

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

November 12, 2019

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Corey Hendrickson

Board Members

Clark McEntire

Donna Stewart

Sam Baird – Mayor Pro-Tem

Samuel Snider

Larry Whitman

Jon Jones

www.cityofwillard.org

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING**

November 12, 2019

7:00 P.M.

Posted November 7, 2019.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** November 12, 2019 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting October 28, 2019.
- b. October/November 2019 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.

- 4. Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for October/November 2019.**
- 5. Citizen Input.**
- 6. Discussion/Vote to accept the bids for the Parks Department.**
 - a. Sports T-Shirts
 - b. Sports Photographs
- 7. Ordinance amending Chapter 710: Sewer Use and Sewer Rates. (1st Read) Discussion/Vote.**
- 8. Ordinance amending Chapter 500.110 Fee Schedule. (1st Read) Discussion/Vote.**

9. **Ordinance accepting the Developers Agreement for ATM Square LLC. (1st & 2nd Read) Discussion/Vote.**
10. **Discussion/Vote to accept Liberty Utilities Streetlight Requests.**
 - a. **Gauge Crossing.**
 - b. **North Meadows Subdivision.**
11. **Ordinance calling for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect three (3) Aldermen. (2nd Read) Discussion/Vote.**
12. **New Business.**
13. **Unfinished Business.**
14. **Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk



Agenda Item# 3

Consent Agenda:

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- a. Minutes from regular meeting October 28, 2019.
- b. October/November 2019 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
October 28, 2019
7:00 p.m.**

Staff present: City Administrator, Brad Gray; and City Clerk, Jennifer Rowe.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: Josh Johnmeyer and partner (Arrowpoint Solar), Grant Harris and Ashley Lasher.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call. Alderman McEntire-present, Alderman Snider-present, Alderman Stewart--present, Alderman Whitman-present, Alderman Baird-present, Alderman Jones-present, and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

City Administrator Brad Gray requested to table item 7. Motion was made by Alderman Baird and seconded by Alderman Whitman to approve the Agenda with changes. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones. Alderman Snider abstained.

Consent Agenda.

Motion was made by Alderman McEntire and seconded by Alderman Jones to approve the Consent Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

Discussion/Vote to approve current September/October 2019 Outstanding Invoices, Check and Draft Paid Invoices.

Motion was made by Alderman Jones and seconded by Alderman Stewart to approve the current September/October 2019 Outstanding Invoices, Check and Draft Paid Invoices. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

Citizen Input.

Mayor Hendrickson welcomed the SGA Students, Grant Harris and Ashley Lasher.

Presentation by Arrowpoint Solar.

Josh Johnmeyer, Arrowpoint Solar, introduced their company and gave their presentation to the Board. Discussion was made on solar options for the City and funding options.

Ordinance calling for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect three (3) Aldermen. (1st Read) Discussion/Vote.

The City Clerk informed the Board that there was nothing new to this Ordinance. It was just the yearly election ordinance allowing for the election in April 2020. This one would be for 1 Alderman for each Ward. The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Whitman to call for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect three (3) Aldermen. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

New Business.

City Administrator Brad Gray updated the Board on the Veteran's Day events. Discussion was made on new events this year.

Mr. Gray then updated the Board on the Water Main Break on Sarah Court and the status of the boil advisory.

Unfinished Business.

None.

Adjourn.

Motion was made by Alderman Jones and seconded by Alderman McEntire to Adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

The meeting was adjourned at 8:19 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM # 3(b)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **Outstanding Invoices – October & November 2019**



Pending Expense Approval Report - 1

By Vendor Name

Post Dates 10/29/2019 - 11/05/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMP100 - AMERIPRIDE SERVICES INC					
Vendor: AMP100 - AMERIPRIDE SERVICES INC					
AMERIPRIDE SERVICES INC	340146063	11/04/2019	MATS (ALL DEPTS) & TOWELS (PW)	10-100-50130	25.90
AMERIPRIDE SERVICES INC	340146063	11/04/2019	MATS (ALL DEPTS) & TOWELS (PW)	10-200-50130	20.50
AMERIPRIDE SERVICES INC	340146063	11/04/2019	MATS (ALL DEPTS) & TOWELS (PW)	20-600-50130	109.33
AMERIPRIDE SERVICES INC	340146063	11/04/2019	MATS (ALL DEPTS) & TOWELS (PW)	20-700-50130	109.33
AMERIPRIDE SERVICES INC	340146063	11/04/2019	MATS (ALL DEPTS) & TOWELS (PW)	30-800-50130	44.80
Vendor AMP100 - AMERIPRIDE SERVICES INC Total:					309.86
Vendor AMP100 - AMERIPRIDE SERVICES INC Total:					309.86
Vendor: ATS200 - ANCHOR TACTICAL SUPPLY, LLC					
Vendor: ATS200 - ANCHOR TACTICAL SUPPLY, LLC					
ANCHOR TACTICAL SUPPLY, LL	23244	11/04/2019	J DURAN UNIFORM ALLOWANCE - LAW	10-200-92500	11.99
ANCHOR TACTICAL SUPPLY, LL	23357	11/04/2019	J DURAN UNIFORM ALLOWANCE - LAW	10-200-92500	47.90
Vendor ATS200 - ANCHOR TACTICAL SUPPLY, LLC Total:					59.89
Vendor ATS200 - ANCHOR TACTICAL SUPPLY, LLC Total:					59.89
Vendor: HVR100 - CAROLYN HALVERSON					
Vendor: HVR100 - CAROLYN HALVERSON					
CAROLYN HALVERSON	103019	11/04/2019	MRWA CONFERENCE MILEAGE REIMBURSEMENT -	10-100-56910	124.12
Vendor HVR100 - CAROLYN HALVERSON Total:					124.12
Vendor HVR100 - CAROLYN HALVERSON Total:					124.12
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	5573006	11/04/2019	AMAZON BASEBALL FIELD DRAG, NOTEBOOK-PKS	30-800-50700	7.43
COMMERCE CREDIT CARD SE	5573006	11/04/2019	AMAZON BASEBALL FIELD DRAG, NOTEBOOK-PKS	30-800-52000	269.71
COMMERCE CREDIT CARD SE	1566607	11/04/2019	AMAZON BUSINESS LICENSE CERTIFICATES - GEN	10-100-50700	47.50
COMMERCE CREDIT CARD SE	8092283-0	11/04/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-100-50700	28.99
COMMERCE CREDIT CARD SE	8092283-0	11/04/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-200-50700	28.99
COMMERCE CREDIT CARD SE	8092283-0	11/04/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-600-50700	28.99
COMMERCE CREDIT CARD SE	8092283-0	11/04/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-700-50700	28.99
COMMERCE CREDIT CARD SE	61107519JN3424618	11/04/2019	VACMOTION SCREENS	20-700-50130	11.42
COMMERCE CREDIT CARD SE	1497	11/04/2019	ADDITIONAL POSTAGE - SEWE	20-600-52000	355.49
COMMERCE CREDIT CARD SE	1497	11/04/2019	NORTHERN TOOL TRASH PUMP, HOSE, & SCREEN - W/S	20-700-52000	355.48
COMMERCE CREDIT CARD SE	5745810	11/04/2019	NORTHERN TOOL TRASH PUMP, HOSE, & SCREEN - W/S	10-100-50700	31.48
COMMERCE CREDIT CARD SE	103019	11/04/2019	AMAZON BINDERS - GEN	10-100-56910	106.85
COMMERCE CREDIT CARD SE	423589	11/04/2019	FINANCE DEPT CONFERENCE MEALS - GEN	10-100-56910	216.30
COMMERCE CREDIT CARD SE			4 SEASONS LODGE - MRWA CONFERENCE LODGING - GEN		

Pending Expense Approval Report - 1

Post Dates: 10/29/2019 - 11/05/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	0055465	11/04/2019	AMAZON OUTDOOR FLAGS, PENS, BINDERS - GEN/W/S/PK	10-100-50310	89.96
COMMERCE CREDIT CARD SE	0055465	11/04/2019	AMAZON OUTDOOR FLAGS, PENS, BINDERS - GEN/W/S/PK	10-100-50700	47.96
COMMERCE CREDIT CARD SE	0055465	11/04/2019	AMAZON OUTDOOR FLAGS, PENS, BINDERS - GEN/W/S/PK	20-600-50700	10.94
COMMERCE CREDIT CARD SE	0055465	11/04/2019	AMAZON OUTDOOR FLAGS, PENS, BINDERS - GEN/W/S/PK	20-700-50700	10.93
COMMERCE CREDIT CARD SE	0055465	11/04/2019	AMAZON OUTDOOR FLAGS, PENS, BINDERS - GEN/W/S/PK	30-800-50130	21.98
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	10-100-61000	163.71
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	10-200-61000	163.71
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	10-250-61000	116.94
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	10-300-61000	116.94
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	10-400-61000	116.94
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	20-600-61000	163.71
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	20-700-61000	163.71
COMMERCE CREDIT CARD SE	110119	11/04/2019	NEXTIVA TELEPHONE SERVICE - ALL DEPTS	30-800-61000	163.71
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,868.76
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,868.76
Vendor: BKM225 - DAVID BLAKEMORE					
Vendor: BKM225 - DAVID BLAKEMORE					
DAVID BLAKEMORE	110119	11/04/2019	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
DAVID BLAKEMORE	110119	11/04/2019	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor BKM225 - DAVID BLAKEMORE Total:					50.00
Vendor BKM225 - DAVID BLAKEMORE Total:					50.00
Vendor: GLA200 - GLENN'S AUTOMOTIVE LLC					
Vendor: GLA200 - GLENN'S AUTOMOTIVE LLC					
GLENN'S AUTOMOTIVE LLC	10758	11/04/2019	PD CAR 3 ALTERNATOR - LAW	10-200-71000	573.56
GLENN'S AUTOMOTIVE LLC	11075	11/04/2019	PD CAR 3 SEAT BELT REPAIR - LAW	10-200-71000	207.85
Vendor GLA200 - GLENN'S AUTOMOTIVE LLC Total:					781.41
Vendor GLA200 - GLENN'S AUTOMOTIVE LLC Total:					781.41
Vendor: GWO100 - GWORKS					
Vendor: GWO100 - GWORKS					
GWORKS	IM-INV-40	11/04/2019	SIMPLECITY ANNUAL LICENSE & SUPPORT - P&D	10-400-57400	1,341.35
Vendor GWO100 - GWORKS Total:					1,341.35
Vendor GWO100 - GWORKS Total:					1,341.35
Vendor: ROJ100 - JENNIFER ROWE					
Vendor: ROJ100 - JENNIFER ROWE					
JENNIFER ROWE	103119	11/04/2019	CLERKS MEETING MILEAGE REIMBURSEMENT - GEN	10-100-56900	67.16
Vendor ROJ100 - JENNIFER ROWE Total:					67.16
Vendor ROJ100 - JENNIFER ROWE Total:					67.16

