

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

December 27, 2023

6:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Sam Baird

Board Members

Troy Smith - Mayor Pro-Tem

David Keene

Landon Hall

Scott Swatosh

Casey Biellier

Joyce Lancaster

www.cityofwillard.org

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Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 27, 2023
6:00 P.M.**

Posted December 21, 2023, 3:30 p.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **6:00 p.m.** December 27, 2023, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

1. Roll Call

2. Agenda Amendments/Approval of Agenda

3. Consent Agenda:

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting December 11, 2023
- b. November 2023 Financial Summaries
- c. November 2023 Financial Statements
- d. November/December 2023 Outstanding Invoices, Checks and Draft paid Invoices
- e. November 2023 Check Register
- f. November 2023 Utility Adjustments Report

4. Current Outstanding Invoices, Draft and Check Paid Invoices for November/December 2023. Discussion/Vote

5. Citizen Input

6. IMAC/SCR Professional Recruiting Agency Presentations

7. Discussion/Vote to hire a City Attorney

8. Discussion/Vote on revised Job Description for Planning and Zoning Director

9. **Discussion/Vote on assigning a Voting member and Alternate member to Ozarks Transportation Organization (OTO)**
10. **Discussion of City/mayoral support of multi-state bike route through Willard**
11. **Declaration of Surplus Vehicles for the Police Department. Discussion/Vote**
 - a. **2013 Dodge Charger VIN 2C3CDXAT6DH721481**
 - b. **2017 Ford Explorer VIN IFM5K8AROHGC26131**
 - c. **2019 Dodge Charger VIN 2C3CDXAGXKH644968**
 - d. **2020 Dodge Charger VIN 2C3CDXAG5LH111413**
12. **Discussion/Vote to sell Surplus Vehicles on GovDeals.com for Parks and Public Works Departments**
13. **Ordinance accepting the proposed 2024 Budget. (2nd Read) Discussion/Vote**
14. **Public Hearing on increasing Sewer Rates**
15. **Ordinance increasing Sewer Rates. (1st Read) Discussion/Vote**
16. **Public Hearing on increasing Water Rates**
17. **Ordinance increasing Water Rates. (1st Read) Discussion/Vote**
18. **Jackson Street Project Update**
19. **Discussion/Vote to approve a Work Authorization to CJW, Inc. for Engineering of Jackson Street Overlay**
20. **Sanitary Sewer Project Status Report**
21. **New Business**
22. **Unfinished Business**
23. **Adjourn Meeting**

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
City Clerk



Consent Agenda Item #3

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting December 11, 2023
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Consent Agenda Item #3a

Minutes from the Regular Meeting December 11, 2023

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 11, 2023
6:00 p.m.

Staff present: Interim City Administrator Donna Stewart, Project Engineer Steve Bodenhamer, Director of Finance Carolyn Halverson, Police Officer J.D. Landon, Director of Parks and Rec Jason Knight, and City Clerk Dona Slater

Attorney Jake Spindler was present.

Citizens in attendance: Debbie Ihrig, Angie Wilson, Megan Applegate, Steve Cobb, Mark Lancaster, and Jim Vaughn.

Call to Order.

Mayor Baird called the meeting to order at 6:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call.

Alderman Smith-present; Alderman Hall-present; Alderman Swatosh-present; Alderman Biellier-present; Alderman Lancaster-present; Alderman Keene-present; Mayor Baird-present.

Agenda Amendments/Agenda Approval.

Ms. Donna Stewart requested striking agenda item #18 Discussion/Vote for Liability/Property Insurance-Work Comp bid as the information has not been received. She also requested adding new agenda item #18 Ordinance to approve a contract with Aramark for uniforms for the Public Works department.

Motion was made by Alderman Smith and seconded by Alderman Keene to approve the modified Agenda with the removal of the original item #18 and the addition of new item #18.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Lancaster, Hall, Keene, and Swatosh.

Consent Agenda.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Consent Agenda.

Motion carried with a vote of 6-0. Voting aye: Aldermen Biellier, Smith, Hall, Lancaster, Keene, and Swatosh.

Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for November/December 2023.

Motion was made by Alderman Hall and seconded by Alderman Smith to approve the current outstanding invoices, and draft and check paid invoices for November 2023, and December 2023.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Lancaster, Hall, Keene, and Swatosh.

Citizen Input.

Angie Wilson – 107 Ridgeview – She stated she requested that Sunshine Request fees be waived at the last meeting, but the Board voted to not waive the fees. She said the Board missed the point. She feels they fail to appreciate citizen concerns about former mayor and alderman Corey Hendrickson's guilty plea to fraud charges. She asked if City revenues are growing the same as expenses. There is no Economic Development department in the 2024 budget. There was no vote to defund this department.

SWMO Water Membership presentation by Roddy Rogers.

Ms. Stewart introduced Mr. Roddy Rogers. He said there is concern over the Ozark aquifer and the ability to sustain water needs over the next several years. He stated the purpose of SWMO Water is to ensure an adequate and sustainable water supply for Southwest Missouri. They are looking at Stockton Lake to make up the deficit in water supply. He said this has been and will continue to be a decades long project. They are asking all local municipalities to participate. He said the annual cost is about \$6,000 (six thousand dollars) to be a member. Alderman Smith asked what the implications are if municipalities don't participate. Mr. Rogers stated they won't get the water and would have to buy it from SWMO Water. Mayor Baird asked if the municipalities will still need to treat the water. Mr. Rogers said yes, and that they will find a way. He said dues depend on the number of connections. Alderman Smith said this topic needs further discussion with the Public Works Director Justin Sorgen and the Army Corps of Engineers.

Public Hearing on Sewer Rate increase.

No citizen wished to speak.

Sewer Rate increase. Discussion/Vote.

Ms. Stewart said the City must plan ahead. She said generally revenues have been less than expenses in 2022 and 2023. Springfield increased wastewater rates by eight percent (8%) in July of 2023 and they will go up another eight percent (8%) next July. The City has not increased sewer rates in two (?) years. She is asking for approval to bring an Ordinance to the next meeting raising sewer rates by ten percent (10%) beginning in January of 2024. This will allow the City to shorten the gap between revenues and expenses. Alderman Hall asked what the plan is going forward after the ten percent (10%) increase in January. Ms. Stewart said there will be a study done and the City may institute incremental increases. She said the average bill will go up around ten dollars (\$10.00) per month for water and sewer. Alderman Biellier said the cost from Springfield must be passed on to citizens because Willard can't keep eating the amount charged by Springfield.

Motion was made by Alderman Smith and seconded by Alderman Biellier to authorized City staff to present an Ordinance to the Board of Aldermen for a ten percent (10%) increase to sewer rates.

Motion carried with a vote of 6-0. Voting aye: Aldermen Hall, Swatosh, Biellier, Lancaster, Keene, and Smith.

Public Hearing on Water Rate increase.

Angie Wilson – 107 Ridgeview – stated you can't have a Public Hearing if the public doesn't know what the rates will be, and the Agenda needs to reflect this.

Megan Applegate – 721 Colby – asked that this item be delayed for thirty (30) days to give the public time to come and hear the rate increase. She said this shows transparency. She asks the Board to leave it open for a while.

Water Rate increase. Discussion/Vote.

Ms. Stewart said the reasons for a water rate increase are the same as for a sewer rate increase. Revenues are less than expenses and revenue must be increased. Water towers need maintenance and are on the verge of being inadequate for central Willard. Alderman Hall said we could increase sewer rates the first of January and then increase water rates in April. Ms. Stewart said she will present a rate study to the Board in March.

Motion was made by Alderman Smith and seconded by Alderman Swatosh to authorize City staff to present an Ordinance to the Board of Aldermen for a ten percent (10%) water rate increase.

Motion carried with a vote of 4-2. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh. Voting nay: Aldermen Biellier and Lancaster.

Ordinance accepting the 2024 Park Fees for the City of Willard. (2nd Read) Discussion/Vote.

Mr. Knight said he tightened the rental structure for Park Fees in 2024. No additional changes have been made since the last Board of Aldermen meeting.

The second read was conducted by the City Clerk.

Motion was made by Alderman Biellier and seconded by Alderman Smith to approve the Ordinance accepting the 2024 Park Fees for the City of Willard.

Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Biellier, Keene, Hall, and Swatosh. Alderman Lancaster abstained.

Approval of Liberty Utility Streetlight change for 608 JFK Drive.

Ms. Stewart said this is general maintenance of streetlights.

Motion was made by Alderman Hall and seconded by Alderman Biellier to approve the Liberty Utility streetlight change for 608 JFK Drive.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Hall, Swatosh, and Lancaster.

Ordinance accepting the 2023 Final Amended Budget for the City of Willard. (1st & 2nd Read) Discussion/Vote.

Ms. Halverson said that after making adjustments to the 2023 budget the total fund balances changed. Some things were shifted to next year. She explained the changes to the Aldermen.

The first read was conducted by the City Clerk.

Motion was made by Alderman Biellier and seconded by Alderman Smith to approve the Ordinance accepting the 2023 Final Amended Budget for the City of Willard.

Motion carried with a vote of 5-1. Voting aye: Aldermen Smith, Biellier, Swatosh, Hall, and Keene. Voting nay: Alderman Lancaster.

The second read was conducted by the City Clerk.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Ordinance accepting the 2023 Final Amended Budget for the City of Willard.

Motion carried with a vote of 5-1. Voting aye: Aldermen Swatosh, Hall, Smith, Biellier, and Keene. Voting nay: Alderman Lancaster.

Ordinance accepting the proposed 2024 Budget for the City of Willard. (1st Read) Discussion/Vote.

Ms. Halverson explained adjustments and changes made to the proposed 2024 budget. Alderman Biellier asked why we are funding uniforms for the Public Works department but increasing water and sewer rates. Ms. Halverson said uniforms give a more professional appearance to customers and adds safety for employees and customers. All Aldermen feel having security badges for Public Works employees is a good idea.

The first read was conducted by the City Clerk.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Ordinance accepting the proposed 2024 Budget for the City of Willard.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Biellier, Keene, and Hall. Aldermen Lancaster and Swatosh abstained.

Printer/Copy machine bid proposal. Discussion/Vote.

Ms. Halverson said the contract the City has for printers is up this year. She went through the State contract, so no bids were sent out. She is asking for three (3) new printers to replace three (3) old printers. She would like to buy out the City Hall printer for one dollar (\$1.00) and move it to the Finance Department. Alderman Smith asked if there is a statutory requirement to bring this to the Board of Aldermen. Ms. Halverson said if there is a contract then yes.

Motion was made by Alderman Lancaster and seconded by Alderman Hall to approve the bid proposal for Printer/Copy machines.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Hall, Smith, Lancaster, and Biellier.

Ordinance accepting the bid from Lakeland Office Systems (Canon) for Printer/Copy machines. (1st & 2nd Read) Discussion/Vote.

Ms. Halverson said the contract with Lakeland expires this year.

The first read was conducted by the City Clerk.

Motion was made by Alderman Keene and seconded by Alderman Biellier to approve the Ordinance accepting the bid from Lakeland Office Systems (Canon) for Printer/Copy machines.

Motion carried with a vote of 6-0. Voting aye: Aldermen Keene, Swatosh, Hall, Smith, Lancaster, and Biellier.

The second read was conducted by the City Clerk

Motion was made by Alderman Smith and seconded by Alderman Lancaster to approve the Ordinance accepting the bid from Lakeland Office Systems (Canon) for Printer/Copy machines.

Motion carried with a vote of 6-0. Voting aye: Aldermen Lancaster, Biellier, Hall, Smith, Swatosh, and Keene.

Discussion/Vote on Public Works uniform bids

Ms. Stewart said she has received bids for uniforms for the Public Works employees. She recommends accepting the bid from Aramark. Alderman Hall said Aramark doesn't deliver on time and he prefers Cintas. Alderman Swatosh said he uses Unifirst and he likes them. Alderman Lancaster said Aramark has been sold and is now Vestis. Ms. Stewart said the uniforms will have the City's logo patch on them but no names. Ms. Halverson said there was a work comp claim due to an employee wearing loose clothing and having uniforms could remedy this. Ms. Stewart said there will be training for the employees on how to act while in uniform and professionalism.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the recommended bid from Aramark to provide uniforms for the Public Works employees.

Motion carried with a vote of 3-2. Voting aye: Aldermen Smith, Keene, and Hall. Voting nay: Aldermen Biellier and Swatosh. Alderman Lancaster abstained.

Ordinance accepting an agreement between Aramark Uniform Services to provide uniforms for Willard Public Works employees

Discussion was held about accepting the agreement with Aramark Uniform Services.

The first read was conducted by the City Clerk.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Ordinance accepting an agreement between Aramark Uniform Services and the City of Willard to provide uniforms for Willard Public Works employees.

Motion carried with a vote of 4-1. Voting aye: Aldermen Smith, Biellier, Keene, and Hall. Voting nay: Alderman Swatosh. Alderman Lancaster abstained.

The second read was conducted by the City Clerk.

Motion was made by Alderman Smith and seconded by Alderman Biellier to approve the Ordinance accepting an agreement between Aramark Uniform Services and the City of Willard to provide uniforms for Willard Public Works employees.

Motion carried with a vote of 4-1. Voting aye: Aldermen Smith, Biellier, Keene, and Hall. Voting nay: Alderman Swatosh. Alderman Lancaster abstained.

Present Request For Qualifications (RFQ) responses for a City Attorney

Ms. Stewart said she had sent four (4) Requests for Qualifications (RFQ) for a City Attorney and received two (2) responses. She suggested holding interviews with the attorneys and then deciding at the December 28, 2023, Board of Aldermen meeting who to offer a contract to. She will contact those who responded and set up interview dates.

Jackson Street Project Update

Mr. Bodenhamer said there was conflicting information between the Missouri Department of Transportation (MODOT) and Ozarks Transportation Organization (OTO). This has been resolved. There will be a work authorization ordinance at the next Board of Aldermen meeting.

Sanitary System Projects Status Report

Mr. Bodenhamer said Allgeier, Martin and Associates, Inc. has started design work and will begin survey work in the field. The City has received a waiver for components under the Build America Buy America Act (BABA). We need to look at our personnel policies and grievance policies for civil rights and make changes. We will be working over the next few weeks to come into compliance.

New Business.

Ms. Stewart shared a statement from the Attorney General's office in response to Sunshine Law complaints against the City. Attorney Jake Spindler read the letter from the Attorney General's office ruling there were no issues, and the matter is closed. It suggests the City undergo additional Sunshine Law training. The consensus of the Board of Aldermen is to have training after the April 2024 General Election is complete. Ms. Stewart said we have old vehicles that we would like to put on GovDeals.com to sell if the Board agrees. The consensus of the Board of Aldermen is to approve selling old vehicles on GovDeals.com. Mr. Bodenhamer said for openness the Board should declare the vehicles as surplus. The City may need to begin looking for someone else to handle the City's information technology. Alderman Swatosh said he knows someone to talk to about IT services. Mayor Baird said we may need to put out a Request for Proposal (RFP) and go to an IT firm.

Unfinished Business.

The next Board of Aldermen meeting has been scheduled for Thursday, December 28, 2023. It was discussed moving the meeting to Tuesday or Wednesday. The consensus of the Board of Aldermen was to move the meeting to Wednesday, December 27, 2023, at 6:00 p.m. Audio Acoustics is doing an estimate for live streaming the Board of Aldermen meetings. Our existing cameras should be able to handle this.

Close Open Session.

Motion was made by Alderman Smith and seconded by Alderman Biellier to Close the Open Session. Motion carried with a vote of 6-0. Voting aye: Aldermen Lancaster, Biellier, Swatosh, Smith, Keene, and Hall.

The Open Session closed at 9:41 p.m.

Open Executive Session.

Motion was made by Alderman Smith and seconded by Alderman Hall to Open the Executive Session. Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Biellier, Smith, Keene, and Lancaster. Alderman Hall abstained.

Mayor Baird called the Executive Session to order at 9:42 p.m.

Close the Executive Session.

Motion was made by Alderman Hall and seconded by Alderman Smith to Close the Executive Session. Motion carried with a vote of 6-0. Voting aye: Aldermen Hall, Smith, Lancaster, Swatosh, Keene, and Biellier.

The Executive Session closed at 10:04 p.m.

Adjourn Meeting.

Motion was made by Alderman Smith and seconded by Alderman Keene to Adjourn the meeting. Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Smith, Hall, Biellier, Keene, and Lancaster.

The meeting Adjourned at 10:04 p.m.

Dona Slater, City Clerk

Sam Baird, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3 b-f
FINANCE DEPARTMENT**

Financial Reports

- b. November 2023 Financial Summaries**
- c. November 2023 Financial Statements**
- d. November 2023/December 2023 Outstanding Invoices,
Checks, and Draft-paid Invoices**
- e. November 2023 Check Register**
- f. November 2023 Utility Adjustments Report**

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3b
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

- **November 2023 Financial Summary Report**

FINANCIAL SUMMARY

Year to Date 2023

General Fund	2023 Projected Revenues As of November 2023	Received As of November 2023	% Rec'd	2023 Budgeted Expenses	Expended As of November 2023	% Used	Cumulative Gains or (Losses) Per Fund
General City Administration	2,381,936	\$2,055,054.88	86%	\$792,211	\$752,409.37	95%	\$1,302,645.51
Law and Public Safety	131,000	\$148,380.30	113%	\$1,155,687	\$871,320.09	75%	(\$722,939.79)
Court	99,200	\$107,218.94	102%	\$102,943	\$77,796.94	75%	\$23,922.00
Streets	318,589	\$335,805.43	105%	\$480,733	\$298,594.07	62%	\$37,211.36
Planning and Development	10,000	\$24,536.10	245%	\$256,252	\$115,485.98	45%	(\$90,949.88)
Economic Development	0	\$0.00	0%	\$139,076	\$103,885.46	75%	(\$103,885.46)
Emergency Management	8,416	\$0.00	0%	\$22,240	\$21,607.00	94%	(\$21,007.00)
Sub-Total	2,949,141	\$2,864,955.65	90%	\$2,949,142	\$2,239,998.91	76%	\$624,996.74
Water Fund	2,665,990	\$1,115,206.58	42%	\$2,665,475	\$1,192,775.88	45%	(\$77,569.30)
Sewer Fund	3,571,433	\$1,803,489.63	50%	\$3,565,688	\$2,394,694.33	65%	(\$531,204.70)
Sub-Total	6,237,423	\$2,918,695.21	47%	\$6,235,163	\$3,927,470.21	57%	(\$608,774.00)
Park Fund	1,793,095	\$1,595,012.80	89%	\$1,793,003	\$1,586,585.87	88%	\$8,426.93
Sub-Total	1,793,095	\$1,595,012.80	89%	\$1,793,003	\$1,586,585.87	88%	\$8,426.93
Totals	\$10,979,659.00	\$7,178,704.66	65%	\$10,977,308.00	\$7,354,054.99	67%	(\$175,350.33)

Funds	Total Funds Available January 1, 2023	Annual 30 Recommended	Amount Above/Below 30 Percent	Cash Expense Average Per Month	Percent	Total Funds Available As of November 2023
General Fund	\$3,927,052.37	\$884,742.60	\$3,562,170.87	\$245,761.83	151%	\$4,446,913.47
Water & Sewer Fund	\$2,907,929.83	\$1,870,548.90	\$1,340,126.06	\$519,395.92	51%	\$3,210,674.96
Park Fund	\$172,889.74	\$537,900.90	(\$435,925.81)	\$149,115.92	6%	\$101,975.09
Totals	\$7,007,871.94	\$3,293,192.40	\$4,466,371.12	\$914,775.67		\$7,759,563.52

Assigned Funds	Water/Sewer	Parks	All Assigned Funds Total
General			
Judicial Education Fund	Escrow	Parks Projects-Donations	\$1,526.85
Judicial Facility Fund	Customer Deposits	Youth Scholarships	\$2,402.53
Police Forfeiture Asset Funds	Grant Funds Assigned	Customer Deposits	\$2,266.25
Street Projects		Customer In-House Credit	\$2,767.50
Developer's Escrow		Grant Funds Assigned	\$0.00
Grant Funds Assigned			\$0.00
Total Assigned Funds	\$122,976.28	\$1,032,625.07	\$9,363.13

Transferred Funds Year to Date

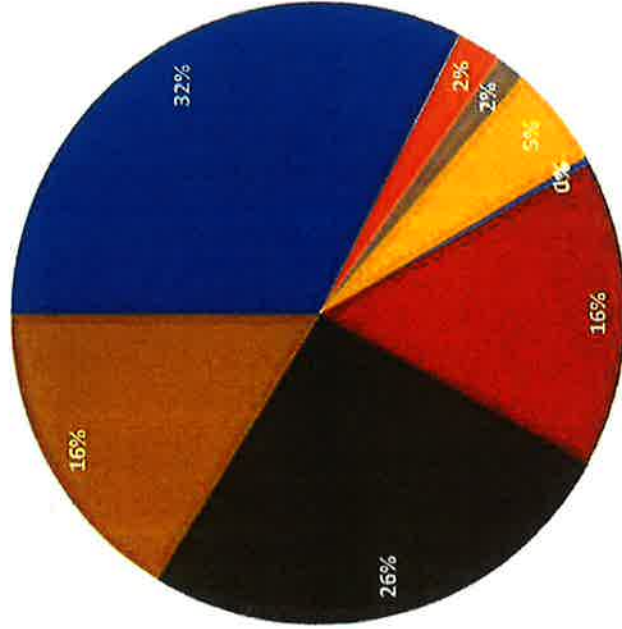
General to Parks	\$490,000.00
General from Reserves	\$0.00
W/S from Reserves	\$0.00
Parks from Reserves	\$0.00
Total Funds Transferred	\$490,000.00

COP Total Debt

2014 W/S	\$920,000.00
2018 Sewer	\$3,218,250.30
2015 Parks	\$2,430,000.00
Total Debt	\$6,568,250.30

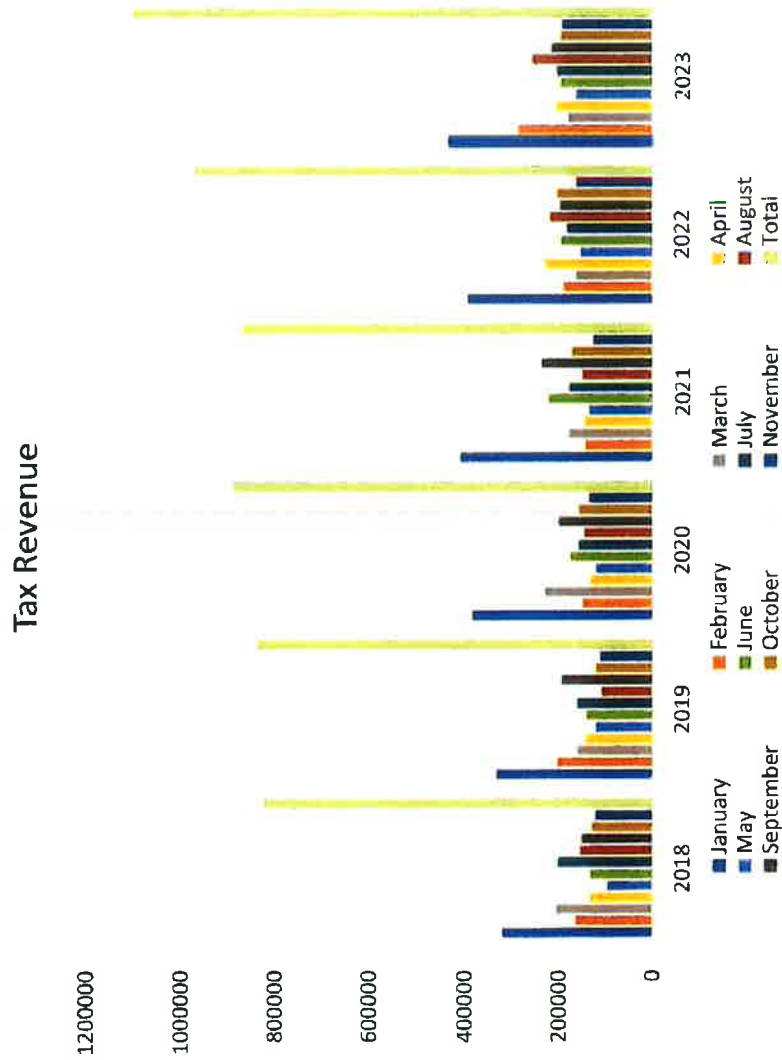
November 30, 2023 Year to Date Revenue - All Funds

REVENUE



- The General Fund revenue is the highest source of income at 32%. The Sales Tax is showing a 13.34% and Capital Improvement Tax a 5.83% increase above last year at this time. Sales and Capital Improvement Tax increase was a \$120,224 gain over last year. Interest has increased \$81,350 this year. Traffic fines have increased 42% in revenue compared to last year.
- The General Operating Fund had a 6.69% (\$167,101) increase overall in revenue year to date.
- Sewer is second in revenue at 26% and coming in fourth water at 16%. respectively. The meter replacement increased \$24,425 and hookup fees \$36,700. The Water and Sewer has increased 3.19% (\$90,249). Revenue needs to increase with continuing increase in costs for supplies and repairs. A rate study will show the need for increased rates in order to keep up with growing expenses.
- Parks revenue is 16% of total revenue. The transfer from the General Fund to Park's Fund has increased \$276,000 compared to 2022. The transfer increase from the General Fund is in direct relationship to the payment of the playground equipment project.

Tax Revenue Comparison

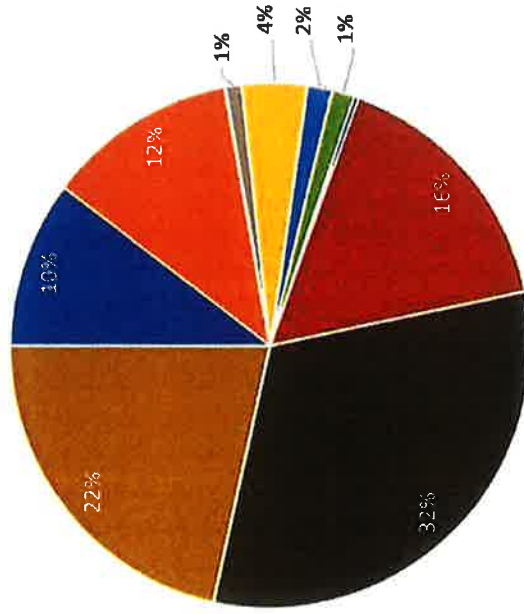


- This scale represents the trends for tax revenue for the past 5 years. Year-to-date tax revenue is higher this year compared to previous years. Higher prices of products is part of the reason for the increased tax revenue received. In 2021 the economy was in the middle of Covid, which resulted in less spending. As a result, there was lower tax revenue.

- Facts for year-to-date totals:
 - 2019 2% Increase
 - 2020 6% Increase
 - 2021 3% Decrease
 - 2022 11% Increase
 - 2023 12% Increase

October 31, 2023 Year to Date Expense - All Funds

Expense



- Including all Funds (General-Water/Sewer-Parks) the General Fund is 10% of all expenses. The General Fund has transferred \$490,000 to the Parks Fund to date. Of the total funds transferred, \$250,000 is to finance playground equipment. This is necessary until grant funds are made available to the Parks Department. Total expenses for the General Department (excluding Park Fund transfers) has increased 29% (\$75,781) compared to last year with the rising cost of supplies, equipment and the additional expense for the playground equipment. The Law Department expenses increased \$84,482, Court \$5,120, and Streets \$75,514. The total Planning Department expenses decreased, but this was due to the Planning Director position being vacant. Expenses have increased 37% across all General Fund departments.
- The Water and Sewer Fund has the highest expense with a total of \$3,340,869 year to date. The Water/Sewer Fund is 48% of the total expense. Currently this year expenses have exceeded revenue by \$608,774. The funds to cover the additional expense is coming from the Water and Sewer reserve funds. Rates need to be adjusted to cover expenses. Total expenses for the Water and Sewer Fund has increased 13% this year. Some of the main increases for the sewer department is repairs on the 94 Force Main.
- The Parks Fund expense is 22% of all expenses including all funds. The Park Fund total expenses year to date is \$1,586,585. Total expenses for the Parks Fund has increased 21% this year. Part of the increase is for the playground equipment. Continued rising cost play a part in the increase for not just Parks but for the all City funds.

Additional Information

As we approach the end of December it is time to renew the City insurance policies. The insurance costs have increased 7.5% for 2024 for the City of Willard. The insurance brokers Ollis, Akers and Arney place the City insurance out for bid each year to get the lowest rate and yet the necessary coverage for the City. The prediction is that future premiums will continue to increase beyond 2024. Rising prices in the market, natural disasters, and the number of claims have been credited to the increasing premiums in the marketplace. The City coverage includes general and excess liability, commercial property, auto, law enforcement, cyber, inland marine, linebacker- public official's and employment practices liability, and workers compensation. The main property and liability is through EMC (Employers Mutual Casualty Company) and the annual cost is \$150,146 in 2024. The workers compensation insurance is covered by MEM (Missouri Employment Mutual) with a premium of \$35,687 and cyber coverage is CFC Underwriting's premium is \$6,180. A separate policy is required for special event coverage. This includes Freedom Fest, Veterans Parade, Trunk or Treat, or any other event that includes fireworks, inflatables, liquor exposure, exhibitors/vendors or a high number of people that is outside the limits of the EMC insurance policy. The Special Events policy is usually purchased just prior to the first event. Last year it cost \$8,001.00. We will not receive a quote for the Special Events policy until May or June of 2024. Additional information has been added to this report on the following pages.

The December Amended budget was not passed until December 11, 2023, therefore, it will not be present on the financial statements for November, but will be reflected on the December financial statements when they are presented to the board in January.

The new mail inserter equipment will be delivered December 20th and the Printer/Copier/Scanners are to be delivered December 28th. Staff is looking forward to the new equipment. Some of the current equipment definitely needs replaced.

