/vets](http://jobs.mo.gov/vets)



For additional information about Missouri Office of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at [jobs.mo.gov](http://jobs.mo.gov) or 1-888-728-JOBS (5627). The Missouri Department of Higher Education and Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services at 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the contracting agency and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no



guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it. Internal use by an organization and/or personal use by a non-commercial purposes is permissible. All other uses require the prior authorization of the copyright owner.

# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 7

## Discussion/Vote to purchase Impellers for D Lift Station from JCI.



1161 SE Hamblen Road  
Lee's Summit, MO 64081  
Tel#: 816-525-3320  
800-366-7867  
Fax#: 816-525-5881

---

To: **City of Willard**

Date: **December 8, 2021**

From: **Ty Cooper**

Subject: **Lift Station D Impeller Change  
Willard, MO**

---

The following is our proposal for new impellers for the pumps at Lift Station D to achieve a duty point of +/- 700gpm @ +/- 151' TDH.

**Qty    Description**

- 2     Provide and Install New 340 mm Hard Iron Impellers for the 3202 Model Pumps
- 1     Provide and Install New 310 mm Cast Iron Impeller for the 3201 Model Pump
- 1     JCI to Pickup and Deliver (3) Pumps Between JCI Shop and Jobsite

**Price = \$19,480**

**NOTE:**

- 1) Impeller Leadtime is 8-10 Weeks
- 2) Customer to Pull and Set Pumps

Please call with questions at (816) 260-8742

Thank you,

*Ty Cooper*

Ty Cooper  
Account Manager  
JCI Industries, Inc.



1161 SE Hamblen Road  
Lee's Summit, MO 64081  
Tel#: 816-525-3320  
800-366-7867  
Fax#: 816-525-5881

---

#### STANDARD TERMS OF SALE

1. **Applicable Terms.** These terms govern the purchase and sale of the equipment and related services, if any (collectively, "Equipment"), referred to in Seller's purchase order, quotation, proposal or acknowledgment, as the case may be ("Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents.
2. **Payment.** Buyer shall pay Seller the full purchase price as set forth in Seller's Documentation. Unless Seller's Documentation provides otherwise, freight, storage, insurance and all taxes, duties or other governmental charges relating to the Equipment shall be paid by Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller. All payments are due within 30 days after receipt of invoice. Buyer shall be charged the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and shall pay all of Seller's reasonable costs (including attorneys' fees) of collecting amounts due but unpaid.
3. **Delivery.** Delivery of the Equipment shall be in material compliance with the schedule in Seller's Documentation.
4. **Ownership of Materials.** All devices, designs (including drawings, plans and specifications), estimates, prices, notes, electronic data and other documents or information prepared or disclosed by Seller, and all related intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such material solely for Buyer's use of the Equipment. Buyer shall not disclose any such material to third parties without Seller's prior written consent.
5. **Changes.** Seller shall not implement any changes in the scope of work described in Seller's Documentation unless Buyer and Seller agree in writing to the details of the change and any resulting price, schedule or other contractual modifications. This includes any changes necessitated by a change in applicable law occurring after the effective date of any contract including these terms.
6. **Warranty.** Subject to the following sentence, Seller warrants to Buyer that the Equipment shall materially conform to the description in Seller's Documentation and shall be free from defects in material and workmanship. The foregoing warranty shall not apply to any Equipment that is specified or otherwise demanded by Buyer and is not manufactured or selected by Seller, as to which (i) Seller hereby assigns to Buyer, to the extent assignable, any warranties made to Seller and (ii) Seller shall have no other liability to Buyer under warranty, tort or any other legal theory. If Buyer gives Seller prompt written notice of breach of this warranty within 18 months from delivery or 1 year from acceptance, whichever occurs first (the "Warranty Period"), Seller shall, at its sole option and as Buyer's sole remedy, repair or replace the subject parts or refund the purchase price therefor. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any repair or replacement made by Seller. Seller's warranty is conditioned on Buyer's (a) operating and maintaining the Equipment in accordance with Seller's instructions, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Seller. Seller's warranty does not cover damage caused by chemical action or abrasive material, misuse or improper installation (unless installed by Seller). THE WARRANTIES SET FORTH IN THIS SECTION ARE SELLER'S SOLE AND EXCLUSIVE WARRANTIES AND ARE SUBJECT TO SECTION 10 BELOW. SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE.
7. **Indemnity.** Seller shall indemnify, defend and hold Buyer harmless from any claim, cause of action or liability incurred by Buyer as a result of third party claims for personal injury, death or damage to tangible property, to the extent caused by Seller's negligence. Seller shall have the sole authority to direct the defense of and settle any indemnified claim. Seller's indemnification is conditioned on Buyer (a) promptly, within the Warranty Period, notifying Seller of any claim, and (b) providing reasonable cooperation in the defense of any claim.
8. **Force Majeure.** Neither Seller nor Buyer shall have any liability for any breach (except for breach of payment obligations) caused by extreme weather or other act of God, strike or other labor shortage or disturbance, fire, accident, war or civil disturbance, delay of carriers, failure of normal sources of supply, act of government or any other cause beyond such party's reasonable control.
9. **Cancellation.** If Buyer cancels or suspends its order for any reason other than Seller's breach, Buyer shall promptly pay Seller for work performed prior to cancellation or suspension and any other direct costs incurred by Seller as a result of such cancellation or suspension.
10. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, AND SELLER'S TOTAL LIABILITY ARISING AT ANY TIME FROM THE SALE OR USE OF THE EQUIPMENT SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE EQUIPMENT. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.
11. **Miscellaneous.** If these terms are issued in connection with a government contract, they shall be deemed to include those federal acquisition regulations that are required by law to be included. These terms, together with any quotation, purchase order or acknowledgement issued or signed by the Seller, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the



1161 SE Hamblen Road  
Lee's Summit, MO 64081  
Tel#: 816-525-3320  
800-366-7867  
Fax#: 816-525-5881

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12. Agreement may be changed or cancelled except by a written document signed by Seller and Buyer. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. Buyer may not assign or permit any other transfer of the Agreement without Seller's prior written consent. The Agreement shall be governed by the laws of the State of Delaware without regard to its conflict of laws provisions.