Pending Expense Approval Report - 1

Post Dates: 10/29/2019 - 11/05/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: MPC460 - MISSOURI POLICE CHIEFS ASSC					
Vendor: MPC460 - MISSOURI POLICE CHIEFS ASSC					
MISSOURI POLICE CHIEFS ASS	172658	11/04/2019	T McCLAIN POLICE CHIEFS ASSOC CONFERENCE - LAW	10-200-56950	275.00
Vendor MPC460 - MISSOURI POLICE CHIEFS ASSC Total:					275.00
Vendor MPC460 - MISSOURI POLICE CHIEFS ASSC Total:					275.00
Vendor: DES100 - MO DEPT OF LABOR & INDUSTRIAL RELATIONS					
Vendor: DES100 - MO DEPT OF LABOR & INDUSTRIAL RELATIONS					
MO DEPT OF LABOR & INDUS	35128679	11/04/2019	ACCT #03-79423-0-00 UNEMPLOYMENT BENEFITS - PKS	30-800-55600	292.59
Vendor DES100 - MO DEPT OF LABOR & INDUSTRIAL RELATIONS Total:					292.59
Vendor DES100 - MO DEPT OF LABOR & INDUSTRIAL RELATIONS Total:					292.59
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-260017	11/04/2019	AIR FILTER - STS/W/S	10-300-71000	1.69
O'REILLY AUTOMOTIVE, INC	2367-260017	11/04/2019	AIR FILTER - STS/W/S	20-600-71000	3.38
O'REILLY AUTOMOTIVE, INC	2367-260017	11/04/2019	AIR FILTER - STS/W/S	20-700-71000	3.38
O'REILLY AUTOMOTIVE, INC	2367-263237	11/04/2019	IGNITION WIRE SET - SEWER	20-700-71100	25.46
O'REILLY AUTOMOTIVE, INC	2367-263243	11/04/2019	DISTRIBUTOR CAP, ROTOR, & ANTIFREEZE - SEWER	20-700-71000	39.34
O'REILLY AUTOMOTIVE, INC	2367-263287	11/04/2019	BRAKE FLUID - WATER	20-600-71000	1.99
O'REILLY AUTOMOTIVE, INC	2367-263288	11/04/2019	TRASH PUMP OIL - W/S	20-600-71100	14.99
O'REILLY AUTOMOTIVE, INC	2367-263288	11/04/2019	TRASH PUMP OIL - W/S	20-700-71100	15.00
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					105.23
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					105.23
Vendor: MUR460 - OZARK SUPERMARKET, INC					
Vendor: MUR460 - OZARK SUPERMARKET, INC					
OZARK SUPERMARKET, INC	102919	11/04/2019	EVIDENCE BAGS - LAW	10-200-50130	3.96
Vendor MUR460 - OZARK SUPERMARKET, INC Total:					3.96
Vendor MUR460 - OZARK SUPERMARKET, INC Total:					3.96
Vendor: TRH100 - TREVOR HOFFMAN					
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	3955755905	11/04/2019	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
TREVOR HOFFMAN	3955755905	11/04/2019	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: WRE100 - WHITE RIVER ENGINEERING					
Vendor: WRE100 - WHITE RIVER ENGINEERING					
WHITE RIVER ENGINEERING	458	11/04/2019	LIFT STATION B EQ BASIN ENGINEERING FEES - SEWER	20-700-95100	765.58
Vendor WRE100 - WHITE RIVER ENGINEERING Total:					765.58
Vendor WRE100 - WHITE RIVER ENGINEERING Total:					765.58
Grand Total:					7,094.91

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	3,977.25
20 - WATER AND SEWER FUND	2,317.44
30 - PARKS FUND	800.22
Grand Total:	7,094.91

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	25.90
10-100-50310	VETERAN'S MEMORIAL E	89.96
10-100-50700	OFFICE SUPPLIES-GCG	155.93
10-100-56900	TRAVEL EXPENSE-GCG	67.16
10-100-56910	TRAVEL EXPENSE-FINAN	447.27
10-100-61000	TELEPHONE-GCG	163.71
10-200-50130	SUPPLIES-LAW	24.46
10-200-50700	OFFICE SUPPLIES-LAW	28.99
10-200-56950	TRAINING & EDUCATION	275.00
10-200-61000	TELEPHONE-LAW	163.71
10-200-71000	VEHICLE EXPENSE OTHE	781.41
10-200-92500	UNIFORMS-LAW	59.89
10-250-61000	TELEPHONE-COURT	116.94
10-300-61000	TELEPHONE-STREETS	116.94
10-300-71000	VEHICLE EXPENSE OTHE	1.69
10-400-57400	EQUIPMENT/SOFTWARE	1,341.35
10-400-61000	TELEPHONE-P&D	116.94
20-600-50130	SUPPLIES-WATER	109.33
20-600-50700	OFFICE SUPPLIES-WATER	39.93
20-600-52000	SUPPLIES SMALL EQUIP	355.49
20-600-61000	TELEPHONE WATER	213.71
20-600-71000	VEHICLE EXPENSE OTHE	5.37
20-600-71100	EQUIP REPAIRS/MAINT-	14.99
20-700-50130	SUPPLIES-SEWER	120.75
20-700-50700	OFFICE SUPPLIES-SEWER	39.92
20-700-52000	SUPPLIES SMALL EQUIP	355.48
20-700-61000	TELEPHONE-SEWER	213.71
20-700-71000	VEHICLE EXPENSE OTHE	42.72
20-700-71100	EQUIP REPAIRS/MAINT-S	40.46
20-700-95100	CAPITAL ASSET EXP-SEW	765.58
30-800-50130	SUPPLIES GENERAL-PKS	66.78
30-800-50700	OFFICE SUPPLIES-PKS	7.43
30-800-52000	SUPPLIES SMALL EQUIP	269.71
30-800-55600	CONTRACT LABOR-PKS	292.59
30-800-61000	TELEPHONE-PKS	163.71
Grand Total:	7,094.91	

Project Account Summary

Project Account Key	Expense Amount
None	7,094.91
Grand Total:	7,094.91

Parks and Recreation - Director's Report – November 2019

Department Tasks

Budget planning-

Budgeting continues to be a focus. We are currently working with mostly seasonal staff; we are saving on this year's full time salary budget by leaving positions unfilled temporarily and using seasonal and part time staff as a stopgap. Looking into 2020, staffing needs will be similar to 2019, however, I think that we will be able to be more efficient if we are able to maximize staff capacity. Sydney Stuart is doing a very good job in her increased role, even though we have seen a dip in sports registrations. Sydney is working with local club teams to increase their involvement in Willard Parks Programs, rather than those clubs leaving the community to play in Republic or Springfield. This season's basketball numbers have seen a decline, but I am optimistic that we will see a rebound with spring numbers through these renewed partnerships. 2020: As mentioned, seasonal employees payrates are increasing by a rate of about 10% annually. I recently attended a workshop with Parks and Recreation Professionals from Missouri and Kansas to brainstorm how we as an industry can absorb some of those costs while maintaining competitive pricing. One common theme was to increase efficiency, and really examine the cost efficiency of programs, and categorize them in terms of monetary and community value, then prioritize and balance offerings. My staff is in the process of these evaluations currently.

Event/Program Planning and Recap

Our Daddy Daughter Dance was well attended and successful. We hosted a Boo Bash dance on October 18th. It was also well attended. We hosted our annual trunk or treat event, it was well attended (approximately 550 children and parents) Our haunted house was relatively successful in a comeback year; however, I feel attendance suffered from the off year.

Basketball registration has closed. Registration for the fall session was down by approximately 80 players, (180:100 includes two teams). We are working on revamping our outreach to the schools, and we have partnered with local club organizations to bring those clubs back to Willard.

2019 Capital Improvement Projects

We have completed construction of a new baseball storage shed. We increased the buildings height and added an attic for additional storage. We will be finishing out the fountain project in the coming month, it should be fully functional for the spring season.

Maintenance

I am in the process of evaluating our maintenance priorities and working on a long-term maintenance schedule to be proactive on addressing maintenance issues. We have exceeded our building maintenance budget, and still have lights out on the exterior of the Rec and the Aquatic Center. I feel like improving lighting would decrease vandalism, so I am trying to make this a priority. I would also like to invest in a better camera system to be able to catch vandals, so that will be another consideration.

