

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

February 12, 2024

6:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Sam Baird

Board Members

Troy Smith - Mayor Pro-Tem

David Keene

Landon Hall

Scott Swatosh

Casey Biellier

Joyce Lancaster

www.cityofwillard.org

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Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
February 12, 2024
6:00 P.M.**

Posted February 8, 2024, 5:00 p.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **6:00 p.m.** February 12, 2024, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

1. Roll Call

2. Agenda Amendments/Approval of Agenda

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from Special Sessions October 30, 2023, November 2, 2023, November 6, 2023, and the Regular Meeting January 22, 2024
- b. January/February 2024 Outstanding invoices, checks and draft paid invoices
- c. Department Head Reports
- d. Board Attendance Report

4. Current Outstanding invoices, draft and check paid invoices for January/February 2024. Discussion/Vote

5. Citizen Input

6. Ronald McDonald House Proclamation

7. Presentation by Jennifer Hengler, Army Corp of Engineers, regarding water from Stockton Lake. Discussion

8. **Bid approvals for the Parks department. Discussion/Vote**
 1. **Pool Bid**
 2. **HVAC Bid**
 3. **Baseball Fields Bid**

9. **Ordinance authorizing the mayor to accept a proposal and contract with Tyler Technologies for timecard software and machines. (1st Read) Discussion/Vote**

10. **Ordinance authorizing the mayor to approve a contract with iamGIS for software for Public Works. (1st Read) Discussion/Vote**

11. **Ordinance authorizing the Mayor to enter into an agreement with Carl Brown of GettingGreatRates.com for water and sewer rate studies. (1st & 2nd Read) Discussion/Vote**

12. **Sewer Project Status Report**

13. **Department of Natural Resources (DNR) Voluntary Enforcement Report**

14. **Meadows East Lift Station Easement. Discussion/Vote**

15. **New Business**

16. **Unfinished Business**

17. **Recess Open Session**

18. **Open Executive Session**

19. **Close Executive Session**

20. **Re-open the Open Session**

21. **Adjourn Meeting**

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTIONS 610.021 # (1) LEGAL, # (3) PERSONNEL AND # (13) PERSONNEL.

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
City Clerk

CITY OF WILLARD, MISSOURI

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Consent Agenda Item #3

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

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CITY OF WILLARD, MISSOURI

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Consent Agenda Item #3a

Minutes from Special Sessions October 30, 2023, November 2, 2023, November 6, 2023, and the Regular Meeting January 22, 2024

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
October 30, 2023
7:00 p.m.

Staff present: Interim City Administrator, Donna Stewart, Assistant Public Works Director, Shane Fox, Project Engineer, Steve Bodenhamer, Deputy City Clerk, Cheryl Richardson, and City Attorney Ken Reynolds.

Citizens in attendance: Rachel Pharris, Rachel Dailey, Shane Fox, Stephanie Evans, Paulo Gonzalez, Angie Wilson, Mindy Latham, Roscoe Killingsworth, Danni Baird, Aaron Clinton, Marta Mize, Joyce Lancaster, Mark Lancaster, Casey Biellier, Craig Baird, Megan Applegate, Ethan Gray, Bradley Mowell, Nathan Lampe, Beth Lampe, Larry Whitman, and Kelly Bennett.

Call to Order.

Mayor Pro-tem Sam Baird called the meeting to order at 7:00 p.m.

Roll Call.

The Deputy City Clerk conducted the Roll Call.

Alderman Troy Smith-present; Alderman Sam Baird-present; Alderman David Keene-present; Alderman Landon Hall-present; Alderman Scott Swatosh-present.

Agenda Amendments/Agenda Approval.

Alderman Baird amended the Agenda by adding new item #2 Agenda Amendment/Agenda Approval. Original item #2 Discussion/Vote on hiring a City Administrator was removed. New items #3 Citizen Input and 5 Swear in new Mayor were added. Item # 6 New Business was added. Original items #5 and 6 for Executive Session were removed.

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the amended Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Baird, Keene, Hall, and Swatosh.

Citizen Input.

None.

Discussion/Vote on appointment of a Mayor.

Discussion was held. Alderman Smith nominated Alderman Baird for Mayor.

Motion was made by Alderman Smith and seconded by Alderman Swatosh to appoint Alderman Sam Baird as the Mayor.

Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Keene, Baird, Swatosh, and Hall.

Swearing in of the Mayor.

The Deputy City Clerk administered the Oath of Office to swear in the newly appointed Mayor, Sam Baird.

New Business.

Discussion was held regarding the resignation of Alderman Corey Hendrickson and the need to appoint new Aldermen to the Board.

Motion was made by Alderman Keene and seconded by Alderman Swatosh to hold a Special Session on November 2, 2024, at 6:00 p.m. to interview candidates for the Ward 1 and Ward 2 Aldermen seats.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Swatosh, and Hall.

Adjourn Meeting.

Motion was made by Alderman Smith and seconded by Alderman Hall to adjourn the meeting.
Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

The meeting Adjourned at 7:15 p.m.

Cheryl Richardson, Deputy City Clerk

Sam Baird, Mayor

CITY OF WILLARD
BOARD OF ALDERMEN
SPECIAL MEETING
November 2, 2023
6:00 p.m.

Staff present: Interim City Administrator, Donna Stewart, Deputy City Clerk, Cheryl Richardson

Citizens in attendance: Steve Cobb, Terry Kathcart, David Kinsman, Jeremy Hill, Aaron Clinton, Casey Biellier, Rachel Dailey, Joe Crawford, Joyce Lancaster, Mark Lancaster, Walter Fox, Bradley Mowell, Marta Mize, Matt Polites, Paul Bird, Marykay Bird, Jacque Tutton, Richard and Pat Boatright, Beth Lampe, and Nathan Lampe

Call to Order.

Mayor Sam Baird called the meeting to order at 6:00 p.m.

Roll Call.

The Deputy City Clerk conducted the Roll Call.

Alderman Smith-present; Alderman Keene-present; Alderman Hall-present; Alderman Swatosh-present; Mayor Sam Baird-present.

Agenda Amendments/Agenda Approval.

Mayor Baird asked for Citizen Input to be added to the Agenda and items #6, #8, and #9 be placed on an agenda for a Special Session November 6, 2023.

Motion was made by Alderman Keene and seconded by Alderman Swatosh to approve the amended Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Citizen Input.

None.

Interviews of Candidates for Ward 1 Alderman

Six candidates were interviewed for Ward 1 Alderman.

1. Casey Biellier
2. David Kinsman
3. Matthew Polites
4. Walter Fox
5. Jeremy Hill
6. Aaron Clinton

Interviews of Candidates for Ward 2 Alderman

Five candidates were interviewed for Ward 2 Alderman.

1. Joseph Crawford
2. Rachel Dailey
3. Joyce Lancaster
4. Paul Bird
5. Steve Cobb

Discussion/Vote on selection of a Ward 1 Alderman

Discussion was held on the interviewed candidates.

Motion was made by Alderman Smith and seconded by Alderman Swatosh to appoint Casey Biellier as Alderman for Ward 1.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Discussion/Vote on selection of a Ward 2 Alderman

Discussion was held on the interviewed candidates.

Motion was made by Alderman Keene to appoint Rachel Dailey as Alderman for Ward 2. Motion died due to the lack of a second.

Motion was made by Alderman Keene and seconded by Alderman Smith to appoint Joyce Lancaster as Alderman for Ward 2.

Motion carried with a vote of 3-0. Voting aye: Aldermen Smith, Keene, and Swatosh. Alderman Hall abstained.

Adjourn Meeting.

Motion was made by Alderman Hall and seconded by Alderman Swatosh to Adjourn the meeting.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Smith, Hall, and Keene.

The meeting Adjourned at 7:40 p.m.

Cheryl Richardson, Deputy City Clerk

Sam Baird, Mayor

CITY OF WILLARD
BOARD OF ALDERMEN
SPECIAL SESSION
November 6, 2023
6:00 p.m.

Staff present: Interim City Administrator, Donna Stewart; Director of Public Works, Justin Sorgen; Project Engineer, Steve Bodenhamer; Director of Finance, Carolyn Halverson; Director of Parks and Rec, Jason Knight; Chief of Police, Tom McClain; Planning Assistant, Tammy Nephew; Economic Development Director, Greg Williams; and City Clerk, Dona Slater.

City Attorney Ken Reynolds was not present.

Citizens in attendance: Roy Dean Flanner, Mary Flanner, Megan Applegate, Debbie Ihrig, Mark Lancaster, Angie Wilson, Seve Cobb, Larry Whitman, and Debbie Whitman.

Call to Order.

Mayor Baird called the meeting to order at 6:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call.

Alderman Smith-present; Alderman Keene-present; Alderman Hall-present; Alderman Swatosh-present; Mayor Baird-present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Smith and seconded by Alderman Keene to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Citizen Input.

Angie Wilson – 107 Ridgeview Dr. – said she wants an agenda item requesting a state audit to examine the City finances from 2015 to the present. She believes this will restore the trust with citizens. She has spoken to friends and thinks an audit is warranted because trust has been eroded.

Megan Applegate – 721 Colby St. – thanked Alderman Smith for talking with her. She appreciates the quick response she got. With the resignation of Alderman Hendrickson, the town has grave concerns because he was mayor while committing crimes. She is disappointed in Alderman Baird's comments about Alderman Hendrickson. She stated they deserve transparency and need to know beyond a doubt that there was no embezzlement from the City. She is requesting a Resolution for a state audit.

Swearing in of Ward 1-Casey Biellier and Ward 2-Joyce Lancaster as Aldermen.

The City Clerk administered the Oath of Office to swear in the newly appointed Aldermen.

1. Casey Biellier
2. Joyce Lancaster

Appoint Mayor Pro-tem.

Alderman Keene nominated Alderman Smith for Mayor Pro-tem.

Motion was made by Alderman Keene and seconded by Alderman Lancaster to appoint Alderman Smith as the Mayor Pro-tem.

Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Lancaster, Keene, Hall, and Swatosh.
Alderman Smith abstained because he is the nominee.

Adjourn Meeting.

Motion was made by Alderman Keene and seconded by Alderman Smith to Adjourn the meeting.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Smith, Hall, Keene, Biellier, and Lancaster.

The meeting Adjourned at 6:12 p.m.

Dona Slater, City Clerk

Sam Baird, Mayor

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
January 22, 2024
6:00 p.m.

Staff present: Interim City Administrator Donna Stewart, Project Engineer Steve Bodenhamer, Director of Finance Carolyn Halverson, Police Officer J.D. Landon, Public Works Director Justin Sorgen, Planning and Development Director Mike Ruesch, Parks and Rec Director Jason Knight, City Attorney Holly Dodge, and City Clerk Dona Slater

Citizens in attendance: Steve Cobb, Angie Wilson, and Larry Whitman.

Call to Order

Mayor Baird called the meeting to order at 6:00 p.m.

Roll Call

The City Clerk conducted the Roll Call.

Alderman Smith-present; Alderman Hall-present; Alderman Swatosh-present; Alderman Biellier-present; Alderman Lancaster-present; Alderman Keene-present; Mayor Baird-present.

Agenda Amendments/Agenda Approval

Alderman Lancaster requested removing agenda item #3a Minutes from the Regular Meeting January 8, 2024, from the Consent Agenda to make an amendment. Ms. Donna Stewart requested removing item #4 Current Outstanding invoices, draft and check paid invoices for December 2023/January 2024 and item #9 Presentation by Jennifer Hengler of the Army Corp of Engineers from the Agenda.

Motion was made by Alderman Lancaster and seconded by Alderman Keene to approve the amended Agenda.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Lancaster, Keene, Hall, and Swatosh.

Consent Agenda

Motion was made by Alderman Lancaster and seconded by Alderman Biellier to approve the amended Consent Agenda.

Motion carried with a vote of 6-0. Voting aye: Aldermen Biellier, Hall, Smith, Lancaster, Keene, and Swatosh.

Approval of Amended Minutes from January 8, 2024

Motion was made by Alderman Keene and seconded by Alderman Smith to approve the Minutes as amended.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Keene, Biellier, Hall, Lancaster, and Swatosh.

Mayoral Statement

Mayor Baird said cameras are recording the meeting. The City will begin posting recordings on Facebook in late January. He gave a shout out to Jason Knight, Director of Parks and Recreation for the time he put in to get these recordings going. He said there was not a second read on the Ordinance for a sewer rate increase because we are waiting for rate surveys to be completed. He announced the hiring of Mike Ruesch as Planning and Development Director. Mr. Ruesch said he is excited to be here.

Citizen Input

None.

Presentation of \$150,000 check from the Better Together Playground Committee to Willard Parks and Recreation

Ray Nicholls, treasurer of the Better Together Playground Committee, presented a \$150,000 check to Jason Knight for the playground and it will be more inclusive and accessible to all. Mr. Knight said he is excited to accept the check. He will be meeting with the excavators soon. Depending on the weather, the new playground should be ready by May.

Presentation by Justin Sorgen, Public Works Director, on the status of the City of Willard's water systems

Mr. Sorgen said he was asked to put together a status of where we really are. He presented a written statement showing recommendations from the 2018 Water Master Plan. He said a quarter of the City's water mains are at or above their life expectancy. The City is also short on water storage and is in need of either a new elevated tower or ground storage tank. Alderman Smith asked about getting water from Stockton Lake. Mr. Sorgen said it is surface water and Willard will need a water treatment facility for the raw water. He said most problems are from storage issues.

Assign designated members to the Ozarks Transportation Organization (OTO) Technical Planning Committee. Discussion/Vote

- a. Mike Ruesch, Planning and Development Director
- b. Justin Sorgen, Public Works Director

Ms. Stewart stated she feels these directors are the best for this committee.

Motion was made by Alderman Smith and seconded by Alderman Lancaster to assign Mike Ruesch and Justin Sorgen to the Ozarks Transportation Organization (OTO) Technical Planning Committee.

Motion carried with a vote of 6-0. Voting aye: Aldermen Biellier, Lancaster, Swatosh, Keene, Hall, and Smith.

Resolution adopting the change in the contribution amount required from covered employees to the Missouri Local Government Employees Retirement Systems (LAGERS). Discussion/Vote

Ms. Carolyn Halverson said the City currently has an L7 plan with LAGERS. Eligible employees are required to contribute four percent (4%) of their gross wages to the retirement system. If approved, this Resolution will change that contribution percentage to zero (0%).

Motion was made by Alderman Biellier and seconded by Alderman Keene to approve the Resolution adopting the change in the contribution amount required from covered employees to the Missouri Local Government Employees Retirement Systems (LAGERS) to zero percent (0%).

Motion carried with a vote of 6-0. Voting aye: Aldermen Lancaster, Swatosh, Hall, Smith, Biellier, and Keene.

Pool basin sandblasting and painting bid approval. Discussion/Vote

Mr. Jason Knight said the City pool basin is due to be repainted. He advertised for bids and received three. He recommends Mongan Painting and Sandblasting as they came in with the lowest bid. Alderman Lancaster asked if he has gotten references on this company. Mr. Knight said he has. Alderman Swatosh asked if Mr. Knight could follow up with the companies that gave bids and find out why there is such a difference in the bid pricing. Mr. Knight said he will, but he is under a time crunch. Alderman Swatosh said he wants to qualify the bids and make sure they are on the same page before making a decision. He asked Mr. Knight to bring this back at the next Board of Aldermen meeting.

Motion was made by Alderman Swatosh and seconded by Alderman Keene to postpone the pool basin sandblasting and painting bid approval until the February 12, 2024, Board of Aldermen meeting.

Motion carried with a vote of 6-0. Voting aye: Aldermen Lancaster, Biellier, Hall, Smith, Keene, and Swatosh.

Ordinance authorizing the Mayor to sign a contract/agreement with Blue Signal Recruiting services. (1st & 2nd Read) Discussion/Vote

Ms. Stewart said the Board of Aldermen voted to use Blue Signal for professional recruiting services. City Attorney Ms. Holly Dodge said after reviewing the Ordinance it needs verbiage changes. She said the Board can still vote on the Ordinance with the changes.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the verbiage changes to the Ordinance.

Motion carried with a vote of 6-0. Voting aye: Aldermen Keene, Swatosh, Hall, Smith, Lancaster, and Biellier.

The City Clerk conducted the first read.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Ordinance authorizing the Mayor to sign a contract/agreement with Blue Signal Recruiting for professional recruitment services as amended.

Motion carried with a vote of 6-0. Voting aye: Aldermen Lancaster, Hall, Smith, Biellier, Swatosh, and Keene.

The City Clerk conducted the second read.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Ordinance authorizing the Mayor to sign a contract/agreement with Blue Signal Recruiting for professional recruitment services as amended.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Swatosh, Lancaster, and Hall.

Alderman Hall left the room at 6:57 p.m. and returned at 7:01 p.m.

Jackson Street Overlay Status Report

Mr. Steve Bodenhamer said we have encountered an issue with the Missouri Department of Transportation (MoDOT) regarding Disadvantaged Business Enterprises (DBE). He said we will amend the work authorization with CJW, Inc. reflecting the new DBE and should be able to proceed with the project.

Sanitary System Projects Status Report

Mr. Steve Bodenhamer said Allgeier, Martin is continuing design work and material availability investigations. They have completed approximately forty percent (40%) of field surveying due to inclement weather. He is drafting policies to come in to Civil Rights compliance. We continue to pursue landowners in easement discussions.

New Business.

1. Discussion regarding a needed upgrade to the City's employee timekeeping system

Ms. Stewart said she wants to let the Board of Aldermen know what is on the horizon. We are working on the costs of a new biometric timekeeping system. TimeForce is used for clocking in and out and was supposed to integrate with Tyler software for payroll but doesn't. If we upgrade to the newest version of TimeForce software, it still will not integrate with Tyler. There will be a call with Tyler on February 6, 2024, for cost estimates. If we go with the Tyler timekeeping module, payroll will all be on one system and no longer require staff to do double entry.

2. Discussion of an upgrade needed for the Public Works data system

Mr. Sorgen said new software would streamline the department's processes since it will track nuisances, vicious animals and more. It will cost about ten thousand dollars (\$10,000) to install and seven thousand five hundred dollars (\$7,500) per year.

Unfinished Business.

1. Discussion of water and sewer rate study options

Ms. Stewart presented pricing from Cochran and GettingGreatRates.com for water and sewer rate studies. She said she is still searching and may find less expensive options.

Recess Open Session and enter Executive Session

Motion was made by Alderman Keene and seconded by Alderman Biellier to recess the Open Session and enter the Executive Session.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Hall, Lancaster, Swatosh, Biellier, and Keene.

The Open Session recessed at 7:40 p.m.

The Executive Session Opened at 7:40 p.m.

Close the Executive Session and Re-open the Open Session

Motion was made by Alderman Lancaster and seconded by Alderman Biellier to close the Executive Session and Re-Open the Open Session.

Motion carried with a vote of 6-0. Voting aye: Aldermen Keene, Lancaster, Smith, Biellier, Hall, and Lancaster.

The Executive Session closed at 8:01 p.m.

The Open Session re-opened at 8:01 p.m.

Adjourn Meeting

Motion was made by Alderman Keene and seconded by Alderman Smith to adjourn the meeting.

Motion carried with a vote of 6-0. Voting aye: Aldermen Hall, Lancaster, Biellier, Keene, Swatosh, and Smith.

The meeting Adjourned at 8:01 p.m.