13. Credit Approval: If at any time information available on Purchaser's financial condition or credit history, in JCI's judgment, does not justify the terms of payment specified herein, JCI may require full or partial payment in advance, or an acceptable form of payment guarantee such as a bank letter of credit, or other modifications to terms of payment.

14. Backcharges: JCI shall not be liable for any charges incurred by Purchaser for work, repairs, replacements or alterations to the Products, without JCI's prior written authorization, and any adverse consequences resulting from such unauthorized work shall be Purchaser's full responsibility.

# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 8

**Discussion/Vote to purchase a pump from JCI.**





Date: December 17, 2021

To: **City of Willard, MO**

Reference Project: **Willard, MO – Lift Station 94**  
**Flygt 3315 Pump**

JCI Industries, Inc. is pleased to provide the following scope of supply for the above project:

**Qty**    **Description**

1        Flygt Model NP3315 Submersible Pump Unit, 459 Hard Iron Impeller, 160hp, 460V, 3 Phase, 50' Length Power Cable, FM Rated Explosion Proof

Freight to Jobsite Included

**Price per Scope = \$93,204**

Note:

- 1)        Price does not include, installation.
- 2)        Delivery is 14-16 Weeks

Please let us know if you have questions.

Sincerely,

*Andrew Voth*

Andrew Voth  
**Application Engineer**  
[avoth@jciind.com](mailto:avoth@jciind.com)  
Ph: 816-347-7225

*Ty Cooper*

Ty Cooper  
**Technical Sales**  
[tcooper@jciind.com](mailto:tcooper@jciind.com)  
Cell 816-260-8742



JCI INDUSTRIES, INC.

#### STANDARD TERMS OF SALE (EQUIPMENT AND SERVICES)

1. **Applicable Terms.** These terms govern the purchase and sale of the equipment (collectively the "Equipment") and related or other services (collectively the "Services") referred to in Seller's purchase order, quotation, proposal or acknowledgment, as the case may be (the "Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents. Orders for Equipment or Services will not be binding on Seller until accepted in writing by Seller. An acknowledgment in oral or written form or similar communication issued by Seller pursuant to Buyer's purchase order constitutes an expression of acceptance of such purchase order, but such expression of acceptance is expressly conditioned upon Buyer's assent to these terms, which assent will be deemed to have been given by Buyer receiving the Equipment and any Services provided by Seller.

2. **Payment.** Buyer shall pay Seller the full purchase price for the Equipment and Services as set forth in Seller's Documentation in U.S. Dollars. Unless Seller's Documentation provides otherwise, freight charges, storage charges, insurance premiums and/or other costs and all taxes, duties or other governmental charges relating to the Equipment and Services, as applicable, shall be paid by Buyer. If Seller pays or is required to pay any such charges, Buyer shall immediately reimburse Seller. Unless otherwise provided in Seller's Documentation, all payments are due within 30 days after receipt of invoice from Seller. Seller reserves the right to charge to Buyer the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and for all of Seller's reasonable costs (including attorneys' fees, court costs and expenses) of collecting amounts due but unpaid. Seller shall have the right, among other remedies, either to terminate the Agreement or to suspend further deliveries under this and/or other agreements with Buyer in the event Buyer fails to make any payment hereunder when due. All orders are subject to credit approval.

3. **Security Interest.** To secure Buyer's obligations to pay for the Equipment, Services and all other amounts due or to become due under the Agreement (as defined below), Buyer hereby grants Seller a security interest in the Equipment; all parts, accessories, attachments, replacements and additions related to the Equipment; and all proceeds of any of the foregoing, including, but not limited to, money, checks, deposit accounts and all other cash proceeds and non-cash proceeds and any insurance proceeds payable to Buyer by reason of loss or damage to any of the foregoing property. If Buyer fails to timely make any payments owed under the Agreement or commits any other default under the Agreement, all amounts owed under the Agreement will become immediately due and payable and Seller may proceed to foreclose on the security interest granted herein and may exercise any and all remedies available to it under the Agreement, the Uniform Commercial Code or any other applicable law. Buyer hereby authorizes Seller to file such financing statements relating to the security interest granted herein as Seller deems appropriate.

4. **Delivery/Inspection.** Delivery of the Equipment and Services shall be in material compliance with the schedule in Seller's Documentation and is contingent upon Seller's prompt receipt of all necessary information and assistance from Buyer. Any delivery dates on Seller's Documentation are estimates only and not a guarantee of delivery on or before such dates. Time is not of the essence with respect to delivery dates. Seller is not responsible for delays in shipment or installation. Seller does not guarantee specific performance or accept responsibility for any liquidated damages, back charges or other losses or penalties that result from delayed delivery, regardless of the cause. Unless Seller's Documentation provides otherwise, delivery terms for Equipment are F.O.B. Seller's facility. Legal title to the Equipment and all risk of loss thereto shall transfer to Buyer upon delivery to the freight carrier at the shipping point. Buyer shall be responsible for all freight costs and securing insurance against risk of loss or damage for the Equipment. Buyer shall notify Seller within 48 hours of delivery of any damage to the Equipment or of any other complaint whatsoever Buyer may have concerning delivery. Buyer shall also note any damage to the Equipment on delivery tickets and shipping receipts at the time of delivery. The failure of Buyer to make such timely complaints and notes shall be deemed an acceptance of the Equipment and a waiver of any claims concerning delivery.

5. **Ownership of Materials.** All devices, designs (including drawings, plans, prototypes and specifications), estimates, prices, notes, electronic data and other documents or information developed, prepared or disclosed by Seller or at the direction of Seller (collectively the "Seller Materials"), and all related copyrights or other intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such Seller Materials solely for Buyer's use of the Equipment or receipt of the Services. Buyer shall not disclose any such Seller Materials to third parties without Seller's prior written consent and shall not use the Seller Materials for any purpose other than as specifically permitted in the Agreement. Seller may photograph and or record video in areas where the Services are being performed and may use same for advertising/promotional purposes.

6. **Changes.** If there is a material change in the scope, duration, requirements, assumptions or dependencies described in the Seller's Documentation related to the Services, the parties shall negotiate an appropriate change order or addendum to address the details of the change and any resulting price, schedule or other contractual modifications which shall be memorialized in a mutually executed change order or addendum. This includes any changes necessitated by a change in applicable law occurring after the effective date of any contract including these terms. Seller shall not implement any changes in the scope of Services unless Buyer and Seller agree in writing.