Upcoming Programs / Events

Tumbling Toddlers- We will be offering a half course to close out this year

School's Out Days- Thanksgiving and Christmas Break open now

Mother Son Dodgeball Tournament- November 14th

Programs

As mentioned, we are evaluating program offerings to try to maximize either revenue or community service, and are considering eliminating some of the low revenue, low community impact programs to increase our efficiency and improve our offerings.

Equipment Usage and Repairs October 2019

Equipment No.	Description	Oct 1 Miles/Hours	Oct 31 Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	2013 Ford F-150	72,098	74,210	2,112		\$ 47.46
2	2004 Chevy 1 Ton Dump	134,644	136,255	1,611	\$275.00	\$ 590.93
3	2003 Chevy 1 Ton Utility - Sewer	166,049	168,373	2,324		\$ 38.61
4	1998 Dodge 1/2 Ton FB	127,391	127,485	94		
5	2001 Chevy 1500	104,451	105,571	1,120	\$64.80	\$ 88.53
6	2000 Chevy 3/4 Ton FB	145,112	145,231	119		\$ 8.99
7	1993 Ford 1 Ton Utility - Water	93,739	94,124	385	\$1.99	\$ 157.44
	2005 International 3200 Dump	20,737	20,872	135		\$ 731.59
	2017 Chevy Silverado	18,723	20,164	1,441		\$ 23.73
	Water Van	384	384	-		
	1998 Chevy S-10	155,275	155,309	34		
	Case Backhoe	2,709	2,871	162		
	60XT Case Skid Steer	1,494	1,494	-		
	Kubota RTV 1100	860	892	32		
					\$341.79	\$ 1,687.28
	New battery salt spreader				\$64.35	\$ 1,751.63

Description of Repair/Service

PD#1	2013 Dodge Charger (old #4)				
PD#2	2013 Dodge Charger				
PD#3	2013 Dodge Charger				
PD#4	2017 Ford Explorer				
PD#5	2019 Dodge Charger	oil/filter change rotate tires	7456 miles		\$4.14
PD#6	2013 Dodge Charger				
PD#7	2017 Ford Explorer				
PD#8	2008 Harley Davidson Emergency Generator				

Public Works Report

October 2019

Water

- The water department spent the month on routine operations including collecting water samples, monthly meter reading, daily monitoring of our four wells and maintenance on our chlorine monitoring systems.
- Completed 108 utility locates.
- We had a 10-inch line blow up on Sara Court resulting in the need to call in a boil advisory. All chlorine and lab samples came back perfect and the advisory was lifted. This was our first, and I believe that all the staff handled this in a very professional manor.
- We fixed a water leak at 6706 Dogwood.
- Met with MRWA and they tested Willard 1 and 2 wells for accuracy, they were between 115-130-gal a minute off, at this time we are looking at replacing the old meters.
- Retested VOC (volatile organic compounds) for all four wells, as the previous samples were lost.

Sewer

- The sewer extension project on Rocky lane is finished, including all landscaping.
- The drainage pipes are installed at the lagoons and working perfectly.
- McClanahan came back and fixed the leaking seal on the new pump at regional lift station.
- We now have our backup B lift station pump back from being repaired.
- We pumped out all the debris at the 94-lift station.
- We Cleaned out the detention basins at regional and D lift stations.

Streets

- We are currently crack sealing Pheasant, we have completed Finch, Deer Run, Long, Meadowlark, Sparrow and Holly Ridge.
- Cut brush at various locations around the city to improve visibility.
- We put up some new Willard street signs the school purchased, they are much bigger and have the Willard symbol on them.

Monthly Water Loss 2018

Current Month
10

Month	January	February	March	April	May	June	July	August	September	October	Annual Average	Annual
Amount of Gallons Pumped	23,403,600	24,192,800	21,612,900	24,497,200	24,503,000	25,365,500	25,770,200	27,727,900	29,300,600	25,134,300	25,150,800	251,508,000
Dollar Amount Sold	\$76,928.20	\$72,920.20	\$77,297.00	\$74,819.60	\$71,493.79	\$74,512.66	\$85,248.60	\$80,200.97	\$85,647.18	\$84,446.88	\$78,351.51	\$783,515.08
Gallons of Water Sold	15,629,000	14,068,000	15,905,000	14,861,000	13,621,000	15,159,002	18,909,000	17,006,000	18,882,000	18,373,000	16,241,300	162,413,002
Flushing	20,000	40,000	4,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,400	204,000
Leaks/Adjustments	14,667	169,783	28,000	79,750	110,000	100,000	330,000	60,000	200,000	13,000	110,520	1,105,200
City Usage (not billed)	31,000	28,000	32,000	24,000	418,000	287,000	156,000	423,000	220,000	56,000	167,500	1,675,000
Fire Department Usage	0	0	0	0	0	0	0	0	0	0	0	0
Tower Overflows	0	0	0	700,000	0	0	0	0	0	0	0	0
Residuals	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	700,000
Total Gallons Accounted For	15,739,667	14,350,783	16,014,000	15,729,750	14,214,000	15,611,002	19,460,000	17,554,000	19,367,000	18,507,000	83,273,601	166,547,202
% Water Loss	32.75%	40.68%	25.91%	35.79%	41.99%	38.46%	24.49%	36.69%	33.90%	26.37%	33.78%	
Amount of Water Lost	7,663,933	9,842,017	5,598,900	8,767,450	10,289,000	9,754,498	6,310,200	10,173,900	9,933,600	6,627,300	8,496,080	84,960,798
Willard North #1	1,508,600	1,638,400	1,484,700	2,025,600	2,343,200	2,589,900	2,737,300	2,742,500	3,058,400	2,458,300	2,258,690	22,586,900
Willard South #2	2,927,100	3,147,100	2,855,300	3,512,100	3,105,000	2,948,600	3,031,900	3,678,900	3,463,700	3,060,200	3,172,990	31,729,900
Meadows West #1	9,911,900	10,476,300	9,267,900	9,785,500	10,506,800	10,946,000	10,792,000	11,337,500	11,825,500	11,327,800	10,617,720	106,177,200
Meadows East #2	9,056,000	8,931,000	8,005,000	9,174,000	8,548,000	8,881,000	9,209,000	9,969,000	10,468,000	8,288,000	9,052,900	90,529,000
Total Water Pumped	23,403,600	24,192,800	21,612,900	24,497,200	24,503,000	25,365,500	25,770,200	27,727,900	28,815,600	25,134,300	25,102,300	251,023,000
City Commercial Irrigation	14	14	14	14	14	14	14	14	14	14	14	14
City Commercial 1 SPF	127	125	125	127	125	128	128	126	125	128	126	126
City Commercial 3 Water only	19	20	19	21	20	21	21	18	19	19	20	160
City Residential Irrigation	2	2	2	2	3	3	3	3	3	3	3	3
City Residential 1 SPF	1943	1943	1957	1956	1977	1992	1997	2003	1994	1994	1,976	
City Residential 3 Water Only	73	72	72	73	72	73	72	72	72	73	72	2,051
Rural Irrigation	5	5	5	5	5	5	4	4	4	4	4	5
Rural Residential 1 SPF	9	9	9	9	9	9	8	8	8	8	8	9
Rural Residential 2 Lagoon	277	276	276	277	277	274	274	275	276	276	276	276
Rural Residential 3 Water Only	853	852	853	854	858	859	860	859	864	860	857	1,146
Rural Commercial 2 Lagoon	2	2	2	2	3	3	3	3	3	3	3	3
Rural Commercial 3 Water only	12	12	12	12	12	12	12	12	12	12	12	12
Rural Commercial 1 SPF	0	0	0	0	0	0	0	0	0	0	0	0
Zero-Non Billed	10	10	11	11	11	11	11	11	11	11	11	25
Number of Total Customers	3346	3342	3357	3363	3386	3404	3407	3408	3405	3405	3382	3382



Willard Police Department
October 2019 - Monthly Statistical Report



Administration	Officer	Case #'s
Tom McClain, Chief	1601	5
Shannon Shipley, Lt.	1602	24
	Total	29

Squad #1	1603	Joe Duran, Cpl	75	Squad #2	1604	Steve Purdy, Cpl. Investigator	13
	1605	Billie Deckard, Officer	76		1606	Shawn Garner, Officer	51
	1607	Caleb Steen, Officer	106		1608	Brandon Bond, Officer	71
					1609	Wayne Hansen, Officer	61
	Total		254	Total			196

Reserves	Officer	Officer Names	Case #'s	Hours
	1630	Clint Heimbach, SRO	6	
	1631	Cindy Garton, SRO	6	
	1632	Mark Riffin, SRO	5	
	1641	Brian Gordon, Reserve		
	1642	JD Landon, Reserve		13.5
	1645	Brian Hinkle, Reserve	5	13.0
	1646	Andrew Hunt, Reserve	1	12.75
		Glenn Cozzens, Reserve, Trainer		10.5
		Tim Wheeler, Reserve		
	Total		23	
Total Incidents for the month...			502	

Incident Statistics

Felony	13	HBO (Handled by Officers)	397
Misdemeanor	32	Use of Force	0
Infraction	206	Dog at Large	3
Other (Services)	251	Neglect 0 / Abuse 0 / Bites 0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2013	104,215	771	19	43	\$64.88	\$1,052.05
WPD-02 2013	131,431	2,468	7	353	\$70.00	\$6,360.91
WPD-03 2013	134,486	2,122	30	71		\$2,062.59
WPD-04 2018	30,334	4,062	37	110		\$0.00
WPD-05 2019	9,698	2,240	35	64		\$0.00
WPD-06 2013	107,899	107,899	0	0		\$2,363.88
WPD-07 2017	13,143	688	11	63		\$0.00
WPD-08 M	5,607	30	1	30		\$0.00

Vehicle Maintenance Details

WPD-01: \$64.88 (Oil lube & filter, rotate tires, front left slow leak)	WPD-04:
WPD-02: \$70.00 (Wheel Alignment)	WPD-06:
WPD-03:	WPD-07:

Misc. Dept. Info:

Planning and Development Report
November 12, 2019

Ongoing Projects-

HWY 160 Improvements- Dirt work continues thru out the project but mainly from fm. Rd. 94 to Jackson St.