Dona Slater, City Clerk

Sam Baird, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3b
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **January 2024/February 2024 Outstanding Invoices**
- **January 2024/February 2024 Check Paid Invoices
and Draft Paid Invoices**



Expense Approval Report 1

By Vendor Name

Post Dates 1/20/2024 - 2/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACS100 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES I	14LV-3HGX-MWYR	02/08/2024	PHN CASE, RULER SET, GEL PENS - P&D	10-400-50700	38.17
AMAZON CAPITAL SERVICES I	1J6M-MMPP-HP1G	02/08/2024	3-RING BINDERS - GEN	10-100-50700	106.73
AMAZON CAPITAL SERVICES I	1LVJ-9R47-HXQM	02/08/2024	REFLECTIVE TAPE FOR BARRIERS - PKS	30-800-71100	41.46
AMAZON CAPITAL SERVICES I	13H1-F7JL-9YN7	02/08/2024	BSKTBALL STCKRS, FOAM FNGRS-PKS	30-800-50180	27.97
AMAZON CAPITAL SERVICES I	1JFT-1TRF-G4P9	02/08/2024	WALL CALENDAR - GEN	10-100-50700	25.80
AMAZON CAPITAL SERVICES I	1TX1-QH1F-FXTX	02/08/2024	SLF INK STMPs,PENCIL LEAD,STRG BXS-GEN/CT	10-100-50700	155.79
AMAZON CAPITAL SERVICES I	1TX1-QH1F-FXTX	02/08/2024	SLF INK STMPs,PENCIL LEAD,STRG BXS-GEN/CT	10-250-50700	17.76
AMAZON CAPITAL SERVICES I	1PVF-G69R-RFTR	02/08/2024	DRINKING WATER FILTER-PKS	30-800-51000	43.31
AMAZON CAPITAL SERVICES I	1XQN-W43P-11YH	02/08/2024	AMAZON-SUPPLIES	30-800-50170	18.99
AMAZON CAPITAL SERVICES I	1XQN-W43P-11YH	02/08/2024	AMAZON-SUPPLIES	30-800-50180	11.99
AMAZON CAPITAL SERVICES I	1XQN-W43P-11YH	02/08/2024	AMAZON-SUPPLIES	30-800-50550	153.48
AMAZON CAPITAL SERVICES I	1XQN-W43P-11YH	02/08/2024	AMAZON-SUPPLIES	30-800-50700	37.13
AMAZON CAPITAL SERVICES I	1XQN-W43P-11YH	02/08/2024	AMAZON-SUPPLIES	30-800-51000	106.38
AMAZON CAPITAL SERVICES I	1XQN-W43P-11YH	02/08/2024	AMAZON-SUPPLIES	30-800-92500	14.99
AMAZON CAPITAL SERVICES I	1GCJ-16RN-4TJK	02/08/2024	LGHT SWTCHS,OUTLETS,WALL PLTS-PKS	30-800-95100	264.99
AMAZON CAPITAL SERVICES I	1MPP-CXTT-61XH	02/08/2024	STAPLER, 9x12 ENVELOPES, CERTIFICATE PAPER - GEN	10-100-50700	63.30
Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:					1,128.24
Vendor: BVM100 - AMERICAN TRAILER & STORAGE, INC.					
AMERICAN TRAILER & STORA	219253	02/07/2024	STORAGE CONTAINER RENTALS - PKS	30-800-55850	335.50
AMERICAN TRAILER & STORA	219254	02/07/2024	STORAGE CONTAINER RENTAL - PKS	30-800-55850	126.50
Vendor BVM100 - AMERICAN TRAILER & STORAGE, INC. Total:					462.00
Vendor: CFS100 - CANON FINANCIAL SERVICES, INC					
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	10-100-55850	63.00
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	10-200-55850	110.00
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	10-250-55850	7.00
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	10-400-55850	33.00
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	20-600-55850	32.00
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	20-700-55850	32.00
CANON FINANCIAL SERVICES,	31896013	02/08/2024	COPIER LEASE-ALL	30-800-55850	51.79
Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:					328.79
Vendor: CCG100 - CLEAR CREEK GOLF CAR & VEHICLES LLC					
CLEAR CREEK GOLF CAR & VE	01-182387	02/07/2024	CARRYALL TURF & CLUB CAR - PKS	30-800-95500	6,600.00
Vendor CCG100 - CLEAR CREEK GOLF CAR & VEHICLES LLC Total:					6,600.00
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	039779009X240103	02/07/2024	DIRECTV SUBSCRIP FITNESS - PKS	30-800-55800	111.99
COMMERCE CREDIT CARD SE	1-4-24	02/07/2024	AT&T INTERNET SERVICE-W/S	20-600-61050	32.10
COMMERCE CREDIT CARD SE	1-4-24	02/07/2024	AT&T INTERNET SERVICE-W/S	20-700-61050	32.10
COMMERCE CREDIT CARD SE	NEWS-LEADER	02/07/2024	SPFLD NEWS-LEADER MONTHLY SUBSC-GEN	10-100-55800	28.00
COMMERCE CREDIT CARD SE	127240	02/07/2024	REPAIRS & MAINT ON SEWER JETTER EQPMNT - S	20-700-71100	646.75
COMMERCE CREDIT CARD SE	6728216	02/08/2024	AMZ THERMOSTAT LOCK BOX - PKS	30-800-50500	27.77

Expense Approval Report 1

Post Dates: 1/20/2024 - 2/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	9414658	02/08/2024	AMAZON AMERICAN FLAG-PK	30-800-50500	27.58
COMMERCE CREDIT CARD SE	8017824	02/08/2024	AMAZON POPCORN OIL-PKS	30-800-50200	26.39
COMMERCE CREDIT CARD SE	1-10-24	02/07/2024	RATCHET, SNAP RNG PLIERS, LAWNMWR JACK - STS	10-300-71100	359.96
COMMERCE CREDIT CARD SE	1678611	02/08/2024	AMZ USB FLASH DRIVES, DVD PLAYER - PKS	30-800-50700	30.95
COMMERCE CREDIT CARD SE	1678611	02/08/2024	AMZ USB FLASH DRIVES, DVD PLAYER - PKS	30-800-52000	29.99
COMMERCE CREDIT CARD SE	1-14-24	02/07/2024	STAMPS.COM MONTHLY FEE- GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE	4821817	02/07/2024	AMZ 1099 FORMS - GEN	10-100-50700	59.95
COMMERCE CREDIT CARD SE	04444	02/07/2024	MISC SEWER SPPLYS FOR LAGOON REPAIR & MAINT - S	20-700-50130	145.02
COMMERCE CREDIT CARD SE	1-18-24	02/07/2024	WHEN TO WORK SCHEDULING SOFTWARE - PK	30-800-55800	150.00
COMMERCE CREDIT CARD SE	1339	02/07/2024	MPRA PLGND SAFETY INSPECT JOSH ADDISON - PKS	30-800-56950	670.00
COMMERCE CREDIT CARD SE	2174188	02/08/2024	SWANK MOTION PIC RGHTS SHW GRNDHG DAY-PKS	30-800-50170	450.00
COMMERCE CREDIT CARD SE	608010	02/07/2024	CONNECTEAM HR SOFTWARE - PKS	30-800-55800	59.00
COMMERCE CREDIT CARD SE	3013012	02/08/2024	USB-C ADPTR, KEY, TABLE COVERS, POSTER MTRL - PKS	30-800-50700	22.48
COMMERCE CREDIT CARD SE	3013012	02/08/2024	USB-C ADPTR, KEY, TABLE COVERS, POSTER MTRL - PKS	30-800-55200	29.96
COMMERCE CREDIT CARD SE	04450	02/07/2024	MISC LMBR & SPPLYS FOR SHOP REMODEL - STS/ S/ W	10-300-95100	79.50
COMMERCE CREDIT CARD SE	04450	02/07/2024	MISC LMBR & SPPLYS FOR SHOP REMODEL - STS/ S/ W	20-600-95100	159.01
COMMERCE CREDIT CARD SE	04450	02/07/2024	MISC LMBR & SPPLYS FOR SHOP REMODEL - STS/ S/ W	20-700-95100	159.01
COMMERCE CREDIT CARD SE	1-22-24	02/07/2024	WALMART COMPUTER MOUSE - LAW	10-200-50700	10.68
COMMERCE CREDIT CARD SE	0400265	02/07/2024	GROUNDHOG DAY MOVIE - PKS	30-800-50170	11.98
COMMERCE CREDIT CARD SE	1-23-24	02/07/2024	STAMPS.COM POSTAGE-GEN	10-100-50750	100.00
COMMERCE CREDIT CARD SE	ST3382573	02/07/2024	STAMPS.COM STAMP ROLLS- GEN	10-100-50750	65.95
COMMERCE CREDIT CARD SE	1-29-24	02/07/2024	SYNOLOGY DATA OFF-SITE BACKUP - GEN	10-100-95500	479.93
COMMERCE CREDIT CARD SE	2461649-0	02/07/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-100-50700	40.23
COMMERCE CREDIT CARD SE	2461649-0	02/07/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-250-50700	20.12
COMMERCE CREDIT CARD SE	2461649-0	02/07/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-600-50700	50.28
COMMERCE CREDIT CARD SE	2461649-0	02/07/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-700-50700	50.29
COMMERCE CREDIT CARD SE	2889003	02/07/2024	POSTER /STAPLER/ UNIFORMS /CARPET - PKS	30-800-50400	38.99
COMMERCE CREDIT CARD SE	2889003	02/07/2024	POSTER /STAPLER/ UNIFORMS /CARPET - PKS	30-800-50700	23.02
COMMERCE CREDIT CARD SE	2889003	02/07/2024	POSTER /STAPLER/ UNIFORMS /CARPET - PKS	30-800-55200	49.98
COMMERCE CREDIT CARD SE	2889003	02/07/2024	POSTER /STAPLER/ UNIFORMS /CARPET - PKS	30-800-92500	59.97
COMMERCE CREDIT CARD SE	CRCKR BRL	02/07/2024	CRACKER BARREL 2 MEALS TRVL P-U VEH-LAW	10-200-56900	36.14
COMMERCE CREDIT CARD SE	10139981273	02/07/2024	SAM'S COFFEE, DISH SOAP, KLEENEX - GEN/W/S	10-100-50130	8.98
COMMERCE CREDIT CARD SE	10139981273	02/07/2024	SAM'S COFFEE, DISH SOAP, KLEENEX - GEN/W/S	10-100-50550	5.62
COMMERCE CREDIT CARD SE	10139981273	02/07/2024	SAM'S COFFEE, DISH SOAP, KLEENEX - GEN/W/S	20-600-50130	8.99

Expense Approval Report 1

Post Dates: 1/20/2024 - 2/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	10139981273	02/07/2024	SAM'S COFFEE, DISH SOAP, KLEENEX - GEN/W/S	20-600-50550	5.63
COMMERCE CREDIT CARD SE	10139981273	02/07/2024	SAM'S COFFEE, DISH SOAP, KLEENEX - GEN/W/S	20-700-50130	8.99
COMMERCE CREDIT CARD SE	10139981273	02/07/2024	SAM'S COFFEE, DISH SOAP, KLEENEX - GEN/W/S	20-700-50550	5.63
COMMERCE CREDIT CARD SE	1-30-24	02/08/2024	DOLLAR GNRL	10-100-50130	5.91
COMMERCE CREDIT CARD SE	1-30-24	02/08/2024	BSKT,WIPES,SCRB SPNGS-GEN	10-100-50550	8.13
COMMERCE CREDIT CARD SE	159227	02/07/2024	ENGINEERS REPRO PRNT MAP - P&D	10-400-56400	6.00
COMMERCE CREDIT CARD SE	6559468	02/07/2024	UNIFORM SHIRTS - PKS	30-800-92500	54.96
COMMERCE CREDIT CARD SE	PDQ-5867	02/08/2024	PDQ SOFTWR TO UPDATE ALL COMPTRS AT ONCE-GEN	10-100-57400	1,500.00
COMMERCE CREDIT CARD SE	2-1-24	02/07/2024	STAMPS.COM POSTAGE-GEN	10-100-50750	100.00
COMMERCE CREDIT CARD SE	2-6-24	02/07/2024	SIMPLEMDM DEVICE	10-100-95500	210.00
COMMERCE CREDIT CARD SE	2-6-24 APPLE MKT	02/08/2024	APPLE MKT REFRSHMNTS PD MEETNG - LAW	10-200-50130	28.41
COMMERCE CREDIT CARD SE	29696	02/07/2024	PRO STAMPS INK REFILL,STMP PAD,STMP-P&D	10-400-50700	26.90
COMMERCE CREDIT CARD SE	2-7-24	02/08/2024	APPLE MKT REFRSHMNTS PD MEETNG - LAW	10-200-50130	7.00
COMMERCE CREDIT CARD SE	33865	02/08/2024	KUVRD LENS COVERS FOR OWL CAMERA-GEN	10-100-95500	34.99
COMMERCE CREDIT CARD SE	72801	02/08/2024	LENSCOAT COVER FOR OWL CAMERA-GEN	10-100-95500	37.80
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					6,451.80
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	7001989687	02/07/2024	DIRTY BASE FOR WHIMPYS LS REPAIR - S	20-700-51000	204.95
Vendor CON170 - CONCO COMPANIES Total:					204.95
Vendor: DROS100 - D ROSS ENTERPRISES					
D ROSS ENTERPRISES	2-1-24	02/08/2024	TURF FOR POOL AND DISC GOLF TPADS - PKS	30-800-50110	1,040.00
D ROSS ENTERPRISES	2-1-24	02/08/2024	TURF FOR POOL AND DISC GOLF TPADS - PKS	30-800-50140	1,040.00
Vendor DROS100 - D ROSS ENTERPRISES Total:					2,080.00
Vendor: DCA100 - DANIELLE CALE					
DANIELLE CALE	114-8248913-4266605	02/07/2024	REIM CLPBRD,BAG,SPKR	10-200-92500	259.09
DANIELLE CALE	1-19-24 AMZN	02/07/2024	MICPHN,VC CAMERA-LAW REIM BODY CAMERA MAG MOUNT-LAW	10-200-92500	34.38
Vendor DCA100 - DANIELLE CALE Total:					293.47
Vendor: DAV100 - DAVID DORAN,ATTORNEY AT LAW					
DAVID DORAN,ATTORNEY AT L	1-3-24 DORAN	02/07/2024	PROF FEES-CT	10-250-56400	900.00
Vendor DAV100 - DAVID DORAN,ATTORNEY AT LAW Total:					900.00
Vendor: DAR200 - DAVIS AND SONS LLC					
DAVIS AND SONS LLC	52463	02/07/2024	MAINT & REPAIR FOR #120	10-300-71000	15.53
DAVIS AND SONS LLC	52463	02/07/2024	FRD DMP TRK-ST/S/W	20-600-71000	31.06
DAVIS AND SONS LLC	52463	02/07/2024	MAINT & REPAIR FOR #120	20-700-71000	31.06
Vendor DAR200 - DAVIS AND SONS LLC Total:					77.65
Vendor: FRO560 - FROGS DETAILED SPECIALTIES INC					
FROGS DETAILED SPECIALTIES	4010	02/07/2024	VEHICLE DECALS - STS/W/S	10-300-95500	17.50
FROGS DETAILED SPECIALTIES	4010	02/07/2024	VEHICLE DECALS - STS/W/S	20-600-95500	35.00
FROGS DETAILED SPECIALTIES	4010	02/07/2024	VEHICLE DECALS - STS/W/S	20-700-95500	35.00
Vendor FRO560 - FROGS DETAILED SPECIALTIES INC Total:					87.50

Expense Approval Report 1

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: GAB100 - GABION SUPPLY					
GABION SUPPLY	GS231006-6	02/07/2024	DURAFLEX BSKTS PVC - S	20-700-95100	8,237.29
Vendor GAB100 - GABION SUPPLY Total:					8,237.29
Vendor: GOTO100 - GOTO COMMUNICATIONS, INC					
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	10-100-61050	117.78
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	10-200-61050	117.78
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	10-250-61050	84.07
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	10-300-61050	86.88
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	10-400-61050	84.07
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	20-600-61050	128.96
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	20-700-61050	128.96
GOTO COMMUNICATIONS, IN	IN7102619444	02/07/2024	INTERNET-ALL	30-800-61050	131.78
Vendor GOTO100 - GOTO COMMUNICATIONS, INC Total:					880.28
Vendor: GCO100 - GOVCONNECTIONS INC					
GOVCONNECTIONS INC	1667506581	02/07/2024	RECEIPT PRINTERS - GEN	10-100-95500	959.19
GOVCONNECTIONS INC	25589881.03	02/08/2024	ACROBAT PRO TEAM LICENSES-GEN	10-100-57400	2,015.08
Vendor GCO100 - GOVCONNECTIONS INC Total:					2,974.27
Vendor: GRY100 - GRAY & ASSOCIATES LLC					
GRAY & ASSOCIATES LLC	0124250	02/08/2024	SURVEY MEADWS EAST LS EASEMENT - S	20-700-95100	1,600.00
Vendor GRY100 - GRAY & ASSOCIATES LLC Total:					1,600.00
Vendor: GRE370 - GREENE COUNTY MISSOURI					
GREENE COUNTY MISSOURI	292	02/08/2024	ELECTION APRIL 2024-GEN	10-100-55900	6,488.41
Vendor GRE370 - GREENE COUNTY MISSOURI Total:					6,488.41
Vendor: GUL345 - GULF STATES DISTRIBUTORS					
GULF STATES DISTRIBUTORS	1459754-IN	02/07/2024	AMMO-LAW	10-200-50130	1,462.50
Vendor GUL345 - GULF STATES DISTRIBUTORS Total:					1,462.50
Vendor: LOS200 - LAKELAND OFFICE SYSTEMS INC					
LAKELAND OFFICE SYSTEMS I	IN547175	02/07/2024	COPIES-PKS	30-800-50700	15.39
LAKELAND OFFICE SYSTEMS I	IN547176	02/07/2024	COPIES-LAW	10-200-50700	10.01
LAKELAND OFFICE SYSTEMS I	IN547177	02/07/2024	COPIES-ALL	10-100-50700	61.93
LAKELAND OFFICE SYSTEMS I	IN547177	02/07/2024	COPIES-ALL	10-250-50700	10.32
LAKELAND OFFICE SYSTEMS I	IN547177	02/07/2024	COPIES-ALL	10-400-50700	10.32
LAKELAND OFFICE SYSTEMS I	IN547177	02/07/2024	COPIES-ALL	20-600-50700	61.92
LAKELAND OFFICE SYSTEMS I	IN547177	02/07/2024	COPIES-ALL	20-700-50700	61.92
Vendor LOS200 - LAKELAND OFFICE SYSTEMS INC Total:					231.81
Vendor: LMD100 - LANDMARK DODGE					
LANDMARK DODGE	2023 CHARGER	02/07/2024	2023 DODGE CHARGER - LAW	10-200-95500	35,600.00
Vendor LMD100 - LANDMARK DODGE Total:					35,600.00
Vendor: LML100 - LAUBER MUNICIPAL LAW					
LAUBER MUNICIPAL LAW	15634	02/07/2024	CITY ATTY FEES - ALL	10-100-56200	1,111.50
LAUBER MUNICIPAL LAW	15634	02/07/2024	CITY ATTY FEES - ALL	20-600-56400	107.25
LAUBER MUNICIPAL LAW	15634	02/07/2024	CITY ATTY FEES - ALL	20-700-56400	424.25
LAUBER MUNICIPAL LAW	15635	02/07/2024	CITY PROSECUTOR FEES - LAW	10-200-56400	2,204.00
Vendor LML100 - LAUBER MUNICIPAL LAW Total:					3,847.00
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	1-25-24	02/07/2024	GROUP INS MCCLAIN & SHIPLEY-LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90
Vendor: EMP210 - LIBERTY UTILITIES-EMPIRE DISTRICT					
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	10-100-62000	434.19
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	10-200-62000	300.65
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	10-300-61110	6,239.27
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	10-300-62000	303.43
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	20-600-62000	8,162.75
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	20-700-62000	5,966.00

Expense Approval Report 1

Post Dates: 1/20/2024 - 2/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LIBERTY UTILITIES-EMPIRE DIS	1-31-24	02/08/2024	ELECTRIC UTILITIES-ALL	30-800-62000	4,844.79
Vendor EMP210 - LIBERTY UTILITIES-EMPIRE DISTRICT Total:					26,251.08
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	99747	02/08/2024	COATNG,TRY,POLE,RLR CVR,BRSH ROOF RPR-PKS	30-800-50500	249.15
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					249.15
Vendor: BSW100 - MARCUS GALEN BEYER					
MARCUS GALEN BEYER	1584	02/08/2024	INSPECT PRESSURE VALVE ASSY LS 94 - S	20-700-51000	95.00
MARCUS GALEN BEYER	1589	02/08/2024	RE-INSPECT 94 LS AFTER REPAIRS-S	20-700-51000	95.00
Vendor BSW100 - MARCUS GALEN BEYER Total:					190.00
Vendor: MPI150 - MELTON PROPANE, INC.					
MELTON PROPANE, INC.	43531	02/07/2024	PROPANE POLICE STATION-LA	10-200-62100	374.01
MELTON PROPANE, INC.	43839	02/08/2024	PROPANE POLICE STATION-LA	10-200-62100	160.11
Vendor MPI150 - MELTON PROPANE, INC. Total:					534.12
Vendor: MOC450 - MID-STATES ORGANIZED CRIME INFORMATION CENTER					
MID-STATES ORGANIZED CRI	4779	02/08/2024	2024 ANNUAL MEMBERSHIP FEES-LAW	10-200-55800	150.00
Vendor MOC450 - MID-STATES ORGANIZED CRIME INFORMATION CENTER Total:					150.00
Vendor: MID125 - MIDWEST METER INC					
MIDWEST METER INC	0163237-IN	02/07/2024	54 WTR METERS FOR WTR DEPT + FRGHT - W	20-600-51000	8,847.98
Vendor MID125 - MIDWEST METER INC Total:					8,847.98
Vendor: MOC100 - MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM,	4010319	02/07/2024	PROF LOCATE FEES-W/S	20-600-56400	50.63
MISSOURI ONE CALL SYSTEM,	4010319	02/07/2024	PROF LOCATE FEES-W/S	20-700-56400	50.62
Vendor MOC100 - MISSOURI ONE CALL SYSTEM, INC Total:					101.25
Vendor: MIS440 - MISSOURI RURAL WATER ASSOC					
MISSOURI RURAL WATER ASS	2024 VOL LEGIS	02/08/2024	2024 VOL LEGISLATIVE ASSESSMNT-W	20-600-55800	675.00
Vendor MIS440 - MISSOURI RURAL WATER ASSOC Total:					675.00
Vendor: NWX100 - NETWRIX CORPORATION					
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	10-100-57400	518.40
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	10-200-57400	518.40
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	10-250-57400	518.40
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	10-300-57400	518.40
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	10-400-57400	518.40
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	20-600-57400	1,728.00
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	20-700-57400	1,728.00
NETWRIX CORPORATION	Q-70823	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	30-800-57400	2,592.00
Vendor NWX100 - NETWRIX CORPORATION Total:					8,640.00
Vendor: OLC150 - ON LINE COLLECTIONS					
ON LINE COLLECTIONS	136800000248	02/08/2024	UTIL BILL COLLECT FEES-W/S	20-600-56400	17.01
ON LINE COLLECTIONS	136800000248	02/08/2024	UTIL BILL COLLECT FEES-W/S	20-700-56400	17.00
Vendor OLC150 - ON LINE COLLECTIONS Total:					34.01
Vendor: OIS160 - ONLINE INFORMATION SERVICES INC					
ONLINE INFORMATION SERVI	1237024	02/08/2024	UTIL EXCHG REPORT-W/S	20-600-56400	62.16
ONLINE INFORMATION SERVI	1237024	02/08/2024	UTIL EXCHG REPORT-W/S	20-700-56400	62.16
Vendor OIS160 - ONLINE INFORMATION SERVICES INC Total:					124.32

