

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
October 9, 2023
7:00 p.m.

Staff present: Director of Public Works, Justin Sorgen; Police Officer JD Landon; Project Engineer, Steve Bodenhamer; Director of Finance, Carolyn Halverson; Director of Parks and Rec, Jason Knight; Assistant Parks Director, Samantha Guinn; and City Clerk, Dona Slater.

City Attorney Ken Reynolds was present.

Citizens in attendance: Meagan Applegate, Larry Whitman, Debbie Whitman, Dwight Dodson, Jen Rowe, Angie Wilson, Jim Vaughn, Debbie Ihrig, Marta Mieze, Jake Spindler, Leonard Smith, Bradley Mowell, and Kevin Huffman.

Call to Order.

Mayor Snider called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call.

Alderman Hendrickson-present; Alderman Baird-present; Alderman Hall-present; Alderman Swatosh-present; Mayor Snider-present; Aldermen Smith and Keene-not present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Baird, Hall, and Swatosh.

Consent Agenda.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to approve the Consent Agenda.

Motion carried with a vote of 4-0. Voting aye: Alderman Hendrickson, Baird, Hall, and Swatosh.

Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for September/October 2023.

Motion was made by Alderman Hall and seconded by Alderman Baird to approve the current outstanding invoices, and draft and check paid invoices for September 2023, and October 2023.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Baird, Hall, and Swatosh.

Citizen Input.

Megan Applegate – 721 Colby St. – said she has obtained a copy of the “Bill of Impeachment” given to Mayor Snider. She said surely things are not as bad as they seem. She stated she did some research and Mayor Snider is not delinquent on his taxes. Taxes are not delinquent until January 1st and the Mayor signed form 5120 in December. In 2020 there was an extension from 1/1/2021 until 3/1/2021 due to Covid. She said other Aldermen were delinquent in paying their taxes. She is wondering when the Board of Aldermen met to discuss and draft the “Bill of Impeachment”. She said it smells like corruption. She feels some Aldermen committed perjury then accused the Mayor.

Trash Service for Willard Citizens. Discussion/Vote

Carolyn Halverson said the City currently charges citizens fifteen dollars (\$15.00) per month for trash service. All contracts with trash vendors have expired and the City has been notified by one vendor that their rates are going up. There are new trash vendors coming into the City that do not have business licenses. Utility clerks spend a lot of time with customer complaints and approximately 8 to 24 hours going over trash bills each month. The time spent going over bills and responding to customer complaints costs more than the City makes from offering trash service. The City must notify trash companies three (3) years in advance if we want to go to one (1) trash vendor. Pros and cons of going to one trash vendor or discontinuing citizen trash service were discussed. Alderman Swatosh said some of his constituents want to negotiate with trash companies themselves. It was decided to discontinue trash service through the City January 1, 2024, to see how it works out.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to send out notices to trash companies that the City will be going to one vendor in three (3) years.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Baird, Hall, and Swatosh.

Motion was made by Alderman Baird and seconded by Alderman Swatosh to discontinue trash service through the City to citizens starting January 1, 2024.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Swatosh, Hall, and Baird.

Acceptance of bid proposal for a Mini Excavator with approval of funding at a future date.

Discussion/Vote

Carolyn Halverson stated she advertised for bids for a mini excavator. Currently the City rents equipment and spends approximately \$30,000 per year. Three bids were received with State Tractor & Equipment coming in with the lowest bid of \$58,412. Ms. Halverson recommended accepting this bid. She would like to do three-year financing and the City will own the equipment and save a substantial amount versus rentals.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to accept the bid for \$58,412 from State Tractor & Equipment for a mini excavator.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hendrickson, Hall, and Baird.

Acceptance of bid proposal for a Compact Track Loader with approval of funding at a future date.

Discussion/Vote

Ms. Halverson said she received bids from four vendors. She recommends the bid from State Tractor & Equipment for \$58,950. This will save the City money in the long run. As with the mini excavator, she is looking at three (3) year financing and the City will own the equipment and save on rental fees.

Motion was made by Alderman Hendrickson and seconded by Alderman Swatosh to accept the bid for \$58,950 from State Tractor & Equipment for a compact track loader.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Baird, Hall, and Hendrickson.

Ordinance Accepting an Agreement between Missouri Highways and Transportation Commission and the City of Willard, Missouri to grant the use of Surface Transportation Block Grant Program (STBG) funds for the resurfacing of Jackson Street. (1st & 2nd Read) Discussion/Vote

Steve Bodenhamer said funds are available under the STBG grant and the deadline is December 2023. There will be an 80/20 match for the City. Funds have been in the budget since 2022. Bids will go out once the Ordinance is approved. It may be June or July of 2024 before the work will be done.