ATM Commercial Subdivision Phase 2 Gauge Crossing Subdivision- Staff has issued permits, including R.O.W., grading, and floodplain development. The contractor has started the sewer installation at New Melville and has started grading for the Proctor Rd. extension. Staff has been working with the developer on downstream drainage issues and will have more information to discuss at the meeting. (developer agreement)

Capacity Improvements – Contract # 1 has been completed.

Lift Station B- The contractor has re-seeded and fixed some minor erosion. We are waiting on the final pay application.

Longview Subdivision- All but one of the foundations have been poured (23 total) and framing has started on lot 12. Several of the houses are nearing completion and will be receiving a Certificate of Occupancy in the next few weeks.

Transportation Alternative Program Sidewalk Grant – Staff has met with the engineer and the project is moving forward. The preliminary plans will be submitted to MODOT by mid November. The current schedule is to have final plans approved by MODOT by Feb. with the project out for bid in March and award sometime in May.

North Brook Apartments- The developer has started the building pad but has been delayed due to weather and other projects.

Robertson Estates- Staff has issued permits, including grading and Floodplain development. The utility contractor has mobilized and started clearing brush and stripping topsoil. 11-4-19 – The contractor has started installing the construction entrance and will be starting the sanitary sewer soon.

West Ridge- We are waiting on the improvement plans from the developer's engineer.

Liberty Utilities/Empire Electric- Work continues on the sub-station. Liberty was notified about streetlights at Jackson and Farmer that were taken down during some of the pole replacement work that occurred. Staff was advised that they would be replaced by the contractor.

Miller Rd. Project- Staff will be meeting with Great River at some point during the week of 11-4-19 to discuss the project and can provide an update at the BOA meeting on 11-12-19.

Staff continues to work on the F.O.G. Inspection Program. Inspections have started and are ongoing. Staff is proposing an administrative fee to recover the cost associated with the issuance of the F.O.G. permit and inspection of grease traps.

Staff continues to assist other departments as needed.

Planning Assistant- Please find the attached monthly update from Abby.

If you have any questions, please contact me at City Hall or develop@cityofwillard.org
Randy Brown, Director of Development

Planning and Development:

17 permits were issued this month, total fees collected - \$10,538. Estimated value of work being done is \$553,650

3- Single Family Residential

Privacy Fence

2- Floodplain Development

Excavation

1 - Sign

Reroof, Deck

Permit Extension

Electric

Residential Remodel

Antenna Install

Permits for the year: 135

Total fees collected: \$84,799.50

Total value of work: \$4,056,116

Mapping:

No updates have been sent to us for the Census LUCA or New Construction submittals.

Maps with buffers for sensitive sites and medical marijuana were made for the October meeting.

Aerial maps, and water maps were made for department meetings, and with residents

Public works is bringing in some maps and plans that have been submitted over the years that city hall doesn't have copies of. So far there have been around 30 maps brought in to scan.

Prosecuting Clerk:

334 Open cases without dispositions

210 Open cases with dispositions, still pending payments

133 Probation cases

22 Deferred cases

I've gathered the 2019 retention files and will be bringing a request for destruction next month after verification of records.

CITY CLERK: (Informational only) OCTOBER 2019

- ~Issued 10 Business Licenses.
- ~Assisted other departments with grant paperwork and research.
- ~Completed all Agendas, packets, Proclamations, Resolutions, Ordinances and typed Minutes for BOA, BOADJ, P&Z, ECDTF, Traffic Committee and Tree Board.
- ~Updated website with new information.
- ~Assisted with gathering and writing articles for the Newsletter.
- ~Maintained updated "streetlight outage" list and ensured Liberty was notified.
- ~Handled citizen complaints and directed to the appropriate department heads.
- ~Ensured public notices were completed and sent to the paper.
- ~Completed Sunshine requests as received.
- ~Organized and attending training in Lamar for SWMOCCFOA.
- ~Assisted with information for new MOCCFOA Website.
- ~Completed Bid packets for upcoming projects and purchases.
- ~Participated in Trunk or Treat.

EMERGENCY MANAGEMENT: (Informational only) OCTOBER 2019

- ~Filed 3rd Quarter Claim for EMPG Grant.
- ~Completed ICS/EOC Class.
- ~Completed EOP Review with County and State.
- ~Applied for grant for Chromebooks and Weather Alert Radios. Waiting for response.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Willard Municipal Court	Reporting Period: Oct 31, 2019 - Oct 31, 2019	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: JESSICA TRUITT		E-mail Address:		
Municipal Judge: Kristoffer Barefield				
II. MONTHLY CASELOAD INFORMATION				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		16	244	108
B. Cases (citations/informations) filed		0	0	0
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	0	0
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	0	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	0	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	0	0
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		16	244	108
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	0	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	0	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	398			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Willard Municipal Court	Reporting Period: Oct 31, 2019 - Oct 31, 2019
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<u>V. DISBURSEMENTS</u>		
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.
Fines - Excess Revenue	\$0.00	No Data Available
Clerk Fee - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00	\$0.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Bond Refunds
Total Excess Revenue	\$0.00	Total Disbursements
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		\$0.00
Fines - Other	\$0.00	
Clerk Fee - Other	\$0.00	
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00	
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00	
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00	
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00	
Law Enforcement Training (LET) Fund surcharge	\$0.00	
Domestic Violence Shelter surcharge	\$0.00	
Inmate Prisoner Detainee Security Fund surcharge	\$0.00	
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00	
Restitution	\$0.00	
Parking ticket revenue (including penalties)	\$0.00	
Bond forfeitures (paid to city) - Other	\$0.00	
Total Other Revenue	\$0.00	

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 6

Discussion/Vote to accept the bids for the Parks Department.

- a. Sports T-Shirts
- b. Sports Photographs

AD-WEAR & SPECIALTY OF TEXAS, INC.

001.	FOL Best 50/50 Youth S/S T-Shirt w/ one color imprint Please state brand of shirt supplied <u>Gildan Item No. 8000</u>	\$ <u>2.89</u> ea.
002.	FOL Best 50/50 Adult S/S T-Shirt w/ one color imprint Please state brand of shirt supplied <u>Gildan Item No. 8000</u>	\$ <u>2.89</u> ea.
003.	FOL Best 50/50 Youth S/S T-Shirt w. two color imprint Please state brand of shirt supplied <u>Gildan Item No. 8000</u>	\$ <u>3.07</u> ea.
004.	FOL Best 50/50 Adult S/S T-Shirt w/ two color imprint Please state brand of shirt supplied <u>Gildan Item No. 8000</u>	\$ <u>3.07</u> ea.
005.	FOL Best 50/50 Youth S/S T-Shirt w/ three color imprint Please state brand of shirt supplied <u>Gildan Item No. 8000</u>	\$ <u>3.07</u> ea.
006.	FOL Best 50/50 Adult S/S T-Shirt w/ three color imprint Please state brand of shirt supplied <u>Gildan Item No. 8000</u>	\$ <u>3.07</u> ea.
007.	Additional cost for XXL	\$ <u>2.00</u> ea.
008.	Additional cost for XXXL	\$ <u>4.00</u> ea.
009.	Additional cost for number on back	\$ <u>1.50</u> ea.
010.	Additional cost for sponsor name on back	\$ <u>.75</u> ea.
011.	Additional cost for sponsor logo on back or sleeve	\$ <u>.75</u> ea.
012.	Screen/set up charge	\$ <u>0</u> ea.
Product—Long sleeve t-shirt		
013.	FOL Best 50/50 Adult L/S T-Shirt w/ one color imprint Please state brand of shirt supplied <u>Gildan Item No. 8400</u>	\$ <u>4.53</u> ea.
014.	FOL Best 50/50 Adult L/S T-Shirt w/ two color imprint Please state brand of shirt supplied <u>Gildan Item No. 8400</u>	\$ <u>4.73</u> ea.
015.	FOL Best 50/50 Adult L/S T-Shirt w/ three color imprint Please state brand of shirt supplied <u>Gildan Item No. 8400</u>	\$ <u>4.93</u> ea.
016.	Additional cost for XXL	\$ <u>2.00</u> ea.
017.	Additional cost for XXXL	\$ <u>4.00</u> ea.

- 018. Additional cost for number on back \$ 1.50 ea.
- 019. Additional cost for sponsor logo on back \$.75 ea.
- 020. Additional cost for sponsor logo on back or sleeve \$.75 ea.

EXPRESS PRESS

- 001. FOL Best 50/50 Youth S/S T-Shirt w/ one color imprint \$ 3.52 ea.
Please state brand of shirt supplied Gildan 8000B
 - 002. FOL Best 50/50 Adult S/S T-Shirt w/ one color imprint \$ 3.52 ea.
Please state brand of shirt supplied Gildan 8000
 - 003. FOL Best 50/50 Youth S/S T-Shirt w. two color imprint \$ 4.04 ea.
Please state brand of shirt supplied Gildan 8000B
 - 004. FOL Best 50/50 Adult S/S T-Shirt w/ two color imprint \$ 4.04 ea.
Please state brand of shirt supplied Gildan 8000
 - 005. FOL Best 50/50 Youth S/S T-Shirt w/ three color imprint \$ 4.56 ea.
Please state brand of shirt supplied Gildan 8000B
 - 006. FOL Best 50/50 Adult S/S T-Shirt w/ three color imprint \$ 4.56 ea.
Please state brand of shirt supplied Gildan 8000
 - 007. Additional cost for XXL \$ 2.00 ea.
 - 008. Additional cost for XXXL \$ 3.00 ea.
 - 009. Additional cost for number on back \$ 1.00 ea.
 - 010. Additional cost for sponsor name on back \$.75 ea.
 - 011. Additional cost for sponsor logo on back or sleeve \$.75 ea.
 - 012. Screen/set up charge \$ 0 ea.
- Product—Long sleeve t-shirt
- 013. FOL Best 50/50 Adult L/S T-Shirt w/ one color imprint \$ 5.44 ea.
Please state brand of shirt supplied Gildan 8400
 - 014. FOL Best 50/50 Adult L/S T-Shirt w/ two color imprint \$ 5.96 ea.

