

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

December 14, 2020

7:00 p.m.

Willard Community Bldg

222 W. Jackson

Mayor

Corey Hendrickson

Board Members

Clark McEntire

Donna Stewart

Sam Baird

Samuel Snider

Larry Whitman-Mayor Pro-Tem

www.cityofwillard.org

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 14, 2020
7:00 P.M.**

Posted December 9, 2020.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** December 14, 2020 at the Willard Community Building, 220 W. Jackson.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Consent Agenda:**

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from regular meeting November 23, 2020.
 - b. November/December 2020 Outstanding Invoices, Check and Draft Paid Invoices.
 - c. Department Head Reports.
 - d. Board Attendance Report.
 - e. Approval of destruction of Prosecutor Files.
- 4. Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for November/December 2020.**
 - 5. Citizen Input.**
 - 6. Public Hearing for Stone Creek Phase 2 and 3 Preliminary Planned Development and Preliminary Plat.**
 - 7. Discussion/Vote to approve Stone Creek Phase 2 and 3 Preliminary Planned Development and Preliminary Plat.**
 - 8. Ordinance amending the 2020 Budget. (2nd Read) Discussion/Vote.**

9. **Ordinance approving the Proposed 2021 Budget. (2nd Read) Discussion/Vote.**
10. **Public Hearing on text amendments to the Land Development Regulations Ch 400 regarding Conditional Use.**
11. **Ordinance approving a text amendment to the Land Development Regulations Ch. 400 regarding Conditional Use. (1st Read) Discussion/Vote.**
12. **Ordinance approving Ken Reynolds as new Prosecutor for City of Willard. (1st & 2nd Read) Discussion/Vote.**
13. **Ordinance amending Chapter 125.010 Establishing of Municipal Court. (1st & 2nd Read) Discussion/Vote.**
14. **Ordinance amending Chapter 605: Business Regulations. (1st Read) Discussion/Vote.**
15. **Ordinance amending Ch. 705 Waterworks System. (1st Read) Discussion/Vote.**
16. **Ordinance amending Ch. 710 Sewer Use and Sewer Rates. (1st & 2nd Read) Discussion/Vote.**
17. **Discussion/Vote to accept removal of Streetlight by Liberty Utilities.**
18. **New Business.**
19. **Unfinished Business.**
20. **Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk



Agenda Item# 3

Consent Agenda:

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- b. November/December 2020 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.
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- e. Approval of destruction of Prosecutor Files.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
November 23, 2020
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Park Director, Jason Knight; Finance Director, Carolyn Halverson.

City Attorney Ken Reynolds was not present.

Citizens in attendance: None.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call. Alderman McEntire-present, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

City Administrator Brad Gray requested that there be a change to item 8 to table the Sports T-Shirts Bid. Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the Agenda with changes. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Consent Agenda.

Motion was made by Alderman Whitman and seconded by Alderman McEntire to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Discussion/Vote to approve current October/November 2020 Outstanding Invoices, Check and Draft Paid Invoices.

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the current October/November 2020 Outstanding Invoices, Check and Draft Paid Invoices. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Citizen Input.

None.

Ordinance approving the 2021 Proposed Park Fees. (2nd Read) Discussion/Vote.

Parks Director Jason Knight discussed the changes to the Fees for 2021.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to approve the 2021 Proposed Park Fees. Motion carried with a vote of 4-0. Voting aye: Aldermen McEntire, Stewart, Whitman and Baird. Alderman Snider abstained.

Discussion/Vote to approve Position Reclassification request for the Parks Department.

Mr. Knight outlined the position reclassification request. Discussion was made on the duties currently being performed and the changes. Discussion was then made on the proposed salary change for each position. Motion was made by Alderman Baird and seconded by Alderman McEntire to approve the Position Reclassification request for the Parks Department. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Discussion/Vote to accept bids for the Parks Department.

a. Sports T-Shirts (Tabled)

b. Sports Photographs:

Mr. Knight discussed the bids received for the Sports Photographs. He stated the only bid received was from Lifetouch, which was the current contract holder. Motion was made by Alderman Baird and seconded by Alderman Stewart to accept the bid by Lifetouch for Sports Photographs. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

c. Cleaning Supplies:

Mr. Knight discussed the one bid received for Cleaning Supplies. Discussion was made on overall cost and potential savings by not accepting the bid, and ordering needed supplies through other sources. Motion was made by Alderman Baird and seconded by Alderman Whitman to not accept the bid by Unipack Corporation for Cleaning Supplies and allow staff to order needed supplies through other sources. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Ordinance amending the 2020 Budget. (1st Read) Discussion/Vote.

Finance Director Carolyn Halverson gave an overview of the changes to the 2020 Budget for the amendment. Discussion was made on tax revenue and reserves.

The first read was conducted by the City Clerk.

Motion was made by Alderman McEntire and seconded by Alderman Stewart to amend the 2020 Budget. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Ordinance approving the Proposed 2021 Budget. (1st Read) Discussion/Vote.

City Administrator Brad Gray introduced the proposed 2021 Budget. Discussion was made on water and sewer. Finance Director Carolyn Halverson gave an overview of the budget. Discussion was made on tax revenue and capital improvements. Alderman Snider thanked Mr. Gray for his work with the Budget and stated he had yet to vote yes on a budget until this year.

The first read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the Proposed 2021 Budget. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

New Business.

None.

Unfinished Business.

Mr. Gray discussed masking in Willard and some correspondence he had been receiving. Discussion was made on potential education for the citizens.

Discussion was then made on the sidewalk project on Hunt Road.

Adjourn.

Motion was made by Alderman McEntire and seconded by Alderman Whitman to Adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

The meeting was adjourned at 8:52 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM # 3B
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **Outstanding Invoices – November & December 2020**



Pending Expense Approval Report - 1

By Vendor Name

Post Dates 11/25/2020 - 12/8/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACE150 - AC ELECTRICAL SYSTEMS, INC.					
Vendor: ACE150 - AC ELECTRICAL SYSTEMS, INC.					
AC ELECTRICAL SYSTEMS, INC.	201208	12/08/2020	MEADOWS WELL PUMP REPAIRS - SEWER	20-600-55600	180.00
Vendor ACE150 - AC ELECTRICAL SYSTEMS, INC. Total:					180.00
Vendor ACE150 - AC ELECTRICAL SYSTEMS, INC. Total:					180.00
Vendor: APM100 - APPLE MARKET					
Vendor: APM100 - APPLE MARKET					
APPLE MARKET	121420	12/08/2020	WASSAIL SUPPLIES-PKS	30-800-50175	45.23
Vendor APM100 - APPLE MARKET Total:					45.23
Vendor APM100 - APPLE MARKET Total:					45.23
Vendor: CFS100 - CANON FINANCIAL SERVICES, INC					
Vendor: CFS100 - CANON FINANCIAL SERVICES, INC					
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	10-100-55850	32.95
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	10-200-55850	68.28
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	10-250-55850	5.49
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	10-400-55850	5.49
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	20-600-55850	32.96
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	20-700-55850	32.95
CANON FINANCIAL SERVICES,	22185248	12/08/2020	COPIER LEASE - ALL DEPTS	30-800-55850	68.28
Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:					246.40
Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:					246.40
Vendor: CSC200 - CHRIS STRAW CONSULTING, LLC					
Vendor: CSC200 - CHRIS STRAW CONSULTING, LLC					
CHRIS STRAW CONSULTING, L	120120	12/08/2020	CONSULTING SERVICES - P&D	10-400-56400	165.00
Vendor CSC200 - CHRIS STRAW CONSULTING, LLC Total:					165.00
Vendor CSC200 - CHRIS STRAW CONSULTING, LLC Total:					165.00
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	06731G	12/08/2020	MENARDS CONVERTER, CUTTING WHEELS, BREAKER - STS/S	10-300-50500	4.82
COMMERCE CREDIT CARD SE	06731G	12/08/2020	MENARDS CONVERTER, CUTTING WHEELS, BREAKER - STS/S	20-600-50130	178.92
COMMERCE CREDIT CARD SE	02565G	12/08/2020	CASEY'S INVESTIGATION MEETING PIZZA - LAW	10-200-50130	43.50
COMMERCE CREDIT CARD SE	9645816	12/08/2020	AMAZON MONITOR CABLE - GEN	10-100-50130	13.99
COMMERCE CREDIT CARD SE	01916G	12/08/2020	MENARDS WATER HEATER, CLAMPS, WIRE - STS/W/S	10-300-50500	76.49
COMMERCE CREDIT CARD SE	01916G	12/08/2020	MENARDS WATER HEATER, CLAMPS, WIRE - STS/W/S	20-600-50500	152.97
COMMERCE CREDIT CARD SE	01916G	12/08/2020	MENARDS WATER HEATER, CLAMPS, WIRE - STS/W/S	20-700-50500	152.98
COMMERCE CREDIT CARD SE	5250619	12/08/2020	LINGO COMM LIFT STATION	20-700-61000	48.20
COMMERCE CREDIT CARD SE	04540G	12/08/2020	PHONE SERVICE - SEWER	10-200-50550	15.12
COMMERCE CREDIT CARD SE	37819207	12/08/2020	DOLLAR GENERAL SANITIZING WIPES - LAW	10-300-55200	56.63
COMMERCE CREDIT CARD SE	37819207	12/08/2020	INDEED PUBLIC WORKS JOB POSTING - STS/W/S	20-600-55200	113.25
COMMERCE CREDIT CARD SE	37819207	12/08/2020	INDEED PUBLIC WORKS JOB POSTING - STS/W/S	20-600-55200	113.25

Pending Expense Approval Report - 1

Post Dates: 11/25/2020 - 12/8/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	37819207	12/08/2020	INDEED PUBLIC WORKS JOB POSTING - STS/W/S	20-700-55200	113.26
COMMERCE CREDIT CARD SE	03481G	12/08/2020	DOLLAR GENERAL INVESTIGATION FLASH DRIVE - LAW	10-200-50700	12.00
COMMERCE CREDIT CARD SE	0361816	12/08/2020	AMAZON BACKUP PHASE MONITORS - SEWER	20-700-95100	59.00
COMMERCE CREDIT CARD SE	0405044	12/08/2020	AMAZON WET/DRY VACUUM FOR CLEANING VALVES - WATER	20-600-52000	139.99
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	10-100-50750	20.70
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	10-200-50750	17.35
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	10-250-50750	37.90
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	10-400-50750	18.00
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	20-600-50750	17.80
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	20-700-50750	18.95
COMMERCE CREDIT CARD SE	120120	12/08/2020	STAMPS.COM POSTAGE - ALL DEPTS	30-800-50750	0.50
COMMERCE CREDIT CARD SE	2561057	12/08/2020	AMAZON LETTER OPENERS, 2021 PLANNER - GEN/CT/W/S	10-100-50700	4.28
COMMERCE CREDIT CARD SE	2561057	12/08/2020	AMAZON LETTER OPENERS, 2021 PLANNER - GEN/CT/W/S	10-250-50700	9.99
COMMERCE CREDIT CARD SE	2561057	12/08/2020	AMAZON LETTER OPENERS, 2021 PLANNER - GEN/CT/W/S	20-600-50700	4.29
COMMERCE CREDIT CARD SE	2561057	12/08/2020	AMAZON LETTER OPENERS, 2021 PLANNER - GEN/CT/W/S	20-700-50700	4.29
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-100-61000	163.33
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-200-61000	163.32
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-250-61000	116.66
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-300-61000	116.66
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-400-61000	116.66
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	20-600-61000	163.32
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	20-700-61000	163.32
COMMERCE CREDIT CARD SE	34547276632	12/08/2020	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	30-800-61000	163.32
COMMERCE CREDIT CARD SE	6060009960	12/08/2020	SAM'S CLUB UTILITY OFFICE FOLDING TABLE - W/S	20-600-50130	24.99
COMMERCE CREDIT CARD SE	6060009960	12/08/2020	SAM'S CLUB UTILITY OFFICE FOLDING TABLE - W/S	20-700-50130	24.99
COMMERCE CREDIT CARD SE	279423972	12/08/2020	GO TO MEETING VIDEO CONFERENCING SOFTWARE - GEN	10-100-57400	19.80
COMMERCE CREDIT CARD SE	120420	12/08/2020	MARKET STREET LIQUIDATION DESK CHAIR - GEN	10-100-50700	107.02
COMMERCE CREDIT CARD SE	210557148	12/08/2020	BULL'S TROPHY HOUSE PD AWARDS - LAW	10-200-50130	226.00
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,904.56
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,904.56

Pending Expense Approval Report - 1

Post Dates: 11/25/2020 - 12/8/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Vendor: HCA100 - HUNTER CHASE & ASSOCIATES						
Vendor: HCA100 - HUNTER CHASE & ASSOCIATES						
HUNTER CHASE & ASSOCIATE	200212	12/08/2020	HUNT ROAD SIDEWALK EXTENSION - STS	10-300-95100	4,999.00	
					Vendor HCA100 - HUNTER CHASE & ASSOCIATES Total:	4,999.00
					Vendor HCA100 - HUNTER CHASE & ASSOCIATES Total:	4,999.00
Vendor: JEF100 - JESSICA FREEMAN						
Vendor: JEF100 - JESSICA FREEMAN						
JESSICA FREEMAN	120220	12/08/2020	METER REIMBURSEMENT - WATER	20-600-42100	1,000.00	
					Vendor JEF100 - JESSICA FREEMAN Total:	1,000.00
					Vendor JEF100 - JESSICA FREEMAN Total:	1,000.00
Vendor: MEM100 - MISSOURI EMPLOYERS MUTUAL						
Vendor: MEM100 - MISSOURI EMPLOYERS MUTUAL						
MISSOURI EMPLOYERS MUTU	MEM 3000055-02	12/08/2020	WORKMAN'S COMP INSURANCE - ALL DEPTS	10-16000	5,002.91	
MISSOURI EMPLOYERS MUTU	MEM 3000055-02	12/08/2020	WORKMAN'S COMP INSURANCE - ALL DEPTS	20-16000	3,120.88	
MISSOURI EMPLOYERS MUTU	MEM 3000055-02	12/08/2020	WORKMAN'S COMP INSURANCE - ALL DEPTS	30-16000	2,437.56	
					Vendor MEM100 - MISSOURI EMPLOYERS MUTUAL Total:	10,561.35
					Vendor MEM100 - MISSOURI EMPLOYERS MUTUAL Total:	10,561.35
Vendor: MOP110 - MOPERM						
Vendor: MOP110 - MOPERM						
MOPERM	139943	12/08/2020	ANNUAL PROPERTY & LIABILITY INSURANCE - GEN	10-16000	126,400.00	
					Vendor MOP110 - MOPERM Total:	126,400.00
					Vendor MOP110 - MOPERM Total:	126,400.00
Vendor: NET100 - NETWATCH INC						
Vendor: NET100 - NETWATCH INC						
NETWATCH INC	11862-IN	12/01/2020	BATTERY BACKUP REPLACEMENT & INSTALLATION - LAW	10-200-71100	240.00	
					Vendor NET100 - NETWATCH INC Total:	240.00
					Vendor NET100 - NETWATCH INC Total:	240.00
Vendor: NITEL - NITEL, INC						
Vendor: NITEL - NITEL, INC						
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	10-100-61050	338.77	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	10-200-61050	338.76	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	10-250-61050	241.79	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	10-300-61050	249.90	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	10-400-61050	241.79	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	20-600-61050	370.92	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	20-700-61050	370.92	
NITEL, INC	336313	12/08/2020	INTERNET SERVICE - ALL DEPT	30-800-61050	379.02	
					Vendor NITEL - NITEL, INC Total:	2,531.87
					Vendor NITEL - NITEL, INC Total:	2,531.87
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC						
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC						
O'REILLY AUTOMOTIVE, INC	2367-332087	12/08/2020	ANTIFREEZE & VEHICLE LIGHT BULB - PKS	30-800-71000	43.73	
					Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:	43.73
					Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:	43.73

Pending Expense Approval Report - 1

Post Dates: 11/25/2020 - 12/8/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: OEI100 - OZARKS ELECTRIC INC					
Vendor: OEI100 - OZARKS ELECTRIC INC					
OZARKS ELECTRIC INC	2490-20	12/08/2020	94 LS PHASE MONITOR, TRANSFORMER, & WIRING - SEWER	20-700-95100	2,778.65
Vendor OEI100 - OZARKS ELECTRIC INC Total:					2,778.65
Vendor OEI100 - OZARKS ELECTRIC INC Total:					2,778.65
Vendor: RAL200 - RAY LYNCH					
Vendor: RAL200 - RAY LYNCH					
RAY LYNCH	120120	12/08/2020	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
RAY LYNCH	120120	12/08/2020	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor RAL200 - RAY LYNCH Total:					50.00
Vendor RAL200 - RAY LYNCH Total:					50.00
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	321022 01	12/08/2020	REPAIR CLAMPS - WATER	20-600-50130	896.39
SPRINGFIELD WINWATER WO	321023 01	12/08/2020	REPAIR CLAMPS - WATER	20-600-50130	578.52
SPRINGFIELD WINWATER WO	321148 01	12/08/2020	CLAMPS & VALVES - WATER	20-600-50130	145.24
SPRINGFIELD WINWATER WO	321191 01	12/08/2020	VALVE CAPS - WATER	20-600-50130	108.20
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					1,728.35
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					1,728.35
Vendor: TRH100 - TREVOR HOFFMAN					
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	120120	12/08/2020	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
TREVOR HOFFMAN	120120	12/08/2020	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: CON460 - VERITY ENVIRONMENTAL TESTING, INC					
Vendor: CON460 - VERITY ENVIRONMENTAL TESTING, INC					
VERITY ENVIRONMENTAL TES	44768	12/08/2020	MEADOWS WELL EAST LAB TESTS - WATER	20-600-50200	135.00
Vendor CON460 - VERITY ENVIRONMENTAL TESTING, INC Total:					135.00
Vendor CON460 - VERITY ENVIRONMENTAL TESTING, INC Total:					135.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	D32072	12/08/2020	SOCCER IRRIGATION REPAIRS- PKS	30-800-51000	8.94
WILLARD HOME CENTER LLC	B155109	12/01/2020	READY-MIX - SEWER	20-700-95100	4.40
WILLARD HOME CENTER LLC	B155385	12/08/2020	WIRE CONNECTORS - WATER	20-600-50500	4.99
WILLARD HOME CENTER LLC	D31058	12/08/2020	BUILDING MAINT & SMALL EQUIPMENT SUPPLIES - PKS	30-800-50210	11.05
WILLARD HOME CENTER LLC	D31058	12/08/2020	BUILDING MAINT & SMALL EQUIPMENT SUPPLIES - PKS	30-800-50500	430.49
WILLARD HOME CENTER LLC	D31058	12/08/2020	BUILDING MAINT & SMALL EQUIPMENT SUPPLIES - PKS	30-800-52000	162.04
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					621.91
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					621.91
Grand Total:					154,681.05

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	139,690.35
20 - WATER AND SEWER FUND	11,240.54
30 - PARKS FUND	3,750.16
Grand Total:	154,681.05

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	13.99
10-100-50700	OFFICE SUPPLIES-GCG	111.30
10-100-50750	POSTAGE-GCG	20.70
10-100-55850	EQUIPMENT RENTAL-GE	32.95
10-100-57400	EQUIPMENT/SOFTWARE	19.80
10-100-61000	TELEPHONE-GCG	163.33
10-100-61050	INTERNET-GCG	338.77
10-16000	PREPAID INSURANCE-GC	131,402.91
10-200-50130	SUPPLIES-LAW	269.50
10-200-50550	CUSTODIAL SUPPLIES-LA	15.12
10-200-50700	OFFICE SUPPLIES-LAW	12.00
10-200-50750	POSTAGE-LAW	17.35
10-200-55850	EQUIPMENT RENTAL-LA	68.28
10-200-61000	TELEPHONE-LAW	163.32
10-200-61050	INTERNET-LAW	338.76
10-200-71100	EQUIPMENT REPAIR &	240.00
10-250-50700	OFFICE SUPPLIES-COURT	9.99
10-250-50750	POSTAGE-COURT	37.90
10-250-55850	EQUIPMENT RENTAL-CO	5.49
10-250-61000	TELEPHONE-COURT	116.66
10-250-61050	INTERNET-COURT	241.79
10-300-50500	BUILDING MAINTENANC	81.31
10-300-55200	ADVERTISING-STC	56.63
10-300-61000	TELEPHONE-STREETS	116.66
10-300-61050	INTERNET-STREETS	249.90
10-300-95100	CAPITAL ASSET EXP-STRE	4,999.00
10-400-50750	POSTAGE-P&D	18.00
10-400-55850	EQUIPMENT RENTAL-P&	5.49
10-400-56400	PROFESSIONAL-P&D	165.00
10-400-61000	TELEPHONE-P&D	116.66
10-400-61050	INTERNET-P&D	241.79
20-16000	PREPAID INSURANCE-W	3,120.88
20-600-42100	HOOK UP INCOME-WAT	1,000.00
20-600-50130	SUPPLIES-WATER	1,932.26
20-600-50200	LABORATORY FEES-WAT	135.00
20-600-50500	BUILDING MAINTENANC	157.96
20-600-50700	OFFICE SUPPLIES-WATER	4.29
20-600-50750	POSTAGE-WATER	17.80
20-600-52000	SUPPLIES SMALL EQUIP	139.99
20-600-55200	ADVERTISING-WATER	113.25
20-600-55600	CONTRACT LABOR--WAT	180.00
20-600-55850	EQUIPMENT RENTAL-WA	32.96
20-600-61000	TELEPHONE WATER	213.32
20-600-61050	INTERNET-WATER	370.92
20-700-50130	SUPPLIES-SEWER	24.99
20-700-50500	BUILDING MAINTENANC	152.98
20-700-50700	OFFICE SUPPLIES-SEWER	4.29
20-700-50750	POSTAGE-SEWER	18.95
20-700-55200	ADVERTISING-SEWER	113.26
20-700-55850	EQUIPMENT RENTAL-SE	32.95

Account Summary

Account Number	Account Name	Expense Amount
20-700-61000	TELEPHONE-SEWER	261.52
20-700-61050	INTERNET-SEWER	370.92
20-700-95100	CAPITAL ASSET EXP-SEW	2,842.05
30-16000	PREPAID INSURANCE-PK	2,437.56
30-800-50175	SUPPLIES YOUTH PROGR	45.23
30-800-50210	TURF MAINTENANCE-PK	11.05
30-800-50500	BUILDING MAINTENANC	430.49
30-800-50750	POSTAGE-PKS	0.50
30-800-51000	REPAIRS AND MAINTEN	8.94
30-800-52000	SUPPLIES SMALL EQUIP	162.04
30-800-55850	EQUIPMENT RENTAL-PK	68.28
30-800-61000	TELEPHONE-PKS	163.32
30-800-61050	INTERNET-PARKS	379.02
30-800-71000	VEHICLE REPAIR & MAIN	43.73
	Grand Total:	154,681.05

Project Account Summary

Project Account Key	Expense Amount
None	154,617.65
9510018	63.40
	Grand Total:
	154,681.05

Public Works Report

November 2020

Water

- The water department spent the month on routine operations including collecting water samples, monthly meter reading, daily monitoring of our four wells and maintenance on our chlorine monitoring systems.
- We completed 130 utility locates for the month.
- We completed 81 Work orders for the month.
- The West Ridge Subdivision water main has been successfully chlorinated and bacteriologically tested and is ready to be added to our system.
- We had a major leak on Farm Road 89 that we repaired successfully; DNR was notified, robo-calls went out to all effected houses, samples were taken, and the line was extensively flushed. This leak could have been a major water loss area, as it led directly into a waterway.
- We had a major leak on Highway EE that we had to fix partially live, even though we fixed it live we still did robo-calls and extensively flushed the line.
- We finished up more dirt work and road patches from previous leaks.
- We have started painting fire hydrants again.
- Myself and Brooke attended a 8-day water certification class to upgrade our water licenses.

Sewer

- We rehabbed and raised manholes M-041 and M-039 in the meadows, both these manholes sat low in a waterway and were leaking groundwater into our system.
- The electrical upgrades for lightning protection and power surges at our 94-lift station are done. This should keep us from burning up our pump soft-starts.
- All the sewer main cleanouts are done and watertight on Walnut lane.
- Drawdown test have been done at some of our lift stations to determine capacities.
- We had to pull a faulting pump at our D lift station that was clogged with a t-shirt. The pump is now functioning normally.

Streets

- We finished up our yearly crack sealing Megan, Becky, Sidney and Shelly in the Deerfield Subdivision.
- Tree trimming on Langston.
- We patched most of the potholes and low spots on Miller road just in case the contractors were unable to finish the road resurfacing.
- We have started cleaning out the waterway on Hunt road north of Simpson Street, this will take some time to complete.
- New speed limit signs have been put up on Hunt Road north of Simpson Street, we also replaced the existing speed limit signs and delineators.
- We put up more no parking signs on Knight Street on the north side of the road.
- We started doing the dirt work on the new section of sidewalk between Simpson Street and Wright Street.
- The new box culverts on New Melville are in the process of being installed.

Equipment Usage and Repairs November 2020

Equip #	Description	Prior Month Miles/Hours	Current Month Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	2013 Ford F-150	86,099	86,913	814	\$0.00	\$0.00
2	2004 Chevy 1 Ton Dump	147,205	148,123	918	\$0.00	\$207.77
3	2003 Chevy 1 Ton Utility - Sewer	177,408	178,497	1,089	\$0.00	\$426.10
4	1998 Dodge 1/2 Ton FB	127,969	127,969	-	\$0.00	\$0.00
5	2001 Chevy 1500	112,440	112,804	364	\$0.00	\$0.00
6	2000 Chevy 3/4 Ton FB	149,153	149,429	276	\$0.00	\$22.86
7	1993 Ford 1 Ton Utility - Water	94,694	94,694	-	\$0.00	\$92.90
8	2005 International 3200 Dump	21,569	21,569	-	\$0.00	\$1,328.49
9	2017 Chevy Silverado	33,558	34,149	591	\$0.00	\$115.39
10	Water Van	384	384	-	\$0.00	\$0.00
11	1998 Chevy S-10	157,259	157,259	-	\$0.00	\$14.67
12	Case Backhoe	3,398	3,436	38	\$0.00	\$329.33
13	60XT Case Skid Steer	1,568	1,568	-	\$0.00	\$177.07
14	JD Tractor	3,178	3,199	21	\$0.00	\$228.70
15	Kubota RTV 1100	929	930	1	\$0.00	\$161.20
					\$0.00	\$3,104.48

Description of Repair/Service	
PD#1	2013 Dodge Charger
PD#2	2013 Dodge Charger
PD#3	2013 Dodge Charger
PD#4	2017 Ford Explorer
PD#5	2019 Dodge Charger
PD#6	2013 Dodge Charger
PD#7	2017 Ford Explorer
PD#8	2008 Harley Davidson

Monthly Water Loss 2020

Month	Current Month												
	January	February	March	April	May	June	July	August	September	October	November	Annual Average	Annual
Amount of Gallons Pumped	23,515,800	22,019,099	21,587,400	23,705,100	23,554,899	26,618,200	31,090,900	30,676,700	31,592,100	26,808,800	27,806,400	26,270,491	288,975,398
Dollar Amount Sold	\$76,849,76	\$70,933,59	\$75,541,29	\$73,464,85	\$75,672,66	\$84,242,37	\$91,840,70	\$93,248,75	\$100,567,66	\$85,741,50	\$82,096,06	\$82,745,38	\$910,199,19
Gallons of Water Sold	15,381,000	12,980,000	14,867,000	14,098,000	14,681,000	18,067,000	21,229,000	21,662,000	24,193,000	17,927,000	17,203,000	17,480,545	192,286,000
Flushing	0	0	43,200	0	0	0	0	10,000	0	15,000	10,000	7,109	78,200
Leaks/Adjustments	10,000	5,000	50,000	100,000	0	165,000	0	75,000	130,000	105,000	70,000	64,545	710,000
City Usage (not billed)	25,000	19,000	55,000	234,000	3,000	289,000	183,000	180,000	74,000	34,000	52,000	104,273	1,147,000
Fire Department Usage	0	0	0	0	0	0	0	0	0	0	0	0	0
Tower Overflows	0	0	0	0	0	0	0	0	0	0	0	0	0
Residuals	45,000	45,000	45,000	45,000	45,000	45,000	45,000	40,000	45,000	45,000	45,000	44,545	450,000
Total Gallons Accounted For	15,461,000	13,049,000	15,060,200	14,477,000	14,729,000	18,565,000	21,457,000	21,967,000	24,442,000	18,126,000	17,978,000	97,355,600	194,711,200
% Water Loss	34.25%	40.74%	30.24%	36.93%	37.47%	30.25%	30.99%	28.39%	22.63%	32.39%	37.50%	32.62%	32.62%
Amount of Water Lost	8,054,800	8,970,099	6,527,200	9,228,100	8,825,899	8,053,200	9,633,900	8,709,700	7,150,100	8,682,800	10,428,400	8,569,473	94,264,198
Willard North #1	2,126,800	2,178,000	2,207,700	2,189,000	2,320,900	2,605,600	3,719,300	3,354,300	3,183,200	2,993,900	2,990,500	2,715,382	29,669,200
Willard South #2	2,506,300	2,551,900	2,340,700	2,700,700	2,295,899	3,302,800	4,139,900	4,326,700	4,560,300	3,624,400	4,746,900	3,372,682	37,099,499
Meadows West #1	10,630,700	9,688,199	9,275,000	10,450,400	9,607,100	11,387,800	12,807,700	12,812,700	13,592,600	11,709,500	12,000,000	11,269,245	123,961,699
Meadows East #2	9,252,000	8,601,000	8,764,000	8,986,000	10,331,000	10,313,000	11,424,000	11,183,000	11,256,000	9,481,000	9,069,000	9,878,727	108,665,000
Correction per MRWA Willard Well 1 & 2	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-11,000,000
Total Water Pumped	23,515,800	22,019,099	21,587,400	23,326,100	23,554,899	26,618,200	31,090,900	30,676,700	31,592,100	26,808,800	27,806,400	26,236,036	288,976,398
City Commercial Irrigation	14	14	14	14	14	14	14	14	14	14	14	14	14
City Commercial 1 SPF	128	126	125	126	125	126	126	127	131	130	131	127	127
City Commercial 3 Water only	18	20	19	20	21	19	20	18	18	19	20	19	19
City Residential Irrigation	2	2	2	3	3	3	3	4	4	4	4	4	3
City Residential 1 SPF	1984	1982	1995	1996	1998	2015	2015	2014	2015	2025	2015	2,005	2,005
City Residential 3 Water Only	71	73	74	73	73	72	73	72	73	72	72	73	2,081
Rural Irrigation	4	4	4	4	4	4	4	4	4	4	4	4	4
Rural Residential 1 SPF	9	8	9	8	8	8	8	9	8	8	8	8	8
Rural Residential 2 Lagoon	275	276	276	276	277	278	277	280	279	278	277	277	277
Rural Residential 3 Water Only	861	863	866	867	870	874	871	877	871	875	874	870	870
Rural Commercial 2 Lagoon	3	3	3	3	3	3	3	3	3	3	3	3	3
Rural Commercial 3 Water only	12	12	12	12	12	12	12	12	12	12	13	12	12
Rural Commercial 1 SPF	0	0	0	0	0	0	0	0	0	0	0	0	0
Zero-Non Billed	11	11	11	11	10	10	10	10	10	10	10	10	10
Number of Total Customers	3392	3394	3410	3413	3418	3438	3436	3444	3442	3454	3445	3426	3426

Parks and Recreation - Director's Report – October 2020

Department Tasks

Quote of the Month: “By three methods we may learn wisdom: First, by reflection, which is noblest; Second, by imitation, which is easiest; and third by experience, which is the bitterest.”

— Confucius

Budget

2020 has been challenging in many ways for the Parks Department. We have taken many steps to reduce costs, and made many different attempts to try to grow revenue on less conventional ways. It is hard to state, but we have been fortunate this year that our cost saving measures have worked to the level that they have. Staff continues to remain largely positive about a comeback year in 2021, and have been using this time to brainstorm new programs and refinements to existing programs. Looking into 2021, we are confident that we will be able to reach revenue goals for the year.

Event/Program Planning and Recap

We have concluded the last of our events for 2020. As usual, Willard Parks partnered with Willard Care to Learn to host the annual Turkey Trot, which was well attended. Numbers for that event were down some, but the Parks Department expects to receive around \$400-\$500 donation from Care to Learn to the Parks Scholarship fund. The Christmas on the Frisco Event was well attended, despite the short notice change necessitated by the registration of only 10 parade participants. Staff is working to analyze why (in addition to covid) parade registration was down so much.

Maintenance

Maintenance has been very busy decorating the trailhead for Christmas. Participating in the “Light the Frisco” event has also been very low, only the Church of Jesus Christ of Latterday Saints has put up a display at this time. I would like to grow the lighting displays at the trailhead to be one of the best in the area. Maintenance has also completed the winterization of the sports complexes and pool, has installed a more significant barrier at the back of Jackson Street Park, and installed dog waste stations at Jackson Street Park.

Park Board

I have 2 openings on the Park Board for community members who reside within city limits. Recommendations are welcome. Potential members would ideally be passionate about parks and recreation and/or have a strong volunteer spirit or widespread community influence.



Willard Police Department
November 2020 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	13
Shannon Shipley, Lt.	1602-003	5
	Total	18

Squad #1	1603-044	Billie Deckard, Cpl	25	Squad #2	1604-027	Steve Purdy, Cpl. Investigator	26
	1605-	, Officer			1609-051	Wayne Hansen, Officer	44
	1607-050	Caleb Steen, Officer	53		1608-054	Stefan Collette, Officer	48
	1610-047	Glenn Cozzens, Officer	48		1606-053	Meagan Collins, Officer	72
	Total		126		Total		190

Reserves	Officer	Officer Names	Case #'s	Hours
	1630-024	Clint Heimbach, SRO	1	
	1631-045	Cindy Garton, SRO	2	
	1632-052	Mark Riffin, SRO		
	1641-014	Brian Gordon, Reserve		3.5
	1642-015	JD Landon, Reserve		12.5
	1645-035	Brian Hinkle, Reserve		
	1646-031	Andrew Hunt, Reserve	2	23
	1643-048	Tim Wheeler, Reserve		
	1647-049	Brandon Bond, Reserve		15
	Total		5	
Total Incidents for the month...			339	

Incident Statistics

Felony	9	HBO (Handled by Officers)	165
Misdemeanor	14	Use of Force	0
Infraction	123	Dog at Large	5
Other (Services)	182	Neglect- 1 / Abuse-0 / Bites-0	

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2013 Charger	113,442	876	19	46	15.00	108.99
WPD-03 2013 Charger	147,989	371	9	41		2371.52
WPD-04 2018 Explorer	67,012	813	15	54		1292.74
WPD-05 2019 Charger	39,024	2651	44	60		10.60
WPD-06 2020 Charger	28,774	2710	28	97	15.00	402.59
WPD-07 2017 Explorer	16,070	335	5	67		0
WPD-08 M Harley	5740	37	3	12		0

Vehicle Maintenance Details

WPD-01: flat tire repair	WPD-04:
WPD-05:	WPD-06: flat tire repair
WPD-03:	WPD-07:

Misc. Dept. Info:

**Planning and Development Report
December 14, 2020**

Ongoing Projects-

HWY 160 Improvements- Contractor is finishing up between Springfield and Willard. All improvements have been completed as scheduled.

ATM Commercial Subdivision Phase 2 Gauge Crossing Subdivision- The box culverts on New Melville were installed by the contractor. He is still working on completing the wing walls and head walls and street patch. A lot of the grading was completed before the rain on 12-3-20.

Canterbury Place Subdivision- Staff has issued four (4) building permits to the owner/ builder. Staff has inspected 2- footings and 1- foundation wall for the developer.

Hunt Rd. Sidewalk TAP-5944(804) – The contractor has completed some of the punch list items but we are still waiting on final completion- mostly clean-up and shot rock placement. The contractor has placed an additional 175 ft. of sidewalk on the east side of Hunt Rd. to serve the Longview Subdivision.

North Brook Apartments- Staff has completed a rough-in inspection on all 24 units.

R-1 Buildings – Staff currently has nineteen (19) single family home permits issued.

West Ridge- The developer is waiting on APAC to construct curbs, sidewalks and street paving.

Miller Rd. Project- Hartman Construction mobilized a concrete crew and has started replacing Casey's driveway approach.

CMH- Staff has now received construction plans for the new CMH Clinic facility and we are currently reviewing those for building code compliance.

Stone Creek Phase 2 and 3- a residential planned development totaling 42 lots, 29 lots first phase and 13 lots second phase. The developer 's engineer resubmitted a revised plat and development plan after meeting with City Staff and Cochran Engineering. P/Z approved the Preliminary Plat and Plan at the November 24th, 2020 meeting. Staff has included more information in the packet for your information. This will be an agenda item later in the meeting.

Hoffman Hills Subdivision- The developer and representing engineers are moving forward with the Preliminary Development Plat and the Preliminary Development Plan.

Farm Road 94 Lift Station electrical- The design engineers and electrical engineers have recommended additional measures be added to the electrical system at the 94 lift Station to further protect the soft starters. The following work has been completed- Additional ground

bonding, a control transformer to supply power direct to the soft starts and phase monitors have been added.

Additional projects that staff is working on- Conditional Use Ordinance, Consent to Annex policy, Sanitary Survey (Pretreatment Questionnaire), FEMA Substantial Improvement/Damage regulations and procedures.

Planning Assistant- Please find the attached monthly update from Abby.

If you have any questions, please contact me at City Hall or develop@cityofwillard.org
Randy Brown, Director of Development

Planning and Development:

Only 2 permits were issued in November bringing the year's total permit fees collected to \$ 83,708.65.
The total estimated construction for the year to \$5,226,996

Completed a monthly permit request for Buildzoom, and a private company looking at new construction numbers.

Assisted in the public notice mailing for Stone Creek Subdivision

Sat in the meeting with the Childress Family about the Corbin property plans

Mapping:

Subdivision research and incorporation continues.

Sent water and sewer maps to the Childress Family.

Received new parcel data from Greene County.

Updated the Willard area map for Parks.

Prosecuting Clerk:

485 Open cases without dispositions (301 have active warrants)

237 Open cases with dispositions, are pending payments (193 have active warrants)

111 Probation cases (25 have a class or community service hours to complete)

19 Deferred cases (4 have a class to complete)

5 Discoveries were sent to defense attorneys

1 trial packet was prepared

6 plea offers were sent to defense attorneys

There is one trial left for 2020 and none scheduled for 2021 at this time.

Gathered information to enable the Police Department to move toward mobile ticketing which leads into a case management module for the Prosecutor.

I'm requesting destruction of the Prosecutor files that have reached the end of their retention schedule that is published by Missouri Secretary of State. All files have been scanned and will be stored electronically, and the request is for destruction of the paper copies.

-Abigail Brixey

CITY CLERK: (Informational only) NOVEMBER 2020

- ~Issued 9 Business Licenses. (Contractors, Health Store, Pizano's (New owners)
- ~Assisted other departments with grant paperwork and research.
- ~Completed all Agendas, packets, Proclamations, Resolutions, Ordinances and typed Minutes for BOA, BOADJ, P&Z, ECDF, Traffic Committee and Tree Board.
- ~Updated website with new information.
- ~Managed and reported all calls for Streetlights out in town.
- ~Handled citizen complaints and directed to the appropriate department heads.
- ~Ensured public notices were completed and sent to the paper.
- ~Completed Sunshine requests as received.
- ~ Kept General Code updated with newly passed Ordinances.
- ~Assisted with code research.

EMERGENCY MANAGEMENT: (Informational only) NOVEMBER 2020

- ~ Monitored Coronavirus information daily for our area.
- ~Monitored Severe Weather.

COVID-19:

We are continuing to monitor the Covid-19 situation within Willard. Staff is continuing to stay up to date with the Greene County recommendations and updating our website to reflect any changes. City hall has remained closed to walk-ins, and staff is continuing with safety protocols for managing cleanliness. Masks are continuing to be used by employees within City Hall.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Willard Municipal Court	Reporting Period: Nov 1, 2020 - Nov 30, 2020	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: JESSICA TRUITT		E-mail Address:		
Municipal Judge: Kristoffer Barefield				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		19	343	131
B. Cases (citations/informations) filed		0	10	1
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	17	1
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	10	1
6. dismissed by court		0	1	0
7. <i>nolle prosequi</i>		1	2	2
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		2	30	4
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		17	323	128
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	5	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	6	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	549			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Willard Municipal Court	Reporting Period: Nov 1, 2020 - Nov 30, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$3,412.50	Court Automation	\$327.98
Clerk Fee - Excess Revenue	\$316.00	Judicial Facility Srchg CT31	\$940.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$21.26	Law Enf Arrest-Local	\$14.59
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Other Disbursements	\$1,282.57
Total Excess Revenue	\$3,749.76	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$6,375.08
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$18.25
Fines - Other	\$430.00	Total Disbursements	\$6,393.33
Clerk Fee - Other	\$199.40		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$46.84		
Peace Officer Standards and Training (POST) Commission surcharge	\$93.72		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$334.08		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$6.71		
Law Enforcement Training (LET) Fund surcharge	\$94.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$138.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,342.75		

POSITION	NAME	1/13/2020	1/27/2020	2/10/2020	2/24/2020	3/9/2020	3/18/2020	3/23/2020
MAYOR	COREY HENDRICKSON	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	CLARK MCENTIRE	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM SNIDER	Y	Y (LATE)	OUT	Y	Y	Y	Y
ALDERMAN	DONNA STEWART	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM BAIRD	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	JON JONES	Y	Y (LATE)	OUT	Y	Y	Y	Y
	ATTENDED: Y							
POSITION	NAME	4/13/2020	4/27/2020	5/11/2020	5/27/2020	6/18/2020	6/22/2020	7/13/2020
MAYOR	COREY HENDRICKSON	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	CLARK MCENTIRE	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM SNIDER	Y	OUT	Y	Y	Y	Y	Y
ALDERMAN	DONNA STEWART	Y	Y	Y (LEFT AFTER AGENDA APPROVAL)	Y	Y (LEFT AFTER CITIZEN INPUT)	Y (LEFT AFTER CITIZEN INPUT)	OUT
ALDERMAN	LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM BAIRD	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	JON JONES	Y	Y	Y	Y (LATE)	Y	Y	Y
ALDERMAN	ATTENDED: Y		TERM OVER					
POSITION	NAME	8/10/2020	8/24/2020	9/14/2020	9/28/2020	10/13/2020	10/26/2020	11/9/2020
MAYOR	COREY HENDRICKSON	Y	Y	Y	OUT	Y	Y	Y
ALDERMAN	CLARK MCENTIRE	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM SNIDER	Y	OUT	Y	OUT	OUT	Y	Y
ALDERMAN	DONNA STEWART	Y	OUT	OUT	Y	OUT	Y	Y
ALDERMAN	LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y
ALDERMAN	SAM BAIRD	Y	Y	Y	Y	Y	Y	Y
	ATTENDED: Y							
POSITION	NAME	12/1/2020	12/28/2020					
MAYOR	COREY HENDRICKSON	Y	Y					
ALDERMAN	CLARK MCENTIRE	Y	Y					
ALDERMAN	SAM SNIDER	Y	Y					
ALDERMAN	DONNA STEWART	Y	Y					
ALDERMAN	LARRY WHITMAN	Y	Y					
ALDERMAN	SAM BAIRD	Y	Y					
	ATTENDED: Y							

POSITION	NAME	12/1/2020	12/28/2020					
MAYOR	COREY HENDRICKSON	Y	Y					
ALDERMAN	CLARK MCENTIRE	Y	Y					
ALDERMAN	SAM SNIDER	Y	Y					
ALDERMAN	DONNA STEWART	Y	Y					
ALDERMAN	LARRY WHITMAN	Y	Y					
ALDERMAN	SAM BAIRD	Y	Y					
	ATTENDED: Y							

The City of Willard's Prosecutor's office is requesting records to be destroyed.

Requested destroy date is December 19, 2020 by method of shredding.

The cases have been confirmed as closed, each case has met the minimum retention period and can be destroyed.

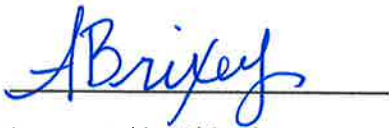
Secretary of State Requirements:

162 Ordinance Violations - Scheduled for 3 years retention

97 Dismissed Cases - Scheduled for 1 year retention

3 Not Filed Cases - Scheduled for 1 year retention

Total Files to be destroyed - 262

A handwritten signature in blue ink, appearing to read "Abrixey", written over a horizontal line.

Requested by Abigail Brixey, Prosecutor Clerk

A handwritten signature in blue ink, appearing to read "MS", written over a horizontal line.

Verified by Scott Smith, Prosecuting Attorney

Local Records Retention Schedules

Missouri Revised Statutes Chapter 109 (Public and Business Records) Section 255 authorizes the Local Records Board to establish minimum retention periods for the administrative, fiscal and legal records created by local governments.

Retention and disposition of records that are common to many offices are included in the General Schedule. Records unique to particular offices are addressed in individual office schedules.

August 2014

Prosecutor Records Retention Schedule

See also the General Records Retention Schedule.

Using this Records Retention Schedule

Everyday local government offices throughout Missouri produce records that document the rights of citizens, the actions of the government that serves them and the history of the community in which they live. It is the responsibility of local government to effectively maintain and manage these records and to ensure the continued preservation of those records of essential evidence that have enduring and permanent value.