7. **Limited Warranty.**

a. Subject to the limitations contained in this Section and Section 10 below, during the Equipment Warranty Period (as defined below) Seller warrants to Buyer that the Equipment shall materially conform to the description in Seller's Documentation and shall be free



JCI INDUSTRIES, INC.

from defects in material and workmanship. The foregoing warranty shall not apply to any Equipment that is specified or otherwise demanded by Buyer ("Buyer Specified Equipment") or is not manufactured by Seller (the "Non-Manufactured Equipment"), and the Buyer Specified Equipment and Non-Manufactured Equipment are sold to Buyer on an "as is" basis. Seller hereby assigns to Buyer, to the extent assignable, any warranties made to Seller with respect to the Non-Manufactured Equipment and Seller shall have no other liability to Buyer under warranty, tort or any other legal theory with respect to the Non-Manufactured Equipment. If Buyer gives Seller prompt written notice of a breach of this warranty within 12 months from delivery of the Equipment (the "Equipment Warranty Period"),

Seller shall, at its sole option and as Buyer's sole remedy, repair or replace the subject parts or refund the purchase price therefor. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any repair or replacement made by Seller. Equipment repaired and parts replaced by Seller during the Equipment Warranty Period shall be in warranty for the remainder of the original Equipment Warranty Period or ninety (90) days after repair or replacement, whichever is longer.

b. Subject to the limitations contained in this Section and Section 10 below, during the Services Warranty Period (as defined below) Seller warrants to Buyer that the Services shall materially conform to the description in Seller's Documentation. If Buyer gives Seller prompt written notice of a breach of this warranty within 90 days of Seller's completion of the provided Services at issue (the "Service Warranty Period"), Seller shall, at its sole option and as Buyer's sole remedy, correct or re-perform any errors found by Seller in the provision of the Services or refund the purchase price therefor. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any correction or re-performance made by Seller. Services corrected or re-performed during the

Service Warranty Period shall be in warranty for ninety (90) days from the date of correction.

c. Seller's warranty obligations are conditioned on Buyer (a) operating and maintaining the Equipment in accordance with Seller's instructions or any other owner's or operator's manual delivered to Buyer in connection with the delivery of the Equipment, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Seller. Seller's warranty does not cover damage caused by chemical action or abrasive material, misuse or improper installation (unless installed by Seller). Seller's warranty does not cover repairs necessitated by ordinary wear and tear resulting from operation of the Equipment. Seller shall have no liability for breach of warranty if

(a) Buyer operates the Equipment after the alleged breach of warranty occurs or (b) any person other than Seller performs any repairs on the Equipment. If the Equipment must be returned to Seller's shop for repairs, Buyer shall pay any costs to ship all or any part of the Equipment to or from Seller's shop, as well as any costs of removal or reinstallation. To the extent that Seller has relied upon any specifications, information, representations regarding operating conditions or other data or information supplied by Buyer, or on Buyer's behalf, to Seller in the selection or design of the Equipment and/or provision of the Services and the preparation of the Seller's Documentation, and in the event that actual operating other conditions differ from those represented by Buyer or its agent and relied upon by Seller, any warranties or other provisions contained herein which are affected by such conditions shall be null and void.

THE WARRANTIES SET FORTH IN THIS SECTION ARE SELLER'S SOLE AND EXCLUSIVE WARRANTIES, ARE SUBJECT TO THE LIMITATIONS IN SECTION 10 BELOW, AND ALL WARRANTIES WHICH EXCEED OR DIFFER FROM THE WARRANTIES IN THIS SECTION 7 ARE DISCLAIMED BY SELLER. SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF NONINFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The exclusive warranty provided in this Section 7 shall not be deemed to have failed its essential purpose so long as Seller is willing and able to carry out the terms of this exclusive warranty.

8. Force Majeure. Neither Seller nor Buyer shall have any liability for any breach, delays in performance or for non-performance (except for breach of payment obligations) caused by extreme weather or other act of God, strike or other labor shortage or disturbance, fire, accident, war or civil disturbance, delays in transportation, failure of normal sources of supply, labor trouble, labor disputes, labor unrest, unavailability of materials or components, unavoidable casualties, explosion, compliance with governmental requests, laws, regulations, orders or actions, delays in receipt of duty-free or tax-free materials at port clearances, acts of government or any other cause beyond such party's reasonable control. In the event of such delay, the time of Seller's performance shall be extended by a period of time reasonably necessary to overcome the effect of the delay.

9. Cancellation. Buyer may cancel or suspend its order for any or all of the Equipment or any related Services covered by the Agreement only upon Seller's written consent or pursuant to Seller's Documentation (if applicable). If Buyer cancels or suspends its order for any reason other than Seller's material breach of the Agreement, Buyer shall promptly pay Seller for work performed prior to cancellation or suspension and any other direct costs incurred by Seller as a result of such cancellation or suspension. If the Equipment is unique or specially manufactured, and as a result thereof, will have no or significantly diminished resale value if not purchased by Buyer, then Seller may seek specific performance of the Agreement or maintain an action for the difference in the full value of the Equipment and the diminished resale value, if any.

10. LIMITATION OF REMEDY AND LIABILITY. THE REMEDIES OF BUYER EXPRESSLY SET FORTH IN THESE TERMS ARE EXCLUSIVE AND NO OTHER REMEDY SHALL BE AVAILABLE TO BUYER OR ANY OTHER PERSONS OR ENTITIES, WHETHER BY DIRECT ACTION, FOR CONTRIBUTION OR INDEMNITY OR OTHERWISE. NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE TO BUYER OR ANY OTHER PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, REVENUE OR USE, AND SELLER'S TOTAL AGGREGATE LIABILITY TO BUYER OR ANY



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OTHER PARTY RELATING TO OR RESULTING FROM THE SALE, PROVISION OR USE OF THE EQUIPMENT OR SERVICES SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE SPECIFIC EQUIPMENT OR SERVICES PROVIDED BY SELLER GIVING RISE TO THE CLAIM OR CAUSE OF ACTION. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.