Please state brand of shirt supplied Gildan 8400

- | | | |
|------|--|--------------------|
| 015. | FOL Best 50/50 Adult L/S T-Shirt w/ three color imprint
Please state brand of shirt supplied <u>Gildan 8400</u> | \$ <u>6.48</u> ea. |
| 016. | Additional cost for XXL | \$ <u>2.00</u> ea. |
| 017. | Additional cost for XXXL | \$ <u>3.00</u> ea. |
| 018. | Additional cost for number on back | \$ <u>1.00</u> ea. |
| 019. | Additional cost for sponsor logo on back | \$ <u>.75</u> ea. |
| 020. | Additional cost for sponsor logo on back or sleeve | \$ <u>.75</u> ea. |

BACKCOUNTRY SCREEN PRINTING (WILLARD)

- | | | |
|------|---|--------------------|
| 001. | FOL Best 50/50 Youth S/S T-Shirt w/ one color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>3.42</u> ea. |
| 002. | FOL Best 50/50 Adult S/S T-Shirt w/ one color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>3.76</u> ea. |
| 003. | FOL Best 50/50 Youth S/S T-Shirt w. two color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>3.92</u> ea. |
| 004. | FOL Best 50/50 Adult S/S T-Shirt w/ two color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>4.26</u> ea. |
| 005. | FOL Best 50/50 Youth S/S T-Shirt w/ three color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>4.42</u> ea. |
| 006. | FOL Best 50/50 Adult S/S T-Shirt w/ three color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>4.76</u> ea. |
| 007. | Additional cost for XXL | \$ <u>2.00</u> ea. |
| 008. | Additional cost for XXXL | \$ <u>3.50</u> ea. |
| 009. | Additional cost for number on back | \$ <u>2.50</u> ea. |
| 010. | Additional cost for sponsor name on back | \$ <u>1.20</u> ea. |
| 011. | Additional cost for sponsor logo on back or sleeve | \$ <u>1.20</u> ea. |

012. Screen/set up charge \$ 0 ea.
- Product—Long sleeve t-shirt
013. FOL Best 50/50 Adult L/S T-Shirt w/ one color imprint \$ 5.87 ea.
Please state brand of shirt supplied Gildan
014. FOL Best 50/50 Adult L/S T-Shirt w/ two color imprint \$ 6.39 ea.
Please state brand of shirt supplied Gildan
015. FOL Best 50/50 Adult L/S T-Shirt w/ three color imprint \$ 6.89 ea.
Please state brand of shirt supplied Gildan
016. Additional cost for XXL \$ 2.00 ea.
017. Additional cost for XXXL \$ 3.50 ea.
018. Additional cost for number on back \$ 2.50 ea.
019. Additional cost for sponsor logo on back \$ 1.20 ea.
020. Additional cost for sponsor logo on back or sleeve \$ 1.20 ea.

SP DESIGNS & MANUFACTURING, INC.

001. FOL Best 50/50 Youth S/S T-Shirt w/ one color imprint \$ 3.14 ea.
Please state brand of shirt supplied Gildan
002. FOL Best 50/50 Adult S/S T-Shirt w/ one color imprint \$ 3.29 ea.
Please state brand of shirt supplied Gildan
003. FOL Best 50/50 Youth S/S T-Shirt w. two color imprint \$ 3.54 ea.
Please state brand of shirt supplied Gildan
004. FOL Best 50/50 Adult S/S T-Shirt w/ two color imprint \$ 3.69 ea.
Please state brand of shirt supplied Gildan
005. FOL Best 50/50 Youth S/S T-Shirt w/ three color imprint \$ 3.89 ea.
Please state brand of shirt supplied Gildan
006. FOL Best 50/50 Adult S/S T-Shirt w/ three color imprint \$ 4.04 ea.
Please state brand of shirt supplied Gildan

- | | | |
|------|--|--------------------|
| 007. | Additional cost for XXL | \$ <u>1.50</u> ea. |
| 008. | Additional cost for XXXL | \$ <u>2.50</u> ea. |
| 009. | Additional cost for number on back | \$ <u>.80</u> ea. |
| 010. | Additional cost for sponsor name on back | \$ <u>.80</u> ea. |
| 011. | Additional cost for sponsor logo on back or sleeve | \$ <u>.65</u> ea. |
| 012. | Screen/set up charge | \$ <u>0</u> ea. |

Product—Long sleeve t-shirt

- | | | |
|------|---|--------------------|
| 013. | FOL Best 50/50 Adult L/S T-Shirt w/ one color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>5.27</u> ea. |
| 014. | FOL Best 50/50 Adult L/S T-Shirt w/ two color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>5.67</u> ea. |
| 015. | FOL Best 50/50 Adult L/S T-Shirt w/ three color imprint
Please state brand of shirt supplied <u>Gildan</u> | \$ <u>6.02</u> ea. |
| 016. | Additional cost for XXL | \$ <u>1.50</u> ea. |
| 017. | Additional cost for XXXL | \$ <u>2.50</u> ea. |
| 018. | Additional cost for number on back | \$ <u>.80</u> ea. |
| 019. | Additional cost for sponsor logo on back | \$ <u>.80</u> ea. |
| 020. | Additional cost for sponsor logo on back or sleeve | \$ <u>.65</u> ea. |

DRN'S CORP

- | | | |
|------|--|--------------------|
| 001. | FOL Best 50/50 Youth S/S T-Shirt w/ one color imprint
Please state brand of shirt supplied <u>JERZEES</u> | \$ <u>2.90</u> ea. |
| 002. | FOL Best 50/50 Adult S/S T-Shirt w/ one color imprint
Please state brand of shirt supplied <u>JERZEES</u> | \$ <u>3.00</u> ea. |
| 003. | FOL Best 50/50 Youth S/S T-Shirt w. two color imprint
Please state brand of shirt supplied <u>JERZEES</u> | \$ <u>3.15</u> ea. |

004.	FOL Best 50/50 Adult S/S T-Shirt w/ two color imprint Please state brand of shirt supplied <u>JERZEES</u>	\$ <u>3.25</u> ea.
005.	FOL Best 50/50 Youth S/S T-Shirt w/ three color imprint Please state brand of shirt supplied <u>JERZEES</u>	\$ <u>3.40</u> ea.
006.	FOL Best 50/50 Adult S/S T-Shirt w/ three color imprint Please state brand of shirt supplied <u>JERZEES</u>	\$ <u>3.55</u> ea.
007.	Additional cost for XXL	\$ <u>1.50</u> ea.
008.	Additional cost for XXXL	\$ <u>2.50</u> ea.
009.	Additional cost for number on back	\$ <u>1.50</u> ea.
010.	Additional cost for sponsor name on back	\$ <u>.50</u> ea.
011.	Additional cost for sponsor logo on back or sleeve	\$ <u>.50</u> ea.
012.	Screen/set up charge	\$ <u>0</u> ea.
Product—Long sleeve t-shirt		
013.	FOL Best 50/50 Adult L/S T-Shirt w/ one color imprint Please state brand of shirt supplied <u>Gildan</u>	\$ <u>5.75</u> ea.
014.	FOL Best 50/50 Adult L/S T-Shirt w/ two color imprint Please state brand of shirt supplied <u>Gildan</u>	\$ <u>6.10</u> ea.
015.	FOL Best 50/50 Adult L/S T-Shirt w/ three color imprint Please state brand of shirt supplied <u>Gildan</u>	\$ <u>6.35</u> ea.
016.	Additional cost for XXL	\$ <u>1.50</u> ea.
017.	Additional cost for XXXL	\$ <u>2.00</u> ea.
018.	Additional cost for number on back	\$ <u>1.50</u> ea.
019.	Additional cost for sponsor logo on back	\$ <u>.50</u> ea.
020.	Additional cost for sponsor logo on back or sleeve	\$ <u>.50</u> ea.

LIFETOUCH

- | | | |
|------|---|--------------------|
| 001. | One (1) package of 8 wallets, 1 5x7 photo, 2 3x5/4x5,
1 special product (folder, matte, etc., that holds at least
1 team 5x7 and 1 3x5. _____ | \$ <u>9.00</u> ea. |
| 002. | Eight (8) Wallets _____ | \$ <u>9.00</u> ea. |
| 003. | Two (2) 3x5 _____ | \$ <u>4.00</u> ea. |
| 004. | One (1) 5x7 _____ | \$ <u>6.00</u> ea. |
| 005. | One (1) 8x10 _____ | \$ <u>9.00</u> ea. |

**10% Commission, \$1,000 signing bonus, \$500 of Character Banners, All Coaches (2 per team)
\$15.00 Coaches Bucks coupon toward packages, 5X7 Team Plaque for each sponsored team.**

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 7

Ordinance amending Chapter 710: Sewer Use and Sewer Rates. (1st Read) Discussion/Vote.

Sponsored by the Director of Development.

