

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

March 25, 2024

6:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Sam Baird

Board Members

Troy Smith - Mayor Pro-Tem

David Keene

Landon Hall

Scott Swatosh

Casey Biellier

Joyce Lancaster

www.cityofwillard.org

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Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
MARCH 25, 2024
6:00 P.M.**

Posted March 21, 2024, 11:00 a.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **6:00 p.m.** March 25, 2024, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

1. Roll Call

2. Agenda Amendments/Approval of Agenda

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from the Special Session March 14, 2024
- b. February 2024 Financial Summaries
- c. February 2024 Financial Statements
- d. February/March 2024 Outstanding Invoices, Checks and Draft paid Invoices
- e. February 2024 Check Register
- f. February 2024 Utility Adjustments Report

4. Current Outstanding Invoices, Draft and Check Paid Invoices for February/March 2024. Discussion/Vote

5. Citizen Input

6. A Mayoral Proclamation of 2024 Arbor Day to be known as Lucille Murray Day in Willard, Missouri.

7. Appoint members to the Board of Adjustments. Discussion/Vote

- a. **Jen Rowe**
- b. **Mike Long**
- c. **Steve Cobb**
- d. **Ryan Simmons**

8. **Public Hearing to consider and recommend amendments to the City of Willard Municipal Code Book, Chapter 705: Waterworks System, Section 705.040: Water Rates**
9. **Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 705: Waterworks System, Section 705.040: Water Rates. (1st Read) Discussion/Vote**
10. **Public Hearing to consider and recommend amendments to the City of Willard Municipal Code Book, Chapter 710: Sewer Use and Sewer Rates, Section 710.470: Rates**
11. **Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 710: Sewer Use and Sewer Rates, Section 710.470: Rates. (1st Read) Discussion/Vote**
12. **Ordinance accepting a Memorandum of Understanding (MOU) with the Joint Municipal Water Commission to re-establish membership. (1st Read) Discussion/Vote**
13. **Ordinance authorizing the Mayor to accept a proposal and contract with DeLong Plumbing Heating and Air for HVAC Unit Replacement at the Willard Recreation Center. (1st Read) Discussion/Vote**
14. **Ordinance accepting an agreement with Cochran Engineering for a Water Study Update and 5-year Department of Natural Resources (DNR) Supervised Program. (2nd Read) Discussion/Vote**
15. **Agreement with Language Services to comply with the City's Limited English Proficiency (LEP) policy. Discussion/Vote**
16. **Additional policies for Civil Rights Compliance. Discussion/Vote**
17. **Resolution appointing Steven D. Bodenhamer as Corporate Representative for the City of Willard in the matter of City of Willard v. Hamilton and Dad. Discussion/Vote**
18. **Sanitary Sewer Project Status Report**
19. **Jackson Street Overlay Project Status Report**
20. **Discussion of Residency for Election Candidates.**
21. **New Business**
22. **Unfinished Business**
Mayoral Remarks
23. **Recess the Open Session**
24. **Open the Executive Session pursuant to RSMO Section 610.021 # (1) Legal, #(3) Personnel and #(13) Personnel.**

25. Close the Executive Session and Reconvene the Open Session

26. Adjourn Meeting

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTION 610.021 #(1) LEGAL, #(3) PERSONNEL AND #(13) PERSONNEL.

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
City Clerk

CITY OF WILLARD, MISSOURI

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Consent Agenda Item #3

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

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Consent Agenda Item #3a

Minutes from the Special Session March 14, 2024

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
MARCH 14, 2024
6:00 p.m.

Staff present: Interim City Administrator Donna Stewart, Project Engineer Steven Bodenhamer, Director of Finance Carolyn Halverson, Police Officer J.D. Landon, Planning and Development Director Mike Ruesch, City Clerk Dona Slater, and City Attorney Holly Dodge.

Attendees: Larry Whitman

Call to Order

Alderman Landon Hall called the meeting to order in the absence of Mayor Sam Baird, and Mayor Pro tem Troy Smith.

Pledge of Allegiance

Alderman Hall led the Pledge of Allegiance.

Attorney Holly Dodge said since there is no Mayor or Pro tem at the meeting, the Board needs to temporarily approve someone to officiate this meeting. They will not lose their ability to vote.

Alderman Hall nominated Alderman Casey Biellier to officiate at the meeting. A vote was taken by voice. All Aldermen voted aye.

Roll Call

The City Clerk conducted the Roll Call.

Present: Aldermen Biellier, Keene, Lancaster, Hall, and Swatosh.
Not Present: Mayor Baird, and Alderman Smith.

Agenda Amendments/Agenda Approval

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the Agenda as written. Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Lancaster, Keene, Hall, and Swatosh.

Consent Agenda

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Hall, Lancaster, Keene, and Swatosh.

Citizen Input

None.

City Administrator's Report regarding the Open House held March 7, 2024

Ms. Stewart said the Open House was not a complete failure, however she was disappointed in how much community appearance we had. People who did come and saw the presentation seemed to leave with additional knowledge and understanding they didn't have before. The presentations were put together into a video format that has been added to the City's YouTube channel, Facebook page, and website. This video will be presented to the Board of Aldermen at the March 25, 2024, meeting. Alderman Lancaster said she attended the Open House and wants to extend her thanks to the City staff for all the work that was put into making the presentation. She was also disappointed in the foot traffic from the citizens.

Ordinance accepting an agreement with Mongan Painting, LLC for sandblasting and painting of the City pool. (1st & 2nd Read) Discussion/Vote

Ms. Stewart said this contract has had extra research. The attorney has made additions, it has gone back to Mongan, and they have approved the edits. We are absolutely under a deadline for this contract.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Swatosh to approve the Ordinance as read. Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Hall, Keene, Lancaster, and Biellier.

Motion was made by Alderman Hall and seconded by Alderman Keene for the second read of the Ordinance due to timing constraints.

Motion carried with a vote of 5-0. Voting aye: Aldermen Hall, Keene, Swatosh, Biellier, and Lancaster.

The second read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the second read of the Ordinance.

Motion carried with a vote of 5-0. Voting aye: Aldermen Lancaster, Biellier, Swatosh, Keene, and Hall.

Ordinance accepting an agreement with Cochran Engineering for a Water Study Update and 5-Year Department of Natural Resources (DNR) Supervised Program. (1st Read) Discussion/Vote

Ms. Stewart said that in order to set up a supervised program through DNR we need a study done to analyze where we might want to put changes in. We need this in order to help fill out the application with DNR for a Supervised Program. This is similar but different from the rate studies being done by GettingGreatRates.com. This study looks at our current system capacity from an engineering perspective. The other study looks at our whole system from a financial perspective and projects what we may want to do in the next five to ten years.

Motion was made by Alderman Lancaster to approve a first read of the Ordinance.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the Ordinance as read. Motion carried with a vote of 5-0. Voting aye: Aldermen Keene, Lancaster, Billier, Swatosh, and Hall.

Ordinance accepting an agreement with Cochran Engineering for a Capacity Fee Analysis for water, streets, and storm water. (1st & 2nd Read) Discussion/Vote

Mr. Ruesch said we are trying to adopt the 2018 building codes. This is a capacity study for water, streets, and storm drainage. We rely on professional engineering to define fee amounts. We need a second read tonight because Cochran has asked for thirty days to complete this. Then this can be taken to the Planning and Zoning Commission at the end of April.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Lancaster to approve the first read of the Ordinance.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Keene, Lancaster, Hall, and Biellier.

Motion was made by Alderman Hall and seconded by Alderman Keene to approve a second read of the Ordinance due to the expediency to get this done.

Motion carried with a vote of 5-0. Voting aye: Aldermen Lancaster, Biellier, Keene, Swatosh, and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the Ordinance as read.

Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Lancaster, Swatosh, Keene, and Hall.

New Business

None.

Unfinished Business

None.

Recess Open Session

Motion was made by Alderman Hall and seconded by Alderman Keene to recess the Open Session and to adjourn into Closed Session pursuant to RSMO Section 610.021 sub #3 for Personnel and sub #13 for Personnel.

Motion carried with a vote of 5-0. Voting aye: Aldermen Hall, Keene, Biellier, Lancaster, and Swatosh.

The Open Session was recessed at 6:27 p.m.

Open the Executive Session

Motion was made by Alderman Lancaster and seconded by Alderman Keene to Open the Executive Session pursuant to RSMO Section 610.021 sub #3 and #13 for Personnel.

Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Swatosh, Keene, Hall, and Lancaster.

The Executive Session convened at 6:30 p.m.

Close the Executive Session and Reconvene the Open Session

Motion was made by Alderman Swatosh and seconded by Alderman Biellier to Close the Executive Session and to Reconvene the Open Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Keene, Biellier, Lancaster, and Hall.

The Open Session reconvened at 8:09 p.m.

Adjourn Meeting

Motion was made by Alderman Lancaster and seconded by Alderman Keene to adjourn the meeting.

Motion carried with a vote of 5-0. Voting aye: Aldermen Lancaster, Biellier, Keene, Swatosh, and Hall.

The meeting adjourned at 8:09 p.m.

Dona Slater, City Clerk

Sam Baird, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3 b-f
FINANCE DEPARTMENT**

Financial Reports

- b. February 2024 Financial Summaries**
- c. February 2024 Financial Statements**
- d. February 2024/March 2024 Outstanding Invoices,
Checks, and Draft-paid Invoices**
- e. February 2024 Check Register**
- f. February 2024 Utility Adjustments Report**

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3b
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

- **February 2024 Financial Summary Report**

February 29, 2024 Year to Date Revenue - All Funds

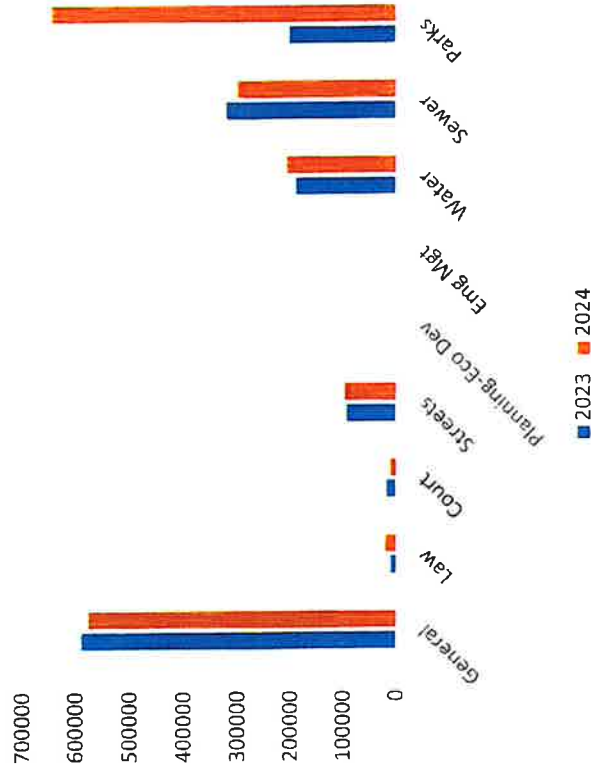
REVENUE



- The General Fund revenue is 31% of the total revenue. The Real Estate Tax is 38% of the General Department revenue with a total of \$220,492 received at this time. Most of the Real Estate Tax is received within the first two months of the year with a few payments made throughout the rest of the year. Taxes (Real Estate and Sales) is where most of the income for the General Fund comes from, but Franchises is the other area revenue comes from as well.
- The overall revenue for the General Fund to date is showing to be at the projected amount for the year for most areas with the exception of the court revenue. In February, the revenue decreased 38% making it lower than it has been in several years.
- The Water is 11% and Sewer Department 16% of the total revenue. The revenue for Meter Replacement and Sewer Connect has increased substantially with the increase in building permits.
- Parks revenue is 35% of total revenue because of the grant and donation funds for the Inclusive Playground currently at \$400,000 of received grant revenues.

Revenue Comparison

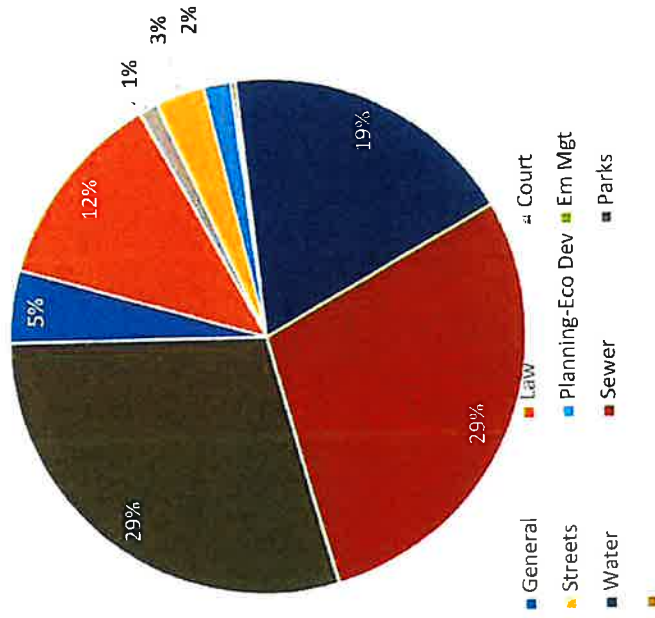
Comparison 2023 vs 2024



- The General Department Revenue is less than last year. The US Cellular Franchise payment was received in February last year but was not received until March this year. This was a total of \$37,753 and if received in February it would have increased this year's revenue above 2023.
- Building Permit Fees have increased \$17,343. The other fees related to Building Permit Fees are distributed according to what the fee is related to for the construction. Water connection would be recorded in the Water Connection fees as well as Sewer would be in the Sewer Department. A portion of the fees are distributed to the Parks Department in Park Fees to help with improvements for the upgrades as needed. With more homes being built there are more people to use the Parks the City provides to the community.
- The Court Traffic Fine Income has decreased 38% with a \$6,360 less revenue than last year.
- For the Street Department revenue for Road and Bridge Tax has increased 5.5% over last year with a \$5,159 increase.
- The Water Department has a big increase in Meter Replacement/Installation over last year with a \$15,020 gain.
- The Sewer Department, as well, has an increase in revenue of \$24,200 in Hook Up Fees this year compared to last year with the increase in development and construction.
- Funds from a grants for the Inclusive Playground project has increased the Park revenue \$412,123. Last year \$200,000 was received at the end of the year which was applied to this project.