11. Retained Equipment. In the event that Buyer sends any equipment to JCI to request a quote and the quote is not accepted in writing by Buyer, then Buyer shall make arrangements to pick up their equipment as soon as possible. If any equipment is left on Supplier's premises for more than 6 months such equipment shall automatically become the property of Supplier, and Supplier shall have the right to do anything is decides with respect to such equipment, including, but not limited to, sell such equipment, repair and sell such equipment, scrap the equipment or retain the equipment.

12. Miscellaneous. If these terms are issued in connection with a government contract, they shall be deemed to include those federal acquisition regulations that are required by law to be included. These terms, together with Seller's Documentation, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the Agreement may be changed, cancelled or waived except by a written document signed by Seller and Buyer. No waiver by either party of a breach or default hereunder will be deemed a waiver by such party of a subsequent breach or default of a like or similar nature. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. Buyer may not assign or permit any other transfer of the Agreement or any of Buyer's rights or obligations hereunder (including transfers by operation of law such as a change in control of the ownership of Buyer or a merger) without Seller's prior written consent.

Any assignment in violation of this Agreement shall be void and of no effect. The Agreement shall be governed by the laws of the State of Missouri without regard to its conflict of laws provisions. Any cause of action or other resolution of any dispute hereunder shall be subject to the exclusive jurisdiction of any state or federal court located in Jackson County, Missouri. If Seller prevails in any action against Buyer to enforce the terms of the Agreement, Buyer will reimburse Seller for all of Seller's reasonable attorneys' fees and other costs and expenses incurred in connection with such action. The remedies expressly provided for in these conditions shall be in addition to any other remedies that Seller may have under the Uniform Commercial Code or other applicable law. These terms are for the exclusive benefit of Seller and Buyer. These terms are not intended for the benefit of any other person and no other person shall have any rights hereunder.

# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 9

## Discussion/Vote to purchase VFD's for 94 Lift Station from JCI.



Date: December 27, 2021

To: **City of Willard, MO**

Reference Project: **Willard, MO – Lift Station 94 VFD Panel**

JCI Industries, Inc. is pleased to provide the following scope of supply for the above project:

<b>Qty</b>	<b>Description</b>
1	VFD Panel Sized for (3) 160hp VFD's to Include: <ul style="list-style-type: none"><li>- NEMA 4 304 Stainless Steel Enclosure, Floor Mount, 90" Tall x 120" Wide, 24" Deep</li><li>- Non-Fusible Disconnects</li><li>- Cooling Vents and Fan with Thermostat</li><li>- (2) Square D ATV630C13N4 VFD's for 160hp Motors</li><li>- Space for Future 3<sup>rd</sup> 160hp VFD</li><li>- MTE 3% Open Style Line Reactor</li><li>- MTE 3% Open Style DV/DT Filter (Load Reactor)</li><li>- Remote Alarm Terminals</li><li>- (1) 120V Control Power Breaker</li><li>* Does Not Include Motor Breakers (use breakers in existing panel)</li></ul>
1	1763-I32awa Micrologix 1400 PLC (Installed in existing panel by others) <ul style="list-style-type: none"><li>- (1) 1769-IF4 Analog Input Card</li><li>- (2) 1769-OF4 Analog Output Card</li></ul>
1	7.5" Magellis/SQD HMI (Installed in existing panel by others)
1	PLC Programming by Stacon
1	Flygt LTU 801 Submersible Pressure Transducer, 0-5M Range
1	Modification of Existing Panel Drawings for New Arrangement

Freight to Jobsite Included

**Price per Scope = \$108,460**

**Adder for Enclosure with A/C Unit: \$5,022**

**Spare Square D ATV630C13N4 VFD: \$16,920**

Note:

- 1) Price does not include: 3<sup>rd</sup> VFD, installation.
- 2) Due to parts shortages delivery is currently estimated at 20 weeks



JCI INDUSTRIES, INC.

Please let us know if you have questions.

Sincerely,

*Andrew Voth*

Andrew Voth  
**Application Engineer**  
[avoth@jciind.com](mailto:avoth@jciind.com)  
Ph: 816-347-7225

*Ty Cooper*

Ty Cooper  
**Technical Sales**  
[tcooper@jciind.com](mailto:tcooper@jciind.com)  
Cell 816-260-8742



## STANDARD TERMS OF SALE (EQUIPMENT AND SERVICES)

1. **Applicable Terms.** These terms govern the purchase and sale of the equipment (collectively the "Equipment") and related or other services (collectively the "Services") referred to in Seller's purchase order, quotation, proposal or acknowledgment, as the case may be (the "Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents. Orders for Equipment or Services will not be binding on Seller until accepted in writing by Seller. An acknowledgment in oral or written form or similar communication issued by Seller pursuant to Buyer's purchase order constitutes an expression of acceptance of such purchase order, but such expression of acceptance is expressly conditioned upon Buyer's assent to these terms, which assent will be deemed to have been given by Buyer receiving the Equipment and any Services provided by Seller.

2. **Payment.** Buyer shall pay Seller the full purchase price for the Equipment and Services as set forth in Seller's Documentation in U.S. Dollars. Unless Seller's Documentation provides otherwise, freight charges, storage charges, insurance premiums and/or other costs and all taxes, duties or other governmental charges relating to the Equipment and Services, as applicable, shall be paid by Buyer. If Seller pays or is required to pay any such charges, Buyer shall immediately reimburse Seller. Unless otherwise provided in Seller's Documentation, all payments are due within 30 days after receipt of invoice from Seller. Seller reserves the right to charge to Buyer the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and for all of Seller's reasonable costs (including attorneys' fees, court costs and expenses) of collecting amounts due but unpaid. Seller shall have the right, among other remedies, either to terminate the Agreement or to suspend further deliveries under this and/or other agreements with Buyer in the event Buyer fails to make any payment hereunder when due. All orders are subject to credit approval.

