

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

January 25, 2021

7:00 p.m.

Willard Community Bldg

220 W. Jackson

Mayor

Corey Hendrickson

Board Members

Donna Stewart

Sam Baird

Samuel Snider

Larry Whitman-Mayor Pro-Tem

Landon Hall

Tyler Kelly

www.cityofwillard.org

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
January 25, 2021
7:00 P.M.**

Posted January 21, 2021.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** January 25, 2021 at the Willard Community Building, 220 W. Jackson.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Discussion/Vote to appoint Tyler Kelly as Alderman for Ward 1.**
- 4. Ceremonial Matters:**
 - a. Swearing in of newly appointed Aldermen.**

5. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting January 11, 2021.
- b. December Financial Summaries
- c. December 2020 Financial Statements.
- d. December 2020/January 2021 Outstanding Invoices, Check and Draft Paid Invoices.
- e. December 2020 Check Register.
- f. December 2020 Utility Adjustment Report.

- 6. Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for December 2020/January 2021.**
- 7. Discussion/Vote to approve purchase of Flow Monitoring Equipment.**

8. **Ordinance accepting the agreement with Allgeier, Martin & Associates for Engineering. (1st & 2nd Read) Discussion/Vote.**
9. **Citizen Input.**
10. **Ordinance approving contract for AED's for the Parks Department. (1st & 2nd Read) Discussion/Vote.**
11. **New Business.**
12. **Unfinished Business.**
13. **Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk



Agenda Item# 3

Consent Agenda:

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**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
January 11, 2021
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Park Director, Jason Knight; Police Officer, JD Landon; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: Ken Olsen (Enterprise), Gary McClelland and Glyn Strong.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call. Alderman McEntire---, Alderman Snider---, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Baird and seconded by Alderman Whitman to approve the Agenda. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Consent Agenda.

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the Consent Agenda. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Discussion/Vote to approve current December 2020/January 2021 Outstanding Invoices, Check and Draft Paid Invoices.

Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the current December 2020/January 2021 Outstanding Invoices, Check and Draft Paid Invoices. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Citizen Input.

None.

Discussion/Vote to approve Donation to the Parks Department.

Parks Director Jason Knight discussed the donation proposal by New Tech. Discussion was made on what was included, what would be the responsibility of City staff, and where it would go. Discussion was then made on the life span of the products and what was covered. Motion was made by Alderman Whitman and seconded by Alderman Stewart to approve the donation to the Parks Department for Solar items by New Tech. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Ordinance approving the agreement for Fleet Management with Enterprise. (1st & 2nd Read)
Discussion/Vote.

City Administrator Brad Gray discussed the agreement. He stated the City Attorney had made the changes requested during the last BOA Meeting for the contract.

The first read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to approve the agreement for Fleet Management with Enterprise. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the agreement for Fleet Management with Enterprise. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Ordinance amending Chapter 705 Waterworks System of the Willard Municipal Code. (1st & 2nd Read)
Discussion/Vote.

Director of Development Randy Brown discussed the changes to Chapter 705 being proposed. Discussion was made on the cost to install meters in the City. Discussion was then made on fees other Cities are charging for the same. The Board informed Staff to ensure those with applications already in should not have their fees changed, but any new applications from this point forward would be the new fees.

The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Stewart to amend Chapter 705 Waterworks System of the Willard Municipal Code. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Stewart to amend Chapter 705 Waterworks System of the Willard Municipal Code. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

New Business.

Mayor Hendrickson stated that he had discussed with Landon Hall about serving in Alderman Jones empty seat for Ward 3. Discussion was made on Mr. Hall. Motion was made by Alderman Baird and seconded by Alderman Whitman to appoint Landon Hall as Alderman of Ward 3 to finish the rest of the term. The seat would be up for election again in April 2022. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Unfinished Business.

None.

Recess Open Session.

Motion was made by Alderman Whitman and seconded by Alderman Stewart to Recess the Open Session at 7:48 p.m. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

Open Executive Session.

Motion was made by Alderman Whitman and seconded by Alderman Stewart to Open the Executive Session at 8:00 p.m. Motion carried with a vote of 3-0. Voting aye: Alderman Stewart, Whitman and Baird.

Close Executive Session.

Motion was made by Alderman Stewart and seconded by Alderman Baird to Close the Executive Session at 9:00 p.m. Motion carried with a vote of 3-0. Voting aye: Alderman Stewart, Whitman and Baird.

Adjourn.

Motion was made by Alderman Baird and seconded by Alderman Stewart to Adjourn. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Baird.

The meeting was adjourned at 9:02 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM 3
FINANCE DEPARTMENT**

Financial Reports

1. December 2020 Financial Summaries
2. December 2020 Financial Statements
3. December 2020 / January 2021 Outstanding Invoices, Checks, and Draft-paid Invoices
4. December 2020 Check Register
5. December 2020 Utility Adjustments Report

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3B
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

December 2020 Financial Summary Report

JANUARY 25, 2021 BOA MEETING

December 2020 Financial Summary Report

General Fund

❖ General Department

Revenue increased 7.18% (\$111,915.11) in 2020 compared to 2019. Several areas have increased with the following having the highest increases.

- ◆ Grant revenues increased 100% (\$19,755.58).
- ◆ Sales Tax increased 15.96% (\$96,780.86).
- ◆ Sales and Use Tax increased 11% (\$28,814.76).

The revenue was \$94,865.27 more than the projected 2020 Budget revenue.

Expenses have decreased 10.36% (\$26,963.13) compared to the previous year.

- ◆ The main decrease in expenses is Capital Asset Equipment expense which is \$11,490.78 less than last year.
- ◆ A few expenses increased slightly, but overall, there was less expense in 2020 than 2019.

Expense was \$84,818.85 less than the projected 2020 Budget.

❖ Law Department

Revenue decreased 2.32% (\$2,756.03) compared to 2019.

- ◆ Grant Revenue increased 52.86% (\$5,353.61).
- ◆ Law Enforcement Sales Tax decreased 7.39% (\$7,984.64) but not because of less taxes. The decrease is a result of when the taxes were received.

The revenue is \$14,793.81 more than the projected 2020 Budget.

Expenses have decreased 3.8% (\$29,490.22) compared to 2019.

- ◆ Fuel Expense decreased 21.76% (\$3,682.29) since the price of fuel is lower.
- ◆ Vehicle Repair and Maintenance expense decreased 56.99% (\$9,234.15).
- ◆ Most expenses have decreased slightly, but many have remained close to 2019 expenses.

The expense is \$92,873.62 under the projected budget. Salaries and related expense were less because of changes in staff. Several other areas including Legal fees, Fuel and Vehicle Maintenance were less than the projected cost for the year.

❖ Court Department

Revenue decreased 8.22% (\$4,861.21) compared to 2019.

- ◆ Traffic Fines decreased 17.52% (\$8,263.55).

The revenue compared to the 2020 Budget was less by \$3,593.54.

Expenses have increased 0.2% (\$150.05) compared to the previous year.

- ◆ The Professional fees decreased 13.35% (\$1,765.22).
- ◆ Most expenses are very similar to 2019 expenses.

Expense was \$6,535.12 less than the 2020 Budget. Part of the decrease is from Professional fees since court was canceled several times and a combination of other expenses because the Court was not held.

❖ Streets Department

Revenue has increased \$479,516.25 compared to 2019.

- ◆ Grant Revenue at \$436,597.50 is the reason for the increase.
- ◆ Tax for Highway Use decreased 3.62% (\$7,799.86) this year with the decrease in fuel cost and people are not driving as much because they are not traveling, or they are working from home.

The revenue is less than the projected budget because the timeline on finishing Miller Road and the receipt of Grant revenue was not completely determined. Revenue from Grant funds will be received in 2021 when the Miller Road project is completed.

Expenses for streets increased \$675,131.74 compared to the previous year because of the current ongoing projects. The reimbursement for some expenses will not be paid until 2021.

- ◆ Capital Assets expense increased \$658,549.64 which includes the Hunt Road sidewalk and the Miller Road projects.

The expense is \$233,219.36 less than the projected 2020 Budget. The Miller Road project will be completed next year, and part of the expense will take place in 2021.

❖ Planning and Development Department

Revenue increased 1.12% (\$66.45) compared to 2019.

- ◆ This year and last year are very comparable for revenue.

The revenue is very close with only \$20.75 less than the projected budget.

Expenses increased 21.19% (\$18,858.19).

- ◆ Professional fees increased 74.43% (\$12,634.89). The main area of increase is for inspection and engineering fees.

The expenses are \$8,184.98 less than the 2020 Budget.

❖ Emergency Management Department

Revenue has following changes compared to last year:

- ◆ Grant revenue decreased 5.84% (\$514.10).

The revenue was \$93.00 higher than the projected budget.

Expenses decreased 16.81% (\$3,377.00).

- ◆ Greene County contract fees increased 2.26%, but other expenses are very similar to last year.

Expenses are below budget with no repairs or maintenance required on the sirens in 2020.

Water/Sewer Fund

❖ Water

Revenue has increased 4.93% (\$49,680.16) compared to last year.

- ◆ Water Sales has increased compared to 2019 with additional utility customers and more people staying at home with the Covid-19 quarantines. No rates were changed during 2020.
- ◆ Interest Income decreased 78.74% (\$9,093.97).

The revenue at the end of December was 88% of the projected 2020 Budget.

Expenses increased 10.79% (\$91,230.79).

- ◆ Repairs and Maintenance increased 264% (\$13,291.66) in 2020.
- ◆ Meter Replacement increased 227.28% (\$8,705.59) with additional utility customers and repair replacements.
- ◆ Several expenses had slight increases over 2019.

At the end of the year the water expense was 30% below the project budget. Public Works has worked to keep expenses down as much as possible.

❖ Sewer

Revenue has increased 3.48% (\$62,212.12) compared to 2019.

- ◆ Hookup Fees decreased 26.11% (\$9,400.00).
- ◆ Interest Income decreased 90.7% (\$23,951.55).
- ◆ COP proceeds for the Sewer Project are the main reason for the increase of revenue in 2020 compared to 2019.

The revenue for sewer is at 93% of the project 2020 Budget at the end of the year.

Expenses increased 11.9% (\$220,188.64).

- ◆ Springfield Sewer charges have increased 10.03% (\$51,715.75) with an increase in rates and the addition of utility customers.
- ◆ Capital Expenses increased \$53,132.42 with the sewer project .
- ◆ 2020 was the first year a principal payment on the 2018 COP was due. This is \$172,483.99 additional expense starting in 2020.

The expense was 94% of the projected 2020 Budget. This included sewer projects that were ongoing in 2020.

Parks Fund

❖ Parks Department

Revenue decreased 19.06% (\$207,528.31) compared to 2019.

- ◆ All the youth programs, adult programs, swimming pool and most of the special events were hit hard and had minimal revenue due to the Covid-19 pandemic in 2020.
- ◆ Sales and Use Tax showed an increase of 2.73% (\$7,718.30) and Capital Improvements Sales Tax had a 12.59% (\$30,011.29) increase.

The revenue was at 99% of the projected budget. The Amended Budget for the Parks Department was projected with the Covid-19 effects to revenue considered and addressed accordingly.

Expenses decreased 24.24% (\$262,656.29) compared to 2019.

- ◆ The biggest expense decrease was for seasonal staff.
- ◆ Since programs were canceled there was no need to purchase supplies for those programs. At the beginning of the year some supplies had already been purchased because at that time Staff did not know we were going to have a pandemic and be closed for the entire year.

The expenses were at 94% of the projected 2020 Budget.

SUMMARY

- ❖ Currently the General Fund has received 92% of revenue projected. The General Fund has used 84% of the expense budget. The General Fund is below the projected revenue and expense partially because of the delay of the Miller Road Project. All departments have worked diligently to keep expenses down. It has been a tough year to project revenues with the projections of lower revenue by County, State and Federal officials. Even with the projection of lower sales tax the City has not showed lower income for the revenue from taxes. The City started the year in a good position from planning ahead and successfully came through this difficult year and maintained reserves at a very good level. The City has still been able to fund projects.
- ❖ Currently Water revenue receipts were 88% and Sewer 93% of the projected 2020 Budget. The Water/Sewer Fund has used 85% of the expense budget. The City has had rising costs for Water and Sewer, but rates have not been increased for Water in the City since 2019 and for Rural rates the last increase was 2017. The same applies to the Sewer rates with no City increase since 2019 and Rural rates have not increased since 2017. Increasing charges for Springfield sewer treatment as well as the cost to maintain the water and sewer lines has increased. Major upgrades need to be made in the sewer system to maintain an operative system that does not result in issues for our City. Future projects need to be addressed as well as funding for those projects in the coming years.
- ❖ Currently Parks revenue received was 99% of the projected 2020 Budget and the Parks expense is at 94%. The 2020 Budget was projected with the Covid-19 pandemic in mind. Revenues and expenses have been adjusted to show the decreases compared to past years. So far 2021 has not improved with the Covid-19 pandemic still hanging over our heads.
- ❖ I want to thank all our staff for continuing to watch expenses and still maintaining departments that have been successful even with the situations we have all had to face. Many have been short staffed, but with hard work and with the help of staff we have been able to maintain and thrive. Between illness, staff shortages and economic constraints our team and City has remained strong. A special thanks to Terry Forshee this past year for her organization and dedication to making sure everything is taken care of (in addition to

Accounts Payable) and covering when others have worked from home or are ill and yet part of their duties need to be covered. I would also like to thank Ray Lynch for his effort to make sure not only his job outside is done, but the paperwork is taken care of as well even when he has had some very long days. Our Utility department has been stretched thin with one less clerk but has stepped up even during staff shortages when it was necessary for our current staff to be out for family or illness. We could not do this without the dedicated employees we have on staff in all the departments. Thank you.

DEBT

Long Term Debt and COP Debt balance as of January 21, 2020:

- ❖ Water/Sewer 2014 COP Current Balance: \$1,405,000.
 - The Water/Sewer COP installment of \$177,831.25 is due February 1, 2021. This includes \$155,000 for principal and \$22,831.25 for interest. The ending payment date is February 1, 2028.
- ❖ Parks/Aquatic Center 2015 COP Current Balance: \$3,065,000
 - The next Parks Department COP payment of \$248,728.13 is due June 1, 2021. This includes \$200,000 for principal and \$48,728.13 for interest. The ending payment date is June 1, 2032.
- ❖ Water/Sewer COP 2018 Current Balance: \$3,533,250.30
 - The next payment installment of \$162,150.00 is due April 15, 2021. This includes \$100,000.00 for principal and \$62,150.00 for interest. The ending payment date is April 15, 2043.

SEWER PROJECT-2018 COP

As of December 28, 2020, the City has requested reimbursement of expenses in the amount of \$3,439,896.24 for the Sewer Project and has received \$3,431,958.59. There is approximately another \$5,100.00 ready to send in for request for payment. There is currently \$60,103.76 remaining that is available in the COP fund.

Capital Improvements and Equipment

Capital project funds and capital equipment funds are financed by (1) designated funds, (2) contingency, or (3) undesignated funds. Revenue received is always one of the three classifications. Designated fund means money is earmarked for a specific purpose. Examples include road and bridge tax for streets or capital improvement tax for capital equipment or projects. These funds are not available for appropriation for any other expense and may be legally restricted by outside parties to be used only for specific purposes. These funds cannot be used for general expenses. Contingency funds are monies that are reserved or set aside for an unanticipated expense. Undesignated funds are monies available for distribution throughout the year for general expense and available for capital improvements but is not restricted. The need to plan is essential, and the staff has planned for the next several years to determine the public improvement and equipment requirements for each year. By planning funds can be designated for specific equipment or projects. Planning allows time for funding to complete each project or each equipment purchase. During 2020 the following equipment has been purchased and projects have been started and/or completed.

GENERAL FUND

General City – Total \$4,594.20

- Computers and Equipment \$4,594.20

Law – Total \$27,213.47

- OptiPlex 7070 Computers and Monitors \$1,466.22
- Tasers \$1,584.00
- Dodge Charger \$24,163.25

Streets – Total \$775,037.56

- Hunt Road \$249,186.01
- Miller Road \$511,214.60
- Southview \$9,624.73
- Gauge Crossing \$3,927.62
- Other Misc. Improvements \$1,084.60

Planning & Development – Total \$1,071.56

- Computer \$1,071.56

WATER AND SEWER FUND

Water – Total \$21,852.52

- Miller Road Water Line \$18,481.96
- Farm Road 10 \$549.00
- Bushhog \$1,750.00
- Computer \$1,071.56

Sewer – Total \$61,995.73

- 94 Odor Control \$5,500.00
- Lift Station 94 Soft Starter \$8,195.00
- 94 Other Improvements \$9,245.20
- Manhole Project 1,847.80
- Bushhog \$1,750.00
- Computer \$2,550.00
- Fence \$1,650.00
- Sewer Project I&I \$27,125.58
- 94 Transformer \$2,778.65
- D Lift Station \$1,354.50

PARKS FUND

Parks – Total \$19,892.52

- Rec Center HVAC replacement \$15,300.00
- Fountain Project \$354.36
- Storage Building Repairs \$356.22
- Kubota Rebuild \$3,881.94

Submitted by Carolyn Halverson, Director of Finance

Year to Date 2020

General Fund	2020 Projected Revenues	Received As of December 2020	% Rec'd	2020 Budgeted Expenses	Expended As of December 2020	% Used	Cumulative Gains or (Losses) Per Fund
General City Administration	\$1,574,827.50	\$1,669,692.77	106%	\$318,144.44	\$233,325.59	73%	\$1,436,367.18
Law and Public Safety	\$101,300.00	\$116,093.81	115%	\$840,438.69	\$747,566.07	89%	(\$631,472.26)
Court	\$50,656.25	\$54,249.79	107%	\$81,243.74	\$74,708.62	92%	(\$20,456.63)
Streets	\$1,173,660.00	\$821,323.40	70%	\$1,224,427.52	\$991,208.16	81%	(\$169,884.76)
Planning and Development	\$6,000.00	\$5,979.25	100%	\$116,036.51	\$107,850.53	93%	(\$101,871.28)
Emergency Management	\$8,200.00	\$8,293.00	101%	\$18,650.00	\$16,709.00	90%	(\$8,416.00)
Sub-Total	\$2,914,643.75	\$2,675,632.02	92%	\$2,598,940.90	\$2,171,367.97	84%	\$504,264.05
Water Fund	\$1,207,000.00	\$1,057,111.86	88%	\$1,200,283.01	\$845,470.07	70%	\$211,641.79
Sewer Fund	\$1,982,500.00	\$1,849,289.33	93%	\$1,961,161.38	\$1,847,691.76	94%	\$1,587.57
Sub-Total	\$3,189,500.00	\$2,906,401.19	91%	\$3,161,444.39	\$2,693,161.83	85%	\$213,238.36
Park Fund	\$886,242.50	\$881,415.67	99%	\$874,850.71	\$820,739.28	94%	\$80,676.39
Sub-Total	\$886,242.50	\$881,415.67	99%	\$874,850.71	\$820,739.28	94%	\$80,676.39
Totals	\$6,990,386.25	\$6,453,448.88	92%	\$6,635,236.00	\$5,685,269.08	86%	\$778,179.80

Funds	Total Funds Available As of January 2020	Annual 25 % Recommended	Amount Above/Below Recommended 25 Percent	Cash Expense Average Per Month	Percent	Total Funds Available As of December 2020
General Fund	\$1,791,913.17	\$649,735.23	\$1,170,105.56	\$216,578.41	91%	\$2,359,840.78
Water & Sewer Fund	\$3,211,878.60	\$790,361.10	\$2,651,227.95	\$263,453.70	109%	\$3,441,589.05
Water	\$2,127,239.25	\$300,070.75	\$2,038,810.29	\$100,023.56	195%	\$2,338,881.04
Sewer	\$1,084,639.35	\$490,290.35	\$612,417.67	\$163,430.12	56%	\$1,102,708.01
Park Fund	\$28,398.16	\$218,712.68	(\$118,336.60)	\$72,904.23	11%	\$100,376.08
Totals	\$5,032,189.93	\$1,658,809.00	\$4,242,986.91	\$552,936.33		\$5,901,805.91

Assigned Funds	General	Water/Sewer	Parks	All Assigned Funds Total
Judicial Education Fund	\$2,448.36	Escrow	Parks Projects-Donations	\$50.00
Judicial Facility Fund	\$16,866.93	Customer Deposits	Youth Scholarships	\$2,317.53
Police Forfeiture Asset Funds	\$1.40	Customer Deposits	Customer Deposits	\$1,323.00
Street Projects	\$50,000.00	Customer In-House Credit	Customer In-House Credit	\$518.00
Total Assigned Funds	\$69,306.69	\$260,319.71	\$4,208.53	\$264,528.24

Transferred Funds Year to Date	Sewer Trash	Sewer Income/Expense	COP Total Debt
General to Parks	Trash Revenue	All Sewer Revenue	2014 W/S
General from Reserves	Citizen/Trash Expense	All Sewer Expense	2015 Parks
W/S from Reserves	Net Trash Profit Without Labor and supplies deducted	Total All Net Profit/Loss	2016 Sewer
Parks from Reserves		Split Sewer Acct Revenue	
Total Funds Transferred	\$100,000.00	Total Split Sewer Net Profit/Loss	Total Debt

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3C
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS
PRESENTED**

December 2020 Budget Financial Statements



Table with columns: Account, Name, Balance. Sections include Fund: 10 - GENERAL FUND, Assets, Liability, Equity, and Total Liabilities, Equity and Current Surplus (Deficit).