The introduction to this retention schedule provides local government officials with basic information on records and the application of retention schedules.

What is a Record?

A "record" is defined as any "document, book, paper, photograph, map, sound recording or other material, regardless of physical form or characteristics, made or received pursuant to law or in connection with the transaction of official business" (109.210(5) RSMo). This definition includes those records created, used and maintained in electronic form.

Non-Records

Even though records include a broad spectrum of recorded information, not all recorded information is a record. According to Section 109.210(5) RSMo, the following are not records: "...Library and museum material made or acquired and preserved solely for reference or exhibition purposes, extra copies of documents preserved only for convenience of reference, and stocks of publications and of processed documents are not included within the definition of records..."

Other examples of non-records include the following materials:

- Identical copies of documents maintained in the same file.
- Extra copies of printed or processed materials (official copies of which are retained by the office of record).
- Superseded manuals and other directives (maintained outside the office of record).
- Materials documenting employee fringe activities (blood donors, charitable funds, social and professional meetings, etc.)
- Work papers and drafts of reports or correspondence. Transcribed stenographic materials.
- Blank forms.
- Materials received from other activities that require no action (official copies of which are retained by the office of record).
- Catalogs, trade journals and other publications or papers received from government agencies, commercial firms or private institutions that require no action and are not part of an action case record.

Non-records do not require retention scheduling or destruction authorization or reporting. To control excessive accumulation, it is necessary to keep only current, useful materials and to destroy non-records immediately after needs have been satisfied. Avoid filing non-record material with records.

The Value of Local Government Records

Some records, because of their enduring administrative, fiscal, legal or historical value, should be permanently retained. These records require that special care and consideration be given to their storage conditions and the feasibility of preservation microfilming. Examples of permanent records include year-end reports; minutes; property records such as deeds; and birth, death and marriage records. Most records do not have values that warrant their permanent preservation. Those records with short-term value should, upon reaching end of the retention period, be destroyed.

Statutory Authority for Establishing Records Retention Requirements

In 1965, the Missouri General Assembly established a State Records Commission to approve retentions for records produced by state agencies. In 1972, Missouri's Business and Public Records Law (Chapter 109) was expanded to include local government. Thus, the Missouri Local Records Board was established to set retention times for local government records. The 16-member board, chaired by the Secretary of State, consists of local government officials from all classes of counties and cities, elementary and secondary education, higher education and a person active in historical society groups. Supplemental to the Local Records Board, the Records Management and Archives Service of the Secretary of State's office provides assistance to local governments and implements board policy.

Application of the Records Retention Schedule

This schedule establishes minimum retention periods and authorizes dispositions for many of the administrative, fiscal and legal records common to most local governments. Retention periods are based upon federal and state mandates, record surveys, business needs, and general knowledge as to how long records should be kept. Using the schedule as a guide and without seeking further approval from the Local Records Board, any local government may regularly dispose of any of its records that appear on this schedule. The schedule is subject to the following exceptions and limitations:

- A. Local government offices may retain any of their records beyond the retention periods set by the schedule, as they deem necessary. The schedule establishes only a minimum period of retention. Before retaining a record longer than the minimum time required, however, the office should be certain that it has good reason to do so. Unnecessary retention of records can be expensive in space and filing equipment and may expose the office to costly litigation and discovery requirements.
- B. This schedule does not relieve local governments of retention requirements mandated by other state and federal statutes and regulations. When such an obligation does exist, then the longer retention period takes precedence.
- C. This schedule generally reflects audit requirements in its prescribed retention periods, but audits are not always completed in a timely fashion. Therefore, any record required for an audit must be retained until completion of that audit, regardless of its stated retention period in the schedule.
- D. This schedule does not authorize destruction of records that could be deemed relevant to current or pending litigation.

Retention and disposition of records that are common to many offices are included in the General Schedule. Records unique to particular offices are addressed in individual office schedules. All schedules are available on the Secretary of State's website at <http://www.sos.mo.gov/archives/localrecs/schedules>

Destruction of Records

The records classification and retention periods in this manual constitute legal authority for retention and disposal of official records. No records can be destroyed until they meet the minimum retention period listed in this manual. In cases where there is no schedule for a particular record series, the Local Records Board must grant permission for the destruction.

The disposition of records should be recorded in a document such as the minutes of the city council or other legally constituted authority that has permanent record status. The record should include the description and quantity of each record series disposed of, manner of destruction, inclusive dates covered and the date on which destruction was accomplished.

The retention schedule does not prescribe the method of destruction (shredding, burning, landfills, etc.), however, record series with a disposition of *Destroy securely* contain confidential data. These records should be destroyed under the supervision of a competent person(s) designated (or appointed) to ensure that no records fall into unauthorized hands and that the data cannot be reconstructed.

When records, open or confidential, have been destroyed by decay, vermin, fire, water or other means making their remains illegible, the custodian of records may dispose of the remains after verification and documentation by the Local Records Program, Office of the Secretary of State.

Preservation of Permanent Records

A fundamental, yet often neglected obligation of local government is to care for its permanent records-in this case, some of the records that it generates and receives. The records that have been identified as permanent require special handling and storage if they are to be preserved. The continuous interaction between a record's medium-paper, magnetic tape, film, etc. -and the quality of the environment in which it is kept-temperature, humidity, light, and air-determines the severity and rate of its deterioration.

By microfilming older, deteriorating, but permanently valuable records, local governments can generate durable copies for research and prevent further damage or deterioration of the original. When filmed, processed, and maintained to archival specifications, the master negative will ensure that permanently valuable records are preserved for generations to come.

The Missouri Local Records Grant program can provide financial assistance in the form of grants-in-aid to supplement local funds for preservation initiatives, such as archival supplies, shelving and preservation microfilming.

Reformatting Standards

In accordance with RSMo 109.241.4, the Local Records Board has adopted the following standards for microfilm and digitized records. To be in compliance for image permanence, microfilm must conform to the technical standards outlined in the *Guidelines for Microfilming Public Records*, drafted by the Local Records Program and available on the Secretary of State's website at:

<http://www.sos.mo.gov/archives/pubs/mfmg>. To ensure the permanence of electronic records and digitized records, electronic records management systems must meet the standards outlined in the most current version of ISO 15489. Certification that records have been reformatted in accordance with these standards should be maintained locally and classified under *General Records Retention Schedule "GS 018 Records Management Records."*

A Note about Electronic Records

Permanent records existing solely in electronic form are in danger of becoming inaccessible through media decay and hardware/software obsolescence. Periodic migration and transfer of permanent records to stable preservation media, such as microfilm, should be considered as a best practice for local government to fulfill its statutory responsibility to maintain permanent records.

A Note about Retention Periods

This schedule provides minimum retentions. Local authorities may choose to keep a particular series or record for a longer period of time. It should be kept in mind, however, that a record kept beyond its listed retention must be made available for inspection upon request.

Retention Definitions:

COA=Completion of Audit. Note that COA is coupled with a lot of 5-year entries to help encourage regular audits. Not all jurisdictions are required to have audits by statute. Audits for some municipalities are governed by the level of federal financing for bonds and public improvements, and thus are governed by federal retentions. Most municipalities are governed by their local authority (alderman, council, mayor, etc.) for auditing policy. Local jurisdictions may consult RSMo 29 to review the State Auditor's chapter for petition audits (see RSMo 250 for large capital projects such as bonds for water and sewer). For general

auditing explanations and advice we recommend that clerks contact the State Auditor's office at 573.751.4213.

DCA=Destroy in Current Area/Reference. Series with these retentions are considered "reference" records and may be destroyed when they are no longer of use.

Modifications and Additions

Because records reflect activities that are constantly changing, the retention requirements for them sometimes require revision as well. Consequently, records retention and disposition schedules often need modification or additions in order to be realistic and effective. Furthermore, because local governments are so large, it is impractical to consult with every office regarding specific schedule entries. There may be some retention periods and disposition requirements within this schedule that fail to account for all relevant factors and there may be some important record series not addressed here which need to be added. The Local Records Program welcomes all comments and suggestions concerned with improvement of record retention schedules through modifications and additions.

For further information on any records management or preservation issue, please contact:

Missouri Secretary of State
Local Records Preservation Program
PO Box 1747, Jefferson City, MO 65101-1747
Telephone: (573) 751-9047
local.records@sos.mo.gov

Prosecutor Records Retention Schedule

See also the General Records Retention Schedule.

Pros 001

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Charge File

Card File of Persons Charged; Felony Charge File; Misdemeanor Charge File

A listing of charges files, may be alphabetical by person or chronological by charge

May contain Name, charge, date of filing, and disposition

75 Years

Archive Microfilm

Obsolete record series

August 28, 2012.

Pros 002

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Criminal Case Files

Felony Case File; Misdemeanor Case File; Extradition Files; Driving While Intoxicated File; Municipal Offenses

Record of proceedings against given defendant

From final disposition,

Murder 1 or 2 - 75 Years;

Manslaughter - 20 Years;

Chapter 566 Crimes - 30 Years;

• All DWIs - 10 Years;

• Other A and B Felonies - 10 Years;

• Other Felonies - 5 Years;

• Enhanceable Misdemeanors - 10 Years;

• Misdemeanors, Infractions, Ordinance, or Other Violations - 3 Years

Destroy

See also: Pros 006 for Child Support Cases

August 28, 2012; Revised August 20, 2013; Revised August 19, 2014

Pros 003

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Civil Case Files

Suits against the county; Suits against county officials/employees; Suits brought by county

25 Years

Destroy

See Also: Pros 005 for retention of tax cases requested by Dept of Revenue

August 28, 2012

Pros 004

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Petitions for Review

Civil Action on License Revocation; Refusal of Breath Test

Retain until final disposition

Destroy

Suits brought on behalf of the Dept of Revenue.

August 28, 2012

Pros 005

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Closed Civil Taxes Case Files

Documents suits brought at the request of the MO Dept of Revenue

12 Years

Destroy

These files are considered closed when: 1) the taxes have been paid in full; 2) the judgment is no longer collectable; 3) the tax year(s) is no longer collectable and no judgment entered; 4) the taxpayer has moved and is no longer under the county's jurisdiction; 5) the Dept of Revenue has ordered the case closed.

August 28, 2012

Pros 006

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Child Support Cases

Civil Child Support Cases; RUES Family Support Cases; Four-D Family Support Cases

5 Years After Final Judgment, or 1 Year after all children reach age of maturity, whichever comes first

Destroy

See Also: Pros 002 for Criminal Child Support Cases

August 28, 2012

Pros 007

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Search Warrant Files

3 Years after final disposition

Destroy

August 28, 2012

Pros 008

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Deferred Prosecution Case Files

Deferred Prosecution Case Files-Active; Deferred Prosecution Case Files-Inactive; Case Files Not Filed; Dismissals

1 Year

Destroy

August 28, 2012

Pros 009

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Traffic Enforcement Records

Traffic Tickets--Paid; Traffic Tickets--Unpaid; Record of Traffic Charges Filed; Driving While Revoked

Retain until final disposition

Destroy

Per COR 8, the court is required to keep minor traffic 3 years after final disposition; serious traffic violations (misdemeanors) are kept 12 years after final disposition

August 28, 2012

Pros 010

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Check Charge Record

Record of prosecutions of bad checks; or checks paid through prosecutor's office, those checks having no charges filed as the individual paid full restitution before charges were filed

May include amount of checks kited; date they are paid; date merchants reimbursed; date of disposition

Completion of Audit

Destroy

August 28, 2012

Pros 011

Also Called:

Function:

Content:

Retention:

Disposition:

Note:

Approval Date:

Mental Health "Start Up" Files

Document institutionalization of individuals

May include: Notice of Admission; Application for Admission; Application for 96 Hour Detention, Evaluation and Treatment/Rehabilitation; Application for 96 Hour Imminent Harm Admission to a Mental Health or Alcohol and Drug Abuse Facility; Lists of Witnesses; Notice of Discharge/Voluntary Admission; Change in Attorney; Petition for Involuntary Detention and Treatment; Verification; Treatment Plan; Progress Notes; Medical and Psychiatric Assessment; Affidavit; Notice of Rights of Involuntary Patient/Client; Affidavit in Support of Application for Detention, Evaluation and Treatment/Rehabilitation, and Admission for 96 Hours

4 Days/96 Hours

Destroy

These records are copies, originals kept by the Dept of Health. These copies function for a brief time and are useful only until doctors reach a decision. After a decision, either way, these documents are no longer functional. If a citizen is committed, a medical case file is begun at the hospital; if the citizen must be investigated at a future date, then new documents must be submitted.

August 28, 2012



Agenda Item# 7

**Discussion/Vote to approve Stone Creek Phase 2 and 3
Preliminary Planned Development and Preliminary
Plat.**

Background Report for Stone Creek Phase 2 and 3

Date: December 14, 2020

Owner: Kim Haase

Location: South of Stone Creek Phase 1, East and North of Hughes Rd.

Tract size: approximately 27.1 acres

Existing Zoning: R-1

Proposed Zoning: R-1 Planned Development District

Surrounding Land uses:

North: R-1 Planned Development

South: R-1, Agriculture

West: R-1 Agriculture

East: R-1 Agriculture

Utilities: Water was extended into the property with Phase 1, Sewer will be extended from Phase 1. Stormwater- one of the detention basins was previously constructed and is located adjacent to Rainier Branch and is currently impacted by the FEMA flood zone.

Transportation: Ingress and Egress from Hughes Rd.

Staff Comments: Staff received the original submittal from Mr. Haase on October 1, 2020 and forwarded it to Cochran Engineering for review. Staff received comments back from Cochran Engineering on October 14 and sent them back to the developer. Response to city comments were received and reviewed on October 22, 2020. The Planning and Zoning Commission tabled the Preliminary Plat and Plan as requested by the developer's engineer at the October 27, 2020 meeting. The Public hearing was held at the November 9, 2020 B.O.A. meeting and the item was then tabled pending revisions. Staff has since met the City Engineer and Developer's Engineer to discuss items of concern and recommended changes that were previously discussed. Staff has received a revised submittal from the Developer's engineer and we have reviewed the documents provided and support the proposed plan as submitted. Notifications were resent to nearby residents

and a Public Hearing was posted and re-advertised. After the Public Hearing was closed the current Preliminary Plat and Preliminary Development Plan was approved by the Planning and Zoning Commission at the November 24th,2020 meeting. We have included the revised information and comments for your review and consideration for approval. If you have any questions, feel free to contact me at City Hall.

Randy Brown

Director of Development



November 19, 2020

Randy Brown
Director of Planning and Development
224 W. Jackson Street
P.O. Box 187
Willard, MO 65781

SENT VIA: develop@cityofwillard.org

RE: Stone Creek Phase II & III Planned Development District – Review #3/Approval
Cochran Project No. SW20-309

Dear Mr. Brown:

Cochran has completed our third review for the above referenced Planned Development District. All previous comments have been addressed. Cochran recommends approval of the Planned Development District.

Engineering Report

1. In the second paragraph of the Introduction, the specified location does not match the location depicted in Appendix B. Please update the location as necessary. *Comment not satisfied.* Appendix B shows the project in the SW ¼ not the NW ¼ and update the county to Greene County not Christian County. *Comment satisfied.*
2. The FEMA Flood Maps are currently being revised for Greene County. The revised maps appear to depict a portion of the property in Phase 2 and Phase 3 in the new floodway and a portion of Lot 1 to Lot 6 and Lot 54 to Lot 57 in the new floodplain. Any construction in the floodplain or floodway will require proper permitting with the Army Corps of Engineers and the City's Floodplain Administrator. *Comment not satisfied.* Verify a residential structure for Lot 2, Lot 3 and Lot 4 can be constructed to meet the City's Floodplain Development requirements. Calculations and modeling might be required if fill is being placed in the floodplain. *Comment satisfied.*
3. Verify detention basin locations are still viable with the new FEMA Flood Maps. *Comment not satisfied.* The floodway encompasses a large portion of the Detention/Common Area south of Lot 48 to Lot 57. Verify adequate detention can be provided. The floodway and 100-year floodplain cover most of Lot 1. Verify adequate detention can be provided. This must be completed prior to approval because it could have a significant impact on the lot layout. *Comment satisfied.*
4. The Stormwater Drainage Section references a Table 1. Unable to locate Table 1 in the report. *Comment satisfied.*
5. Greene County's GIS depicts a sinkhole located south of War Horse Lane. A sinkhole evaluation is required to be submitted prior to approval of any construction plans. *Comment not satisfied.* Greene County's recommendation was to have an investigation and recommendation be made by a licensed geotechnical engineer or geologist if the landowner intends to develop the property. *Comment satisfied.* Developer removed lots containing possible sinkhole for a sinkhole evaluation. These lots are intended to be a future phase.
6. The Traffic Analysis should include possible impacts to Miller Road and State Highway AB. It is highly unlikely all traffic will exclusively utilize Farm Road 94. *Comment satisfied.*
7. Provide exhibits that verify there are not any site distance issues at each connection to Hughes Road. *Comment satisfied.*

Preliminary Development Plan

1. See comments 6 and 7 from Engineering Report comments. *Comment satisfied.*

8 East Main Street Wentzville, MO 63385 Phone: 636-332-4574 Fax: 636-327-0760	737 Rudder Road Fenton, MO 63026 Phone: 314-842-4033 Fax: 314-842-5957	530A East Independence Drive Union, MO 63084 Phone: 636-584-0540 Fax: 636-584-0512	534 Maple Valley Drive Farmington, MO 63640 Phone: 573-315-4810 Fax: 573-315-4811	2804 N. Biaglo Street Ozark, MO 65721 Phone: 417-595-4108 Fax: 417-595-4109	905 Executive Drive Osage Beach, MO 65065 Phone: 573-525-0299 Fax: 573-525-0298
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2. A significant portion of the woodchip trail is shown in the floodway and floodplain on Exhibit 1. How will this trail not become a maintenance nuisance for the Home Owner's Association? *Comment satisfied.*
3. The woodchip trail crosses the creek in two places. How will pedestrians safely cross the creek? *Comment satisfied.*

Preliminary Plat

1. The Point of Beginning depicted on the plan does not match the property description 1. Please update as necessary. *Comment satisfied.* Was not updated on the Preliminary Development Plan Exhibit 1.
2. The Bearings S02°12'28"W, S61°09'38"W and N87°57'49"W do not match the bearings in property description 1. Please update as necessary. *Comment satisfied.* Was not updated on the Preliminary Development Plan Exhibit 1.
3. Provide existing location of War Horse Lane per City Code Section 400.510, Part I, 2, f, (3). *Comment satisfied.*
4. There is a 30' ingress/egress easement called out on the north side of Lot 60, Lot 61 and Lot 67, the north and west side of Lot 68 and the west side of Lot 69 to Lot 71. Verify if this is an existing easement or proposed easement. Verify if the existing War Horse Lane is contained within this easement. If not, verify how access is going to be provided to the two properties War Horse Lane currently serves. *Comment satisfied.*
5. Verify how emergency vehicles will be able to turnaround on E. Becky Street, S. Betsy Lane, E. Logan Street and S. Devon Street. *Comment satisfied.* It is difficult to see the extent of the proposed access easement for E. Becky Street and E. Logan Street. During construction plan review the Willard Fire Protection District will have to determine if hammerheads are required on Betsy Lane and E. Colby Street.
6. Depict the jurisdictional streams and update the plat to show the new 2019 FEMA Floodplain. *Comment satisfied.*
7. Locate the existing sinkhole per City Code Section 400.510, Part I, 2, f, (4). *Comment satisfied.*
8. Depict drainage patterns per City Code Section 400.510, Part I, 2, f, (7). *Comment satisfied.*
9. Verify how stormwater runoff is being collected and transported to the proposed detention basins for Lot 26 to Lot 35. *Comment satisfied.*
10. Provide travel lanes and other transportation improvements per City Code Section 400.510, Part I, 2, i, (2). *Comment not satisfied.* 5-foot wide sidewalks are not depicted on the plan. Per City Code Section 405.150, "Sidewalks shall be constructed on one (1) side of all streets and shall not be built over water lines." Sidewalk construction will be necessary adjacent to Hughes Road. *Comment satisfied.*
11. Provide a generalized landscape plan per City Code Section 400.510, Part I, 2, i, (4). *Comment satisfied.*
12. Depict the location of water main connection to the City's existing water system. A Corps Permit might be necessary to cross the unnamed tributary to Rainer Branch's floodway to connect to the City's existing water system. *Comment satisfied.*
13. At the dead end water mains on E. Wright Street, E. Becky Street, E. Colby Street and E. Logan Street, provide a fire hydrant assembly, an 8-inch diameter M.J. gate valve and M.J. plug after the fire hydrant assembly. This will allow the City to easily expand their water system. *Comment satisfied.*
14. S. Betsy Lane's water main must have a flushing assembly. *Comment satisfied.*
15. Callout connection to the City's existing sanitary sewer system. A Corps Permit might be necessary to cross the unnamed tributary to Rainer Branch's floodway to connect to the City's existing sanitary sewer system. *Comment satisfied.*

Mr. Randy Brown
Stone Creek Phase II & III PDD – Review #3/Approval
November 19, 2020

Page 3

16. Hughes Road is listed as a Collector on the OTO Major Thoroughfare Plan. Per City Code Section 405.120, A, "In any case additional street right-of-way is required, the additional right-of-way shall be split on both sides of the existing right-of-way unless otherwise approve by the Board of Aldermen." A Collector requires a 65-foot right-of-way. 7.5 feet of additional right-of-way must be granted where the PD District is adjacent to Hughes Road. *Comment satisfied.*

This review is strictly for the City of Willard Planned Development District. No review was completed for compliance with the City's preliminary plat requirements.

Please feel free to contact our office with any questions or comments.

Sincerely,



Mark Blair, P.E.
Cochran

Planning and Development

From: Greg Whitlock <greg@whitlockeng.com>
Sent: Thursday, November 19, 2020 10:10 AM
To: Mark Blair
Cc: Planning and Development; Kim Haase
Subject: Re: Stone Creek Revisions

Mark,

We have addressed your comments as noted below.

1. On the Preliminary Plat please callout the two areas of R/W being dedicated to the City. The additional right-of-way is already called out.
2. On the Preliminary Plat please move the manhole out of the 100-year floodplain. This can be addressed during the construction plan design phase. The City wants a record of the request. The manhole is no longer in the floodplain.
3. ~~If you plan to Final Plat Phase II separate from Phase III, please renumber the lots so Phase II has consecutive numbers (1-29) then Phase III starts with Lot 30.~~ Completed per plan just submitted.
4. On the Preliminary Plat per Municipal Code Section 405.440(D) - Easements shall be provided for all open channels constructed in the City of Willard that are not located within public rights-of-way. The minimum easement width for open channels is the flow width inundated by a 100-year event plus fifteen (15) feet. Lot 1 needs to have a 15 foot wide drainage easement from the 100-year floodplain. The easement will continue into a small portion of Lot 2. It does not have an effect on the building envelope shown. The easement line is now offset 15' from the floodplain on Lots 1 and 2. We also added a 12' drainage easement on Lots 20 and 21 due to their proximity to the floodway.
5. Under Traffic Analysis on the Engineering Report and Traffic Impact of the Preliminary Development Plan, please update the section to two access points instead of three and remove Colby Street since it will be part of Phase IV. The Engineering Report and Preliminary Development Plan have been updated.

The updated documents can be downloaded here:

https://www.dropbox.com/sh/z4vk3k5de2qfnp1/AAAP3NYRROW8784n0_2D7wJpa?dl=0

Greg Whitlock, P.E.



greg@whitlockeng.com

Phone: 417-379-0640

9648 E. North View Road
Strafford, Missouri 65757

On Wed, Nov 18, 2020 at 3:37 PM Mark Blair <mblair@cochraneng.com> wrote:

Greg,

A couple updates that need to be made.

1. On the Preliminary Plat please callout out the two areas of R/W being dedicated to the City.
2. On the Preliminary Plat please move the manhole out of the 100-year floodplain. This can be addressed during the construction plan design phase. The City wants a record of the request.
3. ~~If you plan to Final Plat Phase II separate from Phase III, please renumber the lots so Phase II has consecutive numbers (1-29) then Phase III starts with Lot 30.~~ Completed per plan just submitted.
4. On the Preliminary Plat per Municipal Code Section 405.440(D) - Easements shall be provided for all open channels constructed in the City of Willard that are not located within public rights-of-way. The minimum easement width for open channels is the flow width inundated by a 100-year event plus fifteen (15) feet. Lot 1 needs to have a 15 foot wide drainage easement from the 100-year floodplain. The easement will continue into a small portion of Lot 2. It does not have an effect on the building envelope shown.
5. Under Traffic Analysis on the Engineering Report and Traffic Impact of the Preliminary Development Plan, please update the section to two access points instead of three and remove Colby Street since it will be part of Phase IV.

Please make these changes to the plans and upload them. If you have any questions, please contact me.

Thank you,

Mark Blair, P.E.



www.cochraneng.com

O: (417) 595-4108

M: (573) 480-2833

HOLD HARMLESS AGREEMENT
FOR TRANSFER OF ELECTRONIC DATA

Background Report for Stone Creek Phase 2 and 3

Date: November 24, 2020

Owner: Kim Haase

Location: South of Stone Creek Phase 1, East and North of Hughes Rd.

Tract size : approximately 27.1 acres

Existing Zoning: R-1

Proposed Zoning: R-1 Planned Development District

Surrounding Land uses:

North: R-1 Planned Development

South: R-1, Agriculture

West: R-1 Agriculture

East: R-1 Agriculture

Utilities: Water was extended into the property with Phase 1, Sewer will be extended from Phase 1. Stormwater- one of the detention basins was previously constructed and is located adjacent to Rainier Branch and is currently impacted by the FEMA flood zone.

Transportation: Ingress and Egress from Hughes Rd.

Staff Comments: Staff received the original submittal from Mr. Haase on October 1, 2020 and forwarded it to Cochran Engineering for review. Staff received comments back from Cochran Engineering on October 14 and sent them back to the developer. Response to city comments were received and reviewed on October 22, 2020. The Planning and Zoning Commission tabled the Preliminary Plat and Plan as requested by the developer's engineer at the October 27, 2020 meeting. The Public hearing was held at the November 9, 2020 B.O.A. meeting and the item was then tabled pending revisions. Staff has since met the City Engineer and Developer Engineer to discuss items of concern and recommended changes that were previously discussed. Staff has received a revised submittal from the Developer's engineer and we have reviewed the documents provided and support the proposed plan as submitted. We have included the revised information and

comments for your review and consideration for approval. If you have any questions feel free to contact me at City Hall.

Randy Brown

Director of Development

Preliminary Development Plan
Stone Creek Phases II & III
A PROPOSED SINGLE-FAMILY RESIDENTIAL
PLANNED DEVELOPMENT DISTRICT
WILLARD, MISSOURI



DANCO INVESTMENTS, INC.
466 W FARM ROAD 80
WILLARD, MISSOURI 65803

PREPARED BY:



9648 E North View Road
Strafford, Missouri 65757
417-379-0640

October 22, 2020
Rev November 17, 2020

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Exhibit 1— Preliminary Development Plan

List of Appendices

Appendix A— Declaration of Conventions, Covenants and Conditions





9648 E North View Road
Strafford, Missouri 65757
417-379-0640

Stone Creek Subdivision Phases II & III Planned Development District Willard, Missouri Preliminary Development Plan

I. INTRODUCTION

This plan includes a description of a proposed Planned Development District for Stone Creek Phases II and III. The property consists of approximately 16.6 acres of ground located on the north and east side Hughes Road and south of Granite Road. The development would allow for the creation of 42 single-family lots and common area. A location map is included on the Final Development Plan Exhibit.

The maximum density of the development is 2.53 homes per acre. The development plan allows for building setbacks and lot dimensions that differ from the minimum standards under Willard's R-1 zoning requirements as outlined in this document and the Preliminary Development Plan Exhibit.

The development is consistent with the surrounding single-family residential uses.

II. GENERAL INFORMATION

- A. Legal Description — See the Final Development Plan Exhibit
- B. Total single-family lots: 42
- C. Total acres: 16.6 acres
 - 1. Residential single-family use: 11.8 ac (71%)
 - a. Density 2.53 units per acre
 - 2. Non-residential use: 0.00 ac (0.0%)
 - 3. Private open space: 1.36 ac (8.2%)
 - 4. Public right-of-way: 3.34 ac (20.1%)
 - 5. Off-street parking and loading: 0.00 ac (0.0%)

III. STANDARD FOR DEVELOPMENT PLAN

- A. Intensity of Development
 - 1. Maximum number dwelling units: 42
 - 2. Minimum square footage of dwelling units
 - a. Over crawl space 1,500 sf
 - b. Over basement 1,500 sf main level
 - c. Two-story 2,000 sf
 - 3. One Single-family detached dwelling allowed per lot

B. Uses permitted

This PDD is intended primarily for single-family detached dwellings, one (1) dwelling per lot. Other uses necessary to meet education, governmental, religious, recreation and other neighborhood needs are permitted or allowed as conditional uses subject to restrictions intended to preserve the residential character of the district. This PDD allows for conditional uses permitted in R-1 Single Family Residence District as described in the Willard Municipal Code.

C. Lot Size, Bulk, Area and Height Requirements

1. Minimum Lot Size 10,000 sf
2. Lot width: 80'
3. Front Yard Setback: 35'
4. Side Yard Setback: 10' / 20' on corner lots next to street
5. Back Yard Setback: 30'
6. Maximum lot coverage: 40%
7. Maximum structure height for primary structure: 30'
8. Maximum structure height for accessory structure: 16'

D. Public Facilities

A crushed stone nature trail will be constructed on the existing detention tract with a connection to the internal sidewalks in the development. Creek crossings will consist of an at-grade paved trail within the floodway. The homeowners association will provide on-going maintenance.

E. Landscaping Requirements

Landscaping requirements shall be in accordance with the Declaration of Conventions, Covenants and Conditions.

IV. DECLARATION OF CONVENTIONS, COVENANTS AND CONDITIONS

Declaration of Conventions, Covenants and Conditions are included in Appendix A

V. PHASING OF THE DEVELOPMENT

The development will be constructed in two phases as indicated on the Preliminary Development Plan Exhibit. The first phase, to be known as Phase II, will be constructed in 2021. The second phase, to be known as Phase III, is expected to be constructed the following year although market conditions will ultimately dictate the phasing of construction.

All public improvements required and directly related to each phase will be completed prior to final platting of related phase.

VI. TRAFFIC IMPACT

The development is located in a residential area of the City and has three access points off of Hughes Road: Wright Street, Berry Lane, and Colby Street. Hughes Road intersects with Farm Road 94 to the south and Miller Road and State Highway AB to the northwest. The development is located approximately two miles from Hwy 160, a major highway linking Willard to Springfield and Interstate 1-44. Farm Road 94 is the closest arterial and is classified as a secondary arterial.

A. Traffic Generated by the Subdivision

The estimated total amount of traffic generated by this development based on the Institute of Transportation Engineers *Trip Generation* manual is as follows:

1. Average Weekday Trip Ends per Dwelling Unit

Average weekday trip ends per single family detached unit = 9.57 trips per unit
Maximum density = 42 units
Total average weekday traffic from subdivision, $9.57 \times 42 = 402$ trips per day
Directional distribution is 50% entering and 50% exiting

2. Trip Generation for AM Peak Hour

Average rate = 0.77 trips per unit
Total number of AM peak hour trips, $0.77 \times 42 = 32$ trips
Directional distribution is 26% entering and 74% exiting
Trips entering subdivision during the AM peak, $26\% \times 32 = 8$ trips
Trips exiting subdivision during the AM peak, $74\% \times 32 = 24$ trips

3. Trip Generation for PM Peak Hour

Average rate = 1.02 trips per unit
Total number of PM peak hour trips, $1.02 \times 42 = 43$ trips
Directional distribution is 64% entering and 36% exiting
Trips entering subdivision during the PM peak, $64\% \times 43 = 28$ trips
Trips exiting subdivision during the PM peak, $36\% \times 43 = 15$ trips

B. Existing Traffic Counts

Peak AM and PM traffic counts were performed on Hughes Road and Farm Road 94 on September 29, 2020 and September 30, 2020. Farm Road 94 was analyzed because it is the closest arterial to the site. The intersection of the two roads is stop controlled on the southbound lane of Hughes road. There was rarely more than one vehicle at the stop sign at one time and never more than two vehicles observed during the peak hour counts.

The results from the traffic counts are as follows:

1. Hughes Road

AM total = 48 vehicle per hour (vph)
North bound total = 13 vph (27%)
South bound total = 35 vph (73%)

PM total = 71 vph
North bound total = 44 vph (62%)
South bound total = 27 vph (38%)

2. Farm Road 94

AM total = 68 vph
East bound total = 48 vph (71%)
West bound total = 20 vph (29%)

PM total = 86 vph
East bound total = 29 vph (34%)
West bound total = 57 vph (66%)

C. Combined Traffic

Assuming the same directional splits, the anticipated total traffic following the completion of the subdivision is as follows:

1. Hughes Road

AM total = 80 vph
North bound total = 22 vph (27%)
South bound total = 58 vph (73%)

PM total = 114 vph
North bound total = 71 vph (62%)
South bound total = 43 vph (38%)

The combined traffic totals are well within the capacity of a local two-lane road of 1,000 vehicles per hour and the stop control capacity of 35 seconds per vehicle.

Exhibit 1

Appendix A

TITLE: DECLARATION OF CONVENTIONS, COVENANTS AND CONDITIONS
DATE: SEPTEMBER 28, 2020
Grantors: DANCO INVESTMENTS INC.
LEGAL: SEE ATTACHED

DECLARATION OF CONVENTIONS, COVENANTS AND CONDITIONS OF

Stone Creek Phase II and III

This Declaration of Restrictions, Covenants and Conditions of Stone Creek a subdivision in Greene County, City of Willard, Missouri, made on the date hereinafter set forth by Danco Investments Inc., A Missouri Corporation, hereinafter referred to as "Developer."

WITNESSETH:

WHEREAS, Developer is the owner of record of the following described real property, hereinafter called the "Property":

PROPERTY DESCRIPTIONS

DESCRIPTION 1:

COMMENCING AT THE NE CORNER OF THE SW $\frac{1}{4}$ OF SECTION 36, T-30-N, R-23-W, WILLARD, GREENE COUNTY, MISSOURI; THENCE N88°00'39"W, 563.05 FEET FOR THE POINT OF BEGINNING; THENCE S05°44'24"E, 822.59 FEET; THENCE N87°53'37"W, 1123.01 FEET; THENCE S05°45'22"E, 473.28 FEET; THENCE S02°00'48"W, 280.74 FEET TO THE INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF HUGHES ROAD; THENCE N87°58'21"W, 818.81 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE; THENCE N02°08'30"E, 381.07 FEET; THENCE N88°04'57"W, 197.13 FEET TO THE INTERSECTION WITH THE EAST RIGHT-OF-WAY LINE OF SAID HUGHES ROAD; THENCE N02°40'37"E, 553.21 FEET ALONG SAID EAST RIGHT-OF-WAY LINE; THENCE S87°57'38"E, 642.12 FEET; THENCE N02°14'31"E, 351.11 FEET; THENCE N88°03'51"W, 630.78 FEET TO THE INTERSECTION WITH SAID EAST RIGHT-OF-WAY LINE; THENCE N01°58'08"E, 80.00 FEET ALONG SAID EAST RIGHT-OF-WAY LINE TO THE INTERSECTION WITH SAID NORTH LINE OF THE SW $\frac{1}{4}$; THENCE S88°04'48"E, 902.11 FEET; THENCE S87°58'08"E, 773.13 FEET TO THE POINT OF BEGINNING. CONTAINING 28.9 ACRES SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

DESCRIPTION 2:

COMMENCING AT THE SE CORNER OF THE NW $\frac{1}{4}$ OF SECTION 36, T-30-N, R-23-W, WILLARD, GREENE COUNTY, MISSOURI; THENCE N88°00'39"W, 563.05 FEET; THENCE N87°58'08"W, 773.13 FOR THE POINT OF BEGINNING; THENCE N88°04'48"W, 902.11 FEET TO THE INTERSECTION WITH THE EAST RIGHT-OF-WAY LINE OF HUGHES ROAD; THENCE N01°58'12"E, 10.98 FEET ALONG SAID EAST RIGHT-OF-WAY LINE TO THE INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF SAID HUGHES ROAD; THENCE N88°00'48"W, 51.78 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE; THENCE N02°08'44"E, 299.51 FEET; THENCE S88°01'48"E, 952.84 FEET; THENCE S01°52'33"E, 309.70 FEET TO THE POINT OF BEGINNING. CONTAINING 6.8 ACRES SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

DESCRIPTION 3:

COMMENCING AT THE NE CORNER OF THE SOUTH 400.00 FEET OF THE NORTH $\frac{1}{2}$ OF THE SE $\frac{1}{4}$ OF THE SW $\frac{1}{4}$ OF SECTION 36, T-30-N, R-23-W, WILLARD, GREENE COUNTY, MISSOURI; THENCE N88°02'18"W, 507.07 FEET ALONG THE NORTH LINE OF SAID SOUTH 400 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING N88°02'15"W, 807.98 FEET ALONG THE NORTH LINE OF SAID SOUTH 400.00 FEET TO THE EAST RIGHT-OF-WAY LINE OF HUGHES ROAD; THENCE N01°43'05"E, 258.15 FEET ALONG SAID EAST RIGHT-OF-WAY LINE; THENCE S88°04'00"E, 179.84 FEET; THENCE N01°58'53"E, 250.02 FEET; THENCE N00°24'25"E, 133.03 FEET; THENCE S88°09'07"E, 852.01 FEET; THENCE S03°40'55"W, 641.33 FEET TO THE POINT OF BEGINNING. CONTAINING 10.5 ACRES MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

WHEREAS, Developer desires to provide for the development of the Property with open areas, and residential homes, and to provide for the maintenance, improvement and administration of the community and the preservations of the values and amenities of the property, and

WHEREAS, subsequent to the recording of this Declaration, Stone Creek Homeowners association will be organized for the general purposes of managing the Common Area and facilities; administering and enforcing the covenants and restrictions; and collecting and disbursing the assessments as provided for in this Declaration,

NOW THEREFORE, Developer does hereby declares that the Property shall be subject to the restrictions, covenants and conditions, easements and charges, hereinafter set forth, which shall run with the land and be binding on all present and future owners, and shall inure to the benefit of each owner of the land included in the Property.

ARTICLE 1

OWNER'S EASEMENTS OF ENJOYMENT. Every Owner shall have a right and easement of enjoyment in and to the Common Area which shall be appurtenant to and shall pass with the title to every Lot, subject to the following provisions:

- (a) The right of the Association to charge reasonable admission and other fees for the use of any recreational facility situated upon the Common Area; the right of the Association to limit the number of guests of Owners; the right of the Association to limit the Common Area which may be used by guests of Owners; the right of the Association to impose conditions under which the Common Area may be used by Owners and/or their guests;
- (b) The right of the Association to suspend any Owner's voting rights and the right to use the Common Area for any period during which any assessment against his Lot remains unpaid; and for a period not to exceed ninety (90) days for any infraction of this Declaration, Bylaws of the Association or any Rules which may be imposed by the Association;
- (c) The right of the Association to dedicate or transfer all or any part of the Common Area to any governmental agency, authority, or public or private utility for such purposes;
- (d) The right of the Association to promulgate and enforce the Rules in connection with the property.

Article II

THE STONE CREEK OWNERS ASSOCIATION.

Section 1: Organization.

(a) **The Association.** The Association is or shall be a non-profit corporation organized and existing under the General Not-For-Profit Corporation Act of the State of Missouri, charged with the duties and invested with the powers prescribed by law and set forth in its Articles of Incorporation (the "Articles"), By-Laws, and this Declaration. Neither the articles nor by-Laws shall, for any reason, be amended or otherwise changed or interpreted as to be inconsistent with this Declaration. The Association will not be dissolved without the consent of the City of Willard, Missouri.

(b) **Board of Directors and Officers.** The affairs of the Association shall be conducted by a Board of Directors and such officers as the Directors may elect or appoint, and accordance with the Articles and the By-Laws.

(c) **The Association when formed:** The association shall be formed at any time after completion of 60% of homes. The Board of Directors will be elected at the first meeting on a basis of one vote for each home. The Board will originally consist of three (3) members. This number can be adjusted by majority vote of homeowners but will always be an odd number of directors.

Section 2: Powers and duties of the Association. The Association shall have such rights powers and duties as set forth in the Articles and By-Laws.

Section 3: Rules. By a majority vote of the Board, the Association may, from time to time and subject to the provision of the Declaration, adopt, amend and repeal rules and regulations governing the use of any Common Area by Any Owner, by the family of such Owner, or by and invitee, licensee or lessee of such Owner; provided, however, that such rules may not discriminate among Owners and shall not be inconsistent with the Declaration, the Articles or By-Laws. A copy of such Rules as they may from time to time be adopted, amended or repealed, shall be made available to each Owner and the Owner's request. Upon promulgation the Rules shall have the same force and effect as if they were set forth in and were part of the Declaration.

Section 4: Personal Liability. No member of the Board of Directors of the Association, or any committee thereof, or any officers of the Association shall be personally liable to any Owner, or to any other party, including the Association, for any damage, loss or prejudice suffered or claimed on account of any act, omission, error or negligence of the Association, the Board, or any other representative or employee of the Association, or any committee, or any office of the Association provided that the person has upon the basis of the information as may be possessed by him, acted without willful or intentional misconduct.

Section 5: Responsibility for Common Areas: The Association shall have the responsibility for maintaining the Common Areas and shall be responsible for the payment of any taxes and insurance on the Common Areas. In the event any Common Area is willfully or maliciously damaged or destroyed by an Owner or any of his guest, tenants, licensees, agents or members of his family, such Owner does hereby authorize the Association to repair said damaged area, and the Association, at its option, shall so repair said damaged area. The cost for such repairs shall be paid by said Owner, upon demand, to the Association and the Association may enforce collections of same in the same manner as if such costs were an assessment and shall have all powers and rights to so collect as set forth in Article III Section 2. The Common Areas will be turned over to the Association upon election of officers of said Association.

Section 6: Common Area open space restrictions and maintenance. That the association shall be responsible for liability insurance, taxes and perpetual maintenance. Membership shall be mandatory for each homeowner and successive buyer and that if in the event the association does not maintain the common and open areas, the city may enter and maintain and access cost ratably and said cost shall be a lien on the property. These requirements are mandatory under the City of Willard ordinance 400.1230

Article III Membership and Voting Rights

Section 1: Membership. Every Owner, either of a fee or undivided interest, of a lot, shall be a Member of the Association. The foregoing is not intended to include persons or entities that hold an interest merely as security for the performance of an obligation. Membership shall be appurtenant to and may not be separated from ownership of any Lot.

Section 2: Management. Members shall have no rights to manage the business affairs of the Association. The management of the Association is vested entirely in the Board of Directors as set forth in the Articles and By-Laws.

Section 3: Voting Rights. Voting members of the association shall be all those members described in Section 1 hereof, including Developers for so long as Developers own any interest in a Lot. Voting members shall be entitled to one (1) vote for each Lot in which such member owns an interest. When more than one person or entity holds an interest in any Lot, all such person or entities shall be members and the vote for such Lot shall be exercised as they, among themselves, determine but such joint ownership shall not increase the one vote which could otherwise be cast for any Lot.

Any matter to be voted on by the voting members of the association shall be determined by a majority of the votes cast; provided, however, that no vote shall be valid unless the Developers shall have cast their vote or votes or shall have waived such right in writing for so long as Developers own a Lot.

Section 4: Creation of the Lien and Personal Obligations of Assessments. Each owner of any Lot, other than Developer, by acceptance of a deed therefore, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to pay the Association: (1) annual assessments of charges, and (2) special assessments for capital improvements, such assessments to be established and collected as provided. The Developer shall not be considered an Owner of a Lot or a member of the Association for purposes of assessment and the Developer shall not be obligated to pay any annual or special assessments. The annual and special assessments, together with interest, costs and reasonable attorneys' fees, shall, to the full extent permitted by law, be a charge on the land and shall be a continuing lien upon the property against which each such assessment is made. Each such assessment, together with interest, cost and reasonable attorneys' fees, shall also be the personal obligation of the person who was the Owner of such property on the effective date of the assessment. The personal obligation for delinquent assessment shall not pass to his successors in title unless expressly assumed by them, but, nevertheless, the lien above-mentioned arising by reason of such assessment shall continue to be a charge and lien upon the land as above provided. Until the Board of Directors specifies the amount of the annual assessment, such assessment for any year shall become due and payable on the 1st day of July of each year, or at such other date as designated by the Board of Directors.

Section 5: Effect of Nonpayment of Assessments; Remedies of the Association. Each Owner shall be deemed to covenant and agree to pay to the Association the assessments provided for herein, and each agrees to the enforcement of the assessments in the manner herein specified. In the event the Association employs an attorney or attorneys for collection of any assessment, whether by suit or otherwise, or to enforce compliance with or specific performance of the purpose in connection with the breach of this Declaration, each Owner and Builder agrees to pay reasonable attorneys' fees and costs thereby incurred in addition to any other amounts due or any other relief or remedy obtained against said Owner or Builder. In the event of a default in payment deemed delinquent, and shall bear interest at the rate of eighteen percent (18%) per annum, and in addition to any other remedies herein or by law provided, the Association may enforce each such obligation in any matter provided by law or in equity, or, without any limitation by the foregoing, by either or both the following procedures:

- (a) The Board may cause a suit at law to be commenced and maintained in the name of the Association against any Builder or Owner to enforce each such assessment obligation.
- (b) There is, to the full extent permitted by law, hereby created a claim of lien, with power of sale, on each and every Lot to secure payment to the Association of any and all assessments, interest, attorneys' fees and other cost levied against any and all Owners of such Lots under this Declaration.