Expense Approval Report 1

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-132562	02/07/2024	WIPER BLADES STREET TRUCK MAINT - STS	10-300-71000	33.14
O'REILLY AUTOMOTIVE, INC	2367-132888	02/07/2024	BATTERY/DSL TRTMNT -CTY HALL GEN, SPLYS-ST/S/W/S	10-300-52000	33.97
O'REILLY AUTOMOTIVE, INC	2367-132888	02/07/2024	BATTERY/DSL TRTMNT -CTY HALL GEN, SPLYS-ST/S/W/S	20-600-52000	67.94
O'REILLY AUTOMOTIVE, INC	2367-132888	02/07/2024	BATTERY/DSL TRTMNT -CTY HALL GEN, SPLYS-ST/S/W/S	20-700-52000	67.94
O'REILLY AUTOMOTIVE, INC	2367-132990	02/08/2024	ELECTRICAL GREASE - PKS	30-800-71000	15.99
O'REILLY AUTOMOTIVE, INC	2367-133143	02/07/2024	WNDSH DEICER , ICE SHIELD - STREETS SALT TRK- STS	10-300-71000	11.98
O'REILLY AUTOMOTIVE, INC	2367-133580	02/07/2024	GLOW PLUGS KUB TRACTOR - PKS	30-800-71100	49.66
O'REILLY AUTOMOTIVE, INC	2367-133826	02/07/2024	STARTER TOOL TRUCK - PKS	30-800-71000	150.00
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					430.62
Vendor: OZA255 - OZARKS COCA COLA					
OZARKS COCA COLA	27531787	02/07/2024	COKE CONCESSIONS - PKS	30-800-50200	169.00
OZARKS COCA COLA	27538277	02/08/2024	CONCESSIONS - PKS	30-800-50200	189.00
Vendor OZA255 - OZARKS COCA COLA Total:					358.00
Vendor: PIL100 - PILOT WIRELESS LLC					
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	10-100-61000	87.77
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	10-200-61000	87.76
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	10-250-61000	62.68
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	10-300-61000	62.68
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	10-400-61000	62.68
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	20-600-61000	87.76
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	20-700-61000	87.76
PILOT WIRELESS LLC	INV2622	02/07/2024	PHONE-ALL	30-800-61000	87.76
Vendor PIL100 - PILOT WIRELESS LLC Total:					626.85
Vendor: MLF100 - QUADIENT LEASING					
QUADIENT LEASING	Q1178988	02/07/2024	NEW FOLDING MACHINE LEASE QTRLY-W/S	20-600-55850	449.77
QUADIENT LEASING	Q1178988	02/07/2024	NEW FOLDING MACHINE LEASE QTRLY-W/S	20-700-55850	449.78
Vendor MLF100 - QUADIENT LEASING Total:					899.55
Vendor: RAN175 - RANDALL A. BROWN					
RANDALL A. BROWN	167274	02/07/2024	BLDG INSPECTIONS & ZONING CONSLT - P&D	10-400-56400	1,260.00
Vendor RAN175 - RANDALL A. BROWN Total:					1,260.00
Vendor: REX380 - REX SMITH OIL CO.					
REX SMITH OIL CO.	119583	02/08/2024	DEISEL FUEL REFILL - PKS	30-800-70100	195.04
Vendor REX380 - REX SMITH OIL CO. Total:					195.04
Vendor: R&G100 - REYNOLDS & GOLD, LLC					
REYNOLDS & GOLD, LLC	07544	02/07/2024	PROF ATTY FEES-ALL	10-100-56200	66.00
REYNOLDS & GOLD, LLC	07544	02/07/2024	PROF ATTY FEES-ALL	10-200-56400	832.66
REYNOLDS & GOLD, LLC	07544	02/07/2024	PROF ATTY FEES-ALL	10-400-56400	33.00
REYNOLDS & GOLD, LLC	07544	02/07/2024	PROF ATTY FEES-ALL	20-700-56400	247.50
REYNOLDS & GOLD, LLC	07595	02/07/2024	PA CLERK SERV-LAW	10-200-56400	447.06
Vendor R&G100 - REYNOLDS & GOLD, LLC Total:					1,626.22
Vendor: LIN200 - ROTA L. STONEHOUSE					
ROTA L. STONEHOUSE	011823	02/07/2024	DATA COMPILATION-GEN/CT/LAW/PW	10-100-55600	45.00
ROTA L. STONEHOUSE	011823	02/07/2024	DATA COMPILATION-GEN/CT/LAW/PW	10-200-55600	15.00
ROTA L. STONEHOUSE	011823	02/07/2024	DATA COMPILATION-GEN/CT/LAW/PW	10-250-56400	30.00

Expense Approval Report 1

Post Dates: 1/20/2024 - 2/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ROTA L. STONEHOUSE	011823	02/07/2024	DATA COMPILATION- GEN/CT/LAW/PW	20-700-55600	30.00
Vendor LIN200 - ROTA L. STONEHOUSE Total:					120.00
Vendor: SPS150 - SCHENDEL PEST SERVICES					
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	10-100-50130	25.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	10-200-50130	35.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	10-250-50130	5.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	10-300-50130	10.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	10-400-50130	5.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	20-600-50130	30.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	20-700-50130	30.00
SCHENDEL PEST SERVICES	2-2-24	02/08/2024	PEST CONTROL-ALL	30-800-50130	40.00
Vendor SPS150 - SCHENDEL PEST SERVICES Total:					180.00
Vendor: MIS315 - SPIRE					
SPIRE	1-9-24 108 JACKSON	02/07/2024	UTIL EXP GAS-W	20-600-62100	516.48
SPIRE	1-9-24 220 JACKSON	02/07/2024	UTIL EXP GAS COMM BLDG- PKS	30-800-62100	392.16
SPIRE	1-9-24 224 JACKSON	02/07/2024	UTIL EXP GAS CITY HALL-GEN	10-100-62100	315.11
SPIRE	1-9-24 HOLLY	02/07/2024	UTIL EXP GAS-S	20-700-62100	49.08
SPIRE	1-9-24 HWY Z	02/07/2024	UTIL EXP GAS REC CNTR-PKS	30-800-62100	957.78
Vendor MIS315 - SPIRE Total:					2,230.61
Vendor: SPR250 - SPRINGFIELD BUSINESS JOURNAL					
SPRINGFIELD BUSINESS JOUR	2024-28180	02/07/2024	SPGFLD BUS JRNL SUBS-GEN	10-100-55800	149.00
Vendor SPR250 - SPRINGFIELD BUSINESS JOURNAL Total:					149.00
Vendor: SPM100 - SPRINGFIELD MOW LLC					
SPRINGFIELD MOW LLC	1-31-24	02/07/2024	BAD BOY ROGUE 61 MOWER- PKS	30-800-95500	11,267.00
Vendor SPM100 - SPRINGFIELD MOW LLC Total:					11,267.00
Vendor: SSE100 - SPRINGFIELD STAMP & ENGRAVING					
SPRINGFIELD STAMP & ENGR	5120	02/07/2024	DESK PLATE CITY ATTY - CT	10-250-50130	17.75
Vendor SSE100 - SPRINGFIELD STAMP & ENGRAVING Total:					17.75
Vendor: SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT					
SPRINGFIELD-GREENE COUNT	WILLARD-020224	02/07/2024	WATER TESTS-W	20-600-50200	117.00
Vendor SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT Total:					117.00
Vendor: SQB100 - SQUIBB MEDIA, LLC					
SQUIBB MEDIA, LLC	1076	02/07/2024	PUBLISH SUMM OF REV-GEN	10-100-55200	65.72
SQUIBB MEDIA, LLC	RENEW 2024	02/07/2024	RENEW SUBSCRIPT COMMWTH-GEN	10-100-55800	31.60
Vendor SQB100 - SQUIBB MEDIA, LLC Total:					97.32
Vendor: STE300 - STATE TRACTOR & EQUIPMENT					
STATE TRACTOR & EQUIPMEN	10694B	02/07/2024	50HR MNDTRY SERV MINI EXCVTR-ST5/W/S	10-300-71100	70.82
STATE TRACTOR & EQUIPMEN	10694B	02/07/2024	50HR MNDTRY SERV MINI EXCVTR-ST5/W/S	20-600-71100	141.65
STATE TRACTOR & EQUIPMEN	10694B	02/07/2024	50HR MNDTRY SERV MINI EXCVTR-ST5/W/S	20-700-71100	141.65
Vendor STE300 - STATE TRACTOR & EQUIPMENT Total:					354.12
Vendor: WSP100 - TURN 2 APPAREL LLC					
TURN 2 APPAREL LLC	10798	02/07/2024	BASKETBALL SHIRTS - PKS	30-800-50150	246.00
Vendor WSP100 - TURN 2 APPAREL LLC Total:					246.00
Vendor: UNI120 - UNITED RENTALS, INC					
UNITED RENTALS, INC	229337118	02/08/2024	MANLIFT RENTAL FOR GYM - PKS	30-800-55850	219.00
Vendor UNI120 - UNITED RENTALS, INC Total:					219.00
Vendor: VER100 - VERIZON WIRELESS					
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-100-61050	80.02

Expense Approval Report 1

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-52000	29.99
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61000	121.20
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61050	160.04
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-300-61000	16.09
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-400-61000	40.40
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-600-61000	32.16
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-700-61000	32.16
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61000	85.80
VERIZON WIRELESS	9954971210	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61050	40.01
Vendor VER100 - VERIZON WIRELESS Total:					637.87
Vendor: WAL110 - WALMART CAPITAL ONE					
WALMART CAPITAL ONE	1-19-24	02/07/2024	CONCESSIONS CANDY BARS & PAPER PLATES- PKS	30-800-50200	91.94
WALMART CAPITAL ONE	1-26-24	02/07/2024	CHEESE SAUCE CONCESSIONS - PKS	30-800-50200	58.36
Vendor WAL110 - WALMART CAPITAL ONE Total:					150.30
Vendor: WHE100 - WHEELER METALS INC					
WHEELER METALS INC	327318	02/07/2024	2X11 GA SQ TUBE - SHOP SUPPLY - STS / W/S	10-300-50130	4.00
WHEELER METALS INC	327318	02/07/2024	2X11 GA SQ TUBE - SHOP SUPPLY - STS / W/S	20-600-50130	8.00
WHEELER METALS INC	327318	02/07/2024	2X11 GA SQ TUBE - SHOP SUPPLY - STS / W/S	20-700-50130	8.00
Vendor WHE100 - WHEELER METALS INC Total:					20.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B249199	02/07/2024	RIP SHACKLE, ZINC QUICK LINK-REPAIR WHIMPY LS - S	20-700-51000	31.96
WILLARD HOME CENTER LLC	B249690	02/07/2024	MISC SNG CUT KEY - WELLS & LS ACCESS - W / S	20-600-51000	3.98
WILLARD HOME CENTER LLC	B249690	02/07/2024	MISC SNG CUT KEY - WELLS & LS ACCESS - W / S	20-700-51000	3.98
WILLARD HOME CENTER LLC	B250063	02/07/2024	WHT CHIP BRUSH - WTR SPLYS TO PAINT MTR LIDS - W	20-600-51000	7.96
WILLARD HOME CENTER LLC	B250239	02/07/2024	1" ADAPTER FOR ELECTRICAL WRK AT LAGOON - S	20-700-51000	35.94
WILLARD HOME CENTER LLC	B250320	02/07/2024	6X8 BLUE TARP- STREET SPLYS - STS	10-300-51000	4.19
WILLARD HOME CENTER LLC	B250335	02/07/2024	300 PSI WTR TESTING GUAGE FOR WTR DEPT - W	20-600-52000	16.59
WILLARD HOME CENTER LLC	B250350	02/07/2024	ELEC TAPE, FOAM PIPE INSULATION-SHP SPLY-STS/W/	10-300-50130	1.70
WILLARD HOME CENTER LLC	B250350	02/07/2024	ELEC TAPE, FOAM PIPE INSULATION-SHP SPLY-STS/W/	20-600-50130	3.39
WILLARD HOME CENTER LLC	B250350	02/07/2024	ELEC TAPE, FOAM PIPE INSULATION-SHP SPLY-STS/W/	20-700-50130	3.39
WILLARD HOME CENTER LLC	D97180	02/07/2024	3" FLEX CPLNG, FLEX VINYL HOSE-WTR MTR REPAIR-W	20-600-51000	37.72
WILLARD HOME CENTER LLC	D97209	02/07/2024	SPACE HEATER SHOP - PKS	30-800-52000	499.00
WILLARD HOME CENTER LLC	B250683	02/07/2024	TORCH - PKS	30-800-52000	32.99
WILLARD HOME CENTER LLC	B250710	02/07/2024	MISC BOLT / HARDWARE - SHOP REPLACEMENT-STS/S/	10-300-50130	6.42
WILLARD HOME CENTER LLC	B250710	02/07/2024	MISC BOLT / HARDWARE - SHOP REPLACEMENT-STS/S/	20-600-50130	12.85

Expense Approval Report 1

Post Dates: 1/20/2024 - 2/8/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	B250710	02/07/2024	MISC BOLT / HARDWARE - SHOP REPLACEMENT-STS/S/	20-700-50130	12.85
WILLARD HOME CENTER LLC	B250757	02/07/2024	PVC CONDUIT, CLAMP CONNECTORS- SIGN MAINT-STS	10-300-51000	76.89
WILLARD HOME CENTER LLC	D97330	02/07/2024	MISC BOLTS, WASHERS, NUTS -SIGN INSTALLATION - STS	10-300-51000	67.80
WILLARD HOME CENTER LLC	D97339	02/07/2024	CONV COUPLING - LAGOON UPRIGHT REPAIR - S	20-700-51000	23.98
WILLARD HOME CENTER LLC	D97350	02/07/2024	LIQ NAILS BLDG MNT - LAW	10-200-50500	4.99
WILLARD HOME CENTER LLC	D97359	02/07/2024	#3 STEP BIT - TL REPLACEMENT FOR SHOP- ST	10-300-52000	9.80
WILLARD HOME CENTER LLC	D97359	02/07/2024	#3 STEP BIT - TL REPLACEMENT FOR SHOP- ST	20-600-52000	19.59
WILLARD HOME CENTER LLC	D97359	02/07/2024	#3 STEP BIT - TL REPLACEMENT FOR SHOP- ST	20-700-52000	19.60
WILLARD HOME CENTER LLC	D97392	02/07/2024	MISC ITEMS FOR WTR LNE REPAIR IN LS 94 BLDG - S	20-700-51000	58.79
WILLARD HOME CENTER LLC	D97405	02/07/2024	CAULK,FAUCET,TOILET SEAT BLDG MNT - LAW	10-200-50500	108.98
WILLARD HOME CENTER LLC	D97411	02/07/2024	MISC BOLT / HARDWARE FOR STREET SIGN REPAIR-STS	10-300-51000	54.03
WILLARD HOME CENTER LLC	B250967	02/07/2024	ICE MELT - PKS	30-800-50500	26.99
WILLARD HOME CENTER LLC	B251085	02/08/2024	BARRIERS CONSTRUCTION AND CLEANING SUPP - PKS	30-800-50550	70.97
WILLARD HOME CENTER LLC	B251085	02/08/2024	BARRIERS CONSTRUCTION AND CLEANING SUPP - PKS	30-800-71100	60.29
WILLARD HOME CENTER LLC	D97665	02/08/2024	PAINT TRAY - PKS	30-800-71100	5.98
WILLARD HOME CENTER LLC	b251133	02/08/2024	PAINT AND TAPE FOR ROAD BARRIERS - PKS	30-800-71100	45.04
WILLARD HOME CENTER LLC	D97960	02/07/2024	CAULK, NUTS, WASHERS BLDG MNT - LAW	10-200-50500	0.97
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					1,369.60
Grand Total:					148,334.62

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	70,816.33
20 - WATER AND SEWER FUND	42,899.93
30 - PARKS FUND	34,618.36
Grand Total:	148,334.62

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	39.89
10-100-50550	CUSTODIAL SUPPLIES-GC	13.75
10-100-50700	OFFICE SUPPLIES-GCG	513.73
10-100-50750	POSTAGE-GCG	278.74
10-100-55200	ADVERTISING-GCG	65.72
10-100-55600	CONTRACT LABOR-GCG	45.00
10-100-55800	DUES AND SUBSCRIPTIO	208.60
10-100-55850	EQUIPMENT RENTAL-GE	63.00
10-100-55900	ELECTION EXPENSE-GCG	6,488.41
10-100-56200	LEGAL-GCG	1,177.50
10-100-57400	EQUIPMENT/SOFTWARE	4,033.48
10-100-61000	TELEPHONE-GCG	87.77
10-100-61050	INTERNET-GCG	197.80
10-100-62000	UTILITIES ELECTRIC-GCG	434.19
10-100-62100	UTILITIES GAS-GCG	315.11
10-100-95500	CAPITAL ASSET EXP EQUI	1,721.91
10-200-50130	SUPPLIES-LAW	1,532.91
10-200-50500	BUILDING MAINTENANC	114.94
10-200-50700	OFFICE SUPPLIES-LAW	20.69
10-200-52000	SUPPLIES SMALL EQUIP	29.99
10-200-55600	CONTRACT LABOR-LAW	15.00
10-200-55800	DUES AND SUBSCRIPTIO	150.00
10-200-55850	EQUIPMENT RENTAL-LA	110.00
10-200-56400	PROFESSIONAL-LAW	3,483.72
10-200-56900	TRAVEL EXPENSE-LAW	36.14
10-200-57400	EQUIPMENT/SOFTWARE	518.40
10-200-61000	TELEPHONE-LAW	208.96
10-200-61050	INTERNET-LAW	277.82
10-200-62000	UTILITIES ELECTRIC-LAW	300.65
10-200-62100	UTILITIES GAS-LAW	534.12
10-200-92500	UNIFORMS-LAW	293.47
10-200-93000	GROUP INSURANCE-LA	29.90
10-200-95500	CAPITAL ASSET EXP EQUI	35,600.00
10-250-50130	SUPPLIES-COURT	22.75
10-250-50700	OFFICE SUPPLIES-COURT	48.20
10-250-55850	EQUIPMENT RENTAL-CO	7.00
10-250-56400	PROFESSIONAL-COURT	930.00
10-250-57400	EQUIP/SOFTWARE CONT	518.40
10-250-61000	TELEPHONE-COURT	62.68
10-250-61050	INTERNET-COURT	84.07
10-300-50130	SUPPLIES-STREETS	22.12
10-300-51000	REPAIRS AND MAINTEN	202.91
10-300-52000	SUPPLIES SMALL EQUIP	43.77
10-300-57400	EQUIPMENT/SOFTWARE	518.40
10-300-61000	TELEPHONE-STREETS	78.77
10-300-61050	INTERNET-STREETS	86.88
10-300-61110	STREET LIGHTS STREETS	6,239.27
10-300-62000	UTILITIES ELECTRIC-STRE	303.43
10-300-71000	VEHICLE REPAIR & MAIN	60.65
10-300-71100	EQUIPMENT REPAIR &	430.78