FIRST READING:
BILL NO. 19-_____

SECOND READING:
ORDINANCE NO. _____

**AN ORDINANCE
AMENDING CHAPTER 710 OF THE WILLARD MUNICIPAL CODE TITLED
“SEWER USE AND SEWER RATES”**

WHEREAS, the City of Willard and the City of Springfield entered into a wastewater contract dated April 15, 2004 whereby Springfield would accept and treat sewage from Willard; and

WHEREAS, pursuant to Section 403 of the Willard-Springfield sewer contract, Willard must adopt and maintain at all times while the contract is in effect, ordinances and regulations governing usage and connection to such sewers at least as restrictive as Springfield may require; and

WHEREAS, Willard has amended Chapter 710 of its municipal code to comply with Section 403 of its contract with Springfield.

NOW THEREFORE, BE IT ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen of the City of Willard hereby amends Chapter 710 of its municipal ordinances as set forth on the attached Exhibit “A”.

Section 2: Savings Clause: Nothing in the ordinances in Chapter 710 as amended, shall be construed to affect any suit or proceeding now pending in any court, or any right acquired, or liability incurred, nor any cause or causes of actions occurred or existing, under any act or ordinances repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between the new amended ordinances contained in Exhibit “A” and any other laws, regulations or ordinances, the more restrictive shall apply.

Section 3: Severability Clause. If any sections, subdivisions, sentences, clauses or phrases of the ordinances amended under Chapter 710 are for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinances amended under Chapter 710. The Board of Aldermen hereby declare that it would have adopted the ordinances and each sections, subsections, sentences, clauses, or phrases thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phases be declared invalid.

Section 4: These amendments will be in full force and effect from and after its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES BY TITLE ONLY AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS ____ DAY OF _____ 201__.

FIRST READING:
BILL NO. 19-

SECOND READING:
ORDINANCE NO.

Motion made by Alderman _____ Seconded by Alderman _____

Approved as to form: _____
Kenneth P. Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

**MEMBERS OF THE BOARD OF ALDERMEN
FIRST (1ST) READING**

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

**MEMBERS OF THE BOARD OF ALDERMEN
SECOND (2ND) READING**

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

FIRST READING:
BILL NO. 19-

SECOND READING:
ORDINANCE NO.

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

FIRST READING:
BILL NO. 19-

SECOND READING:
ORDINANCE NO.

EXHIBIT A:

Section 710.215:

It shall be unlawful to operate Fats, Oil & Grease (FOG) management equipment without possessing a valid City of Willard FOG Permit detailing required cleaning and maintenance frequencies, as detailed in the Willard FOG Management Plan. The FOG permit will be issued annually and will be renewed at the time the Business License is renewed. The cost associated for the permit is \$10.00 as listed in Section 500.110 of the Willard Municipal Code.

ARTICLE 1: Definitions

PERMIT: A non-transferable City of Willard permit issued to a generator of FOG bearing wastewater detailing type and cleaning frequency of FOG management equipment used by the generator. A FOG permit is issued annually with the Business License.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item#8

Ordinance amending Chapter 500.110 Fee Schedule. (1st Read) Discussion/Vote.

Sponsored by the Director of Development

First Read: 11/12/19

Second Read: _____

Bill: 19-

Ordinance: 191112

AN ORDINANCE APPROVING THE AMENDMENTS TO THE CITY OF WILLARD MUNICIPAL CODE BOOK: CHAPTER 500.110: FEE SCHEDULE.

WHEREAS, The City of Willard has determined a need to amend the Fee Schedule; and,

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, has considered the amendments to
the Willard Municipal Code Book.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF

ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve the amendments to the City of Willard Municipal Code as that document attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

ATTEST: _____, City Clerk

Mayor

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2019.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

Exhibit A

**ARTICLE X
Fees**

Section 500.110. Fee Schedule.

- A. Adoption of Fee Schedule. There is hereby adopted a fee schedule for building fees and development fees associated with the construction, alteration, enlargement, repair, demolition, conversion, removal, remodeling, use or maintenance of all buildings and structures within the City.
- B. Collection of Fees. All fees due and payable pursuant to the fee schedule herein adopted relating to commercial and residential buildings or structures shall be paid to the Willard City Clerk. All fees due and payable pursuant to the development fee schedule herein adopted shall be payable to the Willard City Clerk.
- C. City of Willard Building Fee Schedule.

Building Fees	
Building Fee:	
Use International Building Code\2012 Permit Fee Schedule with the following multipliers:	
Gross Area Modifier = 70	
Permit Fee Modifier = .0020	
* Formula for permit fee (Gross Area X Gross Area Modifier X Type of Construction X Permit Fee Multiplier)	
The following fees deviate from the building fee:	
All accessory buildings in zoning classifications of "A-1," "A-R" or "R" shall use construction type U in the fee schedule.	
Issuance of permit	\$10.00
Blasting permit/excavation permit	\$50.00
A performance bond of one thousand dollars (\$1,000.00) cash as surety for performance shall be deposited with the Willard City Clerk for any excavation within the right-of-way limits of any street, alley or sidewalk within the City, such cash bond shall be refunded after meeting the requirements of Section 400.1500.	
Building permit fee minimum	\$55.00
Building appeals request - non-refundable	\$225.00
Change of owner or contractor on permit	\$50.00
Accessory structure permit	
Fence building permit	\$10.00
<120 square feet building permit	\$10.00
120 to 300 square feet building permit	\$25.00
>300 square feet building permit	\$35.00
Conditional use permit	\$100.00
Decks	
Deck < 30 inches and/or < 120 square feet	\$40.00
Deck > 30 inches and/or > 120 square feet	\$50.00
Elevator	\$150.00
Fire suppression system	
Plan review	\$100.00

Building Fees	
Permit for new system	\$200.00
Permit for modification of system	\$100.00
Grading permit	\$75.00
Infrastructure fee	
Residential	\$450.00
Commercial	\$600.00
Mobile home (fee includes building, electric, plumbing and mechanical fee)	
Park	\$100.00
Other than park	\$100.00
Replace with existing services	\$100.00
Park fee	
Residential	\$250.00 per lot
Certificate of occupancy	\$20.00
Areas (parking lots, tennis courts, etc.)	\$0.15 per 100 square feet up to 20,000 square feet. 20,000 square feet or more, \$30.00 plus \$0.10 for each additional 100 square feet. A minimum of \$25.00
Paved driveways - curb and gutter	\$50.00
On-site wastewater systems (septic system)	\$100.00
Re-roofing permit	\$25.00
Signs	
Billboards	\$0.20 per square foot
Building signs - detached	\$25.00
Building signs - attached	\$25.00
Illuminated signs	Add \$10.00
Storage tanks (per tank)	
< than 500 gallons	\$75.00
> than 500 gallons	\$100.00
Storm shelter	\$75.00
Swimming pools (fee includes building, electric, plumbing and mechanical)	
Residential (one- and two-family)	
Above grade	\$35.00
Below grade	\$75.00
All other pools (commercial)	\$185.00
Plan review fee for commercial pools	\$75.00
Temporary use permit	\$100.00
Towers (in height)	
Plan review fee	\$100.00
<100 feet	\$100.00
Each additional 100 feet	\$25.00

Building Fees	
Antennas added to existing tower	\$100.00 per antenna assembly
Variance permit	\$300.00 plus any additional costs to City
Well	\$100.00
Reinspection fees:	
2nd reinspection	\$100.00
3rd reinspection, stop work order and fee	\$100.00
Moving of structure or building:	
Preinspection of building	\$45.00
Moving a structure	\$65.00 (plus electrical, plumbing, mechanical, etc.)
A cash bond of one thousand five hundred dollars (\$1,500.00) shall be deposited with the Willard City Clerk. The cash bond shall be refunded after the structure has been moved, all proper inspections completed and the certificate of occupancy permit is issued.	
Remodel: The fee for remodeling shall be based on one-half (½) of the amount for a new building, but not less than the minimum fees.	
Commercial in-fill: The fee for in-fill construction in existing commercial buildings shall be one-half (½) of the amount for a new structure, but not less than the minimum fees.	
Demolition: The fee for demolition of a building shall be one hundred dollars (\$100.00). A cash bond of five hundred dollars (\$500.00) shall be deposited with the City of Willard. The bond shall be refunded after the proper inspections have been completed and all required documents are submitted.	
Work without permit: Where work has commenced without proper permits, an additional fee equal to the amount of the permit [not to exceed one hundred dollars (\$100.00)] will be charged. Emergency work (situations wherein life, health and/or safety would be affected) will be exempt from this charge if the proper permit is obtained within seventy-two (72) hours after notification.	
Electrical fees:	
Electrical	35% of building fee
Minimum fee	\$50.00
Plumbing fees:	
Plumbing fees	35% of building fee
Minimum fee	\$50.00
Mechanical fees:	
Mechanical fees	35% of building fee
Minimum fee	\$50.00
Mechanical fee for the change out of a furnace or water heater	\$40.00
All permit fees shall be rounded to nearest dollar amount	
Examples: \$129.49 = \$129.00 and \$129.50 = \$130.00	

D. City of Willard Development Fee Schedule.

Development Fees	
All legal, recording, advertising and/or consulting fees will be billed to the applicant in addition to the following:	
Sketch plan review	
Residential	\$100.00
Commercial	\$100.00

Development Fees	
Planned development district	\$100.00
Application major subdivision	\$50.00
Application minor subdivision	\$50.00
Preliminary plat	
Residential	\$250.00 plus \$2.50 per lot
Commercial	\$335.00 plus \$3.35 per lot
Planned development district	\$300.00 plus \$6.00 per lot
All appeals	\$100.00
Major site application	\$50.00
Minor site application	\$50.00
Final plat	
Residential	\$300.00 plus \$10.00 per lot
Commercial	\$300.00 plus \$10.00 per lot
Planned development district	\$300.00 plus \$10.00 per lot
Floodplain development fees	\$250.00
Stormwater buyout	See Section 400.1460 (K)
Rezoning	\$300.00
Text amendment	\$100.00
Lot split/replat	\$300.00
Annexation	\$100.00
Pro rata reimbursement	See Section 400.1460

E. City of Willard Miscellaneous Fee Schedule.

Miscellaneous Fees	
Fireworks:	
Fireworks display	\$50.00
Fireworks license-dealer	\$200.00
Occupancy without a permit	\$150.00/daily
Recording fees	Varies per project
Water connection fees	See Section 705.090
Sewer connection fees	See Section 710.470
FOG Permit	\$10.00
Abatement fees	Varies per violation
Locate fee	\$5.00
Medical Marijuana	

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 9

Ordinance accepting the Developers Agreement for ATM Square LLC. (1st & 2nd Read) Discussion/Vote.