3. **Security Interest.** To secure Buyer's obligations to pay for the Equipment, Services and all other amounts due or to become due under the Agreement (as defined below), Buyer hereby grants Seller a security interest in the Equipment; all parts, accessories, attachments, replacements and additions related to the Equipment; and all proceeds of any of the foregoing, including, but not limited to, money, checks, deposit accounts and all other cash proceeds and non-cash proceeds and any insurance proceeds payable to Buyer by reason of loss or damage to any of the foregoing property. If Buyer fails to timely make any payments owed under the Agreement or commits any other default under the Agreement, all amounts owed under the Agreement will become immediately due and payable and Seller may proceed to foreclose on the security interest granted herein and may exercise any and all remedies available to it under the Agreement, the Uniform Commercial Code or any other applicable law. Buyer hereby authorizes Seller to file such financing statements relating to the security interest granted herein as Seller deems appropriate.

4. **Delivery/Inspection.** Delivery of the Equipment and Services shall be in material compliance with the schedule in Seller's Documentation and is contingent upon Seller's prompt receipt of all necessary information and assistance from Buyer. Any delivery dates on Seller's Documentation are estimates only and not a guarantee of delivery on or before such dates. Time is not of the essence with respect to delivery dates. Seller is not responsible for delays in shipment or installation. Seller does not guarantee specific performance or accept responsibility for any liquidated damages, back charges or other losses or penalties that result from delayed delivery, regardless of the cause. Unless Seller's Documentation provides otherwise, delivery terms for Equipment are F.O.B. Seller's facility. Legal title to the Equipment and all risk of loss thereto shall transfer to Buyer upon delivery to the freight carrier at the shipping point. Buyer shall be responsible for all freight costs and securing insurance against risk of loss or damage for the Equipment. Buyer shall notify Seller within 48 hours of delivery of any





damage to the Equipment or of any other complaint whatsoever Buyer may have concerning delivery. Buyer shall also note any damage to the Equipment on delivery tickets and shipping receipts at the time of delivery. The failure of Buyer to make such timely complaints and notes shall be deemed an acceptance of the Equipment and a waiver of any claims concerning delivery.

5. Ownership of Materials. All devices, designs (including drawings, plans, prototypes and specifications), estimates, prices, notes, electronic data and other documents or information developed, prepared or disclosed by Seller or at the direction of Seller (collectively the "Seller Materials"), and all related copyrights or other intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such Seller Materials solely for Buyer's use of the Equipment or receipt of the Services. Buyer shall not disclose any such Seller Materials to third parties without Seller's prior written consent and shall not use the Seller Materials for any purpose other than as specifically permitted in the Agreement. Seller may photograph and or record video in areas where the Services are being performed and may use same for advertising/promotional purposes.

6. Changes. If there is a material change in the scope, duration, requirements, assumptions or dependencies described in the Seller's Documentation related to the Services, the parties shall negotiate an appropriate change order or addendum to address the details of the change and any resulting price, schedule or other contractual modifications which shall be memorialized in a mutually executed change order or addendum. This includes any changes necessitated by a change in applicable law occurring after the effective date of any contract including these terms. Seller shall not implement any changes in the scope of Services unless Buyer and Seller agree in writing.

7. Limited Warranty.

a. Subject to the limitations contained in this Section and Section 10 below, during the Equipment Warranty Period (as defined below) Seller warrants to Buyer that the Equipment shall materially conform to the description in Seller's Documentation and shall be free from defects in material and workmanship. The foregoing warranty shall not apply to any Equipment that is specified or otherwise demanded by Buyer ("Buyer Specified Equipment") or is not manufactured by Seller (the "Non-Manufactured Equipment"), and the Buyer Specified Equipment and Non-Manufactured Equipment are sold to Buyer on an "as is" basis. Seller hereby assigns to Buyer, to the extent assignable, any warranties made to Seller with respect to the Non-Manufactured Equipment and Seller shall have no other liability to Buyer under warranty, tort or any other legal theory with respect to the Non-Manufactured Equipment. If Buyer gives Seller prompt written notice of a breach of this warranty within 12 months from delivery of the Equipment (the "Equipment Warranty Period"),

Seller shall, at its sole option and as Buyer's sole remedy, repair or replace the subject parts or refund the purchase price therefor. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any repair or replacement made by Seller. Equipment repaired and parts replaced by Seller during the Equipment Warranty Period shall be in warranty for the remainder of the original Equipment Warranty Period or ninety (90) days after repair or replacement, whichever is longer.

b. Subject to the limitations contained in this Section and Section 10 below, during the Services Warranty Period (as defined below)

Seller warrants to Buyer that the Services shall materially conform to the description in Seller's Documentation. If Buyer gives Seller prompt written notice of a breach of this warranty within 90 days of Seller's completion of the provided Services at issue (the "Service Warranty Period"), Seller shall, at its sole option and as Buyer's sole remedy, correct or re-perform any errors found by Seller in the provision of the Services or refund the purchase price therefor. If Seller determines that any



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claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any correction or re-performance made by Seller. Services corrected or re-performed during the Service Warranty Period shall be in warranty for ninety (90) days from the date of correction.

c. Seller's warranty obligations are conditioned on Buyer (a) operating and maintaining the Equipment in accordance with Seller's instructions or any other owner's or operator's manual delivered to Buyer in connection with the delivery of the Equipment, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Seller. Seller's warranty does not cover damage caused by chemical action or abrasive material, misuse or improper installation (unless installed by Seller). Seller's warranty does not cover repairs necessitated by ordinary wear and tear resulting from operation of the Equipment. Seller shall have no liability for breach of warranty if

(a) Buyer operates the Equipment after the alleged breach of warranty occurs or (b) any person other than Seller performs any repairs on the Equipment. If the Equipment must be returned to Seller's shop for repairs, Buyer shall pay any costs to ship all or any part of the Equipment to or from Seller's shop, as well as any costs of removal or reinstallation. To the extent that Seller has relied upon any specifications, information, representations regarding operating conditions or other data or information supplied by Buyer, or on Buyer's behalf, to Seller in the selection or design of the Equipment and/or provision of the Services and the preparation of the Seller's Documentation, and in the event that actual operating other conditions differ from those represented by Buyer or its agent and relied upon by Seller, any warranties or other provisions contained herein which are affected by such conditions shall be null and void.

THE WARRANTIES SET FORTH IN THIS SECTION ARE SELLER'S SOLE AND EXCLUSIVE WARRANTIES, ARE SUBJECT TO THE LIMITATIONS IN SECTION 10 BELOW, AND ALL WARRANTIES WHICH EXCEED OR DIFFER FROM THE WARRANTIES IN THIS SECTION 7 ARE DISCLAIMED BY SELLER. SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF NONINFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The exclusive warranty provided in this Section 7 shall not be deemed to have failed its essential purpose so long as Seller is willing and able to carry out the terms of this exclusive warranty.