Balance Sheet

As Of 12/31/2020

Account	Name	Balance
Fund: 20 - WATER AND SEWER FUND		
Assets		
<u>20-01001</u>	CLAIM ON POOLED CASH - WATER AND S	3,441,589.05
<u>20-10000</u>	CASH IN BANK 4594	0.00
<u>20-10100</u>	CASH RESERVES 4595	0.00
<u>20-10200</u>	CASH RESERVES 4599	0.00
<u>20-11100</u>	PETTY CASH-WS	0.00
<u>20-15000</u>	ACCOUNTS RECEIVABLE-WS	208,696.43
<u>20-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	16,799.36
<u>20-15100</u>	DUE FROM GENERAL FUND	0.00
<u>20-15200</u>	DUE FROM RECREATION FUND	0.00
<u>20-16000</u>	PREPAID INSURANCE-WS	32,400.00
<u>20-18000</u>	LAND	273,272.75
<u>20-18050</u>	CONSTRUCTION IN PROGRESS	3,329,717.18
<u>20-18100</u>	EQUIPMENT	779,847.39
<u>20-18200</u>	WATER SYSTEM	4,541,212.33
<u>20-18300</u>	SEWER SYSTEM	5,553,790.00
<u>20-18400</u>	BUILDINGS-WSF	17,140.01
<u>20-18500</u>	ACCUMULATED DEPRECIATION-WS	-5,401,230.11
<u>20-19000</u>	COST OF ISSUANCE 2014	0.00
<u>20-19100</u>	2014 CERTIFICATE FUND	0.00
<u>20-19110</u>	2018 CERTIFICATE FUND	15.59
<u>20-19120</u>	2018 COP CONSTRUCTION FUND	199,713.13
<u>20-19200</u>	NET PENSION ASSET	36,451.00
<u>20-19300</u>	DEFERRED PENSION OUTFLOWS	71,271.00
	Total Assets:	13,100,685.11
		<u>13,100,685.11</u>
Liability		
<u>20-20000</u>	AP PENDING (DUE TO POOLED CASH) - W	4,968.59
<u>20-20010</u>	ACCOUNTS PAYABLE - WS	75,469.37
<u>20-20100</u>	RETURNED CHECKSWS	150.00
<u>20-20500</u>	ALLOWANCE FOR BAD DEBT-WS	-1,539.08
<u>20-21500</u>	WAGES PAYABLE	29,065.94
<u>20-21600</u>	COMPENSATED ABSENCES	10,501.73
<u>20-22000</u>	FICA WITHHOLDING	0.00
<u>20-22100</u>	FEDERAL WITHHOLDING	0.00
<u>20-22200</u>	MISSOURI WITHHOLDING	2,390.95
<u>20-23100</u>	LAGERS PAYABLE	3,777.23
<u>20-23200</u>	GROUP INSURANCE PAYABLE	1,983.31
<u>20-23300</u>	GARNISHMENTS PAYABLE	0.00
<u>20-25000</u>	DUE TO GENERAL FUND	0.00
<u>20-25500</u>	DUE TO RECREATION FUND	0.00
<u>20-25600</u>	SALES TAX PAYABLE	4,971.67
<u>20-25700</u>	MO PRIMACY TAX	1,145.33
<u>20-25750</u>	WATER POLLUTION SERVICE CONNECTIO	2,388.01
<u>20-25800</u>	CUSTOMER DEPOSITS-WS	260,319.71
<u>20-26000</u>	INTEREST PAYABLE	42,633.32
<u>20-26500</u>	2014 COP PAYABLE	1,560,000.00
<u>20-27000</u>	2018 COP Payable	3,600,000.00
<u>20-28000</u>	NET PENSION LIABILITY	0.00
<u>20-28200</u>	DEFERRED PENSION INFLOWS	66,671.00
	Total Liability:	5,664,897.08
Equity		
<u>20-30000</u>	RETAINED EARNINGS	7,222,548.67
	Total Beginning Equity:	7,222,548.67

Balance Sheet

As Of 12/31/2020

Account	Name	Balance
Total Revenue		2,906,401.19
Total Expense		2,693,161.83
Revenues Over/Under Expenses		<u>213,239.36</u>
	Total Equity and Current Surplus (Deficit):	7,435,788.03
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>13,100,685.11</u>

Balance Sheet

As Of 12/31/2020

Account	Name	Balance
Fund: 30 - PARKS FUND		
Assets		
<u>30-01001</u>	CLAIM ON POOLED CASH - PARKS FUND	100,376.08
<u>30-10000</u>	CASH IN BANK - 4596	0.00
<u>30-10100</u>	CASH RESERVES - 4597	0.00
<u>30-11100</u>	PETTY CASH-PKS	240.00
<u>30-12000</u>	CASH PARK- PROJECTS	50.00
<u>30-12100</u>	CASH YOUTH SCHOLARSHIP	2,317.53
<u>30-12200</u>	CASH - TICKET RESERVE	0.00
<u>30-12300</u>	2008 RESERVE FUND RESTRICTED	0.00
<u>30-12400</u>	PROJECT FUND	9.35
<u>30-15000</u>	ACCOUNTS RECEIVABLE-PKS	62.50
<u>30-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00
<u>30-15100</u>	DUE FROM GENERAL FUND	0.00
<u>30-15200</u>	DUE FROM WATER/SEWER FUND	0.00
<u>30-15300</u>	SALES TAXES RECEIVABLE	85,459.56
<u>30-15400</u>	AD-VALOREM TAXES RECEIVABLE	58,131.79
<u>30-16000</u>	PREPAID INSURANCE-PKS	15,500.00
	Total Assets:	262,146.81
		<u>262,146.81</u>
Liability		
<u>30-20000</u>	AP PENDING (DUE TO POOLED CASH) - PK	1,981.21
<u>30-20010</u>	ACCOUNTS PAYABLE - PKS	2,883.49
<u>30-20100</u>	RETURNED CHECKS-PKS	0.00
<u>30-20500</u>	ALLOWANCE FOR BAD DEBT-PKS	0.00
<u>30-21500</u>	WAGES PAYABLE	8,977.50
<u>30-22000</u>	FICA WITHHOLDING	0.00
<u>30-22100</u>	FEDERAL WITHHOLDING	0.00
<u>30-22200</u>	MISSOURI WITHHOLDING	992.45
<u>30-23100</u>	LAGERS PAYABLE	1,759.79
<u>30-23200</u>	GROUP INSURANCE PAYABLE	3,748.59
<u>30-23300</u>	GARNISHMENTS PAYABLE	594.00
<u>30-25000</u>	DUE TO GENERAL FUND	0.00
<u>30-25550</u>	DUE TO WATER/SEWER FUND	0.00
<u>30-25800</u>	CUSTOMER DEPOSITSPKS	1,323.00
<u>30-25850</u>	CUSTOMER IN-HOUSE CREDIT	518.00
<u>30-25900</u>	MID-MISSOURI BANK	0.00
	Total Liability:	22,778.03
Equity		
<u>30-30000</u>	FUND BALANCE	178,692.39
	Total Beginning Equity:	178,692.39
Total Revenue		881,415.67
Total Expense		820,739.28
Revenues Over/Under Expenses		60,676.39
	Total Equity and Current Surplus (Deficit):	239,368.78
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>262,146.81</u>

Balance Sheet

As Of 12/31/2020

Account	Name	Balance	
Fund: 99 - POOLED CASH			
Assets			
<u>99-01000</u>	POOLED CASH - GENERAL	5,899,314.65	
<u>99-01100</u>	POOLED CASH - JIS COURT	2,491.26	
<u>99-01200</u>	POOLED CASH - MID MISSOURI CD	0.00	
<u>99-01300</u>	POOLED CASH - FREEDOM BANK CD 5654	0.00	
<u>99-01400</u>	POOLED CASH - FREEDOM BANK CD 4603	0.00	
<u>99-17000</u>	DUE FROM OTHER FUNDS	92,771.68	
	Total Assets:	5,994,577.59	<u>5,994,577.59</u>
Liability			
<u>99-20000</u>	ACCOUNTS PAYABLE CONTROL	92,771.68	
<u>99-21500</u>	WAGES PAYABLE	0.00	
<u>99-27000</u>	DUE TO OTHER FUNDS	5,901,805.91	
	Total Liability:	5,994,577.59	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>5,994,577.59</u>



Income Statement

Account Summary

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND						
Revenue						
Department: 100 - General Government						
<u>10-100-40800</u>	MISCELLANEOUS INCOME-GCG	3,500.00	3,500.00	2.00	4,330.48	-830.48
<u>10-100-40850</u>	CONVENIENCE FEE-GCG	0.00	1,500.00	75.43	1,489.49	10.51
<u>10-100-40980</u>	VETERAN'S MEMORIAL	100.00	300.00	0.00	899.50	-599.50
<u>10-100-41000</u>	FRANCHISE CABLE TV	16,080.00	16,500.00	0.00	16,504.83	-4.83
<u>10-100-41100</u>	FRANCHISE ELECTRIC	295,470.00	275,000.00	18,656.09	265,341.59	9,658.41
<u>10-100-41200</u>	FRANCHISE GAS	40,200.00	42,000.00	2,748.25	42,857.11	-857.11
<u>10-100-41300</u>	FRANCHISE MOBILE PHONE LEASE	82,000.00	93,000.00	5,252.06	94,492.99	-1,492.99
<u>10-100-42000</u>	GRANT REVENUES-GCG	100.00	22,000.00	19,755.58	19,755.58	2,244.42
<u>10-100-43000</u>	INTEREST INCOME-GCG	5,000.00	2,500.00	74.26	2,637.59	-137.59
<u>10-100-44100</u>	MERCHANTS LICENSES	5,527.50	5,527.50	575.00	3,325.25	2,202.25
<u>10-100-44110</u>	BUILDING PERMITS	15,000.00	30,000.00	1,112.30	32,225.60	-2,225.60
<u>10-100-45300</u>	TAX REAL ESTATE-GCG	198,000.00	198,000.00	2,944.91	191,580.91	6,419.09
<u>10-100-45400</u>	TAX SALES & USE REVENUES-GCG	578,163.94	620,000.00	58,487.06	703,568.16	-83,568.16
<u>10-100-45500</u>	TAX SALES CAP IMP-GCG	251,250.00	265,000.00	25,400.02	290,683.69	-25,683.69
Department: 100 - General Government Total:		1,490,391.44	1,574,827.50	135,082.96	1,669,692.77	-94,865.27
Department: 200 - Law						
<u>10-200-40800</u>	MISC INCOME - LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-42000</u>	GRANT REVENUES-LAW	1,000.00	15,000.00	404.38	15,481.21	-481.21
<u>10-200-44520</u>	LAW OTHER INCOME-LAW	1,500.00	1,000.00	39.00	493.00	507.00
<u>10-200-45100</u>	LAW ENFORCEMENT SALES TAX	85,000.00	85,000.00	8,061.96	100,119.60	-15,119.60
<u>10-200-45600</u>	TAX STATE LET ACCOUNT	100.00	100.00	0.00	0.00	100.00
Department: 200 - Law Total:		87,800.00	101,300.00	8,505.34	116,093.81	-14,793.81
Department: 250 - Court						
<u>10-250-40800</u>	MISCELLANEOUS INCOME-COURT	100.00	100.00	0.00	59.87	40.13
<u>10-250-44500</u>	TRAFFIC FINES-COURT	55,275.00	41,456.25	9,553.78	38,904.90	2,551.35
<u>10-250-44510</u>	OTHER FINES-COURT	7,000.00	9,000.00	859.97	9,753.22	-753.22
<u>10-250-44520</u>	COURT INCOME OTHER-COURT	100.00	100.00	2.00	5,531.80	-5,431.80
Department: 250 - Court Total:		62,475.00	50,656.25	10,415.75	54,249.79	-3,593.54
Department: 300 - Streets						
<u>10-300-40800</u>	MISCELLANEOUS INCOME-STREETS	42,960.00	42,960.00	46,025.63	47,516.61	-4,556.61
<u>10-300-42000</u>	GRANT REVENUES-STREETS	995,000.00	895,000.00	148,109.97	530,493.87	364,506.13
<u>10-300-45410</u>	TAX MOTOR VEHICLE	207,000.00	200,000.00	18,403.63	207,568.12	-7,568.12
<u>10-300-45450</u>	TAX COUNTY ROAD & BRIDGE	32,825.00	35,700.00	0.00	35,744.80	-44.80
Department: 300 - Streets Total:		1,277,785.00	1,173,660.00	212,539.23	821,323.40	352,336.60
Department: 400 - Planning & Development						
<u>10-400-40930</u>	PLANNING AND ZONING	3,000.00	6,000.00	40.00	5,979.25	20.75
Department: 400 - Planning & Development Total:		3,000.00	6,000.00	40.00	5,979.25	20.75
Department: 500 - Emergency Management						
<u>10-500-42000</u>	GRANT REVENUES-EM	8,000.00	8,200.00	0.00	8,293.00	-93.00
Department: 500 - Emergency Management Total:		8,000.00	8,200.00	0.00	8,293.00	-93.00
Revenue Total:		2,929,451.44	2,914,643.75	366,583.28	2,675,632.02	239,011.73
Expense						
Department: 100 - General Government						
<u>10-100-50130</u>	SUPPLIES-GCG	2,010.00	1,000.00	48.42	627.23	372.77
<u>10-100-50310</u>	VETERAN'S MEMORIAL EXPENSES-GCG	300.00	1,200.00	0.00	1,158.84	41.16
<u>10-100-50500</u>	BUILDING MAINTENANCE-GCG	502.50	502.50	0.00	400.31	102.19
<u>10-100-50550</u>	CUSTODIAL SUPPLIES-GCG	500.00	500.00	0.00	301.23	198.77
<u>10-100-50600</u>	MISCELLANEOUS EXPENSE-GCG	200.00	200.00	0.00	0.00	200.00

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-100-50700</u>	OFFICE SUPPLIES-GCG	9,000.00	6,000.00	874.12	5,800.82	199.18
<u>10-100-50750</u>	POSTAGE-GCG	1,306.50	1,500.00	121.49	1,209.18	290.82
<u>10-100-51000</u>	REPAIRS AND MAINTENANCE-GCG	502.50	100.00	0.00	0.00	100.00
<u>10-100-52000</u>	SUPPLIES SMALL EQUIPMENT-GCG	250.00	150.00	0.00	0.00	150.00
<u>10-100-55200</u>	ADVERTISING-GCG	804.00	804.00	0.00	362.63	441.37
<u>10-100-55400</u>	AUDIT EXPENSE-GCG	2,914.50	3,129.50	0.00	3,129.50	0.00
<u>10-100-55500</u>	BANK/CREDIT CARD FEES-GEN	351.75	1,000.00	124.96	1,466.31	-466.31
<u>10-100-55600</u>	CONTRACT LABOR-GCG	100.00	100.00	0.00	0.00	100.00
<u>10-100-55800</u>	DUES AND SUBSCRIPTIONS-GCG	3,200.00	3,200.00	0.00	2,806.95	393.05
<u>10-100-55850</u>	EQUIPMENT RENTAL-GEN	500.00	400.00	32.95	395.42	4.58
<u>10-100-55900</u>	ELECTION EXPENSE-GCG	3,618.00	6,100.00	0.00	5,363.86	736.14
<u>10-100-56000</u>	INSURANCE-GCG	4,725.00	9,725.00	123.93	9,687.31	37.69
<u>10-100-56200</u>	LEGAL-GCG	15,200.00	15,200.00	517.84	7,158.93	8,041.07
<u>10-100-56400</u>	PROFESSIONAL-GCG	5,000.00	5,000.00	153.60	4,075.65	924.35
<u>10-100-56450</u>	CONTRACT SERVICES/SECURITY-GCG	400.00	400.00	0.00	396.00	4.00
<u>10-100-56500</u>	SAFETY PROGRAM-GCG	200.00	100.00	0.00	80.45	19.55
<u>10-100-56890</u>	TRAVEL EXPENSE-ELECTED OFFICIAL	800.00	500.00	0.00	0.00	500.00
<u>10-100-56900</u>	TRAVEL EXPENSE-GCG	1,000.00	700.00	0.00	525.40	174.60
<u>10-100-56910</u>	TRAVEL EXPENSE-FINANCE	1,000.00	700.00	0.00	0.00	700.00
<u>10-100-56940</u>	TRAINING & EDUCATION-ELECTED OFFICIAL	600.00	500.00	0.00	0.00	500.00
<u>10-100-56950</u>	TRAINING & EDUCATION-GEN	500.00	300.00	0.00	255.00	45.00
<u>10-100-56960</u>	TRAINING & EDUCATION-FINANCE	1,200.00	800.00	0.00	199.00	601.00
<u>10-100-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-GCG	12,120.00	10,500.00	379.88	8,114.54	2,385.46
<u>10-100-61000</u>	TELEPHONE-GCG	2,900.00	3,100.00	253.76	3,060.64	39.36
<u>10-100-61050</u>	INTERNET-GCG	4,200.00	4,200.00	338.77	3,726.38	473.62
<u>10-100-62000</u>	UTILITIES ELECTRIC-GCG	7,035.00	6,000.00	309.94	4,727.39	1,272.61
<u>10-100-62100</u>	UTILITIES GAS-GCG	1,809.00	1,500.00	104.39	937.34	562.66
<u>10-100-62300</u>	UTILITIES OTHER-GCG	583.65	630.00	56.64	637.68	-7.68
<u>10-100-70000</u>	VEHICLE EXPENSES FUEL-GCG	50.00	0.00	0.00	0.00	0.00
<u>10-100-71000</u>	VEHICLE REPAIR & MAINT-GCG	50.00	0.00	0.00	0.00	0.00
<u>10-100-90000</u>	SALARIES-GCG	52,820.32	50,820.32	5,443.76	41,988.34	8,831.98
<u>10-100-90500</u>	SALARIES OVERTIME-GCG	500.00	500.00	4.09	10.70	489.30
<u>10-100-91000</u>	SALARIES-ELECTED OFFICIALS	5,400.00	5,400.00	623.07	5,607.63	-207.63
<u>10-100-91500</u>	PAYROLL TAXES-GCG	4,697.63	4,537.63	449.62	3,531.83	1,005.80
<u>10-100-92000</u>	RETIREMENT-GCG	4,010.04	4,010.04	374.44	2,990.36	1,019.68
<u>10-100-93000</u>	GROUP INSURANCE-GCG	7,535.45	7,535.45	995.89	7,998.54	-463.09
<u>10-100-95100</u>	CAPITAL ASSET EXP-GCG	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>10-100-95500</u>	CAPITAL ASSET EXP EQUIPMENT-GCG	7,200.00	4,600.00	0.00	4,594.20	5.80
<u>10-100-97380</u>	TRANSFER TO PARKS-GCG	255,000.00	150,000.00	0.00	100,000.00	50,000.00
Department: 100 - General Government Total:		427,595.84	318,144.44	11,331.56	233,325.59	84,818.85
Department: 200 - Law						
<u>10-200-50130</u>	SUPPLIES-LAW	2,500.00	2,400.00	330.50	2,228.65	171.35
<u>10-200-50300</u>	DARE-LAW	1,250.00	1,250.00	0.00	0.00	1,250.00
<u>10-200-50500</u>	BUILDING MAINTENANCE-LAW	1,005.00	1,005.00	0.00	155.94	849.06
<u>10-200-50550</u>	CUSTODIAL SUPPLIES-LAW	500.00	500.00	15.12	429.92	70.08
<u>10-200-50600</u>	MISCELLANEOUS EXPENSE-LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-50700</u>	OFFICE SUPPLIES-LAW	1,200.00	1,000.00	166.36	950.86	49.14
<u>10-200-50750</u>	POSTAGE-LAW	251.25	251.25	17.35	233.35	17.90
<u>10-200-51000</u>	REPAIRS & MAINTENANCE-LAW	1,005.00	500.00	0.00	0.00	500.00
<u>10-200-52000</u>	SUPPLIES SMALL EQUIPMENT-LAW	4,000.00	4,000.00	0.00	3,804.59	195.41
<u>10-200-55200</u>	ADVERTISING-LAW	250.00	250.00	0.00	0.00	250.00
<u>10-200-55500</u>	BANK/CREDIT CARD FEES-LAW	50.25	50.25	0.00	50.00	0.25
<u>10-200-55600</u>	CONTRACT LABOR-LAW	300.00	300.00	0.00	24.11	275.89
<u>10-200-55800</u>	DUES AND SUBSCRIPTIONS-LAW	2,800.00	2,800.00	0.00	373.80	2,426.20
<u>10-200-55850</u>	EQUIPMENT RENTAL-LAW	900.00	900.00	68.28	819.36	80.64
<u>10-200-56000</u>	INSURANCE-LAW	38,325.00	38,325.00	1,404.83	37,957.51	367.49
<u>10-200-56200</u>	LEGAL-LAW	5,025.00	5,025.00	0.00	91.00	4,934.00
<u>10-200-56400</u>	PROFESSIONAL-LAW	31,155.00	35,000.00	2,153.03	34,946.31	53.69
<u>10-200-56450</u>	CONTRACT SERVICES/SECURITY-LAW	100.00	100.00	0.00	0.00	100.00

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-200-56500</u>	SAFETY PROGRAM-LAW	250.00	250.00	0.00	98.55	151.45
<u>10-200-56900</u>	TRAVEL EXPENSE-LAW	1,500.00	1,500.00	475.95	577.16	922.84
<u>10-200-56950</u>	TRAINING & EDUCATION-LAW	4,000.00	4,000.00	0.00	2,125.91	1,874.09
<u>10-200-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-LAW	11,200.00	11,200.00	225.13	8,626.15	2,573.85
<u>10-200-61000</u>	TELEPHONE-LAW	5,760.00	5,760.00	404.64	5,799.16	-39.16
<u>10-200-61050</u>	INTERNET-LAW	4,200.00	4,200.00	338.76	3,726.37	473.63
<u>10-200-62000</u>	UTILITIES ELECTRIC-LAW	7,612.88	5,000.00	234.39	3,659.91	1,340.09
<u>10-200-62100</u>	UTILITIES GAS-LAW	2,842.14	2,842.14	378.85	1,763.77	1,078.37
<u>10-200-62300</u>	UTILITIES OTHER-LAW	502.50	502.50	38.08	428.76	73.74
<u>10-200-70000</u>	VEHICLE EXPENSES FUEL-LAW	20,000.00	18,000.00	857.98	13,237.09	4,762.91
<u>10-200-71000</u>	VEHICLE REPAIR & MAINT-LAW	20,100.00	18,000.00	0.00	6,969.56	11,030.44
<u>10-200-71100</u>	EQUIPMENT REPAIR & MAINT-LAW	703.50	703.50	240.00	252.99	450.51
<u>10-200-90000</u>	SALARIES-LAW	489,770.94	478,384.23	49,267.08	452,645.76	25,738.47
<u>10-200-90500</u>	SALARIES OVERTIME-LAW	3,000.00	4,000.00	1,608.80	3,284.27	715.73
<u>10-200-91500</u>	PAYROLL TAXES-LAW	39,421.68	38,590.74	3,639.44	32,615.34	5,975.40
<u>10-200-92000</u>	RETIREMENT-LAW	29,959.53	29,959.53	2,541.99	24,007.59	5,951.94
<u>10-200-92500</u>	UNIFORMS-LAW	8,100.00	8,100.00	1,355.20	5,513.11	2,586.89
<u>10-200-93000</u>	GROUP INSURANCE-LAW	75,490.55	75,490.55	7,905.56	72,955.75	2,534.80
<u>10-200-95100</u>	CAPITAL ASSET EXP-LAW	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>10-200-95500</u>	CAPITAL ASSET EXP EQUIPMENT-LAW	32,100.00	32,100.00	0.00	27,213.47	4,886.53
	Department: 200 - Law Total:	855,330.22	840,439.69	73,667.32	747,566.07	92,873.62
Department: 250 - Court						
<u>10-250-50130</u>	SUPPLIES-COURT	200.00	500.00	6.75	373.61	126.39
<u>10-250-50500</u>	BUILDING MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50550</u>	CUSTODIAL SUPPLIES	100.00	100.00	0.00	32.70	67.30
<u>10-250-50600</u>	MISCELLANEOUS EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50700</u>	OFFICE SUPPLIES-COURT	1,000.00	800.00	38.38	700.96	99.04
<u>10-250-50750</u>	POSTAGE-COURT	502.50	502.50	37.90	422.85	79.65
<u>10-250-51000</u>	REPAIRS & MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-52000</u>	SUPPLIES SMALL TOOLS-COURT	200.00	100.00	0.00	0.00	100.00
<u>10-250-55200</u>	ADVERTISING EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55500</u>	BANK/CREDIT CARD FEES-COURT	1,928.60	1,500.00	96.54	1,500.00	0.00
<u>10-250-55600</u>	CONTRACT LABOR-COURT	100.00	0.00	0.00	0.00	0.00
<u>10-250-55800</u>	DUES & SUBSCRIPTIONS-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55850</u>	EQUIPMENT RENTAL-COURT	100.00	100.00	5.49	65.89	34.11
<u>10-250-56000</u>	INSURANCE-COURT	2,677.50	2,677.50	38.75	2,618.87	58.63
<u>10-250-56200</u>	LEGAL-COURT	201.00	100.00	0.00	12.60	87.40
<u>10-250-56400</u>	PROFESSIONAL-COURT	18,090.00	14,000.00	2,056.28	11,455.02	2,544.98
<u>10-250-56450</u>	CONTRACT SERVICE/SECURITY-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56910</u>	TRAVEL COURT	1,000.00	100.00	0.00	0.00	100.00
<u>10-250-56960</u>	TRAINING COURT	500.00	100.00	0.00	0.00	100.00
<u>10-250-57400</u>	EQUIP/SOFTWARE CONTRACTS-COURT	250.00	625.00	3.34	609.14	15.86
<u>10-250-61000</u>	TELEPHONE-COURT	1,400.00	1,650.00	116.66	1,624.17	25.83
<u>10-250-61050</u>	INTERNET-COURT	3,200.00	3,000.00	241.79	2,659.70	340.30
<u>10-250-62000</u>	UTILITIES-ELECTRIC-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-80000</u>	COURT AUTOMATION-COURT	4,221.00	3,000.00	366.68	2,984.30	15.70
<u>10-250-81000</u>	CVC FEES	4,321.50	3,000.00	373.47	3,039.72	-39.72
<u>10-250-81100</u>	POST FUND-COURT	603.00	500.00	52.37	426.32	73.68
<u>10-250-82000</u>	SHERIFF'S RETIREMENT FUND-COURT	1,809.00	1,500.00	165.00	1,269.00	231.00
<u>10-250-90000</u>	SALARIES-COURT	35,912.29	35,777.29	3,867.93	34,501.93	1,275.36
<u>10-250-90500</u>	SALARIES OVERTIME-COURT	100.00	100.00	89.51	153.82	-53.82
<u>10-250-91500</u>	PAYROLL TAXES-COURT	2,880.98	2,870.18	296.72	2,605.00	265.18
<u>10-250-92000</u>	RETIREMENT-COURT	2,545.03	2,545.03	289.25	2,496.26	48.77
<u>10-250-93000</u>	GROUP INSURANCE-COURT	4,896.24	4,896.24	590.40	5,156.76	-260.52
<u>10-250-95500</u>	CAPITAL ASSET EQUIPMENT-COURT	500.00	500.00	0.00	0.00	500.00
	Department: 250 - Court Total:	89,938.64	81,243.74	8,733.21	74,708.62	6,535.12
Department: 300 - Streets						
<u>10-300-50130</u>	SUPPLIES-STREETS	25,000.00	25,000.00	122.22	7,652.78	17,347.22
<u>10-300-50500</u>	BUILDING MAINTENANCE-STREETS	2,000.00	2,000.00	84.29	93.08	1,906.92

