

MEETING AGENDA AND PACKET

**PARK BOARD
Regular Meeting**

August 26th, 2021

7:00 PM-Willard City Hall

224 W. Jackson Street

PARK BOARD MEMBERS

Valorie Simpson, President

Fred Burk, Vice-President

Craig Baird, Secretary

Troy Winingear

Stephanie Polites

Robinne Morgan

Lisa Shabowski

Jason Knight, Park Director



AGENDA ITEM #1

Roll Call

AGENDA ITEM #2

Agenda Amendments/Approval of Agenda

AGENDA ITEM #3

Approval of Minutes

**CITY OF WILLARD
PARK BOARD
August 26th, 2021
7:00 P.M.**

Notice posted on August 24, 2021.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., August 26th, 2021 at the Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the minutes from 7/29/2021
4. Citizen's Input (5-minute limit)
5. Financial Statements
6. Director's Report
7. New Business
8. Unfinished Business
9. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Jason Knight
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Jason Knight, Park Director

**City of Willard, Missouri
Park Board Meeting
July 29, 2021**

The Willard Park Board met on Thursday, July 29, 2021, at the Willard City Hall in Willard, MO.

Board Members Present:

President Valorie Simpson, Vice President Fred Burk, Secretary Craig Baird, Blaine Kennard, Troy Winingear.

Board Members Absent: Stephanie Polites.

Staff Present: Park Director Jason Knight. Park Staff: Sam Mails and Lexi Gobro.

Visitors Present: Robin Morgan.

President Simpson called the meeting to order at 7:00 p.m.

1. Roll Call:

Blaine Kennard - present, Valorie Simpson - present, Troy Winingear - present, Craig Baird - present, Fred Burk - present.

A quorum was established.

2. Approval of the Agenda:

Motion: Craig moved to approve the agenda. Fred seconded. The motion passed with 5 votes in favor and 0 votes against.

3. Approval of the Minutes from the Meeting on March 25, 2021:

Motion: Blaine moved to approve the minutes, amended to show the first approval line as Blaine Kennard, President. Fred seconded. The motion passed with 5 votes in favor and 0 votes against.

4. Citizen's Input:

Ms. Morgan introduced herself and expressed her interest in the Willard Parks Department and the Willard community.

5. Financial Statements:

The Board reviewed the financial statements in the packet.

Motion: Blaine moved to approve the financial statements. Craig seconded. The motion passed with 5 votes in favor and 0 votes against.

6. Director's Report:

Jason reviewed his report with the Board and discussed ongoing staffing changes.

7. New Business:

None.

8. Unfinished Business:

The Board thanked Blaine for his outstanding service to the Willard Park Board and the Willard community.

9. Adjourn Meeting:

Motion: Blaine moved to adjourn the meeting. Craig seconded. The motion passed with 5 votes in favor and 0 votes against. The meeting adjourned at 7:35 p.m.

Submitted by Craig Baird, Secretary.

Valorie Simpson, President

Craig Baird, Secretary

Jennifer Rowe, City Clerk

AGENDA ITEM #4

Citizens Input

AGENDA ITEM #5

Financial Statements: See Attached

AGENDA ITEM #6

Director's Report

Parks & Recreation – Director's Report – August 2021

Quote of the Month

"August, the summer's last messenger of misery, is a hollow actor." – Henry Rollins

Budget

The budget is a mixed bag of wins and losses by this point. We recognize that we will not be able to meet our revenue goal for youth camp, falling well short of our projection. I attribute this largely to expanded summer school opportunities with breakfast and lunch included and lower enrollment numbers post summer school due to a reduction in capacity to safeguard against COVID. On the plus side, our single largest expense of seasonal salaries has been drastically reduced. I do not expect either trend to hold beyond 2021, as we adjust to increase enrollment as well as the cost of minimum wage increases. Another plus: the pool looks poised to exceed our projections for revenue.

Event/Program Planning & Recap

Camp is winding down, with the last day being August 19th. Baseball games have ended after a late start and several rain outs. Soccer and volleyball registration is underway. The triathlon makes a return to Willard on August 28th, currently there are 34 registrations. Upcoming events include a potential fall sunflower festival, Trunk or Treat, and Veterans Day.

Maintenance

We have had a power failure in the wellhouse at soccer, currently repairs are being undertaken. Repair bids are being obtained for both the leaking roof at the community building as well as the broken HVAC unit. All units at the Community building are now non-functioning. Bids for the resealing of the parking lot at the pool were received, with only one bid received, this project has been delayed to probably next spring. Staff numbers in the maintenance department will be reduced soon as school starts, and our seasonal help works less.

New Playground Project

The playground committee has met multiple times in the past month to move the project forward. We are having a meeting with the project manager of the Carl Junction playground for some insight on the

process they undertook to build a playground similar in design and scope to the playground we are hoping to build.

Staffing

Recreation side:

The pool is fully staffed. We have recently had some attrition, and poor leadership decisions are to blame. We (I) was not judicious enough in the hiring process and we hired guards that brought down team morale and standards of professionalism. I believe we have corrected this, and I don't believe this mistake will be repeated. Camp staff is full. I am in the process of auditing job descriptions to streamline and equalize work across the department, combining like with like and building more thematic positions. I anticipate posting to hire for a full-time replacement soon.

Operations side:

Grounds is staffed, but maintenance is overall playing catch-up with the temporary absence of our Maintenance Supervisor. At the end of the month, we will be working with a crew of two in the grounds side, with another in custodial. I believe we need to look at bringing on another full-time laborer to keep up with projects through the winter.

AGENDA ITEM #7

New Business

AGENDA ITEM #8

Unfinished Business

AGENDA ITEM #9

Adjourn

First Reading: 08-01-2016

Second Reading: 08/22/16

Council Bill No.:16-27

Ordinance No.: 160808D

AN ORDINANCE approving municipal code amendments to Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 of the municipal code of the City of Willard pertaining to the Park and Recreational Advisory Board.

WHEREAS, the Park and Recreation Advisory Board held a public meeting on amendments to Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 regarding the makeup and duties of the Park and Recreation Advisory Board and in accordance with Section 127.270 is recommending amendments for consideration of the Board of Aldermen.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 as follows:

Section 127.210: Appointment of Board

The Mayor, shall, with the approval of a majority of all members of the Board of Aldermen, appoint a Park and Recreational Advisory Board of seven (7) members, five (5) members to be chosen from the citizens of the City at large with reference to their qualifications for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 127.230: Terms of Members

Each member shall serve a three (3) year term.

Section 127.260: Meeting - Election of Officers

The Park and Recreational Advisory Board members shall meet at least monthly on a set date and time as determined by the members. June of every year the members shall elect one of its members as President, and one of its other members as Vice-President, and one of its other members as Secretary.

Section 127.270: Duties

The Park and Recreational Advisory Board shall have the following duties and responsibilities:

- (1)** Make and adopt such bylaws and recommend to the Board of Aldermen rules and regulations for their guidance and for the government of the parks.
- (2)** Identify park and recreational opinions of individuals and organizations in the community.
- (3)** Make annual budget recommendations.
- (4)** Ensure resources to continue ongoing and future park and recreation programs.