8. Force Majeure. Neither Seller nor Buyer shall have any liability for any breach, delays in performance or for non-performance (except for breach of payment obligations) caused by extreme weather or other act of God, strike or other labor shortage or disturbance, fire, accident, war or civil disturbance, delays in transportation, failure of normal sources of supply, labor trouble, labor disputes, labor unrest, unavailability of materials or components, unavoidable casualties, explosion, compliance with governmental requests, laws, regulations, orders or actions, delays in receipt of duty-free or tax-free materials at port clearances, acts of government or any other cause beyond such party's reasonable control. In the event of such delay, the time of Seller's performance shall be extended by a period of time reasonably necessary to overcome the effect of the delay.

9. Cancellation. Buyer may cancel or suspend its order for any or all of the Equipment or any related Services covered by the Agreement only upon Seller's written consent or pursuant to Seller's Documentation (if applicable). If Buyer cancels or suspends its order for any reason other than Seller's material breach of the Agreement, Buyer shall promptly pay Seller for work performed prior to cancellation or suspension and any other direct costs incurred by Seller as a result of such cancellation or suspension. If the Equipment is unique or specially manufactured, and as a result thereof, will have no or significantly diminished resale value if not purchased by Buyer, then Seller may seek specific performance of the Agreement or maintain an action for the difference in the full value of the Equipment and the diminished resale value, if any.



JCI INDUSTRIES, INC.

10. LIMITATION OF REMEDY AND LIABILITY. THE REMEDIES OF BUYER EXPRESSLY SET FORTH IN THESE TERMS ARE EXCLUSIVE AND NO OTHER REMEDY SHALL BE AVAILABLE TO BUYER OR ANY OTHER PERSONS OR ENTITIES, WHETHER BY DIRECT ACTION, FOR CONTRIBUTION OR INDEMNITY OR OTHERWISE.

NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE TO BUYER OR ANY OTHER PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, REVENUE OR USE, AND SELLER'S TOTAL AGGREGATE LIABILITY TO BUYER OR ANY OTHER PARTY RELATING TO OR RESULTING FROM THE SALE, PROVISION OR USE OF THE EQUIPMENT OR SERVICES SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE SPECIFIC EQUIPMENT OR SERVICES PROVIDED BY SELLER GIVING RISE TO THE CLAIM OR CAUSE OF ACTION. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.

11. Retained Equipment. In the event that Buyer sends any equipment to JCI to request a quote and the quote is not accepted in writing by Buyer, then Buyer shall make arrangements to pick up their equipment as soon as possible. If any equipment is left on Supplier's premises for more than 6 months such equipment shall automatically become the property of Supplier, and Supplier shall have the right to do anything is decides with respect to such equipment, including, but not limited to, sell such equipment, repair and sell such equipment, scrap the equipment or retain the equipment.

12. Miscellaneous. If these terms are issued in connection with a government contract, they shall be deemed to include those federal acquisition regulations that are required by law to be included. These terms, together with Seller's Documentation, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the Agreement may be changed, cancelled or waived except by a written document signed by Seller and Buyer. No waiver by either party of a breach or default hereunder will be deemed a waiver by such party of a subsequent breach or default of a like or similar nature. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. Buyer may not assign or permit any other transfer of the Agreement or any of Buyer's rights or obligations hereunder (including transfers by operation of law such as a change in control of the ownership of Buyer or a merger) without Seller's prior written consent.

Any assignment in violation of this Agreement shall be void and of no effect. The Agreement shall be governed by the laws of the State of Missouri without regard to its conflict of laws provisions. Any cause of action or other resolution of any dispute hereunder shall be subject to the exclusive jurisdiction of any state or federal court located in Jackson County, Missouri. If Seller prevails in any action against Buyer to enforce the terms of the Agreement, Buyer will reimburse Seller for all of Seller's reasonable attorneys' fees and other costs and expenses incurred in connection with such action. The remedies expressly provided for in these conditions shall be in addition to any other remedies that Seller may have under the Uniform Commercial Code or other applicable law. These terms are for the exclusive benefit of Seller and Buyer. These terms are not intended for the benefit of any other person and no other person shall have any rights hereunder.

# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 11

**Ordinance accepting the agreement with Enterprise for vehicle sales. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote.**

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\First Reading: 1/10/22

Second Reading: 1/10/22

Council Bill No.: 22-02

Ordinance No.: 220110B

AN ORDINANCE

**ACCEPTING THE AGREEMENT WITH ENTERPRISE FOR VEHICLE SALES AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.**

WHEREAS, the City of Willard has determined the need to sell old vehicles for City Departments; and

WHEREAS, the City of Willard has selected Enterprise, to provide said services as itemized in detail in Exhibit "A" as attached hereto.

**NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:**

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement with Enterprise, to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: \_\_\_\_\_.

Approved as to form: \_\_\_\_\_  
Ken Reynolds, City Attorney

Attested by:

Approved by:

\_\_\_\_\_  
Jennifer Rowe, City Clerk

\_\_\_\_\_  
Samuel Snider, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ TYLER KELLY	_____	_____	_____
_____ RYAN SIMMONS	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____

\_\_\_\_\_  
LONDON HALL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2<sup>ND</sup> READ:

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

\_\_\_\_\_  
TYLER KELLY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
RYAN SIMMONS

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DONNA STEWART

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LONDON HALL

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## FLEET MANAGEMENT

### CONSIGNMENT AUCTION AGREEMENT

THIS AGREEMENT is entered into by and between Enterprise Fleet Management, Inc. a Missouri Corporation (hereinafter referred to as "Enterprise") and City of Willard, Missouri (hereinafter referred to as "CUSTOMER") on this \_\_\_\_ day of December, 2021 (hereinafter referred to as the "Execution Date").