Sponsored by the Director of Development.

First Reading: 11-12-19

Second Reading: 11-12-19

Council Bill No: 19-_____

Ordinance No: 191112

AN ORDINANCE

AUTHORIZING THE MAYOR OF THE CITY OF WILLARD TO EXECUTE AN AGREEMENT BETWEEN ATM SQUARE LLC AND THE CITY OF WILLARD.

WHEREAS, The City of Willard and developer ATM Square LLC, had determined there is a need to proceed with an agreement to develop certain property located in Willard, Missouri; and

WHEREAS, the Developer has agreed to complete the necessary stormwater improvement on New Melville as a condition of approval and recording of the Gauge Crossing Final Plat; and,

WHEREAS, The City has agreed to share the cost of materials for the stormwater improvements.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to execute an agreement between the City of Willard and ATM Square LLC, for the purpose of completing the necessary stormwater improvements for Gauge Crossing.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____, 2019.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ CLARK MCENTIRE	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

Developer Agreement

This agreement entered into this _____ day of _____, 2019 by and between the City of Willard, (hereinafter called "City") and ATM Square LLC (hereinafter called "Developer").

WHEREAS, the Developer has agreed to complete the necessary stormwater improvement on New Melville as a condition of approval and recording of the Gauge Crossing Final Plat; and

WHEREAS, the City has agreed to share the cost of materials for the stormwater improvement.

NOW THEREFORE, BOTH PARTIES AGREE TO THE FOLLOWING:

- The Developer will be responsible for any engineering or surveying necessary for the installation of the improvement.
- The Developer will be responsible for all installation and final clean up including repairing of the road.
- The City shall pay one-half of the cost of materials, not to exceed \$10,000.00.
- The City shall waive all cost associated with the engineering review of the construction plans.
- The City shall assist in any road closing necessary for the installation of improvements.
- The Developer will pay all other costs relating to the necessary improvement.

This Agreement is hereby approved by all parties on the date set forth.

City of Willard

Matt Kelley, ATM Square LLC

Date

Date

DRAFT

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 10

Discussion/Vote to accept Liberty Utilities Streetlight Requests.

- a. Gauge Crossing.
- b. North Meadows Subdivision.

Sponsored by the Director of Development

WO # Z E

THE EMPIRE DISTRICT ELECTRIC COMPANY
Request for Change in Street Lighting Service

Missouri and Arkansas

Pursuant to a Resolution adopted by the governing body of the **City of Willard, Mo.** hereinafter called CITY, TOWN, OR VILLAGE, on the 30th day of **October, 2019** THE EMPIRE DISTRICT ELECTRIC COMPANY, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	QTY	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Install	NORTH MEADOWS	13,000L-16,000L 250W eq LED 2 Cobrahead	4	\$400.08		\$7,883.45	
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				\$400.08	\$0.00	\$7,883.45	\$0.00
A Annual Energy Charge for this Request (Install minus Remove)				\$400.08			
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)						\$7,883.45	

The CITY agrees that the AGREEMENT shall be amended as follows

C Total Facility Usage Charge for this Request (Total Line B)	\$7,883.45
D Annual Facility Usage Charge to Customer for this Request (Total Line C X 9%)	\$709.51
E Annual Energy Charge for this Request (Total Line A)	\$400.08
F Annual Facility Usage and Energy Charge for this Request (Total Line D plus/minus Line E)	\$1,109.59
G Monthly Increase/Decrease to be Paid by Customer for this Request (Total Line F divided by 12 months)	\$92.47

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed.

Executed at _____ this ____ day of _____
 (SEAL)
 ATTEST: _____
 _____ By _____
 CLERK MAYOR OR BOARD CHAIRMAN

ACCEPTANCE

THE EMPIRE DISTRICT ELECTRIC COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

MERCURY VAPOR LIGHTS	HIGH PRESSURE SODIUM LIGHTS	METAL HALIDE LIGHTS
4,000L-Incand	6,000L - 70W	12,000L - 175W
7,000L - 175W	16,000L - 150W	20,500L - 250W
11,000L - 250W	27,500L - 250W	36,000L - 400W
20,000L - 400W	50,000L - 400W	110,000L - 1,000W
53,000L - 1,000W	130,000L - 1,000W	

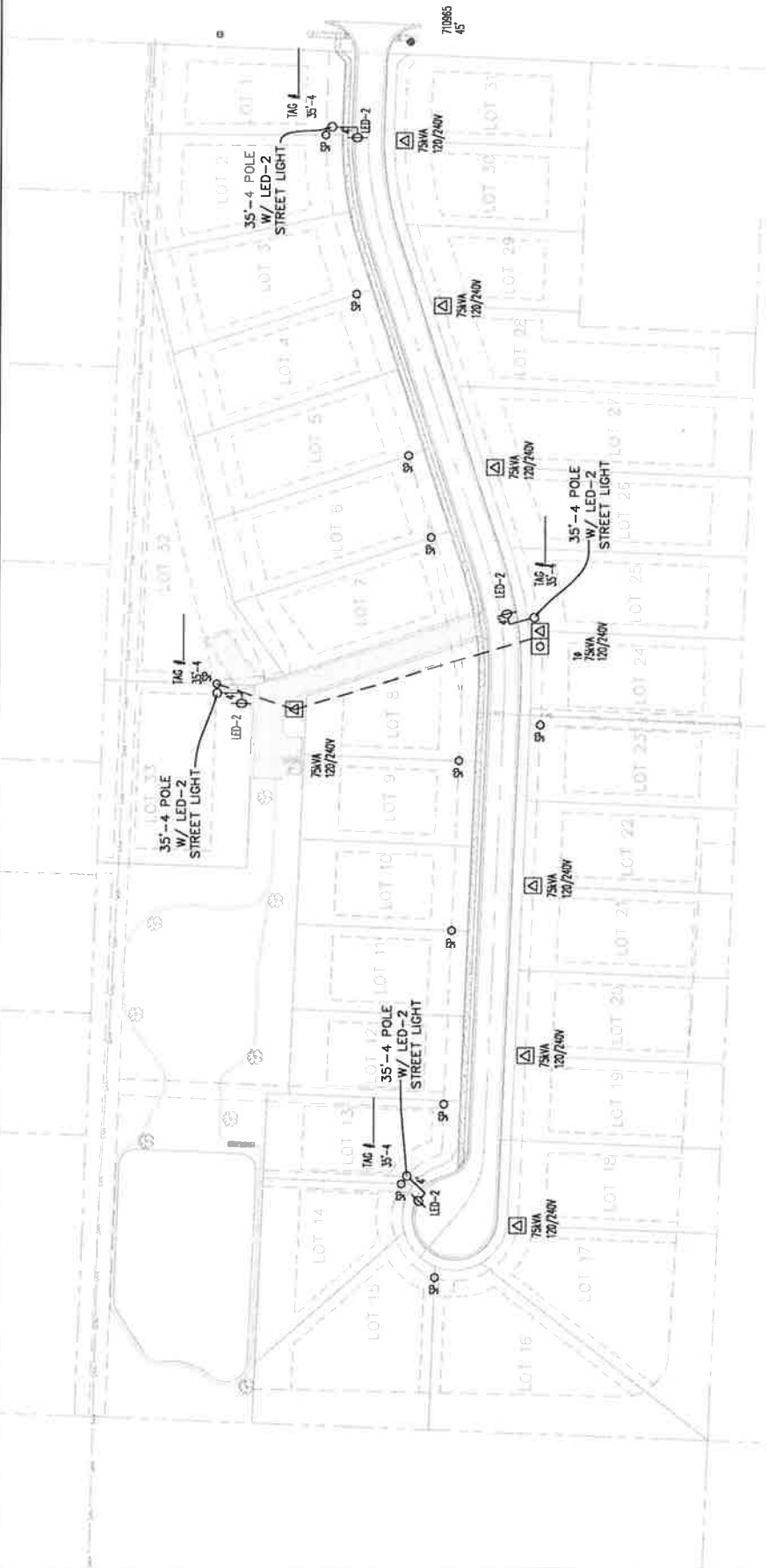
Empire Representative Completing Contract

Rick Wingender

EDE USE	WO# Z E	PROJECT # 1002456	COMPLETED
CURRENT INVESTMENT CHARGE		ANNUAL FACILITY USAGE CHARGE	ACCUMULATIVE INVESTMENT CHARGE
\$7,883.45			

THE EMPIRE DISTRICT ELECTRIC COMPANY

Executed at Joplin, Mo this _____ day of _____ By _____
 (VICE PRESIDENT)



THE EMPIRE DISTRICT ELECTRIC COMPANY

Request for Change in Street Lighting Service

Missouri and Arkansas

WO #CU EST 24140

Pursuant to a Resolution adopted by the governing body of the **City of Willard, Mo.** hereinafter called CITY, TOWN, OR VILLAGE, on the 23rd day of **October, 2019** THE EMPIRE DISTRICT ELECTRIC COMPANY, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	QTY	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Install	GAUGE CROSSING	13,000L-16,000L 250W eq LED 2 Cobrahead	3	\$300.06		\$6,225.11	
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				\$300.06	\$0.00	\$6,225.11	\$0.00
A Annual Energy Charge for this Request (Install minus Remove)				\$300.06			
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)						\$6,225.11	

The CITY agrees that the AGREEMENT shall be amended as follows

- C Total Facility Usage Charge for this Request (Total Line B) \$6,225.11
- D Annual Facility Usage Charge to Customer for this Request (Total Line C X 9%) \$560.26
- E Annual Energy Charge for this Request (Total Line A) \$300.06
- F **Annual Facility Usage and Energy Charge for this Request** (Total Line D plus/minus Line E) **\$860.32**
- G Monthly Increase/Decrease to be Paid by Customer for this Request (Total Line F divided by 12 months) **\$71.69**

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed.