Insured: City of Willard

Description of Coverage	Premium	Previous Year
Commercial Property	54,329	40,717
Commercial Inland Marine	4,828	4,828
Commercial General Liability	21,553	23,767
Business Auto	48,520	46,705
Law Enforcement	3,481	4,643
Umbrella	8,895	8,895
Linebacker	8,540	7,592
Total Estimated Premium EMC	150,146	137,147
Workers Compensation	35,687	33,815
Cyber inc. fees	6,180	6,594
Total Estimated Premium	192,013	177,556

CONDITIONAL



Employers Mutual Casualty Company

Quote: BBDS319 - Option 002

Prepared on 12/13/2023

Policy Term: 01/01/2024-01/01/2025

Valid Through: 01/27/2024

General Liability Summary Proposal

Prepared For

CITY OF WILLARD
PO BOX 187
WILLARD, MO 65781-0187
DIRECT BILL

Presented By

OLLIS/AKERS/ARNEY - SPRINGFIELD
2274 E SUNSHINE ST
SPRINGFIELD, MO 65804-1819
AGENT NO. K7663
AGENT PHONE: 417-881-8333
CLAIM REPORTING: 888-362-2255
SERVICING CARRIER: 913-523-7100

This policy renewal is offered contingent upon the receipt of payment which is due on **02/01/2024**.

Limits of Insurance

Each Occurrence Limit	\$1,000,000
Damage To Premises Rented To You Limit	\$500,000 (any one premises)
Medical Expense Limit	\$10,000 (any one person)
Personal and Advertising Injury Limit	\$1,000,000 (any one person or organization)
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000

Coverages Provided

Other Than Products/Completed Operations	\$21,553.00
Total Estimated Policy Premium	\$21,553.00

See attached schedule for location of all premises owned, rented or occupied.

Forms Applicable

CG0001(04/13), CG0134(08/03), CG0435(12/07), CG2106(05/14), CG2135(10/01), CG2147(12/07), CG2167(12/04), CG2170(01/15), CG2176(01/15), CG2244(04/13), CG2250(04/13), CG2252(10/93), CG2256(07/98), CG2409(07/98), CG2625(04/05), CG2650(04/13), CG7001A(10/12), CG7003(10/13), CG7605(10/14), CG7615(01/08), CG7627(01/21), CG7640(10/13), CG7698(01/21), CG7728(05/19), CG7748(10/22), CG8301(10/22), CG9909(12/19), IL0017(11/98), IL0021(09/08), IL0274(02/13), IL7004(03/20), IL7131A(04/01), IL7168(01/22), IL8383.2A(12/20), IL8384A(01/08), IL8576(10/17), IL8759(10/18)

Audit Period: Annual

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3c
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS
PRESENTED**

November 2023 Budget Financial Statements

- 1. Balance Sheet**
- 2. Income Statement**



City of Willard, MO

Balance Sheet

Account Summary

As Of 11/30/2023

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
<u>10-01001</u>	CLAIM ON POOLED CASH - GENERAL FUN	4,446,913.47
<u>10-10000</u>	CASH IN BANK - OPERATING	0.00
<u>10-10100</u>	CASH RESERVES 4593	0.00
<u>10-10200</u>	CASH IN BANK - MID-MISSOURI BANK	0.00
<u>10-10300</u>	CASH - FREEDOM	0.00
<u>10-11100</u>	PETTY CASH-GCG	900.00
<u>10-12500</u>	CASH IN BANK - JIS	0.00
<u>10-13000</u>	CASH JUDICIAL EDUCATION	4,348.77
<u>10-13050</u>	CASH JUDICIAL FACILITY FUND	15,937.03
<u>10-13100</u>	CASH POLICE FORFEITURE ASSETS	1.40
<u>10-13110</u>	CASH POLICE EQUITABLE SHARING FUND	11,647.70
<u>10-13150</u>	CASH MISC PROCEEDS FUND	0.00
<u>10-13300</u>	CASH IMPROVEMENT PROJECTS	0.00
<u>10-13400</u>	CASH STREET PROJECTS	50,689.08
<u>10-15000</u>	ACCOUNTS RECEIVABLE	0.00
<u>10-15100</u>	DUE FROM WATER/SEWER FUND	0.00
<u>10-15200</u>	DUE FROM RECREATION FUND	0.00
<u>10-15300</u>	SALES TAXES RECEIVABLE	231,055.79
<u>10-15400</u>	AD-VAI ORFM TAXES RECEIVABLE	217,076.61
<u>10-15500</u>	COURT FINES RECEIVABLE	30,786.39
<u>10-15700</u>	GRANTS RECEIVABLE	0.00
<u>10-16000</u>	PREPAID INSURANCE-GCG	11,547.27
<u>10-17000</u>	DEFERRED INFLOWS-LEASES	-412,867.19
<u>10-17001</u>	INTEREST RECEIVABLE-LEASES	1,783.39
<u>10-17002</u>	LONG TERM LEASE RECEIVABLE	382,514.44
<u>10-17003</u>	SHORT TERM LEASE RECEIVABLE	45,502.07
	Total Assets:	<u>5,037,836.22</u>
Liability		
<u>10-20000</u>	AP PENDING (DUE TO POOLED CASH) - GC	16,101.78
<u>10-20010</u>	ACCOUNTS PAYABLE - GCG	7,381.17
<u>10-20500</u>	ALLOWANCE FOR BAD DEBT-GCG	11,000.00
<u>10-21000</u>	RETURNED CHECKS-GCG	0.00
<u>10-21500</u>	WAGES PAYABLE	18,052.04
<u>10-21600</u>	PAYROLL CORRECTION	0.00
<u>10-22000</u>	FICA WITHHOLDING	0.00
<u>10-22100</u>	FEDERAL WITHHOLDING	0.00
<u>10-22200</u>	MISSOURI WITHHOLDING	266.30
<u>10-23100</u>	LAGERS PAYABLE	2,227.16
<u>10-23200</u>	GROUP INSURANCE PAYABLE	-17,413.51
<u>10-23300</u>	GARNISHMENTS PAYABLE	630.30
<u>10-24000</u>	COURT BONDS PAYABLE	915.00
<u>10-24050</u>	DEFERRED COURT FINES	19,786.39
<u>10-24100</u>	DEVELOPERS ESCROW	2,000.00
<u>10-24200</u>	OTHER ESCROW	35,715.00
<u>10-25500</u>	DUE TO RECREATION FUND	0.00
<u>10-25550</u>	DUE TO WATER/SEWER FUND	0.00
	Total Liability:	<u>96,661.63</u>
Equity		
<u>10-30000</u>	FUND BALANCE	4,516,177.85
	Total Beginning Equity:	<u>4,516,177.85</u>

Balance Sheet

As Of 11/30/2023

Account	Name	Balance
Total Revenue		2,664,995.65
Total Expense		<u>2,239,998.91</u>
Revenues Over/Under Expenses		424,996.74
	Total Equity and Current Surplus (Deficit):	4,941,174.59
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>5,037,836.22</u>

Balance Sheet

Account	Name	Balance
Fund: 20 - WATER AND SEWER FUND		
Assets		
<u>20-01001</u>	CLAIM ON POOLED CASH - WATER AND SI	3,210,674.96
<u>20-10000</u>	CASH IN BANK 4594	0.00
<u>20-10100</u>	CASH RESERVES 4595	0.00
<u>20-10200</u>	CASH RESERVES 4599	0.00
<u>20-11100</u>	PETTY CASH-WS	0.00
<u>20-15000</u>	ACCOUNTS RECEIVABLE-WS	228,371.34
<u>20-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	15,951.04
<u>20-15100</u>	DUE FROM GENERAL FUND	0.00
<u>20-15200</u>	DUE FROM RECREATION FUND	0.00
<u>20-15000</u>	PREPAID INSURANCE-WS	8,978.17
<u>20-17000</u>	DEFERRED INFLOWS-LEASES	0.00
<u>20-17001</u>	INTEREST RECEIVABLE-LEASES	0.00
<u>20-17002</u>	LONG TERM LEASE RECEIVABLE	0.00
<u>20-17003</u>	SHORT TERM LEASE RECEIVABLE	0.00
<u>20-18000</u>	LAND	273,272.75
<u>20-18050</u>	CONSTRUCTION IN PROGRESS	0.00
<u>20-18100</u>	EQUIPMENT	963,228.42
<u>20-18200</u>	WATER SYSTEM	4,576,733.19
<u>20-18300</u>	SEWER SYSTEM	9,165,307.07
<u>20-18400</u>	BUILDINGS-WSF	17,140.01
<u>20-18500</u>	ACCUMULATED DEPRECIATION WS	6,179,073.97
<u>20-19000</u>	COST OF ISSUANCE 2014	0.00
<u>20-19100</u>	2014 CERTIFICATE FUND	0.00
<u>20-19110</u>	2018 CERTIFICATE FUND	57.89
<u>20-19120</u>	2018 COP CONSTRUCTION FUND	0.00
<u>20-19200</u>	NET PENSION ASSET	197,729.00
<u>20-19300</u>	DEFERRED PENSION OUTFLOWS	49,569.00
	Total Assets:	12,527,938.87
		12,527,938.87
Liability		
<u>20-20000</u>	AP PENDING (DUE TO POOLED CASH) - W:	-130,094.66
<u>20-20010</u>	ACCOUNTS PAYABLE - WS	129,975.70
<u>20-20100</u>	RETURNED CHECKSWS	144.12
<u>20-20500</u>	ALLOWANCE FOR BAD DEBT-WS	143.55
<u>20-21500</u>	WAGES PAYABLE	13,260.14
<u>20-21600</u>	COMPENSATED ABSENCES	10,399.97
<u>20-22000</u>	FICA WITHHOLDING	0.00
<u>20-22100</u>	FEDERAL WITHHOLDING	0.00
<u>20-22200</u>	MISSOURI WITHHOLDING	2,087.81
<u>20-23100</u>	LAGERS PAYABLE	6,462.48
<u>20-23200</u>	GROUP INSURANCE PAYABLE	9,812.43
<u>20-23300</u>	GARNISHMENTS PAYABLE	0.00
<u>20-24200</u>	Other Escrow	786,935.77
<u>20-25000</u>	DUE TO GENERAL FUND	0.00
<u>20-25500</u>	DUE TO RECREATION FUND	0.00
<u>20-25600</u>	SALES TAX PAYABLE	-4,697.93
<u>20-25700</u>	MO PRIMACY TAX	465.70
<u>20-25750</u>	WATER POLLUTION SERVICE CONNECTIO	2,962.85
<u>20-25800</u>	CUSTOMER DEPOSITS WS	295,589.30
<u>20-25000</u>	INTEREST PAYABLE	33,701.03
<u>20-26500</u>	2014 COP PAYABLE	1,085,000.00
<u>20-27000</u>	2018 COP Payable	3,300,000.00
<u>20-28000</u>	NET PENSION LIABILITY	0.00
<u>20-28200</u>	DEFERRED PENSION INFLOWS	87,310.00
	Total Liability:	5,629,458.26
Equity		
<u>20-30000</u>	RETAINED EARNINGS	7,507,254.61
	Total Beginning Equity:	7,507,254.61

Balance Sheet

As Of 11/30/2023

Account	Name	Balance
Total Revenue		2,918,696.21
Total Expense		3,527,470.21
Revenues Over/Under Expenses		-608,774.00
	Total Equity and Current Surplus (Deficit):	6,898,480.61
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>12,527,938.87</u>

Balance Sheet

As Of 11/30/2023

Account	Name	Balance
Fund: 30 - PARKS FUND		
Assets		
30-01001	CLAIM ON POOLED CASH - PARKS FUND	101,975.09
30-10000	CASH IN BANK - 4596	0.00
30-10100	CASH RESERVES - 4597	0.00
30-11100	PETTY CASH-PKS	240.00
30-12000	CASH PARK- PROJECTS	1,926.85
30-12100	CASH YOUTH SCHOLARSHIP	2,402.53
30-12200	CASH - TICKET RESERVE	0.00
30-12300	2008 RESERVE FUND RESTRICTED	0.00
30-12400	PROJECT FUND	0.33
30-15000	ACCOUNTS RECEIVABLE-PKS	62.50
30-15050	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00
30-15100	DUE FROM GENERAL FUND	0.00
30-15200	DUE FROM WATER/SEWER FUND	0.00
30-15300	SALES TAXES RECEIVABLE	62,279.16
30-15400	AD-VALOREM TAXES RECEIVABLE	66,414.54
30-16000	PREPAID INSURANCE-PKS	6,042.06
30-17000	DEFERRED INFLOWS-LEASES	-196,829.15
30-17001	INTEREST RECEIVABLE-LEASES	844.54
30-17002	LONG TERM LEASE RECEIVABLE	197,518.94
30-17003	SHORT TERM LEASE RECEIVABLE	5,171.73
	Total Assets:	248,049.12
		<u>248,049.12</u>
Liability		
30-20000	AP PENDING (DUE TO POOLED CASH) - PK	6,743.36
30-20010	ACCOUNTS PAYABLE - PKS	3,514.17
30-20100	RETURNED CHECKS-PKS	0.00
30-20500	ALLOWANCE FOR BAD DEBT-PKS	0.00
30-21500	WAGES PAYABLE	8,173.07
30-22000	FICA WITHHOLDING	0.00
30-22100	FEDERAL WITHHOLDING	0.00
30-22200	MISSOURI WITHHOLDING	990.36
30-23100	LAGERS PAYABLE	942.16
30-23200	GROUP INSURANCE PAYABLE	1,641.97
30-23300	GARNISHMENTS PAYABLE	594.00
30-25000	DUE TO GENERAL FUND	0.00
30-25500	DUE TO WATER/SEWER FUND	0.00
30-25800	CUSTOMER DEPOSITS PKS	2,266.25
30-25850	CUSTOMER IN-HOUSE CREDIT	2,767.50
30-25900	MID-MISSOURI BANK	0.00
	Total Liability:	27,632.84
Equity		
30-30000	FUND BALANCE	211,989.35
	Total Beginning Equity:	211,989.35
Total Revenue		1,595,012.80
Total Expense		1,586,585.87
Revenues Over/Under Expenses		8,426.93
	Total Equity and Current Surplus (Deficit):	220,416.28
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>248,049.12</u>

Balance Sheet

As Of 11/30/2023

Account	Name	Balance	
Fund: 99 - POOLED CASH			
Assets			
99-01000	POOLED CASH - GENERAL	7,757,990.52	
99-01100	POOLED CASH - JIS COURT	1,573.00	
99-01200	POOLED CASH - MID MISSOURI CD	0.00	
99-01300	POOLED CASH - FREEDOM BANK CD 5654	0.00	
99-01400	POOLED CASH - FREEDOM BANK CD 4603	0.00	
99-17000	DUE FROM OTHER FUNDS	60,260.59	
	Total Assets:	7,819,824.11	<u>7,819,824.11</u>
Liability			
99-20000	ACCOUNTS PAYABLE CONTROL	60,260.59	
99-21500	WAGES PAYABLE	0.00	
99-27000	DUE TO OTHER FUNDS	7,759,563.52	
	Total Liability:	7,819,824.11	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>7,819,824.11</u>



City of Willard, MO

Income Statement

Account Summary

For Fiscal: 2023 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND						
Revenue						
Department: 100 - General Government						
10-100-40800	MISCELLANEOUS INCOME-GCG	6,000.00	6,000.00	216.39	5,256.79	743.21
10-100-40850	CONVENIENCE FEE-GCG	2,000.00	2,000.00	5.96	179.12	1,820.88
10-100-40980	VETERAN'S MEMORIAL	240.00	240.00	120.00	120.00	120.00
10-100-41000	FRANCHISE CABLE TV	18,180.00	18,180.00	0.00	15,192.92	2,987.08
10-100-41100	FRANCHISE ELECTRIC	301,500.00	312,000.00	23,873.95	305,901.44	6,098.56
10-100-41200	FRANCHISE GAS	70,350.00	70,350.00	2,374.87	75,183.29	-4,833.29
10-100-41300	FRANCHISE MOBILE PHONE LEASE	76,000.00	76,000.00	2,342.56	63,185.99	12,814.01
10-100-43000	INTEREST INCOME-GCG	25,000.00	80,000.00	9,614.83	111,059.96	-31,059.96
10-100-44100	MERCHANTS LICENSES	5,555.00	5,555.00	160.00	6,563.00	-1,008.00
10-100-44110	BUILDING PERMITS	40,000.00	40,000.00	6,718.00	47,356.00	-7,356.00
10-100-45300	TAX REAL ESTATE-GCG	216,000.00	222,000.00	0.00	232,743.78	-10,743.78
10-100-45400	TAX SALES & USE REVENUES-GCG	795,000.00	820,000.00	72,488.28	870,882.56	-50,882.56
10-100-45500	TAX SALES CAP IMP-GCG	315,000.00	315,000.00	28,017.41	321,410.03	-6,410.03
10-100-46000	TRANSFER FROM GCG	655,044.00	409,611.00	0.00	0.00	409,611.00
10-100-49000	CAPITAL ASSET SALES-GCG	5,000.00	5,000.00	0.00	20.00	4,980.00
Department: 100 - General Government Total:		2,530,869.00	2,381,936.00	145,932.25	2,055,054.88	326,881.12
Department: 200 - Law						
10-200-40800	MISC INCOME - LAW	200.00	200.00	0.00	500.00	-300.00
10-200-42000	GRANT REVENUES-LAW	25,000.00	30,000.00	1,585.78	45,792.24	-15,792.24
10-200-44500	TRAFFIC FINES-LAW	0.00	0.00	-200.00	-113.00	113.00
10-200-44520	LAW OTHER INCOME-LAW	1,500.00	700.00	48.00	1,514.26	-814.26
10-200-45100	LAW ENFORCEMENT SALES TAX	99,000.00	100,000.00	11,033.36	100,686.80	-686.80
10-200-45600	TAX STATE LET ACCOUNT	100.00	100.00	0.00	0.00	100.00
Department: 200 - Law Total:		125,800.00	131,000.00	12,467.14	148,380.30	-17,380.30
Department: 250 - Court						
10-250-40800	MISCELLANEOUS INCOME-COURT	100.00	100.00	0.00	0.00	100.00
10-250-44500	TRAFFIC FINES-COURT	80,000.00	95,000.00	6,412.65	95,899.93	-899.93
10-250-44510	OTHER FINES-COURT	9,000.00	4,000.00	529.00	5,319.01	-1,319.01
10-250-44520	COURT INCOME OTHER-COURT	100.00	100.00	0.00	0.00	100.00
Department: 250 - Court Total:		89,200.00	99,200.00	6,941.65	101,218.94	-2,018.94
Department: 300 - Streets						
10-300-40800	MISCELLANEOUS INCOME-STREETS	100.00	100.00	0.00	0.00	100.00
10-300-42000	GRANT REVENUES-STREETS	327,000.00	0.00	0.00	0.00	0.00
10-300-45410	TAX MOTOR VEHICLE	240,000.00	280,000.00	29,416.56	296,866.02	-16,866.02
10-300-45450	TAX COUNTY ROAD & BRIDGE	38,489.00	38,489.00	0.00	38,939.41	-450.41
Department: 300 - Streets Total:		605,589.00	318,589.00	29,416.56	335,805.43	-17,216.43
Department: 400 - Planning & Development						
10-400-40930	PLANNING AND ZONING	10,000.00	10,000.00	50.00	24,536.10	-14,536.10
Department: 400 - Planning & Development Total:		10,000.00	10,000.00	50.00	24,536.10	-14,536.10
Department: 500 - Emergency Management						
10-500-42000	GRANT REVENUES-EM	8,416.00	8,416.00	0.00	0.00	8,416.00
Department: 500 - Emergency Management Total:		8,416.00	8,416.00	0.00	0.00	8,416.00
Revenue Total:		3,369,874.00	2,949,141.00	194,807.60	2,664,995.65	284,145.35
Expense						
Department: 100 - General Government						
10-100-50130	SUPPLIES-GCG	1,500.00	2,000.00	69.25	1,358.47	641.53
10-100-50310	VETERAN'S MEMORIAL EXPENSES-GCG	600.00	600.00	3.87	890.66	-290.66
10-100-50500	BUILDING MAINTENANCE-GCG	1,000.00	1,000.00	0.00	111.24	888.76

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

		Original	Current			Budget
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
<u>10-100-50550</u>	CUSTODIAL SUPPLIES-GCG	600.00	600.00	0.00	424.89	175.11
<u>10-100-50600</u>	MISCELLANEOUS EXPENSE-GCG	200.00	200.00	0.00	0.00	200.00
<u>10-100-50700</u>	OFFICE SUPPLIES-GCG	7,575.00	7,575.00	366.24	5,062.87	2,512.13
<u>10-100-50750</u>	POSTAGE-GCG	1,600.00	1,600.00	112.79	1,329.69	270.31
<u>10-100-51000</u>	REPAIRS AND MAINTENANCE-GCG	100.00	100.00	0.00	0.00	100.00
<u>10-100-52000</u>	SUPPLIES SMALL EQUIPMENT-GCG	1,000.00	1,000.00	265.09	847.04	152.96
<u>10-100-52200</u>	ADVERTISING-GCG	800.00	4,000.00	0.00	4,606.40	-606.40
<u>10-100-52400</u>	AUDIT EXPENSE-GCG	4,000.00	4,000.00	0.00	3,935.00	65.00
<u>10-100-52500</u>	BANK/CREDIT CARD FEES-GEN	700.00	700.00	0.00	648.68	51.32
<u>10-100-52600</u>	CONTRACT LABOR-GCG	500.00	500.00	15.00	178.00	322.00
<u>10-100-52800</u>	DUES AND SUBSCRIPTIONS-GCG	3,200.00	3,200.00	28.00	3,228.82	-28.82
<u>10-100-52850</u>	EQUIPMENT RENTAL-GEN	475.00	525.00	32.94	486.97	38.03
<u>10-100-52900</u>	ELECTION EXPENSE-GCG	6,300.00	6,300.00	0.00	5,129.38	1,170.62
<u>10-100-53000</u>	INSURANCE-GCG	6,000.00	6,000.00	150.23	6,000.00	0.00
<u>10-100-53200</u>	LEGAL-GCG	13,606.00	13,608.00	576.18	13,478.67	129.33
<u>10-100-53400</u>	PROFESSIONAL-GCG	6,000.00	32,000.00	377.41	6,929.89	25,070.11
<u>10-100-53450</u>	CONTRACT SERVICES/SECURITY-GCG	500.00	500.00	0.00	396.00	104.00
<u>10-100-53500</u>	SAFETY PROGRAM-GCG	100.00	100.00	0.00	111.82	-11.82
<u>10-100-53890</u>	TRAVEL EXPENSE-ELECTED OFFICIAL	500.00	500.00	0.00	1,157.17	-657.17
<u>10-100-53900</u>	TRAVEL EXPENSE-GCG	1,000.00	1,000.00	0.00	1,382.30	-382.30
<u>10-100-53910</u>	TRAVEL EXPENSE-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-53940</u>	TRAINING & EDUCATION-ELECTED OFFICIAL	500.00	500.00	40.00	840.00	-340.00
<u>10-100-53950</u>	TRAINING & EDUCATION-GEN	500.00	500.00	20.00	1,095.00	-595.00
<u>10-100-53960</u>	TRAINING & EDUCATION-FINANCE	1,000.00	1,000.00	0.00	300.00	700.00
<u>10-100-53990</u>	RENT-GCG	1,200.00	1,200.00	0.00	0.00	1,200.00
<u>10-100-54000</u>	EQUIPMENT/SOFTWARE CONTRACTS-GCG	12,000.00	12,000.00	107.30	8,566.79	3,433.21
<u>10-100-61000</u>	TELEPHONE-GCG	2,000.00	2,000.00	137.77	1,515.44	484.56
<u>10-100-61050</u>	INTERNET-GCG	7,400.00	7,400.00	494.81	5,437.43	1,962.57
<u>10-100-62000</u>	UTILITIES ELECTRIC-GCG	7,070.00	7,070.00	482.89	6,321.92	748.08
<u>10-100-62100</u>	UTILITIES GAS-GCG	1,600.00	2,000.00	90.21	1,529.92	470.08
<u>10-100-62300</u>	UTILITIES OTHER-GCG	700.00	740.00	75.00	735.00	5.00
<u>10-100-70000</u>	VEHICLE EXPENSES FUEL-GCG	200.00	200.00	0.00	0.00	200.00
<u>10-100-71000</u>	VEHICLE REPAIR & MAINT-GCG	100.00	100.00	0.00	0.00	100.00
<u>10-100-75000</u>	VEHICLE LEASE-GENERAL	750.00	805.00	126.64	655.88	149.12
<u>10-100-90000</u>	SALARIES-GCG	86,382.00	121,833.00	12,392.38	130,891.19	-9,058.19
<u>10-100-90500</u>	SALARIES OVERTIME-GCG	500.00	500.00	30.38	251.57	248.43
<u>10-100-91000</u>	SALARIES-ELECTED OFFICIALS	5,400.00	5,400.00	373.85	4,735.34	664.66
<u>10-100-91500</u>	PAYROLL TAXES-GCG	7,383.00	10,219.00	966.20	10,256.13	-37.13
<u>10-100-92000</u>	RETIREMENT-GCG	4,886.00	5,191.00	263.75	2,445.91	2,745.09
<u>10-100-93000</u>	GROUP INSURANCE-GCG	21,150.00	21,150.00	1,628.48	16,536.47	4,613.53
<u>10-100-95500</u>	CAPITAL ASSET EXP EQUIPMENT-GCG	19,500.00	19,500.00	0.00	12,601.42	6,898.58
<u>10-100-97370</u>	TRANSFER TO SEWER-GCG	300,000.00	0.00	0.00	0.00	0.00
<u>10-100-97380</u>	TRANSFER TO PARKS-GCG	463,694.00	484,295.00	110,000.00	490,000.00	-5,705.00
Department: 100 - General Government Total:		1,002,771.00	792,211.00	129,226.66	752,409.37	39,801.63
Department: 200 - Law						
<u>10-200-50130</u>	SUPPLIES-LAW	2,500.00	3,000.00	155.00	1,502.43	1,497.57
<u>10-200-50300</u>	DARE-LAW	1,700.00	1,700.00	1,700.00	1,700.00	0.00
<u>10-200-50500</u>	BUILDING MAINTENANCE-LAW	1,000.00	1,000.00	204.14	204.14	795.86
<u>10-200-50550</u>	CUSTODIAL SUPPLIES-LAW	700.00	700.00	26.00	433.67	266.33
<u>10-200-50600</u>	MISCELLANEOUS EXPENSE-LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-50700</u>	OFFICE SUPPLIES-LAW	1,200.00	1,200.00	67.36	837.04	362.96
<u>10-200-50750</u>	POSTAGE-LAW	250.00	250.00	0.00	77.91	172.09
<u>10-200-51000</u>	REPAIRS & MAINTENANCE-LAW	500.00	500.00	0.00	4.99	495.01
<u>10-200-52000</u>	SUPPLIES SMALL EQUIPMENT-LAW	5,500.00	5,500.00	3,300.00	5,498.92	1.08
<u>10-200-52200</u>	ADVERTISING-LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-52500</u>	BANK/CREDIT CARD FEES-LAW	50.00	50.00	0.00	0.00	50.00
<u>10-200-52600</u>	CONTRACT LABOR-LAW	500.00	500.00	15.00	208.00	292.00
<u>10-200-52800</u>	DUES AND SUBSCRIPTIONS-LAW	550.00	550.00	54.95	408.95	141.05
<u>10-200-52850</u>	EQUIPMENT RENTAL-LAW	1,500.00	1,500.00	68.28	783.35	716.65