Article IV

Section 1: The following restrictions are imposed upon each residential lot for the benefit of all Owners, Builders, and the Developer.

Section 2: Single Family Residential Use. Except as provided in Section 6 for Developer's or Builder's offices, all lots shall be used, improved and devoted exclusively as a one-family dwelling, and no gainful occupation, profession, trade, or other non-residential use shall be conducted on such lot. Nothing herein shall be deemed to prevent the leasing of any such dwelling, from time to time, by the Owner thereof, subject to all of the provisions placed or permitted to remain on any lot except a detached one-family dwelling, together with at least a two-car attached garage. Except as allowed in Section 15. See Section 25 for square footage requirements.

Section 3: Animals. Household pets shall be permitted; however, they shall be restrained in a humane manner so as to be restricted to the owners' property. No livestock or poultry of any kind shall be raised, bred or kept on any lot for commercial purposes. No animal shall pose a nuisance. This shall comply with the City of Willard ordinance on animal control.

Section 4: Antennae. No Antenna or other device for the transmission or reception of electronic signals shall be erected, used or maintained outdoors on any lot, which antenna or other device shall be visible from the street adjoining the front of said lot, unless approved by the Developer. TV antennas shall be erected so as to be as inconspicuous as possible and no such TV antenna shall extend more than six feet above the ridge of the roof of the particular dwelling unit upon which the antenna is located; provided, however, the Developer shall have the authority to ward variances with respect to the foregoing prohibition. Small satellite dishes for TV reception under 36" in diameter will be permitted as long as they are put in an inconspicuous place.

Section 5: Improvements and Alterations: No building, fence, wall, or residence or other structures shall be commenced, erected, improved or structurally altered, without the prior written approval of the Developer.

Section 6: Temporary Occupancy. No trailer, incomplete buildings, tent, shack, or garage and no temporary building or residence on any property within Stone Creek. Temporary buildings or structures used during the construction of a dwelling on any such property shall be removed immediately after the completion of construction. Provided, however, that the Developer or Builder shall have the continuing right to maintain a field sales office and administrative offices in mobile trailers or other approve structures for so long as the Association shall deem it necessary on any lot of Stone Creek, and no Owner shall have standing to object to the maintenance of such office.

Section 7: Trailers and Recreational Vehicles. No trailer, travel trailer, motor home, boat trailer, boat or recreational vehicle shall be parked in front of the front building line of residence. They must be in rear of residence.

Section 8: Motor Vehicles. The operation of any motor vehicles creating loud or annoying noises by virtue of its operation within the properties is strictly prohibited. No unlicensed, wrecked or inoperable vehicles of any type or description shall be parked, left, maintained or located on any lot or adjacent thereto, including the platted streets or common areas. No parking of vehicles shall

be permitted on streets, except for short term visitor parking. This does not pertain to homes under construction.

Section 9: Nuisances. No rubbish or debris of any kind shall be placed or permitted to accumulate upon or adjacent to any lot within Stone Creek and no odors shall be permitted to arise therefrom so as to render any such lot or portion thereof, unsanitary, unsightly, offensive or detrimental to any other lot in the vicinity thereof or to its occupants. Without limiting the generality of any of the foregoing provisions, no exterior speakers, horns, whistles, bells or other sound devices, except security devices used exclusively for security purposes, shall be located, used or placed on any such property.

Section 10: Maintenance of Lawns and Plantings. Each owner of a lot within Stone Creek shall keep all shrubs, trees, grass and plantings, including the area located between the boundary line of his property and the street on which Owner's property abuts, neatly trimmed, properly cultivated and free of trash, weeds, and other unsightly material. Additionally, each Owner of a lot within Stone Creek shall maintain two trees of at least six-foot in height in the front yard. Each Owner further agrees to replace said trees in the event that one or both die. All yards shall be sodded, hydra seeded, or seeded and strawed.

Section 11: Repair of Buildings. No buildings, structure or fence upon any lot within Stone Creek shall be permitted to fall into disrepair, and each such building, structure or fence shall be at all times kept in good condition and repair and adequately painted or otherwise finished.

Section 12: Trash Containers and Collection. No garbage or trash shall be placed or kept on any property within Stone Creek except in covered containers of a standard type. All trash containers to be kept at side or rear of property except on collection day.

Section 13: Curb Appeal. No swings, playground equipment, clotheslines, wading pools, or sandboxes may be placed in front of the dwelling, but must be kept in the back or side of the dwelling on said lot.

Section 14: Encroachments. No tree, shrub, or planting of any kind of any lot within Stone Creek shall be allowed to overhang or otherwise encroach upon any sidewalk, street, pedestrian way, or other area from ground level to a height of eight feet, without prior approval of the Developer.

Section 15: Storage Buildings. One (1) Storage Building will be allowed which will be no larger than 12 feet by 16 feet or smaller and maintained in good condition. They must be the same material as the house.

Section 16: Restriction on Further Subdivision. No lot within Stone Creek shall be further subdivided or separated into smaller lots or parcels by any Owner, and no portion less than all of any such lot, or any easement or other interest therein, shall be conveyed or transformed by an Owner. This provision shall not, in any way, limit Developer from subdividing or separating into smaller lots or parcels any property owned by the Developer. However, Owner may purchase more than one lot, but home must be placed on only one lot. Homes shall not be placed in the center of two adjoining lots. No portion of a single-family residence lots less than the entire lot, together with the improvements thereon, may be rented, and then only to a single family.

Section 17: Signs. No sign of any kind shall be displayed to the public view of any lot except: (a) one sign of not more than five square feet, advertising the property for sale or rent; (b) signs used by Builder to advertise the property during the construction and sales period; (c) signs of such shape, size and location as the Developer deems necessary for security and to advertise the project.

Section 18: Building location. No building shall be located nearer to any lot line than the minimum set-back line shown on the recorded plat of Stone Creek. No building shall be placed in the center of two adjoining lots.

Section 19: Fences.

- a. No Fencing in front yard is permitted.
- b. No chain link fencing shall be permitted.
- c. Privacy fences may not exceed seven feet in height.
- d. No fences in Stone Creek shall extend past the front edge of the house. Supporting structures on all fences shall be placed on the side of the fence facing the property of the Owner building the fence. On corner lots, the fence may extend from the back corner of the house towards the side street, but not beyond the side property line.
- e. No fence or hedge shall be permitted between the front wall of the structure and the adjoining street or across the front yard.

Section 20: Easements. Easements are reserved as shown upon the recorded plat of Stone Creek.

Section 21: Soil Removal. Soil may not be removed from the Subdivision without consent of the Developer.

Section 22: Outside Lighting. Spotlights, floodlights, or similar type high intensity lighting shall be designed, located and constructed as to eliminate or significantly reduce glare on adjoining residences, and the Developer may direct that they be redesigned or eliminated if they determine that it is advisable. Other types of low intensity lighting which do not disturb the Owners or other occupants of the properties may be allowed.

Section 23: Dwelling Exteriors. Front exteriors shall be constructed of brick or stone with the exception of trim around windows and doors. Exterior sliding will be allowed over garage doors and cantilevers. Remainder of home shall be of a maintenance free material.

Section 24: Vehicles. No unlicensed or inoperable vehicles may be kept on premises except in garage.

Section 25: Minimum Square Footage. All homes over a crawl space shall be at least 1500 square feet. All homes over a basement shall be at 1500 square feet on the main level. All two Story homes shall be at least 2000 square feet. No relocated houses, modular homes or trailers shall be permitted.

Section 26: Roof. Minimum pitch of roof shall be 6/12 or greater. No white roofs shall be allowed.

Section 27: Completion of Homes. On all lots sold, homes will need to be completed within 3 (three) years of lot closing date. All homes shall have Liberty Electric for the electric supplier and Spire for the gas. If homes are not hooked up with these utilities then an additional amount will be due the Developer. This is due to utility deposits paid for by Developer, Liberty Electric will be \$3000.00 (three thousand dollars) and Spire will be \$735.00 (seven hundred thirty five dollars). If homes are only hooked to one of the above utilities then the remaining utilities fee will be due immediately to the developer.

Article V

Section 1: Enforcement. The Association of any Owner shall have the right to enforce, by any proceeding at law or in equity, all restrictions, conditions, covenants, reservations, liens and charges now or hereafter Imposed by the provisions of this Declaration.

Section 2: The Declaration. By acceptance of a deed or by acquiring any ownership interest in any of the Lots in the Property, each person or entity binds himself, his heirs, personal representatives, successors, transferees and assigns to the covenants, conditions, rules and regulations now or hereafter imposed by this Declaration, and any amendments thereto.

Section 3: Property Owners Association. Shall have the right to set property owners' fees for the upkeep and maintenance of all common areas. These restrictions and conditions are to run with the land and shall be binding upon the represent title holders of said land as well as all other persons claiming under them for a period of thirty (30) years from the date of this instruments as recorded, after which time said covenants shall be extended automatically for successive periods of ten (10) years. This Declaration may be amended in part by the Developer or a majority of homeowners. No amendment shall be changed without the written approval of the City of Willard. Developer will develop Stone Creek in phases, by various lots. Developer may supplement, modify, or amend these restrictions, as deemed necessary.

IN WITNESS WHEREOF, the undersigned has caused this instrument to be executed on this _____ day of _____, 2020.

Danco Investments Inc.

By: _____
Kim L. Haase, Pres.

Attest: _____
Nancy J. Haase, Sec.

STATE OF MISSOURI)
)
COUNTY F GREENE)

On this _____ day of _____, 2020, before me personally appeared Kim L. Haase to me personally known, who being duly sworn, did say that he is the President of Danco Investments, Inc. that the seal affixed to this instrument is the corporate seal of said corporation, and that the said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors and the said Kim L. Haase acknowledged said instrument to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in _____, Missouri.

Notary Public

My commission expires: _____



City of Willard

Zoning Case No. _____
Application Date _____
Application Fee \$300.00

**APPLICATION
ZONING CHANGE (REZONING)**

We, the undersigned, ask the City of Willard, Missouri Board of Aldermen to approve a zoning change as requested in this application on the tract of land described below. We attest to the truth and correctness of all facts and information presented with this application and agree to pay all advertising and mail notification costs for the public hearings as required by the *Willard Land Development Regulations*. The City of Willard is authorized to prepare and publish all required legal advertising and mail notifications, the cost of which is to be billed to the name listed below for payment.

Present Zoning Classification R-1 Requested Zoning Classification PDD-

Legal Description of Property Requested to be Rezoned (attach additional sheet if needed):

Street Address or Other Common Property Description _____

Property Owner's Name(s) Danco Investments, Inc.

If corporation, Corporate Official Name and Seal: Kim L. Haase, President

Mailing Address 466 W. Farm Road 80, Springfield, MO 65803

Telephone Number 417-839-0876 Fax Number kim.haase@gmail.com

PROPERTY OWNER'S SIGNATURE:

(Not necessary if there is an authorized representative. Authorized representative must sign below).

AUTHORIZED REPRESENTATIVE:

I hereby certify that I am authorized to represent all of the property owners of the above described tract in this application. A power of attorney is attached.

Name _____ Signature _____

Address _____ Telephone _____

BILL ADVERTISING AND NOTIFICATION COSTS TO:

Name Danco Investments, Inc. Telephone 417-839-0876

Address 466 W. Farm Road 80, Springfield, MO 65803

QUESTIONS ON REZONING APPLICATION

(Attach additional sheets if necessary)

1. What is the current use of the property? R-1

2. Why are you requesting a change in zoning? Develop single-family Planned Development District

3. Are there any deed restrictions or restrictive covenants that would affect the use of this property?
If so, what are they?
No

4. Has a rezoning ever been requested for this property in the past by the current owner? What
zoning classification was requested and when?
Yes, 2005, Expired single-family Planned Development District

5. If the rezoning is approved, does the applicant intend to develop the property?
Yes

APPLICATION CHECKLIST

ZONING CHANGE (REZONING) City of Willard, Missouri

This checklist is provided to help you make sure that you submit everything that is required for a complete rezoning application. The application must be complete and all items listed on the checklist must accompany the application or this case will not be processed. The application must be submitted no later than 4:00 p.m. to the Willard City Hall, 30 working days prior to the Planning and Zoning Commission public hearing at which the request for rezoning will be heard. Contact the City Clerk at the telephone number below for filing deadlines and meeting dates.

APPLICATION FORM:	
x	List the current zoning classification of the property.
x	List the zoning classification you are requesting. See the <i>Land Development Regulations, Article V</i> , for specific zoning district classifications.
x	Provide the legal description of the property to be rezoned. You may attach the legal description on a separate sheet.
x	List the current property owner's name, address, and telephone number. If a corporation, list the corporate official and include the corporate seal.
x	Current property owner must sign the application unless there is an authorized representative. If authorized representative, include power of attorney.
x	List the name and address for billing the legal advertising and mail notices for the public hearings before the Planning Commission and Board of Aldermen.
x	Provide an answer to questions 1-5 on the application.
APPLICATION FEE:	
x	Include \$300.00 application fee for zoning application. Applicant also responsible for advertising and notification costs for public hearings.
PROPERTY OWNERS NOTIFICATION:	
x	Provide a list of property owners' names and addresses within 185 feet of the area to be rezoned that has been compiled from the records of the Greene County Assessor's Office or prepared by a title company authorized to issue title policies in the State of Missouri.
x	Provide an addressed, stamped (not metered) business envelope for every property owner listed on the property owners' list.
<p>Note: The Planning and Zoning Commission <u>shall not</u> forward its recommendation to the Board of Aldermen when the applicant or the applicant's agent does not appear at the public hearing to provide evidence regarding the request for a change in zoning classification. Also, final action by the Board of Aldermen shall not be taken until the applicant has reimbursed the City for the costs of advertising and mail notifications to adjacent property owners.</p>	

Submit Applications To:
Willard City Hall
224 W. Jackson, PO Box 187
Willard, MO 65781
(417) 742-3033

For mail delivery, use the post office box address
For hand delivery or parcel delivery, use the street address

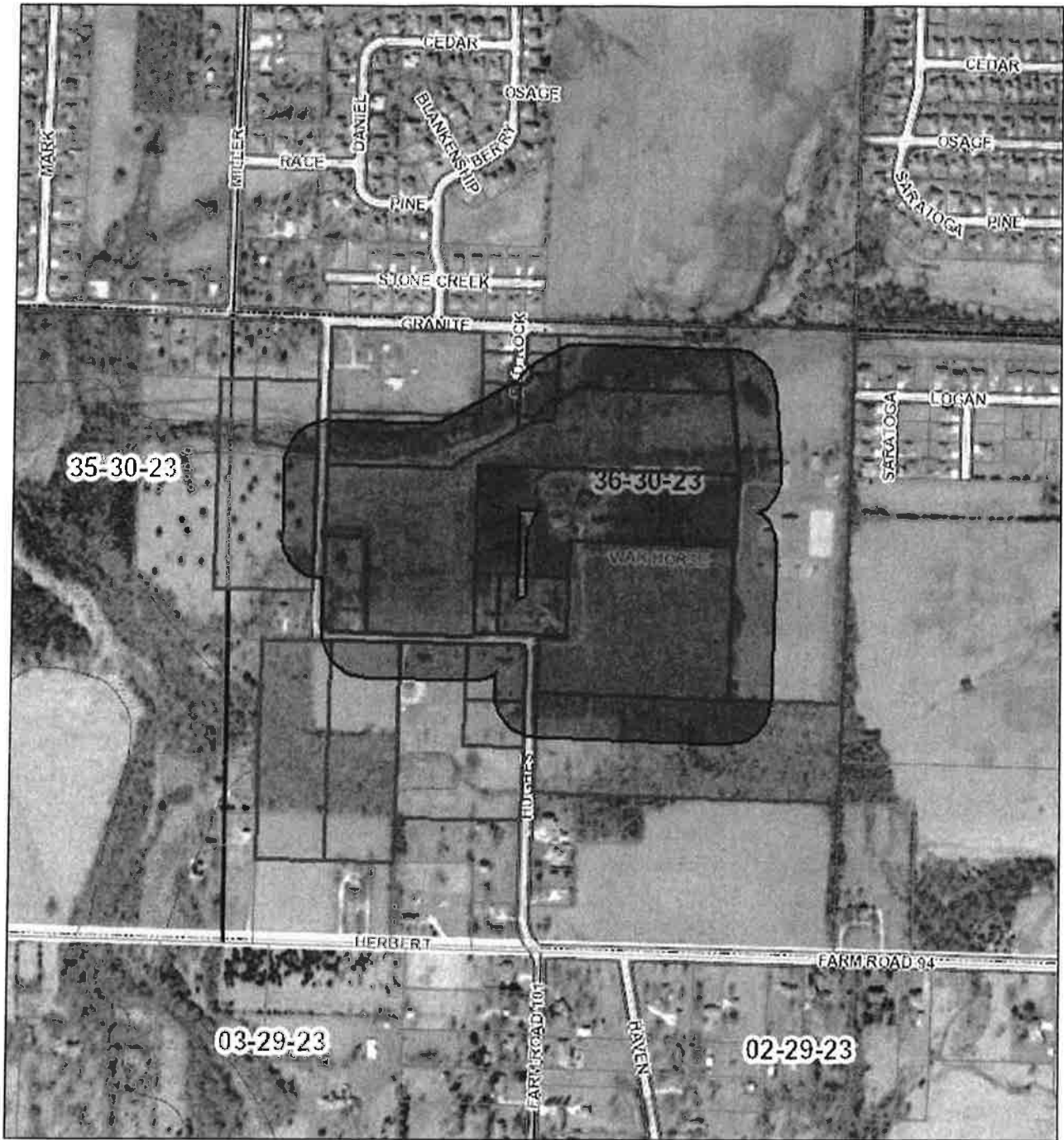
LEGAL DESCRIPTION

DESCRIPTION 1:

COMMENCING AT THE NE CORNER OF THE SW1/4 OF SECTION 36, T-30-N, R-23-W, WILLARD, GREENE COUNTY, MISSOURI; THENCE N88°00'57"W, 563.05 FEET; THENCE S05°44'42"E, 288.22 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING S05°44'42"E, 334.37 FEET; THENCE N87°53'55"W, 1123.01 FEET; THENCE S05°45'40"E, 473.29 FEET; THENCE S02°00'28"W, 250.74 FEET TO THE INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF HUGHES ROAD; THENCE N87°58'39"W, 516.81 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE; THENCE N02°06'12"E, 381.07 FEET; THENCE N88°05'15"W, 197.13 FEET TO THE INTERSECTION WITH THE EAST RIGHT-OF-WAY LINE OF SAID HUGHES ROAD; THENCE N02°40'19"E, 330.03 FEET ALONG SAID EAST RIGHT-OF-WAY LINE; THENCE S88°05'15"E, 527.31 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 175.00 FEET AND A CHORD BEARING OF N54°31'54"E, AN ARC DISTANCE OF 64.40 FEET; THENCE N65°04'28"E, 320.76 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 125.00 FEET AND A CHORD BEARING OF N78°33'20"E, AN ARC DISTANCE OF 58.82 FEET; THENCE S87°57'49"E, 44.02 FEET; THENCE N02°12'28"E, 80.27 FEET; THENCE N61°09'38"E, 116.39 FEET; THENCE S87°57'49"E, 658.39 FEET TO THE POINT OF BEGINNING. CONTAINING 16.60 ACRES SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

DESCRIPTION 2:

COMMENCING AT THE NE CORNER OF THE SOUTH 400.00 FEET OF THE NORTH 1/2 OF THE SE1/4 OF THE SW1/4 OF SECTION 36, T-30-N, R-23-W, WILLARD, GREENE COUNTY, MISSOURI; THENCE N88°02'33"W, 507.07 FEET ALONG THE NORTH LINE OF SAID SOUTH 400 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING N88°02'33"W, 807.98 FEET ALONG THE NORTH LINE OF SAID SOUTH 400.00 FEET TO THE EAST RIGHT-OF-WAY LINE OF HUGHES ROAD; THENCE N01°42'47"E, 256.15 FEET ALONG SAID EAST RIGHT-OF-WAY LINE; THENCE S88°04'18"E, 179.84 FEET; THENCE N01°58'35"E, 250.52 FEET; THENCE N00°24'07"E, 133.03 FEET; THENCE S88°09'25"E, 652.01 FEET; THENCE S03°40'37"W, 641.33 FEET TO THE POINT OF BEGINNING. CONTAINING 10.5 ACRES MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.



October 1, 2020

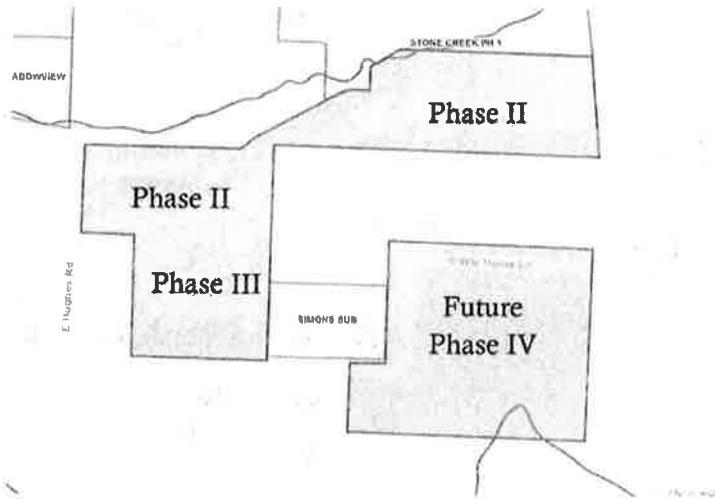
1:9,028



parid	owner	address1	address2
736300053	BANKSTON, JAMES M	424 HUGHES RD	WILLARD MO 65781 9548
736300060	KELTNER, THOMAS J	405 HUGHES RD	WILLARD MO 65781 9549
736300072	LOGAN, KEITH R	420 HUGHES E RD	WILLARD MO 65781
736300046	PYRAH, GRANT L TRUSTEE	414 HUGHES RD	WILLARD MO 65781 9548
736300004	SHAEFER, LARRY L	415 HUGHES E RD	WILLARD MO 65781 9549
736300037	DANCO INV INC	PO BOX 44	SPRINGFIELD MO 65801 0044
736300067	DANCO INVESTMENTS INC	PO BOX 44	SPRINGFIELD MO 65801 0044
736300068	DANCO INVESTMENTS INC	PO BOX 44	SPRINGFIELD MO 65801 0044
736300024	LIVGREN, CALVIN A	421 HUGHES RD	WILLARD MO 65781 9567
736300071	LOGAN, KEITH R	420 HUGHES E RD	WILLARD MO 65781
736300025	LYONS, BENJAMIN	419 HUGHES E RD	WILLARD MO 65781
736300035	DREW, EDWARD WILLIAM JR	457 WAR HORSE E LN	WILLARD MO 65781
736300057	LOGAN, KEITH R	420 HUGHES RD	WILLARD MO 65781 9548
736300047	CONDUCT, W CAROLYN TR	422 HUGHES RD	WILLARD MO 65781 9548
736300050	PYRAH, GRANT L TRUSTEE	414 HUGHES RD	WILLARD MO 65781 9548
736300015	KELTNER, THOMAS J	405 HUGHES RD	WILLARD MO 65781 9549
736300063	BIERER, FREDERICK	831 RED ROCK	WILLARD MO 65781

Engineering Report

Stone Creek Phases II & III



DANCO INVESTMENTS, INC.
466 W FARM ROAD 80
WILLARD, MISSOURI 65803

PREPARED BY:



9648 E North View Road
Strafford, Missouri 65757
417-379-0640

October 1, 2020
Rev. November 17, 2020

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VI.	WASTEWATER DISPOSAL.....	2
VII.	TRAFFIC ANALYSIS	3
VIII.	PRELIMINARY PLAT	4
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APPENDIX A	Location Map
	Drainage Area Map
APPENDIX B	Preliminary Plat





9648 E North View Road
Strafford, Missouri 65757
417-379-0640

Engineering Report Stone Creek Phases II & III Engineering Report

I. INTRODUCTION

In accordance with Willard's Land Development Regulations, Danco Investments, LLC has retained Whitlock Engineering, LLC to prepare an engineering report for Stone Creek Subdivision Phases II & III in Willard, Missouri. This report addresses stormwater drainage, water supply, wastewater disposal, utilities, traffic impacts and environmental concerns.

The proposed 16.6 acre single-family residential subdivision will consist of 42 single-family residential lots and common area detention basins. The proposed subdivision is located on the north and east side Hughes Road and south of Granite Road. Specifically the site is located in part of the north half of the southwest quarter of Section 36, Township 30N, Range 23W in Greene County Missouri. Refer to Exhibit 1 in Appendix A for a Location Map.

II. STORMWATER DRAINAGE

A. Offsite/Site Drainage Areas

Refer to Exhibit 2 in Appendix A for a Drainage Area Map showing the drainage areas.

The subdivision is located on a ridge that runs east and west through the southern part of the site. The area north of the ridge consists of approximately 30.9-acres that sheet flows in a northerly direction. The south 1.5 acres of the site sheet flows in a southerly direction.

Offsite drainage originates from the east and flows along the north edge of the subdivision. The watershed is approximately 1,070-acres. Development will not occur within proposed floodway except for utility and trail crossings.

B. Storm Drainage System

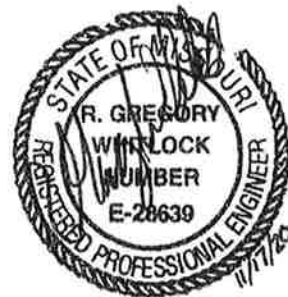
The storm water on this site will be handled by overland flow, and storm sewers designed in accordance with Chapter 405 of Willard's design standards for public improvements. No modifications to floodplains, floodways, or natural channels are proposed for the proposed residential subdivision.

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Offsite drainage originates from the east and flows along the north edge of the subdivision. The watershed is approximately 1,070-acres. Development will not occur within proposed floodway except for utility and trail crossings.

B. Storm Drainage System

The storm water on this site will be handled by overland flow, and storm sewers designed in accordance with Chapter 405 of Willard's design standards for public improvements. No modifications to floodplains, floodways, or natural channels are proposed for the proposed residential subdivision.

C. Stormwater Management

Best management practices (BMP) should be used to control erosion and prevent sediment from leaving the site. Examples of BMPs are: minimize unnecessary land disturbance activities and restore vegetation to disturbed areas following land disturbance activities; apply mulch to areas that will remain exposed for extended periods of time; maintain a minimum 25-foot vegetated buffer along natural drainage ways; and install riprap energy dissipaters at culvert outlets.

All paint, solvents, petroleum waste products and storage containers such as drums, cans, or cartons shall be stored according to BMPs. Materials exposed to precipitation shall be stored in watertight, structurally sound, closed containers.

D. Downstream Drainage Structures

There is a box culvert under Hughes Road at the low point of the subdivision.

E. Stormwater Detention

It is anticipated that one detention basin will be necessary to mitigate the increase in runoff due to the development. Design of the detention basins will be in accordance with Chapter 405 of Willard's design standards for public improvements.

III. WATER SUPPLY

Potable water for this development will be supplied by the City of Willard public water system. Phase II will connect to the existing waterline that was extended from Phase I. The system will be sized to provide for the domestic water usage of this subdivision and fire protection.

IV. GAS SUPPLY

Natural gas supply will be designed and provided by Spire Energy.

V. ELECTRIC SUPPLY

Liberty Electric will provide electric service to the subdivision.

VI. WASTEWATER DISPOSAL

All sewage generated by this subdivision will be collected and routed to the 12" diameter City of Willard sewer main. This line has sufficient capacity for this extension.

VII. TRAFFIC ANALYSIS

The development is located in a residential area of the City and has three access points off of Hughes Road: Wright Street, Berry Lane, and Colby Street. Hughes Road intersects with Farm Road 94 to the south and Miller Road and State Highway AB to the northwest. The development is located approximately two miles from Hwy 160, a major highway linking Willard to Springfield and Interstate 1-44. Farm Road 94 is the closest arterial and is classified as a secondary arterial.

A. Traffic Generated by the Subdivision

The estimated total amount of traffic generated by this development based on the Institute of Transportation Engineers *Trip Generation* manual is as follows:

1. Average Weekday Trip Ends per Dwelling Unit

Average weekday trip ends per single family detached unit = 9.57 trips per unit
Maximum density = 42 units
Total average weekday traffic from subdivision, $9.57 \times 42 = 402$ trips per day
Directional distribution is 50% entering and 50% exiting

2. Trip Generation for AM Peak Hour

Average rate = 0.77 trips per unit
Total number of AM peak hour trips, $0.77 \times 42 = 32$ trips
Directional distribution is 26% entering and 74% exiting
Trips entering subdivision during the AM peak, $26\% \times 32 = 8$ trips
Trips exiting subdivision during the AM peak, $74\% \times 32 = 24$ trips

3. Trip Generation for PM Peak Hour

Average rate = 1.02 trips per unit
Total number of PM peak hour trips, $1.02 \times 42 = 43$ trips
Directional distribution is 64% entering and 36% exiting
Trips entering subdivision during the PM peak, $64\% \times 43 = 28$ trips
Trips exiting subdivision during the PM peak, $36\% \times 43 = 15$ trips

B. Existing Traffic Counts

Peak AM and PM traffic counts were performed on Hughes Road and Farm Road 94 on September 29, 2020 and September 30, 2020. Farm Road 94 was analyzed because it is the closest arterial to the site. The intersection of the two roads is stop controlled on the southbound lane of Hughes road. There was rarely more than one vehicle at the stop sign at one time and never more than two vehicles observed during the peak hour counts.

The results from the traffic counts are as follows:

1. Hughes Road

AM total = 48 vehicle per hour (vph)
North bound total = 13 vph (27%)
South bound total = 35 vph (73%)
PM total = 71 vph
North bound total = 44 vph (62%)
South bound total = 27 vph (38%)

2. Farm Road 94

AM total = 68 vph
East bound total = 48 vph (71%)
West bound total = 20 vph (29%)
PM total = 86 vph
East bound total = 29 vph (34%)
West bound total = 57 vph (66%)

C. Combined Traffic

Assuming the same directional splits, the anticipated total traffic following the completion of the subdivision is as follows:

1. Hughes Road

AM total = 80 vph
North bound total = 22 vph (27%)
South bound total = 58 vph (73%)
PM total = 114 vph
North bound total = 71 vph (62%)
South bound total = 43 vph (38%)

The combined traffic totals are well within the capacity of a local two-lane road of 1,000 vehicles per hour and the stop control capacity of 35 seconds per vehicle.

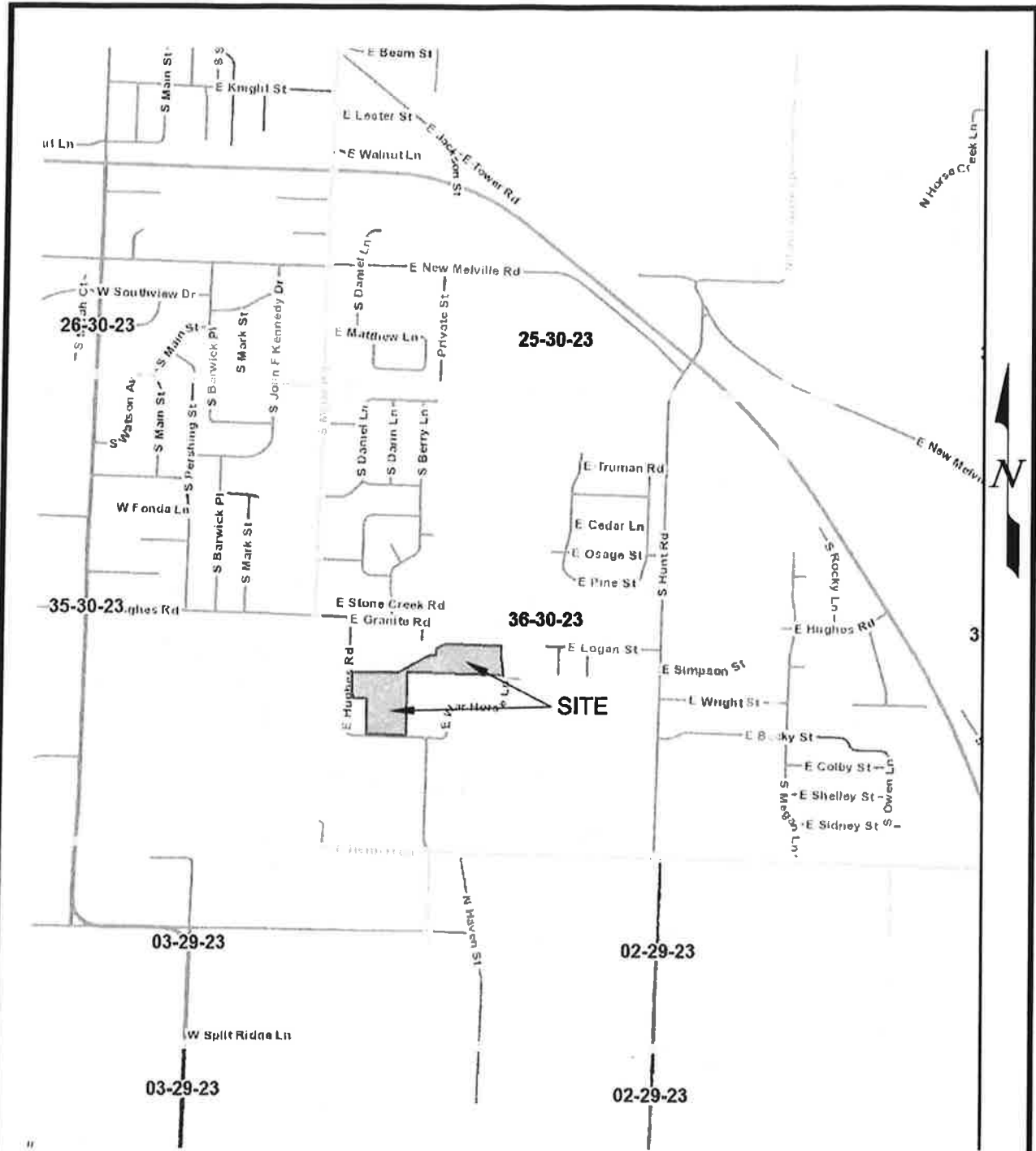
VIII. PRELIMINARY PLAT

Stribling Surveying, LLC, provided the survey and legal descriptions for the Preliminary Plat. A reduced size copy of the Preliminary Plat is included in Appendix C.

IX. PLANNING DATA

Area of Road Right-of-way	3.36 Acres
Area Dedicated to Open Space	1.40 Acres
Density	2.53 D.U. per Acre
Smallest Lot	0.24 Acres
Largest Lot	0.60 Acres
Significant Natural Features	Proposed Floodplain

Appendix A

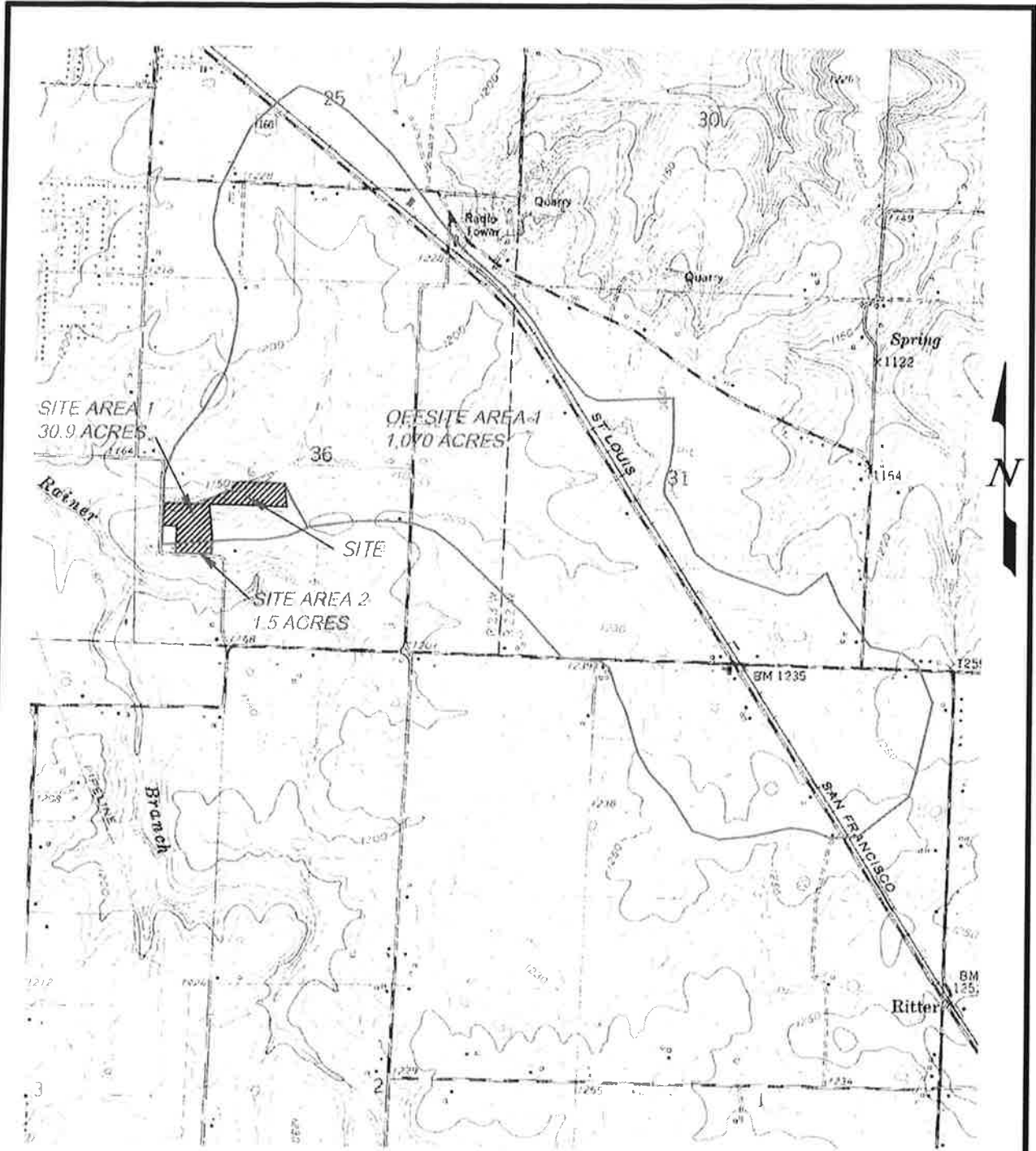


LOCATION MAP
 SECTION 36, TOWNSHIP 30N, RANGE 23W
 SCALE: 1"=2000'

WHITLOCK
 ENGINEERING, LLC
 9648 E North View Road
 Strafford, Missouri 65757
 Phone: 417-378-0640
 C.E. Certificate/License No. 2012000438

STONE CREEK SUBDIVISION
WILLARD, MISSOURI
LOCATION MAP

EXHIBIT 1
DATE: 11/17/20



DRAINAGE AREA MAP
SCALE: 1"=2000'



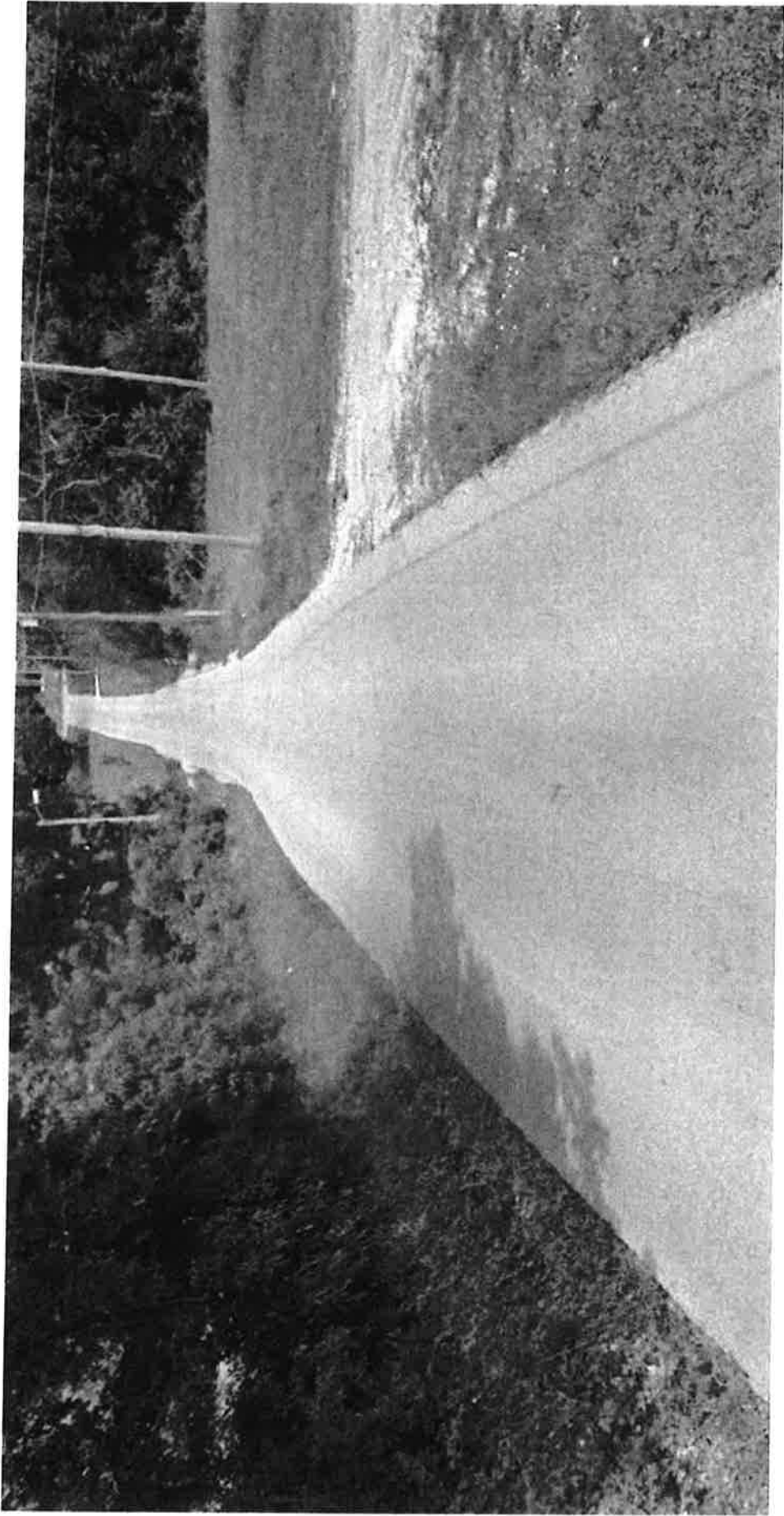
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STONE CREEK SUBDIVISION
WILLARD, MISSOURI
DRAINAGE AREA MAP

