

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
October 10, 2022
7:00 p.m.**

Staff present: Interim City Administrator, Steve Bodenhamer; City Clerk, Jennifer Rowe; Police Officer, JD Landon; Finance Clerk, Dona Slater; Economic Development Director, Greg Williams; Public Works Director, Justin Sorgen; and Finance Director, Carolyn Halverson.

City Attorney Ken Reynolds was not present.

Citizens in attendance: Donna Stewart, Bellatrix Stewart, Terry Kathcart, Steve Cobb, Jennifer and Leonard Smith and Dona Slater.

Call to Order.

Mayor Snider called the meeting to order at 7:00 p.m.

Roll Call.

Alderman Simmons-present, Alderman Hendrickson-present, Alderman Whitman-present, Alderman Baird-present, Alderman Hall-present and Mayor Snider-present.

Agenda Amendments/Approval of Agenda.

Motion was made by Alderman Hendrickson and seconded by Alderman Whitman to approve the agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Consent Agenda.

Alderman Baird requested that Department Head Reports be pulled out of the Consent Agenda for more discussion. Alderman Simmons stated that several reports were not included, and he would like to see all department head reports done on time. Motion was made by Alderman Whitman and seconded by Alderman Hendrickson to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for September/October 2022.

Motion was made by Alderman Hall and seconded by Alderman Simmons to approve the current Outstanding Invoices, draft and Check paid Invoices for September/October 2022. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Citizen Input:

Bellatrix Stewart, student at Willard High School, discussed the accident last week when a kid was hit by a car near Sonic. She stated that the City needs to look into fixing that area so it is safe for students to cross. There are currently no crosswalks to make it safe.

Declaration of Surplus Equipment:

- a. 2013 Dodge Charger VIN #2C3CDXAT6DH721481, 1998 Chevy S-10 Pickup VIN: _____ and Hewitt Packard Platter, Willard Property ID 00547.

Discussion was made on the surplus equipment and options for getting rid of it. Mr. Bodenhamer stated he would utilize GovDeals or a similar auction site for as much as he could.

Motion was made by Alderman Hendrickson and seconded by Alderman Baird to Declare these three items surplus and allow staff to sell it or get rid of it. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Ordinance approving the agreement with Enterprise to sell surplus vehicles. (1st & 2nd Read)

Discussion/Vote.

Finance Director Carolyn Halverson stated that Enterprise told her they lost the contract passed in January and would need a new one signed by the City.

The first read was conducted by the City Clerk.

Motion was made by Alderman Simmons and seconded by Alderman Whitman to approve the agreement with Enterprise to sell surplus vehicles. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Hall to approve the agreement with Enterprise to sell surplus vehicles. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Discussion on Public Works Shop.

Mr. Bodenhamer discussed the budget and preferred site for a new shop. Public Works Director Justin Sorgen discussed the issues with the current location. Discussion was made on keeping the Parks mowing equipment in the current location Public Works uses when the new shop is built.

Economic Development Director Greg Williams discussed the potential for the Block Building currently being utilized as storage for Parks. Discussion was made on his talks with established Springfield businesses that are interested in moving out to this location. He stated more information will be brought forward at a later date.

Discussion of Water/Sewer infrastructure as related to Economic Development.

Mr. Bodenhamer discussed the Comprehensive Report done by Allgeier Martin on sewer. Discussion was made on upgrades needed and funding applied for through ARPA. Mr. Williams discussed the current conditions at an Economic Development standpoint and where the City should go from here. Discussion was then made on the Water Engineering Report by Cochran, potential funding, and the current issues. Mr. Sorgen stated that the water tower is worse now than before the epoxy fix that was attempted this year.

Ordinance accepting the 2022 Emergency Management Performance Grant Funding. (1st & 2nd Read) Discussion/Vote.

City Clerk Jennifer Rowe discussed the Grant funding. Discussion was made on amount and what it covered. The first read was conducted by the City Clerk.

Motion was made by Alderman Simmons and seconded by Alderman Hendrickson to accept the 2022 Emergency Management Grant Funding. Motion carried by a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Whitman to accept the 2022 Emergency Management Performance Grant Funding. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

New Business.

Discussion was made on the traffic on Miller Road and the potential areas for a cross walk. Aldermen Hendrickson recommended directing the foot traffic from the High School down Lester instead of down Walnut. Mr. Bodenhamer stated that he will review the police report and make a determination.

Unfinished Business.

Mr. Bodenhamer discussed Generations Village. HE stated there were some technical issues concerning the zoning that would need to be addressed. This would include issues with the streets being public or Private, and water/stormwater/sewer easement.

Alderman Baird asked Mayor Snider why Donna Stewart could not be appointed to the open Alderman Seat. Mayor Snider stated he was looking for a long-term candidate, not short term. Discussion was made on the immediate need of someone with understanding as we go into Budget season. Mayor Snider stated his position has not changed and he would not be nominating Donna Stewart for the position.

Recess Open Session.

Motion was made by Alderman Simmons and seconded by Alderman Whitman to Recess the Open Session at 8:22 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Open Executive Session.

Motion was made by Alderman Hendrickson and seconded by Alderman Simmons to Open the Executive Session at 8:15 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Close Executive Session.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to Close the Executive Session at 8:54 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

Adjourn.

Motion was made by Alderman Simmons and seconded by Alderman Hall to Adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, Baird and Hall.

The meeting was adjourned at 8:55 p.m.

Jennifer Rowe, City Clerk

Samuel Snider, Mayor