Account Summary

Account Number	Account Name	Expense Amount
10-300-95100	CAPITAL ASSET EXP-STRE	79.50
10-300-95500	CAPITAL ASSET EXP EQUI	17.50
10-400-50130	SUPPLIES-P&D	5.00
10-400-50700	OFFICE SUPPLIES-P&D	75.39
10-400-55850	EQUIPMENT RENTAL-P&	33.00
10-400-56400	PROFESSIONAL-P&D	1,299.00
10-400-57400	EQUIPMENT/SOFTWARE	518.40
10-400-61000	TELEPHONE-P&D	103.08
10-400-61050	INTERNET-P&D	84.07
20-600-50130	SUPPLIES-WATER	63.23
20-600-50200	LABORATORY FEES-WAT	117.00
20-600-50550	CUSTODIAL SUPPLIES-W	5.63
20-600-50700	OFFICE SUPPLIES-WATER	112.20
20-600-51000	REPAIRS AND MAINTEN	8,897.64
20-600-52000	SUPPLIES SMALL EQUIP	104.12
20-600-55800	DUES AND SUBSCRIPTIO	675.00
20-600-55850	EQUIPMENT RENTAL-WA	481.77
20-600-56400	PROFESSIONAL-WATER	237.05
20-600-57400	EQUIPMENT/SOFTWARE	1,728.00
20-600-61000	TELEPHONE WATER	119.92
20-600-61050	INTERNET-WATER	161.06
20-600-62000	UTILITIES ELECTRIC-WAT	8,162.75
20-600-62100	UTILITIES GAS-WATER	516.48
20-600-71000	VEHICLE REPAIR & MAIN	31.06
20-600-71100	EQUIPMENT REPAIR &	141.65
20-600-95100	CAPITAL ASSET EXP-WAT	159.01
20-600-95500	CAPITAL ASSET EXP EQUI	35.00
20-700-50130	SUPPLIES-SEWER	208.25
20-700-50550	CUSTODIAL SUPPLIES-SE	5.63
20-700-50700	OFFICE SUPPLIES-SEWER	112.21
20-700-51000	REPAIRS AND MAINTEN	549.60
20-700-52000	SUPPLIES SMALL EQUIP	87.54
20-700-55600	CONTRACT LABOR-SEWE	30.00
20-700-55850	EQUIPMENT RENTAL-SE	481.78
20-700-56400	PROFESSIONAL-SEWER	801.53
20-700-57400	EQUIPMENT/SOFTWARE	1,728.00
20-700-61000	TELEPHONE-SEWER	119.92
20-700-61050	INTERNET-SEWER	161.06
20-700-62000	UTILITIES ELECTRIC-SEW	5,966.00
20-700-62100	UTILITIES GAS-SEWER	49.08
20-700-71000	VEHICLE REPAIR & MAIN	31.06
20-700-71100	EQUIPMENT REPAIR &	788.40
20-700-95100	CAPITAL ASSET EXP-SEW	9,996.30
20-700-95500	CAPITAL ASSET EXP EQUI	35.00
30-800-50110	SUPPLIES - GROUNDS	1,040.00
30-800-50130	SUPPLIES GENERAL-PKS	40.00
30-800-50140	SUPPLIES-AQUATIC	1,040.00
30-800-50150	SUPPLIES-SPORTS SHIRT	246.00
30-800-50170	SUPPLIES SPECIAL ACTIV	480.97
30-800-50180	SUPPLIES SPORTS-PKS	39.96
30-800-50200	CONCESSIONS-PKS	534.69
30-800-50400	FITNESS CENTER EXPENS	38.99
30-800-50500	BUILDING MAINTENANC	331.49
30-800-50550	CUSTODIAL SUPPLIES-PK	224.45
30-800-50700	OFFICE SUPPLIES-PKS	128.97
30-800-51000	REPAIRS AND MAINTEN	149.69
30-800-52000	SUPPLIES SMALL EQUIP	561.98
30-800-55200	ADVERTISING-PKS	79.94

Account Summary

Account Number	Account Name	Expense Amount
30-800-55800	DUES AND SUBSCRIPTIO	320.99
30-800-55850	EQUIPMENT RENTAL-PK	732.79
30-800-56950	TRAINING & EDUCATION	670.00
30-800-57400	EQUIPMENT/SOFTWARE	2,592.00
30-800-61000	TELEPHONE-PKS	173.56
30-800-61050	INTERNET-PARKS	171.79
30-800-62000	UTILITIES ELECTRIC-PKS	4,844.79
30-800-62100	UTILITIES GAS PKS	1,349.94
30-800-70100	EQUIPMENT FUEL-PKS	195.04
30-800-71000	VEHICLE REPAIR & MAIN	165.99
30-800-71100	EQUIPMENT REPAIR &	202.43
30-800-92500	UNIFORMS-PKS	129.92
30-800-95100	CAPITAL ASSET EXP-PKS	264.99
30-800-95500	CAPITAL ASSET EXP EQUI	17,867.00
	Grand Total:	148,334.62

Project Account Summary

Project Account Key	Expense Amount
None	148,334.62
Grand Total:	148,334.62

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3c-d

c. Department Head Reports

d. Board Attendance Report

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: WILLARD	Reporting Period: Jan 1, 2024 - Jan 31, 2024	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: TERRY FORSHEE		E-mail Address:		
Municipal Judge: DAVID W. DORAN				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		10	297	83
B. Cases (citations/informations) filed		0	29	1
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	2	1
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	18	2
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	11	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	5	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		1	36	3
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		9	290	81
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	16	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	22	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	303			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: WILLARD	Reporting Period: Jan 1, 2024 - Jan 31, 2024
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$3,505.00	Court Automation	\$259.38
Clerk Fee - Excess Revenue	\$341.00	Due To Debt Collection	\$142.55
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$11.47	Judicial Facility Srchg CT31	\$374.00
		Law Enf Arrest-Local	\$204.00
Bond forfeitures (paid to city) - Excess Revenue	\$10.00	Sheriff Retirement-CO/Muni	\$3.00
Total Excess Revenue	\$3,867.47	Total Other Disbursements	\$982.93
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$6,135.05
Fines - Other	\$801.50	Bond Refunds	\$0.00
Clerk Fee - Other	\$66.60	Total Disbursements	\$6,135.05
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$37.06		
Peace Officer Standards and Training (POST) Commission surcharge	\$37.05		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$264.20		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$2.24		
Law Enforcement Training (LET) Fund surcharge	\$76.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,284.65		

**CITY OF WILLARD
BOARD OF ALDERMEN
02/12/2024**



City Clerk Report

1. Business license applications continue to come in.
2. I attended meetings and created the agendas, packets, and minutes for the Board of Aldermen.
3. I attended the Planning and Zoning meeting and created the agenda, packet, and minutes.
4. I updated ordinances and sent them to the City Attorney for her approval.
5. I sent contracts to the City Attorney for her approval.
6. I am updating the contract files.
7. I am working on filing projects to remove older files for storage or destruction.
8. I placed advertisements in the Springfield News-Leader and Commonwealth for bids for the Parks department. I attended the bid openings.
9. I placed notice of public hearings in the Commonwealth.
10. Election paperwork was taken to Shane Schoeller's office, and a preliminary ballot has been approved.
11. Sunshine requests were completed.
12. I assisted with employee open enrollment for group insurances. I helped input the new elections in the employee record and updated insurance websites with new enrollments and terminations.
13. I helped gather information for an insurance audit.
14. I keep the payment transmittal database updated.

Dona Slater

Park Director Report, February 8, 2024

Quote of the Month: "The only way to do great work is to love what you do." - Steve Jobs

Budget:

After a thorough review of the budget, there are several areas of concern. Parks revenue generated by sales and property tax are not sufficient to offset the cost of operating at the current level. This deficit is reduced by programming fees, however, with the vast majority of programs performing in the black, there is still not enough revenue being generated. A line-by-line review of our expenses shows that if spending on supplies and services was reduced to zero, the parks department would still need to receive a transfer. This acknowledgement indicates we review our other expense lines, which are largely personnel. The annual budget for part-time and seasonal staff is larger than the transfer received over the last several years. The current goal given to the coordinators is to reduce seasonal labor costs by 10%. This will be challenging, since minimum wage increased by 2.5% in 2024, and the benchmark for reducing labor cost was based on 2023. The remaining areas to look at cost reduction are debt service, full-time salaries, and capital improvements. As we have noted in other departments, deferred maintenance is not a good long-term solution. Debt service is a cost that also cannot be avoided and is also larger than the amount of the transfer. The remaining option, full time staff, would require a reduction in workforce and remaining employees would need to shoulder the load of the vacant position/s. In reality, a combination of areas of reduction are the only solution if we intend to operate if the parks department is not a service that should be supported by the general fund. This is where the difficult decisions have to be made. What services that the Parks Department offers would the citizens like to see eliminated?

The other way to achieve our goal of balancing the budget/ reducing the General Fund Transfer is to increase revenue. Program Fees are regularly evaluated; however, it has been noted that the size of some of our fees may price out members of our community. Tax revenue is the largest source of revenue for the Parks department, accounting for more than \$780,000 of our budget. There are two ways to increase tax revenue, increase the tax rate, or increase the city GDP.

Parks and Recreation can play a large role in increasing a community's GDP, if used in conjunction with business-friendly policies and strategies. I would like to work over the next five years to accomplish several of the items below.

1. Economic Activation Zones: Designate parks and recreational areas as economic activation zones, encouraging the development of businesses and services around these spaces. This can include cafes, outdoor fitness centers, and recreational equipment rental services, creating a local economic ecosystem. Food Truck Parks are one example of this- I am currently working on updating our electrical services to facilitate this in Jackson Street Park.

2. Event Hosting and Tourism: Use parks as venues for cultural events, festivals, and sports activities. This not only enhances the city's cultural appeal but also attracts tourists. Increased tourism brings in revenue from hospitality, dining, and local businesses, thus contributing to the city's GDP. Our Better Together Playground will serve as a destination for families from outlying communities. In conjunction with the established Frisco Highline Trail, tourism can be a reality in Willard if an aggressive marketing

campaign is implemented. I am currently working with John Montgomery of Ozark Greenways to build that partnership and increase communication about the attractiveness of Willard.

3. Outdoor Recreation Industry: Develop and promote outdoor recreational activities within city parks, such as hiking, biking, and water sports. This can stimulate the growth of the outdoor recreation industry, attracting manufacturers, retailers, and service providers to the area. As mentioned above, the Frisco Highline Trail is a great draw for runners and cyclists.

4. Real Estate Value Enhancement: Proximity to well-maintained parks and recreational spaces enhances the desirability of residential and commercial properties. As property values rise, it can contribute to increased property tax revenue for the city. Willard has nearly 80 acres of parks, and the distribution of those parks puts a park within 2 miles of nearly every citizen in Willard. Continued investment in the development of those parks, as well as investment in future land for additional parks is integral in developing a strong community with strong property values.

5. Wellness and Healthcare Savings: Access to parks encourages physical activity and promotes a healthier lifestyle. A healthier population may result in reduced healthcare costs for the city, contributing indirectly to economic productivity and workforce efficiency. Willard Parks and Recreation provides healthy opportunities for children and adults of all ages to participate in either programs or low-cost access to fitness facilities.

6. Green Infrastructure and Sustainability: Parks contribute to the city's green infrastructure, promoting environmental sustainability. This not only attracts environmentally conscious residents and businesses but also positions the city as a leader in sustainable practices, potentially attracting green investments and partnerships. As a Tree City for nearly 25 years, Willard has been committed to the health of our outdoor space. More than 300 trees have been planted in the last ten years, improving air quality and lowering cooling costs. In addition, Willard landscaping staff have been working to restore native vegetation to areas to slow water runoff and prevent flooding.

7. Community Engagement and Social Capital: Parks serve as communal spaces, fostering community engagement and social capital. Strong social networks can lead to increased local business support, entrepreneurship, and a sense of community pride, indirectly influencing economic development. We host several community engagement events throughout the year, building relationships with the public, families, and offering low or no cost opportunities for social engagement in the community.

8. Public-Private Partnerships: Facilitate partnerships between the public sector and private businesses to develop and maintain parks. This can create job opportunities, encourage entrepreneurship, and attract private investments in park-related amenities and services. The best example of a public private partnership is the most recent investment in Willard Parks by the Better Together Playground fundraising group.

9. Educational and Research Initiatives: Collaborate with educational institutions to incorporate parks into research and educational programs. This can attract students, researchers, and professionals, contributing to the city's knowledge-based economy. In addition to serving as the single largest employer of high school students in Willard, we frequently engage with clubs, job fairs, and our local colleges to bring talent and ideas to Willard.

10. Outdoor Advertising and Sponsorships: Allow for tasteful outdoor advertising and sponsorships within parks. Revenue generated from these sources can be reinvested into park maintenance and city improvements, indirectly contributing to the overall economic health of the city. Willard Parks collects close to \$30,000 annually in advertising from local businesses. These advertisements are on display in and at our facilities, as well as on display at our community events.

By strategically integrating parks and recreation into our broader economic development plan, we can leverage these strategies to help make Willard attractive for businesses and residents, rather than viewing the Parks Department as a drain on city resources. Community development, engagement, outdoor recreation opportunities, and well-maintained public spaces draw further investment and engagement.

Maintenance:

Addressing deferred maintenance is a priority as we commence the fiscal year. Past budget constraints necessitate diligent efforts to address oversights in operational upkeep planning. The allocation of capital improvement funds requires thoughtful consideration due to lower-than-average per capita sales tax. Pressing issues on the capital improvements front include replacing faulty switches and outlets in the community building, repairing the recreation center roof, and addressing the safety of park bridges. Year to year budgeting for repairs and maintenance is unsustainably low, and necessary repairs and upgrades cannot continue to be deferred. Serious increases in funding for repairs are necessary to maintain our commitment to ensuring the longevity and functionality of our facilities.

Staffing:

A significant achievement this year is the commencement with a fully staffed team at every level. This stability in our workforce fosters efficiency, setting the stage for a successful year ahead.

Summary

As we navigate the obstacles on the road to success, exciting events await on the horizon. Freedom Fest planning is in motion, and preparations for camps, sports, and upcoming dances are underway. This year will have its share of challenges, but progress and success will be companions. This team is excited for our successes, and plans to make 2024 a year of growth, joy, and community development.



Planning Department Report February 2024

Permits - January

Permits Issued	Fee's collected (January)	Est. Value of Work (January)	Permits Issued (YtD)	Fee's Collected (YtD)	Est. Value of Work (YtD)
21	\$32,153.00	\$32,153.00	21	\$32,153.00	\$3,309,002.00

Sunshine requests included the US Census, Data Dodge Analytics, and Buildzoom

Current Development

ATM Subdivision: This project should be completed aside from the floodplain revisions, which will need to be sent to and approved by FEMA before a final plan can be considered and granted by the city.

Hoffman Hills: Phase 1 the lots have been sold and building permits have been submitted. Several of them have been completed. Phase 2 excavation permits have been approved groundwork has begun.

Canterbury Place: 1 house is still under construction.

West Ridge: There is only 1 open building permit remaining. The silo has been painted and finished. The builder is responsible for setting up the HOA, if they do not then they will remain the liable party for maintenance of common spaces and stormwater.

Stone Creek: Flint Rock has received multiple building permits for homes in the new subdivision. A few are completed.

Generations Village: We have the final plat and the ordinance recorded. We have received the corrected final development plan and need to get it recorded. We have completed the estimate for the building permits.

Tammy Nephew
Planning Assistant
417-742-5308



Willard Police Department
January 2024 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	7
Shannon Shipley, Major	1602-003	13
	Total	20

Squad #1	1604-044	Billie Deckard, Cpl.	10	Squad #2	1603-027	Steve Purdy, Sgt.	23
	1607-050	Caleb Steen, Sr. Officer	13		1608-054	Stefan Collette, Sr. Officer	46
	1605-056	Mark Cole, Officer	25		1610-061	Christian Smith, Officer	50
	1606-059	Nicholas Browitt, Officer	14		1609-063	Cody Weatherford, Officer	20
	1611-064	Danielle Cale, Officer	31				
	Total		93		Total		139

Reserves	Officer	Officer Names	Case #'s	Hours
	1644-057	Matthew Hanson, PT Officer		0
	1641-014	Brian Gordon, Reserve		0
	1642-015	JD Landon, Reserve		4
	1645-047	Glenn Cozzens, Reserve		0
	1646-031	Andrew Hunt, Reserve		0
	1643-048	Tim Wheeler, Reserve		0
	Total			
Total Incidents for the month...			252	

Incident Statistics

Felony	3	HBO (Handled by Officers)	117
Misdemeanor	3	Use of Force	0
Infraction	110	Dog at Large	3
Other (Services)	136	Neglect-0 /Abuse-0 /Bites-0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	28,555	1,157	21	55		0
WPD-02 2021 Charger	57,973	891	19	47		0
WPD-04 2023 Durango	12,014	1,618	19	85		0
WPD-05 2023 Charger	8,449	1,943	34	57		0
WPD-06 2023 Durango	2,642	1,378	27	51		0
WPD-07 2017 Explorer	24,796	635	17	37	155.12	155.12
WPD-08 2008 Harley	6,010	0	0	0		0

Monthly Vehicle Maintenance Details

WPD-01:	WPD-05:
WPD-02:	WPD-06:
WPD-04: vehicle battery	WPD-07:

Misc. Dept. Info:

We've started our D.A.R.E. program at Willard Intermediate North. Graduation is set for April 16, 2024 at 5pm (tentative). Our Willard PAL Boxing class runs from March 18 – May 18 at the Willard PD gym. We expect another FULL class!

Public Works Report

January 2024

70 work orders

33 Water rereads.

34 shutoffs'

86 utility locates.

Water Dept

Replaced gasket on high school fire hydrant.

Repaired and or replaced numerous water meters due to frozen conditions.

Made repairs to chlorine monitors.

Maintenance on the chlorine injectors at the wells

Sewer Dept

Repairs made to regional lift station controls.

Repairs were made to meadows East pumps.

Repairs made to meadows East control box.

Repairs in progress on Foxfire liftstation

Repairs were made at Wimpy's lift station.

Received new pump for Eagle Lane pump

Street Dept

Pothole repairs Jackson St.

Sign repairs on new Mellview

Sign repairs on Miller St.

Repairs made to Ross rd.

Concretes work completed Ross rd.

Multiple days of spreading salt due to winter weather

New truck load of salt delivered.

Removal of concrete wall along Jackson St.

Continued work on site of new public works office

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #6

Ronald McDonald House Proclamation

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



WHEREAS, Springfield’s two Ronald McDonald Houses have provided a “home away from home” and an invaluable source of hope and comfort for families of seriously ill and injured children who must travel far from home for medical treatment; and

WHEREAS, the two Ronald McDonald Houses, located in Springfield, Missouri, allow their guests to maintain close contact with their seriously ill children by providing a secure and supportive environment at no required cost; and

WHEREAS, the Ronald McDonald house near Cox South and the House at Mercy Kids have served the needs of over 913 Greene County families, 62 of which are residents of Willard; and

WHEREAS, on Wednesday, January 24, 2024, 70 McDonald’s Restaurants and various other locations, will begin showing their support by asking customers to “Share their Heart” by “adopting” a \$1, \$5 and \$20 to Ronald McDonald House Charities of the Ozarks through the Share a Heart Campaign; and

WHEREAS, the following generous contributors have provided sponsorship funding and underwritten the costs for the share a Heart Campaign: McDonald’s of the Ozarks; KY3 Television; Great Southern Bank; Mid-Am Metal Forming; and ColorGraphic Printing; and

WHEREAS, McDonald’s of Willard is a participant in the Share a Heart Campaign, which will continue through February 29, 2024.

NOW, THEREFORE, I, Sam Baird, Mayor of the City of Willard, Missouri, do hereby proclaim February 12th through February 18th, 2024, as

“Ronald McDonald House Week”

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of Willard, this 12th day of February 2024.

Mayor Sam Baird

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #8

Bid approvals for the Parks Department. Discussion/Vote

- 1. Pool Bid**
- 2. HVAC Bid**
- 3. Baseball Fields Bid**

Pool Bid Summary Evaluation

After a thorough evaluation of the painting contractors bidding for our project, the decision to select Mongan Painting over CCCIMW Painting was driven by several key factors.

Mongan Painting presented a significantly decreased cost of mobilization compared to CCCIMW based on their location within the state. This reduction in mobilization costs translates to more efficient resource allocation, contributing to overall project cost savings.

Additionally, Mongan Painting's hourly rate, as a non-union shop, was notably lower than CCCIMW. This cost advantage played a pivotal role in the lowering the total cost of their bid, and aligns with our commitment to achieving the project's goals within a reasonable budget.

Mongan Painting brings a wealth of experience to the table, boasting 23 years in the industry. This extensive track record instills confidence in their ability to deliver high-quality workmanship and meet project deadlines effectively.

In the reference-checking phase, five references were contacted for each contractor. Mongan Painting received overwhelmingly positive feedback from two references, attesting to their professionalism, reliability, and project management skills. On the other hand, CCCIMW Painting secured one very positive reference. Neither company received negative reviews.

Considering the performance reviews, the significant cost advantage, and the substantial tenure in the industry, the recommendation is strongly in favor of Mongan Painting. I am confident that their expertise and competitive pricing will not only meet but exceed our expectations for this project. This decision aligns with our commitment to efficient project execution while maximizing cost-effectiveness.

Pool Basin Sandblasting and Painting			
Company	Years in Service	Total Bid	Location
CCCIMW, LLC	13 years	\$ 106,384.00	St. Charles, MO
			City of Chillicothe-Mo Irvinbilt Construction (City of Kirksville, Mo Aquatic Center) City of Chesterfield, MO
Mongan Painting and Sandblasting	23 years	\$ 73,000.00	Rich Hill, MO
			McCown Gordan Construction-Lions Park Pool Kansas City Country Club-KCCC Clubhouse Pool City of Nixa-Nixa Aquatic Center City of Atlanta
USA Construction **	10 years	\$ 155,296.00	Cumming, GA
			Laurel Natatorium Fern Ridge

Amount budgeted for project: \$70,000

**Disqualified due to not scheduling a walkthrough prior to bid submission

Additional Information

CCCIMW, LLC

Union Shop, base pay is greater than prevailing wage
 The cost to mobilize is greater due to greater travel
 Confirmed that bid was 2 coats, 2 coats with primer where brush blasting exposed raw concrete
 Referred to references

Non Union shop
 Lower cost to mobilize

Confirmed bid was 2 coats, 2 coats with primer where brush blasting exposed raw concrete

Mongan Painting

Referred to references
 23 years in business

Headquartered in IA, 3 offices: one in IA, one in KS, one in MO

After a thorough review of proposals for the installation of a new HVAC unit at the Willard Recreation Center, the choice of DeLong Plumbing emerged as the superior option based on several key factors.