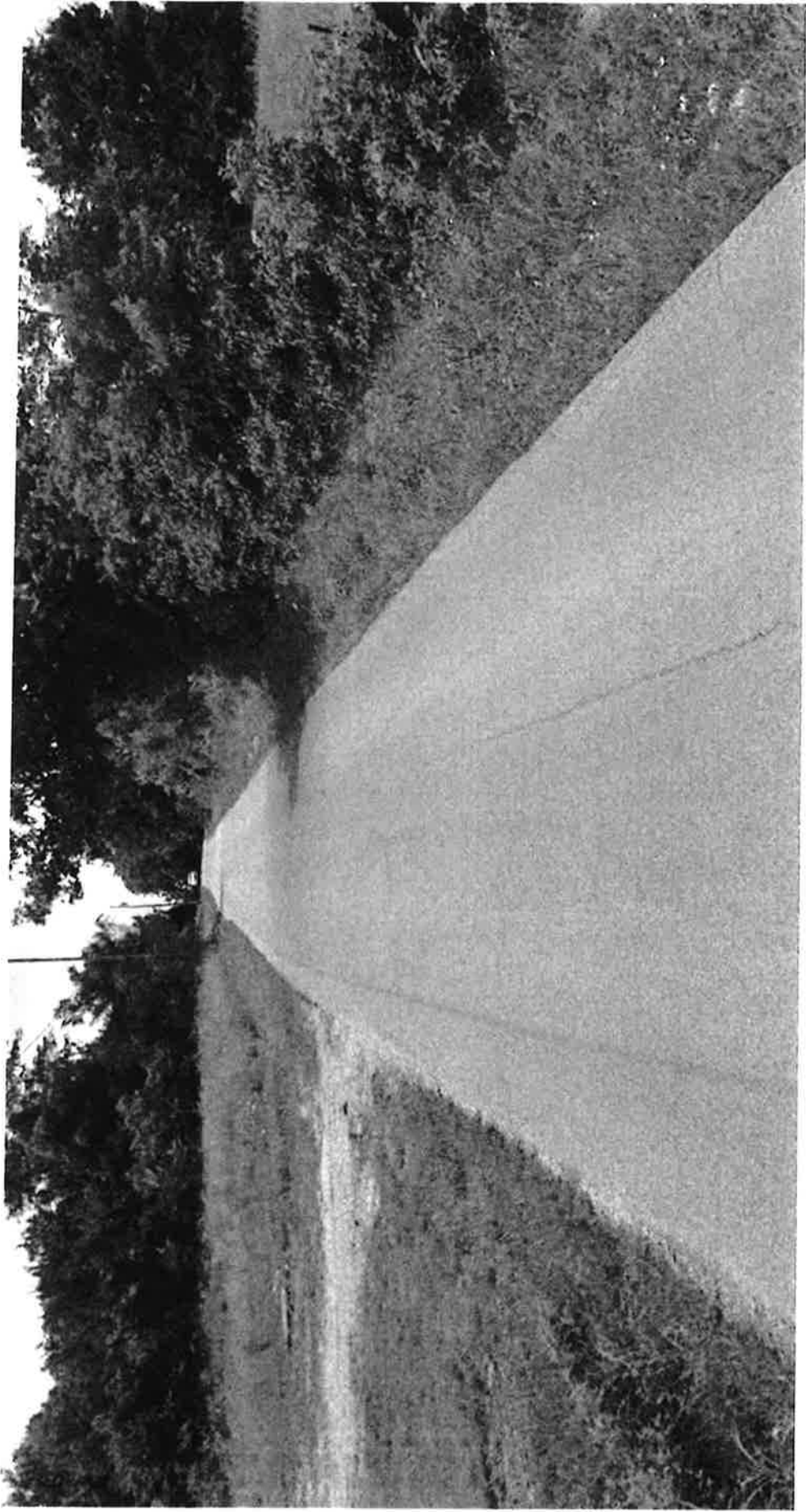
EXHIBIT 2
DATE: 11/17/20

Appendix B

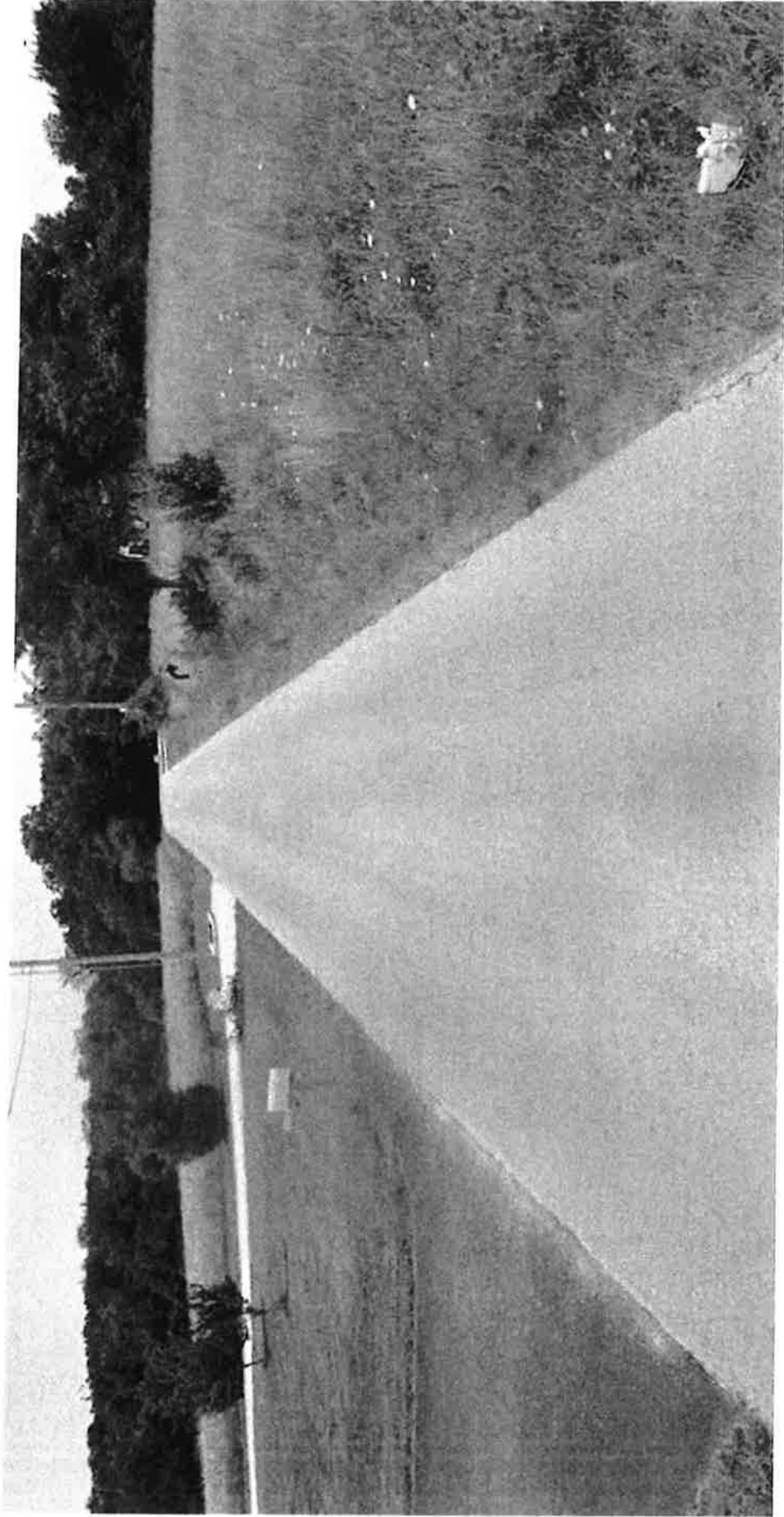
Appendix C



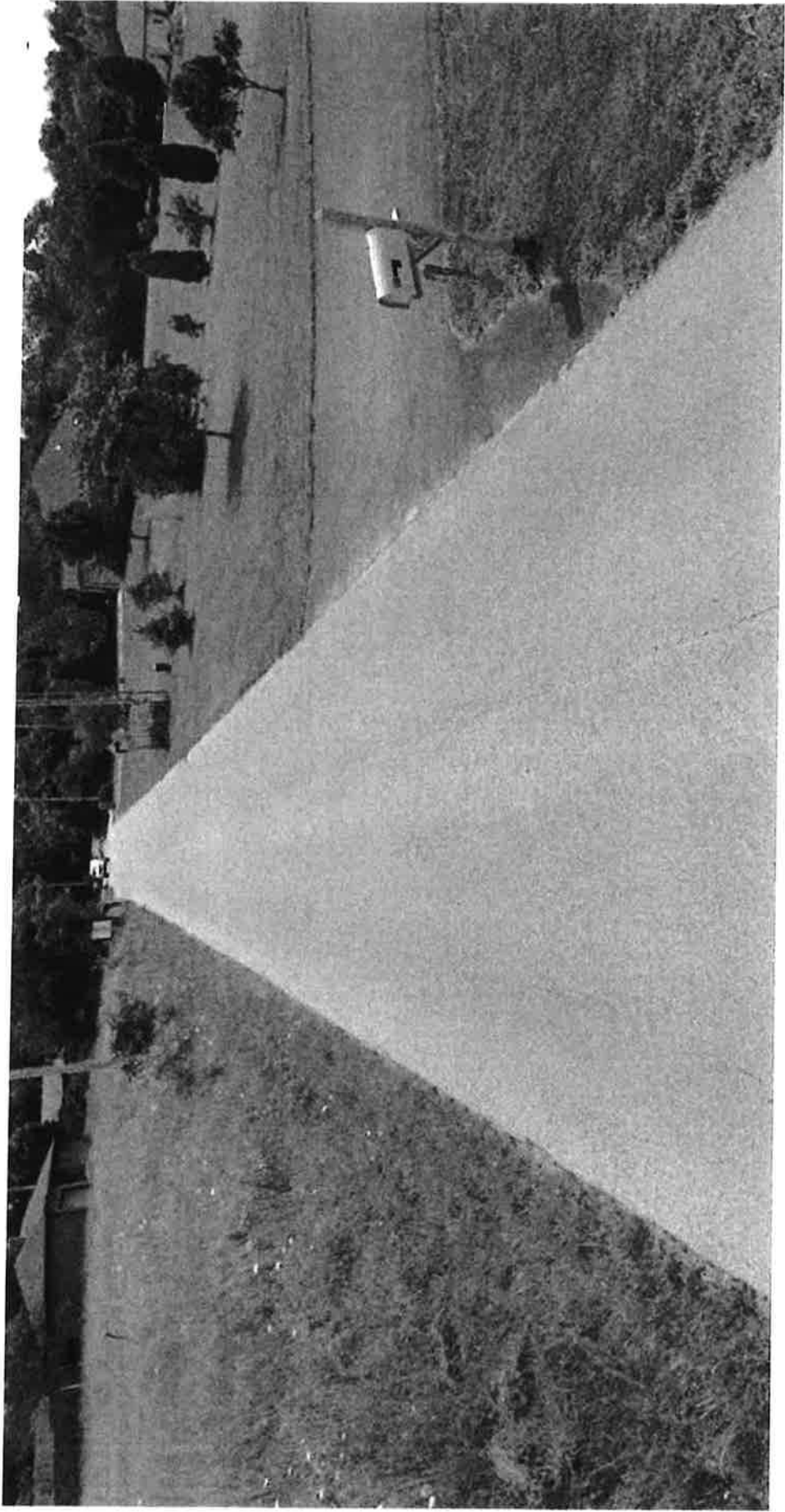
FROM WRIGHT STREET LOOKING NORTH



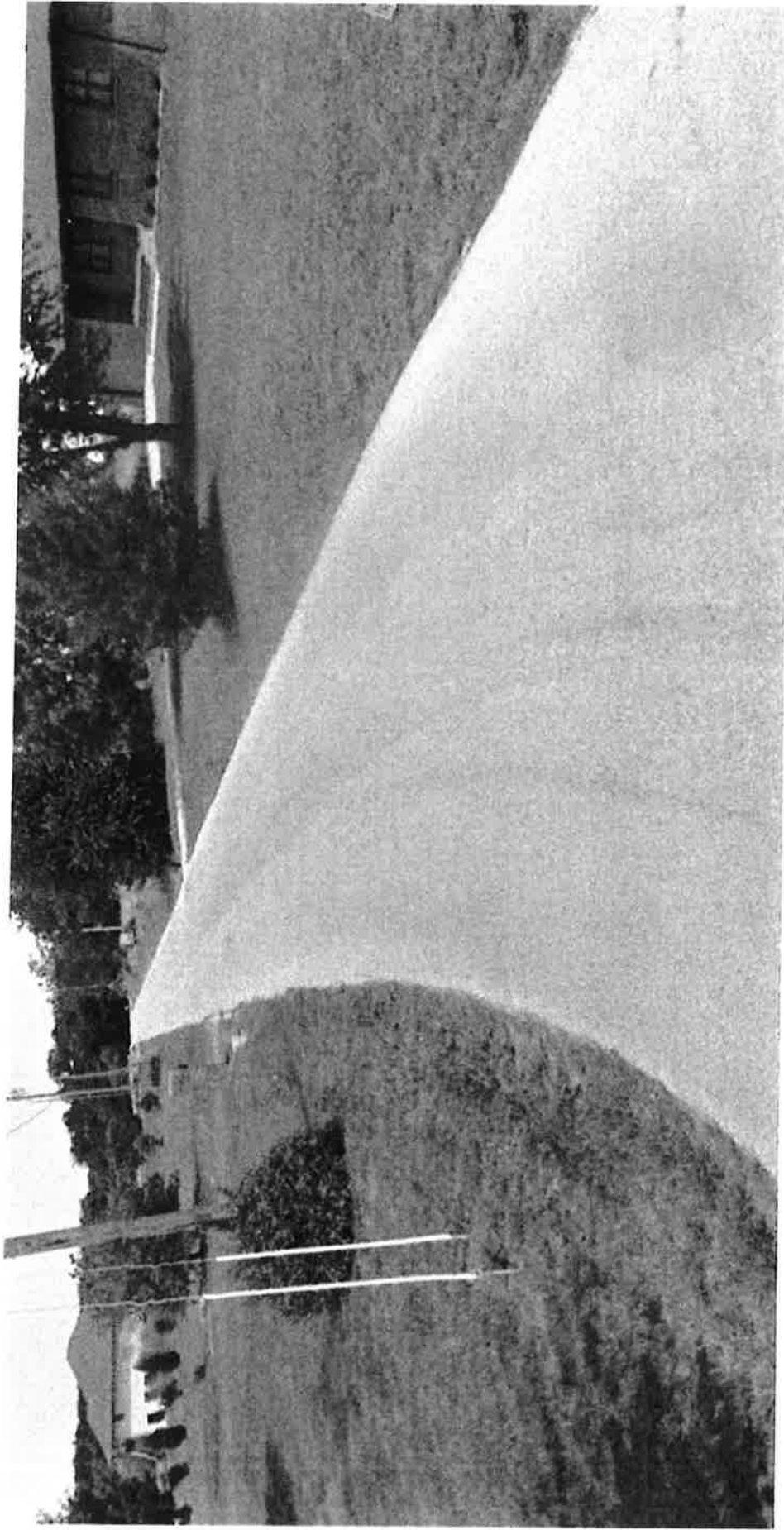
WRIGHT STREET LOOKING SOUTH



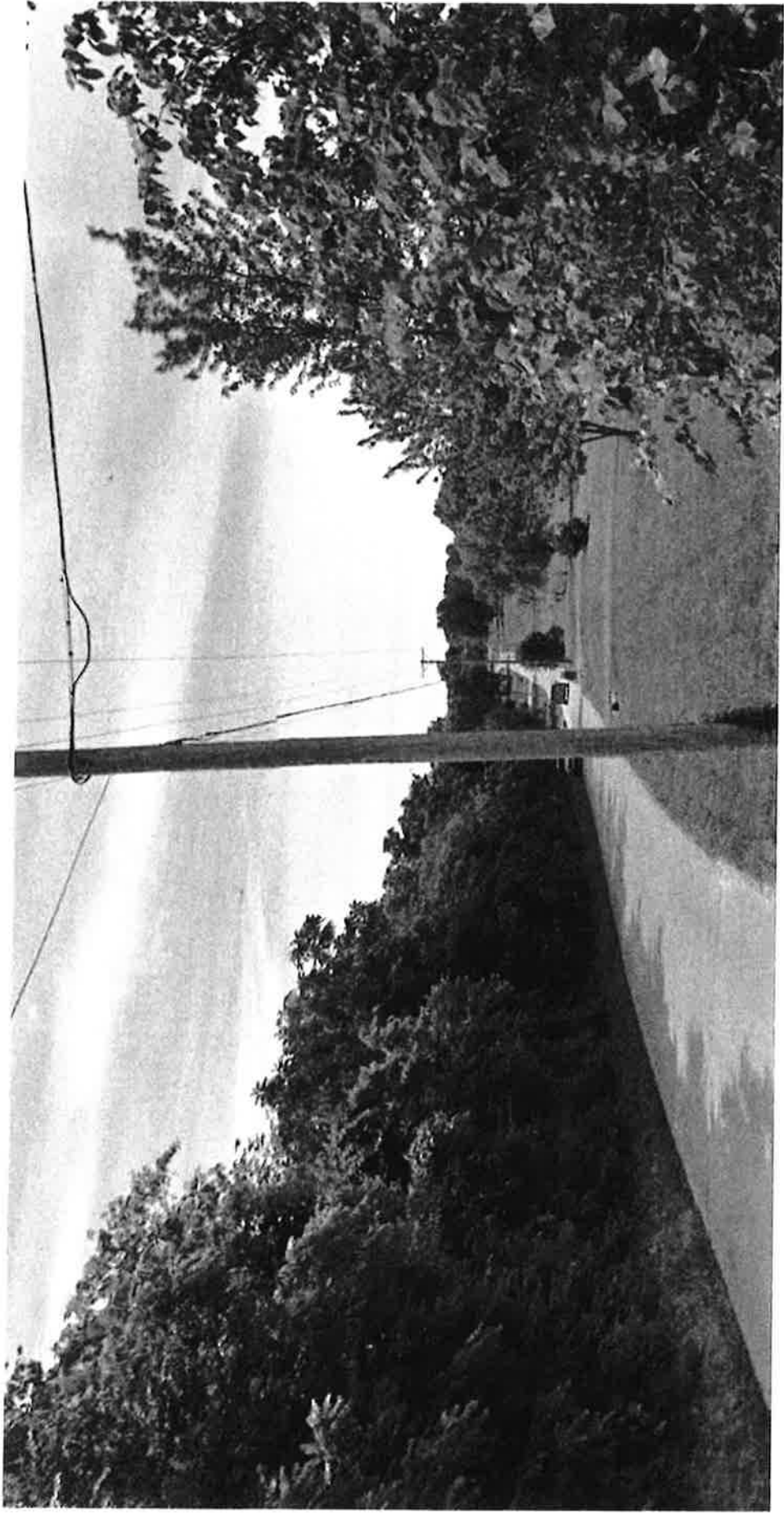
FROM BERRY LANE LOOKING WEST



FROM BERRY LANE LOOKING EAST



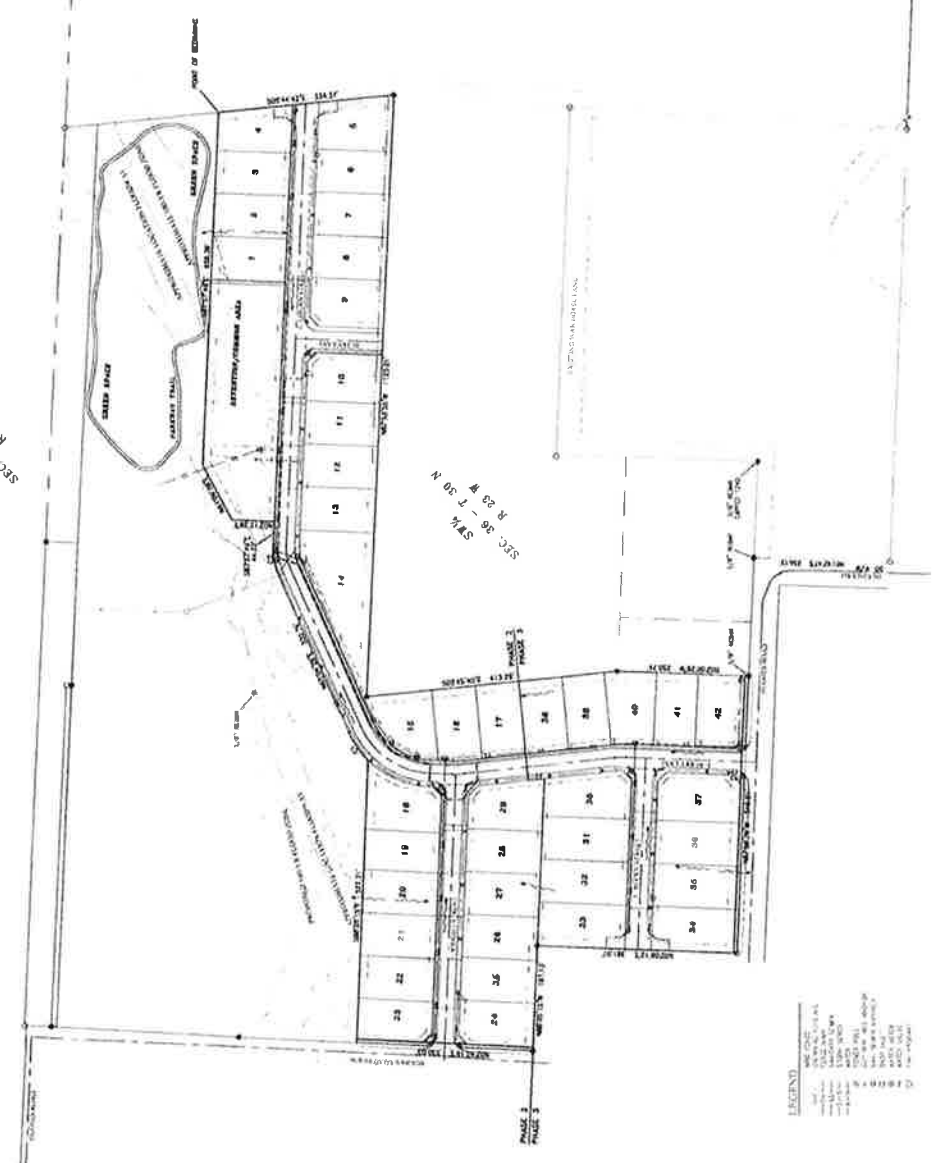
LOOKING WEST FROM COLBY STREET



FROM COLBY STREET LOOKING SOUTH

PRELIMINARY DEVELOPMENT PLAN
STONE CREEK PHASES II & III
 A RESIDENTIAL PLANNED
 DEVELOPMENT DISTRICT IN THE CITY OF
 WILLARD, GREENE COUNTY, MISSOURI

SEC. 26 - T. 30 N.
 R. 23 W.
 N.M. 4



LEGEND

---	Proposed Street
---	Proposed Right-of-Way
---	Proposed Utility
---	Proposed Easement
---	Proposed Fencing
---	Proposed Driveway
---	Proposed Walkway
---	Proposed Parking
---	Proposed Landscaping
---	Proposed Other

ADJACENT DESCRIPTIONS

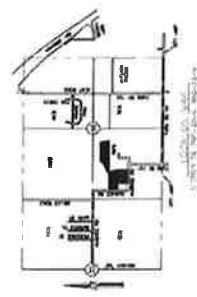
OWNER: [Name], [Address], [City, State, Zip]
 PROPERTY: [Description]
 [Additional details about adjacent properties]

GENERAL NOTES

1. ALL DISTANCES ARE IN FEET AND INCHES.
 2. ALL CORNERS ARE TO BE BOUND BY SURVEY.
 3. ALL UTILITIES ARE TO BE DEPTH MARKED.
 4. ALL EASEMENTS ARE TO BE CLEARLY DEFINED.
 5. ALL FENCING IS TO BE 6' HIGH AND 4" GALVANIZED IRON PIPE.

PROPOSED LOTS

Lot No.	Area (sq. ft.)	Area (sq. ft.)
1	10,000	10,000
2	10,000	10,000
3	10,000	10,000
4	10,000	10,000
5	10,000	10,000
6	10,000	10,000
7	10,000	10,000
8	10,000	10,000
9	10,000	10,000
10	10,000	10,000
11	10,000	10,000
12	10,000	10,000
13	10,000	10,000
14	10,000	10,000
15	10,000	10,000
16	10,000	10,000
17	10,000	10,000
18	10,000	10,000
19	10,000	10,000
20	10,000	10,000
21	10,000	10,000
22	10,000	10,000
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30	10,000	10,000
31	10,000	10,000
32	10,000	10,000
33	10,000	10,000
34	10,000	10,000
35	10,000	10,000
36	10,000	10,000
37	10,000	10,000
38	10,000	10,000
39	10,000	10,000
40	10,000	10,000
41	10,000	10,000
42	10,000	10,000



STONE CREEK PHASE II AND PHASE III
 A RESIDENTIAL PLANNED DEVELOPMENT DISTRICT
 WILLARD, GREENE COUNTY, MO
 PRELIMINARY DEVELOPMENT PLAN EXHIBIT

Project: 2023-00128
 Date: 11/17/20
 Scale: 1" = 100'

PREPARED BY: [Firm Name]
 1000 [Address]
 [City, State, Zip]
 [Phone Number]

DESIGNED BY: [Firm Name]
 1000 [Address]
 [City, State, Zip]
 [Phone Number]

CONSULTANTS:
 [Firm Name]
 [Address]
 [City, State, Zip]
 [Phone Number]

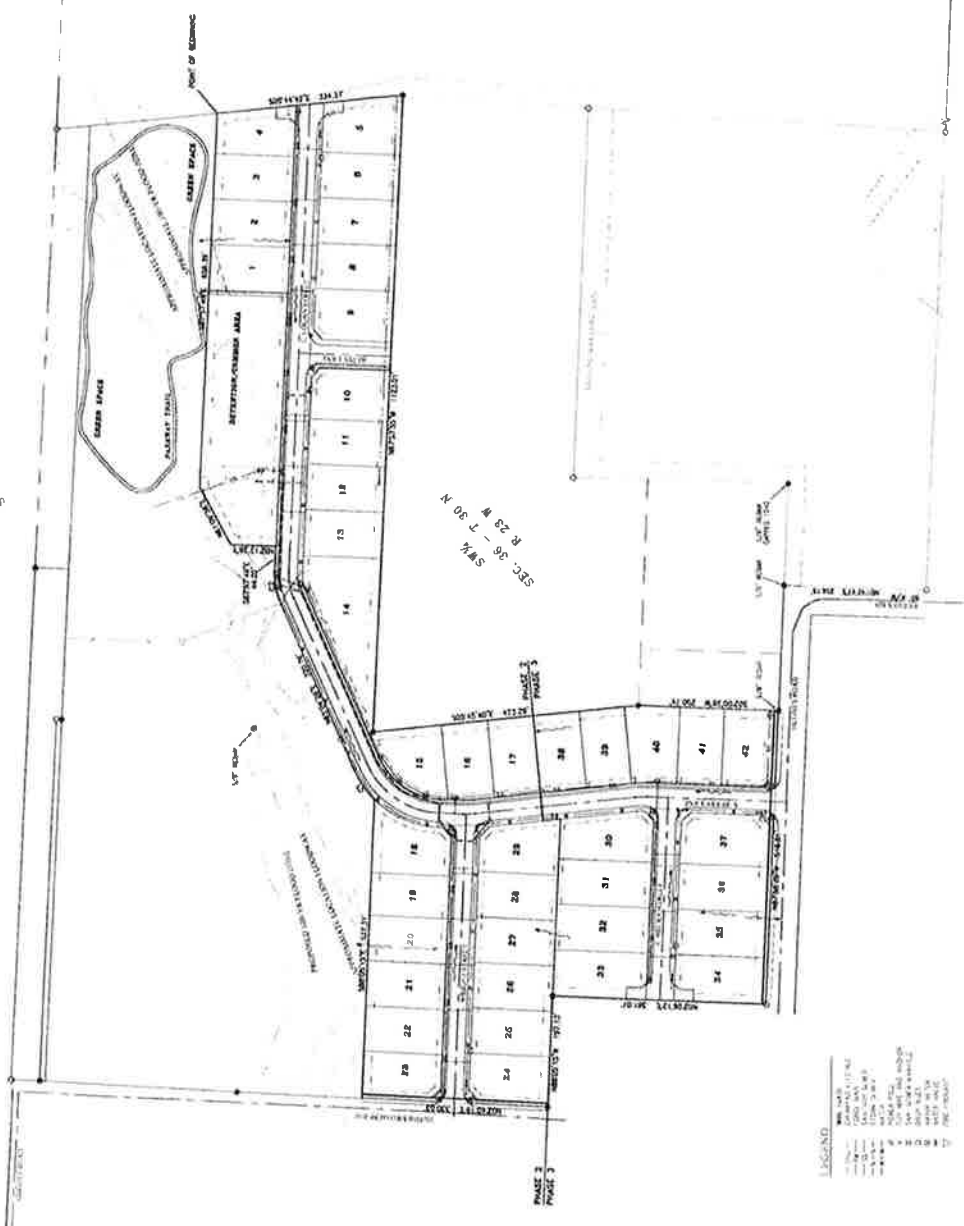
DATE: 11/17/20

SCALE: 1" = 100'

EXHIBIT I

PRELIMINARY DEVELOPMENT PLAN
STONE CREEK PHASES II & III
 A RESIDENTIAL PLANNED
 DEVELOPMENT DISTRICT IN THE CITY OF
 WILLARD, GREENE COUNTY, MISSOURI

SEC. 26 - T. 30 N.
 R. 23 W.



OWNER/DEVELOPER:
 JAMCO INVESTMENTS, INC.
 100 N. MARKET STREET
 SPRINGFIELD, MISSOURI 65803

CONSULTANTS:
 WHITESE, ENGINEERING, LLC
 2001 N. MARKET STREET
 SPRINGFIELD, MISSOURI 65707
 (417) 875-0000



PROPERTY DESCRIPTIONS

1. THE PROPERTY IS DESCRIBED AS FOLLOWS: ...

GENERAL NOTES

1. ALL UTILITIES SHOWN ARE BASED ON RECORD PLANS ...

DEVELOPMENT DATA

1. TOTAL AREA: 12.5 ACRES
 2. TOTAL LOTS: 42
 3. TOTAL SQUARE FEET: 1,200,000

LEGEND

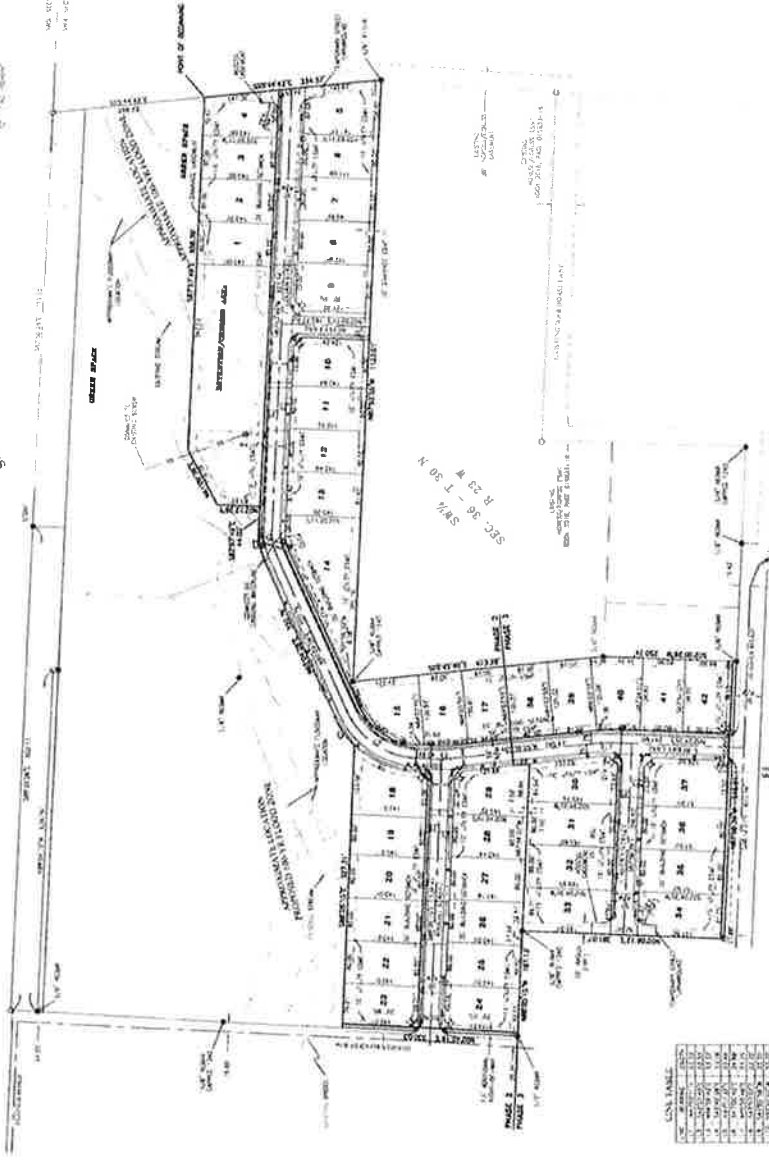
---	PROPERTY LINE
---	ADJACENT PROPERTY
---	STREET CENTERLINE
---	UTILITY CENTERLINE
---	PROPOSED DRIVEWAY
---	PROPOSED SIDEWALK
---	PROPOSED CURB
---	PROPOSED DRIVEWAY
---	PROPOSED SIDEWALK
---	PROPOSED CURB

PRELIMINARY PLAT OF
STONE CREEK PHASES II & III
 A RESIDENTIAL PLANNED
 DEVELOPMENT DISTRICT IN THE CITY OF
 WILLARD, GREENE COUNTY, MISSOURI

SEC. 36 - T. 50 N.
 R. 23 - W. 90 W.

LEGEND

1	RESIDENTIAL
2	COMMERCIAL
3	INDUSTRIAL
4	AGRICULTURAL
5	UNDEVELOPED
6	WATER
7	ROAD
8	RAILROAD
9	UTILITY
10	BOUNDARY
11	SETBACK
12	CONCRETE DRIVE
13	ASPHALT DRIVE
14	GRASS DRIVE
15	WOOD DRIVE
16	STONE DRIVE
17	BRICK DRIVE
18	CLAY DRIVE
19	GLASS DRIVE
20	METAL DRIVE
21	PLASTER DRIVE
22	CEMENT DRIVE
23	IRON DRIVE
24	STEEL DRIVE
25	COPPER DRIVE
26	ZINC DRIVE
27	NICKEL DRIVE
28	LEAD DRIVE
29	SILVER DRIVE
30	GOLD DRIVE
31	DIAMOND DRIVE
32	JEWELRY DRIVE
33	WATCH DRIVE
34	CLOCK DRIVE
35	TOY DRIVE
36	GAME DRIVE
37	SPORTS DRIVE
38	RECREATION DRIVE
39	AMUSEMENT DRIVE
40	ENTERTAINMENT DRIVE
41	RESTAURANT DRIVE
42	BAR DRIVE
43	CASINO DRIVE
44	HOTEL DRIVE
45	RESORT DRIVE
46	CONVENTION DRIVE
47	CONFERENCE DRIVE
48	OFFICE DRIVE
49	WAREHOUSE DRIVE
50	FACTORY DRIVE
51	PLANT DRIVE
52	MINING DRIVE
53	QUARRY DRIVE
54	CONCRETE DRIVE
55	ASPHALT DRIVE
56	GRASS DRIVE
57	WOOD DRIVE
58	STONE DRIVE
59	BRICK DRIVE
60	CLAY DRIVE
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73	DIAMOND DRIVE
74	JEWELRY DRIVE
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84	BAR DRIVE
85	CASINO DRIVE
86	HOTEL DRIVE
87	RESORT DRIVE
88	CONVENTION DRIVE
89	CONFERENCE DRIVE
90	OFFICE DRIVE
91	WAREHOUSE DRIVE
92	FACTORY DRIVE
93	PLANT DRIVE
94	MINING DRIVE
95	QUARRY DRIVE
96	CONCRETE DRIVE
97	ASPHALT DRIVE
98	GRASS DRIVE
99	WOOD DRIVE
100	STONE DRIVE



CONTRACT DATA

1	OWNER	STONE CREEK DEVELOPMENT DISTRICT
2	DESIGNER	WHITLOCK & ASSOCIATES, INC.
3	DATE	11/17/20
4	SCALE	1" = 40'
5	SHEET	1 OF 1
6	PROJECT	STONE CREEK PHASES II & III
7	CITY	WILLARD, MISSOURI
8	COUNTY	GREENE COUNTY
9	STATE	MISSOURI
10	SECTION	36 - T. 50 N. R. 23 - W. 90 W.

CURVE DATA

1	STATION	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
2	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
3	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
4	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
5	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
6	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
7	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
8	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
9	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
10	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
11	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
12	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
13	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
14	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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23	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
24	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
25	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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30	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
31	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
32	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
33	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
34	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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36	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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38	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
39	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
40	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
41	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
42	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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48	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
49	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
50	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
51	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
52	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
53	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
54	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
55	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
56	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
57	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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63	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
64	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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71	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
72	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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74	PC	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
75	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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79	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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83	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
84	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
85	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
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87	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
88	PI	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	10+00
89	PT	1+00	2+00	3+00	4+00	5+00	6+00	7+00	8+00	9+00	

PRELIMINARY PLAT OF STONE CREEK PHASES II & III A RESIDENTIAL PLANNED DEVELOPMENT DISTRICT IN THE CITY OF WILLARD, GREENE COUNTY, MISSOURI

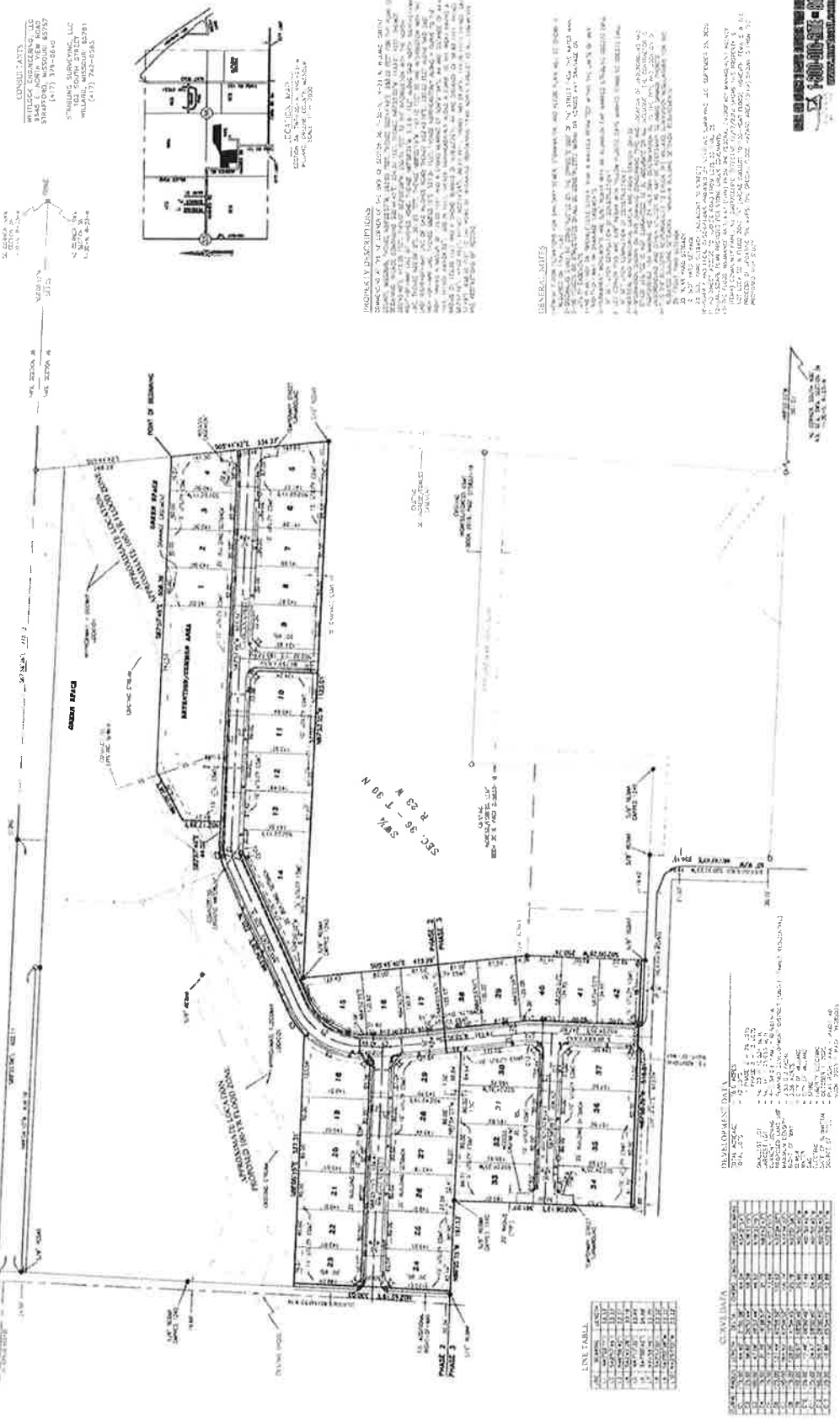
SEC. 36 T. 30 N.
R. 23 W.

LEGEND



OWNER/DEVELOPER
STONE CREEK PHASES II & III
A RESIDENTIAL PLANNED DEVELOPMENT DISTRICT
WILLARD, MISSOURI 65757

CONSULTANT
WHITLOCK ENGINEERING & ARCHITECTS, INC.
511 E. MAIN ST., SUITE 100
WILLARD, MISSOURI 65757
(417) 378-2600



NOTICE TO CONTRACTORS
THIS PLAN IS A PRELIMINARY PLAT AND IS NOT TO BE USED FOR CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF WILLARD AND THE MISSOURI DEPARTMENT OF REVENUE. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.

GENERAL NOTES

1. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON RECORD PLANS AND FIELD SURVEY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF WILLARD AND THE MISSOURI DEPARTMENT OF REVENUE.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.

LINE TABLE

LINE NO.	DESCRIPTION	DATE
1	WILLY	11/17/20
2	WILLYA	11/17/20
3	WILLYB	11/17/20
4	WILLYC	11/17/20
5	WILLYD	11/17/20
6	WILLYE	11/17/20
7	WILLYF	11/17/20
8	WILLYG	11/17/20
9	WILLYH	11/17/20
10	WILLYI	11/17/20
11	WILLYJ	11/17/20
12	WILLYK	11/17/20
13	WILLYL	11/17/20
14	WILLYM	11/17/20
15	WILLYN	11/17/20
16	WILLYO	11/17/20
17	WILLYP	11/17/20
18	WILLYQ	11/17/20
19	WILLYR	11/17/20
20	WILLYS	11/17/20
21	WILLYT	11/17/20
22	WILLYU	11/17/20
23	WILLYV	11/17/20
24	WILLYW	11/17/20
25	WILLYX	11/17/20
26	WILLYY	11/17/20
27	WILLYZ	11/17/20

ACTUAL DATA

LINE NO.	DESCRIPTION	DATE
1	WILLY	11/17/20
2	WILLYA	11/17/20
3	WILLYB	11/17/20
4	WILLYC	11/17/20
5	WILLYD	11/17/20
6	WILLYE	11/17/20
7	WILLYF	11/17/20
8	WILLYG	11/17/20
9	WILLYH	11/17/20
10	WILLYI	11/17/20
11	WILLYJ	11/17/20
12	WILLYK	11/17/20
13	WILLYL	11/17/20
14	WILLYM	11/17/20
15	WILLYN	11/17/20
16	WILLYO	11/17/20
17	WILLYP	11/17/20
18	WILLYQ	11/17/20
19	WILLYR	11/17/20
20	WILLYS	11/17/20
21	WILLYT	11/17/20
22	WILLYU	11/17/20
23	WILLYV	11/17/20
24	WILLYW	11/17/20
25	WILLYX	11/17/20
26	WILLYY	11/17/20
27	WILLYZ	11/17/20

WHITLOCK
ENGINEERING & ARCHITECTS, INC.
906 E. NORTH VINE ROAD
SPRINGFIELD, MO 65803
417-839-0820

C.E. ENGINEERING #029300034



REVISIONS

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMIT	11/17/20

STANDARD SPECIFICATIONS

THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF WILLARD AND THE MISSOURI DEPARTMENT OF REVENUE. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSOURI DEPARTMENT OF REVENUE.



CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 8

Ordinance amending the 2020 Budget. (2nd Read) Discussion/Vote.

AN ORDINANCE

AN ORDINANCE TO AMEND THE 2020 BUDGET.

WHEREAS, the City of Willard has deemed it necessary to provide amendments to the 2020 Budget.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the 2020 Budget Amendments are attached to this Ordinance and shall be incorporated herein by reference as if fully set forth herein.

SECTION 2: That these 2020 Budget Amendments are adopted as a part of the 2020 Budget.

SECTION 3: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

SECTION 4: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

SECTION 5: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ___ DAY OF _____, 2020.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Jennifer Rowe, City Clerk

Approved by:

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:
FIRST(1st) READING

YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

FIRST READING: 11/23/2020

SECOND READING: 12/14/2020

BILL NO. 20-

ORDINANCE NO. 201123

MEMBERS OF THE BOARD OF ALDERMEN;
SECOND(2nd) READING

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

City of Willard



AMENDED BUDGET 2020

Date

December 14, 2020

Amended Budget 2020

In 2020 our City and Country has faced a pandemic, elections, riots, fires, closed businesses, closed schools and extraordinary weather in some areas to just name a few of the things that has been a challenge. As we have worked through this crisis, staff has worked together to address the budgetary and operational challenges that we face. We have maintained a conservative budget for the last several years that has afforded us with an enough reserve funds to carry us through this difficult time. Economic levels forecasted have not been as bad for our City as was predicted for the country. Some areas were affected, but some areas that we thought would decrease, not only remained steady, but increased above our expectations. Overall expenses were kept on track and in some cases, staff was able to keep expenses lower than the budget projections.

REVENUES

The City gets our main source of revenue from taxes, fees, and services and each fund will be impacted differently by the situation we face.

- Taxes –The projection was that people would spend less. However, the City has continued to show growth in tax revenue. At this point we have not had any reduction in taxes except fuel tax. Payment of some taxes has been delayed a little, but usually is received within 30 days of the normal receipt date. Motor Vehicle tax had some reduction as a result of individuals working from home and the reduced fuel prices compared to last year but increased higher than we had anticipated after Covid-19 started. The real estate tax was forecasted to be delayed due to statement printing issues but has since been rectified and should be received close to the usual time. Most Real Estate tax is received in January anyway and shouldn't affect the 2020 budget.
- Franchises – The gas franchise has decreased slightly, but cable TV and mobile phone franchises have increased. The electric franchise projection is reduced, but still should come in a little above last year's revenue.
- Grants-The City has been awarded a Cares Act Grant of \$22,069.57 for reimbursement of laptops, sanitizing supplies, salaries and assistance for some of our customers to pay their utility bills. Law Enforcement received a vehicle, DWI and Post grants. Streets received grant funds for Miller Road and the Hunt Road project.
- Convenience Fees- The addition of the convenience fee projected revenue will cover an estimated 50% of the bank/credit card expenses this year since the fee was not initiated until the end of July.
- Interest Revenue- Interest income is about 75% less compared to last year and is project to remain low for the rest of 2020.
- Court Revenue – Fines decreased when the court was closed . Revenue has reduced 20% compared to last year. Since the court has reopened fines paid have improved but are still projected to be less than last year.