February 29, 2024 Year to Date Expense - All Funds

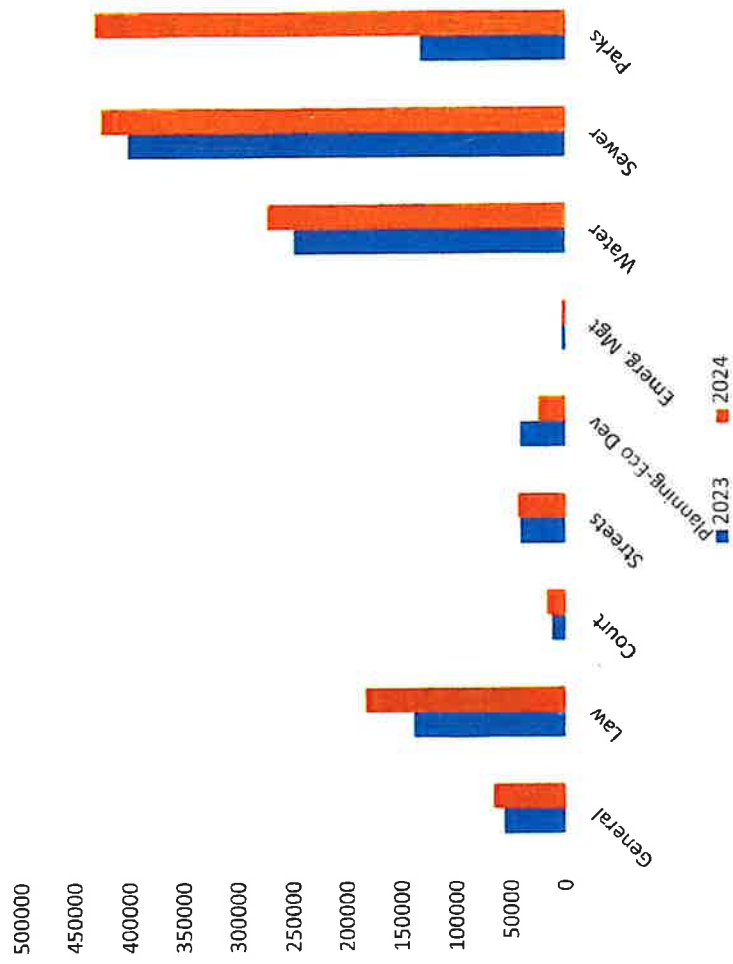
Expense



- The graph with the comparison of expense shows which departments that require the most funding, which is Water, Sewer and Parks.
- The Water and Sewer Fund should receive enough revenue to cover all expenses. It is not recommended by Auditors and the State for the General Fund to transfer funds to the Water and Sewer Fund. The expense of maintaining the Water and Sewer system should be held by the users of the system and not paid by taxpayers to maintain the system.
- Expenses have increased especially during the last couple of years and have been reflected in the cost to maintain the Water and Sewer systems.
- Ongoing projects will also increase expenses, especially in the Sewer Department, with the 94 Lift Station/Force Main project and the Meadows project on going during 2024 and 2025.
- The Parks is currently funding the All Inclusive Playground project. This is the reason for the huge difference in expense between last year and 2024.

Expense Comparison

Comparison 2023 vs 2024



- In the General Fund (General, Law, Court, Streets, Planning-Eco Dev, and Emergency Management) there are some areas that have increased some, but Street lights at a 66% is one of the most substantial increases.
- The Water and Sewer Fund has the highest expense with a total of \$703,904.98 year to date which is 7% higher than last year. Once the 94 and Meadows projects move into construction the cost of the projects will reflect the increase of ongoing expenses.
- The Parks Fund expense has increased substantially due to the new playground project. The total cost for the project is \$750,000. Part of the cost was paid in 2023. The balance of the expense will be completed in 2024.

Summary of Current Events

- Staff is starting to work toward putting together the data for the water and sewer work study with Carl Brown of Getting Great Rates. Multiple factors and information is required. The sooner the rate study is completed the better because even with a 10% increase included in the budget the Water and Sewer Department is using reserve funds and operating at a deficit.
- The Finance Department is working on the new Tyler Payroll Software installation. The goal is to have it completed by July 1, 2024. There are many factors involved in getting it set up. Staff is looking forward to having a program that will work correctly at tracking accrued time for vacation, comp, and sick time.
- It is time again to file the ARPA report with the federal website SAM. This is the last year that a City may declare the use of the ARPA funds received in 2021. How the funds are to be used must be filed by 2024 and must be expended by 2026. All funds will be use for the sewer projects the next couple of years.
- The Auditor, Marshall Decker and his staff, were at City Hall on March 14, 2024. Everything went smoothly as they were expecting to be in the office for two days but were able to get all of the information, they required in only one day with the help of staff getting the information to them efficiently.
- This past month we have, also, had our annual audit with the workmen's compensation insurance (MEM) and the property/liability insurance company (EMC). The MEM audit turned out quite well with no additional charges. We are yet to hear from the EMC audit. Additional charges are usually from changes in payroll amounts. This can result in a refund or additional premium charges.
- I have been working with our IT staff, Jeremy Evans, to have test runs to see how vulnerable the City is from outside internet hacks. Over the past couple of years, I have been working with him to make sure the City is protected from the liability of infiltration from outside our system and internal weak points. I would like to be able to put in the budget the program Knowbe4. It is a training program that educates and tests staff on possible ways the system could be infiltrated through malicious emails and other internet hacks. I am currently working to get a quote to see what the cost would be to the City. There are different levels of training and security that can be purchased. With more and more emails that are used for phishing and more sophisticated ways to get into data with sensitive information, it would help protect the City and our customers from the possibility of a breach in the City's system. Once the pricing information is available more information will be provided to the Board.
- The Finance Clerk – Accounts Payable Clerk, Diana Huddle, and myself attended a GFOA meeting that discussed ways Cities and business can be affected by information on checks used for payment, ach, and other types of payments. Unfortunately, fraud can affect bank accounts and credit card accounts. In the coming weeks we will be looking at safer ways to make payments other than by checks and safety measures we can take to protect the City. More information will be provided at a later date.

Submitted by: Carolyn Halverson, Director of Finance

FINANCIAL SUMMARY

Year to Date 2024	2024 Projected Revenues	Received As of February 2024	% Rec'd	2024 Budgeted Expenses	Expended As of February 2024	% Used	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	\$2,153,140.00	\$577,627.13	27%	\$430,704.00	\$67,210.47	16%	\$510,416.66
Law and Public Safety	\$181,100.00	\$20,780.71	11%	\$1,172,249.00	\$184,915.20	16%	(\$164,134.49)
Court	\$120,600.00	\$10,947.05	9%	\$126,867.00	\$17,803.08	14%	(\$6,866.03)
Sireas	\$726,419.00	\$87,388.61	13%	\$863,563.00	\$44,774.95	5%	\$52,613.66
Planning and Development	\$25,000.00	\$385.00	2%	\$232,360.00	\$22,310.35	10%	(\$21,925.35)
Economic Development	\$0.00	\$0.00	0%	\$13,000.00	\$3,661.35	28%	(\$3,661.35)
Emergency Management	\$8,456.00	\$0.00	0%	\$19,600.00	\$4,334.00	22%	(\$4,334.00)
Sub-Total	\$3,214,717.00	\$707,128.50	22%	\$2,858,563.00	\$345,009.40	12%	\$362,119.10
Water Fund							
Water Fund	\$2,100,922.00	\$206,136.33	10%	\$2,100,409.00	\$275,347.46	13%	(\$89,211.13)
Sewer Fund							
Sewer Fund	\$3,226,668.00	\$286,950.70	9%	\$3,170,084.91	\$428,554.52	14%	(\$129,604.32)
Sub-Total	\$5,327,590.00	\$505,086.63	9%	\$5,270,493.91	\$703,901.98	13%	(\$198,615.45)
Park Fund							
Park Fund	\$2,023,316.75	\$646,148.95	32%	\$2,023,225.00	\$434,929.05	21%	\$211,219.90
Sub-Total	\$2,023,316.75	\$646,148.95	32%	\$2,023,225.00	\$434,929.05	21%	\$211,219.90
Totals	\$10,565,623.75	\$1,858,363.98	18%	\$10,152,281.91	\$1,483,840.43	15%	\$374,523.55

Funds	Total Funds Available January 1, 2024	Annual 30 Recommended	Amount Above/Below Recommended 30 Percent	Cash Expense Average Per Month	Percent	Total Funds Available As of February 2024
General Fund	\$4,472,183.80	\$857,568.90	\$3,961,353.13	\$238,213.58	169%	\$4,816,922.03
Water & Sewer Fund	\$3,223,696.63	\$1,581,148.17	\$1,446,470.79	\$439,207.83	57%	\$3,027,618.96
Park Fund	\$99,207.07	\$605,967.50	(\$298,354.04)	\$168,602.08	15%	\$308,613.46
Totals	\$7,795,087.50	\$3,045,684.57	\$5,109,469.88	\$946,023.49		\$8,155,154.45

Assigned Funds	Water/Sewer Escrow	Water/Sewer Customer Deposits	Parks	All Assigned Funds Total
General				
Judicial Education Fund	\$4,453.10			
Judicial Facility Fund	\$16,188.36			
Police Forfeiture Asset Funds	\$1.40			
Street Projects	\$50,688.08			
Developers Escrow	\$2,000.00			
Grant Funds Assigned	\$90,000.00			
Total Assigned Funds	\$123,331.94			
			Total Assigned Funds	\$9,743.13

Transferred Funds Year to Date	COP Total Debt
General to Parks	\$0.00
General from Reserves	\$0.00
W/S from Reserves	\$2,430,000.00
Parks from Reserves	\$3,218,250.30
Total Funds Transferred	\$5,648,250.30

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3c
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS
PRESENTED**

February 2024 Budget Financial Statements

- 1. Balance Sheet**
- 2. Income Statement**



City of Willard, MO

Balance Sheet
Account Summary
 As Of 02/29/2024

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
<u>10-01001</u>	CLAIM ON POOLED CASH - GENERAL FUN	4,818,922.03
<u>10-10000</u>	CASH IN BANK - OPERATING	0.00
<u>10-10100</u>	CASH RESERVES 4593	0.00
<u>10-10200</u>	CASH IN BANK - MID-MISSOURI BANK	0.00
<u>10-10300</u>	CASH - FREEDOM	0.00
<u>10-11100</u>	PETTY CASH-GCG	900.00
<u>10-12500</u>	CASH IN BANK - JIS	0.00
<u>10-13000</u>	CASH JUDICIAL EDUCATION	4,453.10
<u>10-13050</u>	CASH JUDICIAL FACILITY FUND	16,188.36
<u>10-13100</u>	CASH POLICE FORFEITURE ASSETS	1.40
<u>10-13110</u>	CASH POLICE EQUITABLE SHARING FUND	11,647.70
<u>10-13150</u>	CASH MISC PROCEEDS FUND	0.00
<u>10-13300</u>	CASH IMPROVEMENT PROJECTS	0.00
<u>10-13400</u>	CASH STREET PROJECTS	50,689.08
<u>10-15000</u>	ACCOUNTS RECEIVABLE	0.00
<u>10-15100</u>	DUE FROM WATER/SEWER FUND	0.00
<u>10-15200</u>	DUE FROM RECREATION FUND	0.00
<u>10-15300</u>	SALES TAXES RECEIVABLE	231,055.79
<u>10-15400</u>	AD-VALOREM TAXES RECEIVABLE	217,076.61
<u>10-15500</u>	COURT FINES RECEIVABLE	30,786.39
<u>10-15700</u>	GRANTS RECEIVABLE	0.00
<u>10-16000</u>	PREPAID INSURANCE-GCG	12,456.12
<u>10-17000</u>	DEFERRED INFLOWS-LEASES	-412,867.19
<u>10-17001</u>	INTEREST RECEIVABLE-LEASES	1,783.39
<u>10-17002</u>	LONG TERM LEASE RECEIVABLE	382,514.44
<u>10-17003</u>	SHORT TERM LEASE RECEIVABLE	45,502.07
	Total Assets:	5,411,109.29
		<u>5,411,109.29</u>
Liability		
<u>10-20000</u>	AP PENDING (DUE TO POOLED CASH) - GC	10,295.37
<u>10-20010</u>	ACCOUNTS PAYABLE - GCG	7,558.95
<u>10-20500</u>	ALLOWANCE FOR BAD DEBT-GCG	11,000.00
<u>10-21000</u>	RETURNED CHECKS-GCG	0.00
<u>10-21500</u>	WAGES PAYABLE	18,052.04
<u>10-21600</u>	PAYROLL CORRECTION	0.00
<u>10-22000</u>	FICA WITHHOLDING	0.00
<u>10-22100</u>	FEDERAL WITHHOLDING	0.00
<u>10-22200</u>	MISSOURI WITHHOLDING	265.65
<u>10-23100</u>	LAGERS PAYABLE	790.38
<u>10-23200</u>	GROUP INSURANCE PAYABLE	-3,807.80
<u>10-23300</u>	GARNISHMENTS PAYABLE	630.30
<u>10-24000</u>	COURT BONDS PAYABLE	2,780.00
<u>10-24050</u>	DEFERRED COURT FINES	19,786.39
<u>10-24100</u>	DEVELOPERS ESCROW	2,000.00
<u>10-24200</u>	OTHER ESCROW	50,000.00
<u>10-25500</u>	DUE TO RECREATION FUND	0.00
<u>10-25550</u>	DUE TO WATER/SEWER FUND	0.00
	Total Liability:	119,351.28
Equity		
<u>10-30000</u>	FUND BALANCE	4,929,638.91
	Total Beginning Equity:	4,929,638.91

Balance Sheet

Account	Name	Balance
Total Revenue		707,128.50
Total Expense		<u>345,009.40</u>
Revenues Over/Under Expenses		362,119.10
	Total Equity and Current Surplus (Deficit):	5,291,758.01
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>5,411,109.29</u>