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-300-50550</u>	CUSTODIAL SUPPLIES-STREETS	100.00	100.00	0.00	24.80	75.20
<u>10-300-50600</u>	MISCELLANEOUS EXPENSE-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-50700</u>	OFFICE SUPPLIES-STREETS	100.00	100.00	0.00	8.60	91.40
<u>10-300-50750</u>	POSTAGE-ST	50.50	50.50	0.00	0.00	50.50
<u>10-300-51000</u>	REPAIRS AND MAINTENANCE-STREETS	15,000.00	10,000.00	1,124.83	8,454.49	1,545.51
<u>10-300-52000</u>	SUPPLIES SMALL EQUIPMENT-STREETS	1,000.00	1,000.00	172.84	1,037.54	-37.54
<u>10-300-55200</u>	ADVERTISING-ST	250.00	250.00	56.63	163.71	86.29
<u>10-300-55600</u>	CONTRACT LABOR-STREETS	2,020.00	100.00	0.00	0.00	100.00
<u>10-300-55800</u>	DUES AND SUBSCRIPTIONS-STREETS	2,500.00	2,700.00	0.00	2,621.66	78.34
<u>10-300-55850</u>	EQUIPMENT RENTAL-STREETS	2,500.00	3,000.00	0.00	2,887.50	112.50
<u>10-300-56000</u>	INSURANCE-STREETS	12,075.00	12,075.00	37.50	11,546.49	528.51
<u>10-300-56200</u>	LEGAL EXPENSE-ST	2,020.00	2,000.00	0.00	855.00	1,145.00
<u>10-300-56400</u>	PROFESSIONAL-STREETS	1,010.00	1,200.00	0.00	1,130.75	69.25
<u>10-300-56500</u>	SAFETY PROGRAM-STREETS	500.00	100.00	0.00	0.00	100.00
<u>10-300-56900</u>	TRAVEL EXPENSE-STREETS	300.00	100.00	0.00	0.00	100.00
<u>10-300-56950</u>	TRAINING & EDUCATION-ST	100.00	100.00	0.00	0.00	100.00
<u>10-300-61000</u>	TELEPHONE-STREETS	1,500.00	1,750.00	116.66	1,632.28	117.72
<u>10-300-61050</u>	INTERNET-STREETS	3,500.00	3,000.00	249.90	2,748.91	251.09
<u>10-300-61110</u>	STREET LIGHTS STREETS	61,610.00	60,000.00	4,857.37	57,953.14	2,046.86
<u>10-300-62000</u>	UTILITIES ELECTRIC-STREETS	4,080.40	3,000.00	187.33	2,521.88	478.12
<u>10-300-62100</u>	UTILITIES GAS-STREETS	510.05	300.00	0.00	0.00	300.00
<u>10-300-62300</u>	UTILITIES OTHER-STREETS	101.00	0.00	0.00	0.00	0.00
<u>10-300-70000</u>	VEHICLE EXPENSE FUEL-STREETS	1,224.12	2,000.00	0.00	1,520.00	480.00
<u>10-300-70100</u>	EQUIPMENT FUEL-STREETS	1,020.10	800.00	10.10	349.59	450.41
<u>10-300-71000</u>	VEHICLE REPAIR & MAINT-STREETS	1,515.00	2,200.00	575.63	2,134.65	65.35
<u>10-300-71100</u>	EQUIPMENT REPAIR & MAINT-STREETS	1,010.00	2,000.00	0.00	1,467.08	532.92
<u>10-300-90000</u>	SALARIES-STREETS	63,489.82	71,489.82	6,382.33	76,523.58	-5,033.76
<u>10-300-90500</u>	SALARIES OVERTIME-STREETS	2,000.00	2,000.00	46.80	832.28	1,167.72
<u>10-300-91500</u>	PAYROLL TAXES-STREETS	5,239.19	5,879.19	484.74	5,851.26	27.93
<u>10-300-92000</u>	RETIREMENT-STREETS	4,846.25	4,846.25	475.74	5,712.28	-866.03
<u>10-300-92500</u>	UNIFORMS-STREETS	1,500.00	400.00	0.00	294.02	105.98
<u>10-300-93000</u>	GROUP INSURANCE-STREETS	15,926.76	15,926.76	1,876.69	20,153.25	-4,226.49
<u>10-300-95100</u>	CAPITAL ASSET EXP-STREETS	1,073,860.00	988,860.00	174,010.65	775,037.56	213,822.44
Department: 300 - Streets Total:		1,309,558.19	1,224,427.52	190,872.25	991,208.16	233,219.36
Department: 400 - Planning & Development						
<u>10-400-50130</u>	SUPPLIES-P&D	200.00	200.00	6.75	83.53	116.47
<u>10-400-50600</u>	MISCELLANEOUS EXPENSE-P&D	100.00	100.00	0.00	0.00	100.00
<u>10-400-50700</u>	OFFICE SUPPLIES-P&D	500.00	300.00	34.82	195.53	104.47
<u>10-400-50750</u>	POSTAGE-P&D	100.50	100.00	11.40	93.55	6.45
<u>10-400-51000</u>	REPAIRS & MAINTENANCE-P&D	100.50	100.00	0.00	0.00	100.00
<u>10-400-52000</u>	SUPPLIES-SMALL EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<u>10-400-55200</u>	ADVERTISING-P&D	500.00	600.00	-406.42	192.56	407.44
<u>10-400-55800</u>	DUES AND SUBSCRIPTIONS-P&D	250.00	250.00	90.00	240.00	10.00
<u>10-400-55850</u>	EQUIPMENT RENTAL-P&D	100.00	100.00	5.49	65.91	34.09
<u>10-400-56000</u>	INSURANCE-P&D	4,200.00	4,200.00	100.00	4,103.13	96.87
<u>10-400-56200</u>	LEGAL-P&D	4,522.50	10,000.00	1,008.00	4,914.84	5,085.16
<u>10-400-56400</u>	PROFESSIONAL-P&D	15,000.00	30,000.00	4,807.60	29,610.76	389.24
<u>10-400-56900</u>	TRAVEL EXPENSE-P&D	250.00	250.00	0.00	0.00	250.00
<u>10-400-56950</u>	TRAINING & EDUCATION-P&D	500.00	500.00	0.00	50.00	450.00
<u>10-400-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-P&D	3,015.00	3,400.00	6.68	2,957.56	442.44
<u>10-400-61000</u>	TELEPHONE-P&D	2,100.00	2,200.00	157.09	2,240.64	-40.64
<u>10-400-61050</u>	INTERNET-P&D	3,500.00	3,000.00	241.79	2,659.70	340.30
<u>10-400-70000</u>	VEHICLE EXPENSE FUEL-P&D	100.00	0.00	0.00	0.00	0.00
<u>10-400-71000</u>	VEHICLE REPAIR & MAINT-P&D	100.00	0.00	0.00	0.00	0.00
<u>10-400-90000</u>	SALARIES-P&D	44,826.52	44,826.52	4,940.82	44,784.72	41.80
<u>10-400-90500</u>	SALARIES OVERTIME-P&D	200.00	200.00	0.13	32.63	167.37
<u>10-400-91500</u>	PAYROLL TAXES-P&D	3,602.12	3,602.12	373.61	3,376.91	225.21
<u>10-400-92000</u>	RETIREMENT-P&D	3,331.96	3,331.96	365.62	3,311.70	20.26
<u>10-400-93000</u>	GROUP INSURANCE-P&D	7,474.91	7,474.91	915.25	7,865.30	-390.39

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-400-95500</u>	CAPITAL ASSET EXP EQUIPMENT-P&D	1,800.00	1,200.00	0.00	1,071.56	128.44
	Department: 400 - Planning & Development Total:	96,474.01	116,035.51	12,658.63	107,850.53	8,184.98
	Department: 500 - Emergency Management					
<u>10-500-51000</u>	REPAIRS AND MAINTENANCE-EM	1,500.00	500.00	0.00	0.00	500.00
<u>10-500-52000</u>	SUPPLIES SMALL EQUIPMENT-EM	1,500.00	500.00	0.00	0.00	500.00
<u>10-500-55600</u>	CONTRACT LABOR-EM	16,700.00	16,750.00	4,208.00	16,709.00	41.00
<u>10-500-56200</u>	LEGAL-EM	200.00	100.00	0.00	0.00	100.00
<u>10-500-56900</u>	TRAVEL EXPENSE-EM	600.00	600.00	0.00	0.00	600.00
<u>10-500-56950</u>	TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
	Department: 500 - Emergency Management Total:	20,700.00	18,650.00	4,208.00	16,709.00	1,941.00
	Expense Total:	2,799,596.90	2,598,940.90	301,470.97	2,171,367.97	427,572.93
	Fund: 10 - GENERAL FUND Surplus (Deficit):	129,854.54	315,702.85	65,112.31	504,264.05	

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND						
Revenue						
Department: 600 - Water						
<u>20-600-40700</u>	METER REPLACEMENT/ INSTALLATIONS-W	15,000.00	25,000.00	-335.00	26,030.00	-1,030.00
<u>20-600-40800</u>	MISCELLANEOUS INCOME-WATER	1,000.00	1,000.00	1,141.25	2,858.60	-1,858.60
<u>20-600-40850</u>	CONVENIENCE FEE-WATER	0.00	6,000.00	1,360.00	6,927.32	-927.32
<u>20-600-40920</u>	PENALTY INCOME-WATER	30,000.00	30,000.00	3,332.91	33,166.24	-3,166.24
<u>20-600-43000</u>	INTEREST INCOME-WATER	2,000.00	2,500.00	71.12	2,454.94	45.06
<u>20-600-46000</u>	TRANSFER IN-WATER	392,331.11	165,000.00	0.00	0.00	165,000.00
<u>20-600-48510</u>	WATER SALES - CITY COMMERCIAL (WATER	77,700.00	82,000.00	6,902.77	82,029.41	-29.41
<u>20-600-48515</u>	WATER SALES - RURAL COMMERCIAL (WAT	5,355.00	5,500.00	565.20	6,041.25	-541.25
<u>20-600-48520</u>	WATER SALES - CITY RESIDENTIAL (WATER)	525,000.00	535,000.00	43,375.12	538,556.55	-3,556.55
<u>20-600-48525</u>	WATER SALES - RURAL RESIDENTIAL (WATE	352,800.00	355,000.00	28,191.84	359,047.55	-4,047.55
	Department: 600 - Water Total:	1,401,186.11	1,207,000.00	84,605.21	1,057,111.86	149,888.14
Department: 700 - Sewer						
<u>20-700-40800</u>	MISCELLANEOUS INCOME-SEWER	1,500.00	10,000.00	1,081.25	10,578.15	-578.15
<u>20-700-40850</u>	CONVENIENCE FEE-SEWER	0.00	6,000.00	1,360.00	6,922.02	-922.02
<u>20-700-40920</u>	PENALTY INCOME-SEWER	30,000.00	30,000.00	2,535.98	28,718.64	1,281.36
<u>20-700-40960</u>	TRASH INCOME-SEWER	275,520.00	290,000.00	24,767.81	293,608.72	-3,608.72
<u>20-700-42100</u>	HOOK UP FEES RECEIVE-SEWER	8,000.00	24,000.00	900.00	26,600.00	-2,600.00
<u>20-700-43000</u>	INTEREST INCOME-SEWER	2,500.00	2,500.00	71.12	2,455.14	44.86
<u>20-700-46000</u>	TRANSFER IN-SEWER	210,000.00	100,000.00	0.00	0.00	100,000.00
<u>20-700-48800</u>	SEWER SALES-SEWER	1,415,000.00	1,410,000.00	119,680.63	1,414,260.00	-4,260.00
<u>20-700-49500</u>	COP PROCEEDS-SEWER	110,000.00	110,000.00	0.00	66,146.66	43,853.34
	Department: 700 - Sewer Total:	2,052,520.00	1,982,500.00	150,396.79	1,849,289.33	133,210.67
	Revenue Total:	3,453,706.11	3,189,500.00	235,002.00	2,906,401.19	283,098.81
Expense						
Department: 600 - Water						
<u>20-600-50130</u>	SUPPLIES-WATER	18,000.00	18,000.00	3,710.40	10,892.73	7,107.27
<u>20-600-50200</u>	LABORATORY FEES-WATER	2,500.00	2,500.00	252.00	1,641.00	859.00
<u>20-600-50300</u>	LABORATORY SUPPLIES-WATER	6,000.00	12,000.00	46.41	7,921.69	4,078.31
<u>20-600-50350</u>	PERMIT FEES-WATER	3,000.00	3,000.00	0.00	3,000.00	0.00
<u>20-600-50500</u>	BUILDING MAINTENANCE-WATER	1,500.00	1,500.00	250.42	267.98	1,232.02
<u>20-600-50550</u>	CUSTODIAL SUPPLIES-WATER	100.00	100.00	0.00	92.85	7.15
<u>20-600-50600</u>	MISCELLANEOUS EXPENSE-WATER	100.00	100.00	0.00	0.00	100.00
<u>20-600-50700</u>	OFFICE SUPPLIES-WATER	2,000.00	2,000.00	343.24	2,058.48	-58.48
<u>20-600-50750</u>	POSTAGE-WATER	12,060.00	12,000.00	801.64	9,970.18	2,029.82
<u>20-600-51000</u>	REPAIRS AND MAINTENANCE-WATER	20,000.00	20,000.00	1,175.27	18,315.80	1,684.20
<u>20-600-52000</u>	SUPPLIES SMALL EQUIPMENT-WATER	1,000.00	1,000.00	396.81	1,131.38	-131.38
<u>20-600-52500</u>	METER REPLACEMENT-WATER	15,000.00	15,000.00	1,594.01	12,535.93	2,464.07
<u>20-600-55200</u>	ADVERTISING-WATER	900.00	900.00	113.25	857.29	42.71
<u>20-600-55400</u>	AUDIT EXPENSE-WATER	6,834.00	6,834.00	0.00	6,834.00	0.00
<u>20-600-55500</u>	BANK/CREDIT CARD FEES-WATER	8,120.40	10,000.00	812.51	10,000.01	-0.01
<u>20-600-55600</u>	CONTRACT LABOR-WATER	10,050.00	10,050.00	180.00	4,986.00	5,064.00
<u>20-600-55800</u>	DUES AND SUBSCRIPTIONS-WATER	8,000.00	8,000.00	1,400.00	7,191.05	808.95
<u>20-600-55850</u>	EQUIPMENT RENTAL-WATER	2,200.00	2,200.00	32.96	1,718.26	481.74
<u>20-600-56000</u>	INSURANCE-WATER	34,125.00	34,125.00	1,437.50	34,047.27	77.73
<u>20-600-56200</u>	LEGAL-WATER	1,507.50	1,507.50	91.50	1,054.00	453.50
<u>20-600-56400</u>	PROFESSIONAL-WATER	7,000.00	7,000.00	427.53	7,102.56	-102.56
<u>20-600-56500</u>	SAFETY PROGRAM-WATER	500.00	200.00	0.00	0.00	200.00
<u>20-600-56900</u>	TRAVEL EXPENSE-WATER	500.00	400.00	0.00	0.00	400.00
<u>20-600-56950</u>	TRAINING & EDUCATION-WATER	1,000.00	1,000.00	0.00	977.90	22.10
<u>20-600-57300</u>	RENT-WATER	3,000.00	3,000.00	250.00	3,000.00	0.00
<u>20-600-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-WAT	18,000.00	17,000.00	334.20	16,546.42	453.58
<u>20-600-61000</u>	TELEPHONE WATER	3,400.00	3,400.00	269.99	3,383.98	16.02
<u>20-600-61050</u>	INTERNET-WATER	4,600.00	4,600.00	403.02	4,951.31	-351.31
<u>20-600-62000</u>	UTILITIES ELECTRIC-WATER	101,505.00	101,505.00	8,027.92	92,979.79	8,525.21
<u>20-600-62100</u>	UTILITIES GAS-WATER	1,522.58	1,800.00	306.71	1,848.96	-48.96

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<u>20-600-62300</u>	UTILITIES OTHER-WATER	1,522.58	1,200.00	96.46	1,175.45	24.55
<u>20-600-70000</u>	VEHICLE EXPENSE FUEL-WATER	8,120.40	8,000.00	341.05	4,819.60	3,180.40
<u>20-600-70100</u>	EQUIPMENT FUEL-WATER	1,218.06	1,000.00	0.00	143.80	856.20
<u>20-600-71000</u>	VEHICLE REPAIR & MAINT-WATER	2,030.10	4,500.00	1,151.25	4,141.47	358.53
<u>20-600-71100</u>	EQUIPMENT REPAIR & MAINT-WATER	750.00	900.00	0.00	740.04	159.96
<u>20-600-90000</u>	SALARIES-WATER	356,981.60	356,981.60	34,078.60	317,201.93	39,779.67
<u>20-600-90500</u>	SALARIES OVERTIME-WATER	3,000.00	3,000.00	112.14	1,552.72	1,447.28
<u>20-600-91500</u>	PAYROLL TAXES-WATER	28,798.53	28,798.53	2,545.64	23,759.90	5,038.63
<u>20-600-92000</u>	RETIREMENT-WATER	26,638.64	26,638.64	2,225.75	21,764.33	4,874.31
<u>20-600-92100</u>	PENSION EXPENSE-WATER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-600-92500</u>	UNIFORMS-WATER	1,500.00	500.00	0.00	433.92	66.08
<u>20-600-93000</u>	GROUP INSURANCE-WATER	76,447.74	76,447.74	8,327.28	80,278.24	-3,830.50
<u>20-600-95100</u>	CAPITAL ASSET EXP-WATER	233,500.00	233,500.00	0.00	19,030.96	214,469.04
<u>20-600-95500</u>	CAPITAL ASSET EXP EQUIPMENT-WATER	19,500.00	13,500.00	0.00	2,821.56	10,678.44
<u>20-600-96000</u>	PRINCIPAL EXPENSE-WATER	185,500.00	77,500.00	0.00	77,500.00	0.00
<u>20-600-96200</u>	INTEREST EXPENSE-WATER	118,095.00	24,095.00	0.00	24,049.33	45.67
<u>20-600-96400</u>	FISCAL AGENT FEES-WATER	1,500.00	1,500.00	0.00	750.00	750.00
<u>20-600-97100</u>	BAD DEBT EXPENSE-WATER	1,500.00	1,500.00	0.00	0.00	1,500.00
Department: 600 - Water Total:		1,400,627.13	1,200,283.01	71,535.46	845,470.07	354,812.94
Department: 700 - Sewer						
<u>20-700-50130</u>	SUPPLIES-SEWER	8,000.00	8,000.00	-46.74	6,318.26	1,681.74
<u>20-700-50200</u>	LABORATORY FEES-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-50300</u>	LABORATORY SUPPLIES-SEWER	2,010.00	0.00	0.00	0.00	0.00
<u>20-700-50500</u>	BUILDING MAINTENANCE-SEWER	0.00	1,000.00	152.98	185.45	814.55
<u>20-700-50550</u>	CUSTODIAL SUPPLIES-SEWER	200.00	200.00	0.00	101.84	98.16
<u>20-700-50600</u>	MISCELLANEOUS EXPENSE-SEWER	200.00	100.00	0.00	15.59	84.41
<u>20-700-50700</u>	OFFICE SUPPLIES-SEWER	2,000.00	2,000.00	343.24	2,058.51	-58.51
<u>20-700-50750</u>	POSTAGE-SEWER	12,060.00	12,000.00	1,110.11	10,190.25	1,809.75
<u>20-700-51000</u>	REPAIRS AND MAINTENANCE-SEWER	20,000.00	20,000.00	215.10	18,303.08	1,696.92
<u>20-700-51100</u>	TELEMETRY O&M-SEWER	500.00	0.00	0.00	0.00	0.00
<u>20-700-52000</u>	SUPPLIES SMALL EQUIPMENT-SEWER	1,500.00	1,500.00	276.69	864.66	635.34
<u>20-700-55100</u>	HOOK UP EXPENSE-SEWER	253.76	100.00	0.00	0.00	100.00
<u>20-700-55200</u>	ADVERTISING-SEWER	300.00	600.00	113.26	423.01	176.99
<u>20-700-55400</u>	AUDIT EXPENSE-SEWER	6,834.00	6,834.00	0.00	6,834.00	0.00
<u>20-700-55500</u>	BANK/CREDIT CARD FEES-SEWER	8,120.40	10,000.00	812.50	9,999.99	0.01
<u>20-700-55600</u>	CONTRACT LABOR-SEWER	3,000.00	3,000.00	-200.00	1,466.00	1,534.00
<u>20-700-55800</u>	DUES AND SUBSCRIPTIONS-SEWER	500.00	300.00	0.00	70.05	229.95
<u>20-700-55850</u>	EQUIPMENT RENTAL-SEWER	2,010.00	2,010.00	32.95	1,818.24	191.76
<u>20-700-56000</u>	INSURANCE-SEWER	35,700.00	35,700.00	1,637.50	35,674.61	25.39
<u>20-700-56200</u>	LEGAL-SEWER	6,331.50	7,000.00	938.50	6,344.74	655.26
<u>20-700-56400</u>	PROFESSIONAL-SEWER	10,000.00	10,000.00	4,223.01	9,847.39	152.61
<u>20-700-56500</u>	SAFETY PROGRAM-SEWER	1,000.00	200.00	0.00	0.00	200.00
<u>20-700-56600</u>	CITIZEN TRASH EXPENSE-SEWER	268,988.25	268,988.25	23,062.93	262,167.19	6,821.06
<u>20-700-56900</u>	TRAVEL EXPENSE-SEWER	1,000.00	500.00	0.00	0.00	500.00
<u>20-700-56950</u>	TRAINING & EDUCATION-SEWER	1,000.00	500.00	0.00	375.00	125.00
<u>20-700-57200</u>	RECYCLE CENTER EXPENSE	1,218.06	1,400.00	75.00	1,185.00	215.00
<u>20-700-57300</u>	RENT-SEWER	3,000.00	3,000.00	250.00	3,000.00	0.00
<u>20-700-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-SEW	14,070.00	14,070.00	334.20	12,566.16	1,503.84
<u>20-700-58000</u>	SPRINGFIELD SEWER CHARGES-SEWER	675,000.00	574,000.00	46,170.60	567,510.33	6,489.67
<u>20-700-61000</u>	TELEPHONE-SEWER	3,400.00	4,000.00	318.20	3,871.65	128.35
<u>20-700-61050</u>	INTERNET-SEWER	4,600.00	4,600.00	403.02	4,951.29	-351.29
<u>20-700-62000</u>	UTILITIES ELECTRIC-SEWER	55,827.75	65,000.00	4,393.44	62,569.83	2,430.17
<u>20-700-62100</u>	UTILITIES GAS-SEWER	1,507.50	1,000.00	199.14	1,008.25	-8.25
<u>20-700-62300</u>	UTILITIES OTHER-SEWER	1,206.00	1,206.00	96.47	996.81	209.19
<u>20-700-70000</u>	VEHICLE EXPENSE FUEL-SEWER	8,627.93	8,500.00	341.04	4,839.57	3,660.43
<u>20-700-70100</u>	EQUIPMENT FUEL-SEWER	6,090.30	6,090.30	0.00	3,298.07	2,792.23
<u>20-700-71000</u>	VEHICLE REPAIR & MAINT-SEWER	3,517.50	4,500.00	1,153.43	4,223.09	276.91
<u>20-700-71100</u>	EQUIPMENT REPAIR & MAINT-SEWER	2,030.10	2,030.10	0.00	923.99	1,106.11
<u>20-700-90000</u>	SALARIES-SEWER	292,353.22	292,353.22	35,044.40	299,411.44	-7,058.22