#### RECITALS

- A. Enterprise is in the business of selling previous leased and rental vehicles at wholesale auctions; and
- B. The CUSTOMER is in the business of city government.
- C. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale auction, CUSTOMER's vehicles set forth on Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

#### TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles consigned to Enterprise by a CUSTOMER within the Geographic Territory.
2. Power of Attorney: CUSTOMER appoints Enterprise as its true and lawful attorney-in-fact to sign Vehicle titles on behalf of CUSTOMER for transfer of same and hereby grant it power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER. The rights, powers and authorities of said attorney-in-fact granted in this instrument shall commence and be in full force and effect on the Execution Date, and such rights, powers and authority shall remain in full force and effect thereafter until terminated as set forth herein.
3. Assignments: Vehicle assignments may be issued to Enterprise by phone, fax, or electronically.
4. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise a fee of \$ \_\_\_\_\_ ("Service Fee") plus towing at prevailing rates.
5. Sales Process: Enterprise shall use reasonable efforts to sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise.
6. Time for Payment:
  - (a) No later than ten (10) business days after the collection of funds for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.
  - (b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably



## FLEET MANAGEMENT

believes that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 6. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

7. Indemnification and Hold Harmless: To the extent permitted by law, Enterprise and CUSTOMER agree to indemnify, defend and hold each other and its parent, employees and agents harmless to the extent any loss, damage, or liability arises from the negligence or willful misconduct of the other, its agents or employees, and for its breach of any term of this Agreement. Nothing in this Agreement shall be deemed to affect the rights, privileges, and immunities of CUSTOMER, and no indemnity provision set forth in this Agreement is intended to be a waiver of any sovereign immunity afforded to CUSTOMER pursuant to law; provided however, this provision is not intended to shift and does not shift liability from CUSTOMER to Enterprise concerning claims or actions by third parties. The parties' obligations under this section shall survive termination of this Agreement.
8. Liens, Judgments, Titles and Defects: CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.
9. Odometer: Enterprise assumes no responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by an employee, Enterprise, or officer of Enterprise.
10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle from said funds. Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.
11. Compliance with Laws: Enterprise shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.
12. Insurance: CUSTOMER shall obtain and maintain in force at all times during the term of this Agreement and keep in place until each Vehicle is sold and title is transferred on each Vehicle, automobile third party liability of \$1,000,000 per occurrence and physical damage coverage on all Vehicles. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance applicable to Enterprise.
13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.





**FLEET MANAGEMENT**

- 14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.
- 15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.
- 16. Liability Limit: In the event Enterprise is responsible for any damage to a Vehicle, Enterprise's liability for damage to a Vehicle in its possession shall be limited to the lesser of: (1) the actual cost to repair the damage to such vehicle suffered while in Enterprise's possession; or (2) the negative impact to the salvage value of such vehicle. Enterprise shall not be liable for any other damages to a Vehicle of any kind, including but not limited to special, incidental, consequential or other damages.
- 17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.
- 18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

"ENTERPRISE"

"CUSTOMER"

By \_\_\_\_\_  
*Signature*

By \_\_\_\_\_  
*Signature*

Printed Name:

Printed Name:

Title:

Title:

Date

Date

**Exhibit A**

Vehicles to Be Sold By Enterprise Pursuant to Consignment Auction Agreement

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**From:** Chief Financial Officer <[redacted]>  
**Sent:** Tuesday, November 2, 2021 12:19 PM  
**To:** Bowden, Kristin <[redacted]>  
**Subject:** RE: City of Willard trade in vehicles

Kristen,

The two Dodge Chargers are at the police station: 795 Hughes Road, Willard MO 65781

2013 Dodge Sedan (Police Dept) Vin #9223 – Needs to be scheduled for picked up

2013 Dodge FODOR (Police Dept) Vin #1482-Needs to be scheduled for picked up

The other three vehicles are at Bill Grant Ford Dealership in Bolivar, MO

1993 Ford Pickup (Parks) Vin # 3794-Delivered to Bill Grant Ford

2001 Chev Pickup (Public Works) Vin # 9651- Delivered to Bill Grant Ford

2013 Ford Truck (Public Works) Vin # 3542- Delivered to Bill Grant Ford.

A 2008 Dodge charger Vin 2B3KA43H58H134266 was supposed to be traded in, but we sold it 9/29/21. It needs to be removed from the fleet list..

Thanks,

*Carolyn Halverson*

**Director of Finance**  
**City of Willard**  
**224 W Jackson**  
**P.O. Box 187**  
**Willard, MO 65781**

**PH 417-742-3033 Ext. 5301**  
**Fax 417-742-5331**  
[cfo@cityofwillard.org](mailto:cfo@cityofwillard.org)

**From:** Bowden, Kristin <[redacted]>  
**Sent:** Tuesday, November 2, 2021 7:12 AM  
**To:** Chief Financial Officer <[redacted]>  
**Subject:** RE: City of Willard trade in vehicles

Good morning!

I was out of the office yesterday and it appears my out of office was not on, I apologize. I removed Troy since I handle these and I'm sure he doesn't need more inbox flow 😊.

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# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 11

## Ordinance amending Section 705.050 Annual Primacy Fee. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote.

First Reading: 01/10/2022

Second Reading: 01/10/2022

Council Bill No. 22-03

Ordinance No.: 220110C

### AN ORDINANCE

**AN ORDINANCE** amending Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.050, Annual Primacy Fee, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a municipal water supply, storage and distribution system permitted by the State of Missouri; and

WHEREAS, the State sets a primacy fee for all connections to the system; and

WHEREAS, the primacy fee changed January 1, 2022 and must be updated in the Willard Municipal Code.

**NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:**

Section 1: The City does hereby amend Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.050, Annual Primacy Fee of the Municipal Code of the City of Willard.