Balance Sheet

Account	Name	Balance	
Fund: 20 - WATER AND SEWER FUND			
Assets			
<u>20-01001</u>	CLAIM ON POOLED CASH - WATER AND SI	3,027,618.96	
<u>20-10000</u>	CASH IN BANK 4594	0.00	
<u>20-10100</u>	CASH RESERVES 4595	0.00	
<u>20-10200</u>	CASH RESERVES 4599	0.00	
<u>20-11100</u>	PETTY CASH-WS	0.00	
<u>20-15000</u>	ACCOUNTS RECEIVABLE-WS	166,119.91	
<u>20-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	15,834.15	
<u>20-15100</u>	DUE FROM GENERAL FUND	0.00	
<u>20-15200</u>	DUE FROM RECREATION FUND	0.00	
<u>20-16000</u>	PREPAID INSURANCE-WS	9,498.57	
<u>20-17000</u>	DEFERRED INFLOWS-LEASES	0.00	
<u>20-17001</u>	INTEREST RECEIVABLE-LEASES	0.00	
<u>20-17002</u>	LONG TERM LEASE RECEIVABLE	0.00	
<u>20-17003</u>	SHORT TERM LEASE RECEIVABLE	0.00	
<u>20-18000</u>	LAND	273,272.75	
<u>20-18050</u>	CONSTRUCTION IN PROGRESS	0.00	
<u>20-18100</u>	EQUIPMENT	963,228.42	
<u>20-18200</u>	WATER SYSTEM	4,576,733.19	
<u>20-18300</u>	SEWER SYSTEM	9,165,307.07	
<u>20-18400</u>	BUILDINGS-WSF	17,140.01	
<u>20-18500</u>	ACCUMULATED DEPRECIATION-WS	-6,179,073.97	
<u>20-19000</u>	COST OF ISSUANCE 2014	0.00	
<u>20-19100</u>	2014 CERTIFICATE FUND	0.00	
<u>20-19110</u>	2018 CERTIFICATE FUND	57.89	
<u>20-19120</u>	2018 COP CONSTRUCTION FUND	0.00	
<u>20-19200</u>	NET PENSION ASSET	197,729.00	
<u>20-19200</u>	DEFERRED PENSION OUTFLOWS	49,569.00	
	Total Assets:	12,283,034.95	<u>12,283,034.95</u>
Liability			
<u>20-20000</u>	AP PENDING (DUE TO POOLED CASH) - W:	-146,273.88	
<u>20-20010</u>	ACCOUNTS PAYABLE - WS	129,975.70	
<u>20-20100</u>	RETURNED CHECKSWS	83.97	
<u>20-20500</u>	ALLOWANCE FOR BAD DEBT-WS	143.55	
<u>20-21500</u>	WAGES PAYABLE	13,260.14	
<u>20-21500</u>	COMPENSATED ABSENCES	10,399.97	
<u>20-22000</u>	FICA WITHHOLDING	0.00	
<u>20-22100</u>	FEDERAL WITHHOLDING	0.00	
<u>20-22200</u>	MISSOURI WITHHOLDING	2,087.28	
<u>20-23100</u>	LAGERS PAYABLE	8,426.03	
<u>20-23200</u>	GROUP INSURANCE PAYABLE	1,459.67	
<u>20-23300</u>	GARNISHMENTS PAYABLE	0.00	
<u>20-24200</u>	Other Escrow	728,199.09	
<u>20-25000</u>	DUE TO GENERAL FUND	0.00	
<u>20-25500</u>	DUE TO RECREATION FUND	0.00	
<u>20-25600</u>	SALES TAX PAYABLE	-4,820.84	
<u>20-25700</u>	MO PRIMACY TAX	465.70	
<u>20-25700</u>	WATER POLLUTION SERVICE CONNECTIO	3,102.42	
<u>20-25800</u>	CUSTOMER DEPOSITS-WS	265,589.30	
<u>20-25000</u>	INTEREST PAYABLE	33,701.03	
<u>20-26500</u>	2014 COP PAYABLE	1,085,000.00	
<u>20-27000</u>	2018 COP Payable	3,300,000.00	
<u>20-28000</u>	NET PENSION LIABILITY	0.00	
<u>20-28200</u>	DEFERRED PENSION INFLOWS	87,310.00	
	Total Liability:	5,518,109.13	
Equity			
<u>20-30000</u>	RETAINED EARNINGS	6,963,741.27	
	Total Beginning Equity:	6,963,741.27	

As Of 02/29/2024

Balance Sheet

Account	Name	Balance
Total Revenue		505,086.53
Total Expense		<u>703,901.98</u>
Revenues Over/Under Expenses		-198,815.45
Total Equity and Current Surplus (Deficit):		6,764,925.82
Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>12,283,034.95</u></u>

Balance Sheet

Account	Name	Balance
Fund: 30 - PARKS FUND		
Assets		
<u>30-01001</u>	CLAIM ON POOLED CASH - PARKS FUND	308,613.46
<u>30-10000</u>	CASH IN BANK - 4596	0.00
<u>30-10100</u>	CASH RESERVES - 4597	0.00
<u>30-11100</u>	PETTY CASH-PKS	240.00
<u>30-12000</u>	CASH PARK- PROJECTS	1,926.85
<u>30-12100</u>	CASH YOUTH SCHOLARSHIP	2,402.53
<u>30-12200</u>	CASH - TICKET RESERVE	0.00
<u>30-12300</u>	2008 RESERVE FUND RESTRICTED	0.00
<u>30-12400</u>	PROJECT FUND	0.33
<u>30-15000</u>	ACCOUNTS RECEIVABLE-PKS	62.50
<u>30-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00
<u>30-15100</u>	DUE FROM GENERAL FUND	0.00
<u>30-15200</u>	DUE FROM WATER/SEWER FUND	0.00
<u>30-15300</u>	SALES TAXES RECEIVABLE	62,279.16
<u>30-15400</u>	AD-VALOREM TAXES RECEIVABLE	66,414.54
<u>30-16000</u>	PREPAID INSURANCE-PKS	6,498.65
<u>30-17000</u>	DEFERRED INFLOWS-LEASES	-196,829.15
<u>30-17001</u>	INTEREST RECEIVABLE-LEASES	844.54
<u>30-17002</u>	LONG TERM LEASE RECEIVABLE	197,518.94
<u>30-17003</u>	SHORT TERM LEASE RECEIVABLE	5,171.73
	Total Assets:	455,144.08
		<u>455,144.08</u>
Liability		
<u>30-20000</u>	AP PENDING (DUE TO POOLED CASH) - PK	5,634.49
<u>30-20010</u>	ACCOUNTS PAYABLE - PKS	3,514.17
<u>30-20100</u>	RETURNED CHECKS-PKS	0.00
<u>30-20500</u>	ALLOWANCE FOR BAD DEBT-PKS	0.00
<u>30-21500</u>	WAGES PAYABLE	8,173.07
<u>30-22000</u>	FICA WITHHOLDING	0.00
<u>30-22100</u>	FEDERAL WITHHOLDING	0.00
<u>30-22200</u>	MISSOURI WITHHOLDING	990.04
<u>30-23100</u>	LAGERS PAYABLE	1,335.84
<u>30-23200</u>	GROUP INSURANCE PAYABLE	3,481.68
<u>30-23300</u>	GARNISHMENTS PAYABLE	594.00
<u>30-25000</u>	DUE TO GENERAL FUND	0.00
<u>30-25550</u>	DUE TO WATER/SEWER FUND	0.00
<u>30-25800</u>	CUSTOMER DEPOSITSPKS	2,266.25
<u>30-25850</u>	CUSTOMER IN-HOUSE CREDIT	3,147.50
<u>30-25900</u>	MID-MISSOURI BANK	0.00
	Total Liability:	29,137.04
Equity		
<u>30-30000</u>	FUND BALANCE	214,787.14
	Total Beginning Equity:	214,787.14
Total Revenue		646,148.95
Total Expense		434,929.05
Revenues Over/Under Expenses		211,219.90
	Total Equity and Current Surplus (Deficit):	426,007.04
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>455,144.08</u>

Balance Sheet

Account	Name	Balance	
Fund: 99 - POOLED CASH			
Assets			
<u>99-01000</u>	POOLED CASH - GENERAL	8,151,746.45	
<u>99-01100</u>	POOLED CASH - JIS COURT	3,408.00	
<u>99-01200</u>	POOLED CASH - MID MISSOURI CD	0.00	
<u>99-01300</u>	POOLED CASH - FREEDOM BANK CD 5654	0.00	
<u>99-01400</u>	POOLED CASH - FREEDOM BANK CD 4603	0.00	
<u>99-17000</u>	DUE FROM OTHER FUNDS	37,166.09	
	Total Assets:	8,192,320.54	<u>8,192,320.54</u>
Liability			
<u>99-20000</u>	ACCOUNTS PAYABLE CONTROL	37,166.09	
<u>99-21500</u>	WAGES PAYABLE	0.00	
<u>99-27000</u>	DUE TO OTHER FUNDS	8,155,154.45	
	Total Liability:	8,192,320.54	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>8,192,320.54</u>



City of Willard, MO

Income Statement Account Summary

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND						
Revenue						
Department: 100 - General Government						
<u>10-100-40800</u>	MISCELLANEOUS INCOME-GCG	6,000.00	6,000.00	2,428.08	2,688.48	3,311.52
<u>10-100-40850</u>	CONVENIENCE FEE-GCG	2,000.00	2,000.00	12.79	35.96	1,964.04
<u>10-100-40980</u>	VETERAN'S MEMORIAL	240.00	240.00	0.00	0.00	240.00
<u>10-100-41000</u>	FRANCHISE CABLE TV	18,200.00	18,200.00	0.00	3,131.66	15,068.34
<u>10-100-41100</u>	FRANCHISE ELECTRIC	330,000.00	330,000.00	30,809.21	51,860.85	278,139.15
<u>10-100-41200</u>	FRANCHISE GAS	76,000.00	76,000.00	10,264.99	17,490.45	58,509.55
<u>10-100-41300</u>	FRANCHISE MOBILE PHONE LEASE	70,000.00	70,000.00	2,342.56	4,685.12	65,314.88
<u>10-100-43000</u>	INTEREST INCOME-GCG	100,000.00	100,000.00	10,385.35	21,581.68	78,418.32
<u>10-100-44100</u>	MERCHANTS LICENSES	7,000.00	7,000.00	950.00	2,125.00	4,875.00
<u>10-100-44110</u>	BUILDING PERMITS	42,000.00	42,000.00	17,492.00	21,439.00	20,561.00
<u>10-100-45300</u>	TAX REAL ESTATE-GCG	250,700.00	250,700.00	30,603.23	220,492.26	30,207.74
<u>10-100-45400</u>	TAX SALES & USE REVENUES-GCG	900,000.00	900,000.00	89,503.26	175,043.70	724,956.30
<u>10-100-45500</u>	TAX SALES CAP IMP-GCG	350,000.00	350,000.00	26,668.69	57,052.97	292,947.03
<u>10-100-49000</u>	CAPITAL ASSET SALES-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
Department: 100 - General Government Total:		2,153,140.00	2,153,140.00	221,460.16	577,627.13	1,575,512.87
Department: 200 - Law						
<u>10-200-40800</u>	MISC INCOME - LAW	500.00	500.00	0.00	0.00	500.00
<u>10-200-42000</u>	GRANT REVENUES-LAW	35,000.00	35,000.00	0.00	0.00	35,000.00
<u>10-200-44520</u>	LAW OTHER INCOME-LAW	13,500.00	13,500.00	199.10	320.10	13,179.90
<u>10-200-45100</u>	LAW ENFORCEMENT SALES TAX	132,000.00	132,000.00	10,229.46	20,460.61	111,539.39
<u>10-200-45600</u>	TAX STATE LET ACCOUNT	100.00	100.00	0.00	0.00	100.00
Department: 200 - Law Total:		181,100.00	181,100.00	10,428.56	20,780.71	160,319.29
Department: 250 - Court						
<u>10-250-40800</u>	MISCELLANEOUS INCOME-COURT	500.00	500.00	0.00	0.00	500.00
<u>10-250-44500</u>	TRAFFIC FINES-COURT	115,000.00	115,000.00	5,524.90	10,237.55	104,762.45
<u>10-250-44510</u>	OTHER FINES-COURT	5,000.00	5,000.00	195.00	709.50	4,290.50
<u>10-250-44520</u>	COURT INCOME OTHER-COURT	100.00	100.00	0.00	0.00	100.00
Department: 250 - Court Total:		120,600.00	120,600.00	5,719.90	10,947.05	109,652.95
Department: 300 - Streets						
<u>10-300-40800</u>	MISCELLANEOUS INCOME-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-42000</u>	GRANT REVENUES-STREETS	377,060.00	377,060.00	0.00	0.00	377,060.00
<u>10-300-45410</u>	TAX MOTOR VEHICLE	310,000.00	310,000.00	26,689.40	53,581.27	256,418.73
<u>10-300-45450</u>	TAX COUNTY ROAD & BRIDGE	39,259.00	39,259.00	43,807.34	43,807.34	-4,548.34
Department: 300 - Streets Total:		726,419.00	726,419.00	70,496.74	97,388.61	629,030.39
Department: 400 - Planning & Development						
<u>10-400-40930</u>	PLANNING AND ZONING	25,000.00	25,000.00	60.00	385.00	24,615.00
Department: 400 - Planning & Development Total:		25,000.00	25,000.00	60.00	385.00	24,615.00
Department: 500 - Emergency Management						
<u>10-500-42000</u>	GRANT REVENUES-EM	8,458.00	8,458.00	0.00	0.00	8,458.00
Department: 500 - Emergency Management Total:		8,458.00	8,458.00	0.00	0.00	8,458.00
Revenue Total:		3,214,717.00	3,214,717.00	308,165.36	707,128.50	2,507,588.50
Expense						
Department: 100 - General Government						
<u>10-100-50130</u>	SUPPLIES-GCG	2,000.00	2,000.00	39.89	73.55	1,926.45
<u>10-100-50310</u>	VETERAN'S MEMORIAL EXPENSES-GCG	1,000.00	1,000.00	146.95	146.95	853.05
<u>10-100-50500</u>	BUILDING MAINTENANCE-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-50550</u>	CUSTODIAL SUPPLIES-GCG	600.00	600.00	13.75	26.41	573.59
<u>10-100-50600</u>	MISCELLANEOUS EXPENSE-GCG	100.00	100.00	-169.96	-169.96	269.96