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-200-56000</u>	INSURANCE-LAW	40,525.00	40,525.00	2,548.52	40,525.00	0.00
<u>10-200-56200</u>	LEGAL-LAW	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-200-56400</u>	PROFESSIONAL-LAW	68,000.00	68,000.00	3,617.11	40,186.82	27,813.18
<u>10-200-56450</u>	CONTRACT SERVICES/SECURITY-LAW	100.00	100.00	0.00	0.00	100.00
<u>10-200-56500</u>	SAFETY PROGRAM-LAW	400.00	400.00	0.00	184.54	215.46
<u>10-200-56900</u>	TRAVEL EXPENSE-LAW	1,000.00	1,000.00	0.00	562.36	437.64
<u>10-200-56950</u>	TRAINING & EDUCATION-LAW	2,500.00	20,000.00	960.00	2,671.75	17,328.25
<u>10-200-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-LAW	12,500.00	12,500.00	874.10	10,499.24	2,000.76
<u>10-200-61000</u>	TELEPHONE-LAW	3,500.00	3,500.00	258.93	2,445.20	1,054.80
<u>10-200-61050</u>	INTERNET-LAW	6,900.00	6,900.00	574.83	6,317.72	582.28
<u>10-200-62000</u>	UTILITIES ELECTRIC-LAW	5,050.00	5,050.00	329.02	3,892.52	1,157.48
<u>10-200-62100</u>	UTILITIES GAS-LAW	2,815.00	3,200.00	208.30	2,270.53	929.47
<u>10-200-62300</u>	UTILITIES OTHER-LAW	500.00	500.00	50.00	450.00	50.00
<u>10-200-70000</u>	VEHICLE EXPENSES FUEL-LAW	25,000.00	25,000.00	1,627.40	20,393.78	4,606.22
<u>10-200-71000</u>	VEHICLE REPAIR & MAINT-LAW	10,000.00	10,000.00	382.66	7,531.90	2,468.10
<u>10-200-71100</u>	EQUIPMENT REPAIR & MAINT-LAW	500.00	500.00	0.00	113.17	386.83
<u>10-200-75000</u>	VEHICLE LEASE-LAW	12,000.00	33,000.00	1,465.32	13,584.96	19,415.04
<u>10-200-90000</u>	SALARIES-LAW	574,697.00	601,188.00	44,062.97	461,645.93	139,542.07
<u>10-200-90500</u>	SALARIES OVERTIME-LAW	3,000.00	3,500.00	2.31	2,657.36	842.64
<u>10-200-91500</u>	PAYROLL TAXES-LAW	46,216.00	48,375.00	3,022.90	31,989.68	16,385.32
<u>10-200-92000</u>	RETIREMENT-LAW	35,134.00	35,493.00	2,460.42	28,321.15	7,171.85
<u>10-200-92500</u>	UNIFORMS-LAW	8,040.00	10,000.00	1,656.83	6,752.65	3,247.35
<u>10-200-93000</u>	GROUP INSURANCE-LAW	101,506.00	101,506.00	6,548.80	74,830.45	26,675.55
<u>10-200-95100</u>	CAPITAL ASSET EXP-LAW	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>10-200-95500</u>	CAPITAL ASSET EXP EQUIPMENT-LAW	48,600.00	105,600.00	0.00	101,833.98	3,766.02
	Department: 200 - Law Total:	1,027,833.00	1,155,687.00	76,241.15	871,320.09	284,366.91
Department: 250 - Court						
<u>10-250-50130</u>	SUPPLIES-COURT	100.00	200.00	5.00	136.10	63.90
<u>10-250-50500</u>	BUILDING MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50550</u>	CUSTODIAL SUPPLIES	100.00	100.00	0.00	5.73	94.27
<u>10-250-50600</u>	MISCELLANEOUS EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50700</u>	OFFICE SUPPLIES-COURT	1,000.00	1,200.00	58.71	849.16	350.84
<u>10-250-50750</u>	POSTAGE-COURT	500.00	500.00	0.00	286.44	213.56
<u>10-250-51000</u>	REPAIRS & MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-52000</u>	SUPPLIES SMALL TOOLS-COURT	100.00	100.00	0.00	18.99	81.01
<u>10-250-55200</u>	ADVERTISING EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55500</u>	BANK/CREDIT CARD FEES-COURT	400.00	400.00	0.00	118.17	281.83
<u>10-250-55800</u>	DUES & SUBSCRIPTIONS-COURT	250.00	250.00	0.00	61.45	188.55
<u>10-250-55850</u>	EQUIPMENT RENTAL-COURT	100.00	100.00	5.49	63.05	36.95
<u>10-250-56000</u>	INSURANCE-COURT	2,831.00	2,831.00	72.83	2,831.00	0.00
<u>10-250-56200</u>	LEGAL-COURT	100.00	100.00	0.00	-98.25	1,098.25
<u>10-250-56400</u>	PROFESSIONAL-COURT	17,250.00	17,250.00	966.00	10,197.68	7,052.32
<u>10-250-56450</u>	CONTRACT SERVICE/SECURITY-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56910</u>	TRAVEL COURT	1,200.00	1,200.00	0.00	240.72	959.28
<u>10-250-56960</u>	TRAINING COURT	500.00	500.00	0.00	290.28	209.72
<u>10-250-57400</u>	EQUIP/SOFTWARE CONTRACTS-COURT	1,500.00	1,500.00	5.04	755.61	744.39
<u>10-250-61000</u>	TELEPHONE-COURT	760.00	760.00	62.68	689.48	70.52
<u>10-250-61050</u>	INTERNET-COURT	3,550.00	3,550.00	296.06	3,252.70	297.30
<u>10-250-62000</u>	UTILITIES-ELECTRIC-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-71100</u>	EQUIPMENT REPAIR & MAINT-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-80000</u>	COURT AUTOMATION-COURT	3,500.00	4,500.00	187.73	4,408.74	91.26
<u>10-250-81000</u>	CVC FEES	3,500.00	4,500.00	191.22	4,490.60	9.40
<u>10-250-81100</u>	POST FUND-COURT	500.00	700.00	26.83	629.80	70.20
<u>10-250-82000</u>	SHERIFF'S RETIREMENT FUND-COURT	200.00	100.00	0.00	39.00	61.00
<u>10-250-90000</u>	SALARIES-COURT	43,510.00	43,510.00	3,010.48	34,113.57	9,396.43
<u>10-250-90500</u>	SALARIES OVERTIME-COURT	100.00	100.00	0.00	17.09	82.91
<u>10-250-91500</u>	PAYROLL TAXES-COURT	3,489.00	3,489.00	225.57	2,558.96	930.04
<u>10-250-92000</u>	RETIREMENT-COURT	2,381.00	2,381.00	145.39	1,721.87	659.13
<u>10-250-93000</u>	GROUP INSURANCE-COURT	11,922.00	11,922.00	917.84	10,519.00	1,403.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-250-95100	CAPITAL ASSET EQUIPMENT-COURT	500.00	500.00	0.00	0.00	500.00
	Department: 250 - Court Total:	100,543.00	102,943.00	6,176.87	77,296.94	25,646.06
	Department: 300 - Streets					
10-300-50130	SUPPLIES-STREETS	23,115.00	23,115.00	1,492.17	10,581.32	12,533.68
10-300-50500	BUILDING MAINTENANCE-STREETS	2,000.00	2,000.00	0.00	44.44	1,955.56
10-300-50550	CUSTODIAL SUPPLIES-STREETS	100.00	100.00	0.00	9.14	90.86
10-300-50500	MISCELLANEOUS EXPENSE-STREETS	100.00	100.00	0.00	0.00	100.00
10-300-50700	OFFICE SUPPLIES-STREETS	100.00	500.00	0.00	410.97	89.03
10-300-50750	POSTAGE-ST	50.00	50.00	0.00	0.00	50.00
10-300-51000	REPAIRS AND MAINTENANCE-STREETS	15,000.00	15,000.00	851.99	6,725.71	8,274.29
10-300-52000	SUPPLIES SMALL EQUIPMENT-STREETS	2,000.00	5,000.00	13.99	3,710.61	1,289.39
10-300-55200	ADVERTISING-ST	300.00	300.00	0.00	0.00	300.00
10-300-55600	CONTRACT LABOR-STREETS	3,000.00	3,050.00	0.00	1,268.00	1,782.00
10-300-55800	DUES AND SUBSCRIPTIONS-STREETS	3,000.00	3,050.00	0.00	3,000.95	49.05
10-300-55850	EQUIPMENT RENTAL-STREETS	4,500.00	6,000.00	397.86	4,568.36	1,431.64
10-300-56000	INSURANCE-STREETS	12,830.00	12,830.00	811.90	12,830.00	0.00
10-300-56200	LEGAL EXPENSE-ST	1,000.00	1,000.00	0.00	9.90	990.10
10-300-56400	PROFESSIONAL-STREETS	7,000.00	7,000.00	62.57	640.21	6,359.79
10-300-56500	SAFETY PROGRAM-STREETS	200.00	200.00	0.00	290.44	-90.44
10-300-56900	TRAVEL EXPENSE-STREETS	300.00	300.00	0.00	0.00	300.00
10-300-56950	TRAINING & EDUCATION-ST	100.00	100.00	0.00	0.00	100.00
10-300-57400	EQUIPMENT/SOFTWARE CONTRACTS-STRE	500.00	500.00	0.00	0.00	500.00
10-300-61000	TELEPHONE-STREETS	1,250.00	1,250.00	138.76	1,245.38	4.62
10-300-61050	INTERNET-STREETS	3,800.00	3,800.00	305.97	3,361.65	438.35
10-300-61110	STREET LIGHTS STREETS	67,000.00	67,000.00	6,263.98	57,166.26	9,833.74
10-300-62000	UTILITIES ELECTRIC-STREETS	3,030.00	3,030.00	183.95	2,743.64	286.36
10-300-62100	UTILITIES GAS-STREETS	300.00	300.00	0.00	0.00	300.00
10-300-70000	VEHICLE EXPENSE FUEL-STREETS	3,500.00	4,000.00	492.08	5,266.05	-1,266.05
10-300-70100	EQUIPMENT FUEL-STREETS	2,500.00	2,500.00	85.12	813.61	1,686.39
10-300-71000	VEHICLE REPAIR & MAINT-STREETS	2,000.00	3,000.00	204.54	3,593.22	-593.22
10-300-71100	EQUIPMENT REPAIR & MAINT-STREETS	5,000.00	5,000.00	1,079.28	7,963.63	-2,963.63
10-300-75000	VEHICLE LEASE-STREETS	6,000.00	18,000.00	1,556.10	9,203.98	8,796.02
10-300-75100	EQUIPMENT LEASE	0.00	3,000.00	1,059.74	1,059.74	1,940.26
10-300-90000	SALARIES-STREETS	110,553.00	117,173.00	4,489.67	63,912.79	53,260.21
10-300-90500	SALARIES OVERTIME-STREETS	2,000.00	2,500.00	20.79	1,902.88	597.12
10-300-91500	PAYROLL TAXES-STREETS	9,004.00	8,500.00	341.19	4,961.26	3,538.74
10-300-92000	RETIREMENT-STREETS	6,866.00	6,000.00	224.97	3,452.52	2,547.48
10-300-92500	UNIFORMS-STREETS	450.00	450.00	0.00	314.24	135.76
10-300-93000	GROUP INSURANCE-STREETS	16,035.00	16,035.00	631.62	11,886.04	4,148.96
10-300-95100	CAPITAL ASSET EXP-STREETS	513,750.00	125,000.00	396.06	42,896.23	82,103.77
10-300-95500	CAPITAL ASSET EXP EQUIPMENT-STREETS	14,000.00	14,000.00	19,164.38	32,760.90	-18,760.90
	Department: 300 - Streets Total:	842,233.00	480,733.00	40,268.68	298,594.07	182,138.93
	Department: 400 - Planning & Development					
10-400-50130	SUPPLIES-P&D	300.00	300.00	8.00	108.28	191.72
10-400-50550	CUSTODIAL SUPPLIES-P&D	100.00	100.00	0.00	0.00	100.00
10-400-50600	MISCELLANEOUS EXPENSE-P&D	100.00	100.00	0.00	0.00	100.00
10-400-50700	OFFICE SUPPLIES-P&D	500.00	500.00	43.42	372.64	127.36
10-400-50750	POSTAGE-P&D	300.00	300.00	0.00	123.59	176.41
10-400-51000	REPAIRS & MAINTENANCE-P&D	500.00	200.00	0.00	0.00	200.00
10-400-52000	SUPPLIES-SMALL EQUIPMENT	500.00	500.00	0.00	155.97	344.03
10-400-55200	ADVERTISING-P&D	503.00	800.00	180.00	2,063.75	-1,263.75
10-400-55800	DUES AND SUBSCRIPTIONS-P&D	250.00	250.00	0.00	145.00	105.00
10-400-55850	EQUIPMENT RENTAL-P&D	500.00	500.00	5.49	63.05	436.95
10-400-56000	INSURANCE-P&D	4,328.00	4,328.00	273.88	4,328.00	0.00
10-400-56200	LEGAL-P&D	12,500.00	12,500.00	0.00	1,054.68	11,445.32
10-400-56400	PROFESSIONAL-P&D	75,000.00	75,000.00	1,467.00	21,118.93	53,881.07
10-400-56900	TRAVEL EXPENSE-P&D	1,500.00	1,000.00	0.00	66.60	933.40
10-400-56950	TRAINING & EDUCATION-P&D	1,000.00	1,500.00	0.00	1,306.63	193.37
10-400-57400	EQUIPMENT/SOFTWARE CONTRACTS-P&D	9,500.00	9,500.00	10.16	986.36	8,513.64

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For Fiscal: 2023 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-400-81000	TELEPHONE-P&D	1,480.00	1,480.00	103.07	1,132.78	347.22
10-400-81050	INTERNET-P&D	3,800.00	3,800.00	296.06	3,252.70	547.30
10-400-71000	VEHICLE REPAIR & MAINT-P&D	0.00	0.00	12.29	23.06	-23.06
10-400-75000	VEHICLE LEASE-P&D	0.00	5,700.00	253.29	956.37	4,743.63
10-400-90000	SALARIES-P&D	89,971.00	103,091.00	2,758.02	54,011.88	49,079.12
10-400-90500	SALARIES OVERTIME-P&D	500.00	500.00	8.45	123.04	376.96
10-400-81500	PAYROLL TAXES-P&D	7,238.00	8,287.00	194.81	3,940.66	4,346.34
10-400-92000	RETIREMENT-P&D	5,400.00	5,400.00	154.93	2,814.66	2,585.34
10-400-93000	GROUP INSURANCE-P&D	13,116.00	13,116.00	550.82	9,837.35	3,278.65
10-400-95500	CAPITAL ASSET EXP EQUIPMENT-P&D	7,500.00	7,500.00	0.00	7,500.00	0.00
Department: 400 - Planning & Development Total:		236,386.00	256,252.00	6,319.69	115,485.98	140,766.02
Department: 450 - Economic Development						
10-450-50700	OFFICE SUPPLIES -ECO DEV	500.00	500.00	0.00	36.25	463.75
10-450-50750	POSTAGE - ECO DEV	0.00	100.00	0.00	1.23	98.77
10-450-55800	DUES & UBSRIPTIONS - ECO DEV	5,500.00	5,500.00	0.00	552.50	4,947.50
10-450-56300	MARKETING EXPENSE - ECO DEV	500.00	500.00	0.00	0.00	500.00
10-450-56400	PROFESSIONAL - ECO DEV	10,000.00	10,000.00	0.00	0.00	10,000.00
10-450-56900	TRAVEL EXPENSE - ECO DEV	3,000.00	3,000.00	0.00	1,672.78	1,327.22
10-450-56950	TRAINING & EDUCATION - ECO DEV	1,000.00	1,000.00	0.00	595.00	405.00
10-450-90000	SALARIES - ECO DEV	93,214.00	93,214.00	6,979.21	78,216.96	14,997.04
10-450-90500	SALARIES OVERTIME - ECO DEV	100.00	100.00	0.00	0.00	100.00
10-450-91500	PAYROLL TAX - ECO DEV	7,465.00	7,465.00	530.38	5,942.97	1,522.03
10-450-92000	RETIREMENT - ECO DEV	5,692.00	3,000.00	390.83	3,269.58	-269.58
10-450-93000	GROUP INSURANCE-ECO DEV	14,697.00	14,697.00	1,182.82	13,598.19	1,098.81
Department: 450 - Economic Development Total:		141,668.00	139,076.00	9,083.24	103,885.46	35,190.54
Department: 500 - Emergency Management						
10-500-50100	SUPPLIES-EM	100.00	100.00	0.00	0.00	100.00
10-500-51000	REPAIRS AND MAINTENANCE-EM	200.00	4,000.00	0.00	3,797.00	203.00
10-500-52000	SUPPLIES SMALL EQUIPMENT-EM	200.00	200.00	0.00	0.00	200.00
10-500-55600	CONTRACT LABOR-EM	17,340.00	17,340.00	0.00	17,210.00	130.00
10-500-56200	LEGAL-EM	100.00	100.00	0.00	0.00	100.00
10-500-56900	TRAVEL EXPENSE-EM	300.00	300.00	0.00	0.00	300.00
10-500-56950	TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
Department: 500 - Emergency Management Total:		18,440.00	22,240.00	0.00	21,007.00	1,233.00
Expense Total:		3,369,874.00	2,949,142.00	267,316.29	2,239,998.91	709,143.09
Fund: 10 - GENERAL FUND Surplus (Deficit):		0.00	-1.00	-72,508.69	424,996.74	

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND						
Revenue						
Department: 600 - Water						
<u>20-600-40700</u>	METER REPLACEMENT/ INSTALLATIONS-W	40,000.00	40,000.00	4,595.00	32,475.00	7,525.00
<u>20-600-40800</u>	MISCELLANEOUS INCOME-WATER	1,000.00	1,000.00	30.00	6,971.06	-5,971.06
<u>20-600-40850</u>	CONVENIENCE FEE-WATER	17,000.00	17,000.00	1,705.63	18,151.58	-1,151.58
<u>20-600-40920</u>	PENALTY INCOME-WATER	40,000.00	42,000.00	2,746.90	40,775.11	1,224.89
<u>20-600-43000</u>	INTEREST INCOME-WATER	7,000.00	23,000.00	3,390.37	34,452.45	-11,452.45
<u>20-600-46000</u>	TRANSFER IN-WATER	953,335.00	1,379,897.00	0.00	0.00	1,379,897.00
<u>20-600-48510</u>	WATER SALES - CITY COMMERCIAL (WATER	120,750.00	120,750.00	7,623.38	88,585.65	32,164.35
<u>20-600-48515</u>	WATER SALES - RURAL COMMERCIAL (WAT	7,718.00	7,718.00	427.44	5,336.18	2,381.82
<u>20-600-48520</u>	WATER SALES - CITY RESIDENTIAL (WATER)	615,300.00	615,300.00	48,154.80	529,540.98	85,759.02
<u>20-600-48525</u>	WATER SALES - RURAL RESIDENTIAL (WATE	412,125.00	412,125.00	29,875.54	351,815.22	60,309.78
<u>20-600-49000</u>	CAPITAL ASSET SALES-WATER	0.00	7,200.00	0.00	7,103.35	96.65
	Department: 600 - Water Total:	2,214,228.00	2,665,990.00	98,549.06	1,115,206.58	1,550,783.42
Department: 700 - Sewer						
<u>20-700-40800</u>	MISCELLANEOUS INCOME-SEWER	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>20-700-40850</u>	CONVENIENCE FEE-SEWER	16,000.00	16,000.00	1,705.62	18,166.27	-2,166.27
<u>20-700-40920</u>	PENALTY INCOME-SEWER	30,060.00	33,000.00	1,894.99	25,259.89	7,740.11
<u>20-700-40960</u>	TRASH INCOME-SEWER	340,000.00	340,000.00	30,273.28	312,819.22	27,180.78
<u>20-700-42000</u>	GRANT RECEIPTS-SEWER	975,449.00	631,000.00	0.00	0.00	631,000.00
<u>20-700-42100</u>	HOOK UP FEES RECEIVE-SEWER	25,000.00	25,000.00	7,700.00	45,100.00	-20,100.00
<u>20-700-43000</u>	INTEREST INCOME-SEWER	7,000.00	15,000.00	3,390.37	34,394.83	-19,394.83
<u>20-700-46000</u>	TRANSFER IN-SEWER	740,000.00	890,000.00	0.00	0.00	890,000.00
<u>20-700-48800</u>	SEWER SALES-SEWER	1,613,233.00	1,613,233.00	123,594.40	1,360,646.07	252,586.93
<u>20-700-49000</u>	CAPITAL ASSET SALES-SEWER	0.00	7,200.00	0.00	7,103.35	96.65
	Department: 700 - Sewer Total:	3,747,742.00	3,571,433.00	168,558.66	1,803,489.63	1,767,943.37
	Revenue Total:	5,961,970.00	6,237,423.00	267,107.72	2,918,696.21	3,318,726.79
Expense						
Department: 600 - Water						
<u>20-600-50000</u>	CHEMICALS-WATER	0.00	25,000.00	2,234.60	9,457.50	15,542.50
<u>20-600-50130</u>	SUPPLIES-WATER	20,000.00	55,000.00	1,688.66	47,975.63	7,024.37
<u>20-600-50200</u>	LABORATORY FEES-WATER	2,525.00	2,525.00	117.00	1,513.00	1,012.00
<u>20-600-50300</u>	LABORATORY SUPPLIES-WATER	29,300.00	10,000.00	0.00	5,233.19	4,766.81
<u>20-600-50350</u>	PERMIT FEES-WATER	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>20-600-50500</u>	BUILDING MAINTENANCE-WATER	1,000.00	1,000.00	0.00	88.86	911.14
<u>20-600-50550</u>	CUSTODIAL SUPPLIES-WATER	500.00	500.00	0.00	163.10	336.90
<u>20-600-50600</u>	MISCELLANEOUS EXPENSE-WATER	100.00	100.00	0.00	0.00	100.00
<u>20-600-50700</u>	OFFICE SUPPLIES-WATER	2,500.00	3,500.00	422.73	4,310.19	-810.19
<u>20-600-50750</u>	POSTAGE-WATER	12,060.00	12,060.00	944.64	10,289.98	1,770.02
<u>20-600-51000</u>	REPAIRS AND MAINTENANCE-WATER	45,000.00	60,000.00	342.98	80,178.88	-20,178.88
<u>20-600-52000</u>	SUPPLIES SMALL EQUIPMENT-WATER	6,000.00	9,000.00	0.00	10,948.68	-1,948.68
<u>20-600-52500</u>	METER REPLACEMENT-WATER	25,000.00	25,000.00	0.00	13,821.10	11,178.90
<u>20-600-53200</u>	ADVERTISING-WATER	1,500.00	1,500.00	0.00	105.00	1,395.00
<u>20-600-55400</u>	AUDIT EXPENSE-WATER	7,500.00	7,500.00	0.00	6,880.00	620.00
<u>20-600-55500</u>	BANK/CREDIT CARD FEES-WATER	16,300.00	16,300.00	1,827.33	20,580.93	-4,280.93
<u>20-600-55600</u>	CONTRACT LABOR--WATER	12,000.00	12,000.00	0.00	2,546.00	9,454.00
<u>20-600-55800</u>	DUES AND SUBSCRIPTIONS-WATER	8,100.00	8,100.00	0.00	736.45	7,363.55
<u>20-600-55850</u>	EQUIPMENT RENTAL-WATER	2,200.00	6,500.00	1,159.38	5,861.72	638.28
<u>20-600-56000</u>	INSURANCE-WATER	25,725.00	25,725.00	1,588.04	25,725.00	0.00
<u>20-600-56200</u>	LEGAL-WATER	1,500.00	1,500.00	0.00	102.30	1,397.70
<u>20-600-56400</u>	PROFESSIONAL-WATER	75,000.00	75,000.00	641.71	19,470.56	55,529.44
<u>20-600-56500</u>	SAFETY PROGRAM-WATER	200.00	200.00	0.00	580.90	-380.90
<u>20-600-56900</u>	TRAVEL EXPENSE-WATER	500.00	500.00	0.00	411.07	88.93
<u>20-600-56950</u>	TRAINING & EDUCATION-WATER	1,000.00	1,000.00	2,175.00	2,625.50	-1,625.50
<u>20-600-57300</u>	RENT-WATER	3,000.00	1,500.00	0.00	1,250.00	250.00
<u>20-600-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-WAT	20,000.00	20,000.00	5,016.33	16,935.93	3,064.07
<u>20-600-61000</u>	TELEPHONE WATER	2,100.00	2,100.00	239.92	2,077.16	22.84

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>20-600-61050</u>	INTERNET-WATER	5,995.00	5,995.00	454.16	5,327.67	667.33
<u>20-600-62000</u>	UTILITIES ELECTRIC-WATER	120,000.00	120,000.00	7,937.99	102,284.68	17,715.32
<u>20-600-62100</u>	UTILITIES GAS-WATER	3,200.00	5,000.00	164.31	3,497.62	1,502.38
<u>20-600-52300</u>	UTILITIES OTHER-WATER	1,407.00	2,000.00	170.17	2,033.22	-33.22
<u>20-600-70000</u>	VEHICLE EXPENSE FUEL-WATER	8,200.00	8,200.00	999.05	10,702.56	-2,502.56
<u>20-600-70100</u>	EQUIPMENT FUEL-WATER	4,500.00	4,500.00	170.24	1,627.22	2,872.78
<u>20-600-71000</u>	VEHICLE REPAIR & MAINT-WATER	3,000.00	5,500.00	195.96	7,167.22	-1,667.22
<u>20-600-71100</u>	EQUIPMENT REPAIR & MAINT-WATER	3,000.00	3,000.00	680.14	3,449.69	-449.69
<u>20-600-75000</u>	VEHICLE LEASE-WATER	15,000.00	33,000.00	3,112.20	18,357.94	14,642.06
<u>20-600-75100</u>	EQUIPMENT LEASE	0.00	6,000.00	2,119.46	2,119.46	3,880.54
<u>20-600-90000</u>	SALARIES-WATER	444,413.00	457,653.00	34,284.02	395,716.35	61,936.65
<u>20-600-90500</u>	SALARIES OVERTIME-WATER	4,000.00	8,000.00	381.79	10,247.99	-2,247.99
<u>20-600-91500</u>	PAYROLL TAXES-WATER	35,873.00	37,252.00	2,592.98	30,385.72	6,866.28
<u>20-600-92000</u>	RETIREMENT-WATER	27,353.00	28,900.00	1,744.73	16,570.42	12,329.58
<u>20-600-92100</u>	PENSION EXPENSE-WATER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-600-92500</u>	UNIFORMS-WATER	500.00	700.00	0.00	628.48	71.52
<u>20-600-93000</u>	GROUP INSURANCE-WATER	110,370.00	110,370.00	7,208.12	77,581.34	32,788.66
<u>20-600-95100</u>	CAPITAL ASSET EXP-WATER	495,000.00	385,000.00	792.13	90,393.28	294,606.72
<u>20-600-95500</u>	CAPITAL ASSET EXP EQUIPMENT-WATER	25,000.00	25,000.00	0.00	24,721.43	278.57
<u>20-600-96000</u>	PRINCIPAL EXPENSE-WATER	82,500.00	82,500.00	0.00	82,498.06	1.94
<u>20-600-96200</u>	INTEREST EXPENSE-WATER	16,295.00	16,295.00	0.00	16,096.90	198.10
<u>20-600-96400</u>	FISCAL AGENT FEES-WATER	1,500.00	1,500.00	375.00	1,500.00	0.00
<u>20-600-97100</u>	BAD DEBT EXPENSE-WATER	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>20-600-97300</u>	TRANSFER TO GCG-WATER	440,000.00	890,000.00	0.00	0.00	890,000.00
	Department: 600 - Water Total:	2,213,716.00	2,665,475.00	81,780.77	1,192,775.88	1,472,699.12
	Department: 700 - Sewer					
<u>20-700-50130</u>	SUPPLIES-SEWER	10,000.00	10,000.00	1,321.74	14,742.94	-4,742.94
<u>20-700-50350</u>	PERMIT FEES-SEWER	0.00	0.00	3,000.00	3,000.00	-3,000.00
<u>20-700-50500</u>	BUILDING MAINTENANCE-SEWER	1,000.00	1,000.00	0.00	88.87	911.13
<u>20-700-50550</u>	CUSTODIAL SUPPLIES-SEWER	500.00	500.00	0.00	163.10	336.90
<u>20-700-50600</u>	MISCELLANEOUS EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-50700</u>	OFFICE SUPPLIES-SEWER	2,500.00	3,500.00	422.73	4,183.70	-683.70
<u>20-700-50750</u>	POSTAGE-SEWER	12,120.00	12,120.00	973.39	11,501.30	618.70
<u>20-700-51000</u>	REPAIRS AND MAINTENANCE-SEWER	25,000.00	80,000.00	3,455.45	115,396.15	-35,396.15
<u>20-700-52000</u>	SUPPLIES SMALL EQUIPMENT-SEWER	2,500.00	12,000.00	14.00	11,099.84	900.16
<u>20-700-55100</u>	HOOK UP EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-55200</u>	ADVERTISING-SEWER	500.00	500.00	0.00	105.00	395.00
<u>20-700-55400</u>	AUDIT EXPENSE-SEWER	8,000.00	8,000.00	0.00	7,820.00	180.00
<u>20-700-55500</u>	BANK/CREDIT CARD FEES-SEWER	16,300.00	16,300.00	1,827.33	20,582.95	-4,282.95
<u>20-700-55600</u>	CONTRACT LABOR-SEWER	6,000.00	6,000.00	30.00	3,803.00	2,197.00
<u>20-700-55800</u>	DUES AND SUBSCRIPTIONS-SEWER	300.00	300.00	0.00	0.00	300.00
<u>20-700-55850</u>	EQUIPMENT RENTAL-SEWER	2,020.00	5,000.00	1,159.37	3,049.50	1,950.50
<u>20-700-56000</u>	INSURANCE-SEWER	36,476.00	36,476.00	2,268.38	36,476.00	0.00
<u>20-700-56200</u>	LEGAL-SEWER	114,000.00	114,000.00	0.00	22,333.33	91,666.67
<u>20-700-56400</u>	PROFESSIONAL-SEWER	100,000.00	100,000.00	930.45	41,775.30	58,224.70
<u>20-700-56500</u>	SAFETY PROGRAM-SEWER	200.00	200.00	0.00	580.89	-380.89
<u>20-700-56600</u>	CITIZEN TRASH EXPENSE-SEWER	324,000.00	324,000.00	27,607.29	286,479.49	37,520.51
<u>20-700-56900</u>	TRAVEL EXPENSE-SEWER	1,000.00	1,000.00	0.00	411.06	588.94
<u>20-700-56950</u>	TRAINING & EDUCATION SEWER	2,000.00	2,000.00	255.75	999.70	1,000.30
<u>20-700-57200</u>	RECYCLE CENTER EXPENSE	1,200.00	5,000.00	468.56	4,971.98	28.02
<u>20-700-57300</u>	RENT-SEWER	3,000.00	1,500.00	0.00	1,250.00	250.00
<u>20-700-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-SEW	22,000.00	22,000.00	66.33	9,975.13	12,024.87
<u>20-700-58000</u>	SPRINGFIELD SEWER CHARGES-SEWER	600,000.00	600,000.00	0.00	504,553.64	95,446.36
<u>20-700-61000</u>	TELEPHONE-SEWER	2,700.00	2,700.00	239.92	2,077.24	622.76
<u>20-700-61050</u>	INTERNET-SEWER	5,900.00	5,900.00	454.16	5,327.67	572.33
<u>20-700-62000</u>	UTILITIES ELECTRIC-SEWER	75,000.00	75,000.00	4,956.27	78,339.93	-3,339.93
<u>20-700-62100</u>	UTILITIES GAS-SEWER	1,600.00	1,600.00	48.58	645.95	954.05
<u>20-700-62300</u>	UTILITIES OTHER-SEWER	1,800.00	1,800.00	170.18	2,033.25	-233.25
<u>20-700-70000</u>	VEHICLE EXPENSE FUEL-SEWER	8,500.00	8,500.00	999.05	10,702.56	-2,202.56

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For Fiscal: 2023 Period Ending: 11/30/2023