Samuel Snider
SAMUEL SNIDER

X

Donna Stewart
DONNA STEWART

X

Larry Whitman
LARRY WHITMAN

X

Sam Baird
SAM BAIRD

X

David Roggensees
DAVID ROGGENSEES

✓

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

Jamie Buckley
JAMIE BUCKLEY

X

Samuel Snider
SAMUEL SNIDER

X

Donna Stewart
DONNA STEWART

X

Larry Whitman
LARRY WHITMAN

X

Sam Baird
SAM BAIRD

X

David Roggensees
DAVID ROGGENSEES

✓

Bylaws for the Willard, Missouri Park and Recreation Advisory Board

Article I. **NAME OF THE BOARD**

This Board shall be called the Willard, Missouri Park and Recreation Advisory Board, to serve as the Park Board for the City.

Article II. **PURPOSE OF THE BOARD**

The purpose of the Willard, Missouri Park and Recreation Advisory Board is to provide recreation opportunities and facilities for all residents of Willard. They shall be vested with the power, duties, and obligations necessary to accomplish this purpose. They shall be charged with advisory ability to the City of Willard Board of Aldermen for the recreation programs and park facilities under their direction.

Article III. **MEMBERSHIP**

Section 1 The membership of the Board shall be seven members appointed by the Mayor, with the approval of the Board of Aldermen. Board members shall hold office for three years or until their successor is appointed.

Section 2 Five (5) members to be chosen from the citizens of the city at large with reference to their fitness for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 3 No member of the Park and Recreation Advisory Board shall be a member of the municipal government. Board members shall serve without salary or compensation, but shall be entitled to documented expenses for mileage, per diem and expenses.

Section 4 Vacancies occasioned by removal, resignation or otherwise, shall be reported to the Board of Aldermen, and shall be filled in like manner as original appointments, for the unexpired term of said member.

Article IV. **OFFICERS**

Section 1 The officers of this Board shall be a President, Vice President and a Secretary. The officers shall be elected at the organization meeting in June to serve for one year or until a successor shall be elected.

Section 2 The Park and Recreation Advisory Board shall make and adopt Bylaws, rules and regulations for its own guidance, proceedings, as may be expedient not inconsistent with Ordinance No.: 120213 adopted by the City of Willard Board of Aldermen on February 13, 2012.

Article V. MEETINGS

Section 1 Regular meetings shall be held the last Thursday of each month during the year unless otherwise agreed upon by the Board.

Section 2 Special meetings may be called by the President or on the request of at least three (3) members.

Section 3 All regular meetings are to be held at the Willard City Hall.

Section 4 The meetings shall convene at 7:00 p.m. unless otherwise agreed.

Section 5 The first regular meeting in June of each year shall be called the organizational meeting. The purpose of this meeting shall be the election and installation of officers, reviewing the inventory report, and other business that may need to come before such meetings.

Section 6 A simple majority of the current sitting members of the Park and Recreation Advisory Board shall constitute a quorum at any regular or special meeting.

Section 7 All meetings are open to the public pursuant to Missouri Law.

Section 8 Meetings shall be conducted by the President and in accordance with procedures prescribed in the Bylaws and decisions reached only after full consideration and debate on the issue in question. All procedures shall be in compliance with the State of Missouri Sunshine Law.

Section 9 The following shall be the order of business of the Park and Recreation Advisory Board, but the Rules of Order may be suspended and any matters considered or postponed by action of the Board.

Order of Business:

1. Call to order

2. Roll call
3. Agenda Amendments/Approval of Agenda
4. Approval of minutes of last regular meeting and of any special meetings held subsequently
5. Citizens Input
6. Approval of Financial Statements
7. Program Budgets
8. Directors Report
 - a. Sports Report
 - b. Aquatics Report
9. Reports of Standing Committees
 - a. Finance and Programs Committee
 - b. Buildings, Grounds, and Equipment Committee
10. Old Business
11. New Business
12. Adjourn Meeting

Article VI. DUTIES AND RESPONSIBILITIES OF THE BOARD

Section 1 General Duties and Responsibilities

- a. Be responsible for the improvement, supervision, care and custody of the following parks, including all facilities located within that park or any future park: Highline Soccer Park, Miller Farm Park, Jackson Street Park and Willard Sports and Recreation Complex.
- b. Interpret the recreation and park services of the department to the community and interpret the needs and desires of the community to the Board of Aldermen.
- c. Determine and establish the general policies to be followed in carrying out the purpose for which the Board was established.
- d. The Park and Recreation Advisory Board will solicit, evaluate, and interview potential employees for the position of Parks and Recreation Director, at the direction of the Board of Aldermen, and present the top three candidates to the Board of Aldermen for final selection.
- e. Periodically evaluate:

1. The progress of acquisition and development programs
 2. The effectiveness of recreation programs
 3. The level of maintenance of park areas
 4. The work of employees responsible to the park service
- f. Aid in coordinating the recreation services and programs of other agencies, both public and private, providing recreation in the community.
- g. Recommend to the Board of Aldermen to either accept or reject, after due consideration, all private donations in any form in accordance with that which the Board believes is in the best interest of the citizens of the City of Willard.

Section 2 Financial Duties and Responsibilities

- a. The Park and Recreation Advisory Board shall present to the Board of Aldermen an annual budget sufficient to finance the program of recreation and parks the Board deems necessary for the welfare of the residents of the City of Willard. The budget shall be submitted to the Board of Aldermen at the time designated by the Council to hear the requests.
- b. The Board shall annually recommend to the Board of Aldermen a budget for capital improvements (acquisition and development) in accordance with the Master Plan for Parks and Recreation for the City.
- c. The Board shall recommend for approval to the Board of Aldermen all bills and necessary expenditures. All purchase requests shall be first submitted to the Park Board for approval to submit to the Board of Aldermen. All moneys shall be deposited in a separate account to the credit of the Willard Park and Recreation for the City and shall be kept separate and apart from all other moneys and accounts of the City of Willard, Missouri.

Section 3 Planning Duties and Responsibilities

- a. Prepare a master plan for the acquisition and development of an adequate system of parks, facilities and recreation programs for the residents of the City of Willard.

- b. Investigate and determine the needs and interests of the community for recreation facilities and programs. To develop a recreational program to meet those needs.

Article VII. DUTIES OF OFFICERS

Section 1 President:

- a. The President shall preside at all meetings of the Board. The President shall appoint all committees, represent the Board at public affairs and shall maintain the dignity and efficiency of the Board in all possible ways. He/She shall perform the other duties ordinarily performed by that office.
- b. The President shall prepare or cause to be prepared a manual for each member of the Board including the following information:
 - 1. Copy of ordinance authorizing the Park and Recreation Board
 - 2. Bylaws of the Board
 - 3. List of fees and charges used by the department
 - 4. Copy of last year's expenses
 - 5. Copy of current annual budget
 - 6. Site plans of each park area owned and operated by the City and a list of their facilities and equipment
 - 7. Salary schedules for employees
 - 8. Agreements in writing for use of any area or facility not owned by the City
 - 9. Other reports that may be submitted to the Board
 - 10. Any other information helpful in acquainting new board members of the procedures and operation of the Board

Section 2 Vice President:

- a. The Vice-President shall preside over meetings upon the absence of the President.
- b. The Vice-President should assist the President with any and all duties he/she deems necessary.