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>20-700-90500</u>	SALARIES OVERTIME-SEWER	3,000.00	3,000.00	56.33	1,645.60	1,354.40
<u>20-700-91500</u>	PAYROLL TAXES-SEWER	23,628.24	23,628.24	2,591.29	22,121.61	1,506.63
<u>20-700-92000</u>	RETIREMENT-SEWER	21,856.14	21,856.14	2,374.20	21,849.91	6.23
<u>20-700-92100</u>	PENSION EXPENSE-SEWER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-700-92500</u>	UNIFORMS-SEWER	1,827.09	1,500.00	0.00	491.05	1,008.95
<u>20-700-93000</u>	GROUP INSURANCE-SEWER	59,275.13	59,275.13	8,016.71	70,716.21	-11,441.08
<u>20-700-95100</u>	CAPITAL ASSET EXP-SEWER	110,200.00	110,200.00	7,891.15	59,445.73	50,754.27
<u>20-700-95500</u>	CAPITAL ASSET EXP EQUIPMENT-SEWER	800.00	2,550.00	0.00	2,550.00	0.00
<u>20-700-96000</u>	PRINCIPAL EXPENSE-SEWER	172,500.00	172,500.00	0.00	172,483.99	16.01
<u>20-700-96200</u>	INTEREST EXPENSE-SEWER	150,770.00	150,770.00	0.00	150,724.32	45.68
<u>20-700-96400</u>	FISCAL AGENT FEES-SEWER	3,000.00	2,000.00	0.00	2,250.00	-250.00
<u>20-700-97100</u>	BAD DEBT EXPENSE-SEWER	1,500.00	1,500.00	0.00	0.00	1,500.00
	Department: 700 - Sewer Total:	2,052,412.87	1,961,161.38	142,380.65	1,847,691.76	113,469.62
	Expense Total:	3,453,040.00	3,161,444.39	213,916.11	2,693,161.83	468,282.56
	Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	666.11	28,055.61	21,085.89	213,239.36	

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND						
Revenue						
Department: 800 - Parks						
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	25,000.00	17,400.00	0.00	18,325.00	-925.00
<u>30-800-40400</u>	CONCESSION INCOME	40,000.00	11,000.00	0.00	10,537.17	462.83
<u>30-800-40600</u>	FACILITY INCOME	28,000.00	28,000.00	4,052.25	35,075.09	-7,075.09
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	1,500.00	1,500.00	268.00	1,219.12	280.88
<u>30-800-40900</u>	PARK FEES-PKS	2,500.00	6,500.00	250.00	7,000.00	-500.00
<u>30-800-40950</u>	SWIM POOL INCOME	75,000.00	32,800.00	0.00	32,813.08	-13.08
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWER	13,567.50	13,567.50	1,200.71	14,255.89	-688.39
<u>30-800-43000</u>	INTEREST INCOME-PKS	1,000.00	1,200.00	3.22	1,034.00	166.00
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	60,300.00	60,300.00	879.65	57,225.48	3,074.52
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	240,000.00	250,000.00	25,654.33	290,738.49	-40,738.49
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	240,000.00	250,000.00	25,176.13	268,387.34	-18,387.34
<u>30-800-46000</u>	TRANSFER FROM GCG	255,000.00	150,000.00	0.00	100,000.00	50,000.00
<u>30-800-46500</u>	TRANSFER IN PARKS	10,000.00	20,000.00	0.00	0.00	20,000.00
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	9,000.00	1,600.00	40.00	1,792.00	-192.00
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	2,500.00	700.00	0.00	1,090.00	-390.00
<u>30-800-47200</u>	YOUTH CAMP-PKS	80,000.00	2,500.00	0.00	2,632.50	-132.50
<u>30-800-47300</u>	YOUTH SPORTS-PKS	60,000.00	7,500.00	0.00	7,456.42	43.58
<u>30-800-48000</u>	FREEDOM FEST INCOME	3,500.00	50.00	0.00	0.00	50.00
<u>30-800-48100</u>	SPECIAL EVENT INCOME	10,000.00	2,700.00	0.00	2,905.00	-205.00
<u>30-800-48200</u>	SHIRT INCOME	900.00	325.00	0.00	323.09	1.91
<u>30-800-49000</u>	CAPITAL ASSET SALES-PKS	0.00	28,600.00	0.00	28,606.00	-6.00
	Department: 800 - Parks Total:	1,157,767.50	886,242.50	57,524.29	881,415.67	4,826.83
	Revenue Total:	1,157,767.50	886,242.50	57,524.29	881,415.67	4,826.83
Expense						
Department: 800 - Parks						
<u>30-800-50000</u>	CHEMICALS-PKS	12,000.00	9,000.00	420.00	8,997.66	2.34
<u>30-800-50110</u>	SUPPLIES - GROUNDS	450.00	100.00	100.00	100.00	0.00
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	1,500.00	1,000.00	40.00	1,025.78	-25.78
<u>30-800-50140</u>	SUPPLIES-AQUATIC	7,035.00	5,100.00	0.00	5,079.74	20.26
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	12,060.00	1,000.00	665.92	1,346.40	-346.40
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	5,025.00	5,500.00	29.99	5,030.35	469.65
<u>30-800-50175</u>	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	100.00	45.23	251.52	-151.52
<u>30-800-50177</u>	SUPPLIES-YOUTH CAMP	9,000.00	1,000.00	0.00	784.29	215.71
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	9,000.00	1,000.00	213.09	1,011.49	-11.49
<u>30-800-50190</u>	TREE CITY USA-PKS	8,500.00	8,500.00	0.00	520.33	7,979.67
<u>30-800-50200</u>	CONCESSIONS-PKS	20,000.00	5,000.00	0.00	4,400.07	599.93
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	2,500.00	1,500.00	11.05	567.58	932.42
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	15,000.00	3,100.00	0.00	3,020.00	80.00
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	7,500.00	7,500.00	676.95	6,855.46	644.54
<u>30-800-50550</u>	CUSTODIAL SUPPLIES-PKS	5,000.00	4,000.00	54.99	3,728.17	271.83
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	1,000.00	500.00	17.35	356.31	143.69
<u>30-800-50750</u>	POSTAGE-PKS	150.00	100.00	8.75	38.10	61.90
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	2,010.00	2,010.00	163.94	1,995.83	14.17
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	5,025.00	3,000.00	162.04	3,173.14	-173.14
<u>30-800-55200</u>	ADVERTISING-PKS	2,713.50	1,500.00	60.70	1,091.51	408.49
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	502.50	503.00	0.00	502.50	0.50
<u>30-800-55500</u>	BANK/CREDIT CARD FEES-PKS	3,015.00	600.00	72.45	600.00	0.00
<u>30-800-55600</u>	CONTRACT LABOR-PKS	350.00	2,000.00	0.00	1,731.36	268.64
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	3,000.00	2,500.00	0.00	1,966.56	533.44
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	1,650.00	1,000.00	68.28	819.36	180.64
<u>30-800-56000</u>	INSURANCE-PKS	34,650.00	34,650.00	1,615.00	34,660.47	-10.47
<u>30-800-56200</u>	LEGAL-PKS	1,000.00	1,000.00	0.00	847.00	153.00
<u>30-800-56400</u>	PROFESSIONAL-PKS	5,000.00	3,000.00	152.80	3,027.85	-27.85
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PKS	600.00	600.00	0.00	602.25	-2.25
<u>30-800-56500</u>	SAFETY PROGRAM-PKS	1,450.00	1,600.00	-420.00	1,070.76	529.24

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>30-800-56900</u>	TRAVEL EXPENSE-PKS	2,000.00	1,000.00	0.00	974.77	25.23
<u>30-800-56950</u>	TRAINING & EDUCATION-PKS	3,200.00	1,200.00	0.00	1,125.00	75.00
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-PKS	10,550.00	11,000.00	373.37	10,581.82	418.18
<u>30-800-61000</u>	TELEPHONE-PKS	3,750.00	3,200.00	258.75	3,118.82	81.18
<u>30-800-61050</u>	INTERNET-PARKS	4,200.00	4,560.00	379.02	4,548.27	11.73
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	48,240.00	35,000.00	1,802.43	32,731.32	2,268.68
<u>30-800-62100</u>	UTILITIES GAS PKS	5,075.25	4,500.00	566.86	4,363.84	136.16
<u>30-800-62300</u>	UTILITIES OTHER-PKS	3,115.50	3,400.00	294.35	3,314.20	85.80
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	5,075.25	4,000.00	145.67	2,866.85	1,133.15
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	5,500.00	2,000.00	0.00	1,221.93	778.07
<u>30-800-71000</u>	VEHICLE REPAIR & MAINT-PKS	2,512.50	1,500.00	152.21	840.51	659.49
<u>30-800-71100</u>	EQUIPMENT REPAIR & MAINT-PKS	5,527.50	5,000.00	62.39	4,027.32	972.68
<u>30-800-90000</u>	SALARIES-PKS	185,451.93	184,216.22	20,540.03	180,546.20	3,670.02
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	500.00	500.00	53.73	635.87	-135.87
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	260,000.00	100,000.00	1,362.80	74,416.59	25,583.41
<u>30-800-91500</u>	PAYROLL TAXES-PKS	35,676.15	22,777.30	1,648.01	19,295.62	3,481.68
<u>30-800-92000</u>	RETIREMENT-PKS	13,760.44	13,760.44	1,523.83	12,641.79	1,118.65
<u>30-800-92500</u>	UNIFORMS-PKS	1,500.00	500.00	0.00	721.81	-221.81
<u>30-800-93000</u>	GROUP INSURANCE-PKS	50,288.75	50,288.75	5,953.56	50,802.51	-513.76
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	17,000.00	17,000.00	0.00	16,010.58	989.42
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PKS	19,000.00	3,885.00	0.00	3,881.94	3.06
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	195,000.00	195,000.00	0.00	195,000.00	0.00
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	101,000.00	101,000.00	0.00	100,369.88	630.12
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	1,500.00	0.00
	Department: 800 - Parks Total:	1,157,209.27	874,850.71	39,275.54	820,739.28	54,111.43
	Expense Total:	1,157,209.27	874,850.71	39,275.54	820,739.28	54,111.43
	Fund: 30 - PARKS FUND Surplus (Deficit):	558.23	11,391.79	18,248.75	60,676.39	
	Total Surplus (Deficit):	131,078.88	355,150.25	104,446.95	778,179.80	

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
100 - General Government	1,490,391.44	1,574,827.50	135,082.96	1,669,692.77	-94,865.27
200 - Law	87,800.00	101,300.00	8,505.34	116,093.81	-14,793.81
250 - Court	62,475.00	50,656.25	10,415.75	54,249.79	-3,593.54
300 - Streets	1,277,785.00	1,173,660.00	212,539.23	821,323.40	352,336.60
400 - Planning & Development	3,000.00	6,000.00	40.00	5,979.25	20.75
500 - Emergency Management	8,000.00	8,200.00	0.00	8,293.00	-93.00
Revenue Total:	2,929,451.44	2,914,643.75	366,583.28	2,675,632.02	239,011.73
Expense					
100 - General Government	427,595.84	318,144.44	11,331.56	233,325.59	84,818.85
200 - Law	855,330.22	840,439.69	73,667.32	747,566.07	92,873.62
250 - Court	89,938.64	81,243.74	8,733.21	74,708.62	6,535.12
300 - Streets	1,309,558.19	1,224,427.52	190,872.25	991,208.16	233,219.36
400 - Planning & Development	96,474.01	116,035.51	12,658.63	107,850.53	8,184.98
500 - Emergency Management	20,700.00	18,650.00	4,208.00	16,709.00	1,941.00
Expense Total:	2,799,596.90	2,598,940.90	301,470.97	2,171,367.97	427,572.93
Fund: 10 - GENERAL FUND Surplus (Deficit):	129,854.54	315,702.85	65,112.31	504,264.05	-188,561.20

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND					
Revenue					
600 - Water	1,401,186.11	1,207,000.00	84,605.21	1,057,111.86	149,888.14
700 - Sewer	2,052,520.00	1,982,500.00	150,396.79	1,849,289.33	133,210.67
Revenue Total:	3,453,706.11	3,189,500.00	235,002.00	2,906,401.19	283,098.81
Expense					
600 - Water	1,400,627.13	1,200,283.01	71,535.46	845,470.07	354,812.94
700 - Sewer	2,052,412.87	1,961,161.38	142,380.65	1,847,691.76	113,469.62
Expense Total:	3,453,040.00	3,161,444.39	213,916.11	2,693,161.83	468,282.56
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	666.11	28,055.61	21,085.89	213,239.36	-185,183.75

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
800 - Parks	1,157,767.50	886,242.50	57,524.29	881,415.67	4,826.83
Revenue Total:	1,157,767.50	886,242.50	57,524.29	881,415.67	4,826.83
Expense					
800 - Parks	1,157,209.27	874,850.71	39,275.54	820,739.28	54,111.43
Expense Total:	1,157,209.27	874,850.71	39,275.54	820,739.28	54,111.43
Fund: 30 - PARKS FUND Surplus (Deficit):	558.23	11,391.79	18,248.75	60,676.39	-49,284.60
Total Surplus (Deficit):	131,078.88	355,150.25	104,446.95	778,179.80	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	129,854.54	315,702.85	65,112.31	504,264.05	-188,561.20
20 - WATER AND SEWER FUN	666.11	28,055.61	21,085.89	213,239.36	-185,183.75
30 - PARKS FUND	558.23	11,391.79	18,248.75	60,676.39	-49,284.60
Total Surplus (Deficit):	131,078.88	355,150.25	104,446.95	778,179.80	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3D
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **December 2020/January2021 Outstanding Invoices**
- **December 2020/January2021 Check Paid Invoices
and Draft Paid Invoices**



City of Willard, MO

Pending Expense Approval Report - 3

By Vendor Name

Post Dates 1/12/2021 - 1/19/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACE150 - AC ELECTRICAL SYSTEMS, INC.					
Vendor: ACE150 - AC ELECTRICAL SYSTEMS, INC.					
AC ELECTRICAL SYSTEMS, INC.	201361	01/19/2021	WILLARD WELL 2 SCATA CONTROLS REPAIR - WATER	20-600-55600	120.00
Vendor ACE150 - AC ELECTRICAL SYSTEMS, INC. Total:					120.00
Vendor ACE150 - AC ELECTRICAL SYSTEMS, INC. Total:					120.00
Vendor: BAT150 - BATTLEFIELD SEPTIC, LLC					
Vendor: BAT150 - BATTLEFIELD SEPTIC, LLC					
BATTLEFIELD SEPTIC, LLC	180034-7353	01/19/2021	WASTE REMOVAL - SEWER	20-700-51000	1,600.00
Vendor BAT150 - BATTLEFIELD SEPTIC, LLC Total:					1,600.00
Vendor BAT150 - BATTLEFIELD SEPTIC, LLC Total:					1,600.00
Vendor: CRC200 - BIG BEAR SHREDDING					
Vendor: CRC200 - BIG BEAR SHREDDING					
BIG BEAR SHREDDING	11461	01/19/2021	SHREDDING FEES - GEN	10-100-56400	49.00
Vendor CRC200 - BIG BEAR SHREDDING Total:					49.00
Vendor CRC200 - BIG BEAR SHREDDING Total:					49.00
Vendor: BUS180 - BUS ANDREWS TRUCK EQUIPMENT					
Vendor: BUS180 - BUS ANDREWS TRUCK EQUIPMENT					
BUS ANDREWS TRUCK EQUIP	W 71811	01/19/2021	SALT SPREADER BEARING - ST	10-300-51000	75.44
Vendor BUS180 - BUS ANDREWS TRUCK EQUIPMENT Total:					75.44
Vendor BUS180 - BUS ANDREWS TRUCK EQUIPMENT Total:					75.44
Vendor: HVR100 - CAROLYN HALVERSON					
Vendor: HVR100 - CAROLYN HALVERSON					
CAROLYN HALVERSON	011921	01/19/2021	CELL PHONE REIMBURSEMENT - GEN	10-100-61000	50.00
Vendor HVR100 - CAROLYN HALVERSON Total:					50.00
Vendor HVR100 - CAROLYN HALVERSON Total:					50.00
Vendor: COC200 - COCHRAN					
Vendor: COC200 - COCHRAN					
COCHRAN	SW0882	01/19/2021	ENGINEERING FEES - P&D, SEWER	10-400-56400	600.00
COCHRAN	SW0882	01/19/2021	ENGINEERING FEES - P&D, SEWER	20-700-56400	420.00
Vendor COC200 - COCHRAN Total:					1,020.00
Vendor COC200 - COCHRAN Total:					1,020.00
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	70733521	01/19/2021	STAMPS.COM MONTHLY SERVICE FEES - GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE	02180G	01/19/2021	WALMART OFFICE SUPPLIES - STS/W/S	10-300-50700	11.77
COMMERCE CREDIT CARD SE	02180G	01/19/2021	WALMART OFFICE SUPPLIES - STS/W/S	20-600-50700	23.54
COMMERCE CREDIT CARD SE	02180G	01/19/2021	WALMART OFFICE SUPPLIES - STS/W/S	20-700-50700	23.54
COMMERCE CREDIT CARD SE	044989	01/19/2021	BULLSEYE CLINTON VEHICLE FUEL - LAW	10-200-70000	27.96
COMMERCE CREDIT CARD SE	50040315	01/19/2021	SAPP BROTHERS - T McClain MEAL EXPENSE - LAW	10-200-56900	6.39
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					105.99
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					105.99

Pending Expense Approval Report - 3

Post Dates: 1/12/2021 - 1/19/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CON170 - CONCO COMPANIES					
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	7001505392	01/19/2021	STONE, AGSAND - S/PKS	20-700-51000	67.11
CONCO COMPANIES	7001505392	01/19/2021	STONE, AGSAND - S/PKS	30-800-51000	65.47
Vendor CON170 - CONCO COMPANIES Total:					132.58
Vendor CON170 - CONCO COMPANIES Total:					132.58
Vendor: CPS100 - CREATIVE PRODUCT SOURCING, INC					
Vendor: CPS100 - CREATIVE PRODUCT SOURCING, INC					
CREATIVE PRODUCT SOURCIN	121654	01/19/2021	DARE SUPPLIES - LAW	10-200-50300	1,642.20
Vendor CPS100 - CREATIVE PRODUCT SOURCING, INC Total:					1,642.20
Vendor CPS100 - CREATIVE PRODUCT SOURCING, INC Total:					1,642.20
Vendor: SPF100 - FAMILY MEDICAL WALK-IN CLINICS					
Vendor: SPF100 - FAMILY MEDICAL WALK-IN CLINICS					
FAMILY MEDICAL WALK-IN CLI	3166	01/19/2021	M TINSLEY LAB UDS - W/S	10-200-56400	61.00
Vendor SPF100 - FAMILY MEDICAL WALK-IN CLINICS Total:					61.00
Vendor SPF100 - FAMILY MEDICAL WALK-IN CLINICS Total:					61.00
Vendor: FLY200 - FLYNN DRILLING CO., INC.					
Vendor: FLY200 - FLYNN DRILLING CO., INC.					
FLYNN DRILLING CO., INC.	21338	01/19/2021	WILLARD WELL 1 METER INSTALLATION - WATER	20-600-55600	1,311.75
Vendor FLY200 - FLYNN DRILLING CO., INC. Total:					1,311.75
Vendor FLY200 - FLYNN DRILLING CO., INC. Total:					1,311.75
Vendor: HIL100 - HILLYARD / SPRINGFIELD					
Vendor: HIL100 - HILLYARD / SPRINGFIELD					
HILLYARD / SPRINGFIELD	604202050	01/19/2021	PAPER TOWELS, T TISSUE, TRASH LINERS -STS/W/S/PKS	10-300-50550	26.44
HILLYARD / SPRINGFIELD	604202050	01/19/2021	PAPER TOWELS, T TISSUE, TRASH LINERS -STS/W/S/PKS	20-600-50550	52.88
HILLYARD / SPRINGFIELD	604202050	01/19/2021	PAPER TOWELS, T TISSUE, TRASH LINERS -STS/W/S/PKS	20-700-50550	52.88
HILLYARD / SPRINGFIELD	604202050	01/19/2021	PAPER TOWELS, T TISSUE, TRASH LINERS -STS/W/S/PKS	30-800-50550	472.83
Vendor HIL100 - HILLYARD / SPRINGFIELD Total:					605.03
Vendor HIL100 - HILLYARD / SPRINGFIELD Total:					605.03
Vendor: JKN100 - JASON KNIGHT					
Vendor: JKN100 - JASON KNIGHT					
JASON KNIGHT	011921	01/19/2021	CELL PHONE REIMBURSEMENT - PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor: MAC300 - MARK COLE					
Vendor: MAC300 - MARK COLE					
MARK COLE	3635	01/19/2021	UNIFORM ALLOWANCE REIMBURSEMENT - LAW	10-200-92500	57.00
Vendor MAC300 - MARK COLE Total:					57.00
Vendor MAC300 - MARK COLE Total:					57.00
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-339345	01/19/2021	B LIFT STATION STARTER SOLENOID - SEWER	20-700-51000	24.48
O'REILLY AUTOMOTIVE, INC	2367-339723	01/19/2021	BACKHOE WIPER BLADE - SEWER	20-700-71100	3.59
O'REILLY AUTOMOTIVE, INC	2367-340011	01/19/2021	TIRE REPAIR KIT - STS	10-300-71000	5.82
O'REILLY AUTOMOTIVE, INC	2367-340428	01/19/2021	PD CAR 6 OIL FILTER - LAW	10-200-71000	4.14