		Original	Current			Budget
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
<u>20-700-70100</u>	EQUIPMENT FUEL-SEWER	8,000.00	8,000.00	170.24	3,918.03	4,081.97
<u>20-700-71000</u>	VEHICLE REPAIR & MAINT-SEWER	3,000.00	8,000.00	2,264.25	6,422.63	1,577.37
<u>20-700-71100</u>	EQUIPMENT REPAIR & MAINT-SEWER	6,000.00	6,000.00	1,061.47	4,391.51	1,608.49
<u>20-700-75000</u>	VEHICLE LEASE-SEWER	15,000.00	33,000.00	3,112.20	18,357.94	14,642.06
<u>20-700-75100</u>	EQUIPMENT LEASE	0.00	6,000.00	2,119.48	2,119.48	3,880.52
<u>20-700-90000</u>	SALARIES-SEWER	391,067.00	404,307.00	33,047.75	311,581.04	92,725.96
<u>20-700-90500</u>	SALARIES OVERTIME-SEWER	5,000.00	8,000.00	316.22	9,407.46	-1,407.46
<u>20-700-91500</u>	PAYROLL TAXES-SEWER	31,685.00	32,985.00	2,496.01	23,908.76	9,076.24
<u>20-700-92000</u>	RETIREMENT-SEWER	24,160.00	25,707.00	1,545.79	14,378.58	11,328.42
<u>20-700-92100</u>	PENSION EXPENSE-SEWER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-700-92500</u>	UNIFORMS-SEWER	500.00	700.00	0.00	628.48	71.52
<u>20-700-93000</u>	GROUP INSURANCE-SEWER	85,352.00	85,352.00	6,851.10	69,068.89	16,283.11
<u>20-700-95100</u>	CAPITAL ASSET EXP-SEWER	1,125,000.00	1,125,000.00	792.16	337,806.38	787,193.62
<u>20-700-95500</u>	CAPITAL ASSET EXP EQUIPMENT-SEWER	0.00	4,200.00	0.00	7,039.46	-2,839.46
<u>20-700-96000</u>	PRINCIPAL EXPENSE-SEWER	192,500.00	192,500.00	0.00	192,439.33	60.67
<u>20-700-96200</u>	INTEREST EXPENSE-SEWER	127,591.00	127,591.00	0.00	127,256.89	334.11
<u>20-700-96400</u>	FISCAL AGENT FEES-SEWER	2,250.00	2,250.00	375.00	1,500.00	750.00
<u>20-700-97100</u>	BAD DEBT EXPENSE-SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00
	Department: 700 - Sewer Total:	3,446,421.00	3,569,688.00	104,820.10	2,334,694.33	1,234,993.67
	Expense Total:	5,660,137.00	6,235,163.00	186,600.87	3,527,470.21	2,707,692.79
	Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	301,833.00	2,260.00	80,506.85	-608,774.00	

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND						
Revenue						
Department: 800 - Parks						
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	30,000.00	30,000.00	0.00	20,700.24	9,299.76
<u>30-800-40400</u>	CONCESSION INCOME	35,000.00	35,000.00	469.75	37,802.77	-2,802.77
<u>30-800-40600</u>	FACILITY INCOME	20,000.00	20,000.00	3,825.00	34,139.00	-14,139.00
<u>30-800-40650</u>	FITNESS CENTER INCOME	40,000.00	47,000.00	3,936.32	45,126.44	1,873.56
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	701.70	1,892.50	107.50
<u>30-800-40900</u>	PARK FEES-PKS	3,000.00	5,000.00	1,750.00	10,250.00	-5,250.00
<u>30-800-40950</u>	SWIM POOL INCOME	75,500.00	100,000.00	0.00	113,291.30	-13,291.30
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWER	19,100.00	19,100.00	1,274.19	13,854.12	5,245.88
<u>30-800-42000</u>	GRANT REVENUES-PKS	0.00	200,000.00	0.00	2,000.00	198,000.00
<u>30-800-43000</u>	INTEREST INCOME-PKS	251.00	3,000.00	0.00	2,898.86	101.14
<u>30-800-43300</u>	TAX REAL ESTATE-PKS	65,000.00	66,000.00	0.00	126,843.20	-60,843.20
<u>30-800-43400</u>	TAX SALES & USE REVENUES-PKS	330,000.00	335,000.00	28,401.15	278,460.81	56,539.19
<u>30-800-43500</u>	TAX SALES CAP IMP-PKS	310,000.00	315,000.00	24,179.75	292,513.30	22,486.70
<u>30-800-46000</u>	TRANSFER FROM GCG	463,694.00	484,295.00	110,000.00	490,000.00	-5,705.00
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	6,500.00	6,500.00	638.00	6,134.02	365.98
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	4,600.00	6,500.00	330.00	6,663.70	-163.70
<u>30-800-47200</u>	YOUTH CAMP-PKS	70,000.00	65,000.00	2,220.00	61,057.50	3,942.50
<u>30-800-47300</u>	YOUTH SPORTS-PKS	40,000.00	40,000.00	4,990.00	34,441.04	5,558.96
<u>30-800-48000</u>	FREEDOM FEST INCOME	6,000.00	7,500.00	0.00	10,760.00	-3,260.00
<u>30-800-48100</u>	SPECIAL EVENT INCOME	7,000.00	4,000.00	0.00	5,089.00	-1,089.00
<u>30-800-48200</u>	SHIRT INCOME	100.00	100.00	0.00	0.00	100.00
<u>30-800-49000</u>	CAPITAL ASSET SALES-PKS	0.00	2,100.00	0.00	1,095.00	1,005.00
	Department: 800 - Parks Total:	1,527,745.00	1,793,095.00	182,715.86	1,595,012.80	198,082.20
	Revenue Total:	1,527,745.00	1,793,095.00	182,715.86	1,595,012.80	198,082.20
Expense						
Department: 800 - Parks						
<u>30-800-50000</u>	CHEMICALS-PKS	15,000.00	15,000.00	798.00	13,257.72	1,742.28
<u>30-800-50110</u>	SUPPLIES - GROUNDS	1,000.00	2,000.00	20.99	1,801.33	198.67
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	2,500.00	2,500.00	164.42	3,641.05	-1,141.05
<u>30-800-50140</u>	SUPPLIES-AQUATIC	7,035.00	7,035.00	261.82	6,857.77	177.23
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	10,000.00	10,000.00	747.50	7,100.81	2,899.19
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	6,000.00	6,000.00	1,335.48	6,330.55	-330.55
<u>30-800-50175</u>	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	1,000.00	0.00	13.98	986.02
<u>30-800-50177</u>	SUPPLIES-YOUTH CAMP	6,000.00	6,000.00	0.00	3,886.68	2,113.32
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	11.79	8,235.23	764.77
<u>30-800-50190</u>	TREE CITY USA-PKS	12,700.00	12,700.00	1,086.00	1,251.98	11,448.02
<u>30-800-50200</u>	CONCESSIONS-PKS	30,000.00	30,000.00	298.85	20,914.16	9,085.84
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	4,500.00	4,500.00	928.10	1,189.70	3,310.30
<u>30-800-50400</u>	FITNESS CENTER EXPENSE	3,000.00	3,000.00	85.00	3,077.39	-77.39
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	22,110.00	22,110.00	0.00	20,438.93	1,671.07
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	10,000.00	18,000.00	69.27	23,333.40	-5,333.40
<u>30-800-50550</u>	CUSTODIAL SUPPLIES-PKS	5,000.00	5,000.00	0.00	3,705.19	1,294.81
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	1,400.00	1,400.00	269.77	1,373.93	26.07
<u>30-800-50750</u>	POSTAGE-PKS	100.00	100.00	8.85	39.66	60.34
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	5,000.00	5,000.00	599.98	5,153.87	-153.87
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	5,000.00	5,000.00	185.80	4,978.58	21.42
<u>30-800-55200</u>	ADVERTISING-PKS	7,000.00	7,000.00	100.00	4,734.21	2,265.79
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	940.00	60.00
<u>30-800-55500</u>	BANK/CREDIT CARD FEES-PKS	2,000.00	2,000.00	2.23	318.45	1,681.55
<u>30-800-55600</u>	CONTRACT LABOR-PKS	500.00	5,000.00	0.00	3,898.25	1,101.75
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	3,800.00	4,000.00	315.76	3,986.74	13.26
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	3,000.00	7,500.00	488.32	9,943.20	-2,443.20
<u>30-800-56000</u>	INSURANCE-PKS	38,229.00	38,229.00	2,345.13	38,229.00	0.00
<u>30-800-56200</u>	LEGAL-PKS	1,005.00	1,005.00	0.00	247.50	757.50
<u>30-800-56400</u>	PROFESSIONAL-PKS	5,025.00	5,025.00	519.75	3,967.88	1,057.12

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
30-800-56450	CONTRACT SERVICES/SECURITY-PKS	1,000.00	1,000.00	152.25	737.25	262.75
30-800-56500	SAFETY PROGRAM-PKS	2,000.00	2,000.00	21.99	1,916.05	83.95
30-800-56600	TRASH EXPENSE-PKS	0.00	0.00	0.00	-20.00	20.00
30-800-56900	TRAVEL EXPENSE-PKS	2,000.00	1,500.00	0.00	1,939.87	-439.87
30-800-56950	TRAINING & EDUCATION-PKS	3,500.00	5,000.00	20.00	4,032.48	967.52
30-800-57400	EQUIPMENT/SOFTWARE CONTRACTS-PKS	12,100.00	12,100.00	371.65	7,948.32	4,151.68
30-800-61000	TELEPHONE-PKS	2,682.00	2,682.00	223.54	2,356.90	325.10
30-800-61050	INTERNET-PARKS	5,900.00	6,000.00	504.09	5,539.01	460.99
30-800-62000	UTILITIES ELECTRIC-PKS	61,000.00	61,000.00	3,557.03	49,610.01	11,389.99
30-800-62100	UTILITIES GAS PKS	6,200.00	8,500.00	436.68	7,625.78	874.22
30-800-62300	UTILITIES OTHER-PKS	5,000.00	6,000.00	551.91	5,680.98	319.02
30-800-70000	VEHICLE EXPENSE FUEL-PKS	8,500.00	8,500.00	610.74	7,310.32	1,189.68
30-800-70100	EQUIPMENT FUEL-PKS	8,000.00	8,000.00	1,064.98	9,766.86	-1,766.86
30-800-71000	VEHICLE REPAIR & MAINT-PKS	1,500.00	2,000.00	1,275.72	3,544.56	-1,544.56
30-800-71100	EQUIPMENT REPAIR & MAINT-PKS	10,000.00	10,000.00	162.94	8,896.09	1,103.91
30-800-75000	VEHICLE LEASE-PKS	26,000.00	30,000.00	769.86	12,102.32	17,897.68
30-800-90000	SALARIES-PKS	283,411.00	283,411.00	24,162.96	251,221.76	32,189.24
30-800-90500	SALARIES OVERTIME-PKS	3,600.00	3,600.00	41.91	2,703.68	896.32
30-800-91000	SALARIES SEASONAL-PKS	335,000.00	335,000.00	9,209.72	321,390.30	13,609.70
30-800-91500	PAYROLL TAXES-PKS	49,761.00	49,761.00	2,526.05	43,725.19	6,035.81
30-800-92000	RETIREMENT-PKS	17,213.00	17,213.00	865.96	10,422.96	6,790.04
30-800-92500	UNIFORMS-PKS	500.00	750.00	88.00	320.27	429.73
30-800-93000	GROUP INSURANCE-PKS	59,425.00	59,425.00	3,058.28	35,167.39	24,257.61
30-800-95100	CAPITAL ASSET EXP-PKS	65,000.00	65,000.00	0.00	13,064.40	51,935.60
30-800-95500	CAPITAL ASSET EXP EQUIPMENT-PKS	27,000.00	265,000.00	0.00	264,424.65	575.35
30-800-96000	PRINCIPAL EXPENSE-PKS	230,000.00	230,000.00	0.00	230,000.00	0.00
30-800-96200	INTEREST EXPENSE-PKS	81,857.00	81,857.00	0.00	81,561.33	295.67
30-800-96400	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	750.00	750.00
	Department: 800 - Parks Total:	1,527,653.00	1,793,003.00	60,319.07	1,586,585.87	206,417.13
	Expense Total:	1,527,653.00	1,793,003.00	60,319.07	1,586,585.87	206,417.13
	Fund: 30 - PARKS FUND Surplus (Deficit):	92.00	92.00	122,396.79	8,426.93	
	Total Surplus (Deficit):	301,925.00	2,351.00	130,394.95	-175,350.33	

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
100 - General Government	2,530,869.00	2,381,936.00	145,932.25	2,055,054.88	326,881.12
200 - Law	125,800.00	131,000.00	12,467.14	148,380.30	-17,380.30
250 - Court	89,200.00	99,200.00	6,941.65	101,218.94	-2,018.94
300 - Streets	605,589.00	318,589.00	29,416.56	335,805.43	-17,216.43
400 - Planning & Development	10,000.00	10,000.00	50.00	24,536.10	-14,536.10
500 - Emergency Management	8,416.00	8,416.00	0.00	0.00	8,416.00
Revenue Total:	3,369,874.00	2,949,141.00	194,807.60	2,664,995.65	284,145.35
Expense					
100 - General Government	1,002,771.00	792,211.00	129,226.66	752,409.37	39,801.63
200 - Law	1,027,833.00	1,155,687.00	76,241.15	871,320.09	284,366.91
250 - Court	100,543.00	102,943.00	6,176.87	77,296.94	25,646.06
300 - Streets	842,233.00	480,733.00	40,268.68	298,594.07	182,138.93
400 - Planning & Development	236,386.00	256,252.00	6,319.69	115,485.98	140,766.02
450 - Economic Development	141,668.00	139,076.00	9,083.24	103,885.46	35,190.54
500 - Emergency Management	18,440.00	22,240.00	0.00	21,007.00	1,233.00
Expense Total:	3,369,874.00	2,949,142.00	267,316.29	2,239,998.91	709,143.09
Fund: 10 - GENERAL FUND Surplus (Deficit):	0.00	-1.00	-72,508.69	424,996.74	-424,997.74

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND					
Revenue					
600 - Water	2,214,228.00	2,665,990.00	98,549.06	1,115,206.58	1,550,783.42
700 - Sewer	3,747,742.00	3,571,433.00	168,558.66	1,803,489.63	1,767,943.37
Revenue Total:	5,961,970.00	6,237,423.00	267,107.72	2,918,696.21	3,318,726.79
Expense					
600 - Water	2,213,716.00	2,665,475.00	81,780.77	1,192,775.88	1,472,699.12
700 - Sewer	3,446,421.00	3,569,688.00	104,820.10	2,334,694.33	1,234,993.67
Expense Total:	5,660,137.00	6,235,163.00	186,600.87	3,527,470.21	2,707,692.79
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	301,833.00	2,260.00	80,506.85	-608,774.00	611,034.00

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
800 - Parks	1,527,745.00	1,793,095.00	182,715.86	1,595,012.80	198,082.20
Revenue Total:	1,527,745.00	1,793,095.00	182,715.86	1,595,012.80	198,082.20
Expense					
800 - Parks	1,527,653.00	1,793,003.00	60,319.07	1,586,585.87	206,417.13
Expense Total:	1,527,653.00	1,793,003.00	60,319.07	1,586,585.87	206,417.13
Fund: 30 - PARKS FUND Surplus (Deficit):	92.00	92.00	122,396.79	8,426.93	-8,334.93
Total Surplus (Deficit):	301,925.00	2,351.00	130,394.95	-175,350.33	

Income Statement

For Fiscal: 2023 Period Ending: 11/30/2023

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	0.00	-1.00	-72,508.69	424,996.74	-424,997.74
20 - WATER AND SEWER FUN	301,833.00	2,260.00	80,506.85	-608,774.00	611,034.00
30 - PARKS FUND	92.00	92.00	122,396.79	8,426.93	-8,334.93
Total Surplus (Deficit):	301,925.00	2,351.00	130,394.95	-175,350.33	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3-d
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **November 2023/December 2023 Outstanding Invoices**
- **November 2023/December 2023 Check Paid Invoices and Draft Paid Invoices**



City of Willard, MO

Expense Approval Report 3

By Vendor Name

Post Dates 12/15/2023 - 12/20/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: REP425 - ALLIED SERVICES, LLC					
ALLIED SERVICES, LLC	02394-007426833	12/20/2023	RESIDENTS TRASH SERV-S	20-700-56600	11,585.99
Vendor REP425 - ALLIED SERVICES, LLC Total:					11,585.99
Vendor: ACS100 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES I	1D71-7DPF-6N41	12/20/2023	SC7CH TAPE, MEMO BKS, BNDR & PAPER CLPS-LAW	10-200-50700	38.27
Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:					38.27
Vendor: CRC200 - BIG BEAR SHREDDING					
BIG BEAR SHREDDING	28438	12/20/2023	SHREDDING FEES-GEN	10-100-56400	58.56
Vendor CRC200 - BIG BEAR SHREDDING Total:					58.56
Vendor: BJS110 - BJ'S TROPHY SHOP					
BJ'S TROPHY SHOP	203485	12/20/2023	ENGRAVED AWARD TAGS - LA	10-200-50130	15.00
Vendor BJS110 - BJ'S TROPHY SHOP Total:					15.00
Vendor: BWI200 - BULK WASTE LLC d/b/a BWI SANITATION					
BULK WASTE LLC d/b/a BWI S	S23-11461	12/20/2023	HALLOWEEN TOILET RENTALS - PKS	30-800-50170	310.65
Vendor BWI200 - BULK WASTE LLC d/b/a BWI SANITATION Total:					310.65
Vendor: BUS180 - BUS ANDREWS TRUCK EQUIPMENT INC					
BUS ANDREWS TRUCK EQUIP	W84703	12/20/2023	(2) PLOW BLADES & SUPPLIES TO INSTALL-ST5	10-300-52000	844.41
Vendor BUS180 - BUS ANDREWS TRUCK EQUIPMENT INC Total:					844.41
Vendor: CLH100 - CLAYTON HOLDINGS LLC					
CLAYTON HOLDINGS LLC	147246	12/20/2023	LEASE ON EQUIPMENT - STS/W/S	10-300-75100	529.87
CLAYTON HOLDINGS LLC	147246	12/20/2023	LEASE ON EQUIPMENT - STS/W/S	20-600-75100	1,059.73
CLAYTON HOLDINGS LLC	147246	12/20/2023	LEASE ON EQUIPMENT - STS/W/S	20-700-75100	1,059.74
Vendor CLH100 - CLAYTON HOLDINGS LLC Total:					2,649.34
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	039779009X231203	12/20/2023	DIRECTV SUBSCRIP FITNESS - PKS	30-800-55800	103.35
COMMERCE CREDIT CARD SE	12-4-23 SNL	12/20/2023	SPFLD NEWS-LEADER MONTHLY SUBSC-GEN	10-100-55800	28.00
COMMERCE CREDIT CARD SE	12-11-23 PET SUPPLIES PLUS	12/20/2023	PET SUPLS PLUS HALGN BULB POPCRN MACHN-PKS	30-800-71100	22.98
COMMERCE CREDIT CARD SE	4675008-05352321	12/20/2023	STAMPS.COM MONTHLY FEE- GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE	VP N8FSNJW8	12/20/2023	VSTA PRNT BUS CRDS HOFFMAN, FOX-STS/W/S	10-300-50700	11.44
COMMERCE CREDIT CARD SE	VP N8FSNJW8	12/20/2023	VSTA PRNT BUS CRDS HOFFMAN, FOX-STS/W/S	20-600-50700	22.89
COMMERCE CREDIT CARD SE	VP N8FSNJW8	12/20/2023	VSTA PRNT BUS CRDS HOFFMAN, FOX-STS/W/S	20-700-50700	22.88
COMMERCE CREDIT CARD SE	6010618	12/20/2023	AMAZON BUSINESS LICENSE CERTIFICATES - GEN	10-100-50700	42.78
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					267.11
Vendor: DWH100 - DIG WISE HYDRO INC					
DIG WISE HYDRO INC	1311	12/20/2023	LOCATE FOR LINE EXPOSER WTR LK RPR AB & EE-W	20-600-51000	2,275.00
Vendor DWH100 - DIG WISE HYDRO INC Total:					2,275.00

Expense Approval Report 3

Post Dates: 12/15/2023 - 12/20/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: DUR100 - DURKIN EQUIPMENT COMPANY					
DURKIN EQUIPMENT COMPA	DK-SINV103646	12/20/2023	FLW MTR CHK,REPLCD BOARD STCK 94 LS-S	20-700-51000	1,708.00
Vendor DUR100 - DURKIN EQUIPMENT COMPANY Total:					1,708.00
Vendor: EMC105 - EMC INSURANCE COMPANIES					
EMC INSURANCE COMPANIES	7001551319	12/20/2023	PROPERTY & LIABILITY INS- GEN/PW/PKS	10-16000	310.32
EMC INSURANCE COMPANIES	7001551319	12/20/2023	PROPERTY & LIABILITY INS- GEN/PW/PKS	20-16000	140.08
EMC INSURANCE COMPANIES	7001551319	12/20/2023	PROPERTY & LIABILITY INS- GEN/PW/PKS	30-16000	236.60
Vendor EMC105 - EMC INSURANCE COMPANIES Total:					687.00
Vendor: FED100 - FEDERAL PROTECTION INC					
FEDERAL PROTECTION INC	BD0118531	12/20/2023	2024 1ST QTR SECURITY MONITOR REC CTR-PKS	30-800-56450	165.00
Vendor FED100 - FEDERAL PROTECTION INC Total:					165.00
Vendor: GFL100 - GFL ENVIRONMENTAL INC					
GFL ENVIRONMENTAL INC	AL0003366934	12/20/2023	RESIDENTS TRASH SERV S	20 700 56600	193.08
GFL ENVIRONMENTAL INC	AL0003367473	12/20/2023	RESIDENTS TRASH SERV-S	20-700-56600	11,297.65
Vendor GFL100 - GFL ENVIRONMENTAL INC Total:					11,490.73
Vendor: JKN100 - JASON KNIGHT					
JASON KNIGHT	NOV 2023	12/20/2023	REIM PHONE-PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	904864	12/20/2023	GALV TEE & BUSHNG	20-700-51000	9.56
LOWE'S CREDIT SERVICES	04982	12/20/2023	LAGOON GAS PMP REPR-S PNT,BRSHS,LUMBK,SPC HEATR SALT BLDG-STS	10-300-95100	411.64
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					421.20
Vendor: MATM100 - MATERIALS MANAGEMENT					
MATERIALS MANAGEMENT	7001979112	12/20/2023	BLDG MATERIAL FOR SALT BARN BLDG - STS	10-300-95100	1,105.39
Vendor MATM100 - MATERIALS MANAGEMENT Total:					1,105.39
Vendor: HYP100 - NITEL LLC					
NITEL LLC	511892	12/20/2023	INTERNET-ALL	10-100-61050	297.02
NITEL LLC	511892	12/20/2023	INTERNET-ALL	10-200-61050	297.02
NITEL LLC	511892	12/20/2023	INTERNET-ALL	10-250-61050	212.00
NITEL LLC	511892	12/20/2023	INTERNET-ALL	10-300-61050	219.10
NITEL LLC	511892	12/20/2023	INTERNET-ALL	10-400-61050	212.00
NITEL LLC	511892	12/20/2023	INTERNET-ALL	20-600-61050	325.21
NITEL LLC	511892	12/20/2023	INTERNET-ALL	20-700-61050	325.21
NITEL LLC	511892	12/20/2023	INTERNET-ALL	30-800-61050	332.32
Vendor HYP100 - NITEL LLC Total:					2,219.88
Vendor: OAA100 - OLLIS/AKERS/ARNEY					
OLLIS/AKERS/ARNEY	12-13-23	12/20/2023	CYBER LIABILITY INSURANCE - ALL DEPTS	10-16000	2,410.20
OLLIS/AKERS/ARNEY	12-13-23	12/20/2023	CYBER LIABILITY INSURANCE - ALL DEPTS	20-16000	494.40
OLLIS/AKERS/ARNEY	12-13-23	12/20/2023	CYBER LIABILITY INSURANCE - ALL DEPTS	30-16000	3,275.40
Vendor OAA100 - OLLIS/AKERS/ARNEY Total:					6,180.00
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-128579	12/20/2023	WAX DRY CAR MAINT - LAW	10-200-71000	9.49
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					9.49
Vendor: REX380 - REX SMITH OIL CO.					
REX SMITH OIL CO.	119304	12/20/2023	DIESEL FUEL FOR LAGOON PUMP - S	20-700-70100	1,647.47
Vendor REX380 - REX SMITH OIL CO. Total:					1,647.47

Expense Approval Report 3

Post Dates: 12/15/2023 - 12/20/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SHP550 - SHANNON SHIPLEY					
SHANNON SHIPLEY	11-25-23	12/20/2023	REIM PHONE-LAW	10-200-61000	50.00
Vendor SHP550 - SHANNON SHIPLEY Total:					50.00
Vendor: MIS315 - SPIRE					
SPIRE	12-8-23 108 JCKSN	12/20/2023	UTIL EXP GAS-W	20-600-62100	290.63
SPIRE	12-8-23 220 JCKSN	12/20/2023	UTIL EXP GAS COMM BLDG- PKS	30-800-62100	272.57
SPIRE	12-8-23 224 JCKSN	12/20/2023	UTIL EXP GAS CITY HALL-GEN	10-100-62100	183.81
SPIRE	12-8-23 HOLLY	12/20/2023	UTIL EXP GAS-S	20-700-62100	49.81
SPIRE	12-8-23 HWY Z	12/20/2023	UTIL EXP GAS REC CNTR-PKS	30-800-62100	671.48
Vendor MIS315 - SPIRE Total:					1,468.30
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	33715501	12/20/2023	RESTOCKING WTR SPPLYS FOR SHOP - W	20-600-50130	1,711.79
SPRINGFIELD WINWATER WO	33734801	12/20/2023	MISC SPPLYS FOR SHOP	20-600-50130	858.36
SPRINGFIELD WINWATER WO	33736401	12/20/2023	RESTOCK - W CENTRNG PINS,CPLNGS FORCE MAIN REPR-S	20-700-95100	3,143.80
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					5,713.95
Vendor: VDS100 - VDS VISION LLC					
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	10-100-56400	288.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	10-200-56400	144.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	10-250-56400	36.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	10-300-56400	36.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	10-400-56400	72.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	20-600-56400	288.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	20-700-56400	288.00
VDS VISION LLC	1599	12/20/2023	IT SERVICES-ALL	30-800-56400	288.00
Vendor VDS100 - VDS VISION LLC Total:					1,440.00
Vendor: WAL110 - WALMART CAPITAL ONE					
WALMART CAPITAL ONE	12-14-23	12/20/2023	MICRO SD CARDS FOR CAMERAS - PKS	30-800-50700	34.96
Vendor WAL110 - WALMART CAPITAL ONE Total:					34.96
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B246335	12/20/2023	CLEVS SLP HK, ANCHR SHACKL BACKHOE-STS	10-300-51000	29.78
WILLARD HOME CENTER LLC	B247641	12/20/2023	(3) COMB PADLOCK/KEY WELL 1 - W	20-600-50130	83.97
WILLARD HOME CENTER LLC	D95496	12/20/2023	PAINT BRUSH STREET RAIL PROJECT-STS	10-300-95100	2.49
WILLARD HOME CENTER LLC	D95547	12/20/2023	CHAIN SHARPENING FOR STS SAW - STS	10-300-50130	6.00
WILLARD HOME CENTER LLC	D95595	12/20/2023	WORK GLOVES - STS	10-300-50130	16.49
WILLARD HOME CENTER LLC	B248300	12/20/2023	MISC BOLTS/HARDWRE SALT BRN BLDG-STS	10-300-95100	18.00
WILLARD HOME CENTER LLC	B248301	12/20/2023	LUMBER SALT BARN BLDG - ST	10-300-95100	37.00
WILLARD HOME CENTER LLC	D95828	12/20/2023	TUBING FOR INTERNET CABLE MAINT - PKS	30-800-51000	11.22
WILLARD HOME CENTER LLC	D95833	12/20/2023	INTERNET CABLE MAINT COMM BLDG - PKS	30-800-51000	83.11
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					288.06
Grand Total:					52,723.76

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	7,984.87
20 - WATER AND SEWER FUND	38,881.25
30 - PARKS FUND	5,857.64
Grand Total:	52,723.76

Account Summary

Account Number	Account Name	Expense Amount
10-100-50700	OFFICE SUPPLIES-GCG	42.78
10-100-50750	POSTAGE-GCG	12.79
10-100-55800	DUES AND SUBSCRIPTIO	28.00
10-100-56400	PROFESSIONAL-GCG	346.56
10-100-61050	INTERNET-GCG	297.02
10-100-62100	UTILITIES GAS-GCG	183.81
10-16000	PREPAID INSURANCE-GC	2,720.52
10-200-50130	SUPPLIES LAW	15.00
10-200-50700	OFFICE SUPPLIES-LAW	38.27
10-200-56400	PROFESSIONAL-LAW	144.00
10-200-61000	TELEPHONE-LAW	50.00
10-200-61050	INTERNET-LAW	297.02
10-200-71000	VEHICLE REPAIR & MAIN	9.49
10-250-56400	PROFESSIONAL-COURT	36.00
10-250-61050	INTERNET-COURT	212.00
10-300-50130	SUPPLIES-STREETS	22.49
10-300-50700	OFFICE SUPPLIES-STREET	11.44
10-300-51000	REPAIRS AND MAINTEN	29.78
10-300-52000	SUPPLIES SMALL EQUIP	844.41
10-300-56400	PROFESSIONAL-STREETS	36.00
10-300-61050	INTERNET-STREETS	219.10
10-300-75100	EQUIPMENT LEASE	529.87
10-300-95100	CAPITAL ASSET EXP-STRE	1,574.52
10-400-56400	PROFESSIONAL-P&D	72.00
10-400-61050	INTERNET-P&D	212.00
20-16000	PREPAID INSURANCE-W	634.48
20-600-50130	SUPPLIES-WATER	2,654.12
20-600-50700	OFFICE SUPPLIES-WATER	22.89
20-600-51000	REPAIRS AND MAINTEN	2,275.00
20-600-56400	PROFESSIONAL-WATER	288.00
20-600-61050	INTERNET-WATER	325.21
20-600-62100	UTILITIES GAS-WATER	290.63
20-600-75100	EQUIPMENT LEASE	1,059.73
20-700-50700	OFFICE SUPPLIES-SEWER	22.88
20-700-51000	REPAIRS AND MAINTEN	1,717.56
20-700-56400	PROFESSIONAL-SEWER	288.00
20-700-56600	CITIZEN TRASH EXPENSE	23,076.72
20-700-61050	INTERNET-SEWER	325.21
20-700-62100	UTILITIES GAS-SEWER	49.81
20-700-70100	EQUIPMENT FUEL-SEWE	1,647.47
20-700-75100	EQUIPMENT LEASE	1,059.74
20-700-95100	CAPITAL ASSET EXP-SEW	3,143.80
30-16000	PREPAID INSURANCE-PK	3,512.00
30-800-50170	SUPPLIES SPECIAL ACTIV	310.65
30-800-50700	OFFICE SUPPLIES-PKS	34.96
30-800-51000	REPAIRS AND MAINTEN	94.33
30-800-55800	DUES AND SUBSCRIPTIO	103.35
30-800-56400	PROFESSIONAL-PKS	288.00
30-800-56450	CONTRACT SERVICES/SE	165.00
30-800-61000	TELEPHONE-PKS	50.00