Section 3 Secretary:

- a. The Secretary shall perform the usual duties pertaining to the office. The Secretary shall keep or cause to be kept a full and true permanent record of all meetings of the Board. This includes regular and special meetings plus reports of standing committees. The Secretary shall issue or cause to be issued notices of regular and special meetings. All records shall be submitted to the City Clerk as custodian of documents.

Article VIII COMMITTEES

Section 1 Standing Committees; there shall be two standing committees.

- a. Finance and Programs Committee
- b. Buildings, Grounds, and Equipment Committee

Section 2 Appointment of Committees

- a. The Standing Committees shall be appointed by the President of the Board at the annual meeting or as soon thereafter as possible and serve until their successors are appointed and qualified.

Section 3 Personnel of Committees

- a. Each committee shall consist of no more than three members of the Board.
- b. Each committee shall elect one member to serve as Chairman of the committee.

Section 4 Committee Reports

- a. A record of the actions of each committee shall be kept by the Chairman of said committee and shall be reported in writing to the Board at its next meeting for action by the Board.

Section 5 Duties of the Finance and Programs Committee:

- a. This committee shall recommend fees and charges to be used, and shall be responsible for submitting information to be used in preparation of the budget.
- b. The Community Services Director shall be a member of this committee.

- c. This committee shall exercise supervision over all recreation programs within the park system. They shall also plan a program of recreation based on the expressed needs and interests of the community residents and recommend to the Park and Recreation Advisory Board those programs which they feel should be implemented within the available finances and facilities of the Board.

Section 6 Duties of the Buildings, Grounds, and Equipment Committee:

- a. This committee shall exercise supervision over care and control of all buildings, grounds, and equipment, within the park system.
- b. The Director of Development for the City of Willard shall be a member of this committee.
- c. The committee shall investigate and determine the need for new facilities, equipment, or renovation of existing buildings and equipment and for expansion and improvement.
- d. This committee shall prepare a master plan for acquisition and development of park areas, and make the best possible use of all land under the control of the Board.
- e. Landscaping and beautification shall also be charged to this committee. Parking lots, location of new facilities, etc. shall be finalized by this committee for approval by the Park and Recreation Advisory Board before presentation to the Board of Aldermen.

Article IX REMOVAL OF BOARD MEMBER

Section 1 When a member has been absent or has not performed the duties of that office for three consecutive meetings, that member may forfeit their seat.

Section 2 The Mayor may, with the consent of a majority of all members of the Board of Aldermen, remove any Park and Recreation Advisory Board member for misconduct or neglect of duty. Any member may also be removed by a two-thirds (2/3) vote of all members of the Board of Aldermen, independent of the Mayor's approval or recommendations.

Article X. AMENDMENTS

Section 1 These Bylaws may be amended at any regular meeting of the Park and Recreation Advisory Board by a majority vote of the entire Board, provided previous notice of the nature of any proposed amendment shall have been given at least one regular meeting before the action thereon shall be taken. Bylaws and amendments to the Park and Recreation Advisory Board Bylaws shall be approved by the Board of Aldermen in order to be fully adopted.

These Bylaws were accepted and approved at
the 8/25/16
(Date) Willard Park Board meeting.

Members of the Park and Recreation Advisory Board

Yes

No

Blaine Kennard
Blaine Kennard, President

X

—

Valorie Simpson
Valorie Simpson, Vice-President

X

—

Billie Middleton
Billie Middleton, Secretary

X

—

Laurie Pendergrass
Laurie Pendergrass

X

—

Samantha Mosier
Samantha Mosier

X

—

Vacant

—

—

Vacant

—

—



City of Willard, MO

My Detail Report (Park Board Packet)

Account Detail

Date Range: 07/26/2021 - 08/26/2021

Account	Name			Beginning Balance	Total Activity	Ending Balance
Fund: 30 - PARKS FUND	CHEMICALS-PKS			7,904.67	1,472.00	9,376.67

<u>30-800-50000</u>	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
	07/26/2021	POPKT03181	31318	45318	POOL CHEMICALS - PKS	REN390 - RENEGADE CHEMICALS LLC		736.00	8,640.67
	08/03/2021	POPKT03189	32585	45369	POOL CHEMICALS - PKS	REN390 - RENEGADE CHEMICALS LLC		736.00	9,376.67

<u>30-800-50130</u>	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
	08/04/2021	POPKT03189	550358815	45372	PEST CONTROL SERVICE - ALL DEPTS	SPS150 - SCENDEL PEST SERVICES		40.00	664.22

<u>30-800-50140</u>	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
	08/09/2021	POPKT03194	05617G		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		17.76	5,530.03
	08/09/2021	POPKT03194	113-1640177-469623		AMAZON - AQUATICS SUPPLIES - PKS	COMMGN - COMMERCE CREDIT CARD SER		14.95	5,544.98
	08/09/2021	POPKT03196	8175322	45382	SUPPLIES-CUSTODIAL-REPAIRS-AQU- PK	WTV100 - WILLARD HOME CENTER LLC		7.99	5,552.97
	08/09/2021	POPKT03207	071821		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		12.94	5,565.91
	08/09/2021	POPKT03207	073121		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		28.35	5,594.26
	08/09/2021	APPKT03377	073121		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		26.26	5,620.52
	08/09/2021	APPKT03377	073121		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		-28.35	5,592.17
	08/09/2021	APPKT03380	Item - 071821 : Vendo		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		-12.94	5,579.23
	08/09/2021	APPKT03383	113-1640177-469623		AMAZON - AQUATICS SUPPLIES - PKS	COMMGN - COMMERCE CREDIT CARD SER		-14.95	5,564.28
	08/09/2021	APPKT03383	113-1640177-469623		AMAZON - AQUATICS SUPPLIES - PKS	COMMGN - COMMERCE CREDIT CARD SER		14.94	5,579.22
	08/17/2021	POPKT03217	081321		K2 AWARDS & APPAREL - POOL PARTY S	COMMGN - COMMERCE CREDIT CARD SER		21.94	5,601.16
	08/17/2021	POPKT03217	111-1611517-901222		AMAZON - POOL SUPPLIES-PKS	COMMGN - COMMERCE CREDIT CARD SER		14.95	5,616.11
	08/17/2021	POPKT03217	111-4477699-625061		AMAZON - POOL PARTY SUPPLIES-PKS	COMMGN - COMMERCE CREDIT CARD SER		99.96	5,716.07
	08/17/2021	POPKT03217	111-4822129-497626		AMAZON - POOL TEST KIT-PKS	COMMGN - COMMERCE CREDIT CARD SER		32.99	5,749.06
	08/23/2021	POPKT03232	INV9682018		ZORO - AQUA SUPPLIES - PKS	COMMGN - COMMERCE CREDIT CARD SER		64.28	5,813.34
	08/23/2021	POPKT03240	081821		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		44.51	5,857.85
	08/23/2021	APPKT03383	081821		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		41.22	5,899.07
	08/23/2021	APPKT03383	081821		DOMINOS POOL PARTY PIZZA - PKS	COMMGN - COMMERCE CREDIT CARD SER		-44.51	5,854.56