The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Hall to approve the Ordinance Accepting the Missouri Highways and Transportation Commission Surface Transportation Block Grant Program (STBG) Agreement for the Resurfacing of Jackson Street between U.S. Highway 160 and Tower Road known as Project STBG-5944(805).

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Baird, Hendrickson, and Swatosh.

The second read was conducted by the City Clerk.

Motion was made by Alderman Hendrickson and seconded by Alderman Swatosh to approve the Ordinance Accepting the Missouri Highways and Transportation Commission Surface Transportation Block Grant Program (STBG) Agreement for the Resurfacing of Jackson Street between U.S. Highway 160 and Tower Road known as Project STBG-5944(805).

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hall, Baird, and Hendrickson.

Ordinance Accepting the bid proposal for Better Together Playground Project. (1st & 2nd Read)

Discussion/Vote

Jason Knight stated that the ten thousand (10,000) square foot addition to Jackson Street Park for an all-inclusive playground is fully funded. To date \$704,000 has been raised and several grants are still outstanding for \$60,000 to \$70,000. Mayor Snider asked what the additional funds (if any) would be used for. Mr. Knight said they could be used for shade awnings, park benches, etc., and that \$12,000 has been budgeted for improvements. The project requires a fifty percent (50%) down payment for equipment, which is an outlay of \$250,000 that will be reimbursed from ARPA and Abilities First grants.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hendrickson and seconded by Alderman Baird to approve the Ordinance Accepting the Agreement with Play and Park Structures, a Playcore Company, to Furnish Inclusive Playground Equipment and Provide Construction and Installation of Inclusive Playground.

Motion carried with a vote of 4-0. Voting aye: Aldermen Baird, Swatosh, Hendrickson, and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Hall to approve the Ordinance Accepting the Agreement with Play and Park Structures, a Playcore Company, to Furnish Inclusive Playground Equipment and Provide Construction and Installation of Inclusive Playground.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Hendrickson, Baird, and Swatosh.

Resolution 23-03 Selection of Allgeier, Martin and Associates, Inc. for Professional Engineering Services for the Community Grants Project Funding Program. Discussion/Vote

Steve Bodenhamer said the City put out a Request For Qualifications (RFQ) and received three (3) responses. The RFQs were presented to the review team, and they recommend Allgeier, Martin and Associates, Inc. as design professional engineers. This Resolution formalizes documents.

Motion was made by Alderman Hendrickson and seconded by Alderman Baird to approve Resolution 23-03 Selecting Allgeier, Martin and Associates, Inc. for Professional Engineering Services Under the Requirements of Community Grants Project Funding Program under the FY 2023 Consolidated Appropriations Act, Community Project Funding.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hall, Baird, and Hendrickson.

Sanitary System Projects Status Report

Steve Bodenhamer gave an update on the Community Funding Partnership (94 Lift Station and Force Main). He stated the review team has selected Allgeier, Martin and Associates, Inc. for Professional Engineering Services. The Resolution was approved earlier at this Board meeting. He will bring a contract and Ordinance to the next Board meeting. The Work Plan calls for financing of an approximately \$750,000 "City Match" no

later than April 30, 2024. Asset alternatives regarding collateralization are being addressed regarding financing the "City Match". The Environmental Protection Agency (EPA) suggested formal application be made to Region 7 now as a precaution in case of a government shutdown. The application was submitted electronically on Friday, October 6, 2023.

New Business.

Carolyn Halverson said she will be bringing an amended budget to the Board. Aldermen Hendrickson and Baird requested a Work Study November 6, 2023.

Unfinished Business.

None.

Close Open Session.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to Close the Open Session. Motion carried with a vote of 4-0. Voting aye: Aldermen Baird, Hendrickson, Swatosh, and Hall.

The Open Session was closed at 8:15 p.m.

Open Executive Session.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to Open the Executive Session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Hendrickson, Baird, and Swatosh.

Mayor Snider called the Executive Session to order at 8:24 p.m.

Close the Executive Session.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to Close the Executive Session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Hendrickson, Swatosh, and Baird.

The Executive Session was closed at 8:57 p.m.

Adjourn Meeting.

Motion was made by Alderman Hall and seconded by Alderman Hendrickson to Adjourn the meeting. Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hendrickson, Hall, and Baird.

The meeting Adjourned at 8:57 p.m.



Dona Slater, City Clerk



Samuel Snider, Mayor