Pending Expense Approval Report - 3

Post Dates: 1/12/2021 - 1/19/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
O'REILLY AUTOMOTIVE, INC	2367-340489	01/19/2021	PD CAR 6 OIL FILTER - LAW	10-200-71000	4.14
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					42.17
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					42.17
Vendor: PRO175 - PRO TOW					
Vendor: PRO175 - PRO TOW					
PRO TOW	11646	01/19/2021	INTERNATIONAL DUMP	10-300-71000	20.00
			TRUCK TOWING FEES - STS/W		
PRO TOW	11646	01/19/2021	INTERNATIONAL DUMP	20-600-71000	40.00
			TRUCK TOWING FEES - STS/W		
PRO TOW	11646	01/19/2021	INTERNATIONAL DUMP	20-700-71000	40.00
			TRUCK TOWING FEES - STS/W		
Vendor PRO175 - PRO TOW Total:					100.00
Vendor PRO175 - PRO TOW Total:					100.00
Vendor: SCU425 - SCURLOCK INDUSTRIES					
Vendor: SCU425 - SCURLOCK INDUSTRIES					
SCURLOCK INDUSTRIES	0030237-IN	01/19/2021	MANHOLE COVER - SEWER	20-700-95100	227.00
Vendor SCU425 - SCURLOCK INDUSTRIES Total:					227.00
Vendor SCU425 - SCURLOCK INDUSTRIES Total:					227.00
Vendor: MSU200 - SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS					
Vendor: MSU200 - SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS					
SOUTHWEST MISSOURI COUN	COG2021-78	01/19/2021	2020 MEMBERSHIP DUES - GEN	10-100-55800	925.00
Vendor MSU200 - SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS Total:					925.00
Vendor MSU200 - SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS Total:					925.00
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	321642 01	01/19/2021	HYMAX COUPLINGS - WATER	20-600-51000	676.38
SPRINGFIELD WINWATER WO	321665 01	01/19/2021	LAUNDROMAT 2 INCH METER	20-600-51000	2,095.78
			SUPPLIES - WATER		
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					2,772.16
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					2,772.16
Vendor: OEM100 - SPRINGFIELD/GREENE COUNTY					
Vendor: OEM100 - SPRINGFIELD/GREENE COUNTY					
SPRINGFIELD/GREENE COUNT	11232020	01/19/2021	W HANSEN ID BADGE - LAW	10-200-92500	4.75
Vendor OEM100 - SPRINGFIELD/GREENE COUNTY Total:					4.75
Vendor OEM100 - SPRINGFIELD/GREENE COUNTY Total:					4.75
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-321283	01/19/2021	UTILITY BILLING ONLINE COMPONENT - W/S	20-600-57400	192.00
TYLER TECHNOLOGIES INC	025-321283	01/19/2021	UTILITY BILLING ONLINE COMPONENT - W/S	20-700-57400	192.00
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					384.00
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					384.00
Vendor: WIL295 - WILLARD CHAMBER OF COMMERCE					
Vendor: WIL295 - WILLARD CHAMBER OF COMMERCE					
WILLARD CHAMBER OF COM	2021	01/19/2021	2021 MEMBERSHIP DUES - GEN	10-100-55800	150.00
WILLARD CHAMBER OF COM	010921	01/19/2021	WELCOME TO WILLARD SIGN REIMBURSEMENT - STS	10-300-50130	1,000.00
Vendor WIL295 - WILLARD CHAMBER OF COMMERCE Total:					1,150.00
Vendor WIL295 - WILLARD CHAMBER OF COMMERCE Total:					1,150.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B157786	01/19/2021	WIRE BRUSHES - WATER	20-600-52000	10.58
WILLARD HOME CENTER LLC	D35430	01/19/2021	LEATHER GLOVES - SEWER	20-700-50130	9.99

Pending Expense Approval Report - 3

Post Dates: 1/12/2021 - 1/19/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	235503	01/19/2021	STRAW BALES - SEWER	20-700-50130	89.85
WILLARD HOME CENTER LLC	B157861	01/19/2021	CHAIN QUICK LINK - STS	10-300-52000	2.29
WILLARD HOME CENTER LLC	D35452	01/19/2021	CHAIN - STS	10-300-52000	39.80
WILLARD HOME CENTER LLC	B157956	01/19/2021	LAGOON SPRINKLER HEAD - SEWER	20-700-51000	8.99
WILLARD HOME CENTER LLC	B157987	01/19/2021	PAINT THINNER - WATER	20-600-50500	15.29
WILLARD HOME CENTER LLC	D35562	01/19/2021	WELL HOUSE HEATER - WATE	20-600-50130	29.99
WILLARD HOME CENTER LLC	B158258	01/19/2021	PAINT - SEWER	20-700-50130	3.99
WILLARD HOME CENTER LLC	D35849	01/19/2021	NUTS & BOLTS - STS	10-300-51000	2.10
WILLARD HOME CENTER LLC	D35895	01/19/2021	WELL PIPES PAINT - WATER	20-600-51000	31.98
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					244.85
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					244.85
Grand Total:					12,729.92

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	4,778.03
20 - WATER AND SEWER FUND	7,363.59
30 - PARKS FUND	588.30
Grand Total:	12,729.92

Account Summary

Account Number	Account Name	Expense Amount
10-100-50750	POSTAGE-GCG	12.79
10-100-55800	DUES AND SUBSCRIPTIO	1,075.00
10-100-56400	PROFESSIONAL-GCG	49.00
10-100-61000	TELEPHONE-GCG	50.00
10-200-50300	DARE-LAW	1,642.20
10-200-56400	PROFESSIONAL-LAW	61.00
10-200-56900	TRAVEL EXPENSE-LAW	6.39
10-200-70000	VEHICLE EXPENSES FUEL	27.96
10-200-71000	VEHICLE REPAIR & MAIN	8.28
10-200-92500	UNIFORMS-LAW	61.75
10-300-50130	SUPPLIES-STREETS	1,000.00
10-300-50550	CUSTODIAL SUPPLIES-ST	26.44
10-300-50700	OFFICE SUPPLIES-STREET	11.77
10-300-51000	REPAIRS AND MAINTEN	77.54
10-300-52000	SUPPLIES SMALL EQUIP	42.09
10-300-71000	VEHICLE REPAIR & MAIN	25.82
10-400-56400	PROFESSIONAL-P&D	600.00
20-600-50130	SUPPLIES-WATER	29.99
20-600-50500	BUILDING MAINTENANC	15.29
20-600-50550	CUSTODIAL SUPPLIES-W	52.88
20-600-50700	OFFICE SUPPLIES-WATER	23.54
20-600-51000	REPAIRS AND MAINTEN	2,804.14
20-600-52000	SUPPLIES SMALL EQUIP	10.58
20-600-55600	CONTRACT LABOR--WAT	1,431.75
20-600-57400	EQUIPMENT/SOFTWARE	192.00
20-600-71000	VEHICLE REPAIR & MAIN	40.00
20-700-50130	SUPPLIES-SEWER	103.83
20-700-50550	CUSTODIAL SUPPLIES-SE	52.88
20-700-50700	OFFICE SUPPLIES-SEWER	23.54
20-700-51000	REPAIRS AND MAINTEN	1,700.58
20-700-56400	PROFESSIONAL-SEWER	420.00
20-700-57400	EQUIPMENT/SOFTWARE	192.00
20-700-71000	VEHICLE REPAIR & MAIN	40.00
20-700-71100	EQUIPMENT REPAIR &	3.59
20-700-95100	CAPITAL ASSET EXP-SEW	227.00
30-800-50550	CUSTODIAL SUPPLIES-PK	472.83
30-800-51000	REPAIRS AND MAINTEN	65.47
30-800-61000	TELEPHONE-PKS	50.00
Grand Total:		12,729.92

Project Account Summary

Project Account Key	Expense Amount
None	12,729.92
Grand Total:	12,729.92

Pending Expense Approval Report - 3

Post Date: 12/30/20

Vendor Name	Post Date	Description	Account Number	Amount
Backcountry Screen Printing	12/30/20	Shirts - Pks	30-800-50177	65.50
Wintergreen Corporation	12/30/20	Christmas Lights - Pks	30-800-50170	465.00
		Christmas Lights - Pks	30-800-50500	
			Total:	530.50



City of Willard, MO

Check Report

By Check Number

Date Range: 01/13/2021 - 01/20/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY WPM100 011421	POSTMASTER Invoice	01/14/2021	01/14/2021 UTILITY BILLING REMINDERS POSTAGE -	Regular	0.00 0.00	194.58 194.58	44554
REP425 0394-006353876 0394-006354924	ALLIED SERVICES, LLC Invoice Invoice	01/20/2021 01/20/2021	01/20/2021 TRASH EXPENSE - ALL DEPTS CITIZEN TRASH EXPENSE - PW	Regular	0.00 0.00 0.00	12,980.89 582.00 12,398.89	44555
OZA280 010121	OZARK GREENWAYS, INC Invoice	01/20/2021	01/20/2021 JANUARY RENT - W/S	Regular	0.00 0.00	500.00 500.00	44556
WPM100 012021	POSTMASTER Invoice	01/20/2021	01/20/2021 UTILITY BILLING POSTAGE - W/S	Regular	0.00 0.00	1,369.88 1,369.88	44557
RMS100 10938	ROONEY MCBRIDE & SMITH LLC Invoice	01/20/2021	01/20/2021 PROSECUTING ATTORNEY FEES - LAW	Regular	0.00 0.00	2,228.46 2,228.46	44558
MIS315 011121E	SPIRE Invoice	01/20/2021	01/20/2021 COMMUNITY BUILDING GAS UTILITIES - P	Regular	0.00 0.00	475.42 475.42	44559
MIS315 011121A	SPIRE Invoice	01/20/2021	01/20/2021 CITY HALL GAS UTILITIES - GEN	Regular	0.00 0.00	166.10 166.10	44560
MIS315 011121B	SPIRE Invoice	01/20/2021	01/20/2021 GAS UTILITIES - WATER	Regular	0.00 0.00	243.17 243.17	44561
MIS315 011121C	SPIRE Invoice	01/20/2021	01/20/2021 REC CENTER GAS UTILITIES - PKS	Regular	0.00 0.00	189.11 189.11	44562
MIS315 011121D	SPIRE Invoice	01/20/2021	01/20/2021 GAS UTILITIES - SEWER	Regular	0.00 0.00	36.06 36.06	44563
VDS100 1558	VDS VISION LLC Invoice	01/20/2021	01/20/2021 IT SERVICES - ALL DEPTS	Regular	0.00 0.00	1,440.00 1,440.00	44564
MIS300 PPE 1/9/21	MISSOURI DEPT OF REVENUE Invoice	01/15/2021	01/15/2021 STATE WITHHOLDING PPE 1/9/2021	Bank Draft	0.00 0.00	1,804.50 1,804.50	DFT0001391

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	11	0.00	19,823.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,804.50
EFT's	0	0	0.00	0.00
	13	12	0.00	21,628.17

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	11	0.00	19,823.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,804.50
EFT's	0	0	0.00	0.00
	13	12	0.00	21,628.17

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	1/2021	21,628.17
			21,628.17



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT02469 - Refunds 01 UBPKT02466 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-000002-02	HARTMAN, RON II	12/23/2020	44457	85.47			85.47	Generated From Billing
01-003001-01	KNIGHT, KENNETH D	12/23/2020	44458	90.45			90.45	Generated From Billing
01-100173-09	KLICK, MARJORIE	12/23/2020	44459	97.67			97.67	Generated From Billing
01-100181-01	O'QUINN, JOHN	12/23/2020	44460	55.64			55.64	Generated From Billing
01-181604-03	KEIBER, MARTIN	12/23/2020	44461	4.01			4.01	Generated From Billing
01-190176-01	SLOAN, CONNIE	12/23/2020	44462	11.06			11.06	Generated From Billing
01-500040-01	KAUFMAN, MATTHEW & BROOKE	12/23/2020	44463	35.73			35.73	Generated From Billing
02-000165-10	HUIJIN, RACHELLE	12/23/2020	44464	81.35			81.35	Generated From Billing
02-000355-15	DICKERSON, DEVEN	12/23/2020	44465	8.47			8.47	Generated From Billing
02-000500-10	DRYER, WENDY	12/23/2020	44466	80.55			80.55	Generated From Billing
02-004900-02	HUNTLEY, STEPHEN	12/23/2020	44467	75.62			75.62	Generated From Billing
03-011602-01	ROBERT GILCHRIST/IRRIG METER	12/23/2020	44468	43.19			43.19	Deposit
03-300185-01	BEESON, CHRIS	12/23/2020	44469	35.26			35.26	Deposit
03-300300-03	GANTT, JENNIFER	12/23/2020	44470	78.16			78.16	Generated From Billing
03-400103-04	PACE, KEVIN	12/23/2020	44471	514.28			514.28	Generated From Billing
05-022500-01	PIZANO'S NEW YORK PIZZA CO	12/23/2020	44472	8.54			8.54	Deposit
08-050401-04	JONATHAN WOODSIDE	12/23/2020	44473	35.83			35.83	Generated From Billing
09-100024-01	COX, DUANE	12/23/2020	44474	80.18			80.18	Generated From Billing
09-162680-01	FRANK KAUFFMAN	12/23/2020	44475	20.86			20.86	Generated From Billing
09-320050-02	COFFMAN, ROGER	12/23/2020	44476	77.30			77.30	Generated From Billing
09-430765-02	HARTER, JOSEPH B	12/23/2020	44477	52.79			52.79	Generated From Billing
09-650790-06	MOORE, SHARON	12/23/2020	44478	89.25			89.25	Generated From Billing
Total Refunds: 22				Total Refunded Amount:	1,661.66			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	1661.66
Revenue Total:	1661.66

General Ledger Distribution

Posting Date: 12/23/2020

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEW	-1,661.66	Yes

General Ledger Distribution

Posting Date: 12/23/2020

Account Number	Account Name	Posting Amount	IFT
20-15000	ACCOUNTS RECEIVABLE-WS	1,661.66	
20 Total:		0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-1,661.66	
99-27000	DUE TO OTHER FUNDS	1,661.66	Yes
99 Total:		0.00	
Distribution Total:		0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3E
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

December 2020 Check Register



City of Willard, MO

Check Report

By Check Number

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: CITY-CITY						
RED200	RICHARD DESSERICH	12/01/2020	Regular	0.00	45.00	44394
120120	Invoice	12/01/2020	12/1/20 COURT BAILIFF STAND-IN SERVIC	0.00	45.00	
BRR100	AMY ROBSON	12/02/2020	Regular	0.00	100.00	44395
1201	Invoice	09/22/2020	PARKS DEPT YOUTH SOCCER REFUND	0.00	100.00	
COMMGN	COMMERCE CREDIT CARD SERVICES	12/02/2020	Regular	0.00	6,215.34	44396
00177G	Invoice	11/03/2020	MENARDS DREMEL WHEELS, KEROSENE H	0.00	407.93	
00336G	Invoice	11/03/2020	MENARDS MARKING PAINT, WELL #2 HEA	0.00	127.05	
00641G	Invoice	11/17/2020	MENARDS FIRE HYDRANT PAINT - WATER	0.00	46.93	
01544G	Invoice	11/09/2020	WALMART FACE MASKS & BROOM - LAW	0.00	43.22	
01718G	Invoice	11/23/2020	APPLE MARKET MEETING REFRESHMENTS	0.00	11.19	
01898G	Invoice	11/03/2020	MENARDS WILLARD WELL #1 HEATER - W	0.00	14.99	
02123G	Invoice	11/17/2020	DOLLAR GENERAL TRUNK-OR-TREAT SUPP	0.00	39.00	
04026G	Invoice	11/23/2020	PIZZA HUT INVESTIGATION MEETING FOO	0.00	52.65	
04290G	Invoice	11/23/2020	MSU COPY THIS MAP LAMINATION-PKS	0.00	122.64	
04477G	Invoice	11/03/2020	MENARDS MEADOWS WELL #2 DEHUMID	0.00	169.99	
06466G	Invoice	11/23/2020	MENARDS FIREWORKS FENCING-PKS	0.00	345.79	
08198G-CR	Credit Memo	10/29/2020	MENARDS WELL HEATER RETURN CREDIT	0.00	-14.99	
110120	Invoice	11/03/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPT	0.00	1,166.59	
110420	Invoice	11/17/2020	AMAZON PRIME ANNUAL MEMBERSHIP -	0.00	119.00	
110620	Invoice	11/23/2020	ALTRA AED LEASE-PKS	0.00	70.00	
1449032	Invoice	11/17/2020	AMAZON US FLAG, BINDERS, PENS, DIVID	0.00	37.81	
2371425	Invoice	11/23/2020	AMAZON BINDER CLIPS - LAW	0.00	9.99	
274070504	Invoice	11/03/2020	GOTOMEETING VIDEO CONFERENCING S	0.00	19.80	
2981011	Invoice	11/23/2020	AMAZON CONNECTOR TOOL FITTINGS -	0.00	5.49	
300002290	Invoice	11/03/2020	GFOA - T FORSHEE MEMBERSHIP DUES -	0.00	50.00	
300002293	Invoice	11/03/2020	GFOA - C HALVERSON MEMBERSHIP DUES	0.00	50.00	
30001143436	Invoice	11/17/2020	DICK'S SPORTING GOODS STAFF SHIRTS-P	0.00	70.39	
4066661	Invoice	11/23/2020	AMAZON CONNECTOR, FITTINGS, & ADAP	0.00	108.32	
40966075	Invoice	11/23/2020	LOFTIS ENGINE SHIM-PKS	0.00	13.30	
40966449	Invoice	11/23/2020	LOFTIS ENGINE GASKET-PKS	0.00	42.04	
40966498	Invoice	11/01/2020	LOFTIS SMALL ENGINE MOWER FUEL PU	0.00	29.30	
4653869	Invoice	11/17/2020	AMAZON STAFF UNIFORMS-PKS	0.00	35.88	
5117009	Invoice	11/17/2020	AMAZON STAFF UNIFORMS-PKS	0.00	152.38	
5130603	Invoice	11/17/2020	AMAZON BINDERS - W/S	0.00	27.18	
5903456	Invoice	11/23/2020	AMAZON WET-JET MOP REFILL PADS - LA	0.00	29.29	
5939172906	Invoice	11/17/2020	SAM'S CLUB PINE SOL - GEN/LAW	0.00	22.36	
5941018	Invoice	11/23/2020	AMAZON SIGN LIGHTS-PKS	0.00	119.96	
5957806	Invoice	11/17/2020	AMAZON STAFF UNIFORMS-PKS	0.00	23.15	
60456225	Invoice	11/17/2020	STAMPS.COM MONTHLY SERVICE FEE - GE	0.00	12.79	
6117505	Invoice	11/01/2020	LINGO COMM LIFT STATION PHONE SERV	0.00	48.88	
6133852	Invoice	11/09/2020	AMAZON SHIPPING LABELS - LAW	0.00	18.48	
6658503	Invoice	11/23/2020	FACEBOOK VETERANS DAY ADVERTISING-	0.00	10.00	
6674941	Invoice	11/23/2020	FACEBOOK VETERANS DAY ADVERTISING-	0.00	10.00	
6691942	Invoice	11/23/2020	FACEBOOK OCTOBER ADVERTISING-PKS	0.00	10.00	
6718341	Invoice	11/23/2020	FACEBOOK VETERANS DAY ADVERTISING-	0.00	15.00	
6724502	Invoice	11/23/2020	FACEBOOK OCTOBER ADVERTISING-PKS	0.00	5.38	
6726040	Invoice	11/23/2020	FACEBOOK VETERANS DAY ADVERTISING-	0.00	25.00	
6730950	Invoice	11/23/2020	FACEBOOK VETERANS DAY ADVERTISING-	0.00	35.00	
6872215	Invoice	11/23/2020	AMAZON CLEANING SUPPLIES-PKS	0.00	82.55	
6872215B	Invoice	11/23/2020	AMAZON CLEANING SUPPLIES-PKS	0.00	32.98	
6933824	Invoice	11/17/2020	AMAZON STAFF UNIFORMS-PKS	0.00	59.25	

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>6SH7MYW9J1013</u>	Invoice	11/17/2020	AT&T INTERNET SERVICE - W/S	0.00	64.20	
<u>7245805</u>	Invoice	11/23/2020	AMAZON OVERHEAD TRANSPARENCY MA	0.00	27.15	
<u>7637825</u>	Invoice	11/23/2020	AMAZON STAFF UNIFORMS - PKS	0.00	31.98	
<u>76503315</u>	Credit Memo	11/25/2020	VISA REWARDS CREDIT - PKS	0.00	-250.00	
<u>7781058</u>	Invoice	11/23/2020	AMAZON CHRISTMAS LIGHTING SUPPLIES	0.00	475.30	
<u>8047</u>	Invoice	11/23/2020	MPRA MEMBERSHIP FEES-PKS	0.00	650.00	
<u>8111451-0</u>	Invoice	11/23/2020	ADMIRAL EXPRESS COPY PAPER - GEN/LA	0.00	115.96	
<u>8473854</u>	Invoice	11/23/2020	AMAZON LICENSE CERTIFICATES, SIGN HO	0.00	47.93	
<u>8721857</u>	Invoice	11/23/2020	AMAZON TREE CITY SAW & REPLACEMEN	0.00	75.33	
<u>ANN02220</u>	Credit Memo	11/13/2020	AMAZON AMERICAN FLAG RETURN CREDI	0.00	-36.22	
<u>BBY01-80637016</u>	Invoice	11/23/2020	BEST BUY HARD DRIVE & FLASH DRIVE - L	0.00	76.73	
<u>BGSPT-5483</u>	Invoice	11/23/2020	BAGSPOT DOG WASTE STATIONS-PKS	0.00	793.05	
<u>S20-7991</u>	Invoice	11/17/2020	BWI VETERANS DAY TOILETS & SANITIZIN	0.00	210.00	
	Void	12/02/2020	Regular	0.00	0.00	44397
	Void	12/02/2020	Regular	0.00	0.00	44398
	Void	12/02/2020	Regular	0.00	0.00	44399
	Void	12/02/2020	Regular	0.00	0.00	44400
	Void	12/02/2020	Regular	0.00	0.00	44401
LOW505	LOWE'S CREDIT SERVICES	12/02/2020	Regular	0.00	146.18	44402
<u>09372</u>	Invoice	11/23/2020	VETERAN'S MEMORIAL FLAG POLE LIGHT	0.00	81.66	
<u>18844</u>	Invoice	11/17/2020	FIRE HYDRANT PAINT & PAINT BRUSHES -	0.00	64.52	
FSR200	FAMILY SUPPORT REGISTRY	12/08/2020	Regular	0.00	75.00	44403
<u>PPE 11/28/2020</u>	Invoice	12/04/2020	Remittance ID 01331768 Pay Date 12/04/	0.00	75.00	
REP425	ALLIED SERVICES, LLC	12/09/2020	Regular	0.00	13,093.19	44404
<u>0394-006324597</u>	Invoice	12/09/2020	TRASH EXPENSE - ALL DEPTS	0.00	582.00	
<u>0394-006326124</u>	Invoice	12/09/2020	CITIZEN TRASH EXPENSE - PW	0.00	12,511.19	
EVJ100	EVELYN JOHNSON	12/09/2020	Regular	0.00	75.00	44405
<u>5815</u>	Invoice	12/09/2020	PARKS RENTAL DEPOSIT REFUND	0.00	75.00	
LOK155	LAW OFFICES OF KRISTOFFER BAREFIELD LLC	12/09/2020	Regular	0.00	1,513.68	44406
<u>05352</u>	Invoice	12/09/2020	MUNICIPAL JUDGE FEES - CT	0.00	1,009.12	
<u>05365</u>	Invoice	12/09/2020	MUNICIPAL JUDGE FEES - CT	0.00	504.56	
LEG250	LEGALSHIELD	12/09/2020	Regular	0.00	29.90	44407
<u>112520</u>	Invoice	12/09/2020	GROUP INSURANCE - LAW	0.00	29.90	
EMP210	LIBERTY UTILITIES-EMPIRE DISTRICT	12/09/2020	Regular	0.00	19,812.82	44408
<u>125</u>	Invoice	12/09/2020	ELECTRIC UTILITIES - ALL DEPTS	0.00	19,812.82	
MID200	MIDWEST FIBRE SALES CORP	12/09/2020	Regular	0.00	75.00	44409
<u>UC100138</u>	Invoice	12/09/2020	RECYCLE CENTER EXPENSE - PW	0.00	75.00	
MOC100	MISSOURI ONE CALL SYSTEM, INC	12/09/2020	Regular	0.00	155.25	44410
<u>0110321</u>	Invoice	12/09/2020	LOCATE FEES - W/S	0.00	155.25	
OLC150	ON LINE COLLECTIONS	12/09/2020	Regular	0.00	121.49	44411
<u>113020</u>	Invoice	12/09/2020	UTILITY BILLING COLLECTION FEES - W/S	0.00	121.49	
OIS160	ONLINE INFORMATION SERVICES	12/09/2020	Regular	0.00	110.70	44412
<u>1030043</u>	Invoice	12/09/2020	UTILITY EXCHANGE REPORTS - W/S	0.00	110.70	
OZA280	OZARK GREENWAYS, INC	12/09/2020	Regular	0.00	500.00	44413
<u>DEC2020</u>	Invoice	12/09/2020	DECEMBER RENT - W/S	0.00	500.00	
PAD100	PATRIOT DISPOSAL	12/09/2020	Regular	0.00	2,067.00	44414
<u>120120</u>	Invoice	12/09/2020	CITIZEN TRASH EXPENSE - PW	0.00	2,067.00	
R&G100	REYNOLDS & GOLD, LLC	12/09/2020	Regular	0.00	2,555.84	44415
<u>04736</u>	Invoice	12/09/2020	LEGAL FEES - ALL DEPTS	0.00	2,555.84	
SPS150	SCHENDEL PEST SERVICES	12/09/2020	Regular	0.00	180.00	44416