Account Summary

Account Number	Account Name	Expense Amount
30-800-61050	INTERNET-PARKS	332.32
30-800-62100	UTILITIES GAS PKS	944.05
30-800-71100	EQUIPMENT REPAIR &	22.98
	Grand Total:	52,723.76

Project Account Summary

Project Account Key	Expense Amount
None	52,723.76
	Grand Total: 52,723.76



City of Willard, MO

Refund Check Register Refund Check Detail

UBPKT03605 - 11.22.23 REFUNDS FOR NOV

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-100185-09	SPRACKLEN, ROBERT	11/22/2023	48907	50.13			50.13	Deposit
02-000130-05	TOTTEN, JENNIFER	11/22/2023	48908	50.08			50.08	Deposit
02-005700-03	WYATT, MARGURITE	11/22/2023	48909	83.24			83.24	Deposit
03-007350-01	THOMPSON, TRACY	11/22/2023	48910	91.67			91.67	Deposit
03-015785-00	WOLF BUILDING & DEVELOPMENT INC	11/22/2023	48911	85.14			85.14	Deposit
03-100037-10	HARRIS, SAMANTHA	11/22/2023	48912	68.01			68.01	Deposit
06-028100-03	D'S SERVICE CENTER	11/22/2023	48913	47.24			47.24	Deposit
06-052600-12	RODNEY BOYER & GALA KYGER	11/22/2023	48914	86.91			86.91	Deposit
09-063200-03	ESTELL, DERRICK J	11/22/2023	48915	64.28			64.28	Deposit
09-162660-07	NICODEMUS, TERRY & SHELIA	11/22/2023	48916	92.61			92.61	Deposit
Total Refunds: 10				Total Refunded Amount:	719.31			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	719.31
Revenue Total:	719.31

General Ledger Distribution

Posting Date: 11/22/2023

Account Number	Account Name	Posting Amount	IFT
Fund: 20 - WATER AND SEWER FUND			
20-01001	CLAIM ON POOLED CASH - WATER AND SEW	-719.31	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	719.31	
20 Total:		0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-719.31	
99-27000	DUE TO OTHER FUNDS	719.31	Yes
99 Total:		0.00	
Distribution Total:		0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3e
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

November 2023 Check Registers

- 1. Pooled Check Register**
- 2. JIS Check Register**
- 3. Refund Check Register**



City of Willard, MO

Check Report

By Check Number

Date Range: 11/01/2023 - 11/30/2023

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY							
FAM200	FAMILY SUPPORT PAYMENT CENTER		11/03/2023	Regular	0.00	207.69	48843
GARNISHMENT P	Invoice	11/03/2023	REMITTANCE ID 11017943 Paid-11.3.2023		0.00	207.69	
AEL100	ACCURATE ELECTRIC LLC		11/14/2023	Regular	0.00	265.95	48844
78044	Invoice	11/08/2023	STARTER FOR SEWER JETTER REPAIR - S		0.00	265.95	
REP425	ALLIED SERVICES, LLC		11/14/2023	Regular	0.00	13,184.24	48845
0394-007397564	Invoice	11/08/2023	RECYCLE CENTER-S		0.00	104.06	
0394-007397870	Invoice	11/08/2023	RECYCLE CENTER EXP S		0.00	364.50	
0394-007399167	Invoice	11/08/2023	TRASH EXP-ALL		0.00	1,017.26	
0394-007400375	Invoice	11/13/2023	RESIDENTS TRASH SERV-S		0.00	11,698.42	
BVM100	AMERICAN TRAILER & STORAGE, INC.		11/14/2023	Regular	0.00	318.17	48846
212242	Invoice	11/08/2023	STORAGE CONTAINER RENTALS - PKS		0.00	305.00	
212243	Invoice	11/08/2023	STORAGE CONTAINER RENTAL - STS/W/S		0.00	75.00	
212244	Invoice	11/08/2023	STORAGE CONTAINER RENTAL - PKS		0.00	115.00	
TAX/FEE	Credit Memo	10/17/2023	REFUND TWO MONTHS OF TAXES & FEES		0.00	-176.83	
APAC100	APAC CENTRAL, INC		11/14/2023	Regular	0.00	564.85	48847
7001956674	Invoice	11/08/2023	FOR PATCH ON MILLER & JEB INTERSECTI		0.00	564.85	
CRC200	BIG BEAR SHREDDING		11/14/2023	Regular	0.00	58.56	48848
27203	Invoice	11/08/2023	SHREDDING FEES-GEN		0.00	58.56	
BRI200	BRINC DRONES INC		11/14/2023	Regular	0.00	3,300.00	48849
20231005-19282	Invoice	11/08/2023	BALL, PROTECT & DATA PLAN - LAW		0.00	3,300.00	
BUS180	BUS ANDREWS TRUCK EQUIPMENT INC		11/14/2023	Regular	0.00	18,895.00	48850
W 84183	Invoice	11/08/2023	EQUIP/INSTL SNOW PLOW & SALT SPREA		0.00	14,995.00	
W 84184	Invoice	11/08/2023	SNOW PLOW/INSTL & INSTL SALT SPREAD		0.00	3,900.00	
CON170	CONCO COMPANIES		11/14/2023	Regular	0.00	796.04	48851
7001953330	invoice	11/08/2023	DIRTY BASC LAGOON RD REPAIR - S		0.00	132.29	
7001956329	Invoice	11/08/2023	COMM STONE, DRTY BSE LAGOONS & SAL		0.00	663.75	
CDR200	CORWIN DODGE OF SPRINGFIELD		11/14/2023	Regular	0.00	201.47	48852
217739	Invoice	11/08/2023	REPAIR/MAINT '21 DODGE CHARGER #2 -		0.00	201.47	
CPS100	CREATIVE PRODUCT SOURCING, INC		11/14/2023	Regular	0.00	1,700.00	48853
155170	Invoice	11/08/2023	DARE SUPPLIES - LAW		0.00	1,700.00	
DAV100	DAVID DORAN, ATTORNEY AT LAW		11/14/2023	Regular	0.00	900.00	48854
11-6-23	Invoice	11/08/2023	PROF FEES-CT		0.00	900.00	
DNS100	DNS EQUIPMENT LLC		11/14/2023	Regular	0.00	855.65	48855
23-1487	Invoice	11/13/2023	WATER CHEMICALS - W		0.00	855.65	
DUR100	DURKIN EQUIPMENT COMPANY		11/14/2023	Regular	0.00	2,646.00	48856
DK-SINVP103278	Invoice	11/08/2023	SERV, FLOW TRNSMTR 94 LIFT STN MNT		0.00	2,646.00	
EMC105	EMC INSURANCE COMPANIES		11/14/2023	Regular	0.00	11,547.34	48857
7000803903	invoice	11/13/2023	PROPERTY & LIABILITY INS-GEN/PW/PKS		0.00	11,547.34	
SPF100	FAMILY MEDICAL WALK-IN CLINICS		11/14/2023	Regular	0.00	42.00	48858
6679	Invoice	11/13/2023	SCREEN C ALEXANDER & J ADDISON - PKS		0.00	42.00	
SFX100	FOX, SHANE		11/14/2023	Regular	0.00	200.00	48859
AUG23	Invoice	11/08/2023	REIM CELL PHONE AUG - STS/W/S		0.00	50.00	

Check Report

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>JUL23</u>	Invoice	11/08/2023	REIM CELL PHONE JUL - STS/W/S	0.00	50.00	
<u>JUN23</u>	Invoice	11/08/2023	REIM CELL PHONE JUN - STS/W/S	0.00	50.00	
<u>SEP23</u>	Invoice	11/08/2023	REIM CELL PHONE SEP - STS/W/S	0.00	50.00	
FROS60	FROGS DETAILED SPECIALTIES INC	11/14/2023	Regular	0.00	1,277.83	48860
<u>1279</u>	Invoice	11/08/2023	(9) SETS VEHICLE DECALS & INSTALL - STS/	0.00	1,277.83	
GFL100	GFL ENVIRONMENTAL INC	11/14/2023	Regular	0.00	193.08	48861
<u>AL0003357391</u>	Invoice	11/13/2023	RESIDENTS TRASH SERV-S	0.00	193.08	
GOTO100	GOTO COMMUNICATIONS, INC	11/14/2023	Regular	0.00	880.19	48862
<u>IN7102381725</u>	Invoice	11/08/2023	INTERNET-ALL	0.00	880.19	
INF100	ISOLVED INC	11/14/2023	Regular	0.00	800.12	48863
<u>48387-2</u>	Invoice	11/13/2023	MONTHLY TIME CLOCK LEASE-ALL	0.00	800.12	
ITR160	ITRON, INC.	11/14/2023	Regular	0.00	4,950.00	48864
<u>664985</u>	Invoice	11/13/2023	TEMETRA CONTRACT 12/1/23 - 11/30/24	0.00	4,950.00	
JKN100	JASON KNIGHT	11/14/2023	Regular	0.00	50.00	48865
<u>OCT23</u>	Invoice	11/08/2023	REIM PHONE-PKS	0.00	50.00	
JAY580	JAY KEY SERVICE, INC.	11/14/2023	Regular	0.00	204.14	48866
<u>0778</u>	Invoice	11/13/2023	SRV CALL, ENTRY KNOB, REPR LOCK, KEYS	0.00	204.14	
JUS100	JUSTIN SORGEN	11/14/2023	Regular	0.00	50.00	48867
<u>OCT 23</u>	Invoice	11/08/2023	PHONE REIM - STS/W/S	0.00	50.00	
LOS200	LAKELAND OFFICE SYSTEMS INC	11/14/2023	Regular	0.00	397.77	48868
<u>IN528738</u>	Invoice	11/08/2023	COPIES-PKS	0.00	13.44	
<u>IN528739</u>	Invoice	11/08/2023	COPIES-LAW	0.00	33.45	
<u>IN528740</u>	Invoice	11/08/2023	COPIES-ALL	0.00	350.88	
ING100	LARRY INGRAM	11/14/2023	Regular	0.00	16.67	48869
<u>10-5-23 COX FRL</u>	Invoice	11/08/2023	REIM FERRELL DUNCAN VISIT WORK COM	0.00	16.67	
LEG250	LEGALSHIELD	11/14/2023	Regular	0.00	29.90	48870
<u>10-25-23</u>	Invoice	11/08/2023	GROUP INS MCCLAIN & SHIPLEY-LAW	0.00	29.90	
EMP210	LIBERTY UTILITIES-EMPIRE DISTRICT	11/14/2023	Regular	0.00	23,711.13	48871
<u>11-1-23</u>	Invoice	11/08/2023	ELECTRIC UTILITIES-ALL	0.00	23,711.13	
LXE100	LUMIX ELECTRICAL INC	11/14/2023	Regular	0.00	262.50	48872
<u>230607</u>	Invoice	11/08/2023	SEWER LIFT STATION D TRBLSHT & REPAIR	0.00	262.50	
MPI150	MELTON PROPANE, INC.	11/14/2023	Regular	0.00	94.95	48873
<u>41535</u>	Invoice	07/24/2023	PROPANE POLICE STATION-LAW	0.00	206.92	
<u>42214</u>	Invoice	11/08/2023	PROPANE POLICE STATION-LAW	0.00	208.30	
<u>CREDIT BAL</u>	Credit Memo	06/09/2023	CORRECT TAXES AND OVER/UNDER PD IN	0.00	-320.27	
MCL100	MISSION COMMUNICATIONS LLC	11/14/2023	Regular	0.00	371.40	48874
<u>1081550</u>	Invoice	11/08/2023	SERVICE PKG RENEWAL FOR MEADOWS	0.00	371.40	
MOC100	MISSOURI ONE CALL SYSTEM, INC	11/14/2023	Regular	0.00	178.20	48875
<u>3100316</u>	Invoice	11/08/2023	PROF LOCATE FEES-W/S	0.00	178.20	
MIS320	MO DEPT OF NATURAL RESOURCES	11/14/2023	Regular	0.00	3,000.00	48876
<u>34602404098</u>	Invoice	11/13/2023	MEADWS 2024 WST WTR OPER PRMT# M	0.00	3,000.00	
MLO100	MORGAN LONG	11/14/2023	Regular	0.00	14.57	48877
<u>10-23-23 HOBBYL</u>	Invoice	11/08/2023	REIM FOR TRUNK OR TREAT DECOR Hobb	0.00	14.57	
OIS160	ONLINE INFORMATION SERVICES INC	11/14/2023	Regular	0.00	76.96	48878
<u>1220435</u>	Invoice	11/08/2023	UTIL EXCHG REPORT-W/S	0.00	76.96	
ORE145	O'REILLY AUTOMOTIVE, INC	11/14/2023	Regular	0.00	522.60	48879

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>2367-116312</u>	Invoice	10/09/2023	DASH/GLS CLEANER FOR VEHICLES - STS/	0.00	8.49	
<u>2367-116439</u>	Invoice	10/09/2023	PSH BTN,DISCNCT,TGL SWTCH,RNG TRMN	0.00	30.36	
<u>2367-116616</u>	Invoice	10/19/2023	EXT BAR SET, BRK CLNR, PLIERS, SOCKET S	0.00	114.33	
<u>2367-116798</u>	Invoice	10/09/2023	1 GAL ANTIFREZ FOR STS WRK TRK - STS	0.00	35.97	
<u>2367-117466</u>	Invoice	10/19/2023	BALL MOUNT, PIN & CLIP FOR STS TRK - S	0.00	72.48	
<u>2367-117718</u>	Invoice	10/19/2023	FUSE HOLDER , 20AMP BLADE FOR WTR	0.00	9.20	
<u>2367-119354</u>	Invoice	10/23/2023	1 GAL TIRE SEALANT JD MOWER - PKS	0.00	36.99	
<u>2367-120012</u>	Invoice	11/08/2023	SHOP HEATER RING TERMINL - PKS	0.00	13.98	
<u>2367-120202</u>	Invoice	11/08/2023	RELAY,OIL,PRTS CLNR,SKCT SET,IMPCT SET	0.00	115.37	
<u>2367-120329</u>	Invoice	11/08/2023	BTRY TERM, LUBRICANT, WD40 - MOWER	0.00	45.95	
<u>2367-120728</u>	Invoice	11/08/2023	CAR FRESHNERS, COUPLER LOCK TRAILER	0.00	39.48	
PAD100	PATRIOT DISPOSAL	11/14/2023	Regular	0.00	4,354.00	48880
<u>11-1-23</u>	Invoice	11/08/2023	RESIDENTS TRASH SERV-S	0.00	4,354.00	
PIL100	PILOI WIRELESS LLC	11/14/2023	Regular	0.00	626.85	48881
<u>5020</u>	Invoice	11/08/2023	PHONE-ALL	0.00	626.85	
PLL100	PRESLEY LANDSCAPING LLC	11/14/2023	Regular	0.00	1,086.00	48882
<u>11/4/23</u>	Invoice	11/08/2023	TREES, SUPPLIES, INSTALL TREE CITY - PKS	0.00	1,086.00	
MLF100	QUADIENT LEASING	11/14/2023	Regular	0.00	661.41	48883
<u>Q1049441</u>	Invoice	11/08/2023	FOLDING MACHINE LEASE-W/S	0.00	661.41	
RAN175	RANDALL A. BROWN	11/14/2023	Regular	0.00	1,395.00	48884
<u>167271</u>	Invoice	11/10/2023	BUILDING INSPECTIONS - P&D	0.00	1,395.00	
REP100	REPUBLIC PRINTING INC	11/14/2023	Regular	0.00	217.50	48885
<u>042465</u>	Invoice	11/08/2023	UB PRESORTED POSTAGE ENVELOPES - W	0.00	217.50	
R&G100	REYNOLDS & GOLD, LLC	11/14/2023	Regular	0.00	4,618.54	48886
<u>07303</u>	Invoice	11/08/2023	PROF ATTY FEES-ALL	0.00	2,718.54	
<u>07304</u>	Invoice	11/08/2023	PA CLERK SERV-LAW	0.00	1,900.00	
SPS150	SCHENDEL PEST SERVICES	11/14/2023	Regular	0.00	180.00	48887
<u>550402974</u>	Invoice	11/08/2023	PEST CONTROL-ALL	0.00	180.00	
SHP550	SHANNON SHIPLEY	11/14/2023	Regular	0.00	50.00	48888
<u>OCT23</u>	Invoice	11/08/2023	REIM PHONE-LAW	0.00	50.00	
SPM100	SPRINGFIELD MOW LLC	11/14/2023	Regular	0.00	70.96	48889
<u>10-25-23</u>	Invoice	11/08/2023	SPRINGFIELD MOW BB1 REP/MAINT - PKS	0.00	70.96	
SPR275	SPRINGFIELD WINWATER WORKS CO	11/14/2023	Regular	0.00	110.00	48890
<u>33677701</u>	Invoice	11/08/2023	RUBBER GASKETS FOR SUPLY REPLACEME	0.00	110.00	
SPR200	SPRINGFIELD-GREENE COUNTY HEALTH DEPAR	11/14/2023	Regular	0.00	117.00	48891
<u>WILLARD-110623</u>	Invoice	11/08/2023	WATER TESTING FEES - W	0.00	117.00	
SUP100	Superior Rents- Springfield	11/14/2023	Regular	0.00	235.20	48892
<u>235937-2</u>	Invoice	11/08/2023	LIGHT POLE RENTAL TRUNK OR TREAT - PK	0.00	235.20	
TRH100	TREVOR HOFFMAN	11/14/2023	Regular	0.00	50.00	48893
<u>OCT23</u>	Invoice	11/08/2023	REIM CELL PHONE OCT - STS/W/S	0.00	50.00	
WSP100	TURN 2 APPAREL LLC	11/14/2023	Regular	0.00	30.00	48894
<u>9367</u>	Invoice	11/08/2023	SOCCER TEES EXTRA - PKS	0.00	30.00	
VDS100	VDS VISION LLC	11/14/2023	Regular	0.00	1,440.00	48895
<u>1598</u>	Invoice	11/08/2023	IT SERVICES-ALL	0.00	1,440.00	
VER100	VERIZON WIRELESS	11/14/2023	Regular	0.00	607.81	48896
<u>9947593154</u>	invoice	11/08/2023	INTERNET/CELL PHONES-ALL	0.00	607.81	
WTV100	WILLARD HOME CENTER LLC	11/14/2023	Regular	0.00	1,805.44	48897
<u>B242554</u>	Invoice	10/05/2023	MINI PAINT ROLLER AND COVER, POLY BR	0.00	12.58	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
B242773	Invoice	10/09/2023	WASP SPRAY - STS	0.00	9.58	
B243080	Invoice	10/23/2023	PAINT,BRUSHES,1/2" SCKT IMPCT ADPT H	0.00	28.35	
B243101	Invoice	10/23/2023	PROJECT IMPACT GLOVES SHOP SPLY - STS	0.00	21.99	
B243124	Invoice	10/23/2023	30X40 MEDIUM DUTY TARP - S	0.00	98.89	
B243135	Invoice	10/19/2023	(1) RAKE & CORNER 10' PAINTED SIDING P	0.00	29.80	
B243240	invoice	10/19/2023	MISC BOLTS/HARDWARE FOR WATER SPLY	0.00	3.40	
B243348	Invoice	10/19/2023	EZ-POUR SPOUT, 5 GAL DIESEL CAN - STS/	0.00	39.98	
B243349	Credit Memo	10/12/2023	RETURN EZ-POUR RIGID SPOUT - STS/W/S	0.00	-10.99	
B243362	Invoice	10/19/2023	LOCKS, SPLIT KEY RINGS FOR BASEBALL E	0.00	31.76	
B243371	Invoice	10/23/2023	8' TREATED LUMBER, PVC PIPE VEHL REP	0.00	30.63	
B243379	Invoice	10/23/2023	8' TREATED LUMBER CHVY DMP TRCK REP	0.00	35.96	
B243389	Invoice	10/19/2023	ROOF SEAM TAPE REC CENTER - PKS	0.00	31.99	
B243760	Invoice	10/19/2023	6X8 BLUE TARP - SHP SPLY - STS / W / S	0.00	4.19	
B243947	Invoice	11/08/2023	JNCTN BOX, PRMRY WIRE, WIRE CONNCT	0.00	31.97	
B243949	Invoice	11/08/2023	STRAW BALE - YARD REPAIR AFTER DIG - S	0.00	6.89	
B244302	Invoice	11/08/2023	ELECTRIC COUPLING - PKS	0.00	3.87	
B244360	Invoice	11/08/2023	MISC BOLTS / HARDWARE - STREET SIGN	0.00	11.96	
B244523	Invoice	11/08/2023	LABOR TO ADJUST VALVES ON MOWER E	0.00	16.50	
B244561	Invoice	11/08/2023	KEY FOR MAYOR PRO TEM - GEN	0.00	1.99	
B244563	Invoice	11/08/2023	BOX SCREWS WELL REPAIR - W	0.00	40.99	
B244778	Invoice	11/08/2023	1" WHT MPT PLUG FOR WATER METER -	0.00	8.58	
D92650	Invoice	10/05/2023	DECK STAIN - PKS	0.00	57.99	
D92663	Invoice	10/05/2023	SPRAY PAINT HALLOWEEN SIGN - PKS	0.00	37.26	
D92705	Invoice	10/23/2023	2X4-14' STD & BTR SPF FOR SALT BLDG - S	0.00	8.10	
D92716	Invoice	10/05/2023	PAINT, BRUSHES, CONTAINERS, LIDS SIGN	0.00	76.07	
D92725	Invoice	10/05/2023	SOCKET, ADAPTER, DRYWALL SCREWS - PK	0.00	35.47	
D92810	Invoice	10/19/2023	TAR, SCREWS COMM BLDG ROOF - PKS	0.00	43.90	
D92816	Invoice	10/09/2023	WASP SPRAY - STS	0.00	9.58	
D92833	Invoice	10/09/2023	LEAK PATCH, SEALANT REC CENTER - PKS	0.00	35.98	
D92860	Invoice	10/09/2023	SCREWDRIVER SET, WRENCH - PKS	0.00	32.98	
D92872	Invoice	10/09/2023	FLEX TAPE, HOSE - PKS	0.00	51.98	
D92882	Invoice	10/09/2023	HEAT ELEMENT WTR HTR SOCCER - PKS	0.00	9.79	
D93001	Invoice	10/19/2023	STRAIGHT SNIPPERS - PKS	0.00	23.99	
D93007	Invoice	10/23/2023	3CT 4X6" TITANIUM FSTNG STRIPS WTR S	0.00	14.99	
D93013	Invoice	11/08/2023	RED/BLCK PRMR, GLVS, TRIM LINE SPKY SP	0.00	69.43	
D93042	Invoice	10/23/2023	1/4" AUTOMOTIVE PIPE DRAIN VALVE - PK	0.00	4.99	
D93056	Invoice	10/23/2023	GLOVES, CABINET PULLS, SCREWS HALLOW	0.00	33.44	
D93087	Invoice	10/19/2023	ROOF SEALANT REC CENTER - PKS	0.00	25.98	
D93230	Invoice	11/08/2023	MISC BOLT/HARDWARE LAGOON PUMP R	0.00	2.64	
D93258	Invoice	10/19/2023	ROOF SEAM TAPE REC CENTER - PKS	0.00	31.99	
D93278	Invoice	10/19/2023	STIHL 2 GAL HP MX FOR WEED EATER - ST	0.00	15.99	
D93283	Invoice	10/19/2023	WINDOW SCREEN, THERMOSTAT - STS/W	0.00	35.68	
D93285	Invoice	10/23/2023	4X4-10' TREATD LUMBR TO MOUNT GAS T	0.00	18.99	
D93303	Invoice	10/23/2023	BLANK COVERS, OUTLET BOXES VET MEM	0.00	67.92	
D93341	Invoice	11/08/2023	SHARPENING LABOR ON SHOP SAW - STS/	0.00	6.00	
D93343	Invoice	10/23/2023	ELBOW, CONDUIT, CPLNG, ADAPTRS VET M	0.00	11.05	
D93404	Invoice	10/23/2023	OUTLT BXS, PVC ELBOWS VET MEM MAIN	0.00	26.32	
D93497	Invoice	10/23/2023	CIRCUIT BRKR, WIRE, CONDUIT HEATER R	0.00	115.86	
D93500	Invoice	10/23/2023	90 DGR ELBOW HEATER REP/MNT - PKS	0.00	1.98	
D93513	Invoice	10/23/2023	90 DGR PIPE ELBOW HEATER REP/MNT - P	0.00	2.49	
D93523	Invoice	10/23/2023	CLAMP CONNECTOR, CONDUIT HEATER R	0.00	32.98	
D93648	Invoice	10/23/2023	WIRE- HEATERS ELECTRIC CAP IMPROV - P	0.00	132.25	
D93682	Invoice	11/08/2023	COUPLING CHRISTMAS LIGHTS MAINT - P	0.00	1.29	
D93755	Invoice	11/08/2023	HOSE CLAMPS, CABLE TIES, OUTLET ADAP	0.00	68.64	
D93786	Invoice	11/08/2023	BX WSHRS, BX NUTS, BX SCRWS WELL REP	0.00	69.87	
D93970	Invoice	11/08/2023	TARPS - PKS	0.00	55.78	
D93994	Invoice	11/08/2023	FUSES, BATTERIES X-MAS LGHTS MAINT -	0.00	44.94	
	Void	11/14/2023	Regular	0.00	0.00	48898
	Void	11/14/2023	Regular	0.00	0.00	48899

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
	Void		11/14/2023	Regular	0.00	0.00	48900
	Void		11/14/2023	Regular	0.00	0.00	48901
	Void		11/14/2023	Regular	0.00	0.00	48902
EZA150 <u>110</u>	WILLARD TIRE LLC Invoice	11/08/2023	11/14/2023 (2) FLAT REPAIRS #2 CHARGER - LAW	Regular	0.00	40.00	48903
WPM100 <u>11-16-23</u>	POSTMASTER Invoice	11/16/2023	11/16/2023 UTILITY POSTAGE-W/S	Regular	0.00	203.90	48904
FAM200 <u>PPE-11.11.2023</u>	FAMILY SUPPORT PAYMENT CENTER Invoice	11/17/2023	11/17/2023 REMITTANCE ID 11017943 Paid 11.17.202	Regular	0.00	207.69	48905
WPM100 <u>11-21-23</u>	POSTMASTER Invoice	11/21/2023	11/21/2023 UTILITY BILLING POSTAGE-W/S	Regular	0.00	1,685.38	48906
ATS200 <u>256450</u>	ANCHOR TACTICAL SUPPLY, LLC Invoice	11/22/2023	11/29/2023 MISC UNIFORM ITEMS CHIEF McCLAIN - L	Regular	0.00	345.91	48917
APAC100 <u>7001966459</u>	APAC CENTRAL, INC Invoice	11/22/2023	11/29/2023 COMM SURFACE ASPHALT - LANGSTON ST	Regular	0.00	234.65	48918
APM100 <u>10-31-23</u>	APPLE MARKET Invoice	11/08/2023	11/29/2023 BOTTLED WATER - STS/W/S	Regular	0.00	342.42	48919
BWI200 <u>523-12320</u> <u>523-13192</u> <u>523-13280</u>	BULK WASTE LLC d/b/a BWI SANITATION Invoice Invoice Invoice	11/22/2023 11/27/2023 11/27/2023	11/29/2023 HALLOWEEN PORTABLE TOILET - PKS POTTIES XMAS ON THE FRISCO - PKS POTTIES VETERANS DAY - PKS	Regular	0.00 0.00 0.00	703.05 239.80 256.15 207.10	48920
STE200 <u>101956256</u> <u>3469026</u>	CALEB STEEN Invoice Invoice	11/22/2023 11/27/2023	11/29/2023 REIM FOR MAGNIFIER - LAW REIM MISC UNIFORM ITEMS - LAW	Regular	0.00 0.00 0.00	402.62 276.17 126.45	48921
CAR160 <u>80031A-IN</u>	CARNAHAN-WHITE, INC. Invoice	11/22/2023	11/29/2023 CHAIN LINK REPR GATE WELL 1 - W	Regular	0.00	200.00	48922
HVR100 <u>NOV23</u>	CAROLYN HALVERSON Invoice	11/27/2023	11/29/2023 REIM PHONE-GEN	Regular	0.00	50.00	48923
CON170 <u>7001966459</u>	CONCO COMPANIES Invoice	11/22/2023	11/29/2023 1" DIRTY BASE FOR LANGSTON ST REPAIR	Regular	0.00	31.74	48924
DMG100 <u>INV1298104</u>	DASH MEDICAL GLOVES Invoice	11/22/2023	11/29/2023 NITRILE EXAM GLOVES - LAW	Regular	0.00	120.00	48925
DAR200 <u>52137</u> <u>52160</u>	D'S AUTO REPAIR Invoice Invoice	11/27/2023 11/27/2023	11/29/2023 OIL CHG,AIR FLTR,TIRE ROTATE '21 TRK-ST REPAIR WORK ON 1993 FORD F350-S	Regular	0.00 0.00	2,170.70 115.06 2,055.64	48926
FED100 <u>BD0041732</u>	FEDERAL PROTECTION INC Invoice	11/22/2023	11/29/2023 2ND QUARTER SECURITY MONITERING - P	Regular	0.00	152.25	48927
FRA555 <u>9530-2</u> <u>9665-2</u>	FIRST RESPONDER OUTFITTERS, INC Invoice Invoice	11/27/2023 11/22/2023	11/29/2023 UNIFORM ITEMS DANIELLE CALE - LAW UNIFORM ITEMS CHIEF McCLAIN - LAW	Regular	0.00 0.00 0.00	908.30 562.35 345.95	48928
FER105 <u>7300</u>	FITNESS E.R. Invoice	11/22/2023	11/29/2023 MACHINE MAINT PKS	Regular	0.00	85.00	48929
FROS60 <u>3974</u>	FROGS DETAILED SPECIALTIES INC Invoice	11/27/2023	11/29/2023 BAL LOGO DECALS DEPT TRUCKS-ST/W/S	Regular	0.00	69.05	48930
GFL100 <u>AL0003362242</u> <u>AL0003364057</u>	GFL ENVIRONMENTAL INC Invoice Invoice	11/22/2023 11/27/2023	11/29/2023 RESIDENTS TRASH SERV-S RESIDENTS TRASH SERV-S	Regular	0.00 0.00	11,347.49 11,328.46 19.03	48931