For Fiscal: 2024 Period Ending: 02/29/2024

Income Statement

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-100-50700	OFFICE SUPPLIES-GCG	7,500.00	7,500.00	535.58	955.73	6,544.27
10-100-50750	POSTAGE-GCG	1,600.00	1,600.00	446.61	546.61	1,053.39
10-100-51000	REPAIRS AND MAINTENANCE-GCG	100.00	100.00	0.00	0.00	100.00
10-100-52000	SUPPLIES SMALL EQUIPMENT-GCG	1,000.00	1,000.00	0.00	31.34	968.66
10-100-55200	ADVERTISING-GCG	4,000.00	4,000.00	117.28	117.28	3,882.72
10-100-55400	AUDIT EXPENSE-GCG	104,000.00	104,000.00	0.00	0.00	104,000.00
10-100-55500	BANK/CREDIT CARD FEES-GEN	800.00	800.00	8.57	8.57	791.43
10-100-55600	CONTRACT LABOR-GCG	500.00	500.00	60.00	60.00	440.00
10-100-55800	DUES AND SUBSCRIPTIONS-GCG	3,500.00	3,500.00	433.60	932.60	2,567.40
10-100-55850	EQUIPMENT RENTAL-GEN	1,000.00	1,000.00	126.00	137.21	862.79
10-100-55900	ELECTION EXPENSE-GCG	6,300.00	6,300.00	6,488.41	6,580.46	-280.46
10-100-56000	INSURANCE-GCG	6,030.00	6,030.00	501.15	1,018.41	5,011.59
10-100-56200	LEGAL-GCG	16,000.00	16,000.00	1,177.50	4,021.73	11,978.27
10-100-56400	PROFESSIONAL-GCG	30,000.00	30,000.00	357.00	895.00	29,105.00
10-100-56450	CONTRACT SERVICES/SECURITY-GCG	400.00	400.00	0.00	0.00	400.00
10-100-56500	SAFETY PROGRAM-GCG	150.00	150.00	0.00	0.00	150.00
10-100-56890	TRAVEL EXPENSE-ELECTED OFFICIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-56900	TRAVEL EXPENSE-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-56910	TRAVEL EXPENSE-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-56940	TRAINING & EDUCATION-ELECTED OFFICIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-56950	TRAINING & EDUCATION-GEN	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-56960	TRAINING & EDUCATION-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
10-100-57400	EQUIPMENT/SOFTWARE CONTRACTS-GCG	15,000.00	15,000.00	4,146.14	4,258.80	10,741.20
10-100-61000	TELEPHONE-GCG	2,000.00	2,000.00	137.77	275.54	1,724.46
10-100-61050	INTERNET-GCG	7,400.00	7,400.00	494.82	989.64	6,410.36
10-100-62000	UTILITIES ELECTRIC-GCG	8,000.00	8,000.00	434.19	820.20	7,179.80
10-100-62100	UTILITIES GAS-GCG	2,010.00	2,010.00	1,043.67	1,043.67	966.33
10-100-62300	UTILITIES OTHER-GCG	800.00	800.00	75.00	150.00	650.00
10-100-70000	VEHICLE EXPENSES FUEL-GCG	200.00	200.00	0.00	0.00	200.00
10-100-71000	VEHICLE REPAIR & MAINT-GCG	100.00	100.00	0.00	0.00	100.00
10-100-75500	VEHICLE LEASE-GENERAL	1,520.00	1,520.00	126.64	253.28	1,266.72
10-100-90000	SALARIES-GCG	123,281.00	123,281.00	12,498.12	28,213.60	95,067.40
10-100-90500	SALARIES OVERTIME-GCG	500.00	500.00	172.72	195.57	304.43
10-100-91000	SALARIES-ELECTED OFFICIALS	5,400.00	5,400.00	415.38	830.76	4,569.24
10-100-91500	PAYROLL TAXES-GCG	10,335.00	10,335.00	980.21	2,199.75	8,135.25
10-100-92000	RETIREMENT-GCG	10,285.00	10,285.00	710.48	1,064.66	9,220.34
10-100-93000	GROUP INSURANCE-GCG	31,755.00	31,755.00	2,241.73	3,989.36	27,765.64
10-100-95500	CAPITAL ASSET EXP EQUIPMENT-GCG	16,900.00	16,900.00	6,495.24	7,543.75	9,356.25
10-100-97350	TRANSFER TO PARKS-GCG	1,638.00	1,638.00	0.00	0.00	1,638.00
Department: 100 - General Government Total:		430,704.00	430,704.00	40,254.44	67,210.47	363,493.53
Department: 200 - Law						
10-200-50100	SUPPLIES-LAW	2,500.00	2,500.00	1,532.91	2,005.38	494.62
10-200-50300	DARE-LAW	1,700.00	1,700.00	0.00	0.00	1,700.00
10-200-50500	BUILDING MAINTENANCE-LAW	5,000.00	5,000.00	131.53	245.22	4,754.78
10-200-50550	CUSTODIAL SUPPLIES-LAW	700.00	700.00	0.00	9.98	690.02
10-200-50600	MISCELLANEOUS EXPENSE-LAW	100.00	100.00	0.00	0.00	100.00
10-200-50700	OFFICE SUPPLIES-LAW	1,200.00	1,200.00	25.42	87.88	1,112.12
10-200-50750	POSTAGE-LAW	250.00	250.00	0.00	0.00	250.00
10-200-51000	REPAIRS & MAINTENANCE-LAW	500.00	500.00	0.00	0.00	500.00
10-200-52000	SUPPLIES SMALL EQUIPMENT-LAW	7,000.00	7,000.00	29.99	216.88	6,783.12
10-200-55200	ADVERTISING-LAW	200.00	200.00	0.00	0.00	200.00
10-200-55500	BANK/CREDIT CARD FEES-LAW	50.00	50.00	0.00	0.00	50.00
10-200-55600	CONTRACT LABOR-LAW	500.00	500.00	30.00	30.00	470.00
10-200-55800	DUES AND SUBSCRIPTIONS-LAW	2,800.00	2,800.00	150.00	150.00	2,650.00
10-200-55850	EQUIPMENT RENTAL-LAW	1,800.00	1,800.00	220.00	243.23	1,556.77
10-200-56000	INSURANCE-LAW	41,000.00	41,000.00	3,416.67	6,833.34	34,166.66
10-200-56200	LEGAL-LAW	1,000.00	1,000.00	0.00	0.00	1,000.00
10-200-56400	PROFESSIONAL-LAW	68,000.00	68,000.00	3,627.72	6,273.97	61,726.03
10-200-56450	CONTRACT SERVICES/SECURITY-LAW	100.00	100.00	0.00	0.00	100.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-200-56500</u>	SAFETY PROGRAM-LAW	400.00	400.00	0.00	0.00	400.00
<u>10-200-56900</u>	TRAVEL EXPENSE-LAW	1,000.00	1,000.00	36.14	36.14	963.86
<u>10-200-56950</u>	TRAINING & EDUCATION-LAW	20,000.00	20,000.00	0.00	0.00	20,000.00
<u>10-200-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-LAW	18,000.00	18,000.00	700.37	1,107.34	16,892.66
<u>10-200-61000</u>	TELEPHONE-LAW	3,500.00	3,500.00	208.96	417.89	3,082.11
<u>10-200-61050</u>	INTERNET-LAW	7,000.00	7,000.00	574.84	1,149.68	5,850.32
<u>10-200-62000</u>	UTILITIES ELECTRIC-LAW	5,050.00	5,050.00	300.65	544.48	4,505.52
<u>10-200-62100</u>	UTILITIES GAS-LAW	3,200.00	3,200.00	534.12	1,287.18	1,912.82
<u>10-200-62300</u>	UTILITIES OTHER-LAW	600.00	600.00	50.00	100.00	500.00
<u>10-200-70000</u>	VEHICLE EXPENSES FUEL-LAW	25,000.00	25,000.00	1,519.78	2,882.99	22,117.01
<u>10-200-71000</u>	VEHICLE REPAIR & MAINT-LAW	10,000.00	10,000.00	474.40	1,008.59	8,991.41
<u>10-200-71100</u>	EQUIPMENT REPAIR & MAINT-LAW	500.00	500.00	0.00	0.00	500.00
<u>10-200-75000</u>	VEHICLE LEASE-LAW	17,600.00	17,600.00	1,465.33	2,930.65	14,669.35
<u>10-200-90000</u>	SALARIES-LAW	644,047.00	644,047.00	45,239.46	91,590.32	552,456.68
<u>10-200-90500</u>	SALARIES OVERTIME-LAW	3,000.00	3,000.00	9.44	69.10	2,930.90
<u>10-200-91500</u>	PAYROLL TAXES-LAW	51,764.00	51,764.00	3,263.67	6,613.79	45,150.21
<u>10-200-92000</u>	RETIREMENT-LAW	62,924.00	62,924.00	4,573.04	7,598.76	55,325.24
<u>10-200-92500</u>	UNIFORMS-LAW	10,000.00	10,000.00	293.47	811.36	9,188.64
<u>10-200-93000</u>	GROUP INSURANCE-LAW	107,264.00	107,264.00	7,587.61	15,071.05	92,192.95
<u>10-200-95100</u>	CAPITAL ASSET EXP-LAW	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>10-200-95500</u>	CAPITAL ASSET EXP EQUIPMENT-LAW	45,000.00	45,000.00	35,600.00	35,600.00	9,400.00
Department: 200 - Law Total:		1,172,249.00	1,172,249.00	111,595.52	184,915.20	987,333.80
Department: 250 - Court						
<u>10-250-50130</u>	SUPPLIES-COURT	200.00	200.00	22.75	27.75	172.25
<u>10-250-50500</u>	BUILDING MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50550</u>	CUSTODIAL SUPPLIES	100.00	100.00	0.00	0.00	100.00
<u>10-250-50600</u>	MISCELLANEOUS EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50700</u>	OFFICE SUPPLIES-COURT	1,200.00	1,200.00	51.84	51.84	1,148.16
<u>10-250-50750</u>	POSTAGE-COURT	500.00	500.00	0.00	0.00	500.00
<u>10-250-51000</u>	REPAIRS & MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-52000</u>	SUPPLIES SMALL TOOLS-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55200</u>	ADVERTISING EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55500</u>	BANK/CREDIT CARD FEES-COURT	300.00	300.00	5.74	5.74	294.26
<u>10-250-55800</u>	DUES & SUBSCRIPTIONS-COURT	250.00	250.00	0.00	0.00	250.00
<u>10-250-55850</u>	EQUIPMENT RENTAL-COURT	120.00	120.00	14.00	15.87	104.13
<u>10-250-56000</u>	INSURANCE-COURT	3,000.00	3,000.00	250.00	500.00	2,500.00
<u>10-250-56200</u>	LEGAL-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56400</u>	PROFESSIONAL-COURT	15,000.00	15,000.00	996.00	1,963.68	13,036.32
<u>10-250-56450</u>	CONTRACT SERVICE/SECURITY-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56910</u>	TRAVEL COURT	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-250-56960</u>	TRAINING COURT	750.00	750.00	0.00	0.00	750.00
<u>10-250-57100</u>	EQUIP/SOFTWARE CONTRACTS-COURT	1,550.00	1,550.00	523.69	528.98	1,021.02
<u>10-250-61000</u>	TELEPHONE-COURT	760.00	760.00	62.68	125.36	634.64
<u>10-250-61050</u>	INTERNET-COURT	3,550.00	3,550.00	296.07	592.14	2,957.86
<u>10-250-71100</u>	EQUIPMENT REPAIR & MAINT-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-80000</u>	COURT AUTOMATION-COURT	5,000.00	5,000.00	210.76	470.14	4,529.86
<u>10-250-81000</u>	CVC FEES	5,000.00	5,000.00	214.66	478.86	4,521.14
<u>10-250-81100</u>	POST FUND-COURT	750.00	750.00	30.11	67.16	682.84
<u>10-250-82000</u>	SHERIFF'S RETIREMENT FUND-COURT	100.00	100.00	15.00	18.00	82.00
<u>10-250-90000</u>	SALARIES-COURT	64,026.00	64,026.00	5,755.04	9,358.23	54,667.77
<u>10-250-90500</u>	SALARIES OVERTIME-COURT	100.00	100.00	2.56	2.56	97.44
<u>10-250-91500</u>	PAYROLL TAXES-COURT	5,130.00	5,130.00	425.59	692.37	4,437.63
<u>10-250-92000</u>	RETIREMENT-COURT	4,561.00	4,561.00	462.53	669.43	3,891.57
<u>10-250-93000</u>	GROUP INSURANCE-COURT	13,120.00	13,120.00	1,291.88	2,234.97	10,885.03
Department: 250 - Court Total:		126,867.00	126,867.00	10,630.90	17,803.08	109,063.92
Department: 300 - Streets						
<u>10-300-50130</u>	SUPPLIES-STREETS	25,000.00	25,000.00	2,472.47	5,597.12	19,402.88
<u>10-300-50500</u>	BUILDING MAINTENANCE-STREETS	4,000.00	4,000.00	23.97	23.97	3,976.03
<u>10-300-50550</u>	CUSTODIAL SUPPLIES-STREETS	100.00	100.00	0.00	0.00	100.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-300-50600</u>					
MISCELLANEOUS EXPENSE-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-50700</u>					
OFFICE SUPPLIES-STREETS	500.00	500.00	18.90	18.90	481.10
<u>10-300-50750</u>					
POSTAGE-STTS	50.00	50.00	0.00	0.00	50.00
<u>10-300-51000</u>					
REPAIRS AND MAINTENANCE-STREETS	20,000.00	20,000.00	269.94	1,683.74	18,316.26
<u>10-300-52000</u>					
SUPPLIES SMALL EQUIPMENT-STREETS	3,000.00	3,000.00	68.36	68.36	2,931.64
<u>10-300-55200</u>					
ADVERTISING-STTS	200.00	200.00	0.00	0.00	200.00
<u>10-300-55800</u>					
CONTRACT LABOR-STREETS	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>10-300-55800</u>					
DUES AND SUBSCRIPTIONS-STREETS	3,050.00	3,050.00	0.00	0.00	3,050.00
<u>10-300-55850</u>					
EQUIPMENT RENTAL-STREETS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>10-300-56000</u>					
INSURANCE-STREETS	12,900.00	12,900.00	1,075.00	2,150.00	10,750.00
<u>10-300-56200</u>					
LEGAL EXPENSE-STTS	500.00	500.00	0.00	0.00	500.00
<u>10-300-56400</u>					
PROFESSIONAL-STREETS	3,000.00	3,000.00	36.00	152.90	2,847.10
<u>10-300-56500</u>					
SAFETY PROGRAM-STREETS	300.00	300.00	0.00	0.00	300.00
<u>10-300-56900</u>					
TRAVEL EXPENSE-STREETS	200.00	200.00	0.00	0.00	200.00
<u>10-300-56950</u>					
TRAINING & EDUCATION-STTS	100.00	100.00	0.00	0.00	100.00
<u>10-300-57400</u>					
EQUIPMENT/SOFTWARE CONTRACTS-STRE	1,000.00	1,000.00	518.40	518.40	481.60
<u>10-300-61000</u>					
TELEPHONE-STREETS	1,500.00	1,500.00	108.77	197.53	1,302.47
<u>10-300-61050</u>					
INTERNET-STREETS	3,800.00	3,800.00	305.98	611.96	3,188.04
<u>10-300-61110</u>					
STREET LIGHTS STREETS	67,000.00	67,000.00	6,239.27	12,476.05	54,523.95
<u>10-300-62000</u>					
UTILITIES ELECTRIC-STREETS	3,200.00	3,200.00	303.43	641.84	2,558.16
<u>10-300-62100</u>					
UTILITIES GAS-STREETS	300.00	300.00	0.00	0.00	300.00
<u>10-300-70000</u>					
VEHICLE EXPENSE FUEL-STREETS	5,500.00	5,500.00	488.42	793.34	4,706.66
<u>10-300-70100</u>					
EQUIPMENT FUEL-STREETS	1,500.00	1,500.00	18.80	26.80	1,473.20
<u>10-300-71000</u>					
VEHICLE REPAIR & MAINT-STREETS	2,000.00	2,000.00	181.89	523.72	1,476.28
<u>10-300-71100</u>					
EQUIPMENT REPAIR & MAINT-STREETS	5,000.00	5,000.00	495.22	565.15	4,434.85
<u>10-300-75000</u>					
VEHICLE LEASE-STREETS	18,929.00	18,929.00	1,556.10	3,112.20	15,816.80
<u>10-300-75100</u>					
EQUIPMENT LEASE	6,400.00	6,400.00	529.87	1,059.74	5,340.26
<u>10-300-90000</u>					
SALARIES-STREETS	128,743.00	128,743.00	5,039.98	9,646.30	119,096.70
<u>10-300-90500</u>					
SALARIES OVERTIME-STREETS	2,000.00	2,000.00	25.26	26.81	1,973.19
<u>10-300-91500</u>					
PAYROLL TAXES-STREETS	10,459.00	10,459.00	383.44	735.22	9,723.78
<u>10-300-92000</u>					
RETIREMENT-STREETS	10,653.00	10,653.00	484.24	714.75	9,938.25
<u>10-300-92500</u>					
UNIFORMS-STREETS	1,400.00	1,400.00	98.16	98.16	1,301.84
<u>10-300-93000</u>					
GROUP INSURANCE-STREETS	26,854.00	26,854.00	873.25	1,432.79	25,421.21
<u>10-300-95100</u>					
CAPITAL ASSET EXP-STREETS	478,825.00	478,825.00	261.88	1,881.70	476,943.30
<u>10-300-95500</u>					
CAPITAL ASSET EXP EQUIPMENT-STREETS	12,000.00	12,000.00	17.50	17.50	11,982.50
Department: 300 - Streets Total:	863,563.00	863,563.00	21,894.50	44,774.95	818,788.05
Department: 400 - Planning & Development					
<u>10-400-50130</u>					
SUPPLIES-P&D	300.00	300.00	5.00	10.00	290.00
<u>10-400-50550</u>					
CUSTODIAL SUPPLIES-P&D	101.00	101.00	0.00	0.00	101.00
<u>10-400-50600</u>					
MISCELLANEOUS EXPENSE-P&D	100.00	100.00	0.00	0.00	100.00
<u>10-400-50700</u>					
OFFICE SUPPLIES-P&D	500.00	500.00	79.03	104.79	395.21
<u>10-400-50750</u>					
POSTAGE-P&D	250.00	250.00	0.00	0.00	250.00
<u>10-400-51000</u>					
REPAIRS & MAINTENANCE-P&D	200.00	200.00	0.00	0.00	200.00
<u>10-400-52000</u>					
SUPPLIES-SMALL EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<u>10-400-55200</u>					
ADVERTISING-P&D	1,000.00	1,000.00	0.00	499.88	500.12
<u>10-400-55800</u>					
DUES AND SUBSCRIPTIONS-P&D	250.00	250.00	0.00	0.00	250.00
<u>10-400-55850</u>					
EQUIPMENT RENTAL-P&D	500.00	500.00	66.00	67.87	432.13
<u>10-400-56000</u>					
INSURANCE-P&D	4,349.00	4,349.00	362.42	724.84	3,624.16
<u>10-400-56200</u>					
LEGAL-P&D	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>10-400-56400</u>					
PROFESSIONAL-P&D	75,000.00	75,000.00	1,491.00	3,278.55	71,721.45
<u>10-400-56900</u>					
TRAVEL EXPENSE-P&D	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-400-56950</u>					
TRAINING & EDUCATION-P&D	1,000.00	1,000.00	990.00	990.00	10.00
<u>10-400-57400</u>					
EQUIPMENT/SOFTWARE CONTRACTS-P&D	7,500.00	7,500.00	529.07	539.74	6,960.26
<u>10-400-61000</u>					
TELEPHONE-P&D	1,480.00	1,480.00	103.08	206.15	1,273.85
<u>10-400-61050</u>					
INTERNET-P&D	3,800.00	3,800.00	296.07	592.14	3,207.86
<u>10-400-71000</u>					
VEHICLE REPAIR & MAINT-P&D	0.00	0.00	12.29	12.29	-12.29
<u>10-400-75000</u>					
VEHICLE LEASE-P&D	3,040.00	3,040.00	253.29	506.58	2,533.42
<u>10-400-90000</u>					
SALARIES-P&D	96,005.00	96,005.00	8,148.21	11,791.98	84,213.02
<u>10-400-90500</u>					
SALARIES OVERTIME-P&D	300.00	300.00	18.98	26.79	273.21