**SECTION 705.050: ANNUAL PRIMACY FEE**

That in addition to the above rates, every user of the water system utilizing a 5/8" meter to a 1 inch meter, shall pay an additional fee to provide the funding for water testing as required by Missouri law. These fees shall be as follows:

Annual Missouri Primacy Fee			
Unmetered Customers and those with Meters Less than or equal to one inch			
<u>Water System Service Connections</u>	<u>Fees</u>	Annual Missouri Primacy Fee	
<u>1-10</u>	<u>50.00</u>	Customers with Meters Greater than 1 inch	
<u>11-10,000</u>	<u>5.28</u>		
<u>10,001-50,000</u>	<u>4.80</u>	<u>Meter Size</u>	<u>Fee</u>
<u>50,001-100,000</u>	<u>4.20</u>	<u>&gt;1 inch-&lt;2 inches</u>	<u>\$ 21</u>
<u>More than 100,000</u>	<u>3.28</u>	<u>&gt;2 inches-&lt;4 inches</u>	<u>\$ 102</u>
		<u>&gt; 4 inches</u>	<u>\$ 198</u>

The fee may be charged and billed as a one-time fee each fiscal year in a particular month, or divided equally and billed monthly in accordance with the policy as may be established from time to time by the Board of Aldermen. The annual fee shall be charged on a fiscal year basis of August 1 to July 31 of each year.

First Reading: 01/10/2022

Second Reading: 01/10/2022

Council Bill No. 22-03

Ordinance No.: 220110C

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck through and bracketed~~] shall be deleted.

**Section 2:** Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

**Section 3:** Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

**Section 4:** This Ordinance shall be in full force and effect from January 10, 2022.

Passed at meeting: \_\_\_\_\_

\_\_\_\_\_  
Mayor, Samuel Snider

Attest: \_\_\_\_\_, City Clerk

Approved as to form: \_\_\_\_\_, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<b>FIRST (1<sup>st</sup>) READING</b>			
_____ TYLER KELLY	_____	_____	_____
_____ RYAN SIMMONS	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____

First Reading: 01/10/2022

Second Reading: 01/10/2022

Council Bill No. 22-03

Ordinance No.: 220110C

\_\_\_\_\_  
LONDON HALL

MEMBERS OF THE BOARD OF ALDERMEN:  
**SECOND (2nd) READING**

YES                  NO                  ABSTAINED

\_\_\_\_\_  
TYLER KELLY

\_\_\_\_\_

\_\_\_\_\_  
RYAN SIMMONS

\_\_\_\_\_

\_\_\_\_\_  
DONNA STEWART

\_\_\_\_\_

\_\_\_\_\_  
LARRY WHITMAN

\_\_\_\_\_

\_\_\_\_\_  
SAM BAIRD

\_\_\_\_\_

\_\_\_\_\_  
LONDON HALL

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# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 12

**Discussion/Vote to accept the bid for Sports Team T-Shirts.**



PRODUCT	Backcountry Screen Printing Willard, MO 65781	Express Press Springfield, MO 65802	Riddell North Ridgerville, Ohio 44039	Wise Guys Screenprint Springfield, MO 65802	All-Star Custom Apparel & Design, Inc. Rush, NY 14543
<b>CHARGE</b>					
YOUTH S/S	ONE COLOR \$ 3.60 \$	4.06 \$	4.55 \$	4.85 \$	5.91
	TWO COLOR \$ 4.10 \$	4.84 \$	4.80 \$	5.10 \$	6.85
	THREE COLOR \$ 4.61 \$	5.61 \$	5.05 \$	5.35 \$	7.79
ADULT S/S	ONE COLOR \$ 3.94 \$	4.06 \$	4.75 \$	4.85 \$	6.17
	TWO COLOR \$ 4.44 \$	4.84 \$	5.25 \$	5.10 \$	7.11
	THREE COLOR \$ 4.94 \$	5.62 \$	5.25 \$	5.35 \$	8.05
	Adult S/S XXL \$ 2.00 \$	2.00 \$	2.47 \$	1.75 \$	1.86
	Adult S/S 3X-5X \$ 3.50 \$	4.00 \$	4.85 \$	2.75 \$	3.45
ADULT L/S	ONE COLOR \$ 6.05 \$	6.98 \$	8.45 \$	6.75 \$	8.89
	TWO COLOR \$ 6.57 \$	7.76 \$	8.70 \$	7.00 \$	9.83
	THREE COLOR \$ 7.07 \$	8.54 \$	8.95 \$	7.25 \$	10.76
	Adult L/S XXL \$ 2.00 \$	2.00 \$	1.78 \$	2.00 \$	1.38
	Adult L/S 3XL-5XL \$ 3.50 \$	4.00 \$	2.05 \$	2.50 \$	2.21
ADULT L/S *Premium* "Super-soft" t-shirt	ONE COLOR \$ 6.95 \$	8.96 \$	8.00 \$	8.90 \$	6.42
	TWO COLOR \$ 7.45 \$	9.74 \$	8.50 \$	9.15 \$	7.36
	THREE COLOR \$ 7.95 \$	10.52 \$	8.75 \$	9.40 \$	8.31
	Adult L/S XXL \$ 2.00 \$	2.00 \$	2.55 \$	2.00 \$	2.04
	Adult L/S 3XL-5XL \$ 3.50 \$	4.00 \$	5.20 \$	2.75 \$	3.57
MISC CHARGES	Number on Back \$ 2.50 \$	2.00 \$	1.50 \$	1.85 \$	1.55
	Sponsor Name on Back \$ 1.20 \$	0.75 \$	1.25 \$	2.00 \$	1.50
	Sponsor Logo on back or sleeve \$ 1.20 \$	0.75 \$	1.25 \$	2.00 \$	2.02
	Screen/setup Charge \$ - \$	- \$	22.00 \$	- \$	-
DISCOUNT	Contractor Logo on shirt \$ - \$	- \$	- \$	0.50 \$	0.02
	Prompt Payment Discount \$ - \$	- \$	1%/10	- \$	-
EXCEPTIONS	NO	YES	NO	YES	YES
	EXPRESS PRESS WORKS ON A (3) THREE WEEK PRODUCTION TIME, PLUS SHIPPING. ORDERS WILL BE DELIVERED AFTER (22) DAYS OF RECEIPT OF ORDER.	EXPRESS PRESS WORKS ON A (3) THREE WEEK PRODUCTION TIME, PLUS SHIPPING. ORDERS WILL BE DELIVERED AFTER (22) DAYS OF RECEIPT OF ORDER.	NO	WITH STOCK ISSUES, ASSORTED BRANDS MAY NEED TO BE USED TO FILL ORDER. ALL SHIRTS WILL BE SAME COLOR.	For short and long sleeve t's, substitute Port & Company PCS5Y, CP55, PCS5LS for Fruit of the Loom Best

~~120~~  
120