All the bids received presented similar warranties, ensuring a comparable level of coverage across the board. However, DeLong Plumbing stood out in terms of overall suitability for the project. One noteworthy consideration was the equipment sizing offered by DeLong, aligning precisely with the capacity of the current system being replaced. This accurate sizing is crucial for optimal efficiency and performance.

While the lowest bidder presented a 15-ton unit, it's important to note that the rest of the proposals, including DeLong's, proposed equipment sized appropriately to the current system. This ensures that the new HVAC unit will meet the specific needs of the Willard Recreation Center without unnecessary excess capacity.

In addition to the technical aspects, the urgency of prompt action cannot be overstated. DeLong Plumbing's proposal is time-sensitive due to the extended lead times for HVAC equipment. A swift decision in favor of DeLong is essential to initiate the procurement process promptly, ensuring that the long lead times do not cause delays in the project timeline.

Considering these factors, it is recommended to select DeLong Plumbing for the installation of the new HVAC unit at the Willard Recreation Center. Their attention to proper sizing and the need for prompt action aligns with the project's requirements, and we are confident in their ability to deliver a reliable and efficient heating and cooling solution. Thank you for your consideration, and we look forward to the successful implementation of this important project with DeLong Plumbing.

Bidder	Base Unit	Cost	Recommended	Cost	Base Cost
Delong Plumbing Heating and Air	Trane 20 ton Gas Electric 208/230v symbiotic control High Heat Horizontal Economizer Hail Guards Gas Piping/Electrical				
		\$ 33,183.00			
		Demand Ventilation with Wall Mount CO2 Sensor			
				\$ 1,180.00	
				Total	\$ 34,363.00

-Warranty
5 year heat exchanger
5 year compressor
1 year parts/labor

-Currently in stock, lead time two weeks
If not in stock, lead time 8 weeks

Bidder	Base Unit	Cost	Recommended	Cost	Base Cost
Gold Mechanical	Trane 20 ton Gas Electric 208/230v High Heat Fresh Air Option Economizer Hail Guards Gas Piping/Electrical				
		\$ 37,700.00			
				Total	\$ 37,700.00

-Warranty
5 year heat exchanger
5 year compressor
1 year parts/labor

Rec Center HVAC Unit

Bidder	Base Unit	Cost	Recommended	Cost	Base Cost	Notes
Jameson Heating and Air	Carrier 20 ton					-Contractor Recommends economizer for cooling where outside temperature is cooler than inside temperature -Also Recommends Stainless Steel Heat Exchanger- Doubles warranty on Heat exchanger (10 yr-20 yr.) -Warranty: 10 year heat exchanger (see above) 5 year compressor 1 year parts -Timeline: 15 weeks unit, 3 days install
	2 stage Cooling					
	208/230Volt					
	High Gas Heat Exchanger					
	Hail Guards					
	Manual Outside Air					
	Barometric Relief					
	Honeywell 2 stage					
	Thermostat					
		\$ 44,950.00	Factory Economizer	\$ 4,700.00	\$ 44,950.00	
			Stainless Steel Heat Exchanger	\$ 1,500.00		
			Total	Total	\$ 51,150.00	
Base Unit						
Bidder		Cost	Recommended	Cost	Base Cost	
Specialty Heating and Air	Trane 15 ton					-Warranty 5 year heat exchanger 5 year compressor 1 year parts Timeline: -1 unit in stock, lead time is 45 days if sells 30 days to complete
	Outdoor Air Economizer					
	Fresh Air Option Module					
	7 Day Programmable wall thermostat					
	Smoke Detector					
	Gas Piping/Electrical	\$ 32,995.97				
			Total	Total	\$ 32,995.97	

After evaluating the four contracting and excavation bids for our baseball and softball field renovation project, the choice to select Ross Contracting and Excavation emerged as the most prudent decision, primarily due to their significantly lower cost, proven experience, and notable references.

Ross Contracting and Excavation presented an exceptionally cost-effective proposal at \$7,200 per field, a figure that stands significantly below the other three bidders. This substantial cost advantage, especially when compared to the second lowest bid of \$28,750 per field submitted by the next lowest bidder, caught our attention. While the lower cost may raise initial concerns, it's crucial to acknowledge that Ross's extensive experience and past successes with baseball and softball field renovations, particularly at Drury University and Cottey College, provide assurance in their capabilities.

The budget for our project, being considerably smaller than the next lowest bid, makes Ross Contracting and Excavation's proposal not only attractive but also a fiscally responsible choice. Although the lower cost might seem too good to be true, careful consideration and reference checks affirm the feasibility and credibility of Ross's bid.

The success stories of Ross's previous field renovations for established institutions like Drury University and Cottey College speak volumes about their expertise and competence in the specific requirements of baseball and softball fields.

At the cost of the next lowest bid, it's important to emphasize that Ross Contracting and Excavation's bid allows us to perform nearly four times the amount of work for the cost of the next option. This cost efficiency aligns with our budget constraints without compromising on the quality of work. The adage of "you get what you pay for" may give pause to some board members, however, it is essential that we consider that small investments over time are both more manageable and prevent further degradation whereas an investment that we are not in a position to make saves nothing.

In light of these considerations, it is strongly recommended to select Ross Contracting and Excavation for this project. Given the financial advantage, it is proposed to complete the renovation for one field in 2024 and allocate resources for the second field renovation in 2025. This phased approach ensures fiscal responsibility while benefiting from Ross's experience and cost efficiency. Thank you for considering this comprehensive assessment, and we look forward to a successful collaboration with Ross Contracting and Excavation.

Bidder	Proposal	Cost	Notes
Ross Contracting	Grade Ball Fields to allow sufficient drainage and prevent standing water	\$ 14,400.00	Price was listed as \$7,200 per field
A2A	Grade Ball Fields to allow sufficient drainage and prevent standing water	\$ 56,500.00	Price was listed as \$28,750 per field
Prime Contracting	Grade Ball Fields to allow sufficient drainage and prevent standing water	\$ 70,270.00	Price was listed as \$34,100 for upper field \$36,170 for lower field
Byrne and Jones Construction	Grade Ball Fields to allow sufficient drainage and prevent standing water	\$ 166,000.00	Price was listed as \$80,000 for upper field \$86,000 for lower field

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #9

Ordinance authorizing the Mayor to accept a proposal and contract with Tyler Technologies for time and attendance software.

(1st Read) Discussion/Vote

First Reading: 2/12/2024

Second Reading: 2/26/2024

Council Bill No.: 24-06

Ordinance No.: 240212A

AN ORDINANCE

ACCEPTING AN AGREEMENT WITH TYLER TECHNOLOGIES INC. FOR TIME AND ATTENDANCE SOFTWARE FOR THE CITY OF WILLARD, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD, TO ACCEPT THE AGREEMENT.

WHEREAS, the City of Willard has determined that it would benefit from new software for time and attendance keeping; and

WHEREAS, the City of Willard has selected Tyler Technologies Inc., to provide said services as itemized in detail in Exhibit "A" as attached hereto.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement of Tyler Technologies, to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
Holly Dodge, City Attorney

Attested by:

Approved by:

Dona Slater, City Clerk

Sam Baird, Mayor

EXHIBIT "A"



Sales Quotation For:

City of Willard
224 W Jackson
Willard MO 65781-9534
Cheryl Richardson
+1 (417) 742-5305
srfinder@cityofwillard.org

Quoted BY: Lori Dudley
Quote Expiration: 5/6/24
Quote Name: ExecuTime Time & Attendance - SaaS

Tyler Annual Software – SaaS	Annual
Description	

Time & Attendance powered by ExecuTime
Time & Attendance Mobile Access License
Time & Attendance

\$ 1,503
\$ 3,107
\$ 4,610

TOTAL:

Services Description

Hours/Units Extended Price

Time & Attendance powered by ExecuTime
Project Management
Professional Services

1 \$ 1,400
50 \$ 7,250

TOTAL: \$ 8,650

Summary

Total SaaS

Total Tyler Services

Summary Total

Contract Total

One Time Fees
\$ 8,650
\$ 8,650
\$ 13,260

Recurring Fees
\$ 4,610
\$ 4,610

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Time & Attendance SSL Certificate Requirements: Clients must obtain an SSL certificate (2048-bit minimum) for on-premises Tyler servers from a trusted Certificate Authority (CA), such as a commercial provider (e.g. Verisign, GeoTrust, DigiCert) or client managed CA. SSL certificates are required to secure application communication by encrypting data over HTTPS. Server specific certificates (e.g. tylerapp.yourdomain.org) are supported, though a wildcard certificate (e.g. *.yourdomain.org) is commonly used for multiple servers on the same domain.

Any acquisition of clocks and/or clock maintenance is subject to the following terms:

[Time & Attendance Clock Terms \(tylertech.com\)](#)

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis:

- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Detailed Breakdown of Professional Services (Included in Summary Total)

Description	Hours/Units	Extended Price	Maintenance
Tyler One			
Time & Attendance powered by ExecuTime	50	\$ 7,250	\$ 0
Time & Attendance			
TOTAL:	50	\$ 7,250	\$ 0



Time & Attendance powered by ExecuTime

Time Clock Options & Pricing

Touch Screen Clocks 7"

No reader – employees manually key in identification on keypad	\$1,895.00
Barcode/mag device – reads mag stripe or barcode badge	\$2,195.00
Proximity reader – reads proximity enabled badges/tags	\$2,195.00
Biometric reader – reads employees fingerprints	\$2,395.00
Biometric with either proximity, mag, or barcode reader	\$2,695.00

Touch Screen Clocks 10"

No reader – employees manually key in identification on keypad	\$2,210.00
Barcode/mag device – reads mag stripe or barcode badge	\$2,510.00
Proximity reader – reads proximity enabled badges/tags	\$2,510.00
Biometric reader – reads employees fingerprints	\$2,710.00
Biometric with either proximity, mag, or barcode reader	\$3,010.00

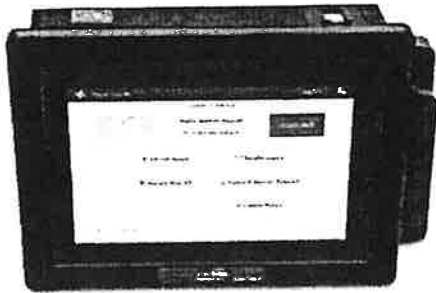
All clocks are under a standard maintenance plan beginning when the clocks are shipped. This includes replacement of your current clock if it cannot be fixed through the standard helpdesk process. A clock will be shipped out same day if the order is placed before noon Eastern Time. Otherwise, the clock will be shipped the following day.

Clock Features		
Functionality	Touch Screen 7"	Touch Screen 10"
Clock In/Out	Yes	Yes
Approve Time - Employee & Supervisor	Yes	Yes
View Accrual Balances	Yes	Yes
Keyboard (Pin Pad)	Yes	Yes
Request Time Off	Yes	Yes
Edit Hours (Project Codes, Positions, etc)	Yes	Yes
Two-Factor Authentication	Yes	Yes
Check In	Yes	Yes
Technical	Touch Screen 7"	Touch Screen 10"
POE+ (Powered Through Ethernet Port)	Included	Included
POE Splitter	See Above	See Above
POE Injector	Optional	Optional
Battery Backup	Included	Included
Wireless	Included	Included
Communication	HTTPS	HTTPS
VPN Needed?	No. Secure connection via wireless, if needed.	No. Secure connection via wireless, if needed.
Environmental	Touch Screen 7"	Touch Screen 10"
NEMA Enclosure (Clock fits inside for high traffic areas or outside in the elements)	Optional - \$350	Optional - \$350



Testing Your Badges

Testing your organization's existing badges or fob's ensures they are compatible with time clocks for Time and Attendance. Follow the instructions below and our team can begin compatability testing.



- Send your sample badge and/or fob to the address below. If there are various types you plan on using with the clock, please send one sample of each.
- Fill in the information below and include with the package.
- Once received by our team, testing should be done within 3 to 4 business days and you will be contacted by your account representative with your results.
- Your samples will be sent back within approximately two weeks.

 **PLEASE SEND TO:**
Control Module, Inc.
Attn: Badge Test/Craig Normandin
89 Phoenix Ave. Enfield, CT 06082
Cnormandin@controlmed.com

include the form below in your packages

Time Clock Badge Test

Organization Name: _____

Your Name: _____

Phone: _____

Email: _____

Return Address: _____

Tyler Technologies Representative: _____

How many samples are included in your package: _____

Empowering people who serve the public



TouchTime VII Advanced Functionality Device

FOR USE WITH EXECUTIME



FEATURES

- Clock in and out, or check in
- Review a summary of time worked
- Includes Power over Ethernet (PoE+), battery backup, wireless internet, and two-factor authentication



BENEFITS

- Approve and request time off
- Review leave time balances
- Allocate hours to projects, jobs, positions, pay codes, and more
- Identify employees via keypad, badge, or fingerprint

MODEL: TOUCHTIME VII

The TouchTime® VII electronic time clock data terminal integrates with ExecuTime Time & Attendance™ and provides advanced time tracking functionality for staff and managers. Employees can use the keypad to review a summary of their time in current and previous pay periods, approve their time, view leave time balances, request time off, and allocate hours towards projects, grants, various positions, and more. TouchTime VII can be configured for keyboard access, badge readers, or fingerprint access, and has a continuous power source that will operate through periodic outages.



Model: TouchTime VII

TOUCHTIME VII DEVICE SPECIFICATIONS

Memory

- Linux
- 32GB internal storage
- 1.2GHz Quad Cortex™ – A35

User / Communication Interface

- 7" PCAP multi-touch
- 16:9 aspect ratio display
- WiFi (802.11a/b/g/n)
- Bluetooth
- Gigabit ethernet

Auto-ID

- 2 internal reader ports
- 2 external USB ports
- Barcode
- Magnetic
- Proximity (HID)
- Smartcard (iCLASS®)
- Biometrics (fingerprints)

Physical

- 7.25 x 10.07 x 3.90 inches
- Approximate weight is 4.5 lbs. with wall mount and battery

Environmental

- Operational temperature is 5°C to 35°C (41°F to 95°F)
- Storage is -20°C to 65°C (-4° to 149°F)
- Humidity is 20% to 95% non-condensing
- Electrostatic discharge is a minimum of 8 KV

Power

- VDC is 12V 2.08A power rack
- Power over ethernet is 802.3 at PoE+

TouchTime 10 Advanced Functionality Device

For Use with Time & Attendance

MODEL: TOUCHTIME 10

The TouchTime® 10 electronic time clock data terminal integrates with Time & Attendance, powered by ExecuTime™, and provides advanced time tracking functionality for staff and managers. Employees can use the keypad to review a summary of their time in current and previous pay periods, approve their time, view leave time balances, request time off, and allocate hours towards projects, grants, various positions, and more. TouchTime 10 can be configured for keyboard access, badge readers, or fingerprint access, and has a continuous power source that will operate through periodic outages.



Model TouchTime 10

FEATURES

- Clock in and out, or check in
- Review a summary of time worked
- Includes Power over Ethernet (PoE+), battery backup, wireless internet, and two-factor authentication

BENEFITS

- Approve and request time off
- Review leave time balances
- Allocate hours to projects, jobs, positions, pay codes, and more
- Identify employees via keypad, badge, or fingerprint

TOUCHTIME 10 DEVICE SPECIFICATIONS

<p>Memory</p> <ul style="list-style-type: none"> • Linux • 64GB internal storage <p>User/Communication Interface</p> <ul style="list-style-type: none"> • 10.1" 5-point multi touch HD • Capacitive display, 16:9 aspect ratio • WiFi (802.11a/b/g/n) • Bluetooth • Ethernet 10/100 <p>Environmental</p> <ul style="list-style-type: none"> • Operational temperature is 5°C to 35°(41°F to 95°F) • Storage is -20°C to 65°C (-4° to 149°F) • Humidity is 20% to 80% non-condensing • Electrostatic discharge is a minimum of 8 KV 	<p>Auto-ID</p> <ul style="list-style-type: none"> • 2 internal reader ports • Barcode • Magnetic • Proximity (HID) • Smartcard (iCLASS®) • Biometrics (fingerprints) <p>Physical</p> <ul style="list-style-type: none"> • 12.0 x 8.75 x 3.78 inches • Approximate weight is 6.4 lbs. with wall mount and battery <p>Power</p> <ul style="list-style-type: none"> • VDC is 12V 2.08A power rack • Power over ethernet is 802.3 at PoE+
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ExecuTime Time & Attendance



INCREASE EFFICIENCY

Automates the most labor-intensive tasks associated with timekeeping and gives that time back to your staff.



ELIMINATE COSTLY ERRORS

Reduces errors and oversights by eliminating several manual tasks associated with collecting and entering time and data into the payroll system.



INTEGRATIONS

Munis, Incode, Infinite Visions,
New World

ExecuTime Time & Attendance™ provides small and large organizations with incredible cost savings and increased efficiency. In most local government entities, payroll processing, time tracking, and benefits accrual tracking place an unnecessary strain on staff efficiency and limited budgets. ExecuTime™ fixes those issues while providing the highest ROI on the market. How do we do that?

- Easily handle complex time tracking rules and pay codes
- Seamless, automated integration and synchronization with your IT environment and payroll software
- Powerful and user-friendly, web-based interface for supervisors and staff
- Solid **integration** with **numerous** time collecting interfaces (web browsers, time **clocks**, phone, text **messaging**, IVR, **proximity readers**, biometrics, and more)
- Dedicated technical and training support

ExecuTime Time & Attendance makes it easy for managers and staff of every department to enter and track time types, manage time-off requests, and apply job costing, all while handling multiple pay periods and FLSA guidelines.

REDUCE COSTLY ERRORS

ExecuTime Time & Attendance drastically reduces errors by eliminating several of the manual tasks associated with collecting and entering time and data into the payroll system.

“From the first discussion through training, implementation, and the transition to support, the ExecuTime team offered excellent customer service and software support.”

— **Ashley Hickman**
Director of Human Resources
City of Claremore, Oklahoma

continued on back

Electronic capture of employee time offers a more accurate account of actual time worked and automates the process of collecting, calculating, and entering employee hours each pay period. You generate precise timesheets for both hourly and salaried personnel and have access to historical data through audit trails and reports to ensure secure and effective management.

AUTOMATED ATTENDANCE CALCULATION

- Improves accuracy
- Improves timeliness of information
- Configurable overtime policies
- Configurable clock in/out policies
- Manual time-editing ability
- Accounts for shift differentials and 24/7 operations
- Complete audit log and reporting on changes, additions, and edits to employee time

KEY FEATURES

- Electronic clock in/out
- Time tracking and exception reporting
- Work order, project, and job number tracking
- Employee benefit time request and management
- Time-off scheduling calendar
- Electronic timesheet approvals
- Integration with payroll software on any platform

INTUITIVE INTERFACE

- ExecuTime web-based interface
- "Who is here" inquiry screen
- Benefit hours inquiry and management
- Integrates with Interactive Voice Response (IVR) technology
- Supports a range of collection devices: electronic time clocks, biometric, web browser, text messaging, and more
- Full integration with your payroll application

ADDITIONAL BENEFITS

- Multiple pay period support
- Graphical calendar for time-off scheduling
- User-specific security levels
- Time-zone sensitive time and date stamp records all transactions for auditing purposes
- Eliminates antiquated time clock hardware and handwritten time sheets

THE EXECUTIME DIFFERENCE

- Integration with any payroll/HR app on any platform
- Unlimited supervisors
- Unlimited workstations and PCs
- Unlimited technical support
- Configurable notifications and alerts
- Absolute lowest cost of ownership
- Browser, tablet, and smart phone supported

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

**Ordinance authorizing the Mayor to approve a contract with
iamGIS for software for Public Works.**

(1st Read) Discussion/Vote

First Reading: 2/12/2024

Second Reading: 2/26/2024

Bill No.: 24-07

Ordinance No.: 240212B

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH IAMGIS FOR PUBLIC WORKS SOFTWARE SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has decided that it would benefit from new updated software for the Public Works Department; and

WHEREAS, the City of Willard has selected iamGIS to provide said services as itemized in detail in Exhibit "A" as attached hereto.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with iamGIS to provide public works software services described in the agreement attached as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Sam Baird, Mayor

ATTEST: _____, Dona Slater, City Clerk

Approved as to form: _____, Holly Dodge, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2024.

EXHIBIT "A"



Proposal + Contract
Willard, Missouri

Letter of Intent

Dear JR and Willard Team,

We are excited to present an official proposal to Willard for iamGIS: a GIS mapping, asset management, work orders and facilities management software platform.

Over the last eight years, iamGIS has provided easy-to-use asset management and work order software to organizations across 31 states. As a trusted solution with a proven track record, we are confident that iamGIS can effectively support and streamline operations for Willard.