- Planning and Zoning- P&Z is projected to increase and will be comparable to last year's revenue.
- Water/Sewer – The water sales is projected to be approximately 4% higher than last year. Sewer sales projected to be very similar to last year.
- Parks – Most activities were canceled due to COVID-19 and revenues were reduced to reflect the loss of revenue. Revenue is higher in several areas than originally projected in the July Amended Budget. The projected revenue has been increased to reflect this upturn in some areas of the revenue, but still many programs have no project increase.

EXPENSES

With the reduced revenue, it has been necessary to reduce expense. Some expenses are fixed and cannot be reduced as a result of less revenue. However, expenses that can be decreased have been addressed.

- Salaries – The seasonal and part-time staff have been laid off or not hired more than the previous projection because Covid-19 has continued to affect the Parks Department programs and events. Distribution of some wages changed slightly due to tasks performed. Wages are projected to be less than the original projection for all departments.
- Services and Supplies – The General Fund total expense for supplies and services decreased \$6,609 even with the additional cost of supplies for the Covid-19 pandemic and we have been able to reduce many of the supply expenses. The Water and Sewer Fund main decrease was the Springfield Sewer Charges with the discount amount going from 31.65% to 40.11%. Parks Fund reduced expense when programs that required supplies were not purchased. This reduced overall supply cost \$5,792.00.
- Capital Improvements –The Street Department's only change is that part of the Miller Road project on the south side of 160 will be completed next year. The expense was moved to the 2021 budget. Instead of an iPad and computer the Planning and Development department purchased a laptop for less cost. Water department expense for new Itron handhelds has been delayed to possibly change to another reader that would be more cost effective. The Parks department needed to replace an engine in the Kubota. A mower which had been planned to be purchased at the first of the year has been delayed.

SUMMARY

- The projected revenue for all funds for the 7/13/20 Amended Budget was \$5,919,743.21 but has been increased to \$6,555,386.25 since the effects of the pandemic on revenues wasn't as bad as was originally projected. The parks programs revenue is the major part of revenue that was reduced.
- The expense is a total of \$6,466,586.02 for all funds compared to the previous amended budget of \$6,728,876.16.

- The General Fund has a projection of \$150,000 of funds to be transferred from the General Fund to the Parks Fund.
- The Water and Sewer revenue includes \$265,000.00 from reserve funds.
- The Parks Fund has a projection of using \$20,000.00 from the Parks reserve funds.
- The City has worked to maintain a healthy reserve fund to provide funds to protect from unforeseen contingencies. As a result, it has allowed resources to be available during the pandemic. Even with the severity of the economic factor, Willard has maintained a healthy fund balance in all fund balance reserves this year. The projected reserves and ending fund balances are projected to be: (1) General 86.72%, \$2,107,616.01; (2) Water/Sewer 94.10%, \$2,974,934.19; and (3) Parks 2.26% \$19,789.95.

Year to Date 2020

	2020 Projected Revenues	Transfers	Total Revenues and Transfers	2020 Projected Expenses	Transfers	Total Expense and Transfers	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	\$ 1,574,827.50	\$ -	\$ 1,574,827.50	\$ 168,144.44	\$ 150,000.00	\$ 318,144.44	\$ 1,256,683.06
Law and Public Safety	\$ 101,300.00	\$ -	\$ 101,300.00	\$ 840,439.69	\$ -	\$ 840,439.69	\$ (739,139.69)
Court	\$ 50,656.25	\$ -	\$ 50,656.25	\$ 81,243.74	\$ -	\$ 81,243.74	\$ (30,587.49)
Streets	\$ 1,173,660.00	\$ -	\$ 1,173,660.00	\$ 1,224,427.53	\$ -	\$ 1,224,427.53	\$ (50,767.53)
P/D	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 116,035.51	\$ -	\$ 116,035.51	\$ (110,035.51)
EM	\$ 8,200.00	\$ -	\$ 8,200.00	\$ 18,650.00	\$ -	\$ 18,650.00	\$ (10,450.00)
Sub-Total	\$ 2,914,643.75	\$ -	\$ 2,914,643.75	\$ 2,430,290.91	\$ 150,000.00	\$ 2,580,290.91	\$ 315,702.84
Park Fund							
Sub-Total	\$ 716,242.50	\$ 170,000.00	\$ 886,242.50	\$ 874,850.71	\$ -	\$ 874,850.71	\$ 11,391.79
Water Fund							
Sub-Total	\$ 1,042,000.00	\$ 165,000.00	\$ 1,207,000.00	\$ 1,200,283.01	\$ -	\$ 1,200,283.01	\$ 6,716.99
Sewer Fund							
Sub-Total	\$ 1,882,500.00	\$ 100,000.00	\$ 1,982,500.00	\$ 1,961,161.40	\$ -	\$ 1,961,161.40	\$ 21,338.60
Totals	\$ 6,555,386.25	\$ 435,000.00	\$ 6,990,386.25	\$ 6,466,586.02	\$ 150,000.00	\$ 6,616,586.02	\$ 355,150.23

Funds	Total Funds Available As of Jan 1, 2020	Annual 30% Reserve Recommended	Amount Above/Below Recommended 30 Percent	Cash Operating Average Per Month	Current Percentage	Total Funds Available As of December 31, 2020
General Fund	\$1,791,913.17	\$ 729,087.27	\$ 1,378,528.74	\$ 215,024.24	86.72%	\$ 2,107,616.01
Water & Sewer Fund	\$3,211,878.60	\$ 948,433.32	\$ 2,026,500.87	\$ 263,453.70	94.10%	\$ 2,974,934.19
Park Fund	\$28,398.16	\$ 262,455.21	\$ (242,665.26)	\$ 72,904.23	2.26%	\$ 19,789.95
Totals	\$ 5,032,189.93	\$ 1,939,975.81	\$ 3,162,364.35	\$ 551,382.17		\$ 5,102,340.16

GENERAL FUND

GENERAL FUND BUDGET -

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
Beginning Fund Balance		\$ 1,334,122.51	\$ 1,791,913.17	\$ 1,791,913.17
 REVENUES				
10-100-40800	Miscellaneous Income	\$ 10,433.20	\$ 3,500.00	\$ 3,500.00
10-100-40850	Convenience Fee	\$ -	\$ -	\$ 1,500.00
10-100-40980	Veterans Memorial	\$ -	\$ 180.00	\$ 300.00
10-100-41000	Franchise Cable TV	\$ 15,788.63	\$ 16,080.00	\$ 16,500.00
10-100-41100	Franchise Electric	\$ 271,449.97	\$ 280,696.50	\$ 275,000.00
10-100-41200	Franchise Gas	\$ 45,656.97	\$ 30,150.00	\$ 42,000.00
10-100-41300	Franchise Mobile Phone	\$ 90,067.53	\$ 82,000.00	\$ 93,000.00
10-100-42000	Grants	\$ -	\$ 100.00	\$ 22,000.00
10-100-43000	Interest Income	\$ 11,789.54	\$ 5,000.00	\$ 2,500.00
10-100-44100	Merchant License	\$ 5,744.25	\$ 5,527.50	\$ 5,527.50
10-100-44110	Building Permits	\$ 31,188.84	\$ 15,000.00	\$ 30,000.00
10-100-45300	Real Estate Tax	\$ 207,002.50	\$ 198,000.00	\$ 198,000.00
10-100-45400	Sales and Use Tax	\$ 606,787.30	\$ 433,622.96	\$ 620,000.00
10-100-45500	Sales Capital Improvements	\$ 261,868.93	\$ 188,437.50	\$ 265,000.00
	SUBTOTAL REVENUES	\$ 1,557,777.66	\$ 1,258,294.46	\$ 1,574,827.50
10-100-46000	Transfer in Reserves	\$ -	\$ 318,934.80	\$ -
10-100-46200	Transfer In - Law	\$ -	\$ -	\$ -
10-100-46250	Transfer In - Court	\$ -	\$ -	\$ -
10-100-46300	Transfer In - Streets	\$ -	\$ -	\$ -
10-100-46400	Transfer In - Planning & Dev	\$ -	\$ -	\$ -
10-100-46500	Transfer In - EM	\$ -	\$ -	\$ -
10-100-46600	Transfer In - Water	\$ -	\$ -	\$ -
10-100-46700	Transfer In - Sewer	\$ -	\$ -	\$ -
10-100-46000	Transfer In - Parks	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ 318,934.80	\$ -
 TOTAL - ANNUAL REVENUE		\$ 1,557,777.66	\$ 1,577,229.26	\$ 1,574,827.50

GENERAL FUND

		Actual	7/13/2020	12/14/2020
		2019	2020	2020
<u>EXPENSES</u>				
SALARIES & RELATED				
SALARIES				
	Administrative Distribution		\$ 218,640.16	\$ 218,640.16
	City Administrator		\$ 68,811.68	\$ 68,811.68
	City Clerk		\$ 48,932.29	\$ 48,932.29
	Director of Finance		\$ 58,095.93	\$ 58,095.93
	Finance Clerk AP		\$ 34,775.26	\$ 34,775.26
	Finance Clerk HR		\$ 34,775.26	\$ 34,775.26
	Utility Clerk Supervisor			
	Utility Clerk - Part Time		\$ 10,772.57	\$ 10,772.57
	Salary Contengencies		\$ 13,297.49	\$ 13,297.49
10-100-90000	SUBTOTAL SALARIES	\$ 40,256.50	\$ 50,820.32	\$ 50,820.32
10-100-91000	Stipends Elected Officials	\$ 5,399.94	\$ 5,400.00	\$ 5,400.00
10-100-90500	Overtime	\$ -	\$ 500.00	\$ 500.00
	SUBTOTAL OT & ELECTED OFFICIALS	\$ 5,399.94	\$ 5,900.00	\$ 5,900.00
TOTAL SALARIES		\$ 45,656.44	\$ 56,720.32	\$ 56,720.32
10-100-91500	Payroll Taxes	\$ 3,388.67	\$ 4,537.63	\$ 4,537.63
10-100-92000	Retirement	\$ 2,695.51	\$ 4,010.04	\$ 4,010.04
10-100-93000	Group Insurance	\$ 7,378.02	\$ 7,535.45	\$ 7,535.45
	TOTAL RELATED EXPENSE	\$ 13,462.19	\$ 16,083.12	\$ 16,083.12
TOTAL SALARIES & RELATED		\$ 59,118.63	\$ 72,803.44	\$ 72,803.44

GENERAL FUND

		Actual		7/13/2020		12/14/2020
		2019		2020		2020
SERVICES & SUPPLIES						
10-100-50130	Supplies-Other	\$ 1,048.43	\$	1,500.00	\$	1,000.00
10-100-50310	Veterans Memorial Expense	\$ 89.96	\$	300.00	\$	1,200.00
10-100-50500	Building Maintenance	\$ 139.05	\$	502.50	\$	502.50
10-100-50550	Custodial Supplies	\$ 480.51	\$	500.00	\$	500.00
10-100-50600	Miscellaneous Expense	\$ 19,770.55	\$	200.00	\$	200.00
10-100-50700	Office Supplies	\$ 7,150.35	\$	6,000.00	\$	6,000.00
10-100-50750	Postage	\$ 1,314.08	\$	1,306.50	\$	1,500.00
10-100-51000	Repairs & Maintenance	\$ -	\$	100.00	\$	100.00
10-100-52000	Supplies-Small Equipment	\$ 249.99	\$	150.00	\$	150.00
10-100-55200	Advertising Expense	\$ 782.14	\$	804.00	\$	804.00
10-100-55400	Audit Expense	\$ 2,900.00	\$	3,129.50	\$	3,129.50
10-100-55500	Bank/Credit Card Fees	\$ 302.49	\$	500.00	\$	1,000.00
10-100-55600	Contract Labor	\$ -	\$	100.00	\$	100.00
10-100-55800	Dues & Subscriptions	\$ 2,911.25	\$	3,200.00	\$	3,200.00
10-100-55850	Equipment Rental/Lease	\$ 387.06	\$	400.00	\$	400.00
10-100-55900	Election Expense	\$ 3,591.48	\$	6,100.00	\$	6,100.00
10-100-56000	Insurance	\$ 4,366.09	\$	9,725.00	\$	9,725.00
10-100-56200	Legal Expense	\$ 12,758.46	\$	15,200.00	\$	15,200.00
10-100-56400	Professional Fees	\$ 3,974.15	\$	4,000.00	\$	5,000.00
10-100-56450	Contract Services/Security	\$ 396.00	\$	400.00	\$	400.00
10-100-56500	Safety Program	\$ 69.85	\$	100.00	\$	100.00
10-100-56890	Travel Expense-Elected Officials	\$ 816.74	\$	500.00	\$	500.00
10-100-56900	Travel Expense-Gen	\$ 783.09	\$	700.00	\$	700.00
10-100-56910	Travel Expense-Fin	\$ 479.75	\$	700.00	\$	700.00
10-100-56940	Training & Education-Elected Officials	\$ 625.00	\$	500.00	\$	500.00
10-100-56950	Training & Education-Gen	\$ 290.00	\$	300.00	\$	300.00
10-100-56960	Training & Education-Fin	\$ 807.50	\$	800.00	\$	800.00
10-100-57400	Equip/Software Maintenance Contracts	\$ 8,998.11	\$	10,500.00	\$	10,500.00
10-100-61000	Telephone	\$ 2,898.36	\$	2,900.00	\$	3,100.00
10-100-61050	Internet Services	\$ 4,773.92	\$	4,200.00	\$	4,200.00
10-100-62000	Utilities- Electric	\$ 5,307.96	\$	6,000.00	\$	6,000.00
10-100-62100	Utilities- Gas	\$ 1,032.14	\$	1,500.00	\$	1,500.00
10-100-62300	Utilities-Other	\$ 590.64	\$	630.00	\$	630.00
10-100-70000	Vehicle Fuel	\$ -	\$	-	\$	-
10-100-71000	Vehicle Other	\$ -	\$	-	\$	-
SUBTOTAL SERVICES & SUPPLIES		\$ 90,085.10	\$	83,447.50	\$	85,741.00

GENERAL FUND

		Actual 2019	7/13/2020 2020	12/14/2020 2020
CAPITAL OUTLAY				
	CAPITAL PROJECTS			
		\$ -	\$ 5,000.00	\$ 5,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-100-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ 5,000.00	\$ 5,000.00
	CAPITAL EQUIPMENT			
		\$ 9,219.00	\$ 4,600.00	\$ 4,600.00
		\$ 5,867.50	\$ -	\$ -
		\$ 998.48	\$ -	\$ -
		\$ -	\$ -	\$ -
10-100-95500	SUBTOTAL EQUIP	\$ 16,084.98	\$ 4,600.00	\$ 4,600.00
TOTAL CAPITAL OUTLAY		\$ 16,084.98	\$ 9,600.00	\$ 9,600.00
TOTAL EXPENSES		\$ 165,288.71	\$ 165,850.94	\$ 168,144.44
10-100-97320	Transfer to Law Enforcement	\$ -	\$ -	\$ -
10-100-97325	Transfer to Court	\$ -	\$ -	\$ -
10-100-97330	Transfer to Streets function	\$ -	\$ -	\$ -
10-100-97320	Transfer to P&D Function	\$ -	\$ -	\$ -
10-100-97320	Transfer to EM	\$ -	\$ -	\$ -
10-100-97360	Transfer to Water	\$ -	\$ -	\$ -
10-100-97370	Transfer to Sewer	\$ -	\$ -	\$ -
10-100-97380	Transfer to Parks	\$ 95,000.00	\$ 402,000.00	\$ 150,000.00
	TOTAL TRANFERS	\$ 95,000.00	\$ 402,000.00	\$ 150,000.00
	TOTAL ANNUAL EXPENSES	\$ 260,288.71	\$ 567,850.94	\$ 318,144.44
	LAW-STREETS-PD-EM PROFIT/LOSS	\$ (742,281.73)	\$ (1,009,378.32)	\$ (940,980.22)
	GENERAL PROFIT/LOSS	\$ 1,297,488.95	\$ 1,009,378.32	\$ 1,256,683.06
	NET REVENUES OVER EXPENSES	\$ 555,207.22	\$ (0.00)	\$ 315,702.84
	Projected Ending Fund Reserves	\$ 1,791,913.17	\$ 1,472,978.37	\$ 2,107,616.01

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
			2020	2020
REVENUES				
10-200-40800	Miscellaneous Income	\$ -	\$ 200.00	\$ 200.00
10-200-42000	Grant revenues	\$ 10,127.60	\$ 1,000.00	\$ 15,000.00
10-200-44520	Law Income Other	\$ 618.00	\$ 1,500.00	\$ 1,000.00
10-200-45100	Law Enf. Sales Tax	\$ 108,104.24	\$ 63,750.00	\$ 85,000.00
10-200-45600	LET State Acct.	\$ -	\$ 100.00	\$ 100.00
	SUBTOTAL REVENUES	\$ 118,849.84	\$ 66,550.00	\$ 101,300.00
10-200-46000	Transfers In - Gen Fnd	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 118,849.84	\$ 66,550.00	\$ 101,300.00

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
EXPENSES				
SALARIES & RELATED:				
	SALARY			
	Admin Distributions	\$ -	\$ -	\$ -
	Chief of Police	\$ -	\$ 65,730.21	\$ 65,730.21
	Lieutenant	\$ -	\$ 54,044.24	\$ 54,044.24
	Corporal FTO	\$ -	\$ 39,251.48	\$ 39,251.48
	Corporal/Investigator	\$ -	\$ 42,269.55	\$ 42,269.55
	Patrol Officers 17-4 (\$37,404.61)	\$ -	\$ -	\$ -
	Patrol Officers 17-3 (\$36,492.30)	\$ -	\$ 72,984.61	\$ 72,984.61
	Patrol Officers 17-2 (35,602.25)	\$ -	\$ 106,806.74	\$ 106,806.74
	Patrol Officers 17-1 (34,733.90)	\$ -	\$ 34,733.90	\$ 34,733.90
	Administrative Assistant Police	\$ -	\$ 12,000.00	\$ 12,000.00
	Office Ass't P/T (2)	\$ -	\$ 20,000.00	\$ 20,000.00
	Reserves SRO	\$ -	\$ 16,041.79	\$ 16,041.79
	Salary Contingencies	\$ -	\$ 14,521.71	\$ 14,521.71
10-200-90000	SUBTOTAL SALARIES POLICE	\$ 455,520.40	\$ 478,384.23	\$ 478,384.23
10-200-90500	Overtime	\$ 1,350.84	\$ 3,000.00	\$ 4,000.00
	TOTAL OT SALARIES	\$ 1,350.84	\$ 3,000.00	\$ 4,000.00
TOTAL SALARIES		\$ 456,871.24	\$ 481,384.23	\$ 482,384.23
10-200-91500	Employee taxes	\$ 32,996.35	\$ 38,510.74	\$ 38,590.74
10-200-92000	Retirement	\$ 26,433.77	\$ 29,959.53	\$ 29,959.53
10-200-93000	Group Insurance	\$ 72,432.81	\$ 75,490.55	\$ 75,490.55
	SUBTOTAL RELATED EXPENSE	\$ 131,862.93	\$ 143,960.82	\$ 144,040.82
TOTAL SALARIES & RELATED		\$ 588,734.17	\$ 625,345.05	\$ 626,425.05

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
			2020	2020
SERVICES & SUPPLIES				
10-200-50130	Supplies General	\$ 1,841.24	\$ 2,400.00	\$ 2,400.00
10-200-50300	DARE Program	\$ 1,247.83	\$ 1,250.00	\$ 1,250.00
10-200-50500	Building Maintenance	\$ 993.98	\$ 1,005.00	\$ 1,005.00
10-200-50550	Custodial Supplies	\$ 495.01	\$ 500.00	\$ 500.00
10-200-50600	Miscellaneous Expense	\$ -	\$ 200.00	\$ 200.00
10-200-50700	Office Expense	\$ 1,086.31	\$ 1,000.00	\$ 1,000.00
10-200-50750	Postage	\$ 221.90	\$ 251.25	\$ 251.25
10-200-51000	Repairs & Maintenance	\$ 956.51	\$ 1,005.00	\$ 500.00
10-200-52000	Supplies Small Tools (Ammo)	\$ 4,531.39	\$ 4,000.00	\$ 4,000.00
10-200-55200	Advertising Expense	\$ -	\$ 250.00	\$ 250.00
10-200-55500	Bank/Credit Card Fees	\$ -	\$ 50.25	\$ 50.25
10-200-55600	Contract Labor	\$ -	\$ 300.00	\$ 300.00
10-200-55800	Dues & Subscriptions	\$ 744.82	\$ 2,800.00	\$ 2,800.00
10-200-55850	Equipment Rental	\$ 819.38	\$ 900.00	\$ 900.00
10-200-56000	Insurance	\$ 35,118.54	\$ 38,325.00	\$ 38,325.00
10-200-56200	Legal	\$ 476.00	\$ 5,025.00	\$ 5,025.00
10-200-56400	Professional	\$ 31,460.86	\$ 31,155.00	\$ 35,000.00
10-200-56450	Contract Service/Security	\$ -	\$ 100.00	\$ 100.00
10-200-56500	Safety Program	\$ 55.00	\$ 250.00	\$ 250.00
10-200-56900	Travel Law	\$ 1,478.20	\$ 1,500.00	\$ 1,500.00
10-200-56950	Training & Education Law	\$ 3,005.50	\$ 4,000.00	\$ 4,000.00
10-200-57400	Equip/Software Contracts	\$ 6,806.14	\$ 11,200.00	\$ 11,200.00
10-200-61000	Telephone	\$ 6,144.60	\$ 5,760.00	\$ 5,760.00
10-200-61050	Internet Services	\$ 4,773.92	\$ 4,200.00	\$ 4,200.00
10-200-62000	Utilities - Electric	\$ 4,755.02	\$ 5,000.00	\$ 5,000.00
10-200-62100	Utilities - Gas	\$ 2,495.53	\$ 2,842.14	\$ 2,842.14
10-200-62300	Utilities - Other	\$ 396.63	\$ 502.50	\$ 502.50
10-200-70000	Vehicle Fuel	\$ 16,919.38	\$ 18,000.00	\$ 18,000.00
10-200-71000	Vehicle Repair & Maint	\$ 16,203.71	\$ 18,000.00	\$ 18,000.00
10-200-71100	Equipment Repair & Maint	\$ 704.83	\$ 703.50	\$ 703.50
10-200-92500	Uniform Expense	\$ 7,675.96	\$ 8,100.00	\$ 8,100.00
SUBTOTAL SERVICES & SUPPLIES		\$ 151,408.19	\$ 170,574.64	\$ 173,914.64

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ -	\$ 5,000.00	\$ 5,000.00
		\$ -	\$ 3,000.00	\$ 3,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-200-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ 8,000.00	\$ 8,000.00
CAPITAL EQUIPMENT				
		\$ 26,519.05	\$ 28,000.00	\$ 28,000.00
		\$ 1,584.00	\$ 1,600.00	\$ 1,600.00
		\$ 8,810.88	\$ 2,500.00	\$ 2,500.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-200-95500	SUBTOTAL EQUIP	\$ 36,913.93	\$ 32,100.00	\$ 32,100.00
TOTAL CAPITAL OUTLAY		\$ 36,913.93	\$ 40,100.00	\$ 40,100.00
TOTAL ANNUAL EXPENSES		\$ 777,056.29	\$ 836,019.69	\$ 840,439.69
NET REVENUES OVER EXPENSES		\$ (658,206.45)	\$ (769,469.69)	\$ (739,139.69)

COURT

COURT DEPARTMENT

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
		2020	2020	2020
REVENUES				
10-250-40800	Miscellaneous Income	\$ 215.68	\$ 100.00	\$ 100.00
10-250-40850	Convenience Fee	\$ -	\$ -	\$ -
10-250-42000	Grant revenues	\$ -	\$ -	\$ -
10-250-44500	Traffic Ct.Fines	\$ 47,168.45	\$ 41,456.25	\$ 41,456.25
10-250-44510	Other Fines	\$ 11,694.87	\$ 5,250.00	\$ 9,000.00
10-250-44520	Court Income Other	\$ 32.00	\$ 100.00	\$ 100.00
	SUBTOTAL REVENUES	\$ 59,111.00	\$ 46,906.25	\$ 50,656.25
10-250-46000	Transfers In - Gen Fnd	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 59,111.00	\$ 46,906.25	\$ 50,656.25
EXPENSES				
SALARIES & RELATED:				
SALARY				
	Admin Distributions	\$ -	\$ -	\$ -
	Court Clerk	\$ -	\$ 32,292.29	\$ 32,292.29
	Deputy Court Clerk	\$ -	\$ -	\$ -
	Court Baliff	\$ -	\$ 1,485.00	\$ 1,485.00
	Court Baliff	\$ -	\$ -	\$ -
	Salary Contengencies	\$ -	\$ 2,000.00	\$ 2,000.00
10-250-90000	SUBTOTAL SALARIES	\$ 33,560.24	\$ 35,777.29	\$ 35,777.29
10-250-90500	Overtime	\$ -	\$ 100.00	\$ 100.00
	TOTAL OT SALARIES	\$ -	\$ 100.00	\$ 100.00
	TOTAL SALARIES	\$ 33,560.24	\$ 35,877.29	\$ 35,877.29
10-250-91500	Employee taxes	\$ 2,518.24	\$ 2,870.18	\$ 2,870.18
10-250-92000	Retirement	\$ 1,090.07	\$ 2,545.03	\$ 2,545.03
10-250-93000	Group Insurance	\$ 4,342.60	\$ 4,896.24	\$ 4,896.24
	TOTAL RELATED EXPENSE	\$ 7,950.91	\$ 10,311.45	\$ 10,311.45
	TOTAL SALARIES & RELATED	\$ 41,511.15	\$ 46,188.74	\$ 46,188.74

COURT

COURT DEPARTMENT

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
		2020	2020	2020
SERVICES & SUPPLIES				
10-250-50130	Supplies General	\$ 62.06	\$ 600.00	\$ 500.00
10-250-50500	Building Maintenance	\$ -	\$ 100.00	\$ 100.00
10-250-50550	Custodial Supplies	\$ 18.20	\$ 100.00	\$ 100.00
10-250-50600	Miscellaneous Expense	\$ -	\$ 100.00	\$ 100.00
10-250-50700	Office Expense	\$ 834.82	\$ 800.00	\$ 800.00
10-250-50750	Postage	\$ 332.69	\$ 502.50	\$ 502.50
10-250-51000	Repairs & Maintenance	\$ -	\$ 100.00	\$ 100.00
10-250-52000	Supplies Small Tools	\$ -	\$ 200.00	\$ 100.00
10-250-55200	Advertising Expense	\$ -	\$ 100.00	\$ 100.00
10-250-55500	Bank/Credit Card Fees	\$ 1,683.47	\$ 1,928.60	\$ 1,500.00
10-250-55600	Contract Labor	\$ -	\$ -	\$ -
10-250-55800	Dues & Subscriptions	\$ 66.00	\$ 100.00	\$ 100.00
10-250-55850	Equipment Rental	\$ 64.52	\$ 100.00	\$ 100.00
10-250-56000	Insurance	\$ 2,650.00	\$ 2,677.50	\$ 2,677.50
10-250-56200	Legal	\$ -	\$ 201.00	\$ 100.00
10-250-56400	Professional (Judge)	\$ 13,220.24	\$ 18,090.00	\$ 14,000.00
10-250-56450	Contract Service/Security	\$ -	\$ 100.00	\$ 100.00
10-250-56910	Travel Court	\$ -	\$ 1,000.00	\$ 100.00
10-250-56960	Training & Education Court	\$ 140.00	\$ 500.00	\$ 100.00
10-250-57400	Equip/Software Contracts	\$ 207.54	\$ 250.00	\$ 625.00
10-250-61000	Telephone	\$ 1,381.19	\$ 1,400.00	\$ 1,650.00
10-250-61050	Internet Services	\$ 3,016.86	\$ 3,200.00	\$ 3,000.00
10-250-62000	Utilities - Electric	\$ -	\$ 100.00	\$ 100.00
10-250-62100	Utilities - Gas	\$ -	\$ -	\$ -
10-250-62300	Utilities - Other	\$ -	\$ -	\$ -
10-250-70000	Vehicle Fuel	\$ -	\$ -	\$ -
10-250-71000	Vehicle Repair & Maint	\$ -	\$ -	\$ -
10-250-71100	Equipment Repair & Maint	\$ -	\$ -	\$ -
10-250-80000	Court Automation	\$ 3,439.05	\$ 3,800.00	\$ 3,000.00
10-250-81000	CVC Fees	\$ 3,502.90	\$ 3,800.00	\$ 3,000.00
10-250-81100	POST Fund	\$ 491.29	\$ 500.00	\$ 500.00
10-250-82000	Sheriff's Retirement Fund	\$ 1,480.00	\$ 1,500.00	\$ 1,500.00
10-250-92500	Uniform Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 32,590.83	\$ 41,849.60	\$ 34,555.00
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-250-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT				
		\$ 456.59	\$ 500.00	\$ 500.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-250-95500	SUBTOTAL EQUIP	\$ 456.59	\$ 500.00	\$ 500.00
TOTAL CAPITAL OUTLAY		\$ 456.59	\$ 500.00	\$ 500.00
TOTAL ANNUAL EXPENSES		\$ 74,558.57	\$ 88,538.34	\$ 81,243.74
NET REVENUES OVER EXPENSES		\$ (15,447.57)	\$ (41,632.09)	\$ (30,587.49)

STREETS

STREETS DEPARTMENT

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
		2020	2020	2020
REVENUES				
10-300-40800	Misc Income (Traffic Impact & Other Fees)	\$ 51.60	\$ 42,960.00	\$ 42,960.00
10-300-42000	GRANT-Federal Funds	\$ 93,896.37	\$ 995,000.00	\$ 895,000.00
10-300-45410	Tax Motor Vehicle	\$ 215,367.98	\$ 155,250.00	\$ 200,000.00
10-300-45450	BRIDGE TAX	\$ 32,491.20	\$ 35,700.00	\$ 35,700.00
	SUBTOTAL REVENUES	\$ 341,807.15	\$ 1,228,910.00	\$ 1,173,660.00
10-300-46000	Transfer in from General	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 341,807.15	\$ 1,228,910.00	\$ 1,173,660.00

EXPENSES

SALARIES & RELATED:

SALARY				
	Admin distributions	\$	28,455.10	\$ 28,455.10
	Director Public Works 20%	\$	-	\$ -
	Operations Assistant 20%	\$	8,041.77	\$ 8,041.77
	Maintenance Superintendent - Streets	\$	42,345.08	\$ 42,345.08
	Maint Tech I Streets	\$	28,792.68	\$ 28,792.68
	Maint Tech I Vacant	\$	-	\$ -
	Malnt Tech I Vacant	\$	-	\$ -
	Mechanic 20%	\$	6,955.05	\$ 6,955.05
	Salary ContingIncies	\$	5,810.35	\$ 13,810.35
10-300-90000	SUBTOTAL SALARIES	\$ 60,807.83	\$ 63,489.83	\$ 71,489.83
10-300-90500	Overtime	\$ 1,719.72	\$ 2,000.00	\$ 2,000.00
	TOTAL OT SALARIES	\$ 1,719.72	\$ 2,000.00	\$ 2,000.00
TOTAL SALARIES		\$ 62,527.55	\$ 65,489.83	\$ 73,489.83
10-300-91500	Payroll taxes	\$ 4,651.44	\$ 5,239.19	\$ 5,879.19
10-300-92000	Retirement	\$ 4,395.61	\$ 4,846.25	\$ 4,846.25
10-300-93000	Group Insurance	\$ 21,576.67	\$ 15,926.76	\$ 15,926.76
	SUBTOTAL RELATED EXPENSE	\$ 30,623.72	\$ 26,012.20	\$ 26,652.20
TOTAL SALARIES & RELATED		\$ 93,151.27	\$ 91,502.03	\$ 100,142.03

STREETS

STREETS DEPARTMENT

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
			2020	2020
SERVICES & SUPPLIES				
10-300-50130	Street R&M Supplles	\$ 11,933.75	\$ 25,000.00	\$ 25,000.00
10-300-50500	Building Maintenance	\$ 33.20	\$ 2,000.00	\$ 2,000.00
10-300-50550	Custodial Expense	\$ -	\$ 100.00	\$ 100.00
10-300-50600	Miscellaneous Expense	\$ 18.61	\$ 100.00	\$ 100.00
10-300-50700	Office Supplles	\$ -	\$ 100.00	\$ 100.00
10-300-50750	Postage	\$ 40.05	\$ 50.50	\$ 50.50
10-300-51000	Street R&M	\$ 1,598.96	\$ 15,000.00	\$ 10,000.00
10-300-52000	Supplles-Small Equip	\$ 860.69	\$ 1,000.00	\$ 1,000.00
10-300-55200	Advertising	\$ 250.24	\$ 250.00	\$ 250.00
10-300-55600	Contract Labor	\$ -	\$ 2,020.00	\$ 100.00
10-300-55800	Dues & Subscriptions	\$ 2,323.66	\$ 2,700.00	\$ 2,700.00
10-300-55850	Equipment Rental	\$ 7,572.30	\$ 2,500.00	\$ 3,000.00
10-300-56000	Insurance	\$ 11,105.05	\$ 12,075.00	\$ 12,075.00
10-300-56200	Legal	\$ 731.50	\$ 2,020.00	\$ 2,000.00
10-300-56400	Professional (Engineering)	\$ -	\$ 1,010.00	\$ 1,200.00
10-300-56500	Safety Program	\$ 22.00	\$ 500.00	\$ 100.00
10-300-56900	Travel Expense	\$ -	\$ 300.00	\$ 100.00
10-300-56950	Training & Education	\$ -	\$ 100.00	\$ 100.00
10-300-57200	Recycle Center	\$ -	\$ -	\$ -
10-300-61000	Telephone	\$ 1,381.19	\$ 1,500.00	\$ 1,750.00
10-300-61050	Internet Services	\$ 3,117.99	\$ 3,500.00	\$ 3,000.00
10-300-61110	Street Lights	\$ 57,606.87	\$ 60,000.00	\$ 60,000.00
10-300-62000	Utilities-Electricity	\$ 2,284.23	\$ 3,000.00	\$ 3,000.00
10-300-62100	Utilities-Natural gas	\$ 177.23	\$ 400.00	\$ 300.00
10-300-62300	Utilitles-Other	\$ -	\$ -	\$ -
10-300-70000	Vehlcles Fuel	\$ 598.51	\$ 600.00	\$ 2,000.00
10-300-70100	Equipment Fuel	\$ 828.67	\$ 1,000.00	\$ 800.00
10-300-71000	Vehicles Repair & Maint	\$ 1,197.98	\$ 1,515.00	\$ 2,200.00
10-300-71100	Equip Repair & Maint	\$ 1,618.96	\$ 1,010.00	\$ 2,000.00
10-300-92500	Uniforms	\$ 1,135.59	\$ 1,500.00	\$ 400.00
SUBTOTAL SERVICES & SUPPLIES		\$ 106,437.23	\$ 140,850.50	\$ 135,425.50

STREETS

STREETS DEPARTMENT

		Actual	Amended	Amended
		2019	7/13/2020	12/14/2020
		2020	2020	2020
CAPITAL OUTLAY				
	CAPITAL PROJECTS			
		\$ 25,203.80	\$ 1,000.00	\$ 1,000.00
		\$ 66,284.12	\$ 812,860.00	\$ 712,860.00
		\$ 25,000.00	\$ 250,000.00	\$ 250,000.00
		\$ -	\$ 10,000.00	\$ 10,000.00
		\$ -	\$ 15,000.00	\$ 15,000.00
10-300-95100	SUBTOTAL CAPITAL PROJECTS	\$ 116,487.92	\$ 1,088,860.00	\$ 988,860.00
	CAPITAL EQUIPMENT			
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-300-95500	SUBTOTAL EQUIP	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 116,487.92	\$ 1,088,860.00	\$ 988,860.00
	TOTAL ANNUAL EXPENSES	\$ 316,076.42	\$ 1,321,212.53	\$ 1,224,427.53
	NET REVENUES OVER EXPENSES	\$ 25,730.73	\$ (92,302.53)	\$ (50,767.53)

PLANNING DEVELOPMENT

PLANNING & DEVELOPMENT DEPARTMENT

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
<u>REVENUES</u>				
10-400-40930	Planning and Zoning	\$ 5,912.80	\$ 3,000.00	\$ 6,000.00
10-400-42000	Grant Revenues	\$ -	\$ -	\$ -
	SUBTOTAL REVENUES	\$ 5,912.80	\$ 3,000.00	\$ 6,000.00
10-400-46000	Transfer in from General	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 5,912.80	\$ 3,000.00	\$ 6,000.00
<u>EXPENSES</u>				
SALARIES & RELATED:				
SALARY				
	Admin Distribution	\$ -	\$ 60,545.88	\$ 60,545.88
	Director P&D	\$ -	\$ 59,548.33	\$ 59,548.33
	Building Inspector	\$ -	\$ -	\$ -
	Planning Ass't	\$ -	\$ 41,361.46	\$ 41,361.46
	Salary Contingencies	\$ -	\$ 4,462.61	\$ 4,462.61
10-400-90000	SUBTOTAL SALARIES	\$ 41,804.25	\$ 44,826.52	\$ 44,826.52
	Overtime	\$ -	\$ 200.00	\$ 200.00
	TOTAL OT SALARIES	\$ -	\$ 200.00	\$ 200.00
	TOTAL SALARIES	\$ 41,804.25	\$ 45,026.52	\$ 45,026.52
10-400-91500	Payroll taxes	\$ 3,147.96	\$ 3,602.12	\$ 3,602.12
10-400-92000	Retirement	\$ 2,968.06	\$ 3,331.96	\$ 3,331.96
10-400-93000	Group Insurance	\$ 7,258.78	\$ 7,474.91	\$ 7,474.91
	SUBTOTAL RELATED EXPENSE	\$ 13,374.80	\$ 14,408.99	\$ 14,408.99
	TOTAL SALARIES & RELATED	\$ 55,179.05	\$ 59,435.51	\$ 59,435.51

PLANNING DEVELOPMENT

PLANNING & DEVELOPMENT DEPARTMENT

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
SERVICES & SUPPLIES				
10-400-50130	Supplies	\$ 60.00	\$ 200.00	\$ 200.00
10-400-50600	Misc exp	\$ -	\$ 100.00	\$ 100.00
10-400-50700	Office supplies	\$ 233.24	\$ 500.00	\$ 300.00
10-400-50750	Postage	\$ 72.34	\$ 100.50	\$ 100.00
10-400-51000	Repairs & Maint	\$ -	\$ 100.50	\$ 100.00
10-400-52000	Supplies-Small Equipment	\$ -	\$ 100.00	\$ 100.00
10-400-55200	Advertising	\$ 371.95	\$ 500.00	\$ 600.00
10-400-55800	Dues and Subscriptions	\$ 270.00	\$ 250.00	\$ 250.00
10-400-55850	Equipment Rental	\$ 64.52	\$ 100.00	\$ 100.00
10-400-56000	Insurance	\$ 3,891.51	\$ 4,200.00	\$ 4,200.00
10-400-56200	Legal	\$ 4,298.84	\$ 4,522.50	\$ 10,000.00
10-400-56400	Professional	\$ 16,975.87	\$ 15,000.00	\$ 30,000.00
10-400-56450	Contract Labor	\$ -	\$ -	\$ -
10-400-56900	Travel Expense	\$ -	\$ 250.00	\$ 250.00
10-400-56950	Training & Education	\$ 10.00	\$ 500.00	\$ 500.00
10-400-57400	Equipment /Software Contracts	\$ 2,509.41	\$ 3,015.00	\$ 3,400.00
10-400-61000	Telephone	\$ 2,038.76	\$ 2,100.00	\$ 2,200.00
10-400-61050	Internet Services	\$ 3,016.85	\$ 3,500.00	\$ 3,000.00
10-400-70000	Vehicle Fuel	\$ -	\$ -	\$ -
10-400-71000	Vehicle Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 33,813.29	\$ 35,038.50	\$ 55,400.00
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-400-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT				
		\$ -	\$ 1,000.00	\$ 1,200.00
		\$ -	\$ 800.00	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-400-95500	SUBTOTAL EQUIP	\$ -	\$ 1,800.00	\$ 1,200.00
TOTAL CAPITAL OUTLAY		\$ -	\$ 1,800.00	\$ 1,200.00
TOTAL ANNUAL EXPENSES		\$ 88,992.34	\$ 96,274.01	\$ 116,035.51
NET REVENUES OVER EXPENSES		\$ (83,079.54)	\$ (93,274.01)	\$ (110,035.51)

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
<u>REVENUES</u>				
10-500-42000	Grant Revenues	\$ 8,807.10	\$ 8,000.00	\$ 8,200.00
	SUBTOTAL REVENUES	\$ 8,807.10	\$ 8,000.00	\$ 8,200.00
10-500-46000	Transfer in from General	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 8,807.10	\$ 8,000.00	\$ 8,200.00
<u>EXPENSES</u>				
SALARIES & RELATED:				
SALARY				
10-500-42000	EM PERSONNEL	\$ -	\$ -	\$ -
	SUBTOTAL SALARIES	\$ -	\$ -	\$ -
10-500-90500	Overtime	\$ -	\$ -	\$ -
	TOTAL OT SALARIES	\$ -	\$ -	\$ -
	TOTAL SALARIES	\$ -	\$ -	\$ -
10-500-91500	Payroll taxes	\$ -	\$ -	\$ -
10-500-92000	Retirement	\$ -	\$ -	\$ -
10-500-93000	Group Insurance	\$ -	\$ -	\$ -
	SUBTOTAL RELATED EXPENSE	\$ -	\$ -	\$ -
TOTAL SALARIES & RELATED		\$ -	\$ -	\$ -

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
SERVICES & SUPPLIES				
10-500-50700	Office Supplies	\$ -	\$ -	\$ -
10-500-51000	Repairs & Maintenance	\$ 1,439.00	\$ 1,500.00	\$ 500.00
10-500-52000	Supplies - Small equipment	\$ 1,440.00	\$ 1,500.00	\$ 500.00
10-500-55600	Contract Labor	\$ 16,340.00	\$ 16,700.00	\$ 16,750.00
10-500-55800	Dues & Subscriptions	\$ -	\$ -	\$ -
10-500-56000	Insurance	\$ -	\$ -	\$ -
10-500-56200	Legal	\$ -	\$ 200.00	\$ 100.00
10-500-56900	Travel Expense	\$ 692.00	\$ 600.00	\$ 600.00
10-500-56950	Training & Education	\$ 175.00	\$ 200.00	\$ 200.00
10-500-61000	Telephone	\$ -	\$ -	\$ -
10-500-7000	Vehicle Expense-Fuel	\$ -	\$ -	\$ -
10-500-71000	Vehicle Expense-Other	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 20,086.00	\$ 20,700.00	\$ 18,650.00
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-500-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-500-95500	SUBTOTAL EQUIP	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ 20,086.00	\$ 20,700.00	\$ 18,650.00
NET REVENUES OVER EXPENSES		\$ (11,278.90)	\$ (12,700.00)	\$ (10,450.00)

ENTERPRISE FUND - WATER

WATER DEPARTMENT

	Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
Beginning Fund Cash & Equivalents	\$ 1,956,727.40	\$ 2,558,579.81	\$ 2,558,579.81
REVENUES			
20-600-40700 Meter Installation	\$ 21,270.00	\$ 15,000.00	\$ 25,000.00
20-600-40800 Miscellaneous Income	\$ 11,172.46	\$ 1,000.00	\$ 1,000.00
20-600-40850 Convenience Fee	\$ -	\$ -	\$ 6,000.00
20-600-40920 Penalty Incom	\$ 29,651.55	\$ 30,000.00	\$ 30,000.00
20-600-44200 Grant Revenue	\$ -	\$ -	\$ -
20-600-43000 Interest Income	\$ 11,548.91	\$ 2,500.00	\$ 2,500.00
20-600-49500 COP Proceeds	\$ -	\$ -	\$ -
20-600-48510 Water City Commercial	\$ 81,509.78	\$ 70,000.00	\$ 82,000.00
20-600-48515 Water Rural Commercial	\$ 5,033.70	\$ 5,355.00	\$ 5,500.00
20-600-48520 Water City Residential	\$ 508,325.64	\$ 475,000.00	\$ 535,000.00
20-600-48525 Water Rural Residential	\$ 338,919.66	\$ 330,000.00	\$ 355,000.00
TOTAL REVENUES	\$ 1,007,431.70	\$ 928,855.00	\$ 1,042,000.00
	Transfer from General Fund	\$ -	\$ -
	Transfer from Sewer	\$ -	\$ -
	Transfer from Reserves	\$ -	\$ 271,000.00
20-600-46000 SUBTOTAL TRANSFERS	\$ -	\$ 271,000.00	\$ 165,000.00
TOTAL - ANNUAL REVENUE	\$ 1,007,431.70	\$ 1,199,855.00	\$ 1,207,000.00