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-400-91500</u>	PAYROLL TAXES-P&D	7,704.00	7,704.00	608.58	873.64	6,830.36
<u>10-400-92000</u>	RETIREMENT-P&D	8,036.00	8,036.00	319.21	502.88	7,533.12
<u>10-400-93000</u>	GROUP INSURANCE-P&D	14,665.00	14,665.00	666.57	1,262.25	13,402.75
<u>10-400-95500</u>	CAPITAL ASSET EXP EQUIPMENT-P&D	0.00	0.00	319.98	319.98	-319.98
Department: 400 - Planning & Development Total:		232,380.00	232,380.00	14,268.78	22,310.35	210,069.65
Department: 450 - Economic Development						
<u>10-450-55800</u>	DUES & UBSCRIPTIONS - ECO DEV	5,500.00	5,500.00	0.00	0.00	5,500.00
<u>10-450-56300</u>	MARKETING EXPENSE - ECO DEV	500.00	500.00	0.00	0.00	500.00
<u>10-450-56400</u>	PROFESSIONAL - ECO DEV	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>10-450-56900</u>	TRAVEL EXPENSE - ECO DEV	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-450-56950</u>	TRAINING & EDUCATION - ECO DEV	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-450-90000</u>	SALARIES - ECO DEV	0.00	0.00	0.00	3,283.08	-3,283.08
<u>10-450-91500</u>	PAYROLL TAX - ECO DEV	0.00	0.00	0.00	251.06	-251.06
<u>10-450-92000</u>	RETIREMENT - ECO DEV	0.00	0.00	0.00	117.31	-117.31
<u>10-450-93000</u>	GROUP INSURANCE-ECO DEV	0.00	0.00	0.00	9.90	-9.90
Department: 450 - Economic Development Total:		13,000.00	13,000.00	0.00	3,661.35	9,338.65
Department: 500 - Emergency Management						
<u>10-500-50700</u>	OFFICE SUPPLIES-EM	100.00	100.00	0.00	0.00	100.00
<u>10-500-51000</u>	REPAIRS AND MAINTENANCE-EM	200.00	200.00	0.00	0.00	200.00
<u>10-500-55600</u>	CONTRACT LABOR-EM	19,000.00	19,000.00	4,334.00	4,334.00	14,666.00
<u>10-500-56900</u>	TRAVEL EXPENSE-EM	300.00	300.00	0.00	0.00	300.00
<u>10-500-56950</u>	TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
Department: 500 - Emergency Management Total:		19,800.00	19,800.00	4,334.00	4,334.00	15,466.00
Expense Total:		2,858,563.00	2,858,563.00	202,978.14	345,009.40	2,513,553.60
Fund: 10 - GENERAL FUND Surplus (Deficit):		356,154.00	356,154.00	105,187.22	362,119.10	

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Fund: 20 - WATER AND SEWER FUND						
Revenue						
Department: 600 - Water						
<u>20-600-40700</u>	METER REPLACEMENT/ INSTALLATIONS-W	35,000.00	35,000.00	17,325.00	19,960.00	15,040.00
<u>20-600-40800</u>	MISCELLANEOUS INCOME-WATER	1,000.00	1,000.00	180.00	375.15	624.85
<u>20-600-40850</u>	CONVENIENCE FEE-WATER	22,000.00	22,000.00	1,596.57	3,339.79	18,660.21
<u>20-600-40920</u>	PENALTY INCOME-WATER	45,000.00	45,000.00	2,936.94	8,758.10	36,241.90
<u>20-600-42000</u>	GRANT RECEIPTS-WATER	3,750.00	3,750.00	0.00	0.00	3,750.00
<u>20-600-43000</u>	INTEREST INCOME-WATER	30,000.00	30,000.00	3,272.86	6,828.32	23,171.68
<u>20-600-46000</u>	TRANSFER IN-WATER	713,040.00	713,040.00	0.00	0.00	713,040.00
<u>20-600-48510</u>	WATER SALES - CITY COMMERCIAL (WATER	132,825.00	132,825.00	6,355.01	12,051.84	120,773.16
<u>20-600-48515</u>	WATER SALES - RURAL COMMERCIAL (WAT	8,400.00	8,400.00	495.60	1,030.96	7,369.04
<u>20-600-48520</u>	WATER SALES - CITY RESIDENTIAL (WATER	679,907.00	679,907.00	48,268.26	94,034.08	585,872.92
<u>20-600-48525</u>	WATER SALES - RURAL RESIDENTIAL (WATE	425,000.00	425,000.00	30,501.93	59,758.09	365,241.91
<u>20-600-49000</u>	CAPITAL ASSET SALES-WATER	5,000.00	5,000.00	0.00	0.00	5,000.00
	Department: 600 - Water Total:	2,100,922.00	2,100,922.00	110,932.17	206,136.33	1,894,785.67
Department: 700 - Sewer						
<u>20-700-40800</u>	MISCELLANEOUS INCOME-SEWER	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>20-700-40850</u>	CONVENIENCE FEE-SEWER	22,000.00	22,000.00	1,596.58	3,342.13	18,657.87
<u>20-700-40920</u>	PENALTY INCOME-SEWER	35,000.00	35,000.00	2,184.89	5,219.30	29,780.70
<u>20-700-40960</u>	TRASH INCOME-SEWER	0.00	0.00	0.00	11,879.09	-11,879.09
<u>20-700-42000</u>	GRANT RECEIPTS-SEWER	708,668.00	708,668.00	0.00	0.00	708,668.00
<u>20-700-42100</u>	HOOK UP FEES RECEIVE-SEWER	40,000.00	40,000.00	22,000.00	26,400.00	13,600.00
<u>20-700-43000</u>	INTEREST INCOME-SEWER	30,000.00	30,000.00	3,272.86	6,828.32	23,171.68
<u>20-700-46000</u>	TRANSFER IN-SEWER	605,000.00	605,000.00	0.00	0.00	605,000.00
<u>20-700-48800</u>	SEWER SALES-SEWER	1,780,000.00	1,780,000.00	123,681.58	245,281.36	1,534,718.64
<u>20-700-49000</u>	CAPITAL ASSET SALES-SEWER	5,000.00	5,000.00	0.00	0.00	5,000.00
	Department: 700 - Sewer Total:	3,226,668.00	3,226,668.00	152,735.91	298,950.20	2,927,717.80
	Revenue Total:	5,327,590.00	5,327,590.00	263,668.08	505,086.53	4,822,503.47
Expense						
Department: 600 - Water						
<u>20-600-50000</u>	CHEMICALS-WATER	20,000.00	20,000.00	1,626.99	3,135.97	16,864.03
<u>20-600-50130</u>	SUPPLIES-WATER	60,000.00	60,000.00	274.15	2,540.03	57,459.97
<u>20-600-50200</u>	LABORATORY FEES-WATER	2,000.00	2,000.00	117.00	273.00	1,727.00
<u>20-600-50300</u>	LABORATORY SUPPLIES-WATER	29,447.00	29,447.00	0.00	534.16	28,912.84
<u>20-600-50500</u>	BUILDING MAINTENANCE-WATER	5,000.00	5,000.00	47.98	47.98	4,952.02
<u>20-600-50550</u>	CUSTODIAL SUPPLIES-WATER	500.00	500.00	5.63	18.28	481.72
<u>20-600-50600</u>	MISCELLANEOUS EXPENSE-WATER	100.00	100.00	0.00	0.00	100.00
<u>20-600-50700</u>	OFFICE SUPPLIES-WATER	3,500.00	3,500.00	171.87	247.59	3,252.41
<u>20-600-50750</u>	POSTAGE-WATER	13,000.00	13,000.00	988.00	1,986.21	11,013.79
<u>20-600-51000</u>	REPAIRS AND MAINTENANCE-WATER	80,000.00	80,000.00	22,234.14	23,859.14	56,140.86
<u>20-600-52000</u>	SUPPLIES SMALL EQUIPMENT-WATER	10,000.00	10,000.00	512.31	577.28	9,422.72
<u>20-600-52500</u>	METER REPLACEMENT-WATER	20,000.00	20,000.00	0.00	0.00	20,000.00
<u>20-600-55200</u>	ADVERTISING-WATER	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>20-600-55400</u>	AUDIT EXPENSE-WATER	6,500.00	6,500.00	0.00	0.00	6,500.00
<u>20-600-55500</u>	BANK/CREDIT CARD FEES-WATER	19,000.00	19,000.00	2,774.93	5,416.66	13,583.34
<u>20-600-55600</u>	CONTRACT LABOR--WATER	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>20-600-55800</u>	DUES AND SUBSCRIPTIONS-WATER	2,100.00	2,100.00	675.00	675.00	1,425.00
<u>20-600-55850</u>	EQUIPMENT RENTAL-WATER	2,000.00	2,000.00	513.77	524.98	1,475.02
<u>20-600-56000</u>	INSURANCE-WATER	25,854.00	25,854.00	2,154.50	4,309.00	21,545.00
<u>20-600-56200</u>	LEGAL-WATER	1,000.00	1,000.00	0.00	919.54	1,000.00
<u>20-600-56400</u>	PROFESSIONAL-WATER	60,000.00	60,000.00	525.05	0.00	59,080.46
<u>20-600-56500</u>	SAFETY PROGRAM-WATER	200.00	200.00	0.00	0.00	200.00
<u>20-600-56900</u>	TRAVEL EXPENSE-WATER	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>20-600-56950</u>	TRAINING & EDUCATION-WATER	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>20-600-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-WAT	21,000.00	21,000.00	1,797.65	1,893.05	19,106.95
<u>20-600-61000</u>	TELEPHONE WATER	2,400.00	2,400.00	179.92	319.84	2,080.16
<u>20-600-61050</u>	INTERNET-WATER	6,025.00	6,025.00	518.37	972.54	5,052.46