My Detail Report (Park Board Packet)

Date Range: 07/26/2021 - 08/26/2021

Account: 30-800-50170 Name: SUPPLIES SPECIAL ACTIVITY-PKS

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	
08/17/2021	POPKT03217	000059 080921		TRIATHLON CO-PKS	COMMIGN - COMMERCE CREDIT CARD SER		850.00	2,777.23	
08/17/2021	POPKT03217	081321		K2 AWARDS & APPAREL - POOL PARTY S	COMMIGN - COMMERCE CREDIT CARD SER		21.94	2,799.17	
08/17/2021	POPKT03217	111-4477699-625061		AMAZON - POOL PARTY SUPPLIES-PKS	COMMIGN - COMMERCE CREDIT CARD SER		99.95	2,899.12	
08/17/2021	APPKT03372	000059 080921		HEARTLAND RACING - TRIATHLON CO-P	COMMIGN - COMMERCE CREDIT CARD SER		850.00	3,749.12	
08/17/2021	APPKT03372	000059 080921		TRIATHLON CO-PKS	COMMIGN - COMMERCE CREDIT CARD SER		-850.00	2,899.12	
30-800-50177 SUPPLIES-YOUTH CAMP							604.24	2,307.45	2,911.69

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/26/2021	POPKT03185	03389G/02310G/0338	45304	SKATELAND CAMP FIELD TRIP - PKS	COMMIGN - COMMERCE CREDIT CARD SER		505.20	1,109.44
07/26/2021	POPKT03185	070121	45304	REGAL CINEMAS CAMP MOVIE TICKETS	COMMIGN - COMMERCE CREDIT CARD SER		35.00	1,144.44
07/26/2021	APPKT03335	03389G/02310G/0338	45304	SKATELAND CAMP FIELD TRIP - PKS	COMMIGN - COMMERCE CREDIT CARD SER		335.00	1,479.44
07/26/2021	APPKT03335	03389G/02310G/0338	45304	SKATELAND CAMP FIELD TRIP - PKS	COMMIGN - COMMERCE CREDIT CARD SER		-505.20	974.24
08/09/2021	POPKT03194	04505G		FRITZ'S ADVENTURE CAMP FIELD TRIP-P	COMMIGN - COMMERCE CREDIT CARD SER		1,020.15	1,994.39
08/23/2021	POPKT03232	111-4750935-424180		AMAZON-CAMP FIELD DAY SUPPLIES-P	COMMIGN - COMMERCE CREDIT CARD SER		260.92	2,255.31
08/23/2021	POPKT03232	150-72822		KID-VENTURE CAMP TRIP - PKS	ABU100 - APPLEBUS		656.38	2,911.69

My Detail Report (Park Board Packet)

Date Range: 07/26/2021 - 08/26/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50200	CONCESSIONS-PKS	7,117.79	4,376.29	11,494.08

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/26/2021	POPKT03181	26881658	45365	COKE PRODUCTS-PKS	OZA255 - OZARKS COCA COLA		356.93	7,474.72
07/26/2021	POPKT03181	26881665	45365	COKE PRODUCTS-PKS	OZA255 - OZARKS COCA COLA		192.00	7,666.72
07/26/2021	POPKT03183	046861	45329	SAM'S CLUB CONCESSIONS - PKS	WALL110 - WALMART CAPITAL ONE		484.52	8,151.24
07/26/2021	POPKT03183	26872954	45365	COKE PRODUCTS-PKS	OZA255 - OZARKS COCA COLA		199.05	8,350.29
07/26/2021	POPKT03183	6033068	45304	AMAZON POPCORN OIL - PKS	COMMGN - COMMERCE CREDIT CARD SER		42.52	8,392.81
07/26/2021	POPKT03185	062821	45304	MCALISTER'S FREEDOM FEST TEA - PKS	COMMGN - COMMERCE CREDIT CARD SER		170.20	8,563.01
08/03/2021	POPKT03189	26889277	45365	COKE PRODUCTS-PKS	OZA255 - OZARKS COCA COLA		235.20	8,798.21
08/06/2021	APPKT03360	3952329	45365	CO2 TANK RETURN - PKS	OZA255 - OZARKS COCA COLA		-300.00	8,498.21
08/09/2021	POPKT03194	02737G		DOLLAR TREE CONCESSIONS -PKS	COMMGN - COMMERCE CREDIT CARD SER		10.29	8,508.50
08/09/2021	POPKT03194	132902	45381	SAM'S CONCESSIONS-PKS	WALL110 - WALMART CAPITAL ONE		108.68	8,617.18
08/09/2021	POPKT03194	26858282 1050844	45365	DRINK CONCESSIONS-PKS	OZA255 - OZARKS COCA COLA		168.60	8,785.78
08/09/2021	POPKT03194	412717	45381	SAM'S CLUB CONCESSIONS- PKS	WALL110 - WALMART CAPITAL ONE		153.08	8,938.86
08/09/2021	POPKT03194	710033	45381	SAM'S CONCESSIONS-PKS	WALL110 - WALMART CAPITAL ONE		495.32	9,434.18
08/09/2021	POPKT03194	INV0019533	45381	SAM'S CONCESSIONS-PKS	WALL110 - WALMART CAPITAL ONE		412.00	9,846.18
08/09/2021	POPKT03207	02245G 01		DOLLAR TREE CONCESSIONS -PKS	COMMGN - COMMERCE CREDIT CARD SER		5.00	9,851.18
08/09/2021	POPKT03207	26895055	45365	CONCESSIONS -PKS	OZA255 - OZARKS COCA COLA		192.00	10,043.18
08/17/2021	POPKT03217	111-1611517-901222		AMAZON POOL SUPPLIES-PKS	COMMGN - COMMERCE CREDIT CARD SER		23.95	10,067.13
08/17/2021	POPKT03217	111-8977975-878663		AMAZON- SNOW CONE MIX -CONCESSI	COMMGN - COMMERCE CREDIT CARD SER		78.98	10,146.11
08/23/2021	POPKT03232	220965		SAMS-CONCESSIONS-PKS	WALL110 - WALMART CAPITAL ONE		220.94	10,367.05
08/23/2021	POPKT03232	243350		SAM'S - CONCESSIONS - PKS	WALL110 - WALMART CAPITAL ONE		313.18	10,680.23
08/23/2021	POPKT03232	26903917		WATER DRINKS-PKS	OZA255 - OZARKS COCA COLA		50.58	10,730.81
08/23/2021	POPKT03232	472789		SAM'S -CONCESSIONS-PKS	WALL110 - WALMART CAPITAL ONE		24.62	10,755.43
08/23/2021	POPKT03232	580428		SAM'S - CONCESSIONS-PKS	WALL110 - WALMART CAPITAL ONE		121.24	10,876.67
08/23/2021	POPKT03232	6165258		ICEE CONCESSIONS- PKS	TIC100 - THE ICEE COMPANY		496.41	11,373.08
08/23/2021	POPKT03240	04397G		DOLLAR TREE CONCESSIONS -PKS	COMMGN - COMMERCE CREDIT CARD SER		25.00	11,398.08
08/23/2021	POPKT03240	26904628		CO2 TANKS- CONCESSIONS- PKS	OZA255 - OZARKS COCA COLA		96.00	11,494.08
		TURF MAINTENANCE-PKS				458.77	207.30	666.07