ENTERPRISE FUND - WATER

		Actual	7/13/2020	12/14/2020
		2019	2020	2020
EXPENSES				
SALARIES & RELATED				
SALARIES				
	Admin distributions	\$ -	\$ -	\$ -
	Director Public Works 40%	\$ -	\$ -	\$ -
	Operations Assistant 40%	\$ -	\$ 16,083.53	\$ 16,083.53
	Maint Tech Superintendent	\$ -	\$ -	\$ -
	Maint Tech II	\$ -	\$ 41,361.46	\$ 41,361.46
	Maint Tech I	\$ -	\$ 33,119.30	\$ 33,119.30
	Maint Tech I	\$ -	\$ 30,004.45	\$ 30,004.45
	Maint Tech II	\$ -	\$ 34,795.96	\$ 34,795.96
	Mechanic 40%	\$ -	\$ 13,910.11	\$ 13,910.11
	Utility Clerk	\$ -	\$ 25,918.97	\$ 25,918.97
	Salary Contingencies	\$ -	\$ 161,787.82	\$ 161,787.82
20-600-90000	SUBTOTAL SALARIES	\$ 329,122.26	\$ 356,981.60	\$ 356,981.60
20-600-90500	Overtime	\$ 2,985.66	\$ 3,000.00	\$ 3,000.00
	TOTAL OT SALARIES	\$ 2,985.66	\$ 3,000.00	\$ 3,000.00
	TOTAL SALARIES	\$ 332,107.92	\$ 359,981.60	\$ 359,981.60
20-600-91500	Employee taxes	\$ 24,886.59	\$ 28,798.53	\$ 28,798.53
20-600-92000	Retirement	\$ 22,616.09	\$ 26,638.64	\$ 26,638.64
20-600-92500	Pension	\$ (10.00)	\$ 40,000.00	\$ 40,000.00
20-600-93000	Group Insurance	\$ 73,722.04	\$ 76,447.74	\$ 76,447.74
	TOTAL RELATED	\$ 121,214.72	\$ 171,884.91	\$ 171,884.91
	TOTAL SALARIES & RELATED	\$ 453,322.64	\$ 531,866.51	\$ 531,866.51

ENTERPRISE FUND - WATER

		Actual	7/13/2020	12/14/2020
		2019	2020	2020
SERVICES & SUPPLIES				
20-600-50130	Supplies	\$ 14,104.34	\$ 18,000.00	\$ 18,000.00
20-600-50200	Laboratory Fees	\$ 1,643.00	\$ 2,500.00	\$ 2,500.00
20-600-50300	Laboratory Supplies	\$ 10,858.79	\$ 6,000.00	\$ 12,000.00
20-600-50350	Permit Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
20-600-50500	Building Maintenance	\$ 454.27	\$ 1,500.00	\$ 1,500.00
20-600-50550	Custodial Supplies	\$ -	\$ 100.00	\$ 100.00
20-600-50600	Miscellaneous Expense	\$ -	\$ 100.00	\$ 100.00
20-600-50700	Office Expense	\$ 2,315.90	\$ 2,000.00	\$ 2,000.00
20-600-50750	Postage	\$ 10,161.30	\$ 12,000.00	\$ 12,000.00
20-600-51000	Repairs & Maintenance	\$ 5,024.14	\$ 20,000.00	\$ 20,000.00
20-600-51100	Telemetry O&M	\$ -	\$ -	\$ -
20-600-52000	Supplies - Small Equipment	\$ 1,685.73	\$ 1,000.00	\$ 1,000.00
20-600-52500	Meter Replacement	\$ 3,830.34	\$ 15,000.00	\$ 15,000.00
20-600-55200	Advertising	\$ 615.00	\$ 900.00	\$ 900.00
20-600-55400	Audit Expense	\$ 6,800.00	\$ 6,834.00	\$ 6,834.00
20-600-55500	Bank/Credit Card Fees	\$ 7,799.02	\$ 8,120.40	\$ 10,000.00
20-600-55600	Contract Labor	\$ 6,296.73	\$ 10,050.00	\$ 10,050.00
20-600-55800	Dues & Subscriptions	\$ 7,271.75	\$ 8,000.00	\$ 8,000.00
20-600-55850	Equipment Rental	\$ 2,143.89	\$ 2,200.00	\$ 2,200.00
20-600-56000	Insurance	\$ 32,081.26	\$ 34,125.00	\$ 34,125.00
20-600-56200	Legal	\$ 1,099.00	\$ 1,507.50	\$ 1,507.50
20-600-56400	Professional	\$ 6,202.73	\$ 7,000.00	\$ 7,000.00
20-600-56500	Safety Program	\$ -	\$ 200.00	\$ 200.00
20-600-56900	Travel Expense	\$ 432.60	\$ 400.00	\$ 400.00
20-600-56950	Training & Education	\$ 1,042.90	\$ 1,000.00	\$ 1,000.00
20-600-57300	Rent	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
20-600-57400	Equipment/Software Contracts	\$ 16,069.49	\$ 18,000.00	\$ 17,000.00
20-600-61000	Telephone	\$ 3,764.71	\$ 3,400.00	\$ 3,400.00
20-600-61050	Internet Services	\$ 5,808.74	\$ 4,600.00	\$ 4,600.00
20-600-62000	Utilities - Electric	\$ 91,211.85	\$ 101,505.00	\$ 101,505.00
20-600-62100	Utilities - Gas	\$ 1,415.48	\$ 1,522.58	\$ 1,800.00
20-600-62300	Utilities - Other	\$ 1,013.29	\$ 1,522.58	\$ 1,200.00
20-600-70000	Vehicle Fuel	\$ 7,992.80	\$ 8,000.00	\$ 8,000.00
20-600-70100	Equipment Fuel	\$ 928.63	\$ 1,000.00	\$ 1,000.00
20-600-71000	Vehicle Repairs/Maint	\$ 1,455.55	\$ 2,000.00	\$ 4,500.00
20-600-71100	Equipment Repairs/Maint	\$ 951.29	\$ 750.00	\$ 900.00
20-600-92500	Uniforms Expense	\$ 1,224.02	\$ 1,500.00	\$ 500.00
20-600-97100	Bad Debt Expense	\$ 2,903.08	\$ 1,500.00	\$ 1,500.00
20-600-97200	Depreciation Expense	\$ 146,809.52	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 409,411.14	\$ 309,837.06	\$ 318,321.50

ENTERPRISE FUND - WATER

		Actual	7/13/2020	12/14/2020
		2019	2020	2020
DEBT SERVICE				
20-600-96000	Debt service principle	\$ 75,000.00	\$ 77,500.00	\$ 77,500.00
20-600-96200	Debt service interest	\$ 32,117.75	\$ 24,095.00	\$ 24,095.00
20-600-96400	Fiscal Agent Fees	\$ 1,125.00	\$ 1,500.00	\$ 1,500.00
TOTAL DEBT SERVICE		\$ 33,242.75	\$ 103,095.00	\$ 103,095.00
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ 1,998.07	\$ 6,000.00	\$ 6,000.00
		\$ -	\$ 2,000.00	\$ 2,000.00
		\$ -	\$ 3,000.00	\$ 3,000.00
		\$ -	\$ 200,000.00	\$ 200,000.00
			\$ 20,000.00	\$ 20,000.00
		\$ -	\$ 2,500.00	\$ 2,500.00
20-600-95100	SUBTOTAL CAPITAL PROJECTS	\$ 1,998.07	\$ 233,500.00	\$ 233,500.00
CAPITAL EQUIPMENT				
		\$ 3,074.20	\$ 1,500.00	\$ 1,500.00
		\$ -	\$ 10,000.00	\$ 4,000.00
		\$ -	\$ 8,000.00	\$ 8,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
20-600-95500	SUBTOTAL EQUIP	\$ 3,074.20	\$ 19,500.00	\$ 13,500.00
TOTAL CAPITAL OUTLAY		\$ 5,072.27	\$ 253,000.00	\$ 247,000.00
TOTAL EXPENSES		\$ 901,048.80	\$ 1,197,798.57	\$ 1,200,283.01
20-600-97300	Transfer to Sewer	\$ -	\$ -	\$ -
TOTAL TRANSFERS		\$ -	\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ 901,048.80	\$ 1,197,798.57	\$ 1,200,283.01
NET REVENUES OVER EXPENSES		\$ 106,382.90	\$ 2,056.43	\$ 6,716.99
Projected Ending Fund Reserves-Water		\$ 2,558,579.81	\$ 2,289,636.24	\$ 2,400,296.80

ENTERPRISE FUND - SEWER

SEWER DEPARTMENT

	Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
Beginning Fund Cash & Equivalents	\$612,103.05	\$ 653,298.79	\$ 653,298.79
 REVENUES			
20-700-40800 Miscellaneous Revenue	\$ 5,499.16	\$ 1,500.00	\$ 10,000.00
20-700-40850 Convenience Fee	\$ -	\$ -	\$ 6,000.00
20-700-40920 Penalty Revenue	\$ 30,927.07	\$ 30,000.00	\$ 30,000.00
20-700-40960 Trash Income	\$ 280,616.37	\$ 275,520.00	\$ 290,000.00
20-700-42000 Grants	\$ -	\$ -	\$ -
20-700-42100 Hook Up Fees	\$ 36,000.00	\$ 10,000.00	\$ 24,000.00
20-700-43000 Interest	\$ 26,406.69	\$ 2,500.00	\$ 2,500.00
20-700-48800 Sewer Fees	\$ 1,407,627.92	\$ 1,400,000.00	\$ 1,410,000.00
20-700-49500 COP Proceeds	\$ -	\$ -	\$ -
20-700-49550 COP Proceeds	\$ -	\$ 110,000.00	\$ 110,000.00
TOTAL REVENUES	\$ 1,787,077.21	\$ 1,829,520.00	\$ 1,882,500.00
	Transfer from General Fund	\$ -	\$ -
	Transfer from Water	\$ -	\$ -
	Transfer from Reserves	\$ 222,200.00	\$ 100,000.00
20-700-46000 SUBTOTAL TRANSFERS	\$ -	\$ 222,200.00	\$ 100,000.00
 TOTAL - ANNUAL REVENUE	 \$ 1,787,077.21	 \$ 2,051,720.00	 \$ 1,982,500.00

ENTERPRISE FUND - SEWER

		Actual	7/13/2020	12/14/2020
		2019	2020	2020
<u>EXPENSES</u>				
SALARIES & RELATED				
	Admin distributions	\$ -	\$ -	\$ -
	Director Public Works 40%	\$ -	\$ -	\$ -
	Operations Assistant 40%	\$ -	\$ 16,083.53	\$ 16,083.53
	Superintendent Vacant	\$ -	\$ 38,362.55	\$ 38,362.55
	Maint Tech I	\$ -	\$ 33,947.28	\$ 33,947.28
	Maint Tech 1	\$ -	\$ -	\$ -
	Maint Tech 1	\$ -	\$ -	\$ -
	Maint Tech 1	\$ -	\$ -	\$ -
	Mechanic 40%	\$ -	\$ 13,910.11	\$ 13,910.11
	Utility Clerk II	\$ -	\$ 28,609.69	\$ 28,609.69
	Salary Contingency	\$ -	\$ 161,440.06	\$ 161,440.06
20-700-90000	SUBTOTAL SALARIES	\$ 328,483.16	\$ 292,353.22	\$ 292,353.22
20-700-90500	Overtime	\$ 3,023.96	\$ 3,000.00	\$ 3,000.00
	TOTAL OT SALARIES	\$ 3,023.96	\$ 3,000.00	\$ 3,000.00
	TOTAL SALARIES	\$ 331,507.12	\$ 295,353.22	\$ 295,353.22
20-700-91500	Employee taxes	\$ 24,573.97	\$ 23,628.26	\$ 23,628.26
20-700-92000	Retirement	\$ 22,687.85	\$ 21,856.14	\$ 21,856.14
20-700-92500	Pension	\$ (10.00)	\$ 40,000.00	\$ 40,000.00
20-700-93000	Group Insurance	\$ 74,225.41	\$ 59,275.13	\$ 59,275.13
	SUBTOTAL RELATED	\$ 121,477.23	\$ 144,759.53	\$ 144,759.53
	TOTAL SALARIES & RELATED	\$ 452,984.35	\$ 440,112.75	\$ 440,112.75

ENTERPRISE FUND - SEWER

		Actual		7/13/2020		12/14/2020
		2019		2020		2020
SERVICES & SUPPLIES						
20-700-50130	Supplies	\$ 7,372.66	\$	8,000.00	\$	8,000.00
20-700-50350	Permit Fees	\$ -	\$	100.00	\$	100.00
20-700-50500	Building Maintenance	\$ 398.60	\$	2,010.00	\$	1,000.00
20-700-50550	Custodial Supplies	\$ 9.48	\$	200.00	\$	200.00
20-700-50600	Miscellaneous Expense	\$ -	\$	100.00	\$	100.00
20-700-50700	Office Supplies	\$ 2,440.63	\$	2,000.00	\$	2,000.00
20-700-50750	Postage	\$ 9,929.29	\$	12,000.00	\$	12,000.00
20-700-51000	Repairs and Maintenance	\$ 28,682.37	\$	20,000.00	\$	20,000.00
20-700-51100	Telemetry O&M	\$ -	\$	-	\$	-
20-700-52000	Supplies - Small Equip	\$ 2,346.76	\$	1,500.00	\$	1,500.00
20-700-55100	Hook up Expense	\$ -	\$	253.76	\$	100.00
20-700-55200	Advertising	\$ 58.96	\$	300.00	\$	600.00
20-700-55400	Audit Expense	\$ 6,800.00	\$	6,834.00	\$	6,834.00
20-700-55500	Bank Fees/Credit Card	\$ 7,798.97	\$	8,120.40	\$	10,000.00
20-700-55600	Contract Labor	\$ 3,523.41	\$	3,000.00	\$	3,000.00
20-700-55800	Dues & Subscriptions	\$ 224.00	\$	500.00	\$	300.00
20-700-55850	Equipment Rental	\$ 2,053.30	\$	2,010.00	\$	2,010.00
20-700-56000	Insurance	\$ 36,167.71	\$	35,700.00	\$	35,700.00
20-700-56200	Legal	\$ 3,901.00	\$	6,331.50	\$	7,000.00
20-700-56400	Professional	\$ 14,260.35	\$	10,000.00	\$	10,000.00
20-700-56500	Safety Program	\$ 132.70	\$	200.00	\$	200.00
20-700-56600	Citizen Trash	\$ 259,719.55	\$	268,988.25	\$	268,988.25
20-700-56900	Travel Expense	\$ 432.60	\$	500.00	\$	500.00
20-700-56950	Training & Education	\$ -	\$	500.00	\$	500.00
20-700-57200	Recycle Center	\$ 931.14	\$	1,000.00	\$	1,400.00
20-700-57300	Rent	\$ 3,000.00	\$	3,000.00	\$	3,000.00
20-700-57400	Equipment/Software Contracts	\$ 11,767.05	\$	14,070.00	\$	14,070.00
20-700-58000	Springfield Sewer Charges	\$ 515,794.58	\$	675,000.00	\$	574,000.00
20-700-61000	Telephone	\$ 3,764.73	\$	4,000.00	\$	4,000.00
20-700-61050	Internet Services	\$ 5,808.75	\$	4,600.00	\$	4,600.00
20-700-62000	Utilities - Electric	\$ 62,126.46	\$	55,827.75	\$	65,000.00
20-700-62100	Utilities - Gas	\$ 814.81	\$	1,507.50	\$	1,000.00
20-700-62300	Utilities - Other	\$ 1,013.30	\$	1,206.00	\$	1,206.00
20-700-70000	Vehicle Fuel	\$ 8,522.32	\$	8,500.00	\$	8,500.00
20-700-70100	Equipment Fuel	\$ 6,055.85	\$	6,090.30	\$	6,090.30
20-700-71000	Vehicle Repair & Maintenance	\$ 3,831.42	\$	3,517.50	\$	4,500.00
20-700-71100	Equipment Repairs/Maint	\$ 1,218.68	\$	2,030.10	\$	2,030.10
20-700-92500	Uniform Expense	\$ 1,505.99	\$	1,500.00	\$	1,500.00
20-700-97100	Bad Debt Expense	\$ 2,903.08	\$	1,500.00	\$	1,500.00
20-700-97200	Depreciation Expense	\$ 118,378.35	\$	-	\$	-
SUBTOTAL SERVICES & SUPPLIES		\$ 1,133,688.85	\$	1,172,497.06	\$	1,083,028.65

ENTERPRISE FUND - SEWER

		Actual	7/13/2020	12/14/2020
		2019	2020	2020
Debt Service				
20-700-96000	Debt service principle	\$ 75,000.00	\$ 172,500.00	\$ 172,500.00
20-700-96200	Debt service interest	\$ 147,945.75	\$ 150,770.00	\$ 150,770.00
20-700-96400	Fiscal Agent Fees	\$ 1,875.00	\$ 3,000.00	\$ 2,000.00
	Total debt service	\$ 149,820.75	\$ 326,270.00	\$ 325,270.00
 CAPITAL OUTLAY				
	CAPITAL PROJECTS			
		\$ 2,000.00	\$ 100.00	\$ 100.00
		\$ 800,000.00	\$ 110,000.00	\$ 110,000.00
		\$ 475,000.00	\$ 100.00	\$ 100.00
		\$ 2,000.00	\$ -	\$ -
		\$ 8,000.00	\$ -	\$ -
		\$ -	\$ -	\$ -
20-700-95100	SUBTOTAL CAPITAL PROJECTS	\$ 6,313.31	\$ 110,200.00	\$ 110,200.00
	CAPITAL EQUIPMENT			
		\$ 3,100.00	\$ 800.00	\$ 800.00
		\$ -	\$ 1,750.00	\$ 1,750.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
20-700-95500	SUBTOTAL EQUIP	\$ 3,074.21	\$ 2,550.00	\$ 2,550.00
	TOTAL CAPITAL OUTLAY	\$ 9,387.52	\$ 112,750.00	\$ 112,750.00
	TOTAL EXPENSES	\$ 1,745,881.47	\$ 2,051,629.81	\$ 1,961,161.40
	Transfer to Water	\$ -	\$ -	\$ -
	TOTAL TRANFERS	\$ -	\$ -	\$ -
	TOTAL ANNUAL EXPENSES	\$ 1,745,881.47	\$ 2,051,629.81	\$ 1,961,161.40
	NET REVENUES OVER EXPENSES	\$ 41,195.74	\$ 90.19	\$ 21,338.60
	Projected Ending Fund Reserves-Sewer	\$ 653,298.79	\$ 431,188.98	\$ 574,637.39

PARKS AND RECREATION

PARKS & RECREATION

	Actual 2019	Amended 7/13/2020 2020	Amended 12/14/2020 2020
BEGINNING FUND BALANCE	\$ 107,679.82	\$ 28,398.16	\$ 28,398.16
REVENUES			
30-800-40000 Advertising	\$ 30,586.71	\$ 6,000.00	\$ 17,400.00
30-800-40400 Concessions	\$ 40,710.14	\$ 5,000.00	\$ 11,000.00
30-800-40600 Facility Income	\$ 38,260.76	\$ 18,000.00	\$ 28,000.00
30-800-40800 Miscellaneous Income	\$ 14,022.31	\$ 1,500.00	\$ 1,500.00
30-800-40900 Park Fees	\$ 4,000.00	\$ 2,500.00	\$ 6,500.00
30-800-40950 Pool Income	\$ 81,568.60	\$ 27,000.00	\$ 32,800.00
30-800-41300 Franchise Fees	\$ 13,976.39	\$ 13,567.50	\$ 13,567.50
30-800-42000 Grant Revenue	\$ -	\$ -	\$ -
30-800-43000 Interest Income	\$ 3,849.24	\$ 1,200.00	\$ 1,200.00
30-800-45300 Real Estate Tax	\$ 61,895.93	\$ 60,300.00	\$ 60,300.00
30-800-45400 Sales Tax Income	\$ 283,020.19	\$ 180,000.00	\$ 250,000.00
30-800-45500 Capital Improvement Tax	\$ 238,376.05	\$ 180,000.00	\$ 250,000.00
30-800-47000 Adult Programs	\$ 10,584.00	\$ 1,200.00	\$ 1,600.00
30-800-47100 Youth Programs	\$ 2,068.50	\$ 700.00	\$ 700.00
30-800-47200 Youth Camp	\$ 90,131.06	\$ 30,000.00	\$ 2,500.00
30-800-47300 Youth Sports	\$ 62,888.25	\$ 20,000.00	\$ 7,500.00
30-800-48000 Freedom Fest	\$ 3,571.00	\$ -	\$ 50.00
30-800-48100 Event Income Other	\$ 12,144.85	\$ 2,200.00	\$ 2,700.00
30-800-48200 Shirt Sales	\$ 790.00	\$ 100.00	\$ 325.00
30-800-49000 Asset Sales	\$ 1,500.00	\$ 440.00	\$ 28,600.00
30-800-49500 COP Proceeds	\$ -	\$ -	\$ -
30-800-49550 Cop Premium	\$ -	\$ -	\$ -
SUBTOTAL REVENUES	\$ 993,943.98	\$ 549,707.50	\$ 716,242.50
Transfer from Reserves	\$ -	\$ 20,000.00	\$ 20,000.00
Transfer in General	\$ 95,000.00	\$ 402,000.00	\$ 150,000.00
30-800-46000 SUBTOTAL TRANSFERS	\$ 95,000.00	\$ 422,000.00	\$ 170,000.00
TOTAL - ANNUAL REVENUE	\$ 1,088,943.98	\$ 971,707.50	\$ 886,242.50

PARKS AND RECREATION

		Actual 2019	7/13/2020 2020	12/14/2020 2020
EXPENSES				
SALARIES & RELATED				
SALARIES				
	Admin Distributions	\$ -	\$ 43,815.44	\$ 45,051.15
	Director	\$ -	\$ 45,465.54	\$ 45,465.54
	Asst Director	\$ -	\$ -	\$ -
	Marktg & Program Coord.	\$ -	\$ 29,307.49	\$ 29,307.49
	Fac Camp Coord	\$ -	\$ 27,214.92	\$ 27,214.92
	Aquatic & Fit Spvr	\$ -	\$ -	\$ -
	Sports/ Concessions Spec	\$ -	\$ -	\$ -
	Lands/ Grounds Foreman	\$ -	\$ 37,449.15	\$ 37,449.15
	Bldg Grnd Maint Spvr	\$ -	\$ 31,542.19	\$ 31,542.19
	Lands/ Grounds Team Lead	\$ -	\$ -	\$ -
	Grounds Tech I	\$ -	\$ 24,111.35	\$ 24,111.35
	Fac Maint Tech	\$ -	\$ 24,714.13	\$ 24,714.13
	Contingent salaries	\$ -	\$ 9,462.60	\$ 9,462.60
30-800-90000	SUBTOTAL SALARIES	\$ 173,126.09	\$ 185,451.93	\$ 184,216.22
30-800-90500	Overtime	\$ 446.26	\$ 500.00	\$ 500.00
30-800-91000	Seasonal Employees	\$ 225,078.96	\$ 187,000.00	\$ 100,000.00
	SUBTOTAL OVERTIME & S	\$ 225,525.22	\$ 187,500.00	\$ 100,500.00
	TOTAL SALARIES	\$ 398,651.31	\$ 372,951.93	\$ 284,716.22
30-800-91500	Employee taxes	\$ 30,444.12	\$ 29,836.15	\$ 22,777.30
30-800-92000	Retirement	\$ 11,306.64	\$ 13,760.44	\$ 13,760.44
30-800-93000	Group INS	\$ 46,612.88	\$ 50,288.75	\$ 50,288.75
	Related Expense	\$ 88,363.64	\$ 93,885.34	\$ 86,826.49
	TOTAL SALARIES & RELATED	\$ 487,014.95	\$ 466,837.27	\$ 371,542.71

PARKS AND RECREATION

		Actual 2019	7/13/2020 2020	12/14/2020 2020
SERVICES & SUPPLIES				
30-800-50000	Chemicals	\$ 14,130.08	\$ 8,000.00	\$ 9,000.00
30-800-50110	Supplies Grounds	\$ 281.88	\$ 100.00	\$ 100.00
30-800-50130	Supplies General	\$ 1,393.43	\$ 1,000.00	\$ 1,000.00
30-800-50140	Supplies Aquatic	\$ 5,607.19	\$ 4,700.00	\$ 5,100.00
30-800-50150	Supplies Sports Shirts	\$ 8,792.01	\$ 6,000.00	\$ 1,000.00
30-800-50170	Supplies Special Activity	\$ 6,360.17	\$ 3,000.00	\$ 5,500.00
30-800-50175	Supplies Youth Program	\$ 1,191.84	\$ 500.00	\$ 100.00
30-800-50177	Supplies Youth Camp	\$ 7,722.92	\$ 4,500.00	\$ 1,000.00
30-800-50180	Supplies Sports	\$ 8,202.61	\$ 3,000.00	\$ 1,000.00
30-800-50190	Tree City	\$ 8,151.20	\$ 8,500.00	\$ 8,500.00
30-800-50200	Concession Costs	\$ 21,587.71	\$ 3,000.00	\$ 5,000.00
30-800-50210	Turf Maintenance	\$ 2,083.91	\$ 1,500.00	\$ 1,500.00
30-800-50450	Freedom Fest	\$ 16,323.79	\$ 2,500.00	\$ 3,100.00
30-800-50500	Building Maint.	\$ 8,871.11	\$ 7,500.00	\$ 7,500.00
30-800-50550	Custodial Expense	\$ 4,414.86	\$ 4,000.00	\$ 4,000.00
30-800-50600	Miscellaneous	\$ -	\$ 100.00	\$ 100.00
30-800-50700	Office Expense	\$ 726.79	\$ 500.00	\$ 500.00
30-800-50750	Postage	\$ 29.37	\$ 100.00	\$ 100.00
30-800-51000	Repairs & Maintenance	\$ 1,983.39	\$ 2,010.00	\$ 2,010.00
30-800-52000	Supplies-Small Equip	\$ 4,796.95	\$ 4,500.00	\$ 3,000.00
30-800-55200	Advertising	\$ 2,595.52	\$ 1,500.00	\$ 1,500.00
30-800-55201	Audit Expense	\$ 500.00	\$ 480.00	\$ 503.00
30-800-55500	Bank/Credit Card Fees	\$ 3,144.44	\$ 1,500.00	\$ 600.00
30-800-55600	Contract Labor	\$ 556.12	\$ 1,000.00	\$ 2,000.00
30-800-55800	Dues & Subscriptions	\$ 2,807.26	\$ 3,000.00	\$ 2,500.00
30-800-55850	Equipment Rental	\$ 1,637.29	\$ 1,000.00	\$ 1,000.00
30-800-56000	Insurance	\$ 31,606.68	\$ 34,650.00	\$ 34,650.00
30-800-56200	Legal Expense	\$ 1,730.00	\$ 1,000.00	\$ 1,000.00
30-800-56400	Professional	\$ 6,540.31	\$ 3,000.00	\$ 3,000.00
30-800-56450	Contract Services / Securit	\$ 600.00	\$ 600.00	\$ 600.00
30-800-56500	Safety Program	\$ 1,223.64	\$ 1,450.00	\$ 1,600.00
30-800-56900	Travel Expense	\$ 1,537.58	\$ 1,200.00	\$ 1,000.00
30-800-56950	Training & Education	\$ 3,202.00	\$ 1,000.00	\$ 1,200.00
30-800-57400	Equip & Software Cont	\$ 10,118.37	\$ 12,000.00	\$ 11,000.00
30-800-61000	Telephone	\$ 3,550.32	\$ 3,750.00	\$ 3,200.00
30-800-61050	Internet Services	\$ 5,863.45	\$ 4,200.00	\$ 4,560.00
30-800-62000	Utilities - Electricity	\$ 47,682.96	\$ 30,000.00	\$ 35,000.00
30-800-62100	Utilities - Natural Gas	\$ 4,946.89	\$ 5,075.00	\$ 4,500.00
30-800-62300	Utilities - Other	\$ 3,088.91	\$ 3,300.00	\$ 3,400.00
30-800-7000	Vehicles Fuel	\$ 5,262.21	\$ 5,000.00	\$ 4,000.00
30-800-70100	Equipment Fuel	\$ 4,766.99	\$ 2,000.00	\$ 2,000.00
30-800-71000	Vehicles R & M	\$ 2,108.29	\$ 2,000.00	\$ 1,500.00
30-800-71100	Equipment R&M	\$ 4,777.97	\$ 5,000.00	\$ 5,000.00
30-800-92500	Uniforms	\$ 1,725.98	\$ 1,500.00	\$ 500.00
30-800-96500	COP Insurance Costs	\$ -	\$ -	\$ -
30-800-92503	Bad Debt Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 274,224.39	\$ 190,215.00	\$ 184,923.00

PARKS AND RECREATION

			Actual 2019	7/13/2020 2020	12/14/2020 2020
DEBT SERVICE					
30-800-96000	Principal Expense		\$ 195,000.00	\$ 195,000.00	\$ 195,000.00
30-800-96200	Interest Expense		\$ 106,166.18	\$ 101,000.00	\$ 101,000.00
30-800-96400	Fiscal Agent Fees		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
TOTAL DEBT SERVICE			\$ 302,666.18	\$ 297,500.00	\$ 297,500.00
PARKS CAPITAL OUTLAY					
CAPITAL PROJECTS					
			\$ 8,000.00	\$ 2,000.00	\$ 2,000.00
			\$ 6,000.00	\$ 15,000.00	\$ 15,000.00
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
30-800-95100	SUBTOTAL CAPITAL PROJ		\$ 15,195.05	\$ 17,000.00	\$ 17,000.00
CAPITAL EQUIPMENT					
			\$ 5,000.00	\$ -	\$ 3,885.00
			\$ 2,500.00	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
30-800-95500	SUBTOTAL EQUIP		\$ 4,295.00	\$ -	\$ 3,885.00
TOTAL CAPITAL OUTLAY			\$ 19,490.05	\$ 17,000.00	\$ 20,885.00
TOTAL ANNUAL EXPENSES			\$ 1,083,395.57	\$ 971,552.27	\$ 874,850.71
REVENUES OVER EXPENSES			\$ 5,548.41	\$ 155.23	\$ 11,391.79
Projected Ending Fund Reserves			\$ 28,398.16	\$ 8,553.39	\$ 19,789.95

Budget Capital Improvement and Equipment

2020

General Fund

Capital Assets

Roof Repairs	\$	5,000.00
Solar Project - Place hold	\$	-
Animal Control - Place hold	\$	-
	\$	-

Capital Assets Equipment

Computer (4)	\$	4,600.00
PolicyPac Security Software	\$	-
Security Cameras	\$	-
	\$	-

Total Capital Improvements

\$ 5,000.00

Total Capital Improvements

\$ 4,600.00

2020

Public Safety (Law)

Capital Assets

Blding Maint	\$	5,000.00
Windows	\$	3,000.00
	\$	-
	\$	-

Capital Assets Equipment

Vehicle	\$	28,000.00
Computer (2)	\$	1,600.00
UPS Replacements	\$	2,500.00
	\$	-

Total Capital Improvements

\$ 8,000.00

Total Capital Improvements

\$ 32,100.00

2020

Court

Capital Assets

	\$	-
	\$	-
	\$	-
	\$	-

Capital Assets Equipment

Security Cameras	\$	500.00
	\$	-
	\$	-
	\$	-

Total Capital Improvements

\$ -

Total Capital Improvements

\$ 500.00

2020

Streets

Capital Assets

Streets Paving	\$	1,000.00
Miller Road (80/20)	\$	912,860.00
Sidewalks	\$	250,000.00
Culvert New Melville	\$	10,000.00
Culvert Crighton/Southview	\$	15,000.00

Capital Assets Equipment

	\$	-
	\$	-
	\$	-
	\$	-
	\$	-

Total Capital Improvements

\$ 1,188,860.00

Total Capital Improvements

\$ -

2020

Planning & Development

Capital Assets

	\$	-
	\$	-
	\$	-
	\$	-

Capital Assets Equipment

Computer Laptop(1)	\$	1,200.00
	\$	-
	\$	-
	\$	-

Total Capital Improvements

\$ -

Total Capital Improvements

\$ 1,200.00

**Budget Capital Improvement and Equipment
2020**

Emergency Management

Capital Assets

\$ -
\$ -
\$ -
\$ -

Total Capital Improvements

\$ -

Capital Assets Equipment

\$ -
\$ -
\$ -
\$ -

Total Capital Improvements

\$ -

2020

Water

Capital Assets

Water Line Improvements \$ 6,000.00
Miller Road Relocation Design \$ 2,000.00
WMP (see comments) Farm Road 94 Water M \$ 3,000.00
Water Line Imp. (Miller Road) \$ 200,000.00
5 Yr Water Loss Project \$ 20,000.00
Fix 94 Pressure zone interconnect \$ 2,500.00
Total Capital Improvements \$ 233,500.00

Capital Assets Equipment

Computer (2) \$ 1,500.00
Itron Maint Contract \$ 4,000.00
Generator connectors \$ 8,000.00
\$ -
\$ -
Total Capital Improvements \$ 13,500.00

2020

Sewer

Capital Assets

I&I \$ 100.00
Sewer Improvements \$ 100,000.00
Meadows Project/Sceap Grant/Design \$ 100.00
\$ -
\$ -

Capital Assets Equipment

Computer (1) \$ 800.00
Bushhog \$ 1,750.00
\$ -
\$ -
\$ -

Total Capital Improvements

\$ 100,200.00

Total Capital Improvements

\$ 2,550.00

2020

Parks

Capital Assets

Improvements \$ 2,000.00
Heat Pump Replacement \$ 15,000.00
\$ -
\$ -
\$ -

Capital Assets Equipment

Kabota Engine Replaced \$ 3,885.00
Mower \$ -
UPS Replacements \$ -
\$ -
\$ -

Total Capital Improvements

\$ 17,000.00

Total Capital Improvements

\$ 3,885.00

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 9

**Ordinance approving the Proposed 2021 Budget. (2nd
Read) Discussion/Vote.**

First Reading: 11/23/20

Second Reading: 12/14/20

BILL NO. 20-35

ORDINANCE: 201123B

AN ORDINANCE

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WILLARD,
MISSOURI FOR THE YEAR 2021.

WHEREAS, a study had been made by the Board of Aldermen as to the anticipated revenue, expenditures, and expenses of the City for the year of 2021; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The City does hereby adopt the annual budget for the year 2021 set forth on the attached Schedule A, which is incorporated herein by reference as if set forth in full.

Section 2: The appropriate officers of the City are authorized to make all payments and issue checks from the City treasury in payment of items reflected in the approved budget.

Section 3: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed in so far any portion thereof shall conflict with this Ordinance.

Section 4: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 5: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 6: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the ____ day of _____ 2020.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

1ST READING

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

2ND READING:

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

City of Willard



BUDGET 2021

Date

December 14, 2020

2021 Budget Report

The immediate concerns of keeping our employees and citizens safe are considered as well as not knowing the full impact of the challenges we face or will continue to face in 2021. Staff has worked to address the budgetary and operational challenges that we face in this coming year. At this point we do not know the full impact on the City's sources of revenue, but we do know that we have weathered the storm to date and have thrived. The budget has been prepared to address the projected reductions that we could incur. Expenses have been adjusted to account for economic possibilities that could arise due to the current economic forecast for 2021.

REVENUES

Although growth has been considered, a conservative approach was used to estimate the revenues for 2021. Revenues were based on the following factors: review of revenue history; economic trends; and fee increases for services provided by the City.

- Revenues overall have remained level with exceptions in some areas, which have increased according to the area or project that is planned for the year. With Covid-19 still affecting some revenue, this year does not contain the usual increases.
- Several ongoing developments project an increase for Permits and Planning and Zoning fees.
- Projected grant funds for the Law Department include officer payroll for \$32,600, training for \$10,000, DWI for \$500 and a vehicle for \$14,285. The Streets Department will have funds still from the Miller Road grant. Grant revenue for Emergency Management is projected at \$8,200.
- Water revenue is increased 5 percent. This would include growth and rate increases that are necessary to maintain current water meters and lines.

EXPENSES

Capital Improvements

Capital Improvements are considered by the priority level of the project in comparison to other projects. Capital Improvements include several areas that are distributed according to the department or fund to which it pertains.

- Computer upgrades are spread across departments as needed. Unfortunately, with higher security risks from hackers and a multitude of ways, it is necessary to update security software. The security camera by our cash registers is no longer working. A replacement

needs to be installed for security. Laptops are being purchased instead of tower computers to be used in the event staff needs to work from home due to Covid-19.

- Roof repairs are needed for City Hall and the Police Station.
- The Public Safety department includes a vehicle purchase. The City purchases big ticket items on a rotating schedule. Purchases such as vehicles, computers, and other equipment that needs to be replaced after a period of years is set up on a schedule so that funds will be available when the equipment needs to be replaced.
- The Streets Department includes minimal upgrades and paving on streets as well as the completion of Miller Road.
- Water improvements include upgrading the meter reader equipment and the purchase of a Carbide Chain Saw for water repairs. Meter upgrades and the relocate of controls at Meadows well #2 as well as general improvements are needed.
- Sewer Improvements include I&I and other small projects to improve the sewer system.
- The Parks pool parking needs sealed and stripped. A mower was planned for last year but with the economic situation it was delayed. The mowers have a lot of hours on them and are getting older. A small and large mower are needed to maintain mowing in the City. One of the current mowers was purchased in 2017 and an older one was purchased in 2008. It is over 10 years old and is scheduled for replacement.

Supplies, Repairs and Other Expense

- Most areas remain level or have a minimal increase planned.
- The police have kept ammunition purchases at a minimum and need to be replenished.
- With new police officers and some vests getting old there is a need for 5 new vests.

Services

- Overall expenses have been kept level or unless there is a specific project, item or service.
- One area that will need increased is engineering fees. With the growth the City is seeing it is necessary to plan ahead. In order to do these professionals are needed to do the required services that Willard will need for the water and sewer systems as well as future development within the City.
- Most areas have very little change.

Utilities/ Vehicle Expense/State Fees

- Only a slight increase.

Personnel - Retention

- Group Insurance for Health increased 1.8 %. Dental, Vision, and Life insurance did not increase this year.
- Lagers –The General classification of 7.1 percent remained the same as 2020. The Police classification increased from 6.4 percent to 7 percent.
- Salaries 2.5 percent COLA increase for employees.

Debt

Long Term Debt and COP Debt balance at the beginning of 2021 and total payments during 2021 are as follows:

- Water/Sewer 2014 COP Current Balance: \$1,405,000.
 - The total payments will be \$198,143.75.
- Parks/Aquatic Center 2015 COP Current Balance: \$3,065,000.
 - The total payments will be \$294,456.26.
- Water/Sewer COP 2018 Current Balance: \$3,533,250.30.
 - The total payments will be \$221,800.00

SUMMARY

- The projected revenue for all funds is \$6,872,681.34. The revenue includes a total of \$806,500 from reserve or transferred funds.
- The expense is a total of \$6,597,562.71 for all funds. This includes a \$220,000.00 of transferred funds from the General Fund to the Parks Fund. The Water Department projected transfer amount is \$62,000 to the Sewer Department.
- The Water and Sewer revenue includes \$519,500 from reserve funds and \$62,000 in the Sewer revenue transferred from Water funds.
- The Park revenue includes \$220,000.00 from the General Fund and \$5,000.00 from the Park's reserve funds.
- The City strives to maintain a cumulative reserve fund to provide a fund balance to protect the City from unforeseen contingencies and to allow resources to finance projected general government capital projects. The City's goal is to maintain a reserve fund balance of 30% (three months) of operating expenditures in the General, Parks, and Water and Sewer Funds commensurate with maintaining core services and personnel levels as specified by budgeted expenses. The budget will leave funds with the following projected percentage of reserves and ending fund balances:
 - General Fund 144.36 % reserve fund and a projected fund balance of \$2,359,233.51.
 - Parks 1.58 % reserve fund and a projected fund balance of \$18,111.96.

- Water & Sewer 65.49% reserve fund and a projected fund balance of \$2,313,064.90.
- The ongoing growth of the City and the current economic factors have been considered when projecting goals and priorities for the Fiscal 2021 budget and beyond. The respective projects to address these needs are the water/sewer system, sidewalks and streets. The City will be in a good place at the end of the 2021 year, but future tentative budgets will need to address the City's needs through planning of the infrastructure to accommodate the future growth in the community.