All customers are provided access to our web-based mapping, asset management, work order, and facilities management software platform. Our powerful software platform enables cities to digitally track and manage their infrastructure, streamline task management and work orders, and pull all data and reports needed to run their operations. iamGIS is 100% mobile friendly and can be accessed any time, anywhere and from any device.

iamGIS has been designed with a user-centric approach, ensuring an intuitive and easy-to-use interface. Our user-friendly design minimizes the learning curve for your staff, allowing for quick and efficient adoption. Our commitment to intuitive and easy-to-use software has been the cornerstone of our success, and it is reflected across approximately 250 organizations who use our software on a daily basis. Over 25 million assets and over 30,000 work orders have been created in iamGIS leading to streamlined operations and efficiencies throughout our customer base.

Within this proposal, you will receive an overview of iamGIS and our history, along with some insight into our software platform and pricing structure.

With proven track record, evolving technology solutions, and dedicated team, we're confident iamGIS is the right software platform and company for Willard. Thank you for considering iamGIS as your software solution. We are excited about working with Willard and look forward to hearing from you.

Sincerely,
Luke Hinton

A look at iamGIS



Overview

iamGIS is an all-in-one software solution built to meet the needs of cities of all sizes. All customers are provided access to our web-based mapping, asset management, work order, and facilities and fleet management software platform. Our powerful software platform enables users to digitally track and manage their infrastructure, streamline task management and work orders, and pull all data and reports needed to run their operations. It's simple and there isn't a steep learning curve allowing for quick adoption throughout Willard.

Since our beginning in 2015, we have successfully implemented iamGIS into over 250 organizations across 31 states nationwide. Our customers range from a few hundred in population to others serving over 125,000 residents. Because of the experience we have with municipalities of all sizes, our team of GIS experts provide custom on-boarding solutions for all new customers, often working to digitize maps or import existing GIS layers (SHP files or CSV files) and setting up iamGIS to the needs of our customers.

Asset Management

- Unlimited data and digital media storage
- All asset records updated in real-time
- Timestamped historical record kept on all assets
- Robust reporting and dashboards
- Integrated Google Street View
- 100% compatible with Trimble and other bluetooth GPS receivers
- Custom attribute fields

Work Order and Task Management

- One-click work order system
- Attach work orders to specific assets
- Email/text notifications for streamlined communication
- Conditional forms and custom attribute fields for task management
- Dashboards showing open, assigned and completed tasks

Product Differentiators

We work daily to become the industry leader and to build the best product for our customers. Below are a few key benefits that we believe differentiate iamGIS.

Ease of Use

We've made asset management and work orders so simple it can be done in seconds, updated in real-time from a mobile device. Users don't need software experience or a technical background to use iamGIS.

Unlimited Data and Digital Media

We've built our software without any data limits or constraints. Upload unlimited data to assets including images, videos, documents, and more.

Esri Integration

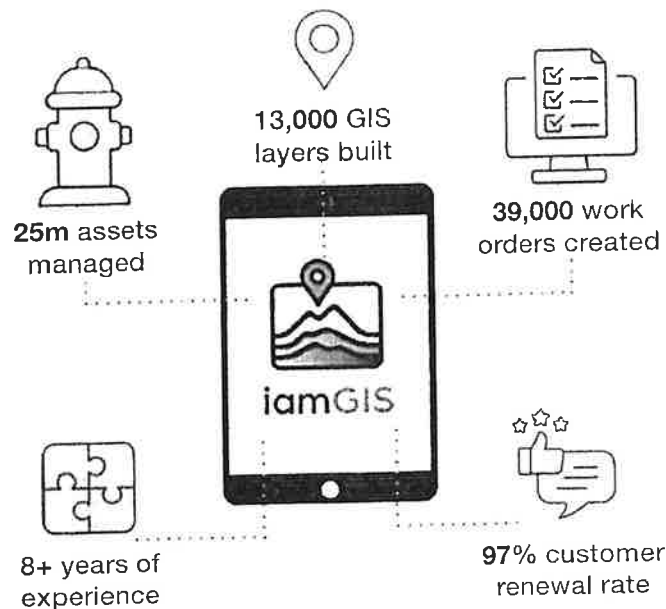
With our two-way integration with Esri, Willard can automatically pull all data and assets from Esri into iamGIS. Quickly attach work orders to an asset for work needing to be done today or easily create a future task for preventative maintenance.

2D & 3D Facilities Management

Cities use iamGIS to manage their facilities and water treatment plants. We're able to digitize your blueprints in 2D or 3D scan your facilities to create a powerful digital twin.

Fleet Management

Easily track your city vehicle's maintenance and repairs. Set scheduled maintenance reminders and take pictures of receipts to keep all records attached to each specific vehicle.



Company Differentiators

Built for Counties and Cities

iamGIS is loved by counties and cities because we built it for counties and cities. Our software was developed as a true all-in-one solution built to meet the unique needs of cities and counties of all sizes and across all geographies. Our team has hundreds of use cases from other municipalities across the country to help you better optimize your city's data.

GIS Experts on Staff

iamGIS employs several GIS experts on staff to help assist with implementation, training and ongoing support. If you need to import a geodatabase, shapefile or CSV, our team will guide Willard throughout the transition. If you need to digitize your any paper maps, we can do that too.

Customer Success Manager

Willard will be assigned a Customer Success Manager to help optimize Willard's data and maps, assets and work orders management.

97% Customer Renewal Rates

97% of our customers have renewed with us year over year, some of which have been with us from the beginning.

On-shore Engineering Team

iamGIS has an on-shore engineering team who is continuously improving the performance, scalability and functionality of our software platform. Our customers see new functionality and enhancements released every month.

Continuous Innovation

iamGIS strives to innovate and improve every single day. Here are a few things we're working on to help us continue to innovate and improve iamGIS:

- Copying of data layers
- Multi-factor authentication
- Outbound webhooks and REST API access
- Robust reporting and dashboards
- Single Sign On (Azure, Google, +)
- User groups, webinars and resources for utility leaders across the US

Implementation and Training

Onboarding

The process starts with onboarding. Here, an initial onboarding call is scheduled between Willard and iamGIS staff. Willard will complete a project launch form, user access form and will provide data to iamGIS through a secure file transfer.

During the implementation phase, iamGIS staff of GIS experts will review the data provided by Willard. iamGIS will begin digitization of data and will ensure data flow and software configuration of Willard's GIS to ensure map layers and assets are reflected. Willard will review the data and maps and confirm Willard is ready for training.

Implementation

Training

iamGIS has a proven training process that has been implemented in ~250 municipalities. iamGIS staff training Willard power users and providing additional training materials to be shared. Once power users are equipped and comfortable with the software, power users will provide training to remaining staff. iamGIS staff will help guide all Willard users throughout the training process.

Support and Customer Success

iamGIS offers unlimited phone and email support. Additionally, all customers are assigned a Customer Success Manager who is their main point of contact throughout their time as a customer. The Customer Success Manager works to answer questions, provide additional training and help our customers optimize their city data and maps. Additional support, including product documentation and videos, is available via iamGIS's Knowledge Base.

iamGIS' team responds to most incoming support requests in real-time and has an average response time of approximately 15 minutes during core business hours (Monday-Friday). Additionally, all support systems are monitored 24/7.

iamGIS supports our customers in a variety of ways



Phone

Live phone support provided by US-based team of GIS experts.



Email

Ability to submit support requests via email with an average response time of 15 minutes during core business hours.



Knowledge Base

Access to all supporting documentation including articles, videos, and new product updates.

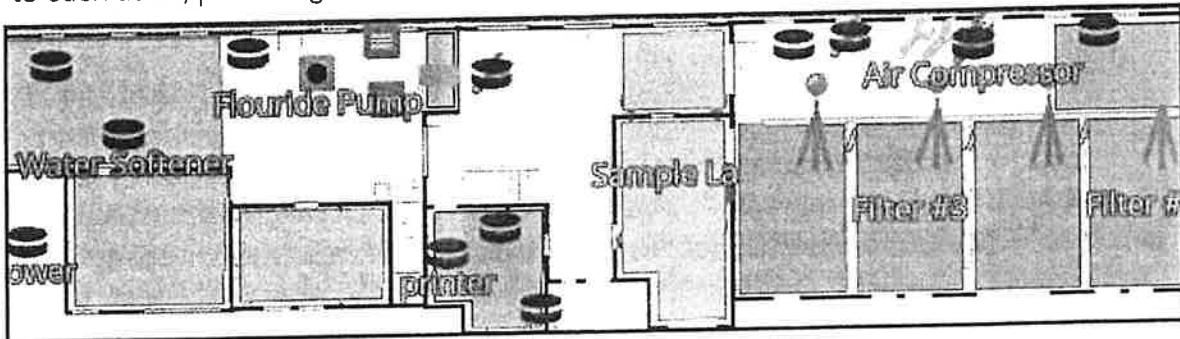
Product Updates

At iamGIS, we are constantly developing our software platform. Each month, we strive to release new features and functionality based on our customer's feedback and recommendations.

Facilities Management

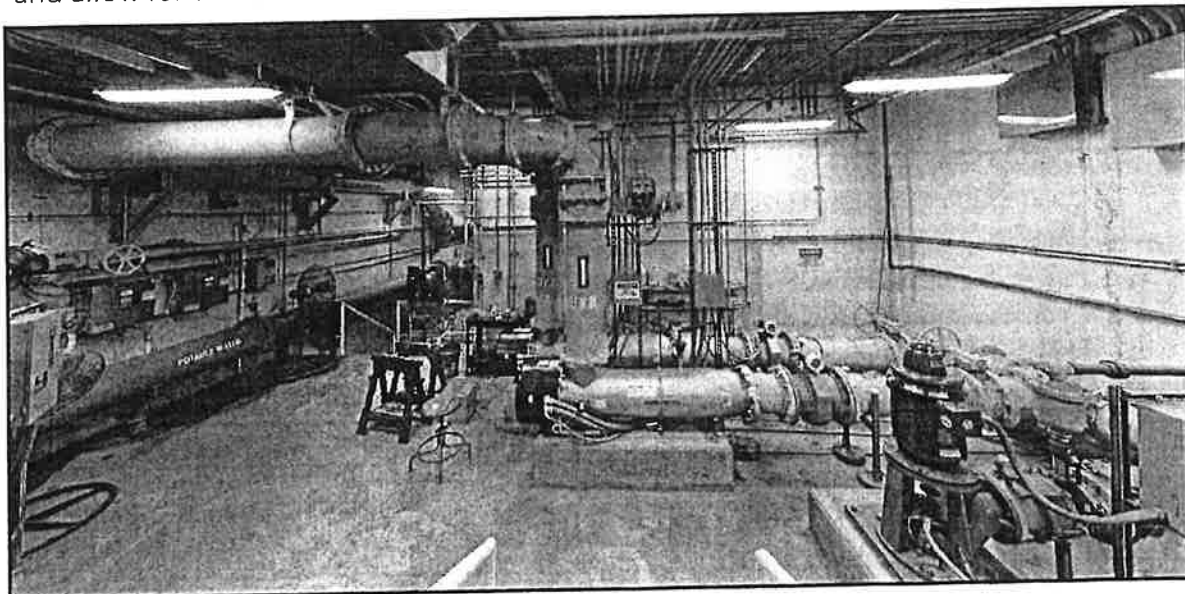
2D Facilities Management

This feature allows customers to visualize the layout of facilities and manage all assets within the facility. Customers create custom layers for assets and equipment, ensuring assets are accurately placed where they belong. Add additional levels of floor plan and enrich asset data by attaching photos, videos, and standard operating procedure guides to each asset, providing valuable resources for training the next generation of workers.



3D Facilities Management

iamGIS can capture a full 4K 3D model of any facility using our state-of-the-art cameras. These models are nearly 100% accurate and provide a digital twin of any facility within Willard. The 3D model seamlessly integrates with iamGIS empowering customers to manage assets and track work orders within the 3D models. By utilizing this powerful technology, customers improve upon their operating procedures, improve their compliance with state and federal guidelines, provide instantaneous employee training, and allow for vendors or contractors to see the facility without having to come on-site.



Network and Security

Network and Security

iamGIS is a web-based solution that is fully hosted and maintained by iamGIS. Our software operates independent of any IT infrastructure and without a requirement to connect to Willard's network.

Ensuring Willard's data is safe and secure is a top priority. All data and digital media added to iamGIS is stored and backed-up on multiple cloud servers using cross-region replication and geo-redundancy allowing for automatic failover in case of hardware or network failure. All data is encrypted using advanced encryption methodologies and the latest standards such as AES and Triple Data Encryption Standard (3DES). Server access is restricted using the least-privilege principle allowing only essential servers and personnel access.

iamGIS maintains and regularly reviews the disaster recovery plan, incident response plan, access control policy, and other related plans that outline key personnel, systems, and processes used to maintain continuous and secure service. Onsite and offsite backups are tested regularly to ensure a successful restoration is possible, if needed. Continual monitoring with alerts is in place to proactively identify any possible threats or issues.

These practices (and more) make up the foundation of our culture and daily work practices, where we keep security and customer service at the forefront of our minds and efforts.

Pricing Proposal & Contract

Program Deliverables

GIS / Asset Management Software

- Unlimited data & digital media storage and back-up
- Integrated Google Street View
- Built-in Work Orders for maintenance tracking and task management
- Email and text notifications for work orders & preventative maintenance
- Integrated GPS tracking and 100% compatibility with Trimble and other Bluetooth GPS receivers
- Facility management via floorplans
- Import/Export Geodatabases, shapefiles, and CSV files
- Robust reporting and dashboards
- Fully compatible with Esri ArcGIS (while operating fully independent of Esri)
- Software fully hosted and managed by iamGIS
- Mobile friendly and compatible with any connected device (Android, iOS, and Windows)

Initial Set-up Services

Our implementation services are designed to get you up and running quickly and with ease:

- Import your initial existing GIS layers (SHP or CSV)
- Digitize water/wastewater system overview maps (PDF/paper)
- Create custom attribution fields for each asset layer
- Configure feature symbols and platform settings on your behalf

Customer Success

- Customer will have access to a Customer Success team for the duration of the program to help ensure you're getting the most value possible out of our engagement

Training and Customer Support

- Training provided by iamGIS employees
- Ongoing user support available, provided by in-house US-based GIS technicians
- Average response time for customer support inquiries in less than 15 minutes
- Comprehensive video and web-based tutorials available for all users

User Licenses

- This software package includes unlimited user licenses

iamGIS Pricing - Willard

Deliverables		Term	Cost
Software Package	<ul style="list-style-type: none"> • Unlimited data/digital media storage and back-up • Unlimited maps and layers • Work order feature for maintenance tracking & task management • Text and email notifications • Built-in facility management • All future enhancements/updates on existing functionality • Unlimited user licenses 	12 months	\$7,500 (per year)
Implementation	<ul style="list-style-type: none"> • Import your initial existing GIS layers into iamGIS (SHP or CSV) • Customization of maps, layers, feature settings, and attribute fields to get Customer started • Digitize water/wastewater system overview maps (PDF/paper) • Guidance on compliance with upcoming EPA Lead and Copper Regulations • Video/web-based training for Customer's team 	One-time	\$2,500 (one-time)

Total Up-front Investment: \$10,000

Proposal pricing good through 2/29/2024

Cost of Software increases 5% upon renewal to support feature enhancements

This iamGIS Customer Agreement ("Agreement"), effective as of the Effective Date set forth below, is entered into by and between the entity identified as Customer below ("Customer") and iamGIS Group, LLC, an Indiana limited liability company, with a notice address of 2028 E Ben White Blvd Ste 240-1536, Austin, TX 78741 ("iamGIS"). The parties acknowledge and agree that they have read and understand the Terms and Conditions of this Agreement and, upon execution, are legally bound by it. This Agreement includes this "Signature Page" or any other ordering document referencing this Agreement, the Terms and Conditions at <https://iamgis.com/terms> (which are hereby incorporated by reference), all statements of work entered into in connection with this Agreement ("Statement(s) of Work"), and any schedules, exhibits, or other attachments incorporated herein.

CUSTOMER	
Customer Name	Willard
State of Incorporation / Organization	Missouri
Type of Entity	City
Notice Contact Information	Attn: _____
	Billing Contact: _____
	Billing Email: _____

SERVICE DETAILS; PAYMENT TERMS	
Effective Date	The date of the last Party's signature
Initial Term	12 months from Effective Date
Software Services	A geographic information system (GIS) software solution hosted by iamGIS and made available as a service over the Internet that provides digital inventories of assets and infrastructure and maintenance and support thereof.
Software Services Fee	\$7,500 (annual)
Implementation Fee	\$2,500 (one-time)
Billing Terms	iamGIS will invoice Customer for software and implementation fees outlined above. Upon execution of the Agreement, iamGIS will invoice Customer in full for the first year's annual software services fees, as well as the full implementation fee. iamGIS will invoice client on an annual basis thereafter, according to the terms outlined in the Agreement.
Additional Schedules	The following Schedules are hereby made a part of this Agreement: Form of Statement of Work Schedule

Cost of Software increases 5% upon renewal to support feature enhancements

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives effective on the Effective Date.

iamGIS
iamGIS Group, LLC

Customer:
Willard, Missouri

Name
Title
Date

Name
Title
Date

Form of Statement of Work Schedule

This Statement of Work ("**Statement of Work**"), adopts and incorporates by reference the terms and conditions of the Customer Agreement ("**Agreement**"), which was entered into between iamGIS Group, LLC ("**iamGIS**") and Customer ("**Customer**"), as it may be amended from time to time. This Statement of Work is effective beginning on the date of the last Party's signature ("**SOW Effective Date**") and will remain in effect for a 12-month term ("**Expiration Date**"), unless earlier terminated in accordance with the Agreement. Transactions performed under this Statement of Work will be conducted in accordance with and be subject to the terms and conditions of this Statement of Work and the Agreement. Capitalized terms used but not defined in this Statement of Work shall have the meanings set out in the Agreement.

1. **Defined Terms.** For purposes of this Statement of Work, the following terms shall have the following meanings:
Implementation Services. iamGIS provides initial professional services that aid Customer with initial data import and initial trainings to get started using the Software with ease.
2. **Scope of Work.**
iamGIS will provide Customer with Software Services for a 12-month Term as well as Implementation Services which will commence upon the Effective Date.
3. **Deliverables.**
The relevant milestones, completion dates, and terms associated with this Statement of Work are as follows:

Software Services

- Unlimited data/digital media storage and back-up
- Unlimited maps and layers
- Work order feature for maintenance tracking & task management
- Unlimited work orders
- Text and email notifications
- Built-in 2D facility management capabilities

Implementation Services

- Import Customer's initial GIS layers (SHP or CSV files)
- Initial customization of maps, layers, feature settings and attribute fields
- Digitize water/wastewater system overview maps (PDF/paper)
- Initial training for Customer's team (conducted virtually)

Customer Success

- Customer will have access to an iamGIS Customer Success team for the duration of the engagement

Training and Customer Support

- Comprehensive video and web-based tutorials available for all users
- Unlimited user support

4. **Pricing.** All costs listed below are based on the scope and assumptions included in this Statement of Work.

Item	Price	Cost Structure
Software Services	\$7,500 (per year)	Annual
Implementation Services	\$2,500 (one-time)	One-time
Total Upfront	\$10,000	

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives effective on the Effective Date.

iamGIS
iamGIS Group, LLC

Customer:
Willard, Missouri

Name
Title
Date

Name
Title
Date

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #11

Ordinance authorizing the Mayor to enter into an agreement with Carl Brown of GettingGreatRates.com for water and (1st & 2nd Read) Discussion/Vote

First Reading: 2/12/2024

Second Reading: 2/26/2024

Bill No.: 24-08

Ordinance No.: 240212C

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH GETTINGGREATRATES.COM FOR WATER AND SEWER RATE ANALYSES SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined that it would benefit from water and sewer rate analyses services; and

WHEREAS, the City of Willard made request for proposals from qualified vendors; and

WHEREAS, GettingGreatRates.com was determined to be the best bid.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with GettingGreatRates.com to provide water and sewer rate analyses services described in the agreement attached as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Sam Baird, Mayor

ATTEST: _____, Dona Slater, City Clerk

Approved as to form: _____, Holly Dodge, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____, 2024.

EXHIBIT "A"

GettingGreatRates.com

Creating Informed Ratesetting Decisions

Proposal for Water and Sewer Rate Analyses City of Willard, Missouri

Synopsis

You need rates that are adequate and fairly structured. Rate analysis examines your incomes, costs, capital improvement needs and other things and calculates such rates and fees.

Purpose and Need

This proposal describes the need, responsibilities, timing, investment, and other issues for water and sewer rate analyses (later referred to as the "analyses") for the City of Willard, Missouri (later referred to as the "City" or "you"). These analyses will be performed by GettingGreatRates.com (later referred to as "I"). To adequately fund operation of your utilities, build and maintain reserves, fund capital improvements and related debt service, and establish rates that are fairly structured for ratepayers, you need to have your rates and fees analyzed, so you can set them appropriately and periodically reset them in the future on your own.

Expected Results

With completion of the analyses:

1. You will discover at what level your utilities need to be funded to accomplish needed system development and improvement, refurbishment, repair, maintenance, and operation.
2. You will have the "proof" you need to convince board members, ratepayers, and property owners why rates and fees should be set as modeled.
3. You will have the "proof" you need to show funding agencies and the lending market why your systems deserve the grants, loans, and loan terms you desire.
4. You will have the wherewithal to comply with your permit to dispense water, NPDES permit, and other requirements from the regulatory agencies.