Executed at _____ this ____ day of _____
 (SEAL)
 ATTEST: _____ By _____
 CLERK MAYOR OR BOARD CHAIRMAN

ACCEPTANCE

THE EMPIRE DISTRICT ELECTRIC COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

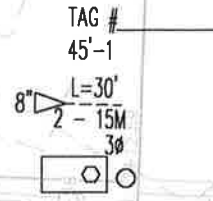
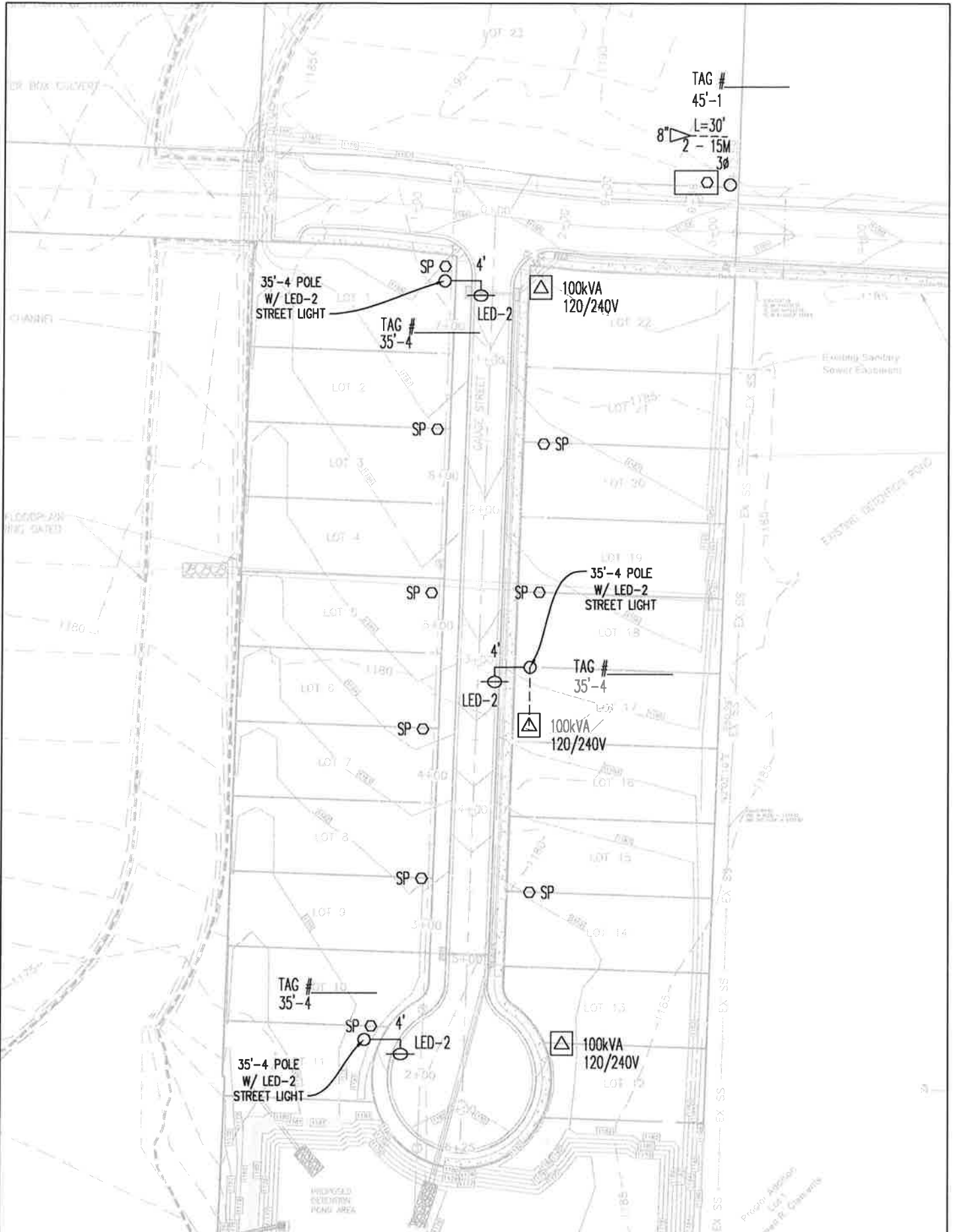
MERCURY VAPOR LIGHTS	HIGH PRESSURE SODIUM LIGHTS	METAL HALIDE LIGHTS
4,000L-Incand	6,000L - 70W	12,000L - 175W
7,000L - 175W	16,000L - 150W	20,500L - 250W
11,000L - 250W	27,500L - 250W	36,000L - 400W
20,000L - 400W	50,000L - 400W	110,000L - 1,000W
53,000L - 1,000W	130,000L - 1,000W	

Empire Representative Completing Contract Rick Wingender

EDE USE	WO# CU EST 24140	PROJECT # 1002456	COMPLETED
CURRENT INVESTMENT CHARGE		ANNUAL FACILITY USAGE CHARGE	ACCUMULATIVE INVESTMENT CHARGE
\$6,225.11			

THE EMPIRE DISTRICT ELECTRIC COMPANY

Executed at Joplin, Mo this _____ day of _____ By _____
 (VICE PRESIDENT)



LIBERTY UTILITIES (MISSOURI)



Agenda Item# 11

Ordinance calling for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect three (3) Aldermen. (2nd Read) Discussion/Vote.

Sponsored by the City Clerk.

First Reading: 10/28/19

Second Reading: 11/12/19

BILL NO: 19-

ORDINANCE NO: 191028

AN ORDINANCE

AN ORDINANCE CALLING FOR THE REGULAR ELECTION IN THE CITY OF WILLARD, MISSOURI, FOR THE PURPOSE OF HAVING THE QUALIFIED VOTERS OF SAID CITY ELECT THREE (3) ALDERMEN, DESIGNATING A TIME OF HOLDING SAID ELECTION, PRESCRIBING THE INFORMATION FROM THE BALLOT TO BE USED, AND AUTHORIZING THE CITY CLERK TO GIVE SUCH INFORMATION AND NOTICE OF SAID ELECTION TO THE COUNTY CLERK OF GREENE COUNTY.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD AS FOLLOWS:

Section 1: The annual City election shall be held on April 7th, 2020 as provided by Missouri Revised Statutes with the polling places, judges, and clerks, as may be provided by the County Clerk, as the same is now set forth by the Missouri Revised Statutes.

Section 2: At the said election, the following offices shall be on the ballot and filled by the election for a term of office of two (2) years:

- One (1) Alderman for Ward I (two (2) year term)
- One (1) Alderman for Ward II (two (2) year term)
- One (1) Alderman for Ward III (two (2) year term)

Section 3: The filing deadline to be a candidate for any of the above offices to be filled at said election is 5:00 p.m. on January 21, 2020.

Section 4: The City of Willard, Missouri, is hereby authorized and directed to give notice of said election to the County Clerk of Greene County who will be responsible for causing the same to be published in a newspaper of general circulation, a notice of the time, place of holding and purpose of said election. The County Clerk will determine the dates for said election to be published in accordance with the requirements of the Missouri Revised Statutes.

Section 5: The County Clerk of Greene County is hereby designated as the election authority for the administration of the election as his duties are defined and set forth in the Missouri Revised Statutes, as amended, and that the County Clerk is hereby authorized and directed to prepare the necessary voter registration books and election forms and supplies and shall cause the same to be delivered to the judge of said election.

Section 6: The City Clerk of the City of Willard is hereby authorized and directed to and did give notice of the vacancies to be filled by said election and of the filing deadline to be a candidate. Said notice was and is to be published at least once preceding the filing deadline of the 21st day of January, 2020.

Section 7: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 8: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one (1) or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 9: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Approved as to form: _____
Ken Reynolds, City Attorney

APPROVED BY:

COREY HENDRICKSON, MAYOR

ATTESTED BY:

JENNIFER ROWE, CITY CLERK

READ TWO TIMES AND PASSED at a meeting of the Board of Aldermen of the City of Willard, Missouri, on the _____ day of _____, 2019.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ CLARK MCENTIRE	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____
_____ JON JONES	_____	_____	_____

First Read: 10/28/19

Second Read: 11/12/19

Bill: 19-

Ordinance: 191028

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<hr/> CLARK MCENTIRE	<hr/>	<hr/>	<hr/>
<hr/> SAMUEL SNIDER	<hr/>	<hr/>	<hr/>
<hr/> DONNA STEWART	<hr/>	<hr/>	<hr/>
<hr/> LARRY WHITMAN	<hr/>	<hr/>	<hr/>
<hr/> SAM BAIRD	<hr/>	<hr/>	<hr/>
<hr/> JON JONES	<hr/>	<hr/>	<hr/>