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03194	16583084	45344	FIELD MARKER & TURFACE QUICK DRY -	BW1100 - BWI COMPANIES, INC		207.30	666.07
		FREEDOM FEST EXPENSE				16,680.98	131.48	16,812.46

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03194	908450-HCVQCX	45358	FREEDOM FEST-PKS	LOW505 - LOWE'S CREDIT SERVICES		131.48	16,812.46

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Date Range: 07/26/2021 - 08/26/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance				
30-800-50500	BUILDING MAINTENANCE-PKS	5,121.36	60.33	5,181.69				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03196	B175322	45382	SUPPLIES-CUSTODIAL-REPAIRS-AQU- PK	WTV100 - WILLARD HOME CENTER LLC		4.99	5,126.35
08/23/2021	POPKT03243	7001612892		LEAK REPAIR & REC CENTER POND GRA	CON170 - CONCO COMPANIES		55.34	5,181.69
30-800-50550	CUSTODIAL SUPPLIES-PKS						593.78	4,385.05
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/03/2021	POPKT03189	02706G		DOLLAR TREE DISINFECTANT SPRAY -PK	COMMGN - COMMERCE CREDIT CARD SER		20.00	3,811.27
08/23/2021	POPKT03232	22025780		T TISSUE, P TWLS, TSH LINERS, DISINF-P	HIL100 - HILLYARD / SPRINGFIELD		573.78	4,385.05
30-800-50700	OFFICE SUPPLIES-PKS						49.84	467.30
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/27/2021	POPKT03185	IN381018	45315	6/20 - 7/19 COPIES - PKS	LOS2CO - LAKELAND OFFICE SYSTEMS		18.82	436.28
08/17/2021	POPKT03215	2207605-0		ADMIRAL EXPRESS COPY PAPER - GEN/L	COMMGN - COMMERCE CREDIT CARD SER		31.02	467.30
30-800-51000	REPAIRS AND MAINTENANCE-PKS						1,468.40	3,796.20
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/03/2021	POPKT03189	07882G		HARBOR FREIGHT - TIRE HUBS	COMMGN - COMMERCE CREDIT CARD SER		35.96	2,363.76
08/09/2021	POPKT03196	B173979	45382	REPAIR BOLTS/MAINT HARDWARE - PKS	WTV100 - WILLARD HOME CENTER LLC		4.80	2,368.56
08/09/2021	POPKT03196	B175322	45382	SUPPLIES-CUSTODIAL-REPAIRS-AQU- PK	WTV100 - WILLARD HOME CENTER LLC		4.79	2,373.35
08/23/2021	POPKT03232	324784 01		PIPES FOR REC CENTER POND-PKS	SPR275 - SPRINGFIELD WINWATER WORKS		431.40	2,804.75
08/23/2021	POPKT03240	211921		WELL REPAIRS-PKS	ACE150 - AC ELECTRICAL SYSTEMS, INC.		991.45	3,796.20
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS						52.17	2,097.22
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03196	B175322	45382	CUSTODIAL & REPAIR SUPPLIES - PKS	WTV100 - WILLARD HOME CENTER LLC		15.99	2,061.04
08/17/2021	POPKT03225	111-2038258-324662		AMAZON MONITORS, DESK ORGANIZER	COMMGN - COMMERCE CREDIT CARD SER		36.18	2,097.22
30-800-55200	ADVERTISING-PKS						1,763.19	3,944.84
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/26/2021	POPKT03183	0190580-IN	45303	SPONSOR BANNERS - PKS	CPI100 - COLORGRAPHIC PRINTING INC		358.72	2,540.37
07/26/2021	POPKT03183	0190581-IN	45303	FREEDOM FEST BANNERS - PKS	CPI100 - COLORGRAPHIC PRINTING INC		156.38	2,696.75
07/26/2021	POPKT03183	0190582-IN	45303	FREEDOM FEST YARD SIGNS - PKS	CPI100 - COLORGRAPHIC PRINTING INC		415.24	3,111.99
07/26/2021	POPKT03183	0190583-IN	45303	FREEDOM FEST BANNERS - PKS	CPI100 - COLORGRAPHIC PRINTING INC		311.84	3,423.83
08/03/2021	POPKT03189	768	45377	ATM COMMERCIAL PLAN REVIEW MTG	SQB100 - SQUIBB MEDIA, LLC		32.78	3,456.61
08/09/2021	POPKT03194	0191292-IN	45347	POOL SPONSOR BANNERS	CPI100 - COLORGRAPHIC PRINTING INC		357.23	3,813.84
08/09/2021	POPKT03196	1	45378	LAND O'FROST COMMUNITY OUTREAC	HIV100 - THE HIVE		131.00	3,944.84

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Date Range: 07/26/2021 - 08/26/2021

Account	Post Date	Packet Number	Source Transaction	Name	Description	Vendor	Beginning Balance	Total Activity	Ending Balance
30-800-55500				BANK/CREDIT CARD FEES-PKS			881.61	319.97	1,201.58
	07/31/2021	GLPKT16023	JN02672		TO RECORD BANK AND CREDIT CARD FE			319.97	1,201.58
30-800-55850				EQUIPMENT RENTAL-PKS			884.68	136.56	1,021.24
	08/03/2021	POPKT03189	26993275		COPIER LEASE - ALL DEPTS	COMMGN - COMMERCE CREDIT CARD SER		68.28	952.96
	08/03/2021	POPKT03189	27148726		CANON COPIER LEASE - ALL DEPTS	CFS100 - CANON FINANCIAL SERVICES, INC		68.28	1,021.24
30-800-56000				INSURANCE-PKS			17,342.55	2,194.48	19,537.03
	07/31/2021	GLPKT16023	JN02677		TO DISTRIBUTE INSURANCE EXPENSE			2,194.48	19,537.03
30-800-56200				LEGAL-PKS			434.00	70.00	504.00
	08/04/2021	POPKT03189	05351		LEGAL & PROSECUTOR FEES - ALL DEPT	R&G100 - REYNOLDS & GOLD, LLC		70.00	504.00
30-800-56400				PROFESSIONAL-PKS			1,663.20	495.60	2,158.80
	07/27/2021	POPKT03185	1569		IT SERVICES - ALL DEPTS	VDS100 - VDS VISION LLC		222.00	1,885.20
	08/10/2021	POPKT03194	1570		IT SERVICES - ALL DEPTS	VDS100 - VDS VISION LLC		273.60	2,158.80
30-800-56500				SAFETY PROGRAM-PKS			795.49	143.40	938.89
	08/17/2021	POPKT03217	CIT041080121-1		BACKGROUND CHECKS - COACHES-PKS	BIB100 - BACKGROUND INVESTIGATION BU		143.40	938.89
30-800-56900				TRAVEL EXPENSE-PKS			0.00	656.37	656.37
	08/23/2021	POPKT03232	150-72822		KID-VENTURE CAMP TRIP - PKS	ABU100 - APPLEBUS		656.37	656.37
30-800-57400				EQUIPMENT/SOFTWARE CONTRACTS-PKS			7,172.75	173.72	7,346.47
	08/17/2021	POPKT03215	10795583		MONTHLY TIME CLOCK LEASE - ALL DEP	INF100 - QUEST SOFTWARE SYSTEMS INC		173.72	7,346.47