Revenues, Qualifications and References of GettingGreatRates.com

The firm's revenues all come from rate analysis and related work. See the attached references list for details. The list includes all rate analysis clients since 2019. GettingGreatRates.com has one office in Jefferson City, Missouri but we operate nation-wide.

Carl Brown, President, will perform all analysis work for this project. He has been doing rate analysis since 1993. For most of that time he has also been teaching practitioners all over the U.S. on rate analysis and rate setting, writing guidance, including the rate setting book, "How to Get Great Rates," the "Rate Setting Best Practices Guide," and designing rate analysis software.

Jacki Hicks, Vice-president, will assist in the analyses by doing data testing and data input. Ms. Hicks prepares analysis models, especially those for analyses that require databases. Ms. Hicks has approximately 28 years of experience in accounting, financial assurance and complex spreadsheet and database design. Eleven of those years have been devoted to utility rate analysis.

You may expect your analysis results package to look much like the rate analysis report packages that can be found on the right side of this Webpage <https://gettinggreatrates.com/freebies/freebies.shtml>.

Form of Agreement

This proposal and your acceptance, perhaps by e-mail message of one or more service packages, is all the agreement I need. Nearly all my clients acquire my services this way.

Guarantee

If you are not satisfied with our work, don't pay us.

Details: If you are unsatisfied with our work, simply tell me about it. I will do my best to make it right by you. If I still am not able to satisfy you, notify me by mail or e-mail. I will cease the services in question at that point, you will owe me nothing for those services and I will refund any payments you may have already made for those services.

This has been my guarantee from the day the company was formed. No client has invoked this guarantee to-date and I do not plan to have you be the first.

Insurance

The firm carries the following insurance:

- Professional liability, \$2,000,000 limit, United States Liability Insurance Company (USLI)
- General liability, \$1,000,000 limit, USLI
- Auto liability, \$1,000,000 limit, American Family Insurance Company

Scope of Services That You May Select or Decline, at Your Option

The following service packages are intended to satisfy your rate analysis and rate setting needs.

- Service Package 1 is analysis of your water utility's user charge and other fee adjustment needs. Modeling will cover all important issues that are expected to arise over the next ten years. It will arrive at the rates and fees needed to pay the costs of your situation. I call that a "scenario." Service Package 1 will cover up to four scenarios of issues and events you want me to examine. You are not likely to ask for more than three scenarios.
- Service Package 2 is the same as Service Package 1 except it covers sewer rates and fees, and except it includes up to three scenarios of issues and events you want me to examine. Most likely, you will want three scenarios.
- Service Package 3 is for on-site visits. Each visit will be one instance of this service package. I generally recommend one on-site visit to present completed analyses and recommendations and to answer questions at a public board meeting, especially when more than one utility's rates are being analyzed.
- Service Package 4 is an hourly rate for doing an on-line "meeting" with the board rather than an on-site visit, modeling of scenarios over four, respectively, or any other service not covered by Service Package 1, 2 or 3. If, for example, the goal of an on-site board meeting can be accomplished to your satisfaction by having me attend remotely, such as by Zoom, we can do that.

You may add or drop service packages at any time.

Approach and Timeline

I have scoped your situation. I have a clear idea of how the analyses need to be done to arrive at fair and adequate rates. However, as the project proceeds, I or you may discover that conditions are different than they first appeared. Or you may desire a different rate structure than I will initially propose. Such things happen. Regardless of how the project unfolds, I will carry you all the way through to rate structures and levels that work for you.

For most of my clients, rate analysis and eventual rate adjustments take about six months from start to finish. That is mainly because clients must gather data for analysis, make some interim decisions as the project proceeds and review analysis models and draft reports. That takes time. If we start on your project quickly and if your contact can get all required data to us promptly, we can trim a couple months off that.

Most analyses include the same basic elements, but they do not necessarily get completed in the same order. And each situation calls for special considerations and treatments. However, your project will likely proceed approximately as follows:

1. I will call your contact person, probably the day I am notified that I will be doing the analyses, to discuss data needs and get the contact started on initial data retrieval.
2. Your staff will assemble and send to me data and information, most of which is described in the "Data Needs Sheet," attached. I will guide your staff through the entire process. Where data is missing, I will create estimates or help you to create estimates. When your staff has difficulty understanding what data I need or how to get it, I will talk them through it. Initial data retrieval will be accomplished early on, preferably within a few weeks. But some data will be acquired throughout the project.
3. I will analyze this data and information and build your rate analysis models.
 - a. Coordinating with your contact, I will target a set of goals ten years in the future for each utility. At a minimum these will include covering all costs, including capital improvements over that time period, and building appropriate reserves.
 - b. I will model rates on a "cost-to-serve" basis to satisfy those goals, and I will model rates in other structures you may desire as well as cost and other variations you or we think may come about. Capital improvements planning and funding appear to be major issues for the water system, and I expect they will be major components of my analysis work.

A "scenario" is a set of data and assumptions for which I build a separate model, and I write a narrative report to explain the results of that modeling. I generally run five to perhaps 20 data and assumption sets while modeling to arrive at the optimum set of rates and fees that are adequate, fairly structured, and "doable" in the eyes of the governing body. I generally report the best of those options as my recommended rates – that is one scenario. Only a model that I separately name and include in a report to you is a "scenario."

Quite likely, I will run an additional scenario to depict capital improvements running a certain percentage more than assumed in the first model. A third model may depict a different rate structure. Scenarios enable you to choose the best course for your situation.

If I prepare a model or report and you ask for changes or corrections to that model or report, the new version is not a new scenario. It is a revised or corrected version of the original scenario.

- c. If we receive data at the more common slower pace, key model building will probably be completed about three months into the project. Some modeling will continue through nearly the end of the project.
 - d. Once models have been built, "what-if" scenarios will be run to find the optimum mix of rate and fee levels and structures, capital improvement funding options, reserve levels, etc. to suit the needs of your utilities.
4. During the last half of the project, I will examine as many scenarios of your possible future as it makes sense. I will share with you all that you want to see. Each such "scenario" that gets reported to you will be one of the four covered by Service Package 1, and the four covered by Service Package 2.
5. You will likely choose to consider adopting rates and funding levels from the one or two most promising scenarios for each utility.
6. Final output will include a cover letter, a narrative report of my findings and recommendations and copies of the analysis scenarios that interest you.
 - a. The project is "complete" when you say it is. Until then, I will reanalyze and issue supplemental reports until you are satisfied.
7. If you have me make an on-site visit, I will present my final analysis results and recommendations to your board in person. While there I would also like to meet with staff to discuss how to make needed changes to billing, equipment replacement scheduling, capital improvements planning and any other administration or operational issues that are discovered.
8. As you draft proposed amendments to your ordinances, resolutions, and budgets to make the rate, fee, and other changes, at your request I will review those changes to assure that they will accomplish what you intend to accomplish.
9. The board will pass ordinance or resolution amendments to set new rates and fees and make budget revisions and other changes. From this point forward, your utilities will be headed to a better financial future.

Work Coordination and Contacts

Generally, I will only communicate with your designated contact(s) about the analyses. There are degrees of exceptions:

1. It is sometimes beneficial for me to contact funding or permitting agencies, engineers and similar entities about funding options, capital improvements and such. But I would discuss that with your contact first. I generally like to have my contact do all such contact work, so they can be "in the loop" on everything.
2. On occasion, a ratepayer, developer, or someone else who would be affected by new rates will call or e-mail me direct. In those situations, I speak courteously with people and give them general information about how I perform analyses and the like, and then I refer them to my contact. I do not divulge important specific information about the client's analyses. I leave that up to the client. I apply this to board members, staff and other people who are not designated contacts but who are concerned about the rate

analyses, or they want to “guide” the analyses even though they are not one of my contacts. To put it bluntly, I guard against a board member “going rogue.” It has happened.

Early on you will probably designate your Chief Financial Officer, Public Works Director, and a Billing Clerk to be my contacts. This stage is primarily a data gathering and modeling function. When we progress to the reporting out stage you may want to also designate a policy-related person, such as the Mayor, as I prepare rate, fee, and proposed policy action recommendations. That will help me arrive at “doable” rates easier.

I sum up my contacts policy like this. You are my client. I work for you. When I give my work product to your designated contacts, it becomes your property and no one else’s until you make it public.

Use of Electronic Technology

I do almost all analysis work electronically and remotely, usually receiving and sharing data and information by e-mail attachment, or OneDrive for the rare large file. I prefer to receive numerical data (financial statements, customer usage data and the like) in a spreadsheet format and textual material (proposed ordinances or rules) in a word processor format. But we can work with other formats, too. When I return material to you that you need to manipulate further, such as a revised ordinance, I will return it electronically in a format you can conveniently use. You will receive my analysis report and the analysis model output, and any follow-up reports electronically as PDF documents.

Investment

Based on your choices for services, following are your complete investments for my services, materials, and travel costs:

- **Service Package 1**, water rate analysis – full fee of **\$10,983**
- **Service Package 2**, sewer rate analysis – full fee of **\$10,983**
- **Service Package 3**, on-site visits – full fee of **\$824** per visit
- **Service Package 4**, hourly rate for anything not included in Service Packages 1, 2 or 3 – **\$166.41** per hour

If you choose Service Packages 1, 2 and one visit from Package 3, the group of services you most likely need, the total investment will be \$22,790.

Once the project gets started you may add or drop service packages as your needs become clearer.

Proposal Acceptance

This proposal is effective through March 1, 2025, if you choose at least one service package by March 1, 2024. If the project runs past March 1, 2025, I likely will be glad to extend the end date, but I would seek your approval of increasing the rate of my fees for any fees still owed by the annual increase amount (normally five percent per year) I will have made to my fees by that time.

Once you tell me what service packages you desire, and you provide data to work with, I will immediately start to produce the analyses.

Action item: If you accept this proposal call me to tell me what services you desire. Or give me the same information in writing by e-mail message.

Payment

- I will first invoice you for one-half of Service Packages 1 and 2 (if you choose both) after three calendar months from proposal acceptance made by phone call, e-mail or however you choose to notify me.
- I will invoice you for the balance of Service Packages 1 and 2 (if you choose both), plus Service Package 3 (on-site visits) if chosen and made, and Service Package 4 (hourly work), if requested and performed, at 12 calendar months after proposal acceptance. If the project is complete before 12 calendar months, I will invoice you for the balance of all services at project completion.
- If services like an on-site visit or hourly work are requested and delivered after the twelfth month, I will invoice for those soon after those services are completed.

It is likely the project will be complete in six months or a bit less. In that case you would make the first partial payment at three months and a payment for the balance of services when the project is completed.

In Closing

I am looking forward to the opportunity to conduct your rate analyses to get your utilities' rates and finances on an excellent track, and get the City open for new connections as soon as possible.

Best regards,
GettingGreatRates.com



Carl E. Brown
President

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #12

Sanitary Sewer Project Status Report

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: February 12, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- Allgeier Martin has focused on force main construction materials.
- Allgeier Martin is hydraulic modeling the force main design.
- Allgeier Martin has completed field surveying and will have the boundary a topographic profiles in about a week.
- Civil Rights Compliance
 - I will continue drafting policies to come into compliance. I have entered into a 180-day agreement, as of 10-18-23 with the EPA regarding this issue.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

- We are continuing to pursue landowners in easement discussions for the best routing of the gravity sewer.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

Department of Natural Resources (DNR) Voluntary Enforcement Report

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: 2-12-24

TO: Mayor Baird and BOA

FROM: S.D. Bodenhamer

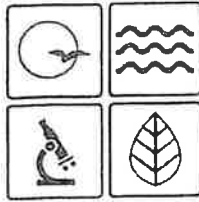
RE: MoDNR Voluntary Enforcement

Initially myself, Donna, Justin and Trevor met with the Southwest Regional Office of DNR and by zoom with Joe Clayton of the Enforcement Division in Jefferson City on 12-1-23 to discuss enforcement action regarding sewer overflows due to joint failures in the 94 force main. At that time MoDNR was given our EPA Award, EPA approved work plan and contract for design with Allgeier Martin.

On 1-26-24 Joe Clayton sent a letter to Mayor Baird advising that a case manager, Payton Killian had been assigned the case. I spoke with Payton Killian on 2-5-24 regarding the suggestion of connecting to an area wide wastewater treatment and collection system. I told him that is a good idea since we have been doing that for 40 years. At that point Killian admitted that the letter sent to Baird was basically a "form letter". Killian confirmed that they had all of our submitted documents.

I asked Killian when we would see an "enforcement order" for review and negotiation, he said it might be one or two months. I informed him of the current status of the design project and that we would continue forward and if we had a spill we would self-report as we always do.

I also told Killian that with the EPA funding, their financial questionnaire was not really applicable, however I committed to submitting it in the next few weeks. I am working with Carolyn to provide the questionnaire data.



**MISSOURI
DEPARTMENT OF
NATURAL RESOURCES**

Michael L. Parson
Governor

Dru Buntin
Director

January 26, 2024

City of Willard
The Honorable Sam Baird, Mayor
P.O. Box 187
Willard, MO 65781

RE: City of Willard Collection System, Unpermitted, Greene County, Notice of Violation
No. 230029

Dear Mayor Baird:

This is a notification that the Missouri Department of Natural Resources' Compliance and Enforcement Section of the Water Protection Program (WPP) has received a request from the department's Southwest Regional Office (SWRO) to pursue enforcement action for violations of the Missouri Clean Water Law (MCWL) observed at the Willard Collection System located at the US HWY 160 and Frisco Highline overpass, Greene, Missouri.

The SWRO brought these violations to your attention in previous correspondence dated May 16, 2023. The WPP has reviewed the enforcement request and a case manager has been assigned to the case.

The WPP is interested in reaching an amicable resolution of these violations. If you would like to discuss this enforcement case, please contact the assigned case manager as referenced below.

Although it is not required, the department highly recommends considering the option of eliminating discharges from wastewater treatment facilities by connecting to an area-wide wastewater treatment and collection system or the option of transferring the wastewater treatment asset to a reputable utility operating company. Either option will negate the need for you to maintain and comply with a Missouri State Operating Permit. Should you be interested in resolving violations of the MCWL by pursuing either of these options, please contact department staff for more information.

Pursuant to Section 644.145, the WPP is required to make a determination of affordability when enforcing provisions of Chapter 644, RSMo, related to combined or separate sanitary or storm sewer systems or publicly owned treatment works. In order to assist the WPP with completing its Cost Analysis for Compliance (CAFCOM), the WPP is requesting information outlined in the enclosed lists. Within 30 days of receipt of this letter, please submit this information to the assigned case manager by mail or email as referenced below. If the city chooses not to provide the information, the WPP will complete the CAFCOM with information from other sources. Alternatively, the city can choose to waive the requirement to complete the CAFCOM by submitting a written statement indicating so by mail or email to the assigned case manager as referenced below.



City of Willard
Page 2

You may qualify for the department's Engineering Report Grant, which offers funding for wastewater engineering costs incurred in preparation of a Facility Plan. Applications are accepted throughout the year. Eligible costs include engineering services, environmental investigations, Antidegradation Review, Inflow and Infiltration Study, Pretreatment Program, and/or Soils Report, as a part of the Facility Plan, if required.

For any questions regarding the enforcement process, please contact Payton Kilian, at Department of Natural Resources, Water Protection Program, Compliance and Enforcement Section, P.O. Box 176, Jefferson City, MO 65102-0176; by phone at 573-522-3779; or by email at cwenf@dnr.mo.gov. If you would like to discuss this case further, you may call or schedule an online meeting with Payton Kilian. Thank you for your continued attention to this matter.

Sincerely,

WATER PROTECTION PROGRAM



Joe Clayton
Compliance and Enforcement Section Chief

JC/pkc

Enclosures

c: Tanya Turner, Director, Southwest Regional Office



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM
FINANCIAL QUESTIONNAIRE

NOTE ► FINANCIAL INFORMATION THAT IS NOT PROVIDED THROUGH THIS FORM WILL BE OBTAINED BY THE DEPARTMENT FROM READILY AVAILABLE SOURCES.

1. GENERAL INFORMATION

FACILITY NAME	PERMIT NUMBER #MO-
CITY	COUNTY

2. GENERAL FINANCIAL INFORMATION (ALL FACILITIES)

2.1 Number of connections to the facility: Residential _____ Commercial _____ Industrial _____

2.2 Current sewer user rate (Based on a 5,000 gallon per month usage):	
2.3 Current annual operating costs for the facility (excludes depreciation):	
2.4 Bond rating (if applicable):	
2.5 Bonding capacity:	
2.6 Current outstanding debt relating to wastewater collection and treatment:	
2.7 Amount within the current user rate used toward payments on outstanding debt related to the current wastewater infrastructure:	
2.8 Attach any relevant financial statements.	

3. FINANCIAL INFORMATION REQUIRED FROM MUNICIPALITIES

3.1 Municipality's Full Market Property Value:	
3.2 Municipality's Overall Net Debt:	
3.3 Municipality's Property Tax Revenues (levied) [A]:	
3.4 Municipality's Property Tax Revenues (collected) [B]:	
3.5 Municipality's Property Tax Collection Rate ([B]/[A]):	

4. FINANCIAL INFORMATION REQUIRED FROM SEWER DISTRICTS

4.1 Total connections to the sewer district: Residential _____ Commercial _____ Industrial _____

4.2 When facilities require upgrades, how are the costs divided? Will the homes connected to the upgraded facility bear the costs? Will the costs be divided across the sewer district?

5. ADDITIONAL CONSIDERATIONS (ALL FACILITIES)

- 5.1 Provide a list of major infrastructure or other investments in environmental projects. Include project timing and costs and indicate any possible overlap or complications (attach sheets as necessary):
- 5.2 Provide a list of any other relevant local community economic conditions that may impact the ability to afford new permit requirements (attach sheets as necessary):

6. CERTIFICATION

FINANCIAL CONTACT	OFFICIAL TITLE
EMAIL ADDRESS	TELEPHONE NUMBER WITH AREA CODE
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	
OWNER OR AUTHORIZED REPRESENTATIVE	OFFICIAL TITLE
SIGNATURE	DATE SIGNED

INSTRUCTIONS FOR COMPLETING THE FINANCIAL QUESTIONNAIRE

The Financial Questionnaire is to be completed by municipalities, sewer districts, and water supply districts when filing for renewal of their Missouri State Operating Permit. The Financial Questionnaire is to be submitted as an attachment to **FORM B: APPLICATION FOR OPERATING PERMIT FOR FACILITIES THAT RECEIVE PRIMARILY DOMESTIC WASTE AND HAVE A DESIGN FLOW LESS THAN OR EQUAL TO 100,000 GALLONS PER DAY** and **FORM B2: APPLICATION FOR OPERATING PERMIT FOR FACILITIES THAT RECEIVE PRIMARILY DOMESTIC WASTE AND HAVE A DESIGN FLOW MORE THAN 100,000 GALLONS PER DAY**.

1. GENERAL INFORMATION – Provide the name by which the facility is locally known, the Missouri State Operating Permit number, and the city and county where the facility is located.
2. GENERAL FINANCIAL INFORMATION (ALL FACILITIES) – Municipalities, sewer districts, and water supply districts are to complete.
 - 2.1 Self-explanatory.
 - 2.2 Provide the rate that a household would be charged for sewer service if they use 5,000 gallons per month.
 - 2.3 Provide the cost to operate and maintain the wastewater facility annually.
 - 2.4 Bond ratings can be found here: <https://emma.msrb.org/IssuerHomePage/HomepagesForC6?cusip6=795169>.
 - 2.5 General obligation bond capacity allowed by constitution: Cities = up to 20% of taxable tangible property; Sewer districts = up to 5% of taxable tangible property.
 - 2.6 Provide the amount of debt owed on wastewater collection and treatment. Debt information is typically available from your community's annual financial statements
 - 2.7 Provide the amount of a user's monthly sewer bill that is used toward debt owed on wastewater collection and treatment. This may be a percentage or dollar amount.
 - 2.8 Self-explanatory.
3. FINANCIAL INFORMATION REQUIRED FROM MUNICIPALITIES – Municipalities are to complete.
 - 3.1 Full Market Property Value is typically available through your community or state assessor's office.
 - 3.2 Debt information is typically available from your community's annual financial statements.
 - 3.3 Property tax revenues are typically available from your community's annual financial statements. Property tax rates for Missouri communities can be found in the annual auditor's report: <https://app.auditor.mo.gov/AuditReports/AudRpt2.aspx?id=31>.
 - 3.4 Property Taxes Levied = (Real Property Assessed Value) * (Property Tax Rate). This information is typically available through your community or state assessor's office and your community's annual financial statements. Property tax rates for Missouri communities can be found in the annual auditor's report: <https://app.auditor.mo.gov/AuditReports/AudRpt2.aspx?id=31>.
 - 3.5 Property tax collection rate = (Property Tax Revenues) ÷ (Property Taxes Levied).
4. FINANCIAL INFORMATION REQUIRED FROM SEWER DISTRICTS – Sewer Districts and Water Supply Districts are to complete.
 - 4.1-4.2 Self-explanatory.
5. ADDITIONAL CONSIDERATIONS (ALL FACILITIES) – Municipalities, sewer districts, and water supply districts are to complete.
 - 5.1-5.2 Self-explanatory.
6. CERTIFICATION – Provide the name and contact information for the individual who can respond to financial information requests for your community. This form must be signed by your community's "owner" or "authorized representative". The owner for a municipality is either the principal executive officer or ranking elected official.