Year to Date 2021

	2021 Original Revenues	Transfers	Total Revenues and Transfers	2021 Original Expenses	Transfers	Total Expense and Transfers	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	\$ 1,580,270.00	\$ -	\$ 1,580,270.00	\$ 192,003.99	\$ 220,000.00	\$ 412,003.99	\$ 1,168,266.01
Law and Public Safety	\$ 144,186.50	\$ -	\$ 144,186.50	\$ 858,799.00	\$ -	\$ 858,799.00	\$ (714,612.50)
Court	\$ 50,200.00	\$ -	\$ 50,200.00	\$ 87,744.40	\$ -	\$ 87,744.40	\$ (37,544.40)
Streets	\$ 336,157.00	\$ -	\$ 336,157.00	\$ 379,293.38	\$ -	\$ 379,293.38	\$ (43,136.38)
P/D	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 116,455.24	\$ -	\$ 116,455.24	\$ (110,455.24)
EM	\$ 8,200.00	\$ -	\$ 8,200.00	\$ 19,100.00	\$ -	\$ 19,100.00	\$ (10,900.00)
Sub-Total	\$ 2,125,013.50	\$ -	\$ 2,125,013.50	\$ 1,634,296.00	\$ 220,000.00	\$ 1,854,296.00	\$ 251,617.50
Park Fund							
	\$ 927,542.84	\$ 225,000.00	\$ 1,152,542.84	\$ 1,149,220.83	\$ -	\$ 1,149,220.83	\$ 3,322.01
Sub-Total	\$ 927,542.84	\$ 225,000.00	\$ 1,152,542.84	\$ 1,149,220.83	\$ -	\$ 1,149,220.83	\$ 3,322.01
Water Fund							
	\$ 1,115,875.00	\$ 294,500.00	\$ 1,410,375.00	\$ 1,347,706.71	\$ 62,000.00	\$ 1,409,706.71	\$ 668.29
Sub-Total	\$ 1,897,750.00	\$ 287,000.00	\$ 2,184,750.00	\$ 2,184,339.17	\$ -	\$ 2,184,339.17	\$ 410.83
Sub-Total	\$ 3,013,625.00	\$ 581,500.00	\$ 3,595,125.00	\$ 3,532,045.89	\$ 62,000.00	\$ 3,594,045.89	\$ 1,079.11
Totals	\$ 6,066,181.34	\$ 806,500.00	\$ 6,872,681.34	\$ 6,315,562.71	\$ 282,000.00	\$ 6,597,562.71	\$ 256,018.63

Funds	Total Funds Available As of Jan 1, 2021	Annual 30% Reserve Recommended	Amount Above/Below Recommended 30 Percent	Cash Operating Average Per Month	Current Percentage	Total Funds Available As of December 31, 2021
General Fund	\$ 2,107,616.01	\$ 490,288.80	\$ 1,868,944.71	\$ 154,524.67	144.36%	\$ 2,359,233.51
Water & Sewer Fund	\$ 2,974,934.19	\$ 1,059,613.77	\$ 1,253,451.13	\$ 299,503.82	65.49%	\$ 2,313,064.90
Park Fund	\$ 19,789.95	\$ 344,766.25	\$ (326,654.28)	\$ 95,768.40	1.58%	\$ 18,111.96
Totals	\$ 5,102,340.16	\$ 1,894,668.81	\$ 2,795,741.57	\$ 549,796.89		\$ 4,690,410.38

GENERAL FUND

GENERAL FUND BUDGET -

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
Beginning Fund Balance		\$ 1,791,913.17	\$ 1,791,913.17	\$ 2,107,616.01
 REVENUES				
10-100-40800	Miscellaneous Income	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
10-100-40850	Convenience Fee	\$ -	\$ 1,500.00	\$ 3,000.00
10-100-40980	Veterans Memorial	\$ 180.00	\$ 300.00	\$ 180.00
10-100-41000	Franchise Cable TV	\$ 16,080.00	\$ 16,500.00	\$ 16,500.00
10-100-41100	Franchise Electric	\$ 280,696.50	\$ 275,000.00	\$ 275,000.00
10-100-41200	Franchise Gas	\$ 30,150.00	\$ 42,000.00	\$ 42,000.00
10-100-41300	Franchise Mobile Phone	\$ 82,000.00	\$ 93,000.00	\$ 93,000.00
10-100-42000	Grants	\$ 100.00	\$ 22,000.00	\$ 100.00
10-100-43000	Interest Income	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
10-100-44100	Merchant License	\$ 5,527.50	\$ 5,527.50	\$ 5,500.00
10-100-44110	Building Permits	\$ 15,000.00	\$ 30,000.00	\$ 55,000.00
10-100-45300	Real Estate Tax	\$ 198,000.00	\$ 198,000.00	\$ 198,990.00
10-100-45400	Sales and Use Tax	\$ 433,622.96	\$ 620,000.00	\$ 620,000.00
10-100-45500	Sales Capital Improvements	\$ 188,437.50	\$ 265,000.00	\$ 265,000.00
	SUBTOTAL REVENUES	\$ 1,258,294.46	\$ 1,574,827.50	\$ 1,580,270.00
10-100-46000	Transfer in Reserves	\$ 318,934.80	\$ -	\$ -
10-100-46200	Transfer In - Law	\$ -	\$ -	\$ -
10-100-46250	Transfer In - Court	\$ -	\$ -	\$ -
10-100-46300	Transfer In - Streets	\$ -	\$ -	\$ -
10-100-46400	Transfer In - Planning & Dev	\$ -	\$ -	\$ -
10-100-46500	Transfer In - EM	\$ -	\$ -	\$ -
10-100-46600	Transfer In - Water	\$ -	\$ -	\$ -
10-100-46700	Transfer In - Sewer	\$ -	\$ -	\$ -
10-100-46000	Transfer In - Parks	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ 318,934.80	\$ -	\$ -
 TOTAL - ANNUAL REVENUE		\$ 1,577,229.26	\$ 1,574,827.50	\$ 1,580,270.00

GENERAL FUND

		7/13/2020	12/14/2020	2021
		2020	2020	
EXPENSES				
SALARIES & RELATED				
SALARIES				
	Administrative Distribution	\$ 218,640.16	\$ 218,640.16	\$ 246,029.59
	City Administrator	\$ 68,811.68	\$ 68,811.68	\$ 69,016.72
	City Clerk	\$ 48,932.29	\$ 48,932.29	\$ 50,155.59
	Director of Finance	\$ 58,095.93	\$ 58,095.93	\$ 59,548.33
	Finance Clerk AP	\$ 34,775.26	\$ 34,775.26	\$ 36,535.76
	Finance Clerk HR	\$ 34,775.26	\$ 34,775.26	\$ 36,535.76
	Utility Clerk Supervisor			\$ 33,099.60
	Utility Clerk - Part Time	\$ 10,772.57	\$ 10,772.57	\$ 16,338.67
	Salary Contengencies	\$ 13,297.49	\$ 13,297.49	\$ 5,266.60
10-100-90000	SUBTOTAL SALARIES	\$ 50,820.32	\$ 50,820.32	\$ 60,467.44
10-100-91000	Stipends Elected Officials	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00
10-100-90500	Overtime	\$ 500.00	\$ 500.00	\$ 500.00
	SUBTOTAL OT & ELECTED OFFICIALS	\$ 5,900.00	\$ 5,900.00	\$ 5,900.00
	TOTAL SALARIES	\$ 56,720.32	\$ 56,720.32	\$ 66,367.44
10-100-91500	Payroll Taxes	\$ 4,537.63	\$ 4,537.63	\$ 5,309.40
10-100-92000	Retirement	\$ 4,010.04	\$ 4,010.04	\$ 4,141.68
10-100-93000	Group Insurance	\$ 7,535.45	\$ 7,535.45	\$ 10,116.02
	TOTAL RELATED EXPENSE	\$ 16,083.12	\$ 16,083.12	\$ 19,567.10
	TOTAL SALARIES & RELATED	\$ 72,803.44	\$ 72,803.44	\$ 85,934.54

GENERAL FUND

		7/13/2020	12/14/2020	2021
		2020	2020	
SERVICES & SUPPLIES				
10-100-50130	Supplies-Other	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
10-100-50310	Veterans Memorial Expense	\$ 300.00	\$ 1,200.00	\$ 300.00
10-100-50500	Building Maintenance	\$ 502.50	\$ 502.50	\$ 500.00
10-100-50550	Custodial Supplies	\$ 500.00	\$ 500.00	\$ 500.00
10-100-50600	Miscellaneous Expense	\$ 200.00	\$ 200.00	\$ 200.00
10-100-50700	Office Supplies	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00
10-100-50750	Postage	\$ 1,306.50	\$ 1,500.00	\$ 1,500.00
10-100-51000	Repairs & Maintenance	\$ 100.00	\$ 100.00	\$ 100.00
10-100-52000	Supplies-Small Equipment	\$ 150.00	\$ 150.00	\$ 250.00
10-100-55200	Advertising Expense	\$ 804.00	\$ 804.00	\$ 800.00
10-100-55400	Audit Expense	\$ 3,129.50	\$ 3,129.50	\$ 3,200.00
10-100-55500	Bank/Credit Card Fees	\$ 500.00	\$ 1,000.00	\$ 1,000.00
10-100-55600	Contract Labor	\$ 100.00	\$ 100.00	\$ 100.00
10-100-55800	Dues & Subscriptions	\$ 3,200.00	\$ 3,200.00	\$ 3,000.00
10-100-55850	Equipment Rental/Lease	\$ 400.00	\$ 400.00	\$ 400.00
10-100-55900	Election Expense	\$ 6,100.00	\$ 6,100.00	\$ 6,100.00
10-100-56000	Insurance	\$ 9,725.00	\$ 9,725.00	\$ 4,779.45
10-100-56200	Legal Expense	\$ 15,200.00	\$ 15,200.00	\$ 15,000.00
10-100-56400	Professional Fees	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00
10-100-56450	Contract Services/Security	\$ 400.00	\$ 400.00	\$ 400.00
10-100-56500	Safety Program	\$ 100.00	\$ 100.00	\$ 100.00
10-100-56890	Travel Expense-Elected Officials	\$ 500.00	\$ 500.00	\$ 500.00
10-100-56900	Travel Expense-Gen	\$ 700.00	\$ 700.00	\$ 1,000.00
10-100-56910	Travel Expense-Fin	\$ 700.00	\$ 700.00	\$ 1,000.00
10-100-56940	Training & Education-Elected Officials	\$ 500.00	\$ 500.00	\$ 500.00
10-100-56950	Training & Education-Gen	\$ 300.00	\$ 300.00	\$ 500.00
10-100-56960	Training & Education-Fin	\$ 800.00	\$ 800.00	\$ 1,200.00
10-100-57400	Equip/Software Maintenance Contracts	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00
10-100-61000	Telephone	\$ 2,900.00	\$ 3,100.00	\$ 3,100.00
10-100-61050	Internet Services	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
10-100-62000	Utilities- Electric	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00
10-100-62100	Utilities- Gas	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
10-100-62300	Utilities-Other	\$ 630.00	\$ 630.00	\$ 640.00
10-100-70000	Vehicle Fuel	\$ -	\$ -	\$ -
10-100-71000	Vehicle Other	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 83,447.50	\$ 85,741.00	\$ 83,369.45

GENERAL FUND

		7/13/2020	12/14/2020	2021
		2020	2020	
CAPITAL OUTLAY				
	CAPITAL PROJECTS			
		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-100-95100	SUBTOTAL CAPITAL PROJECTS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	CAPITAL EQUIPMENT			
		\$ 4,600.00	\$ 4,600.00	\$ 10,000.00
		\$ -	\$ -	\$ 1,200.00
		\$ -	\$ -	\$ 6,000.00
		\$ -	\$ -	\$ 500.00
10-100-95500	SUBTOTAL EQUIP	\$ 4,600.00	\$ 4,600.00	\$ 17,700.00
TOTAL CAPITAL OUTLAY		\$ 9,600.00	\$ 9,600.00	\$ 22,700.00
TOTAL EXPENSES		\$ 165,850.94	\$ 168,144.44	\$ 192,003.99
10-100-97320	Transfer to Law Enforcement	\$ -	\$ -	\$ -
10-100-97325	Transfer to Court	\$ -	\$ -	\$ -
10-100-97330	Transfer to Streets function	\$ -	\$ -	\$ -
10-100-97320	Transfer to P&D Function	\$ -	\$ -	\$ -
10-100-97320	Transfer to EM	\$ -	\$ -	\$ -
10-100-97360	Transfer to Water	\$ -	\$ -	\$ -
10-100-97370	Transfer to Sewer	\$ -	\$ -	\$ -
10-100-97380	Transfer to Parks	\$ 402,000.00	\$ 150,000.00	\$ 220,000.00
	TOTAL TRANFERS	\$ 402,000.00	\$ 150,000.00	\$ 220,000.00
	TOTAL ANNUAL EXPENSES	\$ 567,850.94	\$ 318,144.44	\$ 412,003.99
	LAW-STREETS-PD-EM PROFIT/LOSS	\$ (1,009,378.32)	\$ (940,980.22)	\$ (916,648.51)
	GENERAL PROFIT/LOSS	\$ 1,009,378.32	\$ 1,256,683.06	\$ 1,168,266.01
	NET REVENUES OVER EXPENSES	\$ (0.00)	\$ 315,702.84	\$ 251,617.50
	Projected Ending Fund Reserves	\$ 1,472,978.37	\$ 2,107,616.01	\$ 2,359,233.51

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
REVENUES				
10-200-40800	Miscellaneous Income	\$ 200.00	\$ 200.00	\$ 200.00
10-200-42000	Grant revenues	\$ 1,000.00	\$ 15,000.00	\$ 52,385.00
10-200-44520	Law Income Other	\$ 1,500.00	\$ 1,000.00	\$ 1,501.50
10-200-45100	Law Enf. Sales Tax	\$ 63,750.00	\$ 85,000.00	\$ 90,000.00
10-200-45600	LET State Acct.	\$ 100.00	\$ 100.00	\$ 100.00
	SUBTOTAL REVENUES	\$ 66,550.00	\$ 101,300.00	\$ 144,186.50
10-200-46000	Transfers In - Gen Fnd	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 66,550.00	\$ 101,300.00	\$ 144,186.50

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
EXPENSES				
SALARIES & RELATED:				
SALARY				
	Admin Distributions	\$ -	\$ -	\$ -
	Chief of Police	\$ 65,730.21	\$ 65,730.21	\$ 67,373.47
	Lieutenant	\$ 54,044.24	\$ 54,044.24	\$ 56,780.23
	Corporal FTO	\$ 39,251.48	\$ 39,251.48	\$ 39,251.48
	Corporal/Investigator	\$ 42,269.55	\$ 42,269.55	\$ 44,409.45
	Patrol Officers 17-4 (\$37,404.61)	\$ -	\$ -	\$ -
	Patrol Officers 17-3 (\$36,492.30)	\$ 72,984.61	\$ 72,984.61	\$ 72,984.61
	Patrol Officers 17-2 (35,602.25)	\$ 106,806.74	\$ 106,806.74	\$ 106,806.74
	Patrol Officers 17-1 (34,733.90)	\$ 34,733.90	\$ 34,733.90	\$ 34,733.90
	Administrative Assistant Police	\$ 12,000.00	\$ 12,000.00	\$ -
	Office Ass't P/T (2)	\$ 20,000.00	\$ 20,000.00	\$ 27,369.79
	Reserves SRO	\$ 16,041.79	\$ 16,041.79	\$ 7,627.39
	Salary Contingencies	\$ 14,521.71	\$ 14,521.71	\$ 15,012.84
10-200-90000	SUBTOTAL SALARIES POLICE	\$ 478,384.23	\$ 478,384.23	\$ 472,349.90
10-200-90500	Overtime	\$ 3,000.00	\$ 4,000.00	\$ 3,000.00
	TOTAL OT SALARIES	\$ 3,000.00	\$ 4,000.00	\$ 3,000.00
	TOTAL SALARIES	\$ 481,384.23	\$ 482,384.23	\$ 475,349.90
10-200-91500	Employee taxes	\$ 38,510.74	\$ 38,590.74	\$ 38,027.99
10-200-92000	Retirement	\$ 29,959.53	\$ 29,959.53	\$ 33,204.49
10-200-93000	Group Insurance	\$ 75,490.55	\$ 75,490.55	\$ 73,103.31
	SUBTOTAL RELATED EXPENSE	\$ 143,960.82	\$ 144,040.82	\$ 144,335.80
	TOTAL SALARIES & RELATED	\$ 625,345.05	\$ 626,425.05	\$ 619,685.70

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
SERVICES & SUPPLIES				
10-200-50130	Supplies General	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
10-200-50300	DARE Program	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
10-200-50500	Building Maintenance	\$ 1,005.00	\$ 1,005.00	\$ 1,000.00
10-200-50550	Custodial Supplies	\$ 500.00	\$ 500.00	\$ 500.00
10-200-50600	Miscellaneous Expense	\$ 200.00	\$ 200.00	\$ 200.00
10-200-50700	Office Expense	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10-20050750	Postage	\$ 251.25	\$ 251.25	\$ 250.00
10-200-51000	Repairs & Maintenance	\$ 1,005.00	\$ 500.00	\$ 500.00
10-200-52000	Supplies Small Tools (Ammo)	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00
10-200-55200	Advertising Expense	\$ 250.00	\$ 250.00	\$ 200.00
10-200-55500	Bank/Credit Card Fees	\$ 50.25	\$ 50.25	\$ 50.00
10-200-55600	Contract Labor	\$ 300.00	\$ 300.00	\$ 300.00
10-200-55800	Dues & Subscriptions	\$ 2,800.00	\$ 2,800.00	\$ 550.00
10-200-55850	Equipment Rental	\$ 900.00	\$ 900.00	\$ 900.00
10-200-56000	Insurance	\$ 38,325.00	\$ 38,325.00	\$ 38,403.30
10-200-56200	Legal	\$ 5,025.00	\$ 5,025.00	\$ 1,000.00
10-200-56400	Professional	\$ 31,155.00	\$ 35,000.00	\$ 38,000.00
10-200-56450	Contract Service/Security	\$ 100.00	\$ 100.00	\$ 100.00
10-200-56500	Safety Program	\$ 250.00	\$ 250.00	\$ 250.00
10-200-56900	Travel Law	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
10-200-56950	Training & Education Law	\$ 4,000.00	\$ 4,000.00	\$ 14,000.00
10-200-57400	Equip/Software Contracts	\$ 11,200.00	\$ 11,200.00	\$ 10,000.00
10-200-61000	Telephone	\$ 5,760.00	\$ 5,760.00	\$ 5,760.00
10-200-61050	Internet Services	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
10-200-62000	Utilities - Electric	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
10-200-62100	Utilities - Gas	\$ 2,842.14	\$ 2,842.14	\$ 2,800.00
10-200-62300	Utilities - Other	\$ 502.50	\$ 502.50	\$ 500.00
10-200-70000	Vehicle Fuel	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
10-200-71000	Vehicle Repair & Maint	\$ 18,000.00	\$ 18,000.00	\$ 15,000.00
10-200-71100	Equipment Repair & Maint	\$ 703.50	\$ 703.50	\$ 500.00
10-200-92500	Uniform Expense	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00
SUBTOTAL SERVICES & SUPPLIES		\$ 170,574.64	\$ 173,914.64	\$ 182,213.30

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ 5,000.00	\$ 5,000.00	\$ 16,000.00
		\$ 3,000.00	\$ 3,000.00	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-200-95100	SUBTOTAL CAPITAL PROJECTS	\$ 8,000.00	\$ 8,000.00	\$ 16,000.00
CAPITAL EQUIPMENT				
		\$ 28,000.00	\$ 28,000.00	\$ 32,500.00
		\$ 1,600.00	\$ 1,600.00	\$ 3,000.00
		\$ 2,500.00	\$ 2,500.00	\$ 2,400.00
				\$ 1,000.00
		\$ -	\$ -	\$ 2,000.00
10-200-95500	SUBTOTAL EQUIP	\$ 32,100.00	\$ 32,100.00	\$ 40,900.00
TOTAL CAPITAL OUTLAY		\$ 40,100.00	\$ 40,100.00	\$ 56,900.00
TOTAL ANNUAL EXPENSES		\$ 836,019.69	\$ 840,439.69	\$ 858,799.00
NET REVENUES OVER EXPENSES		\$ (769,469.69)	\$ (739,139.69)	\$ (714,612.50)

COURT

COURT DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
REVENUES				
10-250-40800	Miscellaneous Income	\$ 100.00	\$ 100.00	\$ 100.00
10-250-40850	Convenience Fee	\$ -	\$ -	\$ -
10-250-42000	Grant revenues	\$ -	\$ -	\$ -
10-250-44500	Traffic Ct.Fines	\$ 41,456.25	\$ 41,456.25	\$ 40,000.00
10-250-44510	Other Fines	\$ 5,250.00	\$ 9,000.00	\$ 10,000.00
10-250-44520	Court Income Other	\$ 100.00	\$ 100.00	\$ 100.00
	SUBTOTAL REVENUES	\$ 46,906.25	\$ 50,656.25	\$ 50,200.00
10-250-46000	Transfers In - Gen Fnd	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 46,906.25	\$ 50,656.25	\$ 50,200.00
EXPENSES				
SALARIES & RELATED:				
SALARY				
	Admin Distributions	\$ -	\$ -	\$ -
	Court Clerk	\$ 32,292.29	\$ 32,292.29	\$ 33,927.09
	Deputy Court Clerk	\$ -	\$ -	\$ -
	Court Baliff	\$ 1,485.00	\$ 1,485.00	\$ 1,620.00
	Court Baliff	\$ -	\$ -	\$ -
	Salary Contengencies	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00
10-250-90000	SUBTOTAL SALARIES	\$ 35,777.29	\$ 35,777.29	\$ 36,547.09
10-250-90500	Overtime	\$ 100.00	\$ 100.00	\$ 100.00
	TOTAL OT SALARIES	\$ 100.00	\$ 100.00	\$ 100.00
	TOTAL SALARIES	\$ 35,877.29	\$ 35,877.29	\$ 36,647.09
10-250-91500	Employee taxes	\$ 2,870.18	\$ 2,870.18	\$ 2,931.77
10-250-92000	Retirement	\$ 2,545.03	\$ 2,545.03	\$ 2,486.92
10-250-93000	Group Insurance	\$ 4,896.24	\$ 4,896.24	\$ 5,134.92
	TOTAL RELATED EXPENSE	\$ 10,311.45	\$ 10,311.45	\$ 10,553.61
TOTAL SALARIES & RELATED		\$ 46,188.74	\$ 46,188.74	\$ 47,200.70

COURT

COURT DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
SERVICES & SUPPLIES				
10-250-50130	Supplies General	\$ 600.00	\$ 500.00	\$ 500.00
10-250-50500	Building Maintenance	\$ 100.00	\$ 100.00	\$ 100.50
10-250-50550	Custodial Supplies	\$ 100.00	\$ 100.00	\$ 100.00
10-250-50600	Miscellaneous Expense	\$ 100.00	\$ 100.00	\$ 100.00
10-250-50700	Office Expense	\$ 800.00	\$ 800.00	\$ 1,000.00
10-250-50750	Postage	\$ 502.50	\$ 502.50	\$ 500.00
10-250-51000	Repairs & Maintenance	\$ 100.00	\$ 100.00	\$ 100.00
10-250-52000	Supplies Small Tools	\$ 200.00	\$ 100.00	\$ 100.00
10-250-55200	Advertising Expense	\$ 100.00	\$ 100.00	\$ 100.00
10-250-55500	Bank/Credit Card Fees	\$ 1,928.60	\$ 1,500.00	\$ 300.00
10-250-55600	Contract Labor	\$ -	\$ -	\$ -
10-250-55800	Dues & Subscriptions	\$ 100.00	\$ 100.00	\$ 100.00
10-250-55850	Equipment Rental	\$ 100.00	\$ 100.00	\$ 100.00
10-250-56000	Insurance	\$ 2,677.50	\$ 2,677.50	\$ 2,683.20
10-250-56200	Legal	\$ 201.00	\$ 100.00	\$ 100.00
10-250-56400	Professional (Judge)	\$ 18,090.00	\$ 14,000.00	\$ 17,000.00
10-250-56450	Contract Service/Security	\$ 100.00	\$ 100.00	\$ 100.00
10-250-56910	Travel Court	\$ 1,000.00	\$ 100.00	\$ 500.00
10-250-56960	Training & Education Court	\$ 500.00	\$ 100.00	\$ 500.00
10-250-57400	Equip/Software Contracts	\$ 250.00	\$ 625.00	\$ 1,060.00
10-250-61000	Telephone	\$ 1,400.00	\$ 1,650.00	\$ 1,700.00
10-250-61050	Internet Services	\$ 3,200.00	\$ 3,000.00	\$ 3,000.00
10-250-62000	Utilities - Electric	\$ 100.00	\$ 100.00	\$ 100.00
10-250-62100	Utilities - Gas	\$ -	\$ -	\$ -
10-250-62300	Utilities - Other	\$ -	\$ -	\$ -
10-250-70000	Vehicle Fuel	\$ -	\$ -	\$ -
10-250-71000	Vehicle Repair & Maint	\$ -	\$ -	\$ -
10-250-71100	Equipment Repair & Maint	\$ -	\$ -	\$ -
10-250-80000	Court Automation	\$ 3,800.00	\$ 3,000.00	\$ 3,500.00
10-250-81000	CVC Fees	\$ 3,800.00	\$ 3,000.00	\$ 3,500.00
10-250-81100	POST Fund	\$ 500.00	\$ 500.00	\$ 500.00
10-250-82000	Sheriff's Retirement Fund	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
10-250-92500	Uniform Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 41,849.60	\$ 34,555.00	\$ 38,843.70
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-250-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT				
	\$	\$ 500.00	\$ 500.00	\$ 500.00
	\$	\$ -	\$ -	\$ 1,200.00
	\$	\$ -	\$ -	\$ -
	\$	\$ -	\$ -	\$ -
10-250-95500	SUBTOTAL EQUIP	\$ 500.00	\$ 500.00	\$ 1,700.00
TOTAL CAPITAL OUTLAY		\$ 500.00	\$ 500.00	\$ 1,700.00
TOTAL ANNUAL EXPENSES		\$ 88,538.34	\$ 81,243.74	\$ 87,744.40
NET REVENUES OVER EXPENSES		\$ (41,632.09)	\$ (30,587.49)	\$ (37,544.40)

STREETS

STREETS DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
REVENUES				
10-300-40800	Misc Income (Traffic Impact & Other Fees)	\$ 42,960.00	\$ 42,960.00	\$ 100.00
10-300-42000	GRANT-Federal Funds	\$ 995,000.00	\$ 895,000.00	\$ 100,000.00
10-300-45410	Tax Motor Vehicle	\$ 155,250.00	\$ 200,000.00	\$ 200,000.00
10-300-45450	BRIDGE TAX	\$ 35,700.00	\$ 35,700.00	\$ 36,057.00
	SUBTOTAL REVENUES	\$ 1,228,910.00	\$ 1,173,660.00	\$ 336,157.00
10-300-46000	Transfer in from General	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 1,228,910.00	\$ 1,173,660.00	\$ 336,157.00
EXPENSES				
SALARIES & RELATED:				
SALARY				
	Admin distributions	\$ 28,455.10	\$ 28,455.10	\$ 42,371.17
	Director Public Works 20%	\$ -	\$ -	\$ 8,443.85
	Operations Assistant 20%	\$ 8,041.77	\$ 8,041.77	\$ -
	Maintenance Superintendent - Streets	\$ 42,345.08	\$ 42,345.08	\$ 43,403.70
	Maint Tech I Streets	\$ 28,792.68	\$ 28,792.68	\$ 27,214.92
	Maint Tech I Vacant	\$ -	\$ -	\$ -
	Maint Tech I Vacant	\$ -	\$ -	\$ -
	Mechanic 20%	\$ 6,955.05	\$ 6,955.05	\$ 7,128.93
	Salary Contingincles	\$ 5,810.35	\$ 13,810.35	\$ 18,632.50
10-300-90000	SUBTOTAL SALARIES	\$ 63,489.83	\$ 71,489.83	\$ 62,452.73
		\$ -	\$ -	\$ -
10-300-90500	Overtime	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	TOTAL OT SALARIES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	TOTAL SALARIES	\$ 65,489.83	\$ 73,489.83	\$ 64,452.73
10-300-91500	Payroll taxes	\$ 5,239.19	\$ 5,879.19	\$ 5,156.22
10-300-92000	Retirement	\$ 4,846.25	\$ 4,846.25	\$ 4,221.14
10-300-93000	Group Insurance	\$ 15,926.76	\$ 15,926.76	\$ 12,205.04
	SUBTOTAL RELATED EXPENSE	\$ 26,012.20	\$ 26,652.20	\$ 21,582.40
	TOTAL SALARIES & RELATED	\$ 91,502.03	\$ 100,142.03	\$ 86,035.13

STREETS

STREETS DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
SERVICES & SUPPLIES				
10-300-50130	Street R&M Supplies	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00
10-300-50500	Building Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10-300-50550	Custodial Expense	\$ 100.00	\$ 100.00	\$ 100.00
10-300-50600	Miscellaneous Expense	\$ 100.00	\$ 100.00	\$ 100.00
10-300-50700	Office Supplies	\$ 100.00	\$ 100.00	\$ 100.00
10-300-50750	Postage	\$ 50.50	\$ 50.50	\$ 50.00
10-300-51000	Street R&M	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00
10-300-52000	Supplies-Small Equip	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10-300-55200	Advertising	\$ 250.00	\$ 250.00	\$ 250.00
10-300-55600	Contract Labor	\$ 2,020.00	\$ 100.00	\$ 100.00
10-300-55800	Dues & Subscriptions	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
10-300-55850	Equipment Rental	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00
10-300-56000	Insurance	\$ 12,075.00	\$ 12,075.00	\$ 12,158.25
10-300-56200	Legal	\$ 2,020.00	\$ 2,000.00	\$ 2,000.00
10-300-56400	Professional (Engineering)	\$ 1,010.00	\$ 1,200.00	\$ 1,100.00
10-300-56500	Safety Program	\$ 500.00	\$ 100.00	\$ 500.00
10-300-56900	Travel Expense	\$ 300.00	\$ 100.00	\$ 300.00
10-300-56950	Training & Education	\$ 100.00	\$ 100.00	\$ 100.00
10-300-57200	Recycle Center	\$ -	\$ -	\$ -
10-300-61000	Telephone	\$ 1,500.00	\$ 1,750.00	\$ 1,750.00
10-300-61050	Internet Services	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
10-300-61110	Street Lights	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
10-300-62000	Utilities-Electricity	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
10-300-62100	Utilities-Natural gas	\$ 400.00	\$ 300.00	\$ 300.00
10-300-62300	Utilities-Other	\$ -	\$ -	\$ -
10-300-70000	Vehicles Fuel	\$ 600.00	\$ 2,000.00	\$ 3,200.00
10-300-70100	Equipment Fuel	\$ 1,000.00	\$ 800.00	\$ 1,000.00
10-300-71000	Vehicles Repair & Maint	\$ 1,515.00	\$ 2,200.00	\$ 2,000.00
10-300-71100	Equip Repair & Maint	\$ 1,010.00	\$ 2,000.00	\$ 2,000.00
10-300-92500	Uniforms	\$ 1,500.00	\$ 400.00	\$ 450.00
SUBTOTAL SERVICES & SUPPLIES		\$ 140,850.50	\$ 135,425.50	\$ 143,258.25

STREETS

STREETS DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
CAPITAL OUTLAY				
	CAPITAL PROJECTS			
		\$ 1,000.00	\$ 1,000.00	\$ 50,000.00
		\$ 812,860.00	\$ 712,860.00	\$ 100,000.00
		\$ 250,000.00	\$ 250,000.00	\$ -
		\$ 10,000.00	\$ 10,000.00	\$ -
		\$ 15,000.00	\$ 15,000.00	\$ -
10-300-95100	SUBTOTAL CAPITAL PROJECTS	\$ 1,088,860.00	\$ 988,860.00	\$ 150,000.00
	CAPITAL EQUIPMENT			
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-300-95500	SUBTOTAL EQUIP	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 1,088,860.00	\$ 988,860.00	\$ 150,000.00
	TOTAL ANNUAL EXPENSES	\$ 1,321,212.53	\$ 1,224,427.53	\$ 379,293.38
	NET REVENUES OVER EXPENSES	\$ (92,302.53)	\$ (50,767.53)	\$ (43,136.38)

PLANNING DEVELOPMENT

PLANNING & DEVELOPMENT DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
REVENUES				
10-400-40930	Planning and Zoning	\$ 3,000.00	\$ 6,000.00	\$ 6,000.00
10-400-42000	Grant Revenues	\$ -	\$ -	\$ -
	SUBTOTAL REVENUES	\$ 3,000.00	\$ 6,000.00	\$ 6,000.00
10-400-46000	Transfer in from General	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 3,000.00	\$ 6,000.00	\$ 6,000.00
EXPENSES				
SALARIES & RELATED:				
SALARY				
	Admin Distribution	\$ 60,545.88	\$ 60,545.88	\$ 61,166.30
	Director P&D	\$ 59,548.33	\$ 59,548.33	\$ 59,548.33
	Building Inspector	\$ -	\$ -	\$ -
	Planning Ass't	\$ 41,361.46	\$ 41,361.46	\$ 42,395.50
	Salary Contingencies	\$ 4,462.61	\$ 4,462.61	\$ 5,267.14
10-400-90000	SUBTOTAL SALARIES	\$ 44,826.52	\$ 44,826.52	\$ 46,044.68
	Overtime	\$ 200.00	\$ 200.00	\$ 200.00
	TOTAL OT SALARIES	\$ 200.00	\$ 200.00	\$ 200.00
	TOTAL SALARIES	\$ 45,026.52	\$ 45,026.52	\$ 46,244.68
10-400-91500	Payroll taxes	\$ 3,602.12	\$ 3,602.12	\$ 3,699.57
10-400-92000	Retirement	\$ 3,331.96	\$ 3,331.96	\$ 3,212.37
10-400-93000	Group Insurance	\$ 7,474.91	\$ 7,474.91	\$ 7,913.88
	SUBTOTAL RELATED EXPENSE	\$ 14,408.99	\$ 14,408.99	\$ 14,825.83
	TOTAL SALARIES & RELATED	\$ 59,435.51	\$ 59,435.51	\$ 61,070.50

PLANNING DEVELOPMENT

PLANNING & DEVELOPMENT DEPARTMENT

	Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
SERVICES & SUPPLIES			
10-400-50130 Supplies	\$ 200.00	\$ 200.00	\$ 200.00
10-400-50600 Misc exp	\$ 100.00	\$ 100.00	\$ 100.00
10-400-50700 Office supplies	\$ 500.00	\$ 300.00	\$ 300.00
10-400-50750 Postage	\$ 100.50	\$ 100.00	\$ 100.00
10-400-51000 Repairs & Maint	\$ 100.50	\$ 100.00	\$ 100.00
10-400-52000 Supplies-Small Equipment	\$ 100.00	\$ 100.00	\$ 100.00
10-400-55200 Advertising	\$ 500.00	\$ 600.00	\$ 500.00
10-400-55800 Dues and Subscriptions	\$ 250.00	\$ 250.00	\$ 250.00
10-400-55850 Equipment Rental	\$ 100.00	\$ 100.00	\$ 100.00
10-400-56000 insurance	\$ 4,200.00	\$ 4,200.00	\$ 4,284.74
10-400-56200 Legal	\$ 4,522.50	\$ 10,000.00	\$ 10,000.00
10-400-56400 Professional	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00
10-400-56450 Contract Labor	\$ -	\$ -	\$ -
10-400-56900 Travel Expense	\$ 250.00	\$ 250.00	\$ 250.00
10-400-56950 Training & Education	\$ 500.00	\$ 500.00	\$ 500.00
10-400-57400 Equipment /Software Contracts	\$ 3,015.00	\$ 3,400.00	\$ 3,400.00
10-400-61000 Telephone	\$ 2,100.00	\$ 2,200.00	\$ 2,200.00
10-400-61050 Internet Services	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
10-400-70000 Vehicle Fuel	\$ -	\$ -	\$ -
10-400-71000 Vehicle Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES	\$ 35,038.50	\$ 55,400.00	\$ 55,384.74
CAPITAL OUTLAY			
CAPITAL PROJECTS			
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
10-400-95100 SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT			
	\$ 1,000.00	\$ 1,200.00	\$ -
	\$ 800.00	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
10-400-95500 SUBTOTAL EQUIP	\$ 1,800.00	\$ 1,200.00	\$ -
TOTAL CAPITAL OUTLAY	\$ 1,800.00	\$ 1,200.00	\$ -
TOTAL ANNUAL EXPENSES	\$ 96,274.01	\$ 116,035.51	\$ 116,455.24
NET REVENUES OVER EXPENSES	\$ (93,274.01)	\$ (110,035.51)	\$ (110,455.24)

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
REVENUES				
10-500-42000	Grant Revenues	\$ 8,000.00	\$ 8,200.00	\$ 8,200.00
	SUBTOTAL REVENUES	\$ 8,000.00	\$ 8,200.00	\$ 8,200.00
10-500-46000	Transfer in from General	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 8,000.00	\$ 8,200.00	\$ 8,200.00
EXPENSES				
SALARIES & RELATED:				
SALARY				
10-500-42000	EM PERSONNEL	\$ -	\$ -	\$ -
	SUBTOTAL SALARIES	\$ -	\$ -	\$ -
10-500-90500	Overtime	\$ -	\$ -	\$ -
	TOTAL OT SALARIES	\$ -	\$ -	\$ -
	TOTAL SALARIES	\$ -	\$ -	\$ -
10-500-91500	Payroll taxes	\$ -	\$ -	\$ -
10-500-92000	Retirement	\$ -	\$ -	\$ -
10-500-93000	Group Insurance	\$ -	\$ -	\$ -
	SUBTOTAL RELATED EXPENSE	\$ -	\$ -	\$ -
TOTAL SALARIES & RELATED		\$ -	\$ -	\$ -

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
SERVICES & SUPPLIES				
10-500-50700	Office Supplies	\$ -	\$ -	\$ -
10-500-51000	Repairs & Maintenance	\$ 1,500.00	\$ 500.00	\$ 500.00
10-500-52000	Supplies - Small equipment	\$ 1,500.00	\$ 500.00	\$ 500.00
10-500-55600	Contract Labor	\$ 16,700.00	\$ 16,750.00	\$ 17,200.00
10-500-55800	Dues & Subscriptions	\$ -	\$ -	\$ -
10-500-56000	Insurance	\$ -	\$ -	\$ -
10-500-56200	Legal	\$ 200.00	\$ 100.00	\$ 100.00
10-500-56900	Travel Expense	\$ 600.00	\$ 600.00	\$ 600.00
10-500-56950	Training & Education	\$ 200.00	\$ 200.00	\$ 200.00
10-500-61000	Telephone	\$ -	\$ -	\$ -
10-500-7000	Vehicle Expense-Fuel	\$ -	\$ -	\$ -
10-500-71000	Vehicle Expense-Other	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 20,700.00	\$ 18,650.00	\$ 19,100.00
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-500-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT				
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
10-500-95500	SUBTOTAL EQUIP	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ 20,700.00	\$ 18,650.00	\$ 19,100.00
NET REVENUES OVER EXPENSES		\$ (12,700.00)	\$ (10,450.00)	\$ (10,900.00)

ENTERPRISE FUND - WATER

WATER DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
Beginning Fund Cash & Equivalents		\$ 2,558,579.81	\$ 2,558,579.81	\$ 2,400,296.80
REVENUES				
20-600-40700	Meter Installation	\$ 15,000.00	\$ 25,000.00	\$ 35,000.00
20-600-40800	Miscellaneous Income	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
20-600-40850	Convenience Fee	\$ -	\$ 6,000.00	\$ 11,000.00
20-600-40920	Penalty incom	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
20-600-44200	Grant Revenue	\$ -	\$ -	\$ -
20-600-43000	Interest Income	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
20-600-49500	COP Proceeds	\$ -	\$ -	\$ -
20-600-48510	Water City Commercial	\$ 70,000.00	\$ 82,000.00	\$ 86,100.00
20-600-48515	Water Rural Commercial	\$ 5,355.00	\$ 5,500.00	\$ 5,775.00
20-600-48520	Water City Residential	\$ 475,000.00	\$ 535,000.00	\$ 571,750.00
20-600-48525	Water Rural Residential	\$ 330,000.00	\$ 355,000.00	\$ 372,750.00
TOTAL REVENUES		\$ 928,855.00	\$ 1,042,000.00	\$ 1,115,875.00
	Transfer from General Fund	\$ -	\$ -	\$ -
	Transfer from Sewer	\$ -	\$ -	\$ -
	Transfer from Reserves	\$ 271,000.00	\$ 165,000.00	\$ 294,500.00
20-600-46000	SUBTOTAL TRANSFERS	\$ 271,000.00	\$ 165,000.00	\$ 294,500.00
TOTAL - ANNUAL REVENUE		\$ 1,199,855.00	\$ 1,207,000.00	\$ 1,410,375.00

ENTERPRISE FUND - WATER

		7/13/2020	12/14/2020	2021
		2020	2020	
EXPENSES				
SALARIES & RELATED				
SALARIES				
	Admin distributions	\$ -	\$ -	\$ -
	Director Public Works 40%	\$ -	\$ -	\$ 16,887.71
	Operations Assistant 40%	\$ 16,083.53	\$ 16,083.53	\$ -
	Maint Tech Superintendent	\$ -	\$ -	\$ -
	Maint Tech II	\$ 41,361.46	\$ 41,361.46	\$ 41,361.46
	Maint Tech I	\$ 33,119.30	\$ 33,119.30	\$ 27,214.92
	Maint Tech I	\$ 30,004.45	\$ 30,004.45	\$ 27,895.29
	Maint Tech II	\$ 34,795.96	\$ 34,795.96	\$ 35,665.86
	Mechanic 40%	\$ 13,910.11	\$ 13,910.11	\$ 14,257.86
	Utility Clerk	\$ 25,918.97	\$ 25,918.97	\$ -
	Salary Contingencies	\$ 161,787.82	\$ 161,787.82	\$ 207,667.67
20-600-90000	SUBTOTAL SALARIES	\$ 356,981.60	\$ 356,981.60	\$ 370,950.78
20-600-90500	Overtime	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	TOTAL OT SALARIES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	TOTAL SALARIES	\$ 359,981.60	\$ 359,981.60	\$ 373,950.78
20-600-91500	Employee taxes	\$ 28,798.53	\$ 28,798.53	\$ 29,916.06
20-600-92000	Retirement	\$ 26,638.64	\$ 26,638.64	\$ 26,479.51
20-600-92500	Pension	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
20-600-93000	Group Insurance	\$ 76,447.74	\$ 76,447.74	\$ 82,406.87
	TOTAL RELATED	\$ 171,884.91	\$ 171,884.91	\$ 178,802.44
	TOTAL SALARIES & RELATED	\$ 531,866.51	\$ 531,866.51	\$ 552,753.21

ENTERPRISE FUND - WATER

		7/13/2020	12/14/2020	
		2020	2020	2021
SERVICES & SUPPLIES				
20-600-50130	Supplies	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
20-600-50200	Laboratory Fees	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
20-600-50300	Laboratory Supplies	\$ 6,000.00	\$ 12,000.00	\$ 12,000.00
20-600-50350	Permit Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
20-600-50500	Building Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
20-600-50550	Custodial Supplies	\$ 100.00	\$ 100.00	\$ 100.00
20-600-50600	Miscellaneous Expense	\$ 100.00	\$ 100.00	\$ 100.00
20-600-50700	Office Expense	\$ 2,000.00	\$ 2,000.00	\$ 2,300.00
20-600-50750	Postage	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
20-600-51000	Repairs & Maintenance	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
20-600-51100	Telemetry O&M	\$ -	\$ -	\$ -
20-600-52000	Supplies - Small Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
20-600-52500	Meter Replacement	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
20-600-55200	Advertising	\$ 900.00	\$ 900.00	\$ 900.00
20-600-55400	Audit Expense	\$ 6,834.00	\$ 6,834.00	\$ 6,850.00
20-600-55500	Bank/Credit Card Fees	\$ 8,120.40	\$ 10,000.00	\$ 10,000.00
20-600-55600	Contract Labor	\$ 10,050.00	\$ 10,050.00	\$ 10,000.00
20-600-55800	Dues & Subscriptions	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
20-600-55850	Equipment Rental	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
20-600-56000	Insurance	\$ 34,125.00	\$ 34,125.00	\$ 34,378.50
20-600-56200	Legal	\$ 1,507.50	\$ 1,507.50	\$ 1,500.00
20-600-56400	Professional	\$ 7,000.00	\$ 7,000.00	\$ 107,000.00
20-600-56500	Safety Program	\$ 200.00	\$ 200.00	\$ 200.00
20-600-56900	Travel Expense	\$ 400.00	\$ 400.00	\$ 400.00
20-600-56950	Training & Education	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
20-600-57300	Rent	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
20-600-57400	Equipment/Software Contracts	\$ 18,000.00	\$ 17,000.00	\$ 17,000.00
20-600-61000	Telephone	\$ 3,400.00	\$ 3,400.00	\$ 3,500.00
20-600-61050	Internet Services	\$ 4,600.00	\$ 4,600.00	\$ 4,850.00
20-600-62000	Utilities - Electric	\$ 101,505.00	\$ 101,505.00	\$ 102,000.00
20-600-62100	Utilities - Gas	\$ 1,522.58	\$ 1,800.00	\$ 1,800.00
20-600-62300	Utilities - Other	\$ 1,522.58	\$ 1,200.00	\$ 1,200.00
20-600-70000	Vehicle Fuel	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
20-600-70100	Equipment Fuel	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
20-600-71000	Vehicle Repairs/Maint	\$ 2,000.00	\$ 4,500.00	\$ 2,000.00
20-600-71100	Equipment Repairs/Maint	\$ 750.00	\$ 900.00	\$ 1,500.00
20-600-92500	Uniforms Expense	\$ 1,500.00	\$ 500.00	\$ 500.00
20-600-97100	Bad Debt Expense	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00
20-600-97200	Depreciation Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 309,837.06	\$ 318,321.50	\$ 418,278.50

ENTERPRISE FUND - WATER

		7/13/2020	12/14/2020	
		2020	2020	2021
DEBT SERVICE				
20-600-96000	Debt service principle	\$ 77,500.00	\$ 77,500.00	\$ 77,500.00
20-600-96200	Debt service interest	\$ 24,095.00	\$ 24,095.00	\$ 21,575.00
20-600-96400	Fiscal Agent Fees	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
TOTAL DEBT SERVICE		\$ 103,095.00	\$ 103,095.00	\$ 100,575.00
CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ 6,000.00	\$ 6,000.00	\$ 1,000.00
		\$ 2,000.00	\$ 2,000.00	\$ 3,000.00
		\$ 3,000.00	\$ 3,000.00	\$ 1,000.00
		\$ 200,000.00	\$ 200,000.00	\$ 50,000.00
		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
		\$ 2,500.00	\$ 2,500.00	\$ 188,100.00
20-600-95100	SUBTOTAL CAPITAL PROJECTS	\$ 233,500.00	\$ 233,500.00	\$ 263,100.00
CAPITAL EQUIPMENT				
		\$ 1,500.00	\$ 1,500.00	\$ 4,000.00
		\$ 10,000.00	\$ 4,000.00	\$ 6,000.00
		\$ 8,000.00	\$ 8,000.00	\$ 3,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
20-600-95500	SUBTOTAL EQUIP	\$ 19,500.00	\$ 13,500.00	\$ 13,000.00
TOTAL CAPITAL OUTLAY		\$ 253,000.00	\$ 247,000.00	\$ 276,100.00
TOTAL EXPENSES		\$ 1,197,798.57	\$ 1,200,283.01	\$ 1,347,706.71
20-600-97300	Transfer to Sewer	\$ -	\$ -	\$ 62,000.00
TOTAL TRANSFERS		\$ -	\$ -	\$ 62,000.00
TOTAL ANNUAL EXPENSES		\$ 1,197,798.57	\$ 1,200,283.01	\$ 1,409,706.71
NET REVENUES OVER EXPENSES		\$ 2,056.43	\$ 6,716.99	\$ 668.29
Projected Ending Fund Reserves-Water		\$ 2,289,636.24	\$ 2,400,296.80	\$ 2,106,465.09

ENTERPRISE FUND - SEWER

SEWER DEPARTMENT

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
Beginning Fund Cash & Equivalents		\$ 653,298.79	\$ 653,298.79	\$ 431,188.98
 REVENUES				
20-700-40800	Miscellaneous Revenue	\$ 1,500.00	\$ 10,000.00	\$ 1,500.00
20-700-40850	Convenience Fee	\$ -	\$ 6,000.00	\$ 11,000.00
20-700-40920	Penalty Revenue	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
20-700-40960	Trash Income	\$ 275,520.00	\$ 290,000.00	\$ 290,000.00
20-700-42000	Grants	\$ -	\$ -	\$ -
20-700-42100	Hook Up Fees	\$ 10,000.00	\$ 24,000.00	\$ 50,000.00
20-700-43000	Interest	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00
20-700-48800	Sewer Fees	\$ 1,400,000.00	\$ 1,410,000.00	\$ 1,463,250.00
20-700-49500	COP Proceeds			
		\$ 110,000.00	\$ 110,000.00	\$ 50,000.00
TOTAL REVENUES		\$ 1,829,520.00	\$ 1,882,500.00	\$ 1,897,750.00
	Transfer from General Fund	\$ -	\$ -	\$ -
	Transfer from Water	\$ -	\$ -	\$ 62,000.00
	Transfer from Reserves	\$ 222,200.00	\$ 100,000.00	\$ 225,000.00
20-700-46000	SUBTOTAL TRANSFERS	\$ 222,200.00	\$ 100,000.00	\$ 287,000.00
TOTAL - ANNUAL REVENUE		\$ 2,051,720.00	\$ 1,982,500.00	\$ 2,184,750.00