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
GRE615	GREENE COUNTY SHERIFF'S DEPT	11/29/2023	Regular	0.00	700.79	48932
<u>11-2023WILLARD</u>	Invoice	11/27/2023	SUBSCTN/SUPPORT MBL DATA TERMS-L	0.00	700.79	
JOE400	JOE'S TIRE SHOP INC	11/29/2023	Regular	0.00	923.00	48933
<u>356929</u>	Invoice	11/22/2023	NEW TIRES-HERCULES H901 TRLR - STS/W	0.00	906.00	
<u>356939</u>	Invoice	11/22/2023	FLAT REPAIR 2017 WTR WRK TRUCK - W	0.00	17.00	
JUS100	JUSTIN SORGEN	11/29/2023	Regular	0.00	125.67	48934
<u>124657</u>	Invoice	11/27/2023	REIM FOOD WORK ON SWR BREAK - S	0.00	125.67	
LOS200	LAKELAND OFFICE SYSTEMS INC	11/29/2023	Regular	0.00	565.47	48935
<u>INS35160</u>	Invoice	11/27/2023	COPIES-PKS	0.00	13.86	
<u>INS35161</u>	Invoice	11/27/2023	COPIES-LAW	0.00	33.91	
<u>INS35162</u>	Invoice	11/27/2023	COPIES-ALL	0.00	517.70	
LEG250	LEGALSHIELD	11/29/2023	Regular	0.00	29.90	48936
<u>11-25-23</u>	Invoice	11/27/2023	GROUP INS MCCLAIN & SHIPLEY-LAW	0.00	29.90	
HYP100	NITEL LLC	11/29/2023	Regular	0.00	2,219.88	48937
<u>504710</u>	Invoice	11/22/2023	INTERNET-ALL	0.00	2,219.88	
POT250	POTTER EQUIPMENT CO., INC.	11/29/2023	Regular	0.00	506.73	48938
<u>PI76395</u>	Invoice	11/27/2023	PARTS FOR SKID STEER REPR - STS / S / W	0.00	93.33	
<u>PI76402</u>	Invoice	11/22/2023	SWITCH FOR BACKHOE REPR & MAINT-ST	0.00	109.20	
<u>PI76429</u>	Invoice	11/27/2023	PARTS & OIL FOR SKID STEER REPR-ST/S/	0.00	304.20	
REN390	RENEGADE CHEMICALS LLC	11/29/2023	Regular	0.00	798.00	48939
<u>36665</u>	Invoice	11/22/2023	POOL NEUTRALIZER - PKS	0.00	798.00	
LIN200	ROTA L. STONEHOUSE	11/29/2023	Regular	0.00	90.00	48940
<u>111323</u>	Invoice	11/22/2023	DATA COMPILATION-GEN/CT/LAW/PW	0.00	90.00	
S&H410	S&H FARM SUPPLY INC	11/29/2023	Regular	0.00	683.11	48941
<u>P47858</u>	Invoice	11/27/2023	HVY DTY DECK. DECK SPNDLE FOR MOWE	0.00	683.11	
SCH175	SCHULTE SUPPLY, INC.	11/29/2023	Regular	0.00	1,182.50	48942
<u>S1206758.001</u>	Invoice	11/22/2023	PERMA PATCH REPR SPLY - STS	0.00	1,182.50	
MIS315	SPIRE	11/29/2023	Regular	0.00	48.58	48943
<u>11-8-23 HOLLY</u>	Invoice	11/22/2023	UTIL EXP GAS-S	0.00	48.58	
MIS315	SPIRE	11/29/2023	Regular	0.00	90.21	48944
<u>11-8-23 224 JACK</u>	Invoice	11/22/2023	UTIL EXP GAS CITY HALL-GEN	0.00	90.21	
MIS315	SPIRE	11/29/2023	Regular	0.00	164.31	48945
<u>11-8-23 108 JACK</u>	Invoice	11/22/2023	UTIL EXP GAS-W	0.00	164.31	
MIS315	SPIRE	11/29/2023	Regular	0.00	302.75	48946
<u>11-8-23 HWY Z</u>	Invoice	11/22/2023	UTIL EXP GAS REC CNTR-PKS	0.00	302.75	
MIS315	SPIRE	11/29/2023	Regular	0.00	133.93	48947
<u>11-8-23 220 JACK</u>	Invoice	11/22/2023	UTIL EXP GAS COMM BLDG-PKS	0.00	133.93	
SSE100	SPRINGFIELD STAMP & ENGRAVING	11/29/2023	Regular	0.00	41.25	48948
<u>4549</u>	Invoice	11/27/2023	NEW ALDERMEN/MAYOR NAME PLATES-	0.00	41.25	
WSP100	TURN 2 APPAREL LLC	11/29/2023	Regular	0.00	805.50	48949
<u>10012</u>	Invoice	11/27/2023	SPORTS SHIRTS VOLLEYBALL - PKS	0.00	78.75	
<u>9823</u>	Invoice	11/22/2023	SPORTS SHIRTS VOLLEYBALL - PKS	0.00	603.75	
<u>9904</u>	Invoice	11/22/2023	MAINTENANCE UNIFORMS - PKS	0.00	88.00	
<u>9952</u>	Invoice	11/22/2023	VOLLEYBALL SHIRTS FALL - PKS	0.00	35.00	
UMB100	UMB BANK	11/29/2023	Regular	0.00	750.00	48950
<u>962245</u>	Invoice	11/27/2023	FEES 5/1/23-10/31/23-W/S	0.00	750.00	
UNI120	UNITED RENTALS, INC	11/29/2023	Regular	0.00	1,946.82	48951

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Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
226036897-001	Invoice	11/22/2023	SCISSOR LIFT RENTAL SALT BLDG - STS/W/	0.00	1,946.82	
VIR100	VIRTUAL ACADEMY	11/29/2023	Regular	0.00	960.00	48952
VA11380	Invoice	11/22/2023	ONLINE TRAINING ACCESS 12/15/23-12/1	0.00	960.00	
EZA150	WILLARD TIRE LLC	11/29/2023	Regular	0.00	84.20	48953
116	Invoice	11/27/2023	FLAT REPR, (6) 5W20 SYN #2 CAR - LAW	0.00	84.20	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	11/03/2023	Bank Draft	0.00	5,984.01	DFT0002112
PPE-10.28.23 FED	Invoice	11/03/2023	FEDERAL WITHHOLDING PPE-10.28.23.	0.00	5,984.01	
MIS300	MISSOURI DEPT OF REVENUE	11/03/2023	Bank Draft	0.00	2,421.00	DFT0002113
PPE-10.28.2023 P	Invoice	11/03/2023	STATE WITHHOLDING PP-10.15-10.28 PD-	0.00	2,421.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	11/03/2023	Bank Draft	0.00	10,174.04	DFT0002114
PPE-10.28.2023 S	Invoice	11/03/2023	SOCIAL SECURITY WITHHOLDING PPE-10.	0.00	10,174.04	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	11/03/2023	Bank Draft	0.00	2,379.48	DFT0002115
PPE-10.28.2023	Invoice	11/03/2023	MEDICARE WITHHOLDING PPE-10.28.202	0.00	2,379.48	
COMMGN	COMMERCE CREDIT CARD SERVICES	11/09/2023	Bank Draft	0.00	13,527.02	DFT0002116
01587G	Invoice	10/05/2023	MICHAELS CLAY, STRING YOUTH PROGRA	0.00	42.97	
0348217	Invoice	10/05/2023	AMZ WALL MOUNT,TRANSCIVER,ADDRE	0.00	100.85	
03540G	Invoice	10/19/2023	NRTHN TOOL 25' STD RTCHT DBL,HAMME	0.00	239.95	
03759G	Invoice	10/09/2023	HRB FRT SHOP VAC, PAINT BRUSHES - PKS	0.00	45.28	
039779009X2310	Invoice	10/19/2023	DIRECTV FITNESS CENTER SUBSCRIP - PKS	0.00	103.35	
04206G	Invoice	10/05/2023	DOLLAR GEN ROLL TOWELS, TP ,CUPS,DO	0.00	34.75	
065331	Invoice	10/23/2023	PUMP PRODUCTS POOL PUMP - PKS	0.00	1,470.71	
0707406	Invoice	09/25/2023	AMAZON EASY GRIP FILE POCKETS - GEN/	0.00	23.91	
0709005	Invoice	10/19/2023	AMZ PAPER TOWELS - PKS	0.00	16.00	
0993015	Invoice	10/09/2023	AMZ TAIL LIGHT REAR LAMP FOR F250 #1	0.00	189.99	
10/3/23 CRWN1	Credit Memo	10/03/2023	CROWN CTR PARK REFUND DUPLICATE -G	0.00	-61.00	
10/3/23 CRWN2	Credit Memo	10/03/2023	CROWN CTR PARK REFUND DUPLICATE-G	0.00	-25.00	
10108832706	Invoice	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GE	0.00	37.90	
10-11-23 WHLR	Credit Memo	10/11/2023	REFUND - DBL PD	0.00	-83.20	
10-13-23 HRB FR	Invoice	10/19/2023	HRB FRT 24" INDEXING PRY BAR - STS/W/	0.00	49.99	
10-2-23 MRWA	Invoice	11/08/2023	MRWA DRNK WTR CLASS SETTLES,KRAME	0.00	2,175.00	
1039452	Invoice	10/19/2023	AMZ ARBORIST EQUIP SAFETY CLOTHING	0.00	299.97	
10-4-23	Invoice	10/09/2023	SPFLD NEWS-LEADER MONTHLY SUBSC-G	0.00	28.00	
10-4-23 AT&T	Invoice	10/19/2023	AT&T INTERNET SERVICE-W/S	0.00	64.20	
10-4-23 VCMTM	Credit Memo	10/04/2023	VACMOTION REFUND TAX - S	0.00	-19.12	
10-5-23 DNR	Invoice	11/08/2023	MO DNR WASTE WATER CLASS FOX,ROBI	0.00	255.25	
10-5-23 FB	Invoice	11/08/2023	FACEBOOK BOOST SPOOKY SPRINT - PKS	0.00	38.38	
10-5-23 FB 2.57	Invoice	11/08/2023	FACEBOOK BOOST SPOOKY SPRINT - PKS	0.00	2.57	
10-5-23 MML	Invoice	11/08/2023	MML SW REG MEETING J KNIGHT - PKS	0.00	20.00	
1061045	Invoice	10/19/2023	AMZ MARKING TUFTS SPORTS - PKS	0.00	300.60	
1124098737	Invoice	09/25/2023	AIRGAS CO2 REFILL - PKS	0.00	42.18	
1125855	Invoice	10/19/2023	AMZ FLOOR MARKING TAPE - PKS	0.00	38.67	
1125855CM	Credit Memo	10/04/2023	PARTIAL RETURN - PKS	0.00	-23.76	
1557854	Invoice	10/09/2023	AMZ FIRE EXTGSRs,SFTY GLS,GLVS,1ST AI	0.00	474.02	
1630BAL	Invoice	10/05/2023	417 INFLATABLES BALANCE TRUNK TREAT	0.00	257.50	
1681825	Invoice	10/09/2023	AMZ MAGNETIC WHITEBOARD FOR OFFIC	0.00	65.59	
1925 BUILTBOX	Invoice	09/22/2023	BUILTBOX (2) USED 40' STND CONTNRS SA	0.00	500.00	
20047102	Invoice	11/09/2023	DNR AQTC CTR OPRTNG PRMT- PKS	0.00	212.41	
2301031	Invoice	11/08/2023	AMZ REDCNG ELBWS, Y FTNG WTR LK REP	0.00	19.57	
231016-6166755	Invoice	10/19/2023	WHEN TO WORK SUBSCRIP - PKS	0.00	208.00	
2369058 AMZ	Invoice	11/08/2023	AMZ DUCT TAPE,PUCK LGHTS,POTS,CALN	0.00	806.73	
2432385-0	Invoice	10/19/2023	ADMIRAL EXPRESS COPY PAPER - GEN/LA	0.00	160.92	
2700231	Invoice	11/08/2023	AMZ BLUE INVERTED MARKING PAINT - W	0.00	146.28	
3581835	Invoice	10/19/2023	AMZ CRAFT SUPPLIES, BALLOONS, TRASH	0.00	88.02	
3581835CM	Credit Memo	10/06/2023	REFUND S/H - PKS	0.00	-6.99	
36623415	Invoice	10/19/2023	CRWN AWRDS VOLUNTEER OF THE YEAR -	0.00	67.06	

Check Report

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3705830	Invoice	10/19/2023	AMZ (4) DUST PAN & BROOM KIT - PKS	0.00	39.68	
3953021	Invoice	10/19/2023	AMZ PARKBOARD SHIRTS - PKS	0.00	68.96	
4170645	Invoice	10/19/2023	AMZ YOGA MAT 10 PK FITNESS - PKS	0.00	124.73	
4304258	Invoice	10/09/2023	AMZ AUTO MILG LOG BKS, KEY STRGE LO	0.00	80.15	
4350631	Invoice	10/19/2023	AMZ BINDER CLIPS, LIGHT BULBS HALLO	0.00	43.94	
4396235	Invoice	10/09/2023	AMZ DRILL BIT SET, CAR CHGR ADPTR SHP	0.00	47.13	
4414661	Invoice	10/19/2023	AMZ CLEANER, GLOVES - PKS	0.00	63.49	
4563456	Invoice	10/05/2023	AMZN PARADE DECOR, SUPPLIES SPORTS	0.00	130.54	
4675008-978009	Invoice	10/19/2023	STAMPS.COM MONTHLY FEE-GEN	0.00	12.79	
5360	Invoice	10/05/2023	EZ TIRE (2) NATIONAL ROADMAX TIRES - L	0.00	202.70	
6120261	Invoice	10/19/2023	AMZ TOILET PAPER - PKS	0.00	174.30	
6464228	Invoice	10/09/2023	AMZ DIAMOND CUTTING WHEELS FOR SH	0.00	32.30	
6563407	Invoice	10/19/2023	AMZ MOUSE,BNDR CLPS,PW BOOK,PLAN	0.00	56.45	
6572222	Invoice	11/08/2023	AMZ MIG WELDING WIRE FOR SHOP USE	0.00	41.98	
6687457	Invoice	10/09/2023	AMZ MOWER DECK BELT - PKS	0.00	22.88	
7262428	Invoice	10/09/2023	EPIC SPORTS VOLLEYBALLS - PKS	0.00	376.55	
7465832	Invoice	10/19/2023	AMZ TRUNK OR TREAT CANDY, BATTERIES	0.00	66.67	
7682615	Invoice	10/05/2023	AMZ BATTERY, TABLET MNT FOR WTR TRC	0.00	362.49	
8194657	Invoice	10/09/2023	AMZ MOWER BLADES - PKS	0.00	109.96	
84424134	Invoice	10/05/2023	INDEED ADV FOR PLANNING POSITION - P	0.00	270.00	
8777853	Invoice	11/08/2023	AMZ IGNITION SWITCH PANEL FOR LAGO	0.00	17.81	
9064232	Invoice	10/09/2023	AMZ MOWER BLADES - PKS	0.00	140.99	
9108253	Invoice	09/25/2023	AMZN CHAIR FEET COVERS - PKS	0.00	25.88	
9158629	Invoice	10/05/2023	AMZ BATTERIES, STPLS, CRCT TAPE, SCTC	0.00	56.37	
9-25-23 GFOA	Invoice	09/25/2023	GFOA DUES 10/1/23-9/30/24 DIANA HUD	0.00	75.00	
9-29-23	Invoice	10/09/2023	PROMTR ADVRTSNG DEP TTL CANOPIES F	0.00	658.00	
9697835	Invoice	10/09/2023	AMZ (4) FIRE EXTINGUISHERS FOR SHOP -	0.00	816.00	
9736208	Invoice	10/19/2023	AMZ GLOW NECKLACES HALLOWEEN 5K -	0.00	42.98	
9892269	Invoice	10/19/2023	AMAZON ADDRESS LABELS, BINDER CLIPS	0.00	41.29	
P67720	Invoice	11/08/2023	PVC PIPE SUPPLIES CAP,ELBW SCKTS,RDCR	0.00	42.51	
R024232184 SFC	Invoice	11/08/2023	STICKERMULE SPOOKY SPRINT STICKERS -	0.00	29.00	
R17230	Invoice	10/19/2023	MML SW REG MEET C RICHARDSON-GEN	0.00	20.00	
US374164	Invoice	09/22/2023	UBIQUITI SWITCH, OPTICAL MODULE WIF	0.00	796.00	
WRI110	WEX BANK	11/14/2023	Bank Draft	0.00	6,218.90	DFT0002117
92624757	Invoice	11/08/2023	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S	0.00	6,218.90	
CLH100	CLAYTON HOLDINGS LLC	11/13/2023	Bank Draft	0.00	2,649.34	DFT0002118
CHOL1208	Invoice	11/08/2023	LEASE ON EQUIPMENT - STS/W/S	0.00	2,649.34	
LOW505	LOWE'S CREDIT SERVICES	11/15/2023	Bank Draft	0.00	661.11	DFT0002121
11-7-23	Credit Memo	11/07/2023	REFUND OF SALES TAX - PKS	0.00	-18.58	
3724	Invoice	09/22/2023	CONDUIT POLES, REBAR FOR LIGHTS - PKS	0.00	85.00	
39266	Invoice	09/08/2023	SUPPLIES FOR MEADOWS WATER TWR RE	0.00	69.00	
75607	Invoice	09/22/2023	LASER DISTANCE MEASURER - PKS	0.00	47.47	
88033	Invoice	09/22/2023	PAINT & PAINT SUPPLIES - PKS	0.00	248.02	
93226	Invoice	09/22/2023	SPRAY PAINT BLDG MAINT - PKS	0.00	22.74	
95656	Invoice	09/25/2023	EVENT LIGHTS SUNFLOWERS - PKS	0.00	189.90	
95732	Invoice	09/25/2023	SUNFLOWER SEEDS CRAFT - PKS	0.00	17.56	
OZA255	OZARKS COCA COLA	11/15/2023	Bank Draft	0.00	347.00	DFT0002122
27430960	Invoice	10/09/2023	CONCESSIONS - PKS	0.00	231.00	
27460068	Invoice	10/19/2023	CONCESSIONS - PKS	0.00	116.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	11/17/2023	Bank Draft	0.00	6,606.04	DFT0002123
PPE-11.11.2023.F	Invoice	11/17/2023	FEDERAL WITHHOLDING PPE-11.11.2023	0.00	6,606.04	
MIS300	MISSOURI DEPT OF REVENUE	11/17/2023	Bank Draft	0.00	2,656.50	DFT0002124
PPE-11.11.2023	Invoice	11/17/2023	STATE WITHHOLDING PPE-11.11.2023	0.00	2,656.50	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	11/17/2023	Bank Draft	0.00	10,729.30	DFT0002125

Check Report

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PPE-11.11.2023 S	Invoice	11/17/2023	SOCIAL SECURITY WITHHOLDING PPE-11.	0.00	10,729.30	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	11/17/2023	Bank Draft	0.00	2,509.36	DFT0002126
PPE-11.11.2023	Invoice	11/17/2023	MEDICARE WITHHOLDING PPE-11.11.202	0.00	2,509.36	
CFS100	CANON FINANCIAL SERVICES, INC	11/21/2023	Bank Draft	0.00	246.40	DFT0002127
31498500	Invoice	11/08/2023	COPIER LEASE-ALL	0.00	246.40	
UMB100	UMB BANK	11/29/2023	Bank Draft	0.00	38,963.66	DFT0002128
10-10-23	Invoice	10/19/2023	SERIES 2015 INTEREST - PKS	0.00	38,963.66	
EFM100	ENTERPRISE FLEET MANAGEMENT	11/20/2023	Bank Draft	0.00	12,079.07	DFT0002133
607396-110423	Invoice	11/20/2023	VEH & EQUIP LEASES,MAINT - GEN/P&D/	0.00	12,079.07	
CLH100	CLAYTON HOLDINGS LLC	11/30/2023	Bank Draft	0.00	2,649.34	DFT0002144
11-27-23	Invoice	11/27/2023	LEASE ON EQUIPMENT - STS/W/S	0.00	2,649.34	

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	193	96	0.00	142,873.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	98	17	0.00	120,801.57
EFT's	0	0	0.00	0.00
	291	118	0.00	263,675.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	193	96	0.00	142,873.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	98	17	0.00	120,801.57
EFT's	0	0	0.00	0.00
	291	118	0.00	263,675.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	11/2023	263,675.00
			263,675.00



City of Willard, MO

Check Report

By Check Number

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
COA100	COAST PROFESSIONAL INC	11/06/2023	Manual	0.00	131.68	3631
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027525</u>	Invoice	11/06/2023	DEBT COLLECTIONS	0.00	131.68	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		131.68	
ADA200	CHRISTOPHER ADAMS	11/06/2023	Manual	0.00	200.00	3633
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027526</u>	Invoice	11/06/2023	BOND REFUND	0.00	200.00	
	<u>10-200-44500</u>		TRAFFIC FINES-LAW		200.00	
UKE100	JACKSON UKELE	11/09/2023	Manual	0.00	10.00	3634
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027527</u>	Invoice	11/09/2023	BOND REFUND	0.00	10.00	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		10.00	
COA100	COAST PROFESSIONAL INC	11/30/2023	Manual	0.00	267.63	3635
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027528</u>	Invoice	11/30/2023	DEBT COLLECTIONS	0.00	267.63	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		267.63	
COWMC	City of Willard-Muni Court	11/30/2023	Manual	0.00	3,356.18	3637
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027529</u>	Invoice	11/30/2023	MUNICIPAL COURT REVENUE	0.00	3,356.18	
	<u>10-250-44500</u>		TRAFFIC FINES-COURT		3,356.18	
DRCV	Department of Revenue Crime Victims	11/30/2023	Manual	0.00	191.22	3638
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027530</u>	Invoice	11/30/2023	DEPT OF REVENUE - CRIME VICTIMS COR	0.00	191.22	
	<u>10-250-81000</u>		CVC FEES		191.22	
DORAF	Department of Revenue Auto Fund	11/30/2023	Manual	0.00	187.73	3639
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0027531</u>	Invoice	11/30/2023	DEPT OF REVENUE AUTOMATED FUND	0.00	187.73	
	<u>10-250-80000</u>		COURT AUTOMATION-CO		187.73	
TSMP	Treasurer State of MO-POST	11/30/2023	Manual	0.00	26.83	3640

Check Report

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0027532	Invoice	11/30/2023	TREASURER, STATE OF MO POST FUND	0.00	26.83	
	10-250-81100	POST FUND-COURT	TREASURER, STATE OF MO POST		26.83	

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	8	0.00	4,371.27
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	8	0.00	4,371.27

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	8	0.00	4,371.27
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	8	0.00	4,371.27

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	11/2023	4,371.27
			4,371.27



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT03605 - 11.22.23 REFUNDS FOR NOV

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-100185-09	SPRACKLEN, ROBERT	11/22/2023	48907	50.13			50.13	Deposit
02-000130-05	TOTTEN, JENNIFER	11/22/2023	48908	50.08			50.08	Deposit
02-005700-03	WYATT, MARGURITE	11/22/2023	48909	83.24			83.24	Deposit
03-007350-01	THOMPSON, TRACY	11/22/2023	48910	91.67			91.67	Deposit
03-015785-00	WOLF BUILDING & DEVELOPMENT INC	11/22/2023	48911	85.14			85.14	Deposit
03-100037-10	HARRIS, SAMANTHA	11/22/2023	48912	68.01			68.01	Deposit
06-028100-03	D'S SERVICE CENTER	11/22/2023	48913	47.24			47.24	Deposit
06-052600-12	RODNEY BOYER & GALA KYGER	11/22/2023	48914	86.91			86.91	Deposit
09-063200-03	ESTELL, DERRICK J	11/22/2023	48915	64.28			64.28	Deposit
09-162660-07	NICODEMUS, TERRY & SHELIA	11/22/2023	48916	92.61			92.61	Deposit
Total Refunds: 10				Total Refunded Amount:	719.31			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	719.31
Revenue Total:	719.31

General Ledger Distribution

Posting Date: 11/22/2023

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-719.31	Yes
	20-15000	ACCOUNTS RECEIVABLE-WS	719.31	
	20 Total:		0.00	
99 - POOLED CASH	99-01000	POOLED CASH - GENERAL	-719.31	
	99-27000	DUE TO OTHER FUNDS	719.31	Yes
	99 Total:		0.00	
Distribution Total:			0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3f
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

November 2023 Utility Adjustments



City of Willard, MO

Utility Monthly Adjustment Report

Date Range: 11/1/2023 - 11/30/2023

Daily Distribution

Day of the Week: 8			Day 8 Total:		
Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL					
Reverse Payment Adjustm...	1	32.09			
Revenue Code: 190 - RESIDENTIAL CITY TAX					
Reverse Payment Adjustm...	1	0.64			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX					
Reverse Payment Adjustm...	1	0.12			
Revenue Code: 400 - SEWER - RESIDENTIAL					
Reverse Payment Adjustm...	1	37.91			
Day 8 Total:					70.76

Day of the Week: 13			Day 13 Total:		
Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL					
Reverse Payment Adjustm...	1	13.89			
Revenue Code: 190 - RESIDENTIAL CITY TAX					
Reverse Payment Adjustm...	1	0.28			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX					
Reverse Payment Adjustm...	1	0.05			
Revenue Code: 400 - SEWER - RESIDENTIAL					
Reverse Payment Adjustm...	1	37.91			
Revenue Code: 505 - TRASH - WCA					
Reverse Payment Adjustm...	1	15.00			
Revenue Code: 801 - NSF CHARGES (Adjustment)					
Miscellaneous Adjustment	1	30.00			
Day 13 Total:					97.13

Day of the Week: 14			Day 14 Total:		
Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL					
Reverse Payment Adjustm...	1	13.89			
Revenue Code: 190 - RESIDENTIAL CITY TAX					
Reverse Payment Adjustm...	1	0.28			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX					
Reverse Payment Adjustm...	1	0.05			
Revenue Code: 400 - SEWER - RESIDENTIAL					
Reverse Payment Adjustm...	1	37.91			
Day 14 Total:					52.38

Daily Distribution

Revenue Code: 502 - TRASH - ALLIED						
Reverse Payment Adjustm...	1	15.00				
Revenue Code: 801 - NSF CHARGES (Adjustment)						
Miscellaneous Adjustment	1	30.00				
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY						
Miscellaneous Adjustment	1	50.00				
Day of the Week: 17						
Type	Count	Amount	Type	Count	Amount	Type
Miscellaneous Adjustment	1	-30.00				
Day of the Week: 20						
Type	Count	Amount	Type	Count	Amount	Type
Revenue Code: 100 - WATER - RESIDENTIAL						
Reverse Deposit Applied A...	1	13.89				
Revenue Code: 190 - RESIDENTIAL CITY TAX						
Reverse Deposit Applied A...	1	0.28				
Revenue Code: 191 - RESIDENTIAL COUNTY TAX						
Reverse Deposit Applied A...	1	0.05				
Revenue Code: 400 - SEWER - RESIDENTIAL						
Reverse Deposit Applied A...	1	5.76	Reverse Lien	1	9.02	
Revenue Code: 495 - SEWER PENALTIES						
Reverse Lien	1	0.90				
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS						
Reverse Deposit Applied A...	1	80.02				
Day of the Week: 21						
Type	Count	Amount	Type	Count	Amount	Type
Revenue Code: 100 - WATER - RESIDENTIAL						
Reverse Lien	1	4.99				
Revenue Code: 190 - RESIDENTIAL CITY TAX						
Reverse Lien	1	0.07				
Revenue Code: 191 - RESIDENTIAL COUNTY TAX						
Reverse Lien	1	0.05				
Revenue Code: 195 - WATER PENALTIES						
Reverse Lien	1	0.57				
Revenue Code: 400 - SEWER - RESIDENTIAL						
Reverse Lien	1	9.82				
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL						
Reverse Lien	1	1.58				
Revenue Code: 495 - SEWER PENALTIES						
Reverse Lien	1	1.30				
Day 14 Total:						
		147.13				
Day 17 Total:						
		-30.00				
Day 20 Total:						
		109.92				
Day 21 Total:						
		18.38				

Daily Distribution

Day of the Week: 29

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY												
Miscellaneous Adjustment	1	50.00										
											Day 29 Total:	50.00
											Grand Total for Period:	463.32

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Adjustment Type: MSC - Miscellaneous Count: 5												
801 - NSF CHARGES (Adjust...	3	30.00	NON PAYMENT - NON-PAY...	2	100.00							
Adjustment Type: RDA - Reverse Deposit Apid Count: 5												
100 - WATER - RESIDENTIAL	1	13.89	190 - RESIDENTIAL CITY TAX	1	0.28	191 - RESIDENTIAL COUNT...	1	0.05	400 - SEWER - RESIDENTIAL	1	5.76	
996 - UNAPPLIED CREDITS...	1	80.02										
Adjustment Type: RU - Reverse Lien Count: 9												
100 - WATER - RESIDENTIAL	1	4.99	190 - RESIDENTIAL CITY TAX	1	0.07	191 - RESIDENTIAL COUNT...	1	0.05	195 - WATER PENALTIES	1	0.57	
400 - SEWER - RESIDENTIAL	2	18.84	405 - SEWER - RURAL RESI...	1	1.58	495 - SEWER PENALTIES	2	2.20				
Adjustment Type: RPA - Reverse Payment Count: 14												
100 - WATER - RESIDENTIAL	3	59.87	190 - RESIDENTIAL CITY TAX	3	1.20	191 - RESIDENTIAL COUNT...	3	0.22	400 - SEWER - RESIDENTIAL	3	113.73	
502 - TRASH - ALLIED	1	15.00	505 - TRASH - WCA	1	15.00							
											Grand Total Adjustment Types for Period:	463.32