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
550345806	Invoice	12/09/2020	PEST CONTROL SERVICE - ALL DEPTS	0.00	180.00	
VDS100 1557	VDS VISION LLC Invoice	12/09/2020	12/09/2020 Regular IT SERVICES - ALL DEPTS	0.00	1,440.00	44417
VER100 9867677271	VERIZON WIRELESS Invoice	12/09/2020	12/09/2020 Regular CELL PHONE SERVICE - ALL DEPTS	0.00	430.96	44418
WRI110 68919805	WEX BANK Invoice	12/09/2020	12/09/2020 Regular VEHICLE & EQUIPMENT FUEL - LAW/STS/	0.00	1,695.84	44419
WPM100 021420	POSTMASTER Invoice	12/15/2020	12/15/2020 Regular UTILITY BILLING REMINDERS POSTAGE -	0.00	189.52	44420
ACE150 201208	AC ELECTRICAL SYSTEMS, INC. Invoice	12/08/2020	12/15/2020 Regular MEADOWS WELL PUMP REPAIRS - SEWER	0.00	180.00	44421
CFS100 22185248	CANON FINANCIAL SERVICES, INC Invoice	12/08/2020	12/15/2020 Regular COPIER LEASE - ALL DEPTS	0.00	246.40	44422
CSC200 120120 121120	CHRIS STRAW CONSULTING, LLC Invoice Invoice	12/08/2020 12/14/2020	12/15/2020 Regular NOVEMBER CONSULTING SERVICES - P&D CMH MEDICAL CENTER PLAN REVIEW - P	0.00 0.00	165.00 420.00	44423
COC200 SW0860 SW0861 SW0862	COCHRAN Invoice Invoice Invoice	12/14/2020 12/14/2020 12/14/2020	12/15/2020 Regular STONE CREEK PHASE 1 & 2 PLAN REVIEW WILLARD SCHOOL BUILDING REVIEW - P& ENGINEERING FEES - P&D	0.00 0.00 0.00	2,790.00 540.00 240.00 2,010.00	44424
BKM225 120120	DAVID BLAKEMORE Invoice	12/14/2020	12/15/2020 Regular CELL PHONE REIMBURSEMENT - W/S	0.00	50.00	44425
HCA100 200212	HUNTER CHASE & ASSOCIATES Invoice	12/08/2020	12/15/2020 Regular HUNT ROAD SIDEWALK EXTENSION - STS	0.00	4,999.00	44426
JKN100 120120	JASON KNIGHT Invoice	12/14/2020	12/15/2020 Regular CELL PHONE REIMBURSEMENT - PKS	0.00	50.00	44427
JEF100 120220	JESSICA FREEMAN Invoice	12/08/2020	12/15/2020 Regular METER REIMBURSEMENT - WATER	0.00	1,000.00	44428
MEM100 MEM 3000055-0	MISSOURI EMPLOYERS MUTUAL Invoice	12/08/2020	12/15/2020 Regular WORKMAN'S COMP INSURANCE - ALL DE	0.00	10,561.35	44429
MOP110 139943	MOPERM Invoice	12/08/2020	12/15/2020 Regular ANNUAL PROPERTY & LIABILITY INSURAN	0.00	126,400.00	44430
NET100 11862-IN	NETWATCH INC Invoice	12/01/2020	12/15/2020 Regular BATTERY BACKUP REPLACEMENT & INSTA	0.00	240.00	44431
NITEL 336313	NITEL, INC Invoice	12/08/2020	12/15/2020 Regular INTERNET SERVICE - ALL DEPTS	0.00	2,531.87	44432
ORE145 2367-328024 2367-328929 2367-33015 2367-330167 2367-332087	O'REILLY AUTOMOTIVE, INC Invoice Invoice Invoice Invoice Invoice	11/03/2020 11/03/2020 11/17/2020 11/17/2020 12/08/2020	12/15/2020 Regular TRUCK FUEL PUMP - STS/W/S WIPER FLUID - STS/W/S GLASS CLEANER - SEWER STAR SOCKETS (x2) - STS ANTIFREEZE & VEHICLE LIGHT BULB - PKS	0.00 0.00 0.00 0.00 0.00	108.96 35.29 14.97 4.99 9.98 43.73	44433
OEI100 2490-20	OZARKS ELECTRIC INC Invoice	12/08/2020	12/15/2020 Regular 94 LS PHASE MONITOR, TRANSFORMER,	0.00	2,778.65	44434
INF100 91856948	QUEST SOFTWARE SYSTEMS INC Invoice	12/14/2020	12/15/2020 Regular MONTHLY TIME CLOCK LEASE - ALL DEPTS	0.00	687.00	44435

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
RAL200	RAY LYNCH	12/15/2020	Regular	0.00	50.00	44436
120120	Invoice	12/08/2020	CELL PHONE REIMBURSEMENT - W/S	0.00	50.00	
REC300	REJIS COMMISSION	12/15/2020	Regular	0.00	90.00	44437
451541	Invoice	12/14/2020	POLICE DEPT SOFTWARE INSTALLATION -	0.00	90.00	
RMS100	ROONEY MCBRIDE & SMITH LLC	12/15/2020	Regular	0.00	1,520.23	44438
10350	Invoice	12/15/2020	PROSECUTING ATTORNEY FEES - LAW	0.00	1,520.23	
SNL200	SPRINGFIELD NEWS-LEADER	12/15/2020	Regular	0.00	417.00	44439
0004457078	Invoice	11/23/2020	MUNICIPAL CODE BOOK CHANGE ADVERT	0.00	201.30	
0004457085	Invoice	11/23/2020	STONE CREEK PHASE 2 & 3 MEETING ADV	0.00	215.70	
SPR275	SPRINGFIELD WINWATER WORKS CO	12/15/2020	Regular	0.00	5,345.85	44440
320489 00	Invoice	11/23/2020	WATER METERS (x24) - WATER	0.00	3,237.36	
320969 01	Invoice	11/17/2020	REPAIR CLAMPS - WATER	0.00	380.14	
321022 01	Invoice	12/08/2020	REPAIR CLAMPS - WATER	0.00	896.39	
321023 01	Invoice	12/08/2020	REPAIR CLAMPS - WATER	0.00	578.52	
321148 01	Invoice	12/08/2020	CLAMPS & VALVES - WATER	0.00	145.24	
321191 01	Invoice	12/08/2020	VALVE CAPS - WATER	0.00	108.20	
SQB100	SQUIBB MEDIA, LLC	12/15/2020	Regular	0.00	31.08	44441
671	Invoice	12/14/2020	SPORTS IMPRINTED SHIRTS BIDS NOTICE -	0.00	31.08	
TRH100	TREVOR HOFFMAN	12/15/2020	Regular	0.00	50.00	44442
120120	Invoice	12/08/2020	CELL PHONE REIMBURSEMENT - W/S	0.00	50.00	
USA400	USA BLUE BOOK	12/15/2020	Regular	0.00	46.41	44443
413650	Invoice	12/14/2020	SULFURIC ACID - WATER	0.00	46.41	
CON460	VERITY ENVIRONMENTAL TESTING, INC	12/15/2020	Regular	0.00	135.00	44444
44768	Invoice	12/08/2020	MEADOWS WELL EAST LAB TESTS - WATE	0.00	135.00	
WAH100	WAYNE HANSEN	12/15/2020	Regular	0.00	419.10	44445
6235	Invoice	12/14/2020	UNIFORM ALLOWANCE REIMBURSEMENT	0.00	419.10	
WHE100	WHEELER METALS INC	12/15/2020	Regular	0.00	259.75	44446
252366	Invoice	12/14/2020	BACKHOE CAGE - STS/W/S	0.00	259.75	
WTV100	WILLARD HOME CENTER LLC	12/15/2020	Regular	0.00	783.35	44447
8154113	Invoice	11/17/2020	HOSE MENDER & INSULATION BOARD - W	0.00	7.11	
8154546	Invoice	11/17/2020	LOCATE FLAGS, ERTS & METERS RETURN P	0.00	50.47	
8155109	Invoice	12/01/2020	READY-MIX - SEWER	0.00	4.40	
8155385	Invoice	12/08/2020	WIRE CONNECTORS - WATER	0.00	4.99	
028341	Invoice	11/23/2020	WORK GLOVES, HARDWARE, KEYS, CHAIN	0.00	81.50	
031058	Invoice	12/08/2020	BUILDING MAINT & SMALL EQUIPMENT S	0.00	603.58	
031073	Invoice	11/17/2020	1 INCH DRILL BIT - STS	0.00	3.09	
031210	Invoice	11/17/2020	PAINT THINNER & CONTAINERS - STS	0.00	19.27	
032072	Invoice	12/08/2020	SOCCER IRRIGATION REPAIRS-PKS	0.00	8.94	
FSR200	FAMILY SUPPORT REGISTRY	12/21/2020	Regular	0.00	75.00	44448
PPE 12/12/20	Invoice	12/18/2020	Remittance ID 01331768 Pay Date 12/18/	0.00	75.00	
CIT305	CITY OF SPRINGFIELD, MO	12/21/2020	Regular	0.00	46,170.60	44449
DEC2020	Invoice	12/21/2020	NOVEMBER SEWER USAGE - PW	0.00	46,170.60	
KIA100	KIM ANDERSON	12/21/2020	Regular	0.00	75.00	44450
5816	Invoice	12/21/2020	PARKS RENTAL DEPOSIT REFUND	0.00	75.00	
WPM100	POSTMASTER	12/21/2020	Regular	0.00	1,378.16	44451
122120	Invoice	12/21/2020	UTILITY BILLING POSTAGE - W/S	0.00	1,378.16	
MIS315	SPIRE	12/22/2020	Regular	0.00	144.01	44452
1208208	Invoice	12/22/2020	GAS UTILITIES - WATER	0.00	144.01	

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount	Number
MIS315 <u>120820A</u>	SPIRE Invoice	12/22/2020	12/22/2020 CITY HALL GAS UTILITIES - GEN	Regular	0.00	104.39	44453
MIS315 <u>120820C</u>	SPIRE Invoice	12/22/2020	12/22/2020 COMMUNITY BUILDING GAS UTILITIES - P	Regular	0.00	114.04	44454
MIS315 <u>120820D</u>	SPIRE Invoice	12/22/2020	12/22/2020 GAS UTILITIES - SEWER	Regular	0.00	36.44	44455
MIS315 <u>120820E</u>	SPIRE Invoice	12/22/2020	12/22/2020 REC CENTER GAS UTILITIES - PKS	Regular	0.00	290.11	44456
AMA300 <u>WILL70200007-0</u> <u>WILL70200007-05</u> <u>WILL70200007-06</u> <u>WILL70200007-08</u>	ALLGEIER, MARTIN & ASSOCIATES, INC Invoice Invoice Invoice Invoice	12/22/2020 12/22/2020 12/22/2020 12/22/2020	12/29/2020 ENGINEERING SERVICES - P&D/SEWER SEWER PROJECT ENGINEERING FEES - SE GUAGE CROSSING FLOOD PLAIN CONSULT LIFT STATION D CAPACITY ANALYSIS - SEW	Regular	0.00 0.00 0.00 0.00	12,525.00 5,102.00 5,095.00 1,083.50 1,244.50	44479
APAC100 <u>7001496947</u>	APAC CENTRAL, INC Invoice	12/22/2020	12/29/2020 ASPHALT - STS	Regular	0.00	387.04	44480
BSP100 <u>1729</u> <u>1730</u>	BACKCOUNTRY SCREEN PRINTING LLC Invoice Invoice	12/22/2020 12/22/2020	12/29/2020 SWIM TEAM SHIRTS-PKS SWIM TEAM SHIRTS-PKS	Regular	0.00 0.00	879.01 665.92 213.09	44481
BID100 <u>121720</u>	BILLIE DECKARD Invoice	12/22/2020	12/29/2020 UNIFORM ALLOWANCE REIMBURSEMENT	Regular	0.00	502.32	44482
HVR100 <u>122120</u>	CAROLYN HALVERSON Invoice	12/22/2020	12/29/2020 CELL PHONE REIMBURSEMENT - GEN	Regular	0.00	50.00	44483
CON170 <u>7001492682</u> <u>7001496586</u>	CONCO COMPANIES Invoice Invoice	12/22/2020 12/22/2020	12/29/2020 5/8 INCH STONE - WATER 5/8 INCH STONE - STS/WATER	Regular	0.00 0.00	146.29 50.09 96.20	44484
ECO100 <u>10-964596</u>	ECONO SIGNS Invoice	12/28/2020	12/29/2020 STREET SIGNS & LETTERS - STS	Regular	0.00	831.02	44485
SPF100 <u>3009</u>	FAMILY MEDICAL WALK-IN CLINICS Invoice	12/28/2020	12/29/2020 M ROBERTS & A LEE LAB UDS - W/S	Regular	0.00	122.00	44486
GNC100 <u>PG000023563</u>	GENERAL CODE Invoice	12/22/2020	12/29/2020 CODE BOOK SUPPLEMENTAL TEXT PAGES	Regular	0.00	529.38	44487
HCA100 <u>2 - FINAL</u>	HUNTER CHASE & ASSOCIATES Invoice	12/22/2020	12/29/2020 HUNT RD SIDEWALK PROJECT # TAP-5944{	Regular	0.00	57,638.00	44488
ITR160 <u>576928</u>	ITRON, INC. Invoice	12/22/2020	12/29/2020 ERTS - WATER	Regular	0.00	1,594.01	44489
LOS200 <u>IN349626</u> <u>IN349627</u> <u>IN349628</u>	LAKELAND OFFICE SYSTEMS Invoice Invoice Invoice	12/28/2020 12/28/2020 12/28/2020	12/29/2020 11/20 - 12/19 COPIES - PKS 11/20 - 12/19 COPIES - LAW 11/20 - 12/19 COPIES - GEN/CT/P&D/W/S	Regular	0.00 0.00 0.00	183.16 1.37 31.04 150.75	44490
LEG250 <u>122520</u>	LEGALSHIELD Invoice	12/29/2020	12/29/2020 GROUP INSURANCE - LAW	Regular	0.00	29.90	44491
MPI150 <u>31112</u> <u>31113</u>	MELTON PROPANE, INC. Invoice Invoice	12/22/2020 12/22/2020	12/29/2020 MAINTENANCE BDLG PROPANE GAS - W/ PROPANE GAS - LAW	Regular	0.00 0.00	866.96 488.11 378.85	44492
MIS440 <u>2021</u>	MISSOURI RURAL WATER ASSOC Invoice	12/28/2020	12/29/2020 2021 MEMBERSHIP DUES - WATER	Regular	0.00	1,400.00	44493
STI150	MONRO INC		12/29/2020 Regular		0.00	90.49	44494

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>121291</u>	Invoice	12/22/2020	TIRE REPAIR-PKS	0.00	90.49	
PAW100 <u>121720</u>	PEARL AUTO WORKS Invoice	12/22/2020	12/29/2020 Regular PW TRUCK HEADLIGHT & FENDER REPAIR	0.00	2,703.13	44495
RAN175 <u>100996304</u>	RANDALL A. BROWN Invoice	12/22/2020	12/29/2020 Regular ICC CERTIFICATION RENEWAL REIMBURSE	0.00	90.00	44496
REP100 <u>040333</u>	REPUBLIC PRINTING INC Invoice	12/22/2020	12/29/2020 Regular UTILITY BILLING ENVELOPES - W/S	0.00	614.00	44497
SCU425 <u>0030119-IN</u>	SCURLOCK INDUSTRIES Invoice	12/28/2020	12/29/2020 Regular MANHOLE ADJUSTMENT RINGS - SEWER	0.00	91.20	44498
GCT100 <u>4th QUARTER 20</u>	SPRINGFIELD GREENE COUNTY OFFICE OF EM Invoice	12/22/2020	12/29/2020 Regular OCTOBER - DECEMBER PRE-DISASTER SER	0.00	4,208.00	44499
SMS200 <u>INST245542</u>	SUMMIT MAILING & SHIPPING SYSTEMS Invoice	12/28/2020	12/29/2020 Regular UB FOLDING MACHINE ENVELOPE SEALER	0.00	67.75	44500
USA400 <u>444252</u>	USA BLUE BOOK Invoice	12/28/2020	12/29/2020 Regular COVERALLS - SEWER	0.00	213.29	44501
BWP100 <u>8495</u>	WALDEN CHEMICAL d/b/a BLUE WATER POOLS Invoice	12/28/2020	12/29/2020 Regular PH PROBE & ORP PROBE - PKS	0.00	666.46	44502
WCA150 <u>0010002916555</u> <u>0010002916608</u> <u>0010002919959</u>	WCA WASTE CORPORATION Invoice Invoice Invoice	12/29/2020 12/29/2020 12/15/2020 12/23/2020	12/29/2020 Regular CITIZEN TRASH EXPENSE - PW CITIZEN TRASH EXPENSE - PW CITIZEN TRASH EXPENSE - PW	0.00 0.00 0.00 0.00	8,484.74 2,660.44 211.30 13.00	44503
WHE100 <u>252578</u> <u>252934</u>	WHEELER METALS INC Invoice Invoice	12/22/2020 12/28/2020	12/29/2020 Regular WELDING RODS & STEEL - STS BACKHOE CAGE METAL - STS	0.00 0.00	110.64 46.40 64.24	44504
DEL106 <u>JAN 2021</u>	DELTA VISION Invoice	01/01/2021	12/31/2020 Regular JAN 2021 GROUP VISION INSURANCE	0.00	153.05	44505
DOT100 <u>PPE 11/28/20-1</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/04/2020	12/04/2020 Bank Draft FEDERAL WITHHOLDING PPE 11/28/2020	0.00	4,689.42	DFT0001357
MIS300 <u>PPE 11/28/20</u>	MISSOURI DEPT OF REVENUE Invoice	12/04/2020	12/04/2020 Bank Draft STATE WITHHOLDING PPE 11/28/2020	0.00	1,860.50	DFT0001358
DOT100 <u>PPE 11/28/20-2</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/04/2020	12/04/2020 Bank Draft SOCIAL SECURITY WITHHOLDING PPE 11/28/2020	0.00	6,419.86	DFT0001359
DOT100 <u>PPE 11/28/20-3</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/04/2020	12/04/2020 Bank Draft MEDICARE WITHHOLDING PPE 11/28/2020	0.00	1,501.40	DFT0001360
AUL100 <u>NOV 2020</u>	AMERICAN UNITED LIFE INSURANCE CO Invoice	11/10/2020	12/07/2020 Bank Draft NOV GROUP LIFE INSURANCE	0.00	170.44	DFT0001361
MIS350 <u>NOV 2020</u>	MISSOURI LAGERS Invoice	11/30/2020	12/04/2020 Bank Draft NOV 2020 GROUP RETIREMENT	0.00	10,662.02	DFT0001368
TASC <u>DEC 4 2020</u>	TASC Invoice	12/04/2020	12/04/2020 Bank Draft DEC 4 2020 FLEXIBLE SPENDING ACCOUN	0.00	521.36	DFT0001369
DOT100 <u>PPE 12/12/20-1</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/18/2020	12/18/2020 Bank Draft FEDERAL WITHHOLDING PPE 12/12/2020	0.00	4,741.51	DFT0001371
MIS300 <u>PPE 12/12/20</u>	MISSOURI DEPT OF REVENUE Invoice	12/18/2020	12/18/2020 Bank Draft STATE WITHHOLDING PPE 12/12/2020	0.00	1,878.00	DFT0001372
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	12/18/2020	12/18/2020 Bank Draft	0.00	6,612.76	DFT0001373

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>PPE 12/12/20-2</u>	Invoice	12/18/2020	SOCIAL SECURITY WITHHOLDING PPE 12/	0.00	6,612.76	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/18/2020	Bank Draft	0.00	1,546.54	DFT0001374
<u>PPE 12/12/20-3</u>	Invoice	12/18/2020	MEDICARE WITHHOLDING PPE 12/12/202	0.00	1,546.54	
COL200	COLONIAL SUPPLEMENTAL INS	12/23/2020	Bank Draft	0.00	62.20	DFT0001376
<u>JAN 2021</u>	Invoice	01/01/2021	JAN 2021 GROUP SUPPLEMENTAL INSURA	0.00	62.20	
DEL105	DELTA DENTAL OF MISSOURI	12/30/2020	Bank Draft	0.00	1,057.06	DFT0001377
<u>JAN 2021</u>	Invoice	01/01/2021	JAN 2021 GROUP DENTAL INSURANCE	0.00	1,057.06	
UHC100	UNITED HEALTHCARE INSURANCE COMPANY	12/10/2020	Bank Draft	0.00	28,619.45	DFT0001378
<u>JAN 2021</u>	Invoice	01/01/2021	JAN 2021 GROUP HEALTH INSURANCE	0.00	28,619.45	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/31/2020	Bank Draft	0.00	4,526.89	DFT0001380
<u>PPE 12/26/20-1</u>	Invoice	12/31/2020	FEDERAL WITHHOLDING PPE 12/26/2020	0.00	4,526.89	
MIS300	MISSOURI DEPT OF REVENUE	12/31/2020	Bank Draft	0.00	1,836.00	DFT0001381
<u>PPE 12/26/20</u>	Invoice	12/31/2020	STATE WITHHOLDING PPE 12/26/2020	0.00	1,836.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/31/2020	Bank Draft	0.00	6,465.48	DFT0001382
<u>PPE 12/26/20-2</u>	Invoice	12/31/2020	SOCIAL SECURITY WITHHOLDING PPE 12/	0.00	6,465.48	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/31/2020	Bank Draft	0.00	1,512.10	DFT0001383
<u>PPE 12/26/20-3</u>	Invoice	12/31/2020	MEDICARE WITHHOLDING PPE 12/26/202	0.00	1,512.10	
TASC	TASC	12/18/2020	Bank Draft	0.00	521.36	DFT0001384
<u>DEC 18 2020</u>	Invoice	12/18/2020	DEC 18 2020 FLEXIBLE SPENDING ACCOU	0.00	521.36	
TASC	TASC	12/31/2020	Bank Draft	0.00	521.36	DFT0001385
<u>DEC 31 2020</u>	Invoice	12/31/2020	DEC 31 2020 FLEXIBLE SPENDING ACCOU	0.00	521.36	