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Date Range: 07/26/2021 - 08/26/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance				
30-800-61000	TELEPHONE-PKS	1,778.97	261.71	2,040.68				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/26/2021	POPKT03183	072221	45313	CELL PHONE REIMBURSEMENT - PKS	JKN100 - JASON KNIGHT		50.00	1,828.97
08/03/2021	POPKT03189	9884763857	45380	CELL PHONE SERVICE - GEN/LAW/P&D/	VER100 - VERIZON WIRELESS		45.48	1,874.45
08/17/2021	POPKT03215	800-9834289 AZ 0000		NEXTIVA TELEPHONE EXPENSE - ALL DE	COMMGN - COMMERCE CREDIT CARD SER		166.23	2,040.68
30-800-61050	INTERNET-PARKS	2,655.14	380.02	3,035.16				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2021	POPKT03196	363521	45363	INTERNET SERVICE - ALL DEPTS	NITEL - NITEL, INC		380.02	3,035.16
30-800-62000	UTILITIES ELECTRIC-PKS	16,221.90	4,508.42	20,730.32				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03196	119	45357	ELECTRIC UTILITIES - ALL DEPTS	EMP210 - LIBERTY UTILITIES-EMPIRE DISTR		4,508.42	20,730.32
30-800-62100	UTILITIES GAS PKS	3,091.63	92.99	3,184.62				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/18/2021	POPKT03225	0326261111 E		REC CENTER GAS UTILITIES - PKS	MIS315 - SPIRE		38.20	3,129.83
08/18/2021	POPKT03225	2884551111 C		COMMUNITY BUILDING GAS UTILITIES -	MIS315 - SPIRE		54.79	3,184.62
30-800-62300	UTILITIES OTHER-PKS	2,060.45	177.58	2,238.03				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/23/2021	POPKT03213	0394-006559974	45384	TRASH EXPENSE - ALL DEPTS	REP425 - ALLIED SERVICES, LLC		177.58	2,238.03
30-800-70000	VEHICLE EXPENSE FUEL-PKS	2,769.80	472.03	3,241.83				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03199	729813008	DFT0001547	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		472.03	3,241.83
08/10/2021	POPKT03194	72981300	45340	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		472.03	3,713.86
08/10/2021	APPKT03351	72981300-R	45340	WEX BANK Reversal	WRI110 - WEX BANK		-472.03	3,241.83
30-800-70100	EQUIPMENT FUEL-PKS	1,375.20	849.47	2,224.67				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/09/2021	POPKT03199	729813008	DFT0001547	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		82.19	1,457.39
08/09/2021	POPKT03196	113015	45371	OFF-ROAD EQUIPMENT FUEL-PKS	REX380 - REX SMITH OIL CO.		767.28	2,224.67
08/10/2021	POPKT03194	72981300	45340	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		82.19	2,306.86
08/10/2021	APPKT03351	72981300-R	45340	WEX BANK Reversal	WRI110 - WEX BANK		-82.19	2,224.67

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Account	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Beginning Balance	Total Activity	Ending Balance
30-800-71000							1,434.03	106.98	1,541.01
							Project Account	Amount	Running Balance
	08/09/2021	POPKT03194	2367-369287 8.97		HOSE CLAMPS -PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		8.97	1,443.00
	08/09/2021	POPKT03194	2367-369439 8.99		VEHICLE MAINT SPARK PLUGS - PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		8.99	1,451.99
	08/09/2021	POPKT03194	2367-376135	45364	VEHICLE MAINTENANCE CONNECTORS -	ORE145 - O'REILLY AUTOMOTIVE, INC		8.98	1,460.97
	08/09/2021	POPKT03196	2367-372411	45364	1990 CHEVY ANTIFREEZE-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		32.97	1,493.94
	08/09/2021	POPKT03196	2367-372420	45364	1990 CHEVY THERMOSTAT GASKET - PK	ORE145 - O'REILLY AUTOMOTIVE, INC		1.08	1,495.02
	08/09/2021	POPKT03196	2367-374682	45364	1995 SCHOOL BUS ANTIFREEZE-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		43.96	1,538.98
	08/09/2021	APPKT03363	Item - 2367-369287 8.		HOSE CLAMPS -PKS			-8.97	1,530.01
	08/09/2021	APPKT03363	Item - 2367-369439 8.		VEHICLE MAINT SPARK PLUGS - PKS			-8.99	1,521.02
	08/23/2021	POPKT03243	081321B		BILL GRANT FORD TRUCK GAS CAP - PK	COMMGN - COMMERCE CREDIT CARD SER		19.99	1,541.01
30-800-71100							2,317.16	509.81	2,826.97
							Project Account	Amount	Running Balance
	08/09/2021	POPKT03194	124377	45361	MOWER TIRES (x2) - PKS	STI150 - MONRO INC		53.98	2,371.14
	08/09/2021	POPKT03194	127406	45361	FLAT REPAIR - PKS	STI150 - MONRO INC		11.00	2,382.14
	08/09/2021	POPKT03194	127718	45361	FLAT REPAIR - PKS	STI150 - MONRO INC		12.40	2,394.54
	08/17/2021	POPKT03217	114-0993237-253783		AMAZON - MOWER BELT-PKS	COMMGN - COMMERCE CREDIT CARD SER		29.00	2,423.54
	08/17/2021	POPKT03217	R0205370		MOWER REPAIR-PKS	S&H410 - S&H FARM SUPPLY INC		403.43	2,826.97
30-800-75000							1,401.52	581.05	1,982.57
							Project Account	Amount	Running Balance
	08/23/2021	POPKT03213	FBN4268782		VEHICLES LEASE - LAW/PKS	EFM100 - ENTERPRISE FLEET MANAGEME		581.05	1,982.57
30-800-90000							90,552.84	13,435.27	103,988.11
							Project Account	Amount	Running Balance
	07/28/2021	POPKT00846	Source Transaction	Pmt Number	Description	Vendor		6,660.91	97,213.75
	08/13/2021	POPKT00856	PYPKT00846 - 7/11/21		PYPKT00846 - 7/11/21 - 7/24/21: Paid 7			6,774.36	103,988.11
			PYPKT00856 - 7/25/21		PYPKT00856 - 7/25/21 - 8/7/21: Paid 8/			713.61	3,333.53
30-800-90500							2,619.92	42,990.66	109,855.83
							Project Account	Amount	Running Balance
	07/28/2021	POPKT00846	Source Transaction	Pmt Number	Description	Vendor		395.98	3,015.90
	08/13/2021	POPKT00856	PYPKT00846 - 7/11/21		PYPKT00846 - 7/11/21 - 7/24/21: Paid 7			317.63	3,333.53
			PYPKT00856 - 7/25/21		PYPKT00856 - 7/25/21 - 8/7/21: Paid 8/			42,990.66	109,855.83
30-800-91000							66,865.17	22,060.76	88,925.93
							Project Account	Amount	Running Balance
	07/28/2021	POPKT00846	Source Transaction	Pmt Number	Description	Vendor		20,929.90	109,855.83
	08/13/2021	POPKT00856	PYPKT00846 - 7/11/21		PYPKT00846 - 7/11/21 - 7/24/21: Paid 7			22,060.76	88,925.93
			PYPKT00856 - 7/25/21		PYPKT00856 - 7/25/21 - 8/7/21: Paid 8/			20,929.90	109,855.83