Revenue Code Totals By Class

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Class: CITY RES - CITY RESIDENTIAL											
Revenue Code: 100 - WATER - RESIDENTIAL											
Reverse Deposit Applied A...	1	13.89	Reverse Lien	1	4.99	Reverse Payment Adjustme...	3	59.87			
Revenue Code: 190 - RESIDENTIAL CITY TAX											
Reverse Deposit Applied A...	1	0.28	Reverse Lien	1	0.07	Reverse Payment Adjustme...	3	1.20			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
Reverse Deposit Applied A...	1	0.05	Reverse Lien	1	0.05	Reverse Payment Adjustme...	3	0.22			
Revenue Code: 195 - WATER PENALTIES											
Reverse Lien	1	0.57									
Revenue Code: 400 - SEWER - RESIDENTIAL											
Reverse Deposit Applied A...	1	5.76	Reverse Lien	2	18.84	Reverse Payment Adjustme...	3	113.73			
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL											
Reverse Lien	1	1.58									
Revenue Code: 495 - SEWER PENALTIES											
Reverse Lien	2	2.20									
Revenue Code: 502 - TRASH - ALLIED											
Reverse Payment Adjustme...	1	15.00									

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS									
Reverse Deposit Applied A...	1	80.02							
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY									
Miscellaneous Adjustment	2	100.00							
								Revenue 996 Total:	80.02
								Revenue NON PAYMENT Total:	100.00
								Grand Total Revenue by Type for Period:	463.32

Totals by Transaction Type

Transaction Type	Count	Amount
Miscellaneous Adjustment	5	130.00
Reverse Deposit Applied Adjustment	1	100.00
Reverse Deposit Adjustment	1	0.00
Reverse Lien	2	28.30
Reverse Payment Adjustment	3	205.02
Total for Period:	12	463.32

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Miscellaneous Adjustment	801 - NSF CHARGES (Adjustment)	3	30.00
	NON PAYMENT - NON-PAYMENT PENALTY	2	100.00
Miscellaneous Adjustment Total:			130.00
Reverse Deposit Applied Adjustment	100 - WATER - RESIDENTIAL	1	13.89
	190 - RESIDENTIAL CITY TAX	1	0.28
	191 - RESIDENTIAL COUNTY TAX	1	0.05
	400 - SEWER - RESIDENTIAL	1	5.76
	996 - UNAPPLIED CREDITS / REFUNDS	1	80.02
Reverse Deposit Applied Adjustment Total:			100.00
Reverse Lien	100 - WATER - RESIDENTIAL	1	4.99
	190 - RESIDENTIAL CITY TAX	1	0.07
	191 - RESIDENTIAL COUNTY TAX	1	0.05
	195 - WATER PENALTIES	1	0.57
	400 - SEWER - RESIDENTIAL	2	18.84
Reverse Payment Adjustment	405 - SEWER - RURAL RESIDENTIAL	1	1.58
	495 - SEWER PENALTIES	2	2.20
Reverse Lien Total:			28.30
Reverse Payment Adjustment	100 - WATER - RESIDENTIAL	3	59.87
	190 - RESIDENTIAL CITY TAX	3	1.20

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
	191 - RESIDENTIAL COUNTY TAX	3	0.22
	400 - SEWER - RESIDENTIAL	3	113.73
	502 - TRASH - ALLIED	1	15.00
	505 - TRASH - WCA	1	15.00
Reverse Payment Adjustment Total:		33	205.02
Total for Period:		33	463.32

Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	1	78.75
190 - RESIDENTIAL CITY TAX	3	1.55
191 - RESIDENTIAL COUNTY TAX	1	0.32
195 - WATER PENALTIES	1	0.57
400 - SEWER - RESIDENTIAL	3	138.33
405 - SEWER - RURAL RESIDENTIAL	1	1.58
495 - SEWER PENALTIES	2	2.20
502 - TRASH - ALLIED	1	15.00
505 - TRASH - WCA	1	15.00
801 - NSF CHARGES (Adjustment)	3	30.00
996 - UNAPPLIED CREDITS / REFUNDS	1	80.02
NON PAYMENT - NON-PAYMENT PENALTY	2	100.00
Total for Period:	33	463.32

Revenue Code Totals By Read Group

Read Group: 01 - Read Group: 01	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Deposit Applied A...	1	13.89	Reverse Payment Adjustme...	1	13.89			
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Deposit Applied A...	1	0.28	Reverse Payment Adjustme...	1	0.28			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Deposit Applied A...	1	0.05	Reverse Payment Adjustme...	1	0.05			
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Deposit Applied A...	1	5.76	Reverse Lien	1	9.02	Reverse Payment Adjustme...	1	37.91
Revenue Code: 495 - SEWER PENALTIES	Reverse Lien	1	0.90						
Revenue Code: 502 - TRASH - ALLIED	Reverse Payment Adjustme...	1	15.00						
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	2	0.00						

Revenue Code Totals By Read Group

Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Reverse Deposit Applied A...		1	80.02										
Read Group: 03 - Read Group: 03													
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	32.09										
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.64										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	1	0.12										
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustme...	1	37.91										
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00										
Read Group: 04 - Read Group: 04													
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	13.89										
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.28										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	1	0.05										
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustme...	1	37.91										
Revenue Code: 505 - TRASH - WCA	Reverse Payment Adjustme...	1	15.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	1	30.00										
Read Group: 09 - Read Group: 09													
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Lien	1	4.99										
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Lien	1	0.07										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Lien	1	0.05										
Revenue Code: 195 - WATER PENALTIES	Reverse Lien	1	0.57										
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Lien	1	9.82										
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL	Reverse Lien	1	1.58										
Revenue Code: 495 - SEWER PENALTIES	Reverse Lien	1	1.30										
Read Group 01 Total:													
												177.05	Amount
Read Group 03 Total:													
												120.76	Amount
Read Group 04 Total:													
												97.13	Amount

Revenue Code Totals By Read Group

Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY
 Miscellaneous Adjustment 1 50.00

Read Group 09 Total: 68.38
 Grand Total for Period: 463.32

Revenue Code Totals By Bill Cycle

Bill Cycle: 01 - Cycle: 01	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Deposit Applied A...	1	13.89	Reverse Lien	1	4.99	Reverse Payment Adjustme...	3	59.87
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Deposit Applied A...	1	0.28	Reverse Lien	1	0.07	Reverse Payment Adjustme...	3	1.20
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Deposit Applied A...	1	0.05	Reverse Lien	1	0.05	Reverse Payment Adjustme...	3	0.22
Revenue Code: 195 - WATER PENALTIES	Reverse Lien	1	0.57						
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Deposit Applied A...	1	5.76	Reverse Lien	2	18.84	Reverse Payment Adjustme...	3	113.73
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL	Reverse Lien	1	1.58						
Revenue Code: 495 - SEWER PENALTIES	Reverse Lien	2	2.20						
Revenue Code: 502 - TRASH - ALLIED	Reverse Payment Adjustme...	1	15.00						
Revenue Code: 505 - TRASH - WCA	Reverse Payment Adjustme...	1	15.00						
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	3	30.00						
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS	Reverse Deposit Applied A...	1	80.02						
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	2	100.00						

Bill Cycle 01 Total: 463.32
 Grand Total for Period: 463.32

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #6

IMAC/SCR Professional Recruiting Agency Presentations

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #7

Hiring a City Attorney Discussion/Vote

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #8

Revised Job Description for Planning and Zoning Director Discussion/Vote

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #9

Assigning a Voting member and Alternate member to Ozarks Transportation Organization (OTO) Discussion/Vote

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

City/mayoral support of multi-state bike route through Willard Discussion



Agenda Item #11

Declaration of Surplus Vehicles for the Police Department

- a. 2013 Dodge Charger VIN 2C3CDXAT6DH721481**
- b. 2017 Ford Explorer VIN IFM5K8AROHGC26131**
- c. 2019 Dodge Charger VIN 2C3CDXAGXKH644968**
- d. 2020 Dodge Charger VIN 2C3CDXAG5LH111413**

Discussion/Vote

CITY OF WILLARD, MISSOURI

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Agenda Item #12

Selling Surplus Vehicles on GovDeals.com for Parks and Public Works

Discussion/Vote

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

Ordinance accepting the proposed 2024 Budget for the City of Willard.

(2nd Read) Discussion/Vote

First Reading: 12/11/2023

Second Reading: 12/27/2023

BILL NO. 23-17

ORDINANCE: 231211B

AN ORDINANCE

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WILLARD,
MISSOURI FOR THE YEAR 2024.

WHEREAS, a study had been made by the Board of Aldermen as to the anticipated revenue, expenditures, and expenses of the City for the year of 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The City does hereby adopt the annual budget for the year 2024 set forth on the attached Schedule A, which is incorporated herein by reference as if set forth in full.

Section 2: The appropriate officers of the City are authorized to make all payments and issue checks from the City treasury in payment of items reflected in the approved budget.

Section 3: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed in so far any portion thereof shall conflict with this Ordinance.

Section 4: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 5: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 6: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the ____ day of _____ 2023.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Dona Slater, City Clerk

Sam Baird, Mayor

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

Public Hearing on increasing Sewer Rates

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #15

Ordinance increasing Sewer Rates (1st Read) Discussion/Vote

AN ORDINANCE

AN ORDINANCE amending Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a wastewater collection and treatment system permitted by the State of Missouri; and

WHEREAS, the City of Willard is under contract with the City of Springfield to provide certain services for the transportation and treatment of a portion of the total wastewater flow under the control of the City of Willard; and

WHEREAS, the City of Willard has conducted a rate study to determine the impact on its customers of both the increases related to those fees being charged by the City of Springfield, and also to the increased cost of operating and maintaining the wastewater collection and treatment system of the City of Willard; and

WHEREAS, the City of Willard has found it necessary to raise the sewer rates for City customers.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard.

SECTION 710.470: RATES

A. The schedule of wastewater service rates, which shall be applied to the water usage of all residences, buildings, structures, and users connected to the POTW, shall be as follows:

1. Effective February 7, 2024, the schedule of wastewater service rates shall be as follows:
 - a. There shall be assessed to each residential user of the POTW a basic customer charge of \$28.83 per month, and each Commercial user of the POTW a basic customer charge of \$35.10 per month.
 - b. There shall be assessed to each non-city resident user of the POTW a basic customer charge of \$31.37 per month for residential addresses and \$40.12 for commercial.
 - c. In addition to the basic customer charge per month, there shall be an additional monthly volume charge to all users which shall be computed as follows: \$6.44 per 1000 gallons for residential and Commercial users, and \$7.00 per 1000 gallons for rural residential and rural commercial users, or fraction thereof, used per month.

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck-through and bracketed~~] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect beginning on February 7, 2024.

Mayor Sam Baird

Attest: _____
City Clerk Dona Slater

Approved as to form: _____ City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE _____ DAY OF _____, 2024.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #16

Public Hearing on increasing Water Rates

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #17

Ordinance increasing Water Rates (1st Read) Discussion/Vote

First Reading: 12/27/2023

Second Reading: 01/08/2024

Council Bill No. 23-21

Ordinance No.: 231227B

AN ORDINANCE

AN ORDINANCE amending Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a municipal water supply, storage and distribution system permitted by the State of Missouri; and

WHEREAS, the City of Willard has conducted a rate study to ascertain whether the current rate structure was adequate to cover the cost of operating and maintaining the water system of the City of Willard; and

WHEREAS, the results of the study determined that the current rates are insufficient to cover all costs associated with providing those services; and

WHEREAS, the City of Willard has found it necessary to raise the water rates for City water customers.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates of the Municipal Code of the City of Willard.

SECTION 705.040: WATER RATES

A. Except as provided for bulk at a flat rate, every user of water from the municipal water system of the City of Willard, Missouri, shall use said water only after it has been metered in a water meter to be furnished, installed, regulated, and controlled by said City and the applicant for each meter, on behalf of him or her, shall pay for said water used at the following monthly rate:

1. For the first one thousand (1000) gallons used in each month, **the rate shall be fifteen dollars and twenty-eight cents (\$15.28) for Residential and Commercial, and sixteen dollars and sixty-three cents (\$16.63) for rural Residential and rural Commercial.**
2. For the next one thousand (1000) gallons or portion thereof used in each month, **the rate shall be two dollars and eighty-six cents (\$2.86) for Residential and Commercial, and three dollars and twelve cents (\$3.12) for Rural Residential and Commercial.**
3. For each additional one thousand (1000) gallons or portion thereof used each month, the rate shall be **two dollars and eighty-six cents (\$2.86) per one thousand (1000) gallons or portion thereof for Residential and Commercial, and three dollars and twelve cents (\$3.12) for Rural Residential and Commercial.**

These rates shall be hereby reviewed on an annual basis.

B. In the event that less than one thousand (1000) gallons is used in any one (1) month by a user the **minimum rate of fifteen dollars and twenty-eight cents (\$15.28) for Residential and Commercial, and sixteen dollars and sixty-three cents (\$16.63) for Rural Residential and Commercial shall be charged and paid.**

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck through and bracketed~~] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation, or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from February 7, 2024.

Mayor, Sam Baird

Attest: _____, City Clerk, Dona Slater

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2024.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #18

Jackson Street Project Update

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: December 20, 2023

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Jackson Street Overlay Status

PROJECT STATUS

- We have clarified the consultant selection process with the Missouri Department of Transportation (MODOT) utilizing their on-call consultants list.
- Justin Sorgen, Director of Public Works has been Local Public Agency (LPA) Responsible Person in Charge
- Work authorization of CJW, Inc., for design engineering services, is included in the December 27 BOA agenda.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #19

Approval of Work Authorization to CJW, Inc. for Engineering of Jackson Street Overlay Discussion/Vote

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: December 18, 2023

TO: Mayor Baird and Board of Aldermen

FROM: S. D. Bodenhamer

RE: Jackson Street Overlay

Attached is the Work Authorization from CJW, Inc. for the engineering of the Jackson Street Overlay. Also, attached is the underlying On Call agreement with CJW, Inc.

We have a signed agreement with the Missouri Highway and Transportation Commission for Surface Transportation Block Grant funding in place through the Ozarks Transportation Organization (OTO). The current timeline is attached

SPONSOR: City of Willard, Missouri
LOCATION: Jackson Street Resurfacing
PROJECT: STBG-5944(805)

THIS CONTRACT is between *City of Willard, Missouri*, hereinafter referred to as the "Local Agency", and *CJW Transportation Consultants LLC*, hereinafter referred to as the "Engineer".

INASMUCH as funds have been made available by the Federal Highway Administration through its *Surface Transportation Block Grant (STBG)*, coordinated through the Missouri Department of Transportation, the Local Agency intends to mill and overlay Jackson Street and requires professional engineering services. The Engineer will provide the Local Agency with professional services hereinafter detailed for the planning, design and construction inspection of the desired improvements and the Local Agency will pay the Engineer as provided in this contract. It is mutually agreed as follows:

ARTICLE I – SCOPE OF SERVICES

See Attachment A

ARTICLE II - DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENTS:

- A. DBE Goal: The following DBE goal has been established for this Agreement. The dollar value of services and related equipment, supplies, and materials used in furtherance thereof which is credited toward this goal will be based on the amount actually paid to DBE firms. The goal for the percentage of services to be awarded to DBE firms is 6.0 % of the total Agreement dollar value.
- B. DBE Participation Obtained by Engineer: The Engineer has obtained DBE participation, and agrees to use DBE firms to complete, 6.0 % of the total services to be performed under this Agreement, by dollar value. The DBE firms which the Engineer shall use, and the type and dollar value of the services each DBE will perform, is as follows:

<u>DBE FIRM</u> <u>NAME,</u> <u>STREET AND</u> <u>COMPLETE</u> <u>MAILING</u> <u>ADDRESS</u>	<u>TYPE OF</u> <u>DBE</u> <u>SERVICE</u>	<u>TOTAL \$</u> <u>VALUE OF</u> <u>THE DBE</u> <u>SUBCONTRACT</u>	<u>CONTRACT</u> <u>\$ AMOUNT</u> <u>TO APPLY</u> <u>TO TOTAL</u> <u>DBE GOAL</u>	<u>PERCENTAGE</u> <u>OF</u> <u>SUBCONTRACT</u> <u>DOLLAR VALUE</u> <u>APPLICABLE TO</u> <u>TOTAL GOAL</u>
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ARTICLE III-ADDITIONAL SERVICES

The Local Agency reserves the right to request additional work, and changed or unforeseen conditions may require changes and work beyond the scope of this contract. In this event, a supplement to this agreement shall be executed and submitted for the approval of MoDOT prior to performing the additional or changed work or incurring any additional cost thereof. Any change in compensation will be covered in the supplement.

ARTICLE IV - RESPONSIBILITIES OF LOCAL AGENCY

The Local Agency will cooperate fully with the Engineer in the development of the project, including the following:

- A. make available all information pertaining to the project which may be in the possession of the Local Agency;
- B. provide the Engineer with the Local Agency's requirements for the project;
- C. make provisions for the Engineer to enter upon property at the project site for the performance of his duties;
- D. examine all studies and layouts developed by the Engineer, obtain reviews by MoDOT, and render decisions thereon in a prompt manner so as not to delay the Engineer;
- E. designate a Local Agency's employee to act as Local Agency's Person in Responsible Charge under this contract, such person shall have authority to transmit instructions, interpret the Local Agency's policies and render decisions with respect to matters covered by this agreement (see EPG 136.3);
- F. perform appraisals and appraisal review, negotiate with property owners and otherwise provide all services in connection with acquiring all right-of-way needed to construct this project.

ARTICLE V - PERIOD OF SERVICE

The Engineer will commence work within two weeks after receiving notice to proceed from the Local Agency. The general phases of work will be completed in accordance with the following schedule:

- A. PS&E Approval by MODOT shall be completed on 05/30/2024
- B. Construction Phase shall be completed 60 days after construction final completion schedule.

The Local Agency will grant time extensions for delays due to unforeseeable causes beyond the control of and without fault or negligence of the Engineer. Requests for extensions of time shall be made in writing by the Engineer, before that phase of work is scheduled to be completed, stating fully the events giving rise to the request and justification for the time extension requested.

ARTICLE VI – STANDARDS

The Engineer shall be responsible for working with the Local Agency in determining the appropriate design parameters and construction specifications for the project using good engineering judgment based on the specific site conditions, Local Agency needs, and guidance provided in the most current version of EPG 136 LPA Policy. If the project is on the state highway system or is a bridge project, then the latest version of MoDOT's Engineering Policy Guide (EPG) and Missouri Standard Specifications for Highway Construction shall be used (see EPG 136.7). The project plans must also be in compliance with the latest ADA (Americans with Disabilities Act) Regulations.

ARTICLE VII - COMPENSATION

For services provided under this contract, the Local Agency will compensate the Engineer as follows:

- A. For design services, including work through the construction contract award stage, the Local Agency will pay the Engineer the actual costs incurred plus a predetermined fixed fee of \$ 2,188.79, with a ceiling established for said design services in the amount of \$ 17,823.01, which amount shall not be exceeded.
- B. For construction inspection services, the Local Agency will pay the Engineer the actual costs incurred plus a predetermined fixed fee of \$ 1,921.86, with a ceiling established for said inspection services in the amount of \$ 15,649.47, which amount shall not be exceeded.
- C. The compensation outlined above has been derived from estimates of cost which are detailed in Attachment B. Any major changes in work, extra work, exceeding of the contract ceiling, or change in the predetermined fixed fee will require a supplement to this contract, as covered in Article III - ADDITIONAL SERVICES.
- D. Actual costs in Sections A and B above are defined as:
 1. Actual payroll salaries paid to employees for time that they are productively engaged in work covered by this contract, plus
 2. An amount calculated at 150.11% of actual salaries in Item 1 above for home office rate payroll additives, including payroll taxes, holiday and vacation pay, sick leave pay, insurance benefits, retirement and incentive pay, plus
 3. An amount calculated at .76% of actual salaries in Item 1 above for Facilities Capital Cost of Money Rate, based on the Engineer's system for allocating indirect costs in accordance with sound accounting principles and business practice, plus
 4. Other costs directly attributable to the project but not included in the above overhead, such as vehicle mileage, meals and lodging, printing, surveying expendables, and computer time, plus

5. Project costs incurred by others on a subcontract basis, said costs to be passed through the Engineer on the basis of reasonable and actual cost as invoiced by the subcontractors.
- E. The rates shown for additives and overhead in Sections VII. D.2 and VII. D.3 above are the established Engineer's overhead rate accepted at the time of contract execution and shall be utilized throughout the life of this contract for billing purposes.
- F. The payment of costs under this contract will be limited to costs which are allowable under 23 CFR 172 and 48 CFR 31.
- G. **METHOD OF PAYMENT** - Partial payments for work satisfactorily completed will be made to the Engineer upon receipt of itemized invoices by the Local Agency. Invoices will be submitted no more frequently than once every two weeks and must be submitted monthly for invoices greater than \$10,000. A pro-rated portion of the fixed fee will be paid with each invoice. Upon receipt of the invoice and progress report, the Local Agency will, as soon as practical, but not later than 45 days from receipt, pay the Engineer for the services rendered, including the proportion of the fixed fee earned as reflected by the estimate of the portion of the services completed as shown by the progress report, less partial payments previously made. A late payment charge of one and one half percent (1.5%) per month shall be assessed for those invoiced amount not paid, through no fault of the Engineer, within 45 days after the Local Agency's receipt of the Engineer's invoice. The Local Agency will not be liable for the late payment charge on any invoice which requests payment for costs which exceed the proportion of the maximum amount payable earned as reflected by the estimate of the portion of the services completed, as shown by the progress report. The payment, other than the fixed fee, will be subject to final audit of actual expenses during the period of the Agreement.
- H. **PROPERTY ACCOUNTABILITY** - If it becomes necessary to acquire any specialized equipment for the performance of this contract, appropriate credit will be given for any residual value of said equipment after completion of usage of the equipment.

ARTICLE VIII - COVENANT AGAINST CONTINGENT FEES

The Engineer warrants that he has not employed or retained any company or person, other than a bona fide employee working for the Engineer, to solicit or secure this agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the Local Agency shall have the right to annul this agreement without liability, or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee, plus reasonable attorney's fees.

ARTICLE IX - SUBLETTING, ASSIGNMENT OR TRANSFER

No portion of the work covered by this contract, except as provided herein, shall be sublet or transferred without the written consent of the Local Agency. The subletting of the work shall in no way relieve the Engineer of his primary responsibility for the quality and performance of the work. It is the intention of the Engineer to engage subcontractors for the purposes of:

Sub-Consultant Name	Address	Services
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ARTICLE X - PROFESSIONAL ENDORSEMENT

All plans, specifications and other documents shall be endorsed by the Engineer and shall reflect the name and seal of the Professional Engineer endorsing the work. By signing and sealing the PS&E submittals the Engineer of Record will be representing to MoDOT that the design is meeting the intent of the federal aid programs.

ARTICLE XI - RETENTION OF RECORDS

The Engineer shall maintain all records, survey notes, design documents, cost and accounting records, construction records and other records pertaining to this contract and to the project covered by this contract, for a period of not less than three years following final payment by FHWA. Said records shall be made available for inspection by authorized representatives of the Local Agency, MoDOT or the federal government during regular working hours at the Engineer's place of business.

ARTICLE XII - OWNERSHIP OF DOCUMENTS

Plans, tracings, maps and specifications prepared under this contract shall be delivered to and become the property of the Local Agency upon termination or completion of work. Basic survey notes, design computations and other data prepared under this contract shall be made available to the Local Agency upon request. All such information produced under this contract shall be available for use by the Local Agency without restriction or limitation on its use. If the Local Agency incorporates any portion of the work into a project other than that for which it was performed, the Local Agency shall save the Engineer harmless from any claims and liabilities resulting from such use.

ARTICLE XIII – SUSPENSION OR TERMINATION OF AGREEMENT

- A. The Local Agency may, without being in breach hereof, suspend or terminate the Engineer's services under this Agreement, or any part of them, for cause or for the convenience of the Local Agency, upon giving to the Engineer at least fifteen (15) days' prior written notice of the effective date thereof. The Engineer shall not accelerate performance of services during the fifteen (15) day period without the express written request of the Local Agency.
- B. Should the Agreement be suspended or terminated for the convenience of the Local Agency, the Local Agency will pay to the Engineer its costs as set forth in Attachment B including actual hours expended prior to such suspension or termination and direct costs as defined in

this Agreement for services performed by the Engineer, a proportional amount of the fixed fee based upon an estimated percentage of Agreement completion, plus reasonable costs incurred by the Engineer in suspending or terminating the services. The payment will make no other allowances for damages or anticipated fees or profits. In the event of a suspension of the services, the Engineer's compensation and schedule for performance of services hereunder shall be equitably adjusted upon resumption of performance of the services.

- C. The Engineer shall remain liable to the Local Agency for any claims or damages occasioned by any failure, default, or negligent errors and/or omission in carrying out the provisions of this Agreement during its life, including those giving rise to a termination for non-performance or breach by Engineer. This liability shall survive and shall not be waived, or estopped by final payment under this Agreement.
- D. The Engineer shall not be liable for any errors or omissions contained in deliverables which are incomplete as a result of a suspension or termination where the Engineer is deprived of the opportunity to complete the Engineer's services.
- E. Upon the occurrence of any of the following events, the Engineer may suspend performance hereunder by giving the Local Agency 30 days advance written notice and may continue such suspension until the condition is satisfactorily remedied by the Local Agency. In the event the condition is not remedied within 120 days of the Engineer's original notice, the Engineer may terminate this agreement.
 - 1. Receipt of written notice from the Local Agency that funds are no longer available to continue performance.
 - 2. The Local Agency's persistent failure to make payment to the Engineer in a timely manner.
 - 3. Any material contract breach by the Local Agency.

ARTICLE XIV - DECISIONS UNDER THIS CONTRACT

The Local Agency will determine the acceptability of work performed under this contract, and will decide all questions which may arise concerning the project. The Local Agency's decision shall be final and conclusive.

ARTICLE XV - SUCCESSORS AND ASSIGNS

The Local Agency and the Engineer agree that this contract and all contracts entered into under the provisions of this contract shall be binding upon the parties hereto and their successors and assigns.

ARTICLE XVI - COMPLIANCE WITH LAWS

The Engineer shall comply with all federal, state, and local laws, ordinances, and regulations applicable to the work, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d, 2000e), as well as with any applicable titles of the Americans with Disabilities Act (42 U.S.C. 12101, et seq.) and non-discrimination clauses incorporated herein, and shall procure all licenses and permits necessary for the fulfillment of obligations under this contract.

ARTICLE XVII - RESPONSIBILITY FOR CLAIMS AND LIABILITY

The Engineer agrees to save harmless the Local Agency, MoDOT and FHWA from all claims and liability due to his negligent acts or the negligent acts of his employees, agents or subcontractors.

ARTICLE XVIII - NONDISCRIMINATION

The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the ground of race, color or national origin in the selection and retention of subcontractors. The Engineer will comply with state and federal related to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d, 2000e), as well as with any applicable titles of the Americans with Disabilities Act (42 U.S.C. 12101, et seq.). More specifically, the Engineer will comply with the regulations of the Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation, as contained in 49 CFR 21 through Appendix H and 23 CFR 710.405 which are herein incorporated by reference and made a part of this contract. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or equipment, each potential subcontractor or supplier shall be notified by the Engineer's obligations under this contract and the regulations relative to non-discrimination on the ground of color, race or national origin.

ARTICLE XIX – LOBBY CERTIFICATION

CERTIFICATION ON LOBBYING: Since federal funds are being used for this agreement, the Engineer's signature on this agreement constitutes the execution of all certifications on lobbying which are required by 49 C.F.R. Part 20 including Appendix A and B to Part 20. Engineer agrees to abide by all certification or disclosure requirements in 49 C.F.R. Part 20 which are incorporated herein by reference.

ARTICLE XX – INSURANCE

- A. The Engineer shall maintain commercial general liability, automobile liability, and worker's compensation and employer's liability insurance in full force and effect to protect the Engineer from claims under Worker's Compensation Acts, claims for damages for personal injury or death, and for damages to property arising from the negligent acts, errors, or omissions of the Engineer and its employees, agents, and Subconsultants in the performance of the services covered by this Agreement, including, without limitation, risks insured against in commercial general liability policies.
- B. The Engineer shall also maintain professional liability insurance to protect the Engineer against the negligent acts, errors, or omissions of the Engineer and those for whom it is legally responsible, arising out of the performance of professional services under this

Agreement.

- C. The Engineer's insurance coverage shall be for not less than the following limits of liability:
1. Commercial General Liability: \$500,000 per person up to \$3,000,000 per occurrence;
 2. Automobile Liability: \$500,000 per person up to \$3,000,000 per occurrence;
 3. Worker's Compensation in accordance with the statutory limits; and Employer's Liability: \$1,000,000; and
 4. Professional ("Errors and Omissions") Liability: \$1,000,000, each claim and in the annual aggregate.
- D. The Engineer shall, upon request at any time, provide the Local Agency with certificates of insurance evidencing the Engineer's commercial general or professional liability ("Errors and Omissions") policies and evidencing that they and all other required insurance are in effect as to the services under this Agreement.
- E. Any insurance policy required as specified in (ARTICLE XX) shall be written by a company which is incorporated in the United States of America or is based in the United States of America. Each insurance policy must be issued by a company authorized to issue such insurance in the State of Missouri.

ARTICLE XXI - ATTACHMENTS

The following exhibits are attached hereto and are hereby made part of this contract:

Attachment A – Scope of Service

Attachment B - Estimate of Cost

Attachment C - Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions.

Attachment D - Certification Regarding Debarment, Suspension, and Ineligibility and
Voluntary Exclusion - Lower Tier Covered Transactions.