ENTERPRISE FUND - SEWER

		7/13/2020	12/14/2020	2021
		2020	2020	
EXPENSES				
SALARIES & RELATED				
	Admin distributions	\$ -	\$ -	\$ -
	Director Public Works 40%	\$ -	\$ -	\$ 16,887.71
	Operations Assistant 40%	\$ 16,083.53	\$ 16,083.53	\$ -
	Superintendent Vacant	\$ 38,362.55	\$ 38,362.55	\$ 39,321.61
	Maint Tech I	\$ 33,947.28	\$ 33,947.28	\$ 34,795.96
	Maint Tech 1	\$ -	\$ -	\$ 27,214.92
	Maint Tech 1	\$ -	\$ -	\$ -
	Maint Tech 1	\$ -	\$ -	\$ -
	Mechanic 40%	\$ 13,910.11	\$ 13,910.11	\$ 14,257.86
	Utility Clerk II	\$ 28,609.69	\$ 28,609.69	\$ -
	Salary Contingency	\$ 161,440.06	\$ 161,440.06	\$ 207,302.31
20-700-90000	SUBTOTAL SALARIES	\$ 292,353.22	\$ 292,353.22	\$ 339,780.37
20-700-90500	Overtime	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	TOTAL OT SALARIES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	TOTAL SALARIES	\$ 295,353.22	\$ 295,353.22	\$ 342,780.37
20-700-91500	Employee taxes	\$ 23,628.26	\$ 23,628.26	\$ 27,422.43
20-700-92000	Retirement	\$ 21,856.14	\$ 21,856.14	\$ 24,266.41
20-700-92500	Pension	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
20-700-93000	Group Insurance	\$ 59,275.13	\$ 59,275.13	\$ 75,740.77
	SUBTOTAL RELATED	\$ 144,759.53	\$ 144,759.53	\$ 167,429.61
	TOTAL SALARIES & RELATED	\$ 440,112.75	\$ 440,112.75	\$ 510,209.98

ENTERPRISE FUND - SEWER

		7/13/2020	12/14/2020	
SERVICES & SUPPLIES		2020	2020	2021
20-700-50130	Supplies	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
20-700-50350	Permit Fees	\$ 100.00	\$ 100.00	\$ 4,000.00
20-700-50500	Building Maintenance	\$ 2,010.00	\$ 1,000.00	\$ 1,000.00
20-700-50550	Custodial Supplies	\$ 200.00	\$ 200.00	\$ 200.00
20-700-50600	Miscellaneous Expense	\$ 100.00	\$ 100.00	\$ 100.00
20-700-50700	Office Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
20-700-50750	Postage	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
20-700-51000	Repairs and Maintenance	\$ 20,000.00	\$ 20,000.00	\$ 20,100.00
20-700-51100	Telemetry O&M	\$ -	\$ -	\$ -
20-700-52000	Supplies - Small Equip	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
20-700-55100	Hook up Expense	\$ 253.76	\$ 100.00	\$ 100.00
20-700-55200	Advertising	\$ 300.00	\$ 600.00	\$ 300.00
20-700-55400	Audit Expense	\$ 6,834.00	\$ 6,834.00	\$ 6,900.00
20-700-55500	Bank Fees/Credit Card	\$ 8,120.40	\$ 10,000.00	\$ 10,000.00
20-700-55600	Contract Labor	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
20-700-55800	Dues & Subscriptions	\$ 500.00	\$ 300.00	\$ 300.00
20-700-55850	Equipment Rental	\$ 2,010.00	\$ 2,010.00	\$ 2,010.00
20-700-56000	Insurance	\$ 35,700.00	\$ 35,700.00	\$ 36,114.20
20-700-56200	Legal	\$ 6,331.50	\$ 7,000.00	\$ 10,000.00
20-700-56400	Professional	\$ 10,000.00	\$ 10,000.00	\$ 110,000.00
20-700-56500	Safety Program	\$ 200.00	\$ 200.00	\$ 200.00
20-700-56600	Citizen Trash	\$ 268,988.25	\$ 268,988.25	\$ 270,000.00
20-700-56900	Travel Expense	\$ 500.00	\$ 500.00	\$ 500.00
20-700-56950	Training & Education	\$ 500.00	\$ 500.00	\$ 1,000.00
20-700-57200	Recycle Center	\$ 1,000.00	\$ 1,400.00	\$ 1,200.00
20-700-57300	Rent	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
20-700-57400	Equipment/Software Contracts	\$ 14,070.00	\$ 14,070.00	\$ 14,100.00
20-700-58000	Springfield Sewer Charges	\$ 675,000.00	\$ 574,000.00	\$ 608,440.00
20-700-61000	Telephone	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
20-700-61050	Internet Services	\$ 4,600.00	\$ 4,600.00	\$ 4,900.00
20-700-62000	Utilities - Electric	\$ 55,827.75	\$ 65,000.00	\$ 65,000.00
20-700-62100	Utilities - Gas	\$ 1,507.50	\$ 1,000.00	\$ 1,000.00
20-700-62300	Utilities - Other	\$ 1,206.00	\$ 1,206.00	\$ 1,200.00
20-700-70000	Vehicle Fuel	\$ 8,500.00	\$ 8,500.00	\$ 8,000.00
20-700-70100	Equipment Fuel	\$ 6,090.30	\$ 6,090.30	\$ 6,090.00
20-700-71000	Vehicle Repair & Maintenance	\$ 3,517.50	\$ 4,500.00	\$ 2,500.00
20-700-71100	Equipment Repairs/Maint	\$ 2,030.10	\$ 2,030.10	\$ 2,500.00
20-700-92500	Uniform Expense	\$ 1,500.00	\$ 1,500.00	\$ 500.00
20-700-97100	Bad Debt Expense	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
20-700-97200	Depreciation Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 1,172,497.06	\$ 1,083,028.65	\$ 1,223,254.20

ENTERPRISE FUND - SEWER

		7/13/2020	12/14/2020	
		2020	2020	2021
Debt Service				
20-700-96000	Debt service principle	\$ 172,500.00	\$ 172,500.00	\$ 177,500.00
20-700-96200	Debt service interest	\$ 150,770.00	\$ 150,770.00	\$ 143,375.00
20-700-96400	Fiscal Agent Fees	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
	Total debt service	\$ 326,270.00	\$ 325,270.00	\$ 322,875.00
 CAPITAL OUTLAY				
CAPITAL PROJECTS				
		\$ 100.00	\$ 100.00	\$ 10,000.00
		\$ 110,000.00	\$ 110,000.00	\$ 20,000.00
		\$ 100.00	\$ 100.00	\$ 50,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
20-700-95100	SUBTOTAL CAPITAL PROJECTS	\$ 110,200.00	\$ 110,200.00	\$ 80,000.00
 CAPITAL EQUIPMENT				
		\$ 800.00	\$ 800.00	\$ 45,000.00
		\$ 1,750.00	\$ 1,750.00	\$ 3,000.00
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
20-700-95500	SUBTOTAL EQUIP	\$ 2,550.00	\$ 2,550.00	\$ 48,000.00
 TOTAL CAPITAL OUTLAY				
		\$ 112,750.00	\$ 112,750.00	\$ 128,000.00
 TOTAL EXPENSES				
		\$ 2,051,629.81	\$ 1,961,161.40	\$ 2,184,339.17
 Transfer to Water				
		\$ -	\$ -	\$ -
TOTAL TRANSFERS				
		\$ -	\$ -	\$ -
 TOTAL ANNUAL EXPENSES				
		\$ 2,051,629.81	\$ 1,961,161.40	\$ 2,184,339.17
 NET REVENUES OVER EXPENSES				
		\$ 90.19	\$ 21,338.60	\$ 410.83
 Projected Ending Fund Reserves-Sewer				
		\$ 431,188.98	\$ 574,637.39	\$ 206,599.81

PARKS AND RECREATION

PARKS & RECREATION

		Amended 7/13/2020 2020	Amended 12/14/2020 2020	2021
BEGINNING FUND BALANCE		\$ 28,398.16	\$ 28,398.16	\$ 19,789.95
REVENUES				
30-800-40000	Advertising	\$ 6,000.00	\$ 17,400.00	\$ 25,000.00
30-800-40400	Concessions	\$ 5,000.00	\$ 11,000.00	\$ 30,000.00
30-800-40600	Facility Income	\$ 18,000.00	\$ 28,000.00	\$ 45,000.00
30-800-40800	Miscellaneous Income	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
30-800-40900	Park Fees	\$ 2,500.00	\$ 6,500.00	\$ 15,000.00
30-800-40950	Pool Income	\$ 27,000.00	\$ 32,800.00	\$ 75,000.00
30-800-41300	Franchise Fees	\$ 13,567.50	\$ 13,567.50	\$ 13,635.34
30-800-42000	Grant Revenue	\$ -	\$ -	\$ -
30-800-43000	Interest Income	\$ 1,200.00	\$ 1,200.00	\$ 1,206.00
30-800-45300	Real Estate Tax	\$ 60,300.00	\$ 60,300.00	\$ 60,601.50
30-800-45400	Sales Tax Income	\$ 180,000.00	\$ 250,000.00	\$ 250,000.00
30-800-45500	Capital Improvement Tax	\$ 180,000.00	\$ 250,000.00	\$ 250,000.00
30-800-47000	Adult Programs	\$ 1,200.00	\$ 1,600.00	\$ 9,000.00
30-800-47100	Youth Programs	\$ 700.00	\$ 700.00	\$ 2,500.00
30-800-47200	Youth Camp	\$ 30,000.00	\$ 2,500.00	\$ 90,000.00
30-800-47300	Youth Sports	\$ 20,000.00	\$ 7,500.00	\$ 45,000.00
30-800-48000	Freedom Fest	\$ -	\$ 50.00	\$ 3,500.00
30-800-48100	Event Income Other	\$ 2,200.00	\$ 2,700.00	\$ 10,000.00
30-800-48200	Shirt Sales	\$ 100.00	\$ 325.00	\$ 600.00
30-800-49000	Asset Sales	\$ 440.00	\$ 28,600.00	\$ -
30-800-49500	COP Proceeds	\$ -	\$ -	\$ -
30-800-49550	Cop Premium	\$ -	\$ -	\$ -
	SUBTOTAL REVENUES	\$ 549,707.50	\$ 716,242.50	\$ 927,542.84
	Transfer from Reserves	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00
	Transfer in General	\$ 402,000.00	\$ 150,000.00	\$ 220,000.00
30-800-46000	SUBTOTAL TRANSFERS	\$ 422,000.00	\$ 170,000.00	\$ 225,000.00
TOTAL - ANNUAL REVENUE		\$ 971,707.50	\$ 886,242.50	\$ 1,152,542.84

PARKS AND RECREATION

		7/13/2020	12/14/2020	2021
		2020	2020	
EXPENSES				
SALARIES & RELATED				
SALARIES				
	Admin Distributions	\$ 43,815.44	\$ 45,051.15	\$ 91,758.82
	Director	\$ 45,465.54	\$ 45,465.54	\$ 46,602.18
	Asst Director	\$ -	\$ -	\$ -
	Marktg & Program Coord.	\$ 29,307.49	\$ 29,307.49	\$ 33,927.09
	Fac Camp Coord	\$ 27,214.92	\$ 27,214.92	\$ 33,099.60
	Aquatic & Fit Spvr	\$ -	\$ -	\$ -
	Sports/ Concessions Spec	\$ -	\$ -	\$ -
	Lands/Grounds Foreman	\$ 37,449.15	\$ 37,449.15	\$ 38,385.38
	Bldg Grnd Maint Spvr	\$ 31,542.19	\$ 31,542.19	\$ 32,330.74
	Lands/Grounds Team Lead	\$ -	\$ -	\$ 27,895.29
	Grounds Tech I	\$ 24,111.35	\$ 24,111.35	\$ 26,297.36
	Fac Maint Tech	\$ 24,714.13	\$ 24,714.13	\$ 25,331.98
	Contingent salaries	\$ 9,462.60	\$ 9,462.60	\$ 5,267.14
30-800-90000	SUBTOTAL SALARIES	\$ 185,451.93	\$ 184,216.22	\$ 177,377.95
30-800-90500	Overtime	\$ 500.00	\$ 500.00	\$ 500.00
30-800-91000	Seasonal Employees	\$ 187,000.00	\$ 100,000.00	\$ 280,000.00
	SUBTOTAL OVERTIME & S	\$ 187,500.00	\$ 100,500.00	\$ 280,500.00
	TOTAL SALARIES	\$ 372,951.93	\$ 284,716.22	\$ 457,877.95
30-800-91500	Employee taxes	\$ 29,836.15	\$ 22,777.30	\$ 36,630.24
30-800-92000	Retirement	\$ 13,760.44	\$ 13,760.44	\$ 12,558.33
30-800-93000	Group INS	\$ 50,288.75	\$ 50,288.75	\$ 39,532.93
	Related Expense	\$ 93,885.34	\$ 86,826.49	\$ 88,721.50
	TOTAL SALARIES & RELATED	\$ 466,837.27	\$ 371,542.71	\$ 546,599.46

PARKS AND RECREATION

		7/13/2020	12/14/2020	2021
		2020	2020	2021
SERVICES & SUPPLIES				
30-800-50000	Chemicals	\$ 8,000.00	\$ 9,000.00	\$ 10,000.00
30-800-50110	Supplies Grounds	\$ 100.00	\$ 100.00	\$ 400.00
30-800-50130	Supplies General	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
30-800-50140	Supplies Aquatic	\$ 4,700.00	\$ 5,100.00	\$ 7,000.00
30-800-50150	Supplies Sports Shirts	\$ 6,000.00	\$ 1,000.00	\$ 10,000.00
30-800-50170	Supplies Special Activity	\$ 3,000.00	\$ 5,500.00	\$ 5,500.00
30-800-50175	Supplies Youth Program	\$ 500.00	\$ 100.00	\$ 1,000.00
30-800-50177	Supplies Youth Camp	\$ 4,500.00	\$ 1,000.00	\$ 9,000.00
30-800-50180	Supplies Sports	\$ 3,000.00	\$ 1,000.00	\$ 9,000.00
30-800-50190	Tree City	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
30-800-50200	Concession Costs	\$ 3,000.00	\$ 5,000.00	\$ 14,000.00
30-800-50210	Turf Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00
30-800-50450	Freedom Fest	\$ 2,500.00	\$ 3,100.00	\$ 15,000.00
30-800-50500	Building Maint.	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
30-800-50550	Custodial Expense	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00
30-800-50600	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00
30-800-50700	Office Expense	\$ 500.00	\$ 500.00	\$ 1,000.00
30-800-50750	Postage	\$ 100.00	\$ 100.00	\$ 100.00
30-800-51000	Repairs & Maintenance	\$ 2,010.00	\$ 2,010.00	\$ 2,020.00
30-800-52000	Supplies-Small Equip	\$ 4,500.00	\$ 3,000.00	\$ 4,700.00
30-800-55200	Advertising	\$ 1,500.00	\$ 1,500.00	\$ 2,300.00
30-800-55201	Audit Expense	\$ 480.00	\$ 503.00	\$ 500.00
30-800-55500	Bank/Credit Card Fees	\$ 1,500.00	\$ 600.00	\$ 100.00
30-800-55600	Contract Labor	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00
30-800-55800	Dues & Subscriptions	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00
30-800-55850	Equipment Rental	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
30-800-56000	Insurance	\$ 34,650.00	\$ 34,650.00	\$ 34,898.37
30-800-56200	Legal Expense	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30-800-56400	Professional	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00
30-800-56450	Contract Services / Securit	\$ 600.00	\$ 600.00	\$ 603.00
30-800-56500	Safety Program	\$ 1,450.00	\$ 1,600.00	\$ 1,500.00
30-800-56900	Travel Expense	\$ 1,200.00	\$ 1,000.00	\$ 2,000.00
30-800-56950	Training & Education	\$ 1,000.00	\$ 1,200.00	\$ 3,500.00
30-800-57400	Equip & Software Cont	\$ 12,000.00	\$ 11,000.00	\$ 11,000.00
30-800-61000	Telephone	\$ 3,750.00	\$ 3,200.00	\$ 3,200.00
30-800-61050	Internet Services	\$ 4,200.00	\$ 4,560.00	\$ 4,600.00
30-800-62000	Utilities - Electricity	\$ 30,000.00	\$ 35,000.00	\$ 48,000.00
30-800-62100	Utilities - Natural Gas	\$ 5,075.00	\$ 4,500.00	\$ 5,000.00
30-800-62300	Utilities - Other	\$ 3,300.00	\$ 3,400.00	\$ 3,600.00
30-800-7000	Vehicles Fuel	\$ 5,000.00	\$ 4,000.00	\$ 5,000.00
30-800-70100	Equipment Fuel	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
30-800-71000	Vehicles R & M	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00
30-800-71100	Equipment R&M	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
30-800-92500	Uniforms	\$ 1,500.00	\$ 500.00	\$ 500.00
30-800-96500	COP Insurance Costs	\$ -	\$ -	\$ -
30-800-92503	Bad Debt Expense	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 190,215.00	\$ 184,923.00	\$ 264,121.37

PARKS AND RECREATION

			7/13/2020	12/14/2020	2021
			2020	2020	
DEBT SERVICE					
30-800-96000	Principal Expense		\$ 195,000.00	\$ 195,000.00	\$ 200,000.00
30-800-96200	Interest Expense		\$ 101,000.00	\$ 101,000.00	\$ 95,000.00
30-800-96400	Fiscal Agent Fees		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
TOTAL DEBT SERVICE			\$ 297,500.00	\$ 297,500.00	\$ 296,500.00
PARKS CAPITAL OUTLAY					
CAPITAL PROJECTS					
			\$ 2,000.00	\$ 2,000.00	\$ 5,000.00
			\$ 15,000.00	\$ 15,000.00	\$ 12,000.00
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
30-800-95100	SUBTOTAL CAPITAL PROJ		\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
CAPITAL EQUIPMENT					
			\$ -	\$ 3,885.00	\$ 17,000.00
			\$ -	\$ -	\$ 8,000.00
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
30-800-95500	SUBTOTAL EQUIP		\$ -	\$ 3,885.00	\$ 25,000.00
TOTAL CAPITAL OUTLAY			\$ 17,000.00	\$ 20,885.00	\$ 42,000.00
TOTAL ANNUAL EXPENSES			\$ 971,552.27	\$ 874,850.71	\$ 1,149,220.83
REVENUES OVER EXPENSES			\$ 155.23	\$ 11,391.79	\$ 3,322.01
Projected Ending Fund Reserves			\$ 8,553.39	\$ 19,789.95	\$ 18,111.96

Budget Capital Improvement and Equipment

2021

General Fund

Capital Assets		Capital Assets Equipment	
Roof Repairs	\$ 5,000.00	Meraki Network Firewall Up	\$ 10,000.00
Solar Project - Place hold	-	Laptop (1)	\$ 1,200.00
Animal Control - Place hold	-	Backup Server	\$ 6,000.00
		Security Cameras	\$ 500.00
Total Capital Improvements	\$ 5,000.00	Total Capital Improvements	\$ 17,700.00

2021

Public Safety (Law)

Capital Assets		Capital Assets Equipment	
Roof for Police Station	\$ 16,000.00	Vehicle/W Equipment	\$ 32,500.00
		Equipment	\$ 3,000.00
		Laptop 2	\$ 2,400.00
		ASA Firewall renewal	\$ 1,000.00
		NAS File Server replaceme	\$ 2,000.00
Total Capital Improvements	\$ 16,000.00	Total Capital Improvements	\$ 40,900.00

2021

Court

Capital Assets		Capital Assets Equipment	
	\$ -	Security Cameras	\$ 500.00
		Laptop - 1	\$ 1,200.00
			\$ -
			\$ -
Total Capital Improvements	\$ -	Total Capital Improvements	\$ 1,700.00

2021

Streets

Capital Assets		Capital Assets Equipment	
Streets Paving	\$ 50,000.00		\$ -
Miller Road Completion	\$ 100,000.00		\$ -
			\$ -
			\$ -
Total Capital Improvements	\$ 150,000.00	Total Capital Improvements	\$ -

2021

Planning & Development

Capital Assets		Capital Assets Equipment	
	\$ -		\$ -
			\$ -
			\$ -
Total Capital Improvements	\$ -	Total Capital Improvements	\$ -

Budget Capital Improvement and Equipment

2021

Emergency Management

Capital Assets

\$
\$
\$
\$
\$

Total Capital Improvements

\$ -

Capital Assets Equipment

\$
\$
\$
\$
\$

Total Capital Improvements

\$ -

2021

Water

Capital Assets

Water Line Improvements \$ 1,000.00
WMP Farm Road 93 Water Main 8 inch \$ 3,000.00
Misc - TBD \$ 1,000.00
Relocate Controls in Meadows well 2 \$ 50,000.00
5 Yr Water Loss Project \$ 20,000.00
Minode-M w/5 Irts Qty 3300 \$ 188,100.00
Total Capital Improvements \$ 263,100.00

Capital Assets Equipment

Carbide Chain Saw \$ 4,000.00
Mueller System \$ 6,000.00
Backup Server \$ 3,000.00
Total Capital Improvements \$ 13,000.00

2021

Sewer

Capital Assets

I&I \$ 10,000.00
Sewer Improvements/Meadows/Design/Eas \$ 20,000.00
\$ -
\$ -

Total Capital Improvements

\$ 30,000.00

Capital Assets Equipment

Flat Bed Truck \$ 45,000.00
Backup Server \$ 3,000.00
\$ -
\$ -

Total Capital Improvements

\$ 48,000.00

2021

Parks

Capital Assets

Improvements \$ 5,000.00
Pool Parking Lot Sealed and Stripped \$ 12,000.00
\$ -
\$ -

Total Capital Improvements

\$ 17,000.00

Capital Assets Equipment

Mower \$ 17,000.00
Mower \$ 8,000.00
\$ -

Total Capital Improvements

\$ 25,000.00

PARKS

Director of Parks and Recreation	Full Time	21-5	46,602.18								2,330.11	2,330.11	41,941.96	46,602.18
Assistant Parks Director	Vacant		-											-
Marketing & Program Coordinator	Full Time	15-4	33,927.09										33,927.09	33,927.09
Facilities and Camp Coordinator	Full Time	15-3	33,099.60										33,099.60	33,099.60
Aquatics and Fitness Supervisor	Part time	12-1	-											-
Sports and Concessions Specialist	Full Time	8-1	-											-
Landscaping/Grounds Foreman	Full Time	15-9	38,385.38								11,515.61	11,515.61	15,354.15	38,385.38
Building and Grounds Maintenance	Full Time	13-6	32,330.74								9,699.22	9,699.22	12,932.30	32,330.74
Landscaping/Grounds Team Lead	Full Time	12-2	27,895.29								5,579.06	5,579.06	16,737.18	27,895.29
Grounds Tech I	Full Time	9-3/12-2	26,297.36								7,889.21	7,889.21	10,518.94	26,297.36
Facilities Maintenance Tech	Full Time	8-6	25,331.98	1,266.60							7,599.59	7,599.59	7,599.59	25,331.98
TOTAL FULL TIME			\$ 263,869.62	\$ 1,266.60	\$ 1,266.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,612.81	\$ 44,612.81	\$ 172,110.81	263,869.62
SEASONAL														
Seasonal/Temporary - Various P	Seasonal													253,869.62
TOTAL PARKS			\$ 280,000.00										\$ 280,000.00	280,000.00

Comp-Time			\$ 543,869.62	\$ 1,266.60	\$ 1,266.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,612.81	\$ 44,612.81	\$ 452,110.81	543,869.62
Total Contingencies			\$ 11,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 5,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	11,000.00
Overtime			\$ 454,416.21	\$ 4,266.60	\$ 14,012.84	\$ 1,000.00	\$ 13,632.50	\$ 4,267.14	\$ -	\$ -	\$ 206,667.67	\$ 206,302.81	\$ 4,267.14	454,416.21
TOTAL ALL DEPARTMENTS			\$ 1,850,580.60	\$ 65,367.44	\$ 474,349.90	\$ 36,647.09	\$ 59,452.73	\$ 45,244.68	\$ -	\$ -	\$ 372,950.78	\$ 341,780.37	\$ 456,877.95	\$ 1,852,670.93

Lagers Rates			109,266.14	4,141.68	33,204.49	2,486.92	4,721.14	3,212.37	-	-	26,479.51	24,266.41	12,558.33	110,570.86
General														
Police														
Increase														
Lagers														
0.071														
0.07														

\$ 91,738.82



Agenda Item# 11

Ordinance approving a text amendment to the Land Development Regulations Ch. 400 regarding Conditional Use. (1st Read) Discussion/Vote.

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

**AN ORDINANCE OF THE CITY OF WILLARD, MISSOURI, AMENDING CHAPTER 400
“LAND DEVELOPMENT REGULATIONS” ARTICLE V “ZONING DISTRICT REGULATIONS”
CONDITIONAL USES**

WHEREAS, the City of Willard has determined a need to amend its Zoning Regulations and specifically its Zoning District Regulations to provide for more flexibility in allowing conditional uses within a specific zoning district; and

WHEREAS, the City has determined this additional flexibility will provide for additional growth within the City while at the same time protect each zoning district from incompatible uses; and

WHEREAS, the additional flexibility for conditional use permits will continue to be monitored by City staff and the Board of Alderman

NOW, THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Ordinances 400.400 B, 400.420 B, 400.430 B, 400.440 B, 400.450 B, 400.460 B, 400.470 B, 400.475 B, 400.480 B and 400.490 C shall be amended to read as follows:

“Conditional Uses. Certain non-conforming uses may be located within the district by written permission by the Board of Alderman after written notice to all landowners within 185 feet of the proposed use, followed by a public hearing; provided that in the Board of Alderman’s judgment, such use will not seriously injure the appropriate use of neighboring property and will conform to the general intent and purpose of this Chapter, and, further provided that such use shall comply with the height, area and other regulations of the district in which they may be located, as well as any additional restrictions as may be ordered.

Section 2: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

THE TERMS OF THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMAN AND ITS APPROVAL BY THE MAYOR, CITY OF WILLARD, GREENE COUNTY, MISSOURI.

READ TWO TIMES BY TITLE ONLY AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS ____ DAY OF _____ 2020.

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. _____

Approved as to form: _____

Kenneth P. Reynolds, City Attorney

Attested by:

Approved by:

City Clerk

Mayor

**MEMBERS OF THE BOARD OF ALDERMEN
FIRST (1ST) READING**

YES

NO

ABSTAINED

Clark McEntire

Samuel Snider

Donna Stewart

Larry Whitman

Sam Baird

**MEMBERS OF THE BOARD OF ALDERMEN
SECOND (2ND) READING**

YES

NO

ABSTAINED

Clark McEntire

Samuel Snider

Donna Stewart

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. _____

Larry Whitman

Sam Baird



Agenda Item# 12

Ordinance approving Ken Reynolds as new Prosecutor for City of Willard. (1st & 2nd Read) Discussion/Vote.

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE APPROVING KENNETH REYNOLDS AS CITY MUNICIPAL COURT PROSECUTOR

WHEREAS, Kenneth Reynolds has acted as City Attorney nearly 20 years; and

WHEREAS, the Board has determined that it would be in the best interest of the City to have Kenneth Reynolds also act as Municipal Court Prosecutor.

NOW, THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve Kenneth Reynolds as Municipal Court Prosecutor with an hourly rate of \$140.00, beginning January 1, 2021.

Section 2: This ordinance shall be in full force and effect from and after the date of its passage by the Board of Alderman and approved by the Mayor.

THE TERMS OF THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMAN AND ITS APPROVAL BY THE MAYOR, CITY OF WILLARD, GREENE COUNTY, MISSOURI.

READ TWO TIMES BY TITLE ONLY AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS ____ DAY OF _____ 2020.

Approved as to form: _____
Kenneth P. Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN
FIRST (1ST) READING

YES

NO

ABSTAINED

Clark McEntire

Samuel Snider

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. _____

Donna Stewart

Larry Whitman

Sam Baird

MEMBERS OF THE BOARD OF ALDERMEN
SECOND (2ND) READING

YES

NO

ABSTAINED

Clark McEntire

Samuel Snider

Donna Stewart

Larry Whitman

Sam Baird

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 13

Ordinance amending Chapter 125.010 Establishing of Municipal Court. (1st & 2nd Read) Discussion/Vote.

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE ESTABLISHING THE MUNICIPAL COURT DATE TO THE FIRST AND THIRD THURSDAY OF EACH MONTH

WHEREAS, Municipal Court is presently held on the first and third Tuesday of each month; and

WHEREAS, the Board of Alderman has determined that it would be in the best interest of the City to change the Municipal Court date from the first and third Tuesday of each month to the First and Third Thursday of each month.

NOW, THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve Municipal Court to take place on the first and third Thursday of each month beginning at 2:00 p.m.

Section 2: This ordinance shall be in full force and effect from and after the date of its passage by the Board of Alderman and approved by the Mayor.

THE TERMS OF THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMAN AND ITS APPROVAL BY THE MAYOR, CITY OF WILLARD, GREENE COUNTY, MISSOURI.

READ TWO TIMES BY TITLE ONLY AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS ____ DAY OF _____ 2020.

Approved as to form: _____
Kenneth P. Reynolds, City Attorney

Attested by:

Jennifer Rowe, City Clerk

Approved by:

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN
FIRST (1ST) READING

YES	NO	ABSTAINED
_____	_____	_____

Clark McEntire

FIRST READING: _____

BILL NO. _____

SECOND READING: _____

ORDINANCE NO. _____

Samuel Snider

Donna Stewart

Larry Whitman

Sam Baird

**MEMBERS OF THE BOARD OF ALDERMEN
SECOND (2ND) READING**

YES

NO

ABSTAINED

Clark McEntire

Samuel Snider

Donna Stewart

Larry Whitman

Sam Baird

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 14

Ordinance amending Chapter 605: Business Regulations. (1st Read) Discussion/Vote.

First Reading: _____

Second Reading: _____

Council Bill No. _____

Ordinance No.: _____

AN ORDINANCE

AN ORDINANCE amending Title VI, Business and Occupation, Chapter 605, Business Regulations, Article I, General Provisions, Section 605.060, Terms of License, of the Municipal Code of the City of Willard.

WHEREAS, The City of Willard has determined a need to amend Chapter 605 of the Willard Municipal Code pertaining to Business Licenses; and

WHEREAS, the City of Willard has decided to remove the prorated fee for Business Licenses after July 1st each year.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VI, Business and Occupation, Chapter 605, Business Regulations, Article I, General Provisions, Section 605.060, Terms of License, of the Municipal Code of the City of Willard.

SECTION 605.090 TERMS OF LICENSE:

The license year shall begin on the first day of January of each year and end on the 31st day of December of each year. The annual fee for the license shall be seventy-five dollars (\$75.00) for all manufacturing businesses and fifty dollars (\$50.00) for all others if renewed after January 31. [~~New business licenses shall be pro-rated by one-half (1/2) the original fee if the application is made after July 1 of that year.~~] No license shall be issued under this Chapter until personal taxes and license taxes of the applicant for such a license have been paid for the previous years.

NOTE: Language that is **Bold and Underlined** has been added and language that has been [struck through and bracketed] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from the date of its passage by the Board of Aldermen.

Mayor, Corey Hendrickson

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2020.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

1ST READ: _____

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

2ND READ: _____

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 15

**Ordinance amending Ch. 705 Waterworks System. (1st
Read) Discussion/Vote.**

First Reading: _____

Second Reading: _____

Council Bill No. _____

Ordinance No.: _____

AN ORDINANCE

AN ORDINANCE amending Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.090, Connection to System - Fees, of the Municipal Code of the City of Willard.

WHEREAS, The City of Willard has determined a need to amend Chapter 705 of the Willard Municipal Code pertaining to connection to the Waterworks System; and

WHEREAS, the City of Willard requires customers requesting water sewer service to request that the property be voluntarily annexed into the City immediately or if the property is not then contiguous to the city limits, when it becomes contiguous.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.090, Connection to System - Fees of the Municipal Code of the City of Willard.

SECTION 705.090 CONNECTION TO SYSTEM - FEES:

A. No connections with a water main shall be made by any person other than a City employee. All such connections shall be made by or under the supervision of the Public Works Director. Applications for such connections must be made to the City Clerk.

B. No fee shall be paid for the connection, as each new owner of a site where there has not previously been a water meter installed shall pay to the City the costs for the meter. Fees for the installation of said meter shall be paid according to the schedule established below. The cost for the meter and the cost of installation shall be paid prior to obtaining water service.

Meter Size	Fee
¾ inch	\$ 1,000.00
1 inch	\$ 1,200.00
2 inches	\$2,500.00
3 inches	\$3,500.00

These charges shall be for installation of the meter pit and all necessary hardware, including the appropriate meter size. For all other meter installations, limited to meter installation only, the charge will be six hundred fifty dollars (\$650.00).

C. Any person outside the City limits that requests permission to connect to the Waterworks system must: (1) file an application for a special connection permit; and (2) execute and file with the recorder of deeds an Irrevocable Consent to Annex into the City limits pertaining to their property.

NOTE: Language that is **Bold and Underlined** has been added and language that has been [struck through and bracketed] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from the date of its passage by the Board of Aldermen.

Mayor, Corey Hendrickson

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2020.

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

1ST READ: _____

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

2ND READ: _____

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

CONSENT TO ANNEXATION, RELEASE AND RESTRICTIVE COVENANT

THIS CONSENT TO ANNEXATION, RELEASE AND RESTRICTIVE COVENANT, made and entered this ___ day of _____, 20__, by and between _____, whose address is _____, Willard, Missouri 65781 (hereinafter "Grantor") and the City of Willard, Missouri, whose address is PO Box 187, Willard, Missouri 65781 (hereinafter "Grantee").

WHEREAS, Grantee requires customers requesting water sewer service from Grantee to request that the property be voluntarily annexed into the City immediately or if the property is not then contiguous to the city limits, when it comes contiguous; and

WHEREAS, Grantor has requested Grantee to provide municipal services and/or water sewer services, as they become available, to Grantor's property (hereinafter "Property"), more specifically described as follows:

WHEREAS, in further consideration of the Grantee's providing of future municipal services and/or water sewer services to the Property, Grantors have requested Grantee to annex the Property; and

WHEREAS, in further consideration of the Grantee's providing future municipal services and/or water sewer services to the Property, Grantors acknowledge that the Property may not be assigned a zoning designation in accordance with Grantor's wishes, and Grantor releases Grantee from any liability associated with the annexation and zoning of the Property.

NOW THEREFORE IT IS AGREED TO AS FOLLOWS:

1. Grantor hereby requests and consents to annexation of the Property into the City of Willard, Missouri pursuant to 71.012 RSMo. Grantor shall be prohibited from opposing said annexation.
2. Grantor hereby releases Grantee and its respective agents, officers, employees and representatives, from any and all claims arising out of or related in any way to the annexation and zoning of the Property.
3. Grantor shall not transfer the Property or any portion thereof without first notifying Grantee in writing and advising the proposed transferee of the terms hereof. Grantor shall not transfer the Property or any portion thereof until their transferee executes a similar document which releases the above released parties from any and all liability arising out of the annexation and zoning of the Property.
4. This Consent to Annexation, Release and Restrictive Covenant shall be perpetual and shall run with the Property, and shall be binding upon Grantors, their heirs and assigns.

5. Grantor hereby certifies that this Consent to Annexation, Release and Restrictive Covenant form will also serve as their intent to annex property which may not be fully described or outlined in the property description noted above in this form. The Grantor further certifies and agrees that the signing of this Consent to Annexation, Release and Restrictive Covenant form without a specific description does not void this Consent to Annexation, Release and Restrictive Covenant signed by the Grantor but does provide their intent to sign a subsequent document which specifically outlines through a metes and bounds description of the property to be included in the annexation.
6. Following annexation, the property shall be subject to all laws, ordinances, and regulations in force in the City and shall be entitled to the same privileges and benefits as other parties of the City upon the effective date of the annexation.
7. Grantor hereby authorizes the Grantee, its employees, officers, agents and representatives the right of entry onto the property identified above to perform the necessary task and functions to accomplish the annexation, i.e., field survey work.
8. Grantor hereby acknowledges that he/she/they have or will grant Grantee a limited power of attorney whereby Grantee will act as Grantor's attorney in fact for the sole purpose of presenting a petition requesting the annexation whenever the land becomes contiguous to the corporate limits of the City of Willard. A copy of said Power of Attorney is attached hereto and incorporated by reference as Exhibit "A".
9. Grantor acknowledges that Grantee is expending public funds to provide city services to Grantor and that any breach of this agreement will result in a legal action being

filed in the Circuit Court of Greene County, Missouri requesting specific performance for the annexation, and that Grantor shall be responsible for all costs of litigation, including reasonable attorney fees.

10. Grantor shall pay all fees associated with this Agreement and pay all fees associated with the annexation process as well as all fees in accordance with applicable provisions of the city code of ordinances.
11. All covenants, agreements, warranties representations and conditions contained in this Agreement shall bind an inure to the benefit of the respective successors and assigns of parties to this Agreement.
12. All parties to this action shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonable necessary in connection with this performance of the obligations hereunder and to carry out the intent of the parties hereto.

GRANTOR:

STATE OF MISSOURI)
)ss.
COUNTY OF GREENE)

Subscribed and sworn to before me this _____ day of _____ in the year _____.

My Commission Expires:

_____, Notary Public

EXHIBIT "A"

POWER OF ATTORNEY

KNOW ALL MEN BY THEE PRESENTS:

1. I/We _____, _____, of _____, Missouri (hereinafter "Grantor"), hereby make, constitute, and appoint the City of Willard, Missouri Planning and Development Director (hereinafter "Grantee"), as my/our attorney-in-fact to take the actions set forth in this instrument.

a. Grantor hereby grants and conveys to Grantee, including the successors or designee of Grantee, a special Power of Attorney to exercise any and all rights of Grantor, and any successor in interest to Grantor, including any purchasers, mortgage holders, lien holders or other persons who may claim an interest in Grantor's real property described in the "Consent to Annexation, Release and Restrictive Covenant" which this Power of Attorney is attached to, to do the following:

- i. Perform all obligations under the "Consent to Annexation, Release and Restrictive Covenant" identified above.
- ii. Petition the City for annexation including the execution of a Petition for Annexation.
- iii. Accomplish all steps necessary or proper for the annexation of the real property identified in the attached "Consent to Annexation, Release and Restrictive Covenant".

2. This Power of Attorney shall be considered a power coupled with an interest and may not be terminated except upon the written consent of the City of Willard specifically referring to this Agreement.
3. This Power of Attorney granted hereunder touch and concern the Grantor's real property, and shall bind and run with the property, and constitute an encumbrance thereof.

I/We give and grant unto my attorney-in-fact full power and authority to do and perform every act and thing whatsoever noted above and to carry out the intent of the "Consent to Annexation, Release and Restrictive Covenant" which this Power of Attorney is attached.

Dated: _____, 20__

Name: _____

Name: _____

STATE OF MISSOURI)
)ss.
COUNTY OF GREENE)

Subscribed and sworn to before me this _____ day of _____ in the year _____.

My Commission Expires: _____
_____, Notary Public



Agenda Item# 16

Ordinance amending Ch. 710 Sewer Use and Sewer Rates. (1st & 2nd Read) Discussion/Vote.

First Reading: _____

Second Reading: _____

Council Bill No. _____

Ordinance No.: _____

AN ORDINANCE

AN ORDINANCE amending Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article V, Industrial Users, Section 710.290, Information Requirements, of the Municipal Code of the City of Willard.

WHEREAS, The City of Willard has determined a need to amend

WHEREAS, the City of Willard requires customers requesting water sewer service to request that the property be voluntarily annexed into the City immediately or if the property is not then contiguous to the city limits, when it comes contiguous; and

WHEREAS, in further consideration of the City providing future municipal services and/or water sewer services to the Property, Individuals annexing in acknowledge that the Property may not be assigned a zoning designation in accordance with their wishes, and they release the City of Willard from any liability associated with the annexation and zoning of the Property.

WHEREAS, Willard has amended Chapter 710 of its municipal code to comply with Section 403 of its contract with Springfield.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article V, Industrial Users, Section 710.290, Information Requirements of the Municipal Code of the City of Willard.

SECTION 710.290 INFORMATION REQUIREMENTS:

A. When requested by the Director, industrial users shall have on file with the City, prior to commencing their discharge, wastewater information deemed necessary for determination of compliance with this Chapter, the POTW NPDES permit conditions, and State and Federal law. Such information shall be provided by completion of a questionnaire designed and supplied by the Director and by supplements thereto as may be necessary. The Director may periodically require industrial users to update the questionnaire. Failure to submit the questionnaire shall be reasonable grounds for terminating service to the industrial user and shall be considered a violation of this Chapter. Information requested in the questionnaire and designated by the user as confidential is subject to the conditions of confidentiality as set out in Section **710.080**.

B. Industrial users shall keep and maintain records a minimum of five (5) years of the information as referred to in Subsection **(A)** of this Section and Section **710.291**. This period shall be automatically extended for the duration of any litigation concerning compliance with this Chapter, or where the industrial user has been specifically notified of a longer retention period by the Director. Such records shall be available for inspection during regular business hours by the Director, and he/she shall be permitted to make and retain copies of such records.

C. Where a person owns, operates or occupies properties designated as an industrial user at more than one (1) location, separate information submittals shall be made for each location as may be required by the Director.

D. There shall be assessed a fee of ten dollars (\$10.00) per year per Industrial / Non-Residential user to be submitted along with the survey for administrative costs.

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck through and bracketed~~] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from the date of its passage by the Board of Aldermen.

Mayor, Corey Hendrickson

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2020.

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

1ST READ: _____

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

2ND READ: _____

YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



date

Baker Mechanical
PO Box 429
Willard, MO 65781

To Whom it May Concern:

Enclosed you will find an application for a 2021 Willard City Business License. Please complete and return the application to City Hall by December 31, 2020. If you charge sales tax, a copy of your Missouri Retail Sales License if applicable, and a "No Tax Due" letter is required by State Statute. The statement of no tax due shall be dated no later than ninety days before the date of submission for a city business license. The "No Tax Due" letter may be obtained by the Missouri Department of Revenue. Proof of Insurance is required for all Contractors.

New this year to comply with the City of Springfield's Clean Water Service's Department, **all** non-residential customer's connected to the sanitary sewer system must complete and return the attached pretreatment questionnaire included in the application packet. A self-help guide has been provided to aide in the completion of the questionnaire. If you have questions or need help completing the questionnaire, please contact the Planning Department at 417 742-5310 for Abigail Brixey or 417 742-5308 for Randy Brown.

If you're business is an FSE (Food Service Establishment) please provide copies of the past quarterly maintenance log for re-issuance of the annual F.O.G. (Fats, Oil, Grease) Permit.

The following fees apply to all applicants requesting a Business License
\$25.00- Business License Fee
\$10.00- Pretreatment Questionnaire
\$10.00- Fats, Oil, Grease Permit
\$50.00- Manufacturing License

As a reminder, if payment is not received along with the application and all necessary documents by January 31st, 2021, there will be an additional \$25.00 fee assessed. If you have any questions, feel free to contact my office at 417 742-5302.

Sincerely,

Jennifer Rowe
City Clerk

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 17

**Discussion/Vote to accept removal of Streetlight by
Liberty Utilities.**

The Empire District Electric Company

Work Order # 908608

Request for Change in Street Lighting Service

Missouri

City of Willard

Pursuant to a Resolution adopted by the governing body of the **City of Willard** hereinafter called CITY, on the **7th** day of **December, 2020** **The Empire District Electric Company**, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	Q T Y	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Remove	Hughes Rd and Hwy 160	50,000L 400W HPS Cobrahead	1		\$185.28		\$ 1,702.49
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request					\$0.00	\$185.28	\$ - \$ 1,702.49
A Annual Energy Charge for this Request (Install minus Remove)					-\$185.28		
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)							\$ (1,702.49)

The CITY agrees that the AGREEMENT shall be amended as follows:

- C Total Facility Usage Charge for this Request (Total Line B) -\$1,702.49
- D Annual Facility Usage Charge to City for this Request (Total Line C X 9%) -\$153.22
- E Annual Energy Charge for this Request (Total Line A) -\$185.28
- F **Annual Facility Usage and Energy Charge for this Request** (Total Line D plus/minus Line E) -\$338.50
- G Monthly Increase/Decrease to be Paid by City for this Request (Total Line F divided by 12 months) **-\$28.21**

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed. This contract and any ancillary agreements may be executed in counterparts, each of which shall be deemed an original and all of which, taken together, shall be deemed to be one agreement, and signatures by fax or other electronic transmission are acceptable and shall constitute an original signature for all purposes.

Executed at _____ this ____ day of _____
 (SEAL)
 ATTEST: _____
 _____ Clerk of Willard By _____ Mayor or Board Chairman

ACCEPTANCE

The COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

Mercury Vapor Lights		High Pressure Sodium Lights		Metal Halide Lights		Light Emitting Diode Lights	
7,000L - 175W	107	6,000L - 70W	22	12,000L - 175W	0	7,500 - 9,500L - 150W	2
11,000L - 250W	14	16,000L - 150W	203	20,500L - 250W	0	13,000 - 16,000L - 250W	7
20,000L - 400W	2	27,500L - 250W	6	36,000L - 400W	0	19,000 - 22,000L - 250W	0
53,000L - 1,000W	0	50,000L - 400W	1	110,000L - 1,000W	0		
		130,000L - 1,000W	0				

WO# 908608	DATE COMPLETED _____	
CURRENT INVESTMENT CHARGE	ANNUAL FACILITY USAGE CHARGE	ACCUMULATIVE INVESTMENT CHARGE
-\$1,702.49	\$25,482.44	\$283,138.17

The Empire District Electric Company

Company Representative Completing Contract: Rick Wingender

Executed at Joplin, Mo this _____ day of _____ By _____
 (VICE PRESIDENT)