Income Statement

For Fiscal: 2024 Period Ending: 02/29/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<u>20-600-62000</u>	UTILITIES ELECTRIC-WATER	120,600.00	120,600.00	8,162.75	15,363.27	105,236.73
<u>20-600-62100</u>	UTILITIES GAS-WATER	5,000.00	5,000.00	1,025.79	1,025.79	3,974.21
<u>20-600-62300</u>	UTILITIES OTHER-WATER	2,400.00	2,400.00	170.17	340.34	2,059.66
<u>20-600-70000</u>	VEHICLE EXPENSE FUEL-WATER	10,000.00	10,000.00	897.94	1,518.55	8,481.45
<u>20-600-76100</u>	EQUIPMENT FUEL-WATER	4,500.00	4,500.00	37.59	53.59	4,446.41
<u>20-600-71000</u>	VEHICLE REPAIR & MAINT-WATER	4,000.00	4,000.00	273.53	635.13	3,364.87
<u>20-600-71100</u>	EQUIPMENT REPAIR & MAINT-WATER	3,000.00	3,000.00	270.55	290.54	2,709.46
<u>20-600-75000</u>	VEHICLE LEASE-WATER	37,860.00	37,860.00	3,112.20	6,224.40	31,635.60
<u>20-600-75100</u>	EQUIPMENT LEASE	15,894.00	15,894.00	1,059.73	2,119.46	13,774.54
<u>20-600-90000</u>	SALARIES-WATER	456,794.00	456,794.00	31,211.12	67,348.09	389,445.91
<u>20-600-90500</u>	SALARIES OVERTIME-WATER	4,000.00	4,000.00	486.27	1,010.92	2,989.08
<u>20-600-91500</u>	PAYROLL TAXES-WATER	36,863.00	36,863.00	2,378.25	5,125.00	31,738.00
<u>20-600-92000</u>	RETIREMENT-WATER	40,366.00	40,366.00	2,831.78	5,115.22	35,250.78
<u>20-600-92100</u>	PENSION EXPENSE-WATER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-600-92500</u>	UNIFORMS-WATER	2,700.00	2,700.00	196.31	196.31	2,503.69
<u>20-600-93000</u>	GROUP INSURANCE-WATER	76,777.00	76,777.00	6,744.05	14,213.78	62,563.22
<u>20-600-95100</u>	CAPITAL ASSET EXP-WATER	176,000.00	176,000.00	2,438.23	3,284.81	172,715.19
<u>20-600-95500</u>	CAPITAL ASSET EXP EQUIPMENT-WATER	14,500.00	14,500.00	35.00	8,266.00	6,234.00
<u>20-600-96000</u>	PRINCIPAL EXPENSE-WATER	87,500.00	87,500.00	0.00	87,500.00	0.00
<u>20-600-96200</u>	INTEREST EXPENSE-WATER	13,529.00	13,529.00	0.00	7,466.01	6,062.99
<u>20-600-96400</u>	FISCAL AGENT FEES-WATER	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>20-600-97100</u>	BAD DEBT EXPENSE-WATER	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>20-600-97300</u>	TRANSFER TO GCG-WATER	545,000.00	545,000.00	0.00	0.00	545,000.00
	Department: 600 - Water Total:	2,100,409.00	2,100,409.00	96,448.52	275,347.46	1,825,061.54
Department: 700 - Sewer						
<u>20-700-50000</u>	CHEMICALS	10,000.00	10,000.00	0.00	0.00	10,000.00
<u>20-700-50130</u>	SUPPLIES-SEWER	10,000.00	10,000.00	327.64	393.79	9,606.21
<u>20-700-50350</u>	PERMIT FEES-SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>20-700-50500</u>	BUILDING MAINTENANCE-SEWER	5,000.00	5,000.00	47.98	0.48	4,999.52
<u>20-700-50550</u>	CUSTODIAL SUPPLIES-SEWER	300.00	300.00	5.63	18.28	281.72
<u>20-700-50600</u>	MISCELLANEOUS EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-50700</u>	OFFICE SUPPLIES-SEWER	2,500.00	2,500.00	171.88	247.61	2,252.39
<u>20-700-50750</u>	POSTAGE-SEWER	13,000.00	13,000.00	987.99	1,986.18	11,013.82
<u>20-700-51000</u>	REPAIRS AND MAINTENANCE-SEWER	80,000.00	80,000.00	10,351.18	10,509.59	69,490.41
<u>20-700-52000</u>	SUPPLIES SMALL EQUIPMENT-SEWER	10,000.00	10,000.00	136.74	226.73	9,773.27
<u>20-700-55100</u>	HOOK UP EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-55200</u>	ADVERTISING-SEWER	300.00	300.00	0.00	0.00	300.00
<u>20-700-55400</u>	AUDIT EXPENSE-SEWER	6,000.00	6,000.00	0.00	0.00	6,000.00
<u>20-700-55500</u>	BANK/CREDIT CARD FEES-SEWER	19,000.00	19,000.00	2,774.93	5,416.66	13,583.34
<u>20-700-55600</u>	CONTRACT LABOR-SEWER	6,000.00	6,000.00	60.00	60.00	5,940.00
<u>20-700-55800</u>	DUES AND SUBSCRIPTIONS-SEWER	300.00	300.00	0.00	0.00	300.00
<u>20-700-55850</u>	EQUIPMENT RENTAL-SEWER	2,000.00	2,000.00	513.78	524.99	1,475.01
<u>20-700-56000</u>	INSURANCE-SEWER	36,658.63	36,658.63	3,054.89	6,109.78	30,548.85
<u>20-700-56200</u>	LEGAL-SEWER	50,000.00	50,000.00	0.00	0.00	50,000.00
<u>20-700-56400</u>	PROFESSIONAL-SEWER	75,000.00	75,000.00	1,089.53	1,484.02	73,515.98
<u>20-700-56500</u>	SAFETY PROGRAM-SEWER	200.00	200.00	0.00	0.00	200.00
<u>20-700-56600</u>	CITIZEN TRASH EXPENSE-SEWER	0.00	0.00	0.00	22,481.15	-22,481.15
<u>20-700-56900</u>	TRAVEL EXPENSE-SEWER	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>20-700-56950</u>	TRAINING & EDUCATION-SEWER	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>20-700-57200</u>	RECYCLE CENTER EXPENSE	5,000.00	5,000.00	683.06	787.12	4,212.88
<u>20-700-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-SEW	23,000.00	23,000.00	1,797.65	1,893.05	21,106.95
<u>20-700-58000</u>	SPRINGFIELD SEWER CHARGES-SEWER	648,000.00	648,000.00	0.00	112,946.76	535,053.24
<u>20-700-61000</u>	TELEPHONE-SEWER	3,000.00	3,000.00	179.92	319.84	2,680.16
<u>20-700-61050</u>	INTERNET-SEWER	5,900.00	5,900.00	518.37	972.54	4,927.46
<u>20-700-62000</u>	UTILITIES ELECTRIC-SEWER	90,000.00	90,000.00	5,966.00	11,318.64	78,681.36
<u>20-700-62100</u>	UTILITIES GAS-SEWER	1,600.00	1,600.00	98.90	98.90	1,501.10
<u>20-700-62300</u>	UTILITIES OTHER-SEWER	2,200.00	2,200.00	170.18	340.36	1,859.64
<u>20-700-70000</u>	VEHICLE EXPENSE FUEL-SEWER	12,000.00	12,000.00	897.94	1,518.55	10,481.45
<u>20-700-70100</u>	EQUIPMENT FUEL-SEWER	8,040.00	8,040.00	37.59	53.59	7,986.41

Income Statement

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
20-700-71000 VEHICLE REPAIR & MAINT-SEWER	4,500.00	4,500.00	273.54	580.75	3,919.25
20-700-71100 EQUIPMENT REPAIR & MAINT-SEWER	1,500.00	1,500.00	917.30	2,624.20	-1,124.20
20-700-75000 VEHICLE LEASE-SEWER	37,860.00	37,860.00	3,112.20	6,224.40	31,635.60
20-700-75100 EQUIPMENT LEASE	12,717.00	12,717.00	1,059.74	2,119.48	10,597.52
20-700-90000 SALARIES-SEWER	537,296.70	537,296.70	30,681.47	62,348.53	474,948.17
20-700-90500 SALARIES OVERTIME-SEWER	5,000.00	5,000.00	483.72	616.63	4,383.37
20-700-91500 PAYROLL TAXES-SEWER	43,383.74	43,383.74	2,334.89	4,710.43	38,673.31
20-700-92000 RETIREMENT-SEWER	30,326.65	30,326.65	2,777.46	4,571.94	25,754.71
20-700-92100 PENSION EXPENSE-SEWER	40,000.00	40,000.00	0.00	0.00	40,000.00
20-700-92500 UNIFORMS-SEWER	2,700.00	2,700.00	196.31	196.31	2,503.69
20-700-93000 GROUP INSURANCE-SEWER	100,537.19	100,537.19	6,097.93	13,226.83	87,310.36
20-700-95100 CAPITAL ASSET EXP-SEWER	880,460.00	880,460.00	47,775.71	48,394.39	832,065.61
20-700-95500 CAPITAL ASSET EXP EQUIPMENT-SEWER	14,500.00	14,500.00	35.00	8,266.00	6,234.00
20-700-96000 PRINCIPAL EXPENSE-SEWER	202,500.00	202,500.00	0.00	87,500.00	115,000.00
20-700-96500 INTEREST EXPENSE-SEWER	120,355.00	120,355.00	0.00	7,466.02	112,888.98
20-700-96400 FISCAL AGENT FEES-SEWER	2,250.00	2,250.00	0.00	0.00	2,250.00
20-700-97100 BAD DEBT EXPENSE-SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00
Department: 700 - Sewer Total:	3,170,084.91	3,170,084.91	125,617.05	428,554.52	2,741,530.39
Expense Total:	5,270,493.91	5,270,493.91	222,065.57	703,901.98	4,566,591.93
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	57,096.09	57,096.09	41,602.51	-198,815.45	

Income Statement

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND						
Revenue						
Department: 800 - Parks						
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	30,000.00	30,000.00	1,685.00	2,639.50	27,360.50
<u>30-800-40400</u>	CONCESSION INCOME	38,325.50	38,325.50	1,203.99	2,594.73	35,730.77
<u>30-800-40600</u>	FACILITY INCOME	32,000.00	32,000.00	3,653.00	5,860.00	26,140.00
<u>30-800-40650</u>	FITNESS CENTER INCOME	49,000.00	49,000.00	6,198.20	12,400.69	36,599.31
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>30-800-40900</u>	PARK FEES-PKS	10,000.00	10,000.00	5,000.00	6,000.00	4,000.00
<u>30-800-40950</u>	SWIM POOL INCOME	110,000.00	110,000.00	850.00	1,250.00	108,750.00
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWER	19,482.50	19,482.50	1,274.19	2,548.38	16,934.12
<u>30-800-42000</u>	GRANT REVENUES-PKS	750,000.00	750,000.00	12,123.00	412,123.00	337,877.00
<u>30-800-43000</u>	INTEREST INCOME-PKS	3,300.00	3,300.00	668.97	1,949.45	1,350.55
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	126,840.00	126,840.00	9,141.23	65,861.33	60,978.67
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	336,000.00	336,000.00	34,862.86	68,547.24	267,452.76
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	320,000.00	320,000.00	23,771.58	52,675.33	267,324.67
<u>30-800-46000</u>	TRANSFER FROM GCG	1,638.25	1,638.25	0.00	0.00	1,638.25
<u>30-800-46500</u>	TRANSFER IN PARKS	50,000.50	50,000.50	0.00	0.00	50,000.50
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	6,630.00	6,630.00	0.00	79.80	6,550.20
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	6,500.00	6,500.00	440.00	440.00	6,060.00
<u>30-800-47200</u>	YOUTH CAMP-PKS	70,000.00	70,000.00	1,450.00	2,062.50	67,937.50
<u>30-800-47300</u>	YOUTH SPORTS-PKS	42,000.00	42,000.00	4,940.00	4,890.00	37,110.00
<u>30-800-48000</u>	FREEDOM FEST INCOME	11,000.00	11,000.00	1,700.00	2,830.00	8,170.00
<u>30-800-48100</u>	SPECIAL EVENT INCOME	6,500.00	6,500.00	1,396.00	1,397.00	5,103.00
<u>30-800-48200</u>	SHIRT INCOME	100.00	100.00	0.00	0.00	100.00
<u>30-800-49000</u>	CAPITAL ASSET SALES-PKS	2,000.00	2,000.00	0.00	0.00	2,000.00
	Department: 800 - Parks Total:	2,023,316.75	2,023,316.75	110,358.02	646,148.95	1,377,167.80
	Revenue Total:	2,023,316.75	2,023,316.75	110,358.02	646,148.95	1,377,167.80
Expense						
Department: 800 - Parks						
<u>30-800-50000</u>	CHEMICALS-PKS	15,000.00	15,000.00	0.00	0.00	15,000.00
<u>30-800-50110</u>	SUPPLIES - GROUNDS	2,000.00	2,000.00	1,520.38	1,520.38	479.62
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	3,000.00	3,000.00	82.18	574.19	2,425.81
<u>30-800-50140</u>	SUPPLIES-AQUATIC	7,000.00	7,000.00	1,040.00	1,040.00	5,960.00
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	8,500.00	8,500.00	246.00	1,487.75	7,012.25
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	6,000.00	6,000.00	880.97	2,778.96	3,221.04
<u>30-800-50175</u>	SUPPLIES YOUTH PROGRAM-PKS	500.00	500.00	38.99	38.99	461.01
<u>30-800-50177</u>	SUPPLIES-YOUTH CAMP	4,000.00	4,000.00	0.00	0.00	4,000.00
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	39.96	132.14	8,867.86
<u>30-800-50190</u>	TREE CITY USA-PKS	12,800.00	12,800.00	0.00	12,136.04	663.96
<u>30-800-50200</u>	CONCESSIONS-PKS	25,000.00	25,000.00	1,375.76	1,375.76	23,624.24
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	2,500.00	2,500.00	0.00	0.00	2,500.00
<u>30-800-50400</u>	FITNESS CENTER EXPENSE	3,150.00	3,150.00	1,017.77	1,017.77	2,132.23
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	22,221.00	22,221.00	0.00	9,500.00	12,721.00
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	10,050.00	10,050.00	1,569.92	1,569.92	8,480.08
<u>30-800-50550</u>	CUSTODIAL SUPPLIES-PKS	5,025.00	5,025.00	355.68	559.31	4,465.69
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	1,400.00	1,400.00	334.01	339.00	1,061.00
<u>30-800-50750</u>	POSTAGE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	5,000.00	5,000.00	794.67	794.67	4,205.33
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	5,000.00	5,000.00	1,376.09	2,120.62	2,879.38
<u>30-800-55200</u>	ADVERTISING-PKS	6,000.00	6,000.00	161.92	405.48	5,594.52
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>30-800-55500</u>	BANK/CREDIT CARD FEES-PKS	500.00	500.00	14.73	18.73	481.27
<u>30-800-55600</u>	CONTRACT LABOR-PKS	503.00	503.00	0.00	0.00	503.00
<u>30-800-55900</u>	DUES AND SUBSCRIPTIONS-PKS	3,819.00	3,819.00	1,050.99	1,839.99	1,979.01
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	3,015.00	3,015.00	784.58	1,227.83	1,787.17
<u>30-800-56000</u>	INSURANCE-PKS	38,421.00	38,421.00	3,201.75	6,403.50	32,017.50
<u>30-800-56200</u>	LEGAL-PKS	1,010.00	1,010.00	0.00	0.00	1,010.00