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Account	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	
30-800-91500										
			PAYROLL TAXES-PKS							
	07/28/2021	PYPKT00846	PYPKT00846 - 7/11/21		PYPKT00846 - 7/11/21 - 7/24/21: Paid 7			2,220.55	14,360.20	
	08/13/2021	PYPKT00856	PYPKT00856 - 7/25/21		PYPKT00856 - 7/25/21 - 8/7/21: Paid 8/			2,136.78	16,496.98	
			RETIREMENT-PKS							
30-800-92000										
	07/28/2021	PYPKT00846	PYPKT00846 - 7/11/21		PYPKT00846 - 7/11/21 - 7/24/21: Paid 7			315.19	6,233.47	
	08/13/2021	PYPKT00856	PYPKT00856 - 7/25/21		PYPKT00856 - 7/25/21 - 8/7/21: Paid 8/			314.85	6,548.32	
			GROUP INSURANCE-PKS							
30-800-93000										
	07/28/2021	PYPKT00846	PYPKT00846 - 7/11/21		PYPKT00846 - 7/11/21 - 7/24/21: Paid 7			1,151.69	19,266.32	
	08/13/2021	PYPKT00856	PYPKT00856 - 7/25/21		PYPKT00856 - 7/25/21 - 8/7/21: Paid 8/			1,174.59	20,440.91	

Total Fund: 30 - PARKS FUND: Beginning Balance: 317,205.33 Total Activity: 90,419.76 Ending Balance: 407,625.09

Grand Totals: Beginning Balance: 317,205.33 Total Activity: 90,419.76 Ending Balance: 407,625.09

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	317,205.33	90,419.76	407,625.09
Grand Total:	317,205.33	90,419.76	407,625.09



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND							
Revenue							
30-800-40000	ADVERTISING REVENUE (PARKS)	25,000.00	25,000.00	0.00	17,692.00	-7,308.00	29.23 %
30-800-40400	CONCESSION INCOME	30,000.00	30,000.00	2,436.49	18,264.06	-11,735.94	39.12 %
30-800-40600	FACILITY INCOME	45,000.00	45,000.00	698.00	28,056.72	-16,943.28	37.65 %
30-800-40800	MISCELLANEOUS INCOME-PKS	1,500.00	2,000.00	3.05	3,287.05	1,287.05	164.35 %
30-800-40850	CONVENIENCE FEE-PKS	0.00	2,000.00	0.08	1,940.82	-59.18	2.96 %
30-800-40900	PARK FEES-PKS	15,000.00	15,000.00	5,250.00	7,750.00	-7,250.00	48.33 %
30-800-40950	SWIM POOL INCOME	75,000.00	75,000.00	4,496.65	72,032.90	-2,967.10	3.96 %
30-800-41300	FRANCHISE MOBILE PHONE TOWE	13,635.34	13,635.34	0.00	8,417.36	-5,217.98	38.27 %
30-800-42000	GRANT REVENUES-PKS	0.00	0.00	0.00	6,003.26	6,003.26	0.00 %
30-800-43000	INTEREST INCOME-PKS	1,206.00	1,206.00	0.00	43.05	-1,162.95	96.43 %
30-800-45300	TAX REAL ESTATE-PKS	60,601.50	63,000.00	157.40	63,102.37	102.37	100.16 %
30-800-45400	TAX SALES & USE REVENUES-PKS	250,000.00	250,000.00	0.00	168,771.48	-81,228.52	32.49 %
30-800-45500	TAX SALES CAP IMP-PKS	250,000.00	250,000.00	20,754.17	174,850.82	-75,149.18	30.06 %
30-800-46000	TRANSFER FROM GCG	220,000.00	150,000.00	0.00	75,000.00	-75,000.00	50.00 %
30-800-46500	TRANSFER IN PARKS	5,000.00	55,000.00	0.00	0.00	-55,000.00	100.00 %
30-800-47000	ADULT PROGRAMS-PKS	9,000.00	9,000.00	250.00	624.83	-8,375.17	93.06 %
30-800-47100	YOUTH PROGRAMS-PKS	2,500.00	2,500.00	0.00	20.00	-2,480.00	99.20 %
30-800-47200	YOUTH CAMP-PKS	90,000.00	90,000.00	4,163.40	38,039.84	-51,960.16	57.73 %
30-800-47300	YOUTH SPORTS-PKS	45,000.00	45,000.00	4,915.50	26,847.45	-18,152.55	40.34 %
30-800-48000	FREEDOM FEST INCOME	3,500.00	3,500.00	0.00	3,234.00	-266.00	7.60 %
30-800-48100	SPECIAL EVENT INCOME	10,000.00	10,000.00	0.00	1,916.50	-8,083.50	80.84 %
30-800-48200	SHIRT INCOME	600.00	600.00	0.00	0.00	-600.00	100.00 %
	Revenue Total:	1,152,542.84	1,137,441.34	43,124.74	715,894.51	-421,546.83	37.06 %
Expense							
30-800-50000	CHEMICALS-PKS	10,000.00	10,000.00	736.00	9,376.67	623.33	6.23 %
30-800-50110	SUPPLIES - GROUNDS	400.00	400.00	0.00	203.19	196.81	49.20 %
30-800-50130	SUPPLIES GENERAL-PKS	1,500.00	1,500.00	40.00	664.22	835.78	55.72 %
30-800-50140	SUPPLIES-AQUATIC	7,000.00	7,000.00	342.29	5,854.56	1,145.44	16.36 %
30-800-50150	SUPPLIES-SPORTS SHIRTS (PARKS)	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	5,500.00	5,500.00	971.89	2,899.12	2,600.88	47.29 %
30-800-50175	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	1,000.00	0.00	19.98	980.02	98.00 %
30-800-50177	SUPPLIES-YOUTH CAMP	9,000.00	9,000.00	1,937.45	2,911.69	6,088.31	67.65 %
30-800-50180	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	0.00	2,273.54	6,726.46	74.74 %
30-800-50190	TREE CITY USA-PKS	8,500.00	8,500.00	0.00	75.00	8,425.00	99.12 %
30-800-50200	CONCESSIONS-PKS	14,000.00	14,000.00	2,931.07	11,494.08	2,505.92	17.90 %
30-800-50210	TURF MAINTENANCE-PKS	4,500.00	4,500.00	207.30	666.07	3,833.93	85.20 %
30-800-50450	FREEDOM FEST EXPENSE	15,000.00	18,000.00	131.48	16,812.46	1,187.54	6.60 %
30-800-50500	BUILDING MAINTENANCE-PKS	7,500.00	7,500.00	60.33	5,181.69	2,318.31	30.91 %
30-800-50550	CUSTODIAL SUPPLIES-PKS	4,500.00	4,500.00	593.78	4,385.05	114.95	2.55 %
30-800-50600	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00	100.00 %
30-800-50700	OFFICE SUPPLIES-PKS	1,000.00	1,000.00	31.02	467.30	532.70	53.27 %
30-800-50750	POSTAGE-PKS	100.00	100.00	0.00	31.08	68.92	68.92 %
30-800-51000	REPAIRS AND MAINTENANCE-PKS	2,020.00	4,000.00	1,468.40	3,796.20	203.80	5.10 %
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	4,700.00	4,700.00	52.17	2,097.22	2,602.78	55.38 %
30-800-55200	ADVERTISING-PKS	2,300.00	2,300.00	521.01	3,944.84	-1,644.84	-71.51 %
30-800-55400	AUDIT EXPENSE-PKS	500.00	500.00	0.00	500.00	0.00	0.00 %
30-800-55500	BANK/CREDIT CARD FEES-PKS	100.00	2,000.00	0.00	1,201.58	798.42	39.92 %
30-800-55600	CONTRACT LABOR-PKS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	2,500.00	2,500.00	0.00	1,603.12	896.88	35.88 %
30-800-55850	EQUIPMENT RENTAL-PKS	2,000.00	2,000.00	136.56	1,021.24	978.76	48.94 %