If there are any questions concerning this form or your Missouri State Operating Permit, contact the Department of Natural Resources, Water Protection Program, Operating Permits Section at 800-361-4827 or 573-751-6825.

MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM, WATER POLLUTION BRANCH
Community Supplemental Survey

PLEASE ANSWER THE FOLLOWING APPLICABLE QUESTIONS. (ATTACH ADDITIONAL SHEETS AS NECESSARY)

1. Are there any significant transportation corridors within 20 miles of your community? If yes, please explain. (Example: major interstate, railroad center)				
2. Are there any significant manufacturing or employment centers within 20 miles of your community? If yes, please explain. (Example: commercial farming, manufacturing, government operation, big box store)				
3. Where do the majority of children in your community receive their education? (Please check appropriate box for each education level)				
Elementary <input type="checkbox"/> Within your community <input type="checkbox"/> Within 20 miles <input type="checkbox"/> Farther than 20 miles Middle School <input type="checkbox"/> Within your community <input type="checkbox"/> Within 20 miles <input type="checkbox"/> Farther than 20 miles High School <input type="checkbox"/> Within your community <input type="checkbox"/> Within 20 miles <input type="checkbox"/> Farther than 20 miles				
4. Considering your community's tax base, debt level, ability to bond capital improvement projects, or repay loans, how likely is it that your community could afford to pay for the following:	Very Unlikely	Unlikely	Likely	Very Likely
4.1 An upgrade or replacements to your wastewater system costing \$50,000				
4.2 An upgrade or replacements to your wastewater system costing \$250,000				
4.3 An upgrade or replacements to your wastewater system costing \$1 million				
5. Which of the following best describes anticipated population change for your community over the next ten years? <input type="checkbox"/> Significant Decrease <input type="checkbox"/> Decrease <input type="checkbox"/> Remain the Same <input type="checkbox"/> Increase <input type="checkbox"/> Significant Increase				
6. Check the appropriate boxes in the following statements as it relates to the population change you predicted in questions 5.				
6.1 Over the past 20 years the population has: <input type="checkbox"/> Significantly Decreased <input type="checkbox"/> Decreased <input type="checkbox"/> Remained the Same <input type="checkbox"/> Increased <input type="checkbox"/> Significantly Increased				
6.2 The majority of the population in the community is retired or is near retirement. <input type="checkbox"/> Definitely False <input type="checkbox"/> Probably False <input type="checkbox"/> Probably True <input type="checkbox"/> True <input type="checkbox"/> Unknown				
6.3 The majority of young people leave the community in search of employment or education elsewhere. <input type="checkbox"/> Definitely False <input type="checkbox"/> Probably False <input type="checkbox"/> Probably True <input type="checkbox"/> True <input type="checkbox"/> Unknown				
6.4 In the foreseeable future the employment opportunity in or around the community will: <input type="checkbox"/> Significantly Decrease <input type="checkbox"/> Decrease <input type="checkbox"/> Remain the Same <input type="checkbox"/> Increase <input type="checkbox"/> Significantly Increase				
6.5 In the foreseeable future the economic activity in or around the community will: <input type="checkbox"/> Significantly Decrease <input type="checkbox"/> Decrease <input type="checkbox"/> Remain the Same <input type="checkbox"/> Increase <input type="checkbox"/> Significantly Increase				
6.6 In the foreseeable future the tax base of the community will: <input type="checkbox"/> Significantly Decrease <input type="checkbox"/> Decrease <input type="checkbox"/> Remain the Same <input type="checkbox"/> Increase <input type="checkbox"/> Significantly Increase				
6.7 It is _____ for the community to meet its debt obligations. <input type="checkbox"/> Difficult <input type="checkbox"/> Somewhat Difficult <input type="checkbox"/> Somewhat Easy <input type="checkbox"/> Easy <input type="checkbox"/> No Debt				
7. What other issues or information should be considered when determining population stability or the financial ability for your community to pay for significant capital investments? Attach sheets as necessary. (Example: Seasonal population changes, natural resources (lakes, rivers), age of infrastructure, significant employment changes, etc.)				
8. Should an existing or proposed regional wastewater district be willing to connect, own, or operate your current facility, how likely would you be to consider this as an option?	Very Unlikely	Unlikely	Likely	Very Likely

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

Meadows East Lift Station Easement. Discussion/Vote

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: 2-12-24

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Meadows East Lift Station Easement

When the City of Willard acquired the Meadows water and sewer system the City did “zero” due diligence with regard to line locations and easements, both for lines and ingress/egress. The City just “took over” the mess. In only the last 1 ½ years the public works department is working to identify line locations which will lead to “clean up” of the easement mess.

With regard to the Meadows East Lift Station, several years ago Public Works was trying to establish a road access to the lift station from Farm Road 101 along the Meadows HOA property. The HOA threw a fit and refused to allow the City to establish a road. There was a 15 foot “utility” easement platted, but this was for the benefit of Empire Electric overhead service. There were never any easements platted for water/sewer utilities.

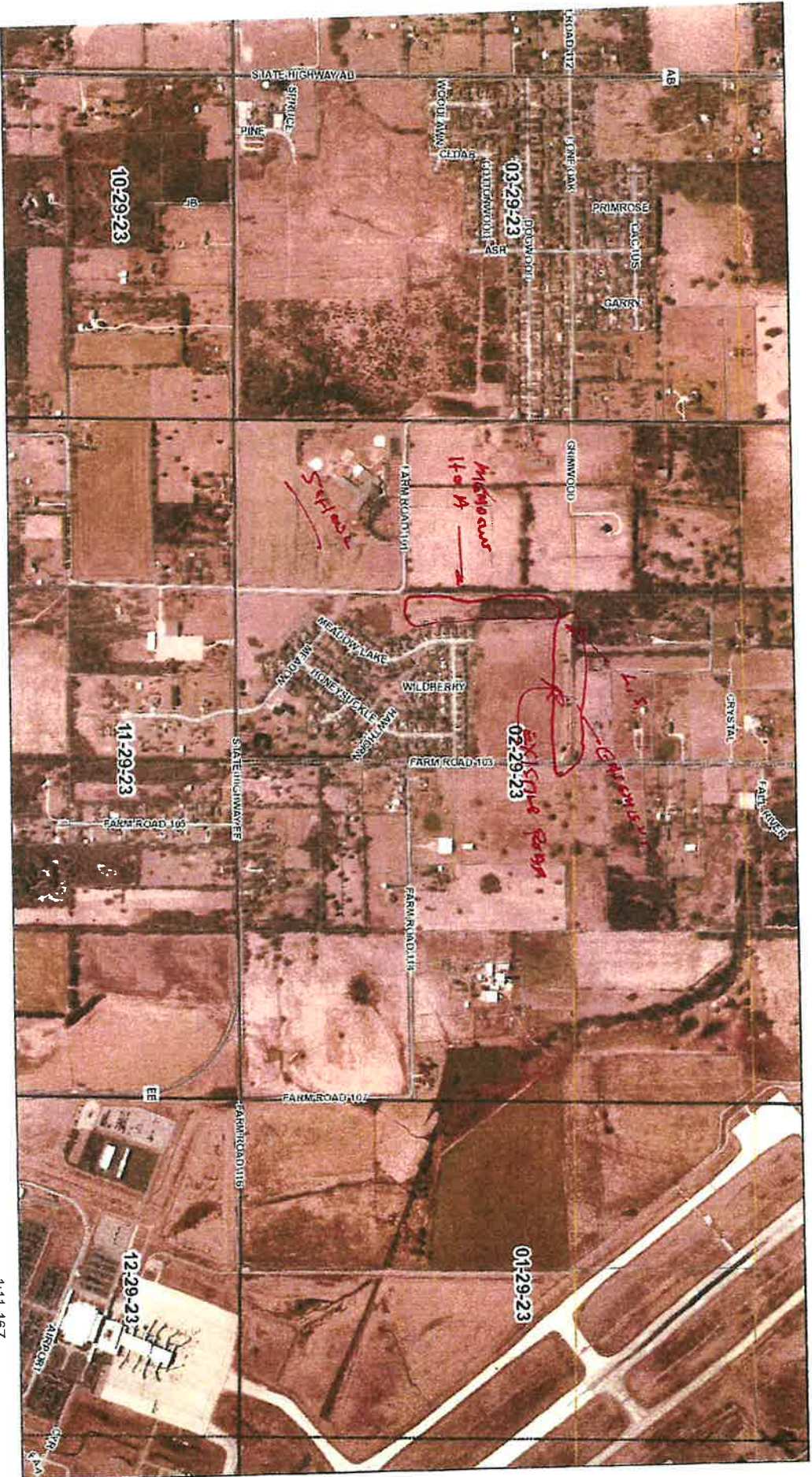
The owner of the Willard Properties, LLC tract at the time gave the then Director of Public Works verbal permission to construct an access road from Farm Road 103 to the Meadows East Lift Station. There was never any written documentation or easement agreement between the City and the land owner, just a “good old boy” deal.

The current owner of Willard Properties, LLC desires to sell his property in the future and wants to formalize an easement agreement. I engaged Mike Gray, PLS to survey the existing road access to the lift station and create Exhibits A and B. Negotiations with the land owner for compensation for the easement were based \$15,000 per acre at 50% for the easement and the City would pay Liberty Electric to move an overhead distribution corner structure. The final agreement was total compensation of \$ 13,225 and leave the distribution corner structure. Lauber Law has drawn up the easement agreement as presented.

One may ask “why doesn’t the City just buy the property” and the answer as development occurs the lift station could be abandoned at some point in the future. In that case, the City would be stuck with a piece of real estate to be responsible for maintaining but not having a value or use. If no longer needed, the easement would be abandoned.

The cost of the easement is far less than the cost of “building another road and from where?”. We patrol this lift station twice daily. The compensation cost is less than \$4 per day over 10 years.

I request a motion, second and affirmative vote to acquire the easement and pay the property owner.



January 7, 2024

*Will and Property LLC
E Arden*



City of Springfield, Missouri GIS

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: 2-12-24

TO: Accounts Payable

FROM: S. D. Bodenhamer

RE: Check Request

Please prepare to issue a check to Willard Properties, LLC, 6092 W. Farm Rd. 114, Springfield, MO 65802 in the amount of Thirteen Thousand Two Hundred Twenty-five dollars (\$13,225) upon approval of easement acquisition by the Board of Aldermen at their 2-12-24 meeting. Charge the expense to sewer easement.

RIGHT-OF-WAY EASEMENT

THIS INDENTURE is made on ____ day of _____, 2024, by and between WILLARD PROPERTIES, LLC, a Missouri Limited Liability Company hereinafter called Grantor, and the City of Willard, Missouri, a Municipal Corporation of Greene County, Missouri, hereinafter called Grantee, whose address is 224 W. Jackson St., Willard, MO 65781.

WHEREAS, Grantor owns land in Greene County, Missouri, with the following property description attached as a part of this document and labeled as Exhibit A.

NOW THEREFORE, in consideration of THIRTEEN THOUSAND TWO HUNDRED TWENTY-FIVE DOLLARS and ZERO CENTS (\$13,225.00) and Other Good and Valuable Consideration the receipt and adequacy of which is hereby acknowledged, Grantor does hereby grant, bargain, sell, convey, and confirm unto Grantee and unto its successors and assigns an easement hereafter described with right of ingress and egress thereto over adjacent land of Grantor. The easement purpose is restricted to use for a lift station, lift station maintenance, and appurtenances essential thereto. The burden of this easement and the initial easement footprint is explicitly located by grantor as described in Exhibit A and shown on the map which is attached hereto as Exhibit B and incorporated herein.

This instrument permits the Grantee to use the utility easement to construct, operate, inspect, maintain, repair, rebuild, replace, remove, and patrol a lift station and essential appurtenances, necessary in connection therewith, subject to the terms and restrictions set forth in this instrument. This easement permits the installation of facilities routinely needed for a lift station.

Where access to the easement area from a public roadway is impractical or would visit damage upon the Grantor, the Grantee is permitted and licensed irrevocably so long as service is potentially available to the property, to obtain access to the easement area and lift station, over

adjacent lands of the Grantor by utilizing Grantor's gates and the access routes which appear customarily used or designated by Grantor for access and egress to the relevant easement area. Except when presence on the property is brief, Grantee employees will endeavor to notify persons residing on the property of their presence and purpose.

Expansion and upgrade of the initially completed structure is permitted by this instrument but is explicitly described, limited, and confined as follows:

The Grantee may install reasonably sized replacement lift station facilities described above, additional, stronger, or larger reasonably sized lines, in the initial easement area, and may extend a service line to a roadway contiguous to the easement area. In the case of an incomplete crossing of Grantor's property, Grantee may extend a service line on or across Grantor's property in a direct line extending the initial service line, to reach an adjacent property, in which case the burden of the easement and easement footprint as to said extension, will thereafter be described with the same parameters of the initial easement area – on either side of the extension as installed.

The purpose of any later expansion or upgrade will be solely to provide public water, wastewater, or sewage services.

The footprint and burden of any expansion or upgrade will remain confined and limited to the easement area explicitly described in Exhibit A and shown in Exhibit B.

Consideration includes the privileges and benefits mutually obtained. The improvement will allow wastewater and sewage service to be available and will enhance property value. The Grantee will make a considerable investment on the easement area. To the extent the value of any rights and interests conveyed exceed the consideration and benefit flowing to Grantor, Grantor waives the right to Just Compensation and an appraisal under the Uniform Relocation Assistance and Real Property Acquisition Policies Act. The consideration herein stated compensates Grantor for allowing Grantee to go upon said lands and lay the initial structures, however Grantee is obliged to maintain and repair disturbance of the easement area and any ingress and egress routes so no damage will result from the use by Grantee including to any adjacent land of the Grantor or Grantor's heirs or assigns. After the initial construction, the Grantee will pay the Grantor or Grantor's heirs or assigns any damages occasioned by use of the easement area and access routes, or in the alternative, at Grantee's option, will be permitted to repair the same to the condition prior to the damage by Grantee as is reasonably feasible as promptly as weather, ground condition, and scheduling reasonably permit.

As a condition of this easement, Grantee agrees that if it abandons any surface equipment, Grantee shall remove, at Grantee's sole expense, said equipment within 12 months of abandonment.

This instrument contains the entire agreement between the parties. No modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing, specifically referring thereto and signed by both parties.

This instrument is intended in good faith and fair dealing to meet or exceed all statutory, common law or public policy requirements. Any uncertainty will be resolved and give force and effect to the intention of the parties, to treat both parties fairly, and both parties waive any statutory, common law, or public policy option to seek vacation of this instrument.

IN WITNESS WHEREOF Grantor has executed this instrument the day and year first written above.

MARK S. JONES

INDIVIDUAL ACKNOWLEDGMENT

STATE OF MISSOURI)
)ss.
COUNTY OF GREENE)

On this ____ day of _____, 2024, before me appeared Mark S. Jones, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at _____ the day and year first above written.

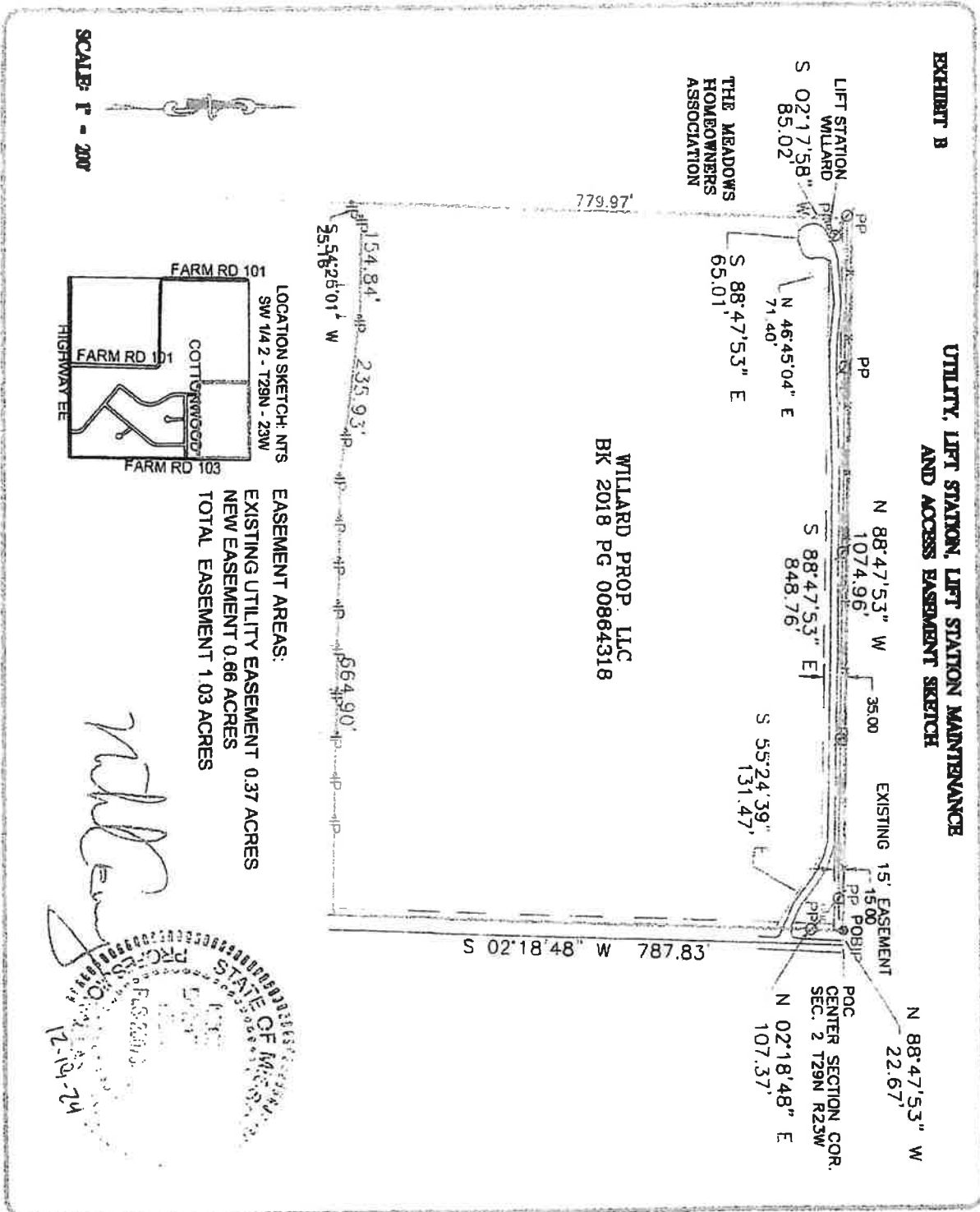
(SEAL)

Notary Public, State of Missouri

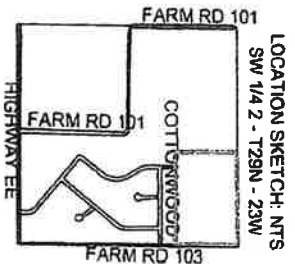
EXHIBIT A

COMMENCING AT THE CENTER OF SECTION 2, TOWNSHIP 29 NORTH, RANGE 23 WEST, THENCE NORTH 88°47'53" WEST, 22.67 FEET, TO THE POINT OF BEGINNING AND THE NORTHEAST CORNER OF THE GRANTOR'S TRACT DESCRIBED IN BOOK 2018 AT PAGE 008643-18; THENCE ALONG THE GRANTOR'S NORTH LINE ALSO BEING THE NORTH LINE OF THE SOUTHWEST QUARTER OF SECTION 2, NORTH 88°47'53" WEST, 1074.96 FEET, TO THE WEST LINE OF THE GRANTOR'S PROPERTY; THENCE ALONG THE GRANTOR'S WEST LINE, SOUTH 02°17'58" WEST, 85.02 FEET; THENCE SOUTH 88°47'53" EAST, 65.01 FEET; THENCE NORTH 46°45'04" EAST, 71.40 FEET; THENCE SOUTH 88°47'53" EAST, 848.76 FEET; THENCE SOUTH 55°24'39" EAST, 131.47 FEET TO THE RIGHT OF WAY OF FARM ROAD 103; THENCE ALONG SAID RIGHT OF WAY, NORTH 02° 18'48" EAST, 107.37 FEET, TO THE POINT OF BEGINNING. CONTAINING 1.03 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE CENTRAL ZONE OF THE MISSOURI STATE PLANE COORDINATE SYSTEM OF 1983.

EXHIBIT B



SCALE: 1" = 200'



EASEMENT AREAS:
 EXISTING UTILITY EASEMENT 0.37 ACRES
 NEW EASEMENT 0.66 ACRES
 TOTAL EASEMENT 1.03 ACRES

MDG
 PROFESSIONAL SEAL
 STATE OF MISSOURI
 PLANNING & SURVEYING
 12-19-24

G&A
 PO BOX 336
 ASH GROVE, MO. 65604
 417-323-1021
GRAY & ASSOCIATES, LLC

CITY OF WILLARD, MO.
 EASEMENT SKETCH
 LIFT STATION

DRAWN BY: MDG
 DATE: 01/10/24
 CLIENT NO:



MEADOW LAKE

COTTAGEWOOD

02-29-23

FARM ROAD 103