For Fiscal: 2024 Period Ending: 02/29/2024

Income Statement

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>30-800-56400</u>	5,050.00	5,050.00	288.00	576.00	4,474.00
<u>30-800-56450</u>	1,005.00	1,005.00	0.00	0.00	1,005.00
<u>30-800-56500</u>	2,010.00	2,010.00	172.44	172.44	1,837.56
<u>30-800-56900</u>	2,010.00	2,010.00	967.04	967.04	1,042.96
<u>30-800-56950</u>	3,518.00	3,518.00	0.00	2,289.00	1,229.00
<u>30-800-57400</u>	12,500.00	12,500.00	2,982.24	9,472.48	3,027.52
<u>30-800-61000</u>	2,695.00	2,695.00	173.56	347.10	2,347.90
<u>30-800-61050</u>	5,930.00	5,930.00	504.11	1,008.22	4,921.78
<u>30-800-62000</u>	61,305.00	61,305.00	4,844.79	8,586.55	52,718.45
<u>30-800-62100</u>	6,231.00	6,231.00	3,421.25	3,421.25	2,809.75
<u>30-800-62300</u>	5,025.00	5,025.00	551.91	1,103.82	3,921.18
<u>30-800-70000</u>	8,543.00	8,543.00	449.82	793.90	7,749.10
<u>30-800-70100</u>	8,040.00	8,040.00	195.04	195.04	7,844.96
<u>30-800-71000</u>	1,508.00	1,508.00	219.07	329.70	1,178.30
<u>30-800-71100</u>	10,050.00	10,050.00	442.12	1,468.38	8,581.62
<u>30-800-75000</u>	20,198.00	20,198.00	769.86	1,539.72	18,658.28
<u>30-500-90000</u>	283,738.00	283,738.00	24,463.93	49,281.79	234,456.21
<u>30-800-90500</u>	3,500.00	3,500.00	35.82	37.39	3,462.61
<u>30-800-91000</u>	335,000.00	335,000.00	11,166.15	21,582.46	313,417.54
<u>30-500-91500</u>	49,779.00	49,779.00	2,701.72	5,372.60	44,406.40
<u>30-800-92000</u>	22,684.00	22,684.00	1,868.64	3,200.99	19,483.01
<u>30-800-92500</u>	500.00	500.00	129.92	129.92	370.08
<u>30-800-93000</u>	57,210.00	57,210.00	4,088.35	8,040.24	49,169.76
<u>30-800-95100</u>	125,000.00	125,000.00	264.99	264.99	124,735.01
<u>30-800-95500</u>	477,200.00	477,200.00	267,867.00	267,867.00	209,333.00
<u>30-800-96000</u>	235,000.00	235,000.00	0.00	0.00	235,000.00
<u>30-800-96200</u>	74,882.00	74,882.00	0.00	0.00	74,882.00
<u>30-800-96400</u>	1,500.00	1,500.00	0.00	0.00	1,500.00
	2,023,225.00	2,023,225.00	344,454.12	434,929.05	1,588,295.95
Department: 800 - Parks Total:					
Expense Total:	2,023,225.00	2,023,225.00	344,454.12	434,929.05	1,588,295.95
Fund: 30 - PARKS FUND Surplus (Deficit):	91.75	91.75	-234,096.10	211,219.90	
Total Surplus (Deficit):	413,341.84	413,341.84	-87,306.37	374,523.55	

Income Statement

For Fiscal: 2024 Period Ending: 02/29/2024

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
100 - General Government	2,153,140.00	2,153,140.00	221,460.16	577,627.13	1,575,512.87
200 - Law	181,100.00	181,100.00	10,428.56	20,780.71	160,319.29
250 - Court	120,600.00	120,600.00	5,719.90	10,947.05	109,652.95
300 - Streets	726,419.00	726,419.00	70,496.74	97,388.61	629,030.39
400 - Planning & Development	25,000.00	25,000.00	60.00	385.00	24,615.00
500 - Emergency Management	8,458.00	8,458.00	0.00	0.00	8,458.00
Revenue Total:	3,214,717.00	3,214,717.00	308,165.36	707,128.50	2,507,588.50
Expense					
100 - General Government	430,704.00	430,704.00	40,254.44	67,210.47	363,493.53
200 - Law	1,172,249.00	1,172,249.00	111,595.52	184,915.20	987,333.80
250 - Court	126,867.00	126,867.00	10,630.90	17,803.08	109,063.92
300 - Streets	863,563.00	863,563.00	21,894.50	44,774.95	818,788.05
400 - Planning & Development	232,380.00	232,380.00	14,268.78	22,310.35	210,069.65
450 - Economic Development	13,000.00	13,000.00	0.00	3,661.35	9,338.65
500 - Emergency Management	19,800.00	19,800.00	4,334.00	4,334.00	15,466.00
Expense Total:	2,858,563.00	2,858,563.00	202,978.14	345,009.40	2,513,553.60
Fund: 10 - GENERAL FUND Surplus (Deficit):	356,154.00	356,154.00	105,187.22	362,119.10	-5,965.10

For Fiscal: 2024 Period Ending: 02/29/2024

Income Statement

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND					
Revenue					
600 - Water	2,100,922.00	2,100,922.00	110,932.17	206,136.33	1,894,785.67
700 - Sewer	3,226,668.00	3,226,668.00	152,735.91	298,950.20	2,927,717.80
Revenue Total:	5,327,590.00	5,327,590.00	263,668.08	505,086.53	4,822,503.47
Expense					
600 - Water	2,100,409.00	2,100,409.00	96,448.52	275,347.46	1,825,061.54
700 - Sewer	3,170,084.91	3,170,084.91	125,617.05	428,554.52	2,741,530.39
Expense Total:	5,270,493.91	5,270,493.91	222,065.57	703,901.98	4,566,591.93
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	57,096.09	57,096.09	41,602.51	-198,815.45	255,911.54

Income Statement

For Fiscal: 2024 Period Ending: 02/29/2024

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
800 - Parks	2,023,316.75	2,023,316.75	110,358.02	646,148.95	1,377,167.80
Revenue Total:	2,023,316.75	2,023,316.75	110,358.02	646,148.95	1,377,167.80
Expense					
800 - Parks	2,023,225.00	2,023,225.00	344,454.12	434,929.05	1,588,295.95
Expense Total:	2,023,225.00	2,023,225.00	344,454.12	434,929.05	1,588,295.95
Fund: 30 - PARKS FUND Surplus (Deficit):	91.75	91.75	-234,096.10	211,219.90	-211,128.15
Total Surplus (Deficit):	413,341.84	413,341.84	-87,306.37	374,523.55	

Income Statement

For Fiscal: 2024 Period Ending: 02/29/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	356,154.00	356,154.00	105,187.22	362,119.10	-5,965.10
20 - WATER AND SEWER FUN	57,096.09	57,096.09	41,602.51	-198,815.45	255,911.54
30 - PARKS FUND	91.75	91.75	-234,096.10	211,219.90	-211,128.15
Total Surplus (Deficit):	413,341.84	413,341.84	-87,306.37	374,523.55	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3d
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **February 2024/March 2024 Outstanding Invoices**
- **February 2024/March 2024 Check Paid Invoices and Draft Paid Invoices**



City of Willard, MO

Expense Approval Report 3

By Vendor Name

Post Dates 3/15/2024 - 3/21/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACS100 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES I	DRPL	03/21/2024	BINDER DIVIDERS, HDMI CABLES - GEN	10-100-50700	40.11
AMAZON CAPITAL SERVICES I	JVQK	03/15/2024	RETURNED ITEMS - PKS	30-800-50550	-104.70
AMAZON CAPITAL SERVICES I	2852242	03/21/2024	WHITE OUT, PENS, INDEX TABS-GEN/LAW/CT/W/S	10-100-50700	13.72
AMAZON CAPITAL SERVICES I	2852242	03/21/2024	WHITE OUT, PENS, INDEX TABS-GEN/LAW/CT/W/S	10-200-50700	8.49
AMAZON CAPITAL SERVICES I	2852242	03/21/2024	WHITE OUT, PENS, INDEX TABS-GEN/LAW/CT/W/S	10-250-50700	8.49
AMAZON CAPITAL SERVICES I	2852242	03/21/2024	WHITE OUT, PENS, INDEX TABS-GEN/LAW/CT/W/S	20-600-50700	3.80
AMAZON CAPITAL SERVICES I	2852242	03/21/2024	WHITE OUT, PENS, INDEX TABS-GEN/LAW/CT/W/S	20-700-50700	3.79
AMAZON CAPITAL SERVICES I	3105864	03/21/2024	PERMT POSTING STAMP - GEN/P&D/W/S/PKS	10-100-50700	3.19
AMAZON CAPITAL SERVICES I	3105864	03/21/2024	PERMT POSTING STAMP - GEN/P&D/W/S/PKS	10-400-50700	3.20
AMAZON CAPITAL SERVICES I	3105864	03/21/2024	PERMT POSTING STAMP - GEN/P&D/W/S/PKS	20-600-50700	3.20
AMAZON CAPITAL SERVICES I	3105864	03/21/2024	PERMT POSTING STAMP - GEN/P&D/W/S/PKS	20-700-50700	3.20
AMAZON CAPITAL SERVICES I	3105864	03/21/2024	PERMT POSTING STAMP - GEN/P&D/W/S/PKS	30-800-50700	3.20
Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:					-10.31
Vendor: AMK100 - ARAMARK					
ARAMARK	4170219095	03/21/2024	UNIFORM SERVICE - STS / W /	10-300-92500	24.35
ARAMARK	4170219095	03/21/2024	UNIFORM SERVICE - STS / W /	20-600-92500	48.70
ARAMARK	4170219095	03/21/2024	UNIFORM SERVICE - STS / W /	20-700-92500	48.70
ARAMARK	4170221111	03/21/2024	UNIFORM SERVICE - STS / W /	10-300-92500	24.35
ARAMARK	4170221111	03/21/2024	UNIFORM SERVICE - STS / W /	20-600-92500	48.70
ARAMARK	4170221111	03/21/2024	UNIFORM SERVICE - STS / W /	20-700-92500	48.70
Vendor AMK100 - ARAMARK Total:					243.50
Vendor: CFS100 - CANON FINANCIAL SERVICES, INC					
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	10-100-55850	63.00
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	10-200-55850	110.01
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	10-250-55850	7.00
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	10-400-55850	33.01
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	20-600-55850	31.99
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	20-700-55850	31.99
CANON FINANCIAL SERVICES,	32235268	03/21/2024	COPIER LEASE-ALL	30-800-55850	51.79
Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:					328.79
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	30446	03/21/2024	ECONO SGN LETRNG, BLNKS, HRDWR-ST5	10-300-52000	599.20
COMMERCE CREDIT CARD SE	0175780-IN	03/21/2024	PAVEMENT MARKING TAPE FOR CROSS WALKS - ST5	10-300-51000	1,510.54
COMMERCE CREDIT CARD SE	729974405	03/21/2024	OTC SPONSOR BOOKLETS - PK	30-800-55200	118.00
COMMERCE CREDIT CARD SE	092916	03/21/2024	WALMART CBL & PWR SRG JUSTINS MONITOR-ST5/S/W	10-300-50700	5.97
COMMERCE CREDIT CARD SE	092916	03/21/2024	WALMART CBL & PWR SRG JUSTINS MONITOR-ST5/S/W	20-600-50700	11.95
COMMERCE CREDIT CARD SE	092916	03/21/2024	WALMART CBL & PWR SRG JUSTINS MONITOR-ST5/S/W	20-700-50700	11.94