Attachment E – DBE Contract Provisions

Attachment F – Fig. 136.4.15 Conflict of Interest Disclosure Form

Executed by the Engineer this ____ day of _____, 20__.

Executed by the City this __ day of _____, 20__.

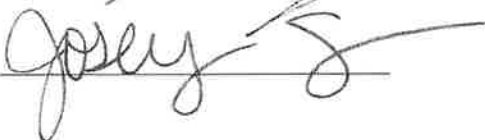
FOR: CITY OF WILLARD, WILLARD, MISSOURI

BY: _____
Sam Baird, Mayor, City of Willard

ATTEST: _____
City Clerk

FOR: CJW Transportation Consultants, LLC

BY: _____
Dane Seiler, President

ATTEST: _____


I hereby certify under Section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the Treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

CITY ACCOUNTING OFFICER

ATTACHMENT A

Scope of Services

- A. DESIGN PHASE - The Engineer will:
1. determine the needs of the Local Agency for the project;
 2. Submit two copies of preliminary plans, estimates, and studies for review by Local Agency and Missouri Department of Transportation (MoDOT);
 3. prepare detailed construction plans, cost estimates, specifications and related documents as necessary for the purpose of soliciting bids for constructing the project. Provision will be made in the contract documents for that portion of the work that will be performed by Local Agency's forces if applicable;
 4. ensure compliance with water quality requirements by coordinating with the Missouri Department of Natural Resources and the U.S. Army Corps of Engineers and also insure compliance with the requirements of the Federal Emergency Management Agency (FEMA); and if deemed necessary, arrange to have the site examined by a qualified professional to determine wetlands impact on a subcontract/supplemental agreement basis.
 5. ensure compliance with historic preservation requirements through coordination with the Missouri Department of Natural Resources if a Phase I or Phase II Cultural Resource Assessment, a MOA or HAER Documentation is deemed necessary, arrange to have the site examined by a qualified archaeologist on a subcontract/supplemental basis; if deemed necessary;
 6. ensure compliance with all regulations in regards to noise abatement and air

quality, if necessary, including testing for the presence of lead and asbestos (not included in this contract); and

7. provide the Local Agency with five sets of completed plans, specifications and/cost estimates for the purpose of obtaining construction authorization from the Missouri Department of Transportation.

B BIDDING PHASE - The Engineer will:

1. upon receipt of construction authorization from MoDOT, make final corrections resulting from reviews by agencies involved, and provide an adequate number of plans, specifications, and bid documents to the Local Agency;
2. provide the Local Agency with a list of qualified area bidders and assist Local Agency in advertising for bids; and
3. assist the Local Agency in evaluating bids and requesting concurrence in award from MoDOT;

C. CONSTRUCTION PHASE - The Engineer will serve as the Local Agency's representative assistant for administering the terms of the construction contract between Local Agency and their Contractor. Engineer will endeavor to protect the Local Agency against defects and deficiencies in workmanship and materials in work by the Contractor. However, the furnishing of such project representation will not make Engineer responsible for the construction methods and procedures used by the Contractor or for the Contractor's failure to perform work in accordance with the contract documents. Engineer's services will include more specifically as follows:

1. assist the Local Agency with a pre-construction conference to discuss project details with the Contractor;
2. make periodic site visits to observe the Contractor's progress and quality of work, and to determine if the work conforms to the contract documents. It is contemplated that survey staking and layout will be accomplished by the contractor's forces. The Engineer will accompany MoDOT and FHWA representatives on visits of the project site as requested;
3. check shop drawings and review schedules and drawings submitted by the Contractor;
4. reject work not conforming to the project documents;
5. Prepare change orders for issuance by the Local Agency as necessary and assure that proper approvals are made prior to work being performed;
6. review wage rates, postings, equal employment opportunity and other related items called for in the contract documents;

**ATTACHMENT B
ESTIMATE OF COST**

Engineering Services

Design Phase Services		Hours	Rate	Cost
Preliminary Design				
Engineer		62.0	\$ 68.00	\$ 4,216.00
Designer		42.0	\$ 48.00	\$ 2,016.00
Sub-Total for Preliminary Services		104.0		\$ 6,232.00
Payroll Overhead		150.11%		\$ 9,354.86
General & Administrative		0.76%		\$ 47.36
Sub-Total for Final Design and Row (Including Overhead)				\$ 15,634.22
Fixed Fee		14.00%		\$ 2,188.79
Total for Design Phase Services				\$ 17,823.01

Construction Administration Phase Services		Hours	Rate	Cost
Bidding Phase				
Engineer		12.0	\$ 68.00	\$ 816.00
Clerical		12.0	\$ 28.00	\$ 336.00
Sub-Total for Bidding Services		24.0		\$ 1,152.00
Payroll Overhead / General & Administ		150.11%		\$ 1,729.27
Facilities Capital Cost of Money Rate		0.76%		\$ 8.76
Sub-Total for Bidding Services (Including Overhead)				\$ 2,890.02
Construction Administration Phase Services				
Engineer		24.0	\$ 68.00	\$ 1,632.00
Inspector		84.0	\$ 32.00	\$ 2,688.00
Sub-Total for Construction Administration Phase		108.0		\$ 4,320.00
Payroll Overhead / General & Administ		150.11%		\$ 6,484.75
Facilities Capital Cost of Money Rate		0.76%		\$ 32.83
Sub-Total for Construction Administration (Including Overhead)				\$ 10,837.58

Fixed Fee		14.00%			\$ 1,921.86
Total for Construction Administration Phase Services					\$ 15,649.47
Direct Cost					
	Mileage		300.0	\$ 0.6550	\$ 196.50
Maximum Contract Amount					\$ 33,668.98
Other Direct Cost not covered by this agreeemnt					
	Services related to Right-Of-Way Appraisals and Purchase				
	Phase I or II Cultural Resource Assessment				
	MOA or HAER Documentation				
	Wetlands or Endgagered Species Specialist Services				
	No Rise Certification				
	Materials Testing				

ATTACHMENT C

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transaction" provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each

participant may, but is not required to check the Nonprocurement List at the Excluded Parties List System.

<https://www.epls.gov/epls/search.do?page=A&status=current&agency=69#A>.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters -Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ATTACHMENT D

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION—LOWER TIER COVERED TRANSACTIONS

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List at the Excluded Parties List System.
<https://www.epls.gov/epl/search.do?page=A&status=current&agency=69#A>.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended,

debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Attachment E
Disadvantage Business Enterprise Contract Provisions

1. Policy: It is the policy of the U.S. Department of Transportation and the Local Agency that businesses owned by socially and economically disadvantaged individuals (DBE's) as defined in 49 C.F.R. Part 26 have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds. Thus, the requirements of 49 C.F.R. Part 26 and Section 1101(b) of the Transportation Equity Act for the 21st Century (TEA-21) apply to this Agreement.

2. Obligation of the Engineer to DBE's: The Engineer agrees to assure that DBEs have the maximum opportunity to participate in the performance of this Agreement and any subconsultant agreement financed in whole or in part with federal funds. In this regard the Engineer shall take all necessary and reasonable steps to assure that DBEs have the maximum opportunity to compete for and perform services. The Engineer shall not discriminate on the basis of race, color, religion, creed, disability, sex, age, or national origin in the performance of this Agreement or in the award of any subsequent subconsultant agreement.

3. Geographic Area for Solicitation of DBEs: The Engineer shall seek DBEs in the same geographic area in which the solicitation for other subconsultants is made. If the Engineer cannot meet the DBE goal using DBEs from that geographic area, the Engineer shall, as a part of the effort to meet the goal, expand the search to a reasonably wider geographic area.

4. Determination of Participation Toward Meeting the DBE Goal: DBE participation shall be counted toward meeting the goal as follows:

A. Once a firm is determined to be a certified DBE, the total dollar value of the subconsultant agreement awarded to that DBE is counted toward the DBE goal set forth above.

B. The Engineer may count toward the DBE goal a portion of the total dollar value of a subconsultant agreement with a joint venture eligible under the DBE standards, equal to the percentage of the ownership and control of the DBE partner in the joint venture.

C. The Engineer may count toward the DBE goal expenditures to DBEs who perform a commercially useful function in the completion of services required in this Agreement. A DBE is considered to perform a commercially useful function when the DBE is responsible for the execution of a distinct element of the services specified in the Agreement and the carrying out of those responsibilities by actually performing, managing and supervising the services involved and providing the desired product.

D. A Engineer may count toward the DBE goal its expenditures to DBE firms consisting of fees or commissions charged for providing a bona fide service, such as professional, technical, consultant, or managerial services and assistance in the procurement of essential personnel, facilities, equipment, materials or supplies required for the performance of this Agreement, provided that the fee or commission is determined by MoDOT's External Civil Rights Division to be reasonable and not excessive as compared with fees customarily allowed for similar services.

E. The Engineer is encouraged to use the services of banks owned and controlled by socially and economically disadvantaged individuals.

5. Replacement of DBE Subconsultants: The Engineer shall make good faith efforts to replace a DBE Subconsultant, who is unable to perform satisfactorily, with another DBE Subconsultant. Replacement firms must be approved by MoDOT's External Civil Rights Division.

6. Verification of DBE Participation: Prior to final payment by the Local

Agency, the Engineer shall file a list with the Local Agency showing the DBEs used and the services performed. The list shall show the actual dollar amount paid to each DBE that is applicable to the percentage participation established in this Agreement. Failure on the part of the Engineer to achieve the DBE participation specified in this Agreement may result in sanctions being imposed on the Commission for noncompliance with 49 C.F.R. Part 26 and/or Section 1101(b) of TEA-21. If the total DBE participation is less than the goal amount stated by the MoDOT's External Civil Rights Division, liquidated damages may be assessed to the Engineer.

Therefore, in order to liquidate such damages, the monetary difference between the amount of the DBE goal dollar amount and the amount actually paid to the DBEs for performing a commercially useful function will be deducted from the Engineer's payments as liquidated damages. If this Agreement is awarded with less than the goal amount stated above by MoDOT's External Civil Rights Division, that lesser amount shall become the goal amount and shall be used to determine liquidated damages. No such deduction will be made when, for reasons beyond the control of the Engineer, the DBE goal amount is not met.

7. **Documentation of Good Faith Efforts to Meet the DBE Goal:** The Agreement goal is established by MoDOT's External Civil Rights Division. The Engineer must document the good faith efforts it made to achieve that DBE goal, if the agreed percentage specified is less than the percentage stated. The Good Faith Efforts documentation shall illustrate reasonable efforts to obtain DBE Participation. Good faith efforts to meet this DBE goal amount may include such items as, but are not limited to, the following:

A. Attended a meeting scheduled by the Department to inform DBEs of contracting or consulting opportunities.

B. Advertised in general circulation trade association and socially and economically disadvantaged business directed media concerning DBE subcontracting opportunities.

C. Provided written notices to a reasonable number of specific DBEs that their interest in a subconsultant agreement is solicited in sufficient time to allow the DBEs to participate effectively.

D. Followed up on initial solicitations of interest by contacting DBEs to determine with certainty whether the DBEs were interested in subconsulting work for this Agreement.

E. Selected portions of the services to be performed by DBEs in order to increase the likelihood of meeting the DBE goal (including, where appropriate, breaking down subconsultant agreements into economically feasible units to facilitate DBE participation).

F. Provided interested DBEs with adequate information about plans, specifications and requirements of this Agreement.

G. Negotiated in good faith with interested DBEs, and not rejecting DBEs as unqualified without sound reasons, based on a thorough investigation of their capabilities.

H. Made efforts to assist interested DBEs in obtaining any bonding, lines of credit or insurance required by the Commission or by the Engineer.

I. Made effective use of the services of available disadvantaged business organizations, minority contractors' groups, disadvantaged business assistance offices, and other organizations that provide assistance in the recruitment and placement of DBE firms.

8. **Good Faith Efforts to Obtain DBE Participation:** If the Engineer's agreed DBE goal amount as specified is less than the established DBE goal given, then the Engineer certifies that good faith

efforts were taken by Engineer in an attempt to obtain the level of DBE participation set by MoDOT's External Civil Rights.

Attachment F – Fig. 136.4.15
Conflict of Interest Disclosure Form for LPA/Consultants
Local Federal-aid Transportation Projects

Firm Name (Consultant): CJW Transportation Consultants, LLC

Project Owner (LPA): City of Willard

Project Name: Jackson Street Resurfacing Improvements

Project Number: STBG-5944 (805)

As the LPA and/or consultant for the above local federal-aid transportation project, I have:

1. Reviewed the conflict of interest information found in Missouri's Local Public Agency Manual (EPG 136.4)
2. Reviewed the Conflict of Interest laws, including 23 CFR § 1.33, 49 CFR 18.36.

And, to the best of my knowledge, determined that, for myself, any owner, partner or employee, with my firm or any of my sub-consulting firms providing services for this project, including family members and personal interests of the above persons, there are:

No real or potential conflicts of interest
If no conflicts have been identified, complete and sign this form and submit to LPA

Real conflicts of interest or the potential for conflicts of interest
If a real or potential conflict has been identified, describe on an attached sheet the nature of the conflict, and provide a detailed description of Consultant's proposed mitigation measures (if possible). Complete and sign this form and send it, along with all attachments, to the appropriate MoDOT District Representative, along with the executed engineering services contract.

LPA

Consultant

Printed Name: _____

Printed Name: Dave Swartz

Signature: _____

Signature: 

Date: _____

Date: 11/7/23

**CONTRACT FOR CONSULTING
ENGINEER**

Contract dated Aug. 28, 2023 between THE CITY OF WILLARD, MISSOURI, whose mailing address is P.O. Box 187, Willard, MO 65781, hereinafter referred to as "CITY", and CJW TRANSPORTATION CONSULTANTS, LLC, whose mailing address is 5051 S. National Suite 7A, Springfield, MO 65810, hereinafter referred to as "CONSULTANT".

ARTICLE I. SERVICES OF THE CONSULTANT

CONSULTANT shall provide professional Transportation consulting services to the CITY in accordance with City of Willard Ordinances, in all facets of the CITY's engineering operations and maintenance. The terms and conditions, including fees, are attached and incorporated herein by reference as though fully set forth. The CONSULTANT represents that it is licensed to perform the agreed upon services described herein and covenants that it maintains all valid licenses, permits and registrations to perform same.

Contract is for an initial period of three (3) years, and up to two (2) optional, one (1) year extensions not exceeding a total of five (5) years from the date of Contract execution. The CITY will notify CONSULTANT a minimum of 30 days before expiration for contract extension.

ARTICLE II. PAYMENT

- A. In each such request of CITY to CONSULTANT for engineering, consultation service, the scope of services to be performed shall be mutually agreed upon in writing and the CONSULTANT shall be compensated on a time and expense basis set forth in Exhibit "A". CITY will pay CONSULTANT for services within ten (10) days after receipt of invoice based on billings submitted at the end of each month unless otherwise agreed in writing.
- B. Compensation payable to the CONSULTANT under this agreement shall be in addition to taxes or levies (including State and Local taxes) which may be assessed against the engineer by any state or subdivision directly on services performed or payments for services performed by the CONSULTANT pursuant to this Contract. Such taxes and levies which CONSULTANT may be required to collect or pay shall be in turn added by CONSULTANT to invoices submitted to CITY pursuant to this Contract.
- C. The following information shall be included in all billings submitted:
1. Project Title and/or Number
 2. Specific time period covered by billing.
 3. Itemized breakdown of amount requested.
 4. Description of service(s) provided during billing period.
 5. Total of all previous requests to date.
 6. Total amount requested to date, including the current amount being requested (total of items 3 and 4 above).

- D, Per each assigned task performed, pursuant to this Contract, the total amount for all services and expenses shall not exceed seventy-four thousand, nine hundred, and ninety-nine dollars (\$74,999).
- E. Requests for payment shall be directed to the City Administrator of CITY.

ARTICLE III. CITY RESPONSIBILITIES

The CITY shall furnish to the CONSULTANT and the CONSULTANT shall retain in its office during the term of this CONTRACT copies of all studies, accounting data, maps and other pertinent data as may be required by the CONSULTANT in the performance of services requested by the CITY.

ARTICLE IV. TERMINATION OF CONTRACT

CITY or CONSULTANT may, with or without cause, at any time prior to the contract period specified in ARTICLE I., terminate this Contract, or any part thereof, by giving 30 days written notice to the other party. CONSULTANT shall be compensated for services performed prior to termination, together with any expenses incurred to-date of termination. CITY shall receive all work equal to the percent (%) of Consultant's invoiced amount prior to making final payment.

ARTICLE V. ASSIGNABILITY

CONSULTANT shall not assign or transfer any interest in this Contract voluntarily or otherwise.

ARTICLE VI. TITLE TRANSFER

The products of this Contract, such as all drawings, specifications, reports, and other materials of a similar nature, shall be the sole and exclusive property of CITY. Upon completion or other termination of this Contract, CONSULTANT shall deliver to CITY originals of any and all materials pertaining to this Contract.

ARTICLE VII. INSURANCE

Such policies shall name the City of Willard as an additional named insured with limits of liability not less than the sovereign immunity limits for Missouri public entities calculated by the Missouri Department of Insurance as of January 1 each calendar year and published annually in the Missouri Register pursuant to Section 537.610, RSMo. (See, [HTTP://www.insurance.mo.gov/industry/soimmunity.htm](http://www.insurance.mo.gov/industry/soimmunity.htm)).

The minimum coverage for the insurance referred to herein shall be as set out below:

- a. **Workers' Compensation**....Statutory coverage per RSMo 287.010 et seq
Employer's Liability\$1,000,000.00

- b. **Commercial General Liability Insurance**, including coverage for Premises, Operations, Products and Completed Operations, Contractual Liability, Broad Form Property Damage, Independent CONSULTANTS, Explosion, Collapse, and Underground Property Damage and endorsed for blasting if blasting required. Such coverage shall apply to bodily injury and property damage on an "Occurrence Form Basis" with limits of at least Two Million Dollars and No/100

(\$2,000,000.00) for all claims arising out of a single accident or occurrence and at least Three Hundred Thousand Dollars and No/100 (\$300,000.00) with respect to injuries and/or death of any one person in a single occurrence and an amount not less than at least \$1,000,000 for all claims to property arising out of a single occurrence and at least \$100,000 to any one CITY with respect to damages to property.

c. **Automobile Liability Insurance** covering bodily injury and property damage for owned, non-owned and hired vehicles, with limits of at least Two Million Dollars and No/100 (\$2,000,000.00) for all claims arising out of a single accident or occurrence and at least Three Hundred Thousand Dollars and No/100 (\$300,000.00) with respect to injuries and/or death of any one person in a single accident or occurrence.

d. **CITY's and CONSULTANTS's Protective Liability Insurance** to protect the City, its agents, servants and employees from claims which may arise from the performance of this Contract, with limits of at least Two Million Dollars and No/100 (\$2,000,000.00) for all claims arising out of a single accident or occurrence and at least Three Hundred Thousand Dollars and No/100 (\$300,000.00) with respect to injuries and/or death of any one person in a single accident or occurrence.

The CITY's and CONSULTANT's Protective Liability Insurance must:

- (1) Be a separate policy with the named insured being: The City of Willard;
- (2) Be with the same insurance company with which the CONSULTANT carries its Commercial General Liability Insurance and Automobile Liability Insurance; and
- (3) Contain an endorsement that disclaims coverage for any claim barred by the doctrines of sovereign immunity or official immunity, except attorney's fees and other litigation costs incurred in defending a claim. Nothing contained in this policy (or this endorsement thereto) shall constitute any waiver of whatever kind of these defenses or sovereign immunity or official immunity for any monetary amount whatsoever.

e. **Builders Risk Insurance** for contracts involving unoccupied structures. The CONSULTANT shall secure All Risk Builder's Risk Insurance. Unless specifically authorized by the City, the amount of such insurance shall not be less than the total contract price. The policy shall name as insured the CONSULTANT and the City of Willard.

f. **Subcontracts.** In case any or all of this work is sublet, the CONSULTANT shall require the subcontractor to procure and maintain all insurance required in subparagraphs (a), (b) and (c) hereof and in like amounts. CONSULTANT shall require any and all subcontractors with whom it enters into a contract to perform work on this project to protect the City of Willard through insurance against applicable hazards or risks and shall, upon request of the City, provide evidence of such insurance.

ARTICLE VIII. INDEMNIFICATION

- a. The CONSULTANT agrees to defend, indemnify, and save the City harmless from and against all claims, suits and actions of every description, brought against the City and from all damage and costs (including attorney's fees) by reason or on account of any

injuries or damages received or sustained by any person or persons, or their property, by CONSULTANT, its servants, agents or subcontractors in the construction of said work, or by any

negligence or carelessness in the performance of same, or on account of any act or omission of CONSULTANT, its servants, agents, or subcontractors, or arising out of the award of this contract to CONSULTAN.

- b. The CONSULTANT assumes full responsibility for relations with subcontractors, and shall defend, indemnify and save harmless the City from and against, any and all liability, suits, claims damages, costs (including attorney's fees), losses, outlays, and expenses in any manner caused by, arising out of or connected with this contract, notwithstanding any possible negligence (whether sole, concurrent or otherwise) on the part of the City, its agents or employees.
- c. The CONSULTANT shall indemnify and hold the city harmless from all wages or overtime compensation due its employees in rendering services pursuant to this agreement, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act or any other federal or state law.

The certificate of insurance, including evidence of the required endorsements hereunder or the policies, shall be filed with CITY within ten (10) days after the date of execution of the Contract and prior to the start of work. All insurance policies shall provide thirty (30) days written notice to be given by the insurance company in question prior to modification or cancellation of such insurance. Such notices shall be mailed, certified mail, return receipt requested, to:

City of Willard
PO Box 187
224 W Jackson Street
Willard, MO 65781

ARTICLE IX. INDEPENDENT CONSULTANT

It is stipulated and agreed that the CONSULTANT shall be an independent CONSULTANT in the performance of this Contract and shall have complete charge of the persons engaged in the performance of the work. The CONSULTANT shall perform the work in accordance with its own methods in an orderly and professional manner.

ARTICLE X. NONWAIVER

The failure of CITY to insist or enforce, in any instance, strict performance by the CONSULTANT of any of the terms of this Agreement or to exercise any rights herein conferred shall not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon any such terms or right on any future occasion.

ARTICLE XI. NONDISCLOSURE

The CONSULTANT agrees not to divulge to third parties without written consent from CITY any information obtained from or through CITY in connection with the performance of this Agreement.

ARTICLE XII. NOTICES

Any notice given by either party to the other hereunder is deemed served, if delivered in person, to the office of the representative authorized and designated in writing to act for the respective party, or if deposited in the mail, properly stamped with the required postage and addressed to the office of such representative as follows:

CONSULTANT
CJW Transportation Consultants, LLC
5051 S. National, Suite 4-110
Springfield, MO 65810
Ph: 417-889-3400

CITY (City of Willard) Sam
Snider
P. O. Box 187, 224 W Jackson
Willard, Mo. 65781
Ph: 417-742-3033

Either party may change any representative or address by giving the other party notice in writing of such change.

ARTICLE XIII. CONTRACT DOCUMENTS

This Contract constitutes the entire agreement between the parties concerning the subject matter hereof, and all representations or agreements in respect thereof of whatever nature, expressed or implied, are superseded by this document. The Contract may be modified only by written instrument executed by the parties. This Contract shall be binding upon and shall inure to the benefit of CONSULTANT and the CITY and to their successors and assigns. This Contract shall be governed by the laws of the State of Missouri. Any action to interpret or enforce the provisions of this Contract shall be filed in the Circuit Court of Christian County, Missouri. The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision.

ARTICLE XIV. ATTORNEY FEES AND COSTS

If either party shall default in their performance under this Agreement, which default results in the expenditure of attorney's fees to enforce the terms of this Agreement or to recover damages for breach of this Agreement then the prevailing party shall receive their reasonable and actually incurred attorney's fees in addition to any other damages recovered.

ARTICLE XV. PERSONAL SUPERVISION BY

The CONSULTANT warrants that _____, on behalf of CONSULTANT, will be responsible and in charge of performing the obligations and duties of the CONSULTANT under this Contract. Other personnel may be assigned as required to accomplish the specified engineering construction services. CONSULTANT covenants and warrants that it has the unlimited legal right to enter into this Contract and to perform in accordance with its terms without violating the rights of others or any applicable law and that it has not and shall not become a party to any other agreement of any kind which conflicts with this Contract. CONSULTANT shall indemnify and hold harmless the CITY from any and all damages, claims and expenses arising out of or resulting from any claim that this Contract violates any such agreements. Breach of this warranty shall operate to terminate this Contract automatically without notice as specified in Article IV and to terminate all

obligations of the CITY to pay any amounts which remain unpaid under this Contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract either personally or by duly authorized against as of the day and year first above written.

CONSULTANT

OWNER

By: 

By: 

CJ Wynn P.E.
Project: CONSULTANT
CJW Transportation Consultants, LLC

Sam Snider, Mayor
City of Willard, MO

Approved as to form:


City Attorney

Certificate of Financial Officer:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefore, and that the appropriate accounting entries have been made.


Director of Finance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Insurancenter 2901 Arizona Ave Joplin MO 64804	CONTACT NAME: PHONE (A/C, No, Ext): 417-623-7500 FAX (A/C, No): 417-623-0902 E-MAIL: ADDRESS:														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : CINCINNATI INSURANCE COMPANY</td> <td>10677</td> </tr> <tr> <td>INSURER B : Cincinnati Casualty Company</td> <td>28665</td> </tr> <tr> <td>INSURER C : Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : CINCINNATI INSURANCE COMPANY	10677	INSURER B : Cincinnati Casualty Company	28665	INSURER C : Everest National Insurance Company	10120	INSURER D :		INSURER E :		INSURER F :
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INSURER F :															
INSURED CJW Transportation Consultants, LLC 5051 S National, Ste 7A & 7B Springfield MO 65810	CJWTRAN-01														

COVERAGES **CERTIFICATE NUMBER: 1747998710** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS								
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			ECP0383831	4/22/2023	4/22/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GFNFRAI AGGRFGATF \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$								
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>			ECP0383831	4/22/2023	4/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$								
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$			ECP0383831	4/22/2023	4/22/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$								
B	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	EWC0383832	4/22/2023	4/22/2024	<table border="1"> <thead> <tr> <th>PER STATUTE</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 1,000,000</td> </tr> </tbody> </table>	PER STATUTE	OTHER	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
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E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000														
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000														
C	Professional Liability			AAEP00081231	4/22/2023	4/22/2024	Each Occurrence 1,000,000 Aggregate 2,000,000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Willard 473 State Highway 125 Strafford MO 65757	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kathy McTaggart</i>
---	--



CJW 2023 Fee Schedule

Personnel Hourly Rates:

Principal	\$190.00
Senior Engineer I	\$190.00
Senior Engineer II	\$165.00
Project Engineer	\$119.00
Project Manager	\$115.00
Engineer Intern	\$87.00
Inspector	\$82.00
Senior Designer	\$92.00
Senior Designer II	\$86.00
Survey Manager / PLS	\$97.00
Survey Crew Chief	\$80.00
Survey Crew Member	\$66.00
2 Person Survey Crew	\$146.00
Traffic Data Collector	\$33.00
Engineering Technician	\$69.00
Administrator	\$38.00
Clerical	\$33.00

Expenses and Equipment Charges:

Vehicle (3/4 ton or less)	\$0.655/mile
Copies	\$0.10/each
Blueprints	\$0.55/sq. ft.
Real Time GPS Equipment	\$275.00/day
Robotic Prism-Less Instrument	\$215.00/day
Drone Usage	\$300.00/hour

Reimbursable: Travel Expenses, Outside Printing, Sub-Contractor Expenses

Overtime (Over 8 hours a day, 40 hours a week, Saturdays, Sundays, and Holidays):

1.5 times the hourly rate

Exhibit B – Project Schedule

Project Description: STBG-5944(805) will aid in the resurfacing of Jackson St. in Willard, Greene County. The scope of work includes pavement repairs, pavement edge milling, asphalt wearing surface, striping, and construction traffic control.

Task	Date
Date funding is made available or allocated to recipient	08/2023
Engineering Services Contract Approved	03/2024
Preliminary and Right-of-Way Plans Submittal (if Applicable)	07/2024
Plans, Specifications & Estimate (PS&E) Submittal	11/2024
Plans, Specifications & Estimate (PS&E) Approval	12/2024
Advertisement for Letting	01/2025
Bid Opening	01/2025
Construction Contract Award or Planning Study completed (REQUIRED)	02/2025

*Note: the dates established in the schedule above will be used in the applicable ESC between the sponsor agency and consultant firm.

**Schedule dates are approximate as the project schedule will be actively managed and issues mitigated through the project delivery process. The Award Date or Planning Study Date deliverable is not approximate and requires request to adjust.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #20

Sanitary Sewer Project Status Report

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: December 20, 2023

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- Allgeier Martin continue design work and materials availability investigation.
- Allgeier Martin began field survey work on December 11.
- Civil Rights Compliance
 - We are be working over the next few weeks to come into compliance. I have entered into a 180-day agreement, as of 10-18-23 with the EPA regarding this issue.
- We are continuing to explore dividing the project into two phases. The first phase being replacement of the existing 4000+ feet of 14-inch force main. We will be exploring the net cost effect of such an action.
- We have been approached by the Missouri Department of Natural Resources (MoDNR) regarding the multiple failures in the 14-inch force main south of 94 Lift Station. As a result, MoDNR is seeking enforcement action against the City of Willard. Donna, Justin, Trevor and I met with representatives of the Southwest District of MoDNR on December 1. At that time, they were presented the following documents:
 - EPA Award
 - EPA approved work plan
 - Allgeier Martin designs engineering agreements and authorizing ordinance.

The enforcement division of MoDNR suggests a “voluntary” enforcement due to our record of self-reporting and response to Notice of Violations (NOV). They have not drafted a voluntary enforcement agreement for our review and comment at this time.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

- Allgeier Martin has started design work and materials availability investigation.
- Allgeier Martin will begin field survey work in December.
- We are in the process of pursuing easement discussions with various landowners for the best routing of the gravity sewer.