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	178	85	0.00	356,548.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	20	20	0.00	85,725.71
EFT's	0	0	0.00	0.00
	198	110	0.00	442,274.01

Check Report

Date Range: 12/01/2020 - 12/31/2020

Vendor Number Payable # Bank Code: JIS-JIS	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
FIS100 INV0017869	PHILLIP FISHER Invoice	12/31/2020	12/31/2020 PHILLIP FISHER	Manual	0.00 0.00	7.00 7.00	5259
EVA100 INV0017870	JONATHAN EVANS Invoice	12/31/2020	12/31/2020 JONATHAN EVANS	Manual	0.00 0.00	13.78 13.78	5260
TSMP INV0017871	Treasurer State of MO-POST Invoice	12/31/2020	12/31/2020 TREASURER STATE OF MO-POST FUND	Manual	0.00 0.00	52.37 52.37	5261
DRCV INV0017872	Department of Revenue Crime Victims Invoice	12/31/2020	12/31/2020 DEPARTMENT OF REVENUE-CRIME VICTI	Manual	0.00 0.00	373.47 373.47	5262
COWMC INV0017873	City of Willard-Muni Court Invoice	12/31/2020	12/31/2020 CITY OF WILLARD-MUNI COURT	Manual	0.00 0.00	4,899.36 4,899.36	5264
MSR100 INV0017874	Missouri Sheriff's Retirement Invoice	12/31/2020	12/31/2020 MISSOURI SHERIFFS RETIREMENT	Manual	0.00 0.00	165.00 165.00	5265
DORAF INV0017875	Department of Revenue Auto Fund Invoice	12/31/2020	12/31/2020 DEPARTMENT OF REVENUE-AUTOMATED	Manual	0.00 0.00	366.68 366.68	5266

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	7	7	0.00	5,877.66
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	7	7	0.00	5,877.66

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	178	85	0.00	356,548.30
Manual Checks	7	7	0.00	5,877.66
Voided Checks	0	5	0.00	0.00
Bank Drafts	20	20	0.00	85,725.71
EFT's	0	0	0.00	0.00
	205	117	0.00	448,151.67

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	12/2020	448,151.67
			448,151.67



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT02469 - Refunds 01 UBPKT02466 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-000002-02	HARTMAN, RON II	12/23/2020	44457	85.47			85.47	Generated From Billing
01-003001-01	KNIGHT, KENNETH D	12/23/2020	44458	90.45			90.45	Generated From Billing
01-100173-09	KLICK, MARJORIE	12/23/2020	44459	97.67			97.67	Generated From Billing
01-100181-01	O'QUINN, JOHN	12/23/2020	44460	55.64			55.64	Generated From Billing
01-181604-03	KEIBER, MARTIN	12/23/2020	44461	4.01			4.01	Generated From Billing
01-190176-01	SLOAN, CONNIE	12/23/2020	44462	11.06			11.06	Generated From Billing
01-500040-01	KAUFMAN, MATTHEW & BROOKE	12/23/2020	44463	35.73			35.73	Generated From Billing
02-000165-10	HULIN, RACHELLE	12/23/2020	44464	81.35			81.35	Generated From Billing
02-000355-15	DICKERSON, DEVEN	12/23/2020	44465	8.47			8.47	Generated From Billing
02-000500-10	DRYER, WENDY	12/23/2020	44466	80.55			80.55	Generated From Billing
02-004900-02	HUNTLEY, STEPHEN	12/23/2020	44467	75.62			75.62	Generated From Billing
03-011602-01	ROBERT GILCHRIST/IRRIG METER	12/23/2020	44468	43.19			43.19	Deposit
03-300185-01	BEESON, CHRIS	12/23/2020	44469	35.26			35.26	Deposit
03-300300-03	GANTT, JENNIFER	12/23/2020	44470	78.16			78.16	Generated From Billing
03-400103-04	PACE, KEVIN	12/23/2020	44471	514.28			514.28	Generated From Billing
05-022500-01	PIZANO'S NEW YORK PIZZA CO	12/23/2020	44472	8.54			8.54	Deposit
08-050401-04	JONATHAN WOODSIDE	12/23/2020	44473	35.83			35.83	Generated From Billing
09-100024-01	COX, DUANE	12/23/2020	44474	80.18			80.18	Generated From Billing
09-162680-01	FRANK KAUFFMAN	12/23/2020	44475	20.86			20.86	Generated From Billing
09-320050-02	COFFMAN, ROGER	12/23/2020	44476	77.30			77.30	Generated From Billing
09-430765-02	HARTER, JOSEPH B	12/23/2020	44477	52.79			52.79	Generated From Billing
09-650790-06	MOORE, SHARON	12/23/2020	44478	89.25			89.25	Generated From Billing
Total Refunds: 22				Total Refunded Amount:	1,661.66			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	1661.66
Revenue Total:	1661.66

General Ledger Distribution

Posting Date: 12/23/2020

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-1,661.66	Yes

General Ledger Distribution

Posting Date: 12/23/2020

Account Number	Account Name	Posting Amount	IFT
20-15000	ACCOUNTS RECEIVABLE-WS	1,661.66	
20 Total:		0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-1,661.66	
99-27000	DUE TO OTHER FUNDS	1,661.66	Yes
99 Total:		0.00	
Distribution Total:		0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3F
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

December 2020 Utility Adjustments



City of Willard, MO

Utility Monthly Adjustment Report

Date Range: 12/3/2020 - 12/31/2020

Daily Distribution

Day of the Week:	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Day of the Week: 9	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	2	100.00									
	Miscellaneous Adjustment	2	100.00									
Day 9 Total:												100.00
Day of the Week: 14	Revenue Code: 100 - WATER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	23.15									
	Revenue Code: 190 - RESIDENTIAL CITY TAX											
	Reverse Payment Adjustm...	1	0.46									
	Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
	Reverse Payment Adjustm...	1	0.09									
	Revenue Code: 400 - SEWER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	47.24									
	Revenue Code: 505 - TRASH - WCA											
	Reverse Payment Adjustm...	1	14.00									
Day 14 Total:												84.94
Day of the Week: 16	Revenue Code: 100 - WATER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	25.63									
	Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
	Reverse Payment Adjustm...	1	14.40									
	Revenue Code: 190 - RESIDENTIAL CITY TAX											
	Reverse Payment Adjustm...	1	0.51									
	Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
	Reverse Payment Adjustm...	1	0.10									
	Revenue Code: 198 - RURAL COUNTY TAX											
	Reverse Payment Adjustm...	1	0.13									
	Revenue Code: 400 - SEWER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	58.38									
	Revenue Code: 500 - TRASH - RESIDENTIAL											
	Reverse Payment Adjustm...	1	14.00									
	Revenue Code: 801 - NSF CHARGES (Adjustment)											
	Miscellaneous Adjustment	2	60.00									
Day 16 Total:												173.15

Revenue Code Totals By Class

Revenue Code	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Class: RURAL RES - RURAL RESIDENTIAL												
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY												
Miscellaneous Adjustment	2	100.00										
Class: RURAL RES - RURAL RESIDENTIAL												
Revenue Code: 105 - WATER - RURAL RESIDENTIAL												
Reverse Payment Adjustme...	1	14.40										
Revenue Code: 198 - RURAL COUNTY TAX												
Reverse Payment Adjustme...	1	0.13										
Revenue Code: 801 - NSF CHARGES (Adjustment)												
Miscellaneous Adjustment	1	30.00										
Class RURAL RES Total:												
											44.53	
Grand Total for Period:												
											358.09	

Class CITY RES Total: 313.56

Revenue Code Totals by Type

Revenue Code	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Revenue Code: 100 - WATER - RESIDENTIAL												
Move Revenue Code Adjus...	1	14.88		2	48.78							
Reverse Payment Adjustme...	1	14.40										
Revenue Code: 105 - WATER - RURAL RESIDENTIAL												
Reverse Payment Adjustme...	1	14.40										
Revenue Code: 190 - RESIDENTIAL CITY TAX												
Reverse Payment Adjustme...	2	0.97										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX												
Reverse Payment Adjustme...	2	0.19										
Revenue Code: 198 - RURAL COUNTY TAX												
Reverse Payment Adjustme...	1	0.13										
Revenue Code: 400 - SEWER - RESIDENTIAL												
Move Revenue Code Adjus...	1	20.38		2	105.62							
Reverse Payment Adjustme...	1	14.00										
Revenue Code: 500 - TRASH - RESIDENTIAL												
Reverse Payment Adjustme...	1	14.00										
Revenue Code: 505 - TRASH - WCA												
Reverse Payment Adjustme...	1	14.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)												
Miscellaneous Adjustment	2	60.00										
Revenue 100 Total:												
											63.66	
Revenue 105 Total:												
											14.40	
Revenue 190 Total:												
											0.97	
Revenue 191 Total:												
											0.19	
Revenue 198 Total:												
											0.13	
Revenue 400 Total:												
											126.00	
Revenue 500 Total:												
											14.00	
Revenue 505 Total:												
											14.00	
Revenue 801 Total:												
											60.00	

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS									
Move Revenue Code Adjus...	1	-35.26							
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY									
Miscellaneous Adjustment	2	100.00							
								Revenue 996 Total:	-35.26

Revenue NON PAYMENT Total: 100.00
Grand Total Revenue by Type for Period: 358.09

Totals by Transaction Type

Transaction Type	Count	Amount
Miscellaneous Adjustment	4	160.00
Move Revenue Code Adjustment	1	0.00
Reverse Payment Adjustment	3	198.09
Total for Period:	8	358.09

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Miscellaneous Adjustment	801 - NSF CHARGES (Adjustment)	2	60.00
	NON PAYMENT - NON-PAYMENT PENALTY	2	100.00
Miscellaneous Adjustment Total:			160.00
Move Revenue Code Adjustment	100 - WATER - RESIDENTIAL	1	14.88
	400 - SEWER - RESIDENTIAL	1	20.38
	996 - UNAPPLIED CREDITS / REFUNDS	1	-35.26
Move Revenue Code Adjustment Total:			0.00
Reverse Payment Adjustment	100 - WATER - RESIDENTIAL	2	48.78
	105 - WATER - RURAL RESIDENTIAL	1	14.40
	190 - RESIDENTIAL CITY TAX	2	0.97
	191 - RESIDENTIAL COUNTY TAX	2	0.19
	198 - RURAL COUNTY TAX	1	0.13
	400 - SEWER - RESIDENTIAL	2	105.62
	500 - TRASH - RESIDENTIAL	1	14.00
505 - TRASH - WCA	1	14.00	
Reverse Payment Adjustment Total:			198.09
Total for Period:			358.09

Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	1	63.66
105 - WATER - RURAL RESIDENTIAL	1	14.40
190 - RESIDENTIAL CITY TAX	2	0.97
191 - RESIDENTIAL COUNTY TAX	2	0.19
198 - RURAL COUNTY TAX	1	0.13
400 - SEWER - RESIDENTIAL	1	126.00
500 - TRASH - RESIDENTIAL	1	14.00
505 - TRASH - WCA	1	14.00
801 - NSF CHARGES (Adjustment)	2	60.00
996 - UNAPPLIED CREDITS / REFUNDS	1	-35.26
NON PAYMENT - NON-PAYMENT PENALTY	2	100.00
Total for Period:	19	358.09

Revenue Code Totals By Read Group

Read Group	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Read Group: 01 - Read Group: 01									
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	23.15						
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.46						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	1	0.09						
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustme...	1	47.24						
Revenue Code: 505 - TRASH - WCA	Reverse Payment Adjustme...	1	14.00						
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00						
Read Group: 03 - Read Group: 03									
Revenue Code: 100 - WATER - RESIDENTIAL	Move Revenue Code Adjus...	1	14.88						
Revenue Code: 400 - SEWER - RESIDENTIAL	Move Revenue Code Adjus...	1	20.38						
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS	Move Revenue Code Adjus...	1	-35.26						
Read Group: 04 - Read Group: 04									
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	25.63						
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.51						
Read Group 01 Total:									134.94
Read Group 03 Total:									0.00

Revenue Code Totals By Read Group

Revenue Code	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
191 - RESIDENTIAL COUNTY TAX												
Reverse Payment Adjustme...		1	0.10									
400 - SEWER - RESIDENTIAL												
Reverse Payment Adjustme...		1	58.38									
500 - TRASH - RESIDENTIAL												
Reverse Payment Adjustme...		1	14.00									
801 - NSF CHARGES (Adjustment)												
Miscellaneous Adjustment		1	30.00									

Read Group 04 Total: 128.62

Read Group: 06 - Read Group: 06	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
NON PAYMENT - NON-PAYMENT PENALTY												
Miscellaneous Adjustment		1	50.00									

Read Group 06 Total: 50.00

Read Group: 09 - Read Group: 09	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
105 - WATER - RURAL RESIDENTIAL												
Reverse Payment Adjustme...		1	14.40									
198 - RURAL COUNTY TAX												
Reverse Payment Adjustme...		1	0.13									
801 - NSF CHARGES (Adjustment)												
Miscellaneous Adjustment		1	30.00									

Read Group 09 Total: 44.53

Grand Total for Period: 358.09

Revenue Code Totals By Bill Cycle

Bill Cycle: 01 - Cycle: 01	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
100 - WATER - RESIDENTIAL												
Move Revenue Code Adjus...		1	14.88	Reverse Payment Adjustme...	2	48.78						
105 - WATER - RURAL RESIDENTIAL												
Reverse Payment Adjustme...		1	14.40									
190 - RESIDENTIAL CITY TAX												
Reverse Payment Adjustme...		2	0.97									
191 - RESIDENTIAL COUNTY TAX												
Reverse Payment Adjustme...		2	0.19									
198 - RURAL COUNTY TAX												
Reverse Payment Adjustme...		1	0.13									
400 - SEWER - RESIDENTIAL												
Move Revenue Code Adjus...		1	20.38	Reverse Payment Adjustme...	2	105.62						
500 - TRASH - RESIDENTIAL												
Reverse Payment Adjustme...		1	14.00									
505 - TRASH - WCA												
Reverse Payment Adjustme...		1	14.00									

Revenue Code Totals By Bill Cycle

Revenue Code: 801 - NSF CHARGES (Adjustment)	
Miscellaneous Adjustment	2 60.00
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS	
Move Revenue Code Adjus...	1 -35.26
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	
Miscellaneous Adjustment	2 100.00

Bill Cycle 01 Total:	358.09
Grand Total for Period:	358.09

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 7

Discussion/Vote to approve purchase of Flow Monitoring Equipment.



340 The Bridge Street, Suite 204
 Huntsville, AL 35806
 256-430-3366
 www.adsenv.com
 A Division of ADS LLC

ADS Contact
 Matthew Eichkorn
 256-679-1605
 MEichkorn@idexcorp.com

City of Willard
Attn: Brad Gray, City Administrator
224 W. Jackson
P.O. Box 187
Willard, MO 65781
417-742-30333
City Administrator <ca@cityofwillard.org>

Quote Reference: Willard.AMCE.EQP.MO21
Date: 1/14/2021
Terms: Net 30
Shipment: FOB Destination
Delivery: 30 Days ARO
Effective To: 12/31/2021

Part Number	Description	Quantity	Unit Price	Extended Price
8000-FST-IM-4WW-VZW	TRITON+ Monitor, Dual Channel,4G LTE-M,VZW	5	\$4,550.00	\$22,750.00
8K-CS4-05-35	Sensor, CS4, UPD, Vel, 0-5 PSI, 35' (Slimline U/S, V-Peak, Pressure 0-5 PSI)	8	\$1,695.00	\$13,560.00
8000-0337	DIRECT CONNECT CABLE, USB, FOR ADS TRITON+ FLOW MONITORS	1	\$449.00	\$449.00
I25-0081	Stainless Steel Mounting Ring, 6"	1	\$275.00	\$275.00
I25-0082	Stainless Steel Mounting Ring, 7-8.3"	4	\$310.00	\$1,240.00
I25-0084	Stainless Steel Mounting Ring,11-12.3"	2	\$310.00	\$620.00
I25-0086	Stainless Steel Mounting Ring,13.5-15.75"	1	\$320.00	\$320.00
8000-0021	Meter Mounting Hook: Triton+	5	\$69.00	\$345.00
TPC-R1-VZW	TRITON+: Prism and Verizon Communications: 1 Year	5	\$478.00	\$2,390.00
Meter Installation & Activation Training	ADS Field Crew: Installation Training & Assistance; Day and a half of training (4 hours allotted to Day 2)	1	\$5,000.00	\$5,000.00
	Shipping	1	\$395.00	\$395.00
TOTAL				\$47,344.00

Items may be taxable in accordance with local tax laws.

NOTES:

1. The above prices do not include labor to support the installation of the flow monitors unless specifically quoted.
2. The above prices do not include any special, modified, or custom documentation or manuals that may be required. Standard ADS Environmental Services manuals, appropriate to the flow monitors delivered, are included with the equipment. The standard manuals for ADS products can be downloaded at www.adsenv.com.
3. Use of ADS software requires agreement to the ADS Privacy Policy and ADS User Agreement, which will be provided upon request.
4. Acceptance of this proposal for the purchase of ADS Products constitutes you and/or your company's agreement to ADS' Standard Terms and Conditions of Sale found at <https://www.adsenv.com/ads-equipment-sale-and-service-terms-and-conditions/>. ADS' Terms and Conditions supersede any terms and conditions in any documentation submitted by you and/or your company as a buyer of ADS products.
5. These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold,

transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Client Name:

ADS LLC

Signature

Signature

Printed Name/Title

Printed Name/Title

Date

Date

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 8

**Ordinance accepting the agreement with Allgeier,
Martin & Associates for Engineering. (1st & 2nd Read)
Discussion/Vote.**

First Reading: 01/25/21

Second Reading: 01/25/21

Council Bill No.: 21-03

Ordinance No.: 210125A

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH ALLGEIER, MARTIN & ASSOCIATES INC. FOR ENGINEERING SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard accepted an Agreement with Allgeier, Martin & Associates for Engineering Services on October 14, 2020; and

WHEREAS, the City of Willard has determined a need for additional services not covered under the original Agreement; and

WHEREAS, Allgeier, Martin & Associates agrees to perform the various engineering services requested by City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement with Allgeier, Martin & Associates Inc. to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2021.

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED

TYLER KELLY _____ _____ _____

SAMUEL SNIDER _____ _____ _____

DONNA STEWART _____ _____ _____

First Reading: 01/25/21

Second Reading: 01/25/21

Council Bill No.: 21-03

Ordinance No.: 210125A

LARRY WHITMAN

SAM BAIRD

LONDON HALL

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

TYLER KELLY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

LONDON HALL

**WORK AUTHORIZATION NUMBER AMA-OC-WILL-20-002
TO AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS WORK AUTHORIZATION AGREEMENT, made this ____ day of _____, 20____, by and between **CITY OF WILLARD, MISSOURI**, hereinafter referred to as **OWNER**, and **ALLGEIER, MARTIN and ASSOCIATES, INC.**, hereinafter referred to as **ENGINEER**.

WHEREAS, the OWNER entered into a Contract with the ENGINEER dated October 14th, 2020 for “On-Call” professional engineering services; and

WHEREAS, the OWNER intends to prepare a Sanitary Sewer System Engineering Report to plan for future expansion of the collection, conveyance, and treatment systems, hereinafter called the Project.

NOW THEREFORE, OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1 - BASIC SERVICES OF ENGINEER

1.1 General

1.1.1 ENGINEER shall perform the various professional services required for said Project as hereinafter stated. ENGINEER shall provide professional engineering services for OWNER in all phases of the Project to which this Agreement applies, serve as OWNER's professional engineering representative for the Project as set forth below, and shall give professional engineering consultation and advice to OWNER during the performance of services hereunder.

1.1.2 The ENGINEER shall represent the OWNER, insofar as the OWNER desires, to governmental entities and agencies, institutions, and other individual and collective parties in dealings related to the Project.

1.1.3 The ENGINEER shall attend up to six (6) meetings with and on behalf of the OWNER at major Project milestones, insofar as the OWNER desires, provided that such meetings pertain to the Project and provided that the OWNER gives the ENGINEER reasonable notice of such meetings and of the OWNER's desire to have the ENGINEER in attendance.

1.2 Engineering Evaluations and Report

Upon execution of this agreement, the ENGINEER shall:

1.2.1 In cooperation with OWNER, identify and outline the geographical planning area to be included in the Project.

- 1.2.2 Compile data related to current wastewater generation, including, but not limited to average and peak wastewater flows.
- 1.2.3 Compile demographic data, as well as information relative to the local environment, geology, soils, topography, receiving streams, and other factors pertinent to development of the Engineering Report.
- 1.2.4 Provide estimates of growth in OWNER's service area and translate this growth into an estimated future demand on the OWNER's wastewater collection, conveyance, and treatment systems.
- 1.2.5 Based upon data compiled and design criteria established, evaluate portions of the collection and conveyance systems and any proposed treatment facility's ability to meet current and anticipated future wastewater flows and organic loads.
- 1.2.6 Wastewater treatment alternatives to be evaluated will include (1) regionalization with Springfield assuming a decrease in capacity to current contract (continued use of the existing 10-inch Regional Force Main), (2) regionalization with Springfield assuming an increase in capacity to current contract (new larger diameter Regional Force Main), and (3) construction of a new City owned wastewater treatment facility. For alternative (3), at least two (2) potential treatment facility site locations in different drainage basins (Asher Creek and Clear Creek) will be identified and evaluated.
- 1.2.7 Collection System Flow Monitoring: ENGINEER will assist OWNER with implementing a flow monitoring program employing up to five (5) electronic area/velocity flow monitors, strategically located to capture tributary and cumulative flows across the OWNER's wastewater collection system coupled with flow estimations based on runtime meters at City operated pumping stations. The flow meters will remain in place for a base period of ninety (90) days in anticipation of collecting adequate data to enable wastewater collection system hydraulic model dry- and wet-weather calibration and verification. If sufficient data is not collected during the initial 90-day period, a recommendation may be made to extend flow monitoring for a further 30-day period, or until sufficient data is captured. Rainfall data will be collected from the existing Springfield Rain Gauge Network gauge installed at the Willard Community Center.
 - 1.2.7.1 Suitability for Accurate Metering: The accuracy of the flow metering will depend on numerous variables and it is imperative that they be controlled as much as possible. For this reason, ENGINEER and OWNER will jointly perform field inspections to identify the best sites for metering and to minimize such error-causing factors as changes in pipe alignment and size, interruption of channel flow by side inlets and turbulence caused by uneven channels.
 - 1.2.7.2 Safety: It is equally important that the proposed sites conform to typical

industry standard requirements for safe operating conditions. If the site falls outside of these requirements, an alternate site that is suitable based on safety requirements will be selected upon further consultation between ENGINEER and OWNER.