Yearly Progress

For Fiscal: 2021 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>30-800-56000</u>	INSURANCE-PKS	34,898.37	34,898.37	0.00	19,537.03	15,361.34	44.02 %
<u>30-800-56200</u>	LEGAL-PKS	1,000.00	1,000.00	70.00	504.00	496.00	49.60 %
<u>30-800-56400</u>	PROFESSIONAL-PKS	5,000.00	5,000.00	273.60	2,158.80	2,841.20	56.82 %
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PK	603.00	603.00	0.00	450.00	153.00	25.37 %
<u>30-800-56500</u>	SAFETY PROGRAM-PKS	1,500.00	1,500.00	143.40	938.89	561.11	37.41 %
<u>30-800-56900</u>	TRAVEL EXPENSE-PKS	2,000.00	2,000.00	656.37	656.37	1,343.63	67.18 %
<u>30-800-56950</u>	TRAINING & EDUCATION-PKS	3,500.00	3,500.00	0.00	2,502.00	998.00	28.51 %
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRAC	11,000.00	11,000.00	173.72	7,346.47	3,653.53	33.21 %
<u>30-800-61000</u>	TELEPHONE-PKS	3,200.00	3,200.00	211.71	2,040.68	1,159.32	36.23 %
<u>30-800-61050</u>	INTERNET-PARKS	4,600.00	4,600.00	380.02	3,035.16	1,564.84	34.02 %
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	48,000.00	48,000.00	4,508.42	20,730.32	27,269.68	56.81 %
<u>30-800-62100</u>	UTILITIES GAS PKS	5,000.00	5,000.00	92.99	3,184.62	1,815.38	36.31 %
<u>30-800-62300</u>	UTILITIES OTHER-PKS	3,600.00	3,600.00	177.58	2,238.03	1,361.97	37.83 %
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	5,000.00	5,000.00	472.03	3,241.83	1,758.17	35.16 %
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	4,000.00	4,000.00	849.47	2,224.67	1,775.33	44.38 %
<u>30-800-71000</u>	VEHICLE REPAIR & MAINT-PKS	2,000.00	2,000.00	106.98	1,541.01	458.99	22.95 %
<u>30-800-71100</u>	EQUIPMENT REPAIR & MAINT-PKS	5,000.00	5,000.00	509.81	2,826.97	2,173.03	43.46 %
<u>30-800-75000</u>	VEHICLE LEASE-PKS	0.00	8,750.00	581.05	1,982.57	6,767.43	77.34 %
<u>30-800-90000</u>	SALARIES-PKS	177,377.95	151,050.59	6,774.36	103,988.11	47,062.48	31.16 %
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	500.00	500.00	317.63	3,333.53	-2,833.53	-566.71 %
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	280,000.00	280,000.00	20,929.90	109,855.83	170,144.17	60.77 %
<u>30-800-91500</u>	PAYROLL TAXES-PKS	36,630.24	34,524.05	2,136.78	16,496.98	18,027.07	52.22 %
<u>30-800-92000</u>	RETIREMENT-PKS	12,558.33	12,558.33	314.85	6,548.32	6,010.01	47.86 %
<u>30-800-92500</u>	UNIFORMS-PKS	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>30-800-93000</u>	GROUP INSURANCE-PKS	39,532.93	39,532.93	1,174.59	20,440.91	19,092.02	48.29 %
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	17,000.00	17,000.00	0.00	1,218.69	15,781.31	92.83 %
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PK	25,000.00	22,550.00	0.00	19,138.00	3,412.00	15.13 %
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	200,000.00	200,000.00	0.00	200,000.00	0.00	0.00 %
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	95,000.00	95,000.00	0.00	48,727.80	46,272.20	48.71 %
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	1,534.24	-34.24	-2.28 %
	Expense Total:	1,149,220.82	1,133,967.27	51,016.01	685,901.73	448,065.54	39.51 %
	Fund: 30 - PARKS FUND Surplus (Deficit):	3,322.02	3,474.07	-7,891.27	29,992.78	26,518.71	-763.33 %
	Report Surplus (Deficit):	3,322.02	3,474.07	-7,891.27	29,992.78	26,518.71	-763.33 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND						
Revenue	1,152,542.84	1,137,441.34	43,124.74	715,894.51	-421,546.83	37.06 %
Expense	1,149,220.82	1,133,967.27	51,016.01	685,901.73	448,065.54	39.51 %
Fund: 30 - PARKS FUND Surplus (Deficit):	3,322.02	3,474.07	-7,891.27	29,992.78	26,518.71	-763.33 %
Report Surplus (Deficit):	3,322.02	3,474.07	-7,891.27	29,992.78	26,518.71	-763.33 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	3,322.02	3,474.07	-7,891.27	29,992.78	26,518.71
Report Surplus (Deficit):	3,322.02	3,474.07	-7,891.27	29,992.78	26,518.71

Revenue By Period - GL Account Summary

Start Date: 7/26/2021 12:00 AM End Date: 8/26/2021 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

37,948.32	37,948.32	13,256.87	1,436.82	25,210.63	25,210.63	0.00	0.00	\$24.00	545.00	850.00	-2,830.00	-545.00
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** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

	DEBITS										CREDITS		
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Convenience Fees

Convenience Fees Assessed \$780.13