1.2.7.3 Upon completion of the base monitoring period, the flow meters may be removed unless it is recommended by ENGINEER and agreed by OWNER to keep them in place. Justification for extended metering will be due to insufficient rainfall or dry days during the monitoring period.

1.2.8 Notwithstanding Section 1.1.3, meet with the OWNER's representatives to discuss the findings and identify needs for additional data.

1.2.9 Prepare maps or exhibits that graphically illustrate alternatives evaluated for improvements to the sewer system.

1.2.10 Provide opinions of capital and operation and maintenance costs of alternatives evaluated for improvements to the sewer system.

1.2.11 Draft an Engineering Report that presents and documents the conclusions and recommendations of the ENGINEER. The Report will contain, in addition to other information, the ENGINEER's opinion of capital and operation and maintenance costs of the alternatives studied and a recommendation of the optimum alternative. The Report will be completed in accordance with 10 CSR 20-8.110 Engineering Reports, Plans and Specifications.

1.2.12 Submit six (6) hard copies and one (1) electronic copy of the Report and review in person with OWNER.

1.2.13 Submit copies of the Report to other appropriate federal, state, and local agencies as may be required or appropriate for their review and commentary.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1 General

If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others additional services of the following types which are not considered normal or customary basic services; these will be paid for by OWNER as indicated in Section 5.

2.1.1 Preparation or review of environmental assessments and impact statements; water quality reviews, and antidegradation assessments; assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project, and review and evaluation of the effect on the design requirement of the Project of any

such statements and documents prepared by others.

- 2.1.2 Services to verify the accuracy of drawings or other information furnished by OWNER.
- 2.1.3 Services resulting from significant changes in extent of the Project including, but not limited to, changes in size, complexity, OWNER's schedule, or character of construction or method of financing; and revising previously accepted studies, reports, design documents or contract documents when such revisions are due to causes beyond ENGINEER's control.
- 2.1.4 Providing any type of field and engineering surveys and staking.
- 2.1.5 Investigations involving detailed consideration of operations, maintenance and overhead expenses; providing value engineering during the course of design; the preparation of feasibility studies, cash flow, and economic evaluations, rate schedules, evaluating processes available for licensing and assisting OWNER in obtaining process licensing; detailed quantity surveys of material, equipment, and labor; and audits or inventories required in connection with construction performed by OWNER.
- 2.1.6 Furnishing the services of special consultants not otherwise provided for in this agreement.
- 2.1.7 If recommended improvements include a new regulated discharge, an antidegradation review will be required as part of the Engineering Report. Such antidegradation review will be an additional service.
- 2.1.8 Services after completion of the Engineering Report.
- 2.1.9 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, public hearing, or other legal or administrative proceeding involving the Project (except as agreed to under basic services).
- 2.1.10 Additional services in connection with the Project, including services normally furnished by OWNER and services not otherwise provided for in this agreement.
- 2.1.11 Detailed studies and investigations to identify sources of inflow and infiltration throughout the entire collection system.

SECTION 3 – OWNER'S RESPONSIBILITIES

OWNER shall:

- 3.1 Provide all criteria and full information as to OWNER's requirements for the Project, including

- design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.
- 3.2 Assist ENGINEER by placing at his disposal all available information pertinent to the Project, including previous engineering studies and reports, geotechnical investigations and reports, site surveys, and any other data relative to the Project.
 - 3.3 Furnish to ENGINEER, as required for performance of ENGINEER's basic services data prepared by or services of others, including without limitation, GIS data, all existing wastewater system studies and construction drawings, system water production and usage data; rate structures, number of customers for respective wastewater usage categories, system maps, engineering reports, and other available data and services of others pertinent to the Project; zoning, deed, and other land use restriction; and other special data or consultations not covered in Section 2; all of which ENGINEER may rely upon in performing his services.
 - 3.4 Flow Monitoring: Provide, install, and maintain up to five (5) electronic area/velocity flow monitors. Provide subscription to cellular data service and cloud-based web application software for data monitoring and management for duration of monitoring period. Maintenance shall include weekly visual inspections, meter calibration (as needed), battery replacement (as needed), and other diagnostic checks. Field data will be collected, reviewed, and meter maintenance coordinated as required to minimize down time and data gaps. Malfunction of metering equipment can occur because of debris in the sewers, damage from storm events, and water level conditions. OWNER shall grant ENGINEER full administrative access to OWNER's web application monitoring network to allow ENGINEER to interrogate and transfer accumulated flow data.
 - 3.5 Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform his services. This includes removing obstructions on top of or near the existing sewer line and associated manholes that prevent data from being obtained; and assisting in locating existing sewer lines and manholes.
 - 3.6 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
 - 3.7 Provide such accounting, independent cost estimating, and insurance counseling services as may be required for the Project and such legal services as OWNER may require or ENGINEER may reasonably request with regard to legal issues pertaining to the Project.
 - 3.8 Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to materials, equipment, elements, and systems pertinent to ENGINEER's services.

- 3.9 Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services.
- 3.10 Furnish, or direct in writing ENGINEER to provide necessary additional services as stipulated in Section 2 of this agreement or other services as required.
- 3.11 Receive, review, and accept the Engineering Report as provision of service by the ENGINEER, or otherwise relate to ENGINEER amendments needed to render the document acceptable to the OWNER.
- 3.12 Bear all of the OWNER's costs incidental to compliance with the requirements of this Section 3.

SECTION 4 - PERIOD OF SERVICE

- 4.1 The provisions of this Section 4 and the various rates of compensation for ENGINEER's services provided for elsewhere in this agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion of the Engineering Report. ENGINEER's obligation to render services hereunder will extend for a period which may reasonably be required for the Project.
- 4.2 All engineering services provided under Sections 1.2 of this Agreement shall be completed within twelve (12) months after receipt by the ENGINEER of written authorization to proceed. However, the failure of the OWNER to fulfill those responsibilities identified above in a timely manner shall be cause for extension of the Consultant's period of service.
- 4.3 If OWNER has requested significant modifications or changes in the extent of the Project, the time of performance of ENGINEER's services and ENGINEER's maximum fee shall be adjusted appropriately as provided in Section 8.2.

SECTION 5 - PAYMENTS TO ENGINEER

5.1 Methods of Payment for Services and Expenses of Engineer

- 5.1.1 For each element of the engineering services set forth in the following paragraphs 5.1.1.2 through 5.1.1.3, OWNER shall pay ENGINEER as described:

- 5.1.1.1 Engineering Report and Evaluation: OWNER shall pay ENGINEER for services stated in paragraph 1.2 in preparation of the Engineering Report, a total amount of \$50,000, including reimbursable expenses, that may not be exceeded except by an amendment.

- 5.1.1.2 Additional Services. OWNER shall pay ENGINEER for additional services rendered

under Section 2 based on the labor rates and reimbursable expenses shown in Exhibit A, but not before an amendment to this Work Authorization Agreement is approved.

5.1.1.3 The term "Reimbursable Expenses" will have the meaning assigned to it in paragraph 5.4 below.

5.2 Times of Payments

5.2.1 ENGINEER will perform the required engineering services and bill Owner monthly on the basis of actual time accrued working on the project plus expenses at the labor and non-labor rates listed in the Rate Schedule attached hereto.

5.3 Other Provisions Concerning Payments

5.3.1 OWNER shall make prompt payments in response to ENGINEER's statements. If OWNER fails to make any payment due ENGINEER for acknowledged services and expenses within sixty days after receipt of ENGINEER's bill therefor, the amounts due ENGINEER shall include a charge at the rate of 1% per month from said sixtieth day and in addition, ENGINEER may, after giving seven days' written notice to OWNER, suspend services under this agreement until he has been paid in full all amounts due him for services and expenses. The 1% per month charge shall not be applied to ENGINEER's charges for services that are contested by the OWNER.

5.3.2 In the event of termination by OWNER under paragraph 7.1, ENGINEER will be paid for services rendered to date of termination by principals and employees assigned to the Project. In the event of any such termination, ENGINEER will be paid for all unpaid additional services and unpaid reimbursable expenses, plus all termination expenses, subject to the OWNER's receipt of a written statement for such services and expenses from the ENGINEER within thirty (30) days of termination.

5.4 Definitions

Reimbursable expenses mean the actual expenses incurred directly in connection with the Project for: transportation, lodging, and subsistence incidental thereto, limited to applicable IRS allowances; reproduction of facility plans, reports, drawings, and specifications; postage and express delivery services; survey materials; and similar Project-related items.

SECTION 6 - OPINIONS OF COST

6.1 Opinions of Cost

Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over contractor(s)' methods of determining prices, or over competitive bidding or

market conditions, his opinions of probable Project costs and construction cost provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but Engineer cannot and does not guarantee that proposals, bids, or actual Project or construction cost will not vary from opinions of probable cost prepared by him. If prior to any bidding or negotiating phase, OWNER wishes greater assurance as to Project or construction cost, OWNER shall employ an independent cost estimator as provided in Section 3.

SECTION 7 - GENERAL CONSIDERATIONS

7.1 Termination

The obligation to provide further services under this agreement may be terminated by either party upon seven days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

7.2 Reuse of Documents

All documents, including reports, drawings, and specifications prepared by ENGINEER pursuant to this agreement are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER; and to the extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER from all claims, damages, losses, and expenses including attorneys' fees arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

7.3 Controlling Law

This agreement is to be governed by the laws of the State of Missouri.

7.4 Successors and Assigns

7.4.1 To the extent permitted by law, OWNER and ENGINEER each binds himself and his partners, successors, executors, administrators, assigns, and legal representatives to the other party to this agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements, and obligations of this agreement.

7.4.2 Neither OWNER nor ENGINEER shall assign, sublet, or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this agreement without the written consent of the other, except as stated in

paragraph 7.4.1 and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as he may deem appropriate to assist him in the performance of services hereunder.

7.4.3 Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than OWNER and ENGINEER.

7.5 Insurance

ENGINEER shall, as part of this agreement, maintain professional liability insurance covering errors and omissions, with a liability limit of \$2,000,000.

SECTION 8 – ACKNOWLEDGEMENTS AND AUTHORIZATION

IN WITNESS WHEREOF, the City of Willard, Missouri as OWNER by Corey Hendrickson, Mayor, and Allgeier, Martin and Associates, Inc., as ENGINEER by Chris Erisman, P.E., Vice President, have caused this Work Authorization Agreement to be signed this ____ day of _____, 20__.

ALLGEIER, MARTIN and ASSOCIATES, INC.

By:



Chris Erisman, P.E., Vice President

AUTHORIZED AND AGREED TO:

City of Willard, Missouri

By:

Corey Hendrickson, Mayor

EXHIBIT "A"

ALLGEIER, MARTIN and ASSOCIATES, INC.
 Consulting Engineers and Surveyors

**RATE SCHEDULE
 2020, 2021 and 2022**

LABOR RATES

<u>Classification</u>	<u>Hourly Billing Rate</u>		
	01/01/2020 thru 12/31/2020	01/01/2021 thru 12/31/2021	01/01/2022 thru 12/31/2022
Principal/Engineer IV	\$197	\$204	\$211
Principal/Engineer III	\$179	\$185	\$192
Project Manager/Engineer II	\$160	\$166	\$171
Project Manager/Engineer I	\$144	\$149	\$154
Technician III/GIS Specialist	\$132	\$137	\$141
Technician III	\$111	\$115	\$119
Technician II	\$98	\$101	\$105
Technician I	\$92	\$95	\$99
Two-Man GPS Survey Crew	\$185	\$191	\$198
One-Man GPS Survey Crew	\$144	\$149	\$154
Three-Man Survey Crew	\$207	\$214	\$222
Two-Man Survey Crew	\$155	\$160	\$166
Registered Land Surveyor II	\$171	\$177	\$183
Registered Land Surveyor I	\$148	\$153	\$159
Survey Crew Member	\$75	\$78	\$80
Right of Way Specialist	\$114	\$118	\$122
Project Representative III	\$111	\$115	\$119
Project Representative II	\$98	\$101	\$105
Project Representative I	\$92	\$95	\$99
Secretary/Assistant	\$74	\$77	\$79
Print Specialist	\$74	\$77	\$79

Note: All pre-approved overtime hours shall be invoiced at 1 ½ times the hourly billing rates shown above

NON-LABOR RATES

<u>Item</u>	<u>Rate</u>
Travel	\$0.57 per mile (or current IRS rate)
Subsistence	Actual Cost
Lodging	Actual cost
Special Postage or Shipping	Actual cost
Printing	Actual cost
Surveying Materials	Actual cost
Subcontract Specialty Services	Cost + 10%
Deposition & Court Testimony	Standard Hourly Billing Rate x 2

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 9

Ordinance approving contract for AED's for the Parks Department. (1st & 2nd Read) Discussion/Vote.

\First Reading: 01/25/21

Second Reading: 01/25/21

Council Bill No.: 21-04

Ordinance No.: 210125B

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH ALTRA MEDICAL CORPORATION FOR THE PURCHASE OF AED MACHINES FOR THE WILLARD PARKS DEPARTMENT, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the Willard Parks Department has determined the need for two (2) additional AED Machines for their buildings; and

WHEREAS, Altra Medical Corporation provides a lease to own on AED Machines; and

WHEREAS, the City of Willard has selected Altra Medical Corporation, to provide said services as itemized in detail in Exhibit "A" as attached hereto.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement with Altra Medical Corporation, to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

TYLER KELLY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

LONDON HALL

2ND READ:
MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

TYLER KELLY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

LONDON HALL

ALTRA MEDICAL CORPORATION

Automated External Defibrillator LEASE/PURCHASE AGREEMENT

This Equipment Lease /Purchase Agreement (this "Agreement") is made effective as of January __, 2021 between Altra Medical Corporation (the "Lessor"), 9079 Belcher Road, Pinellas Park, Florida 33782, and City of Willard (the "Lessee") PO Box 187 Willard, MO 65781.

EQUIPMENT LEASED/PURCHASE. The following Equipment is being leased:

	Serial Number or part no.
Two (2) Refurbished Cardiac Science G3 AED Automatic	9390A-01 SN 6004431 9390A-01 SN 6004782
Each With:	
One Carrying Case	
One (1) set of new adult pads with	9131-001 Dated:
One new battery	9146-302 Dated:
One (1) set of pediatric pads	9730-001 Dated:

LOCATION OF EQUIPMENT. The Equipment will be located at Willard Community Center 222 West Jackson, Willard MO 65781 and Willard Soccer Complex 8326 West Farm Road 64, Willard, MO 65781. Lessee shall notify Lessor of any change in address within 10 days.

PAYMENT TERMS. The total value of the Equipment leased above is \$1,960.00. Lessee shall make 28 monthly payments of \$70.00. The first and last payment is due at the time of signing, plus two sets of pediatric pads at \$101.00 each, the G3 trainer at \$406 plus shipping of \$55.00, for a total of \$803.00. Subsequent payments of \$70.00 are due on the 1st of each month and continue until May 31, 2023 or the AED is paid off earlier. Payments will be charged to the credit card referenced at the end of this lease each month. Lessee authorizes this monthly charge until the AED is paid for.

TAX. Lessee is responsible for sales tax and any personal property taxes on the AED.

LATE FEE. The Lessee shall be charged \$20.00 for each payment that is received 30 days after the due date. If any payment becomes 120 days past due, the lease is considered in default and the remaining balance is immediately due and the Equipment will be returned.

TERM. This Agreement shall begin on the effective date above and shall terminate 28 months later on May 31, 2023, unless otherwise terminated in a manner consistent with the terms of this Agreement. At the end of the lease, and all payments are made, the equipment will become the property of Lessee. Lessee may purchase the equipment at any time by paying the unpaid balance of the equipment without penalty. The lease is based on a 28 month amortization.

MEDICAL PRESCRIPTION. The Equipment shall be used under the direction of a physician.

CARE AND USE OF EQUIPMENT. Lessee shall be responsible for care and use of the Equipment. Lessee shall assume all liability for the use of the Equipment whether by Lessee's Staff or any other individual. Lessee certifies that the Equipment will only be used by persons trained with a current valid, certification for AED use in the State of Missouri. American Heart Association, Red Cross, or National Safety Institute certifications are acceptable. The Lessee shall care for and use the Equipment in accordance with the manufacturers operating instructions, and in a manner in which it was intended. Replacement of defibrillation pads cartridges due to use or expiration shall be in a timely manner and the cost of pads, training cartridges and battery will be at Lessee's expense. Only Cardiac Science pads and batteries may be used with this Equipment.

MAINTENANCE AND REPAIR. The Lessee shall maintain Equipment, including at least a weekly check of the battery status indicator, checking the expiration date on the defibrillation pads and visibly inspecting the unit for damage. Lessee shall be responsible for repair of any abuse of the Equipment and Lessee shall be responsible for any repair costs that are not covered by the manufacturer's warranty or damage or misuse. Lessee shall immediately notify Lessor of any Equipment malfunction.

ACCEPTANCE OF EQUIPMENT. The Lessee shall inspect each item of Equipment delivered pursuant to this Agreement. The Lessee shall immediately notify the Lessor of any discrepancies between such item of Equipment and the description of the Equipment in the Equipment Schedule. If the Lessee fails to provide such notice before accepting delivery of the Equipment, the Lessee will be conclusively presumed to have accepted the Equipment as specified in the Equipment Schedule.

OWNERSHIP AND STATUS OF EQUIPMENT. The Equipment will be deemed to be personal property, regardless of the manner in which it may be attached to any other property. The Lessor shall be deemed to have retained title to the Equipment at all times, unless the Lessor transfers the title by sale of the unit. The Lessee shall immediately advise the Lessor regarding any notice of any claim, levy, lien, or legal process issued against the Equipment.

WARRANTY. Altra Medical provides a two year warranty on the Cardiac Science Powerheart G3 which starts based on the date of delivery. The Lessor warrants that the above property is in good working condition at the time of delivery, but makes no further warranties, express or implied. The above warranties are exclusive and no other warranty, whether written or oral is expressed or implied. Lessor specifically disclaims the implied warranties of merchantability and fitness for a particular purpose.

RISK OF LOSS OR DAMAGE. The Lessee assumes all risks of loss or damage to the Equipment from any cause, and agrees to return it to the Lessor in the condition received from the Lessor, with the exception of normal wear and tear, unless otherwise provided in this Agreement.

INDEMNITY OF LESSOR FOR LOSS OR DAMAGES. If the Equipment is damaged or lost, the Lessee shall immediately notify Lessor. Lessor shall have the option of requiring the Lessee to pay to have Cardiac Science repair the Equipment to a state of good working order, or replace the Equipment with like Equipment in good repair, which Equipment shall become the property of the Lessor and subject to this Agreement.

LIABILITY AND INDEMNITY. Liability for injury, disability, and death of any persons caused by the Lessee's use of The Equipment Subject to this Agreement, is the responsibility of the Lessee, and the Lessee shall indemnify and hold the Lessor harmless from and against all such liability to the extent allowed by law. Lessee shall be responsible for any injury, disability or death resulting from Lessee's training people to use the Equipment. Lessor shall not be responsible for any consequential damages as a result of the Equipment failing to perform. Lessee shall indemnify and hold harmless from and against any and all claims, actions, liability and expenses (including costs of judgments, settlement, court costs and attorney fees regardless of the outcome of such claims or actions) caused by, resulting from or alleging from negligent or intentional acts or omission, or any failure to perform any obligation undertaken or any covenant made by Lessor under this Agreement to the extent allowed by law.

INSURANCE. Lessee shall be responsible for obtaining insurance for the Equipment.

PERSONAL GUARANTEE. The undersigned (Guarantor) personally guarantees the payments for this Lease to Purchase Agreement to a total of \$1,960.00. In consideration of the Lessor extending the payment terms, the Lessee personally guarantees the prompt, full and complete performance of all present and future duties and obligations related to this agreement up to a limit of \$1,960.00 under the terms of this Agreement and the following conditions:

- A. Subject to the limit above, the Guarantor guarantees the Lessee will promptly pay the full amount of principal and interest of this Lease when it may be due, either according to the terms and conditions provided by the Agreement or upon acceleration of the payment under the Agreement by reason of default.
- B. The Guarantor agrees to pay any and all costs of fees of collection incurred by Lessor including but not limited to reasonable attorneys' fees for consultation, preparing demand letters or bringing an action for collection, enforcement of such obligations which are guaranteed hereunder, and any interest or finance charges before or after judgment being rendered.
- C. This Guarantee shall remain enforce until this Agreement is terminated in accordance with the terms and conditions herein.

TRANSFERABILITY. This Agreement is not transferrable from Lessee to another entity without the express written approval from Lessor. Lessor may transfer the Lease to another Company by notifying Lessee.

DEFAULT. The occurrence of any of the following shall constitute a default under this Agreement:

- A. The failure to make a required payment under this Agreement when due.
- B. The violation of any other provision or requirement that is not corrected within 5 day(s) after written

notice of the violation is given.

C. The insolvency or bankruptcy of the Lessee.

D. The subjection of any of Lessee's property to any levy, seizure, assignment, application or sale for or by any creditor or government agency.

RIGHTS ON DEFAULT. In addition to any other rights afforded the Lessor by law, if the Lessee is in default under this Agreement, without notice to or demand on the Lessee, the Lessor may take possession of the Equipment as provided by law, deduct the costs of recovery (including attorney fees and legal costs), repair, and related costs, and hold the Lessee responsible for any deficiency. The rights and remedies of the Lessor provided by law and this Agreement shall be cumulative in nature. The Lessor shall be obligated to re-sell the Equipment, or otherwise mitigate the damages from the default, only as required by law.

NOTICE. All notices required or permitted under this Agreement shall be deemed delivered when delivered in person or by mail, postage prepaid, addressed to the appropriate party at the address shown for that party at the beginning of this Agreement.

ENTIRE AGREEMENT AND MODIFICATION. This Agreement including Exhibits A constitutes the entire agreement between the parties. No modification or amendment of this Agreement shall be effective unless in writing and signed by both parties. This Agreement replaces any and all prior agreements between the parties.

GOVERNING LAW. This Agreement shall be construed in accordance with the laws of the State of Florida.

SEVERABILITY. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

CERTIFICATION. Lessee certifies that the application, statements, trade references, and financial reports submitted to Lessor are true and correct and any material misrepresentation will constitute a default under this Agreement.

ARBITRATION. Any controversy or claim relating to this Agreement, including the construction or application of this Agreement, will be settled by binding arbitration under the rules of the American Arbitration Association, and any judgment granted by the arbitrator(s) may be enforced in any court of proper jurisdiction.

Lessor:
Altra Medical Corporation

Lessee:

By: _____
Leslie O. Roberts
President

Signed By: _____

Print Name: _____

Title: _____

Date: _____

Date: _____

By: _____

Phone: 727-541-5900

Phone: _____

Email: loroberts@altramedical.com

Email: _____

Address: 9079 Belcher Road

Pinellas Park, FL 33782

Address: _____

Tax ID: _____

Credit Card: M/C Visa Am Exp

Name on Card: _____

Card No.: _____

Exp. Date: _____ CVV: _____

Billing Address if different:

In Witness Whereof, this Agreement is executed this _____ day of _____ 2021.

Address:

Guarantor's Signature

Print Guarantor's Name

State of _____ County _____

On this _____ day of _____, 2021 before me, the undersigned, a Notary Public in and for said State, personally appeared to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that they executed the same as a voluntary act and deed.

Notary Public

Stamp including expiration date