Expense Approval Report 3

Post Dates: 3/15/2024 - 3/21/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	3-13-24	03/21/2024	RPBLC LICENSE OFFC '23	10-200-95100	15.04
COMMERCE CREDIT CARD SE	3-14-24	03/21/2024	DODGE CHARGER TITLING-LA STAMPS.COM MONTHLY FEE- GEN	10-100-50750	12.79
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,285.43
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	7002011067	03/21/2024	COMM STONE & DIRT BASE - NEW SHOP BLDG - STS/S/W	10-300-95100	28.15
CONCO COMPANIES	7002011067	03/21/2024	COMM STONE & DIRT BASE - NEW SHOP BLDG - STS/S/W	20-600-95100	56.29
CONCO COMPANIES	7002011067	03/21/2024	COMM STONE & DIRT BASE - NEW SHOP BLDG - STS/S/W	20-700-95100	56.30
CONCO COMPANIES	7002016322	03/21/2024	DIRTY BASE FOR NEW SHP BLDG - STS / S / W	10-300-95100	22.83
CONCO COMPANIES	7002016322	03/21/2024	DIRTY BASE FOR NEW SHP BLDG - STS / S / W	20-600-95100	45.67
CONCO COMPANIES	7002016322	03/21/2024	DIRTY BASE FOR NEW SHP BLDG - STS / S / W	20-700-95100	45.66
CONCO COMPANIES	7002016362	03/21/2024	5/8" COMM STONE FOR WIMPYS & B LS MAINT - S	20-700-51000	1,248.23
CONCO COMPANIES	7002016366	03/21/2024	COMM STONE & DIRTY BASE- ST REPAIR & MAINT - STS	10-300-51000	1,332.16
Vendor CON170 - CONCO COMPANIES Total:					2,835.29
Vendor: DAV100 - DAVID DORAN, ATTORNEY AT LAW					
DAVID DORAN, ATTORNEY AT L	3-5-24	03/21/2024	PROF FEES-CT	10-250-56400	900.00
Vendor DAV100 - DAVID DORAN, ATTORNEY AT LAW Total:					900.00
Vendor: DAR200 - DAVIS AND SONS LLC					
DAVIS AND SONS LLC	13765	03/21/2024	TIRE REPAIR ON WATER SERV TRUCK - W	20-600-71000	21.00
Vendor DAR200 - DAVIS AND SONS LLC Total:					21.00
Vendor: FED100 - FEDERAL PROTECTION INC					
FEDERAL PROTECTION INC	BD0147425	03/21/2024	2024 2nd QTR SECURITY MONITOR REC CTR-PKS	30-800-56450	165.00
Vendor FED100 - FEDERAL PROTECTION INC Total:					165.00
Vendor: FRA555 - FIRST RESPONDER OUTFITTERS, INC					
FIRST RESPONDER OUTFITTER	11670-2	03/21/2024	TACTICAL BELT B DECKARD - LAW	10-200-92500	9.99
Vendor FRA555 - FIRST RESPONDER OUTFITTERS, INC Total:					9.99
Vendor: HFT100 - HARBOR FREIGHT TOOLS					
HARBOR FREIGHT TOOLS	0228858	03/21/2024	4 TON STEEL JACK, GLOVES - PKS	30-800-50130	16.99
HARBOR FREIGHT TOOLS	0228858	03/21/2024	4 TON STEEL JACK, GLOVES - PKS	30-800-52000	239.99
Vendor HFT100 - HARBOR FREIGHT TOOLS Total:					256.98
Vendor: HAR160 - HARRY COOPER SUPPLY COMPANY INC					
HARRY COOPER SUPPLY COM	54856170.002	03/21/2024	3IN 2 HOLE EMT/RIGID STRAP SEWER REPAIR - S	20-700-51000	8.33
Vendor HAR160 - HARRY COOPER SUPPLY COMPANY INC Total:					8.33
Vendor: HAY150 - HAYNES EQUIPMENT COMPANY INC					
HAYNES EQUIPMENT COMPA	28383L	03/21/2024	(2) PUMPS ONLY - PKS	30-800-95100	7,327.09
Vendor HAY150 - HAYNES EQUIPMENT COMPANY INC Total:					7,327.09
Vendor: GIS200 - IAMGIS GROUP LLC					
IAMGIS GROUP LLC	INV-00695	03/21/2024	PW SOFTWARE SET UP & ANNUAL FEE - STS/W/S	10-300-57400	2,000.00
IAMGIS GROUP LLC	INV-00695	03/21/2024	PW SOFTWARE SET UP & ANNUAL FEE - STS/W/S	20-600-57400	4,000.00
IAMGIS GROUP LLC	INV-00695	03/21/2024	PW SOFTWARE SET UP & ANNUAL FEE - STS/W/S	20-700-57400	4,000.00
Vendor GIS200 - IAMGIS GROUP LLC Total:					10,000.00

Expense Approval Report 3

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: JHA100 - JAMESON HEATING & AIR			AIR CONDITIONER	30-800-50500	490.00
JAMESON HEATING & AIR	8190	03/21/2024	MAINTENANCE GYM - PKS		
			Vendor JHA100 - JAMESON HEATING & AIR Total:		490.00
Vendor: L&B100 - L & B SERVICES LLC			BORING NEW WTR SERVICE	20-600-55100	3,000.00
L & B SERVICES LLC	5005	03/21/2024	1870 N STATE HWY AB - W		
			Vendor L&B100 - L & B SERVICES LLC Total:		3,000.00
Vendor: LOW505 - LOWE'S CREDIT SERVICES			MISC SEWER SPLYS FOR SHOP	20-700-50130	694.98
LOWE'S CREDIT SERVICES	04996	03/21/2024	RESTOCK - S		
LOWE'S CREDIT SERVICES	04290	03/21/2024	TOOL BATTERIES, DBL-END	30-800-52000	548.11
			SCRW EXTRCTRS - PKS		
			Vendor LOW505 - LOWE'S CREDIT SERVICES Total:		1,243.09
Vendor: MPI150 - MELTON PROPANE, INC.			PROPANE POLICE STATION -	10-200-62100	361.78
MELTON PROPANE, INC.	44173	03/21/2024	LAW		
			Vendor MPI150 - MELTON PROPANE, INC. Total:		361.78
Vendor: MIS500 - MO. VOCATIONAL ENTERPRISES			LICENSE PLATES FREIGHT	10-200-71000	15.00
MO. VOCATIONAL ENTERPRIS	680983	03/21/2024	CHRG - LAW		
			Vendor MIS500 - MO. VOCATIONAL ENTERPRISES Total:		15.00
Vendor: NFC - NATIONAL FASTENER CORP			MISC NUTS & SPLYS FOR	20-700-51000	63.92
NATIONAL FASTENER CORP	6272832	03/21/2024	SEWER REPAIRS - S		
			Vendor NFC - NATIONAL FASTENER CORP Total:		63.92
Vendor: HYP100 - NITEL LLC			INTERNET-ALL	10-100-61050	297.02
NITEL LLC	533421	03/21/2024	INTERNET-ALL	10-200-61050	297.02
NITEL LLC	533421	03/21/2024	INTERNET-ALL	10-250-61050	212.00
NITEL LLC	533421	03/21/2024	INTERNET-ALL	10-300-61050	219.10
NITEL LLC	533421	03/21/2024	INTERNET-ALL	10-400-61050	212.00
NITEL LLC	533421	03/21/2024	INTERNET-ALL	20-600-61050	325.21
NITEL LLC	533421	03/21/2024	INTERNET-ALL	20-700-61050	325.21
NITEL LLC	533421	03/21/2024	INTERNET-ALL	30-800-61050	332.32
NITEL LLC	533421	03/21/2024	Vendor HYP100 - NITEL LLC Total:		2,219.88
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC			5LB MAG P/U FOR SEWER	20-700-51000	6.49
O'REILLY AUTOMOTIVE, INC	2367-143016	03/21/2024	REPAIR - S		
O'REILLY AUTOMOTIVE, INC	2367-143266	03/21/2024	TOGGLE SWITCH FUEL TRUCK	30-800-71000	13.99
			- PKS		
			Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:		20.48
Vendor: RAD610 - RADIOPHONE ENGINEERING, INC.			SPEAKER/MIC CHRISTIAN	10-200-71100	96.00
RADIOPHONE ENGINEERING, I	C165892	03/21/2024	SMITH - LAW		
			Vendor RAD610 - RADIOPHONE ENGINEERING, INC. Total:		96.00
Vendor: SCU425 - SCURLOCK INDUSTRIES			BOX CULVRTS NEW MELVLL	10-300-95100	6,903.00
SCURLOCK INDUSTRIES	0058316	03/21/2024	STHVW STRM WTR REP - STS		
			Vendor SCU425 - SCURLOCK INDUSTRIES Total:		6,903.00
Vendor: MIS315 - SPIRE			UTIL EXP GAS-W	20-600-62100	339.97
SPIRE	3-8-24 108 JACKSON	03/21/2024	UTIL EXP GAS COMM BLDG-	30-800-62100	259.16
SPIRE	3-8-24 220 JACKSON	03/21/2024	PKS		
SPIRE	3-8-24 224 JACKSON	03/21/2024	UTIL EXP GAS CITY HALL-GEN	10-100-62100	185.82
SPIRE	3-8-24 HOLLY	03/21/2024	UTIL EXP GAS-S	20-700-62100	49.08
SPIRE	3-8-24 HWY Z	03/21/2024	UTIL EXP GAS REC CNTR-PKS	30-800-62100	499.08
			Vendor MIS315 - SPIRE Total:		1,333.11

Expense Approval Report 3

Post Dates: 3/15/2024 - 3/21/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	10-100-57400	230.50
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	10-200-57400	34.58
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	10-250-57400	34.58
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	10-400-57400	34.58
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	20-600-57400	391.83
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	20-700-57400	391.85
TYLER TECHNOLOGIES INC	025-457020	03/21/2024	TIME/ATTENDANCE LIC & SUBSC APR-JUN - ALL	30-800-57400	34.58
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					1,152.50
Vendor: UMB100 - UMB BANK					
UMB BANK	3-19-24	03/21/2024	SERIES 2018 COP PRIN & INT - W/S	20-700-96000	111,433.52
UMB BANK	3-19-24	03/21/2024	SERIES 2018 COP PRIN & INT - W/S	20-700-96200	57,789.75
Vendor UMB100 - UMB BANK Total:					169,223.27
Vendor: VDS100 - VDS VISION LLC					
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	10-100-56400	288.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	10-200-56400	144.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	10-250-56400	36.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	10-300-56400	36.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	10-400-56400	72.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	20-600-56400	288.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	20-700-56400	288.00
VDS VISION LLC	1602	03/21/2024	IT SERVICES-ALL	30-800-56400	288.00
Vendor VDS100 - VDS VISION LLC Total:					1,440.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	D99120	03/21/2024	NEVERKINK HOSES - SHOP SUPPLY - STS / W / S	10-300-52000	16.40
WILLARD HOME CENTER LLC	D99120	03/21/2024	NEVERKINK HOSES - SHOP SUPPLY - STS / W / S	20-600-52000	32.79
WILLARD HOME CENTER LLC	D99120	03/21/2024	NEVERKINK HOSES - SHOP SUPPLY - STS / W / S	20-700-52000	32.79
WILLARD HOME CENTER LLC	D99484	03/21/2024	E-CLIPS, MISC WASHERS - SHOP SUPPLY - STS/W/S	10-300-50130	0.30
WILLARD HOME CENTER LLC	D99484	03/21/2024	E-CLIPS, MISC WASHERS - SHOP SUPPLY - STS/W/S	20-600-50130	0.60
WILLARD HOME CENTER LLC	D99484	03/21/2024	E-CLIPS, MISC WASHERS - SHOP SUPPLY - STS/W/S	20-700-50130	0.60
WILLARD HOME CENTER LLC	D99532	03/21/2024	WIPES, WASHERS - PKS	30-800-50130	48.84
WILLARD HOME CENTER LLC	B254642	03/21/2024	MISC SUPPLIES- HONEYSUCKLE WTR REPAIR -	20-600-51000	22.36
WILLARD HOME CENTER LLC	B254751	03/21/2024	ORANGE ROPE - PKS	30-800-52000	9.89
WILLARD HOME CENTER LLC	D99706	03/21/2024	GT 3GAL STAND-N-SPRAY - ST	10-300-52000	51.29
WILLARD HOME CENTER LLC	D99711	03/21/2024	LUBRICANT, SEAL TAPE- HONEYSUCKLE WTR REPAIR-	20-600-51000	19.39
WILLARD HOME CENTER LLC	D99734	03/21/2024	CONNECTORS - PKS	30-800-50130	8.07
WILLARD HOME CENTER LLC	D99785	03/21/2024	SAW SHARPENING AND PART - PKS	30-800-71100	5.20
WILLARD HOME CENTER LLC	D99794	03/21/2024	FUSE HOLDER, LINE LEVEL, SHARPENER - PKS	30-800-52000	10.32
WILLARD HOME CENTER LLC	D99847	03/21/2024	HALIDE LAMP - PKS	30-800-52000	32.39
WILLARD HOME CENTER LLC	D99887	03/21/2024	TREATED WOOD BRIDGES - PK	30-800-50130	17.23
WILLARD HOME CENTER LLC	D99888	03/21/2024	MAG BIT HOLDER - PKS	30-800-50130	4.76
WILLARD HOME CENTER LLC	D99894	03/21/2024	PRY BAR, TREATED WOOD BRIDGES - PKS	30-800-50130	14.38

Post Dates: 3/15/2024 - 3/21/2024

Expense Approval Report 3

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	D99894	03/21/2024	PRY BAR, TREATED WOOD BRIDGES - PKS	30-800-52000	16.19
WILLARD HOME CENTER LLC	D99898	03/21/2024	TREATED WOOD EXCHANGE BRIDGES - PKS	30-800-50130	0.12
WILLARD HOME CENTER LLC	D99908	03/21/2024	TREATED WOOD BRIDGES - PK	30-800-50130	8.90
WILLARD HOME CENTER LLC	D99930	03/21/2024	TREATED WOOD BRIDGES - PK	30-800-50130	31.98
WILLARD HOME CENTER LLC	D99934	03/21/2024	MEASURING TAPE - PKS	30-800-52000	18.00
WILLARD HOME CENTER LLC	D99951	03/21/2024	100PK WASHERS - PKS	30-800-50130	23.39
WILLARD HOME CENTER LLC	D100141	03/21/2024	RAILROAD TIES GROUNDS - P	30-800-50110	157.50
WILLARD HOME CENTER LLC	D100142	03/21/2024	TREATED WOOD BRIDGES - PK	30-800-50130	10.98
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					594.66
Grand Total:					212,527.78

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	16,552.56
20 - WATER AND SEWER FUND	185,274.48
30 - PARKS FUND	10,700.74
Grand Total:	212,527.78

Account Summary

Account Number	Account Name	Expense Amount
10-100-50700	OFFICE SUPPLIES-GCG	57.02
10-100-50750	POSTAGE-GCG	12.79
10-100-55850	EQUIPMENT RENTAL-GE	63.00
10-100-56400	PROFESSIONAL-GCG	288.00
10-100-57400	EQUIPMENT/SOFTWARE	230.50
10-100-61050	INTERNET-GCG	297.02
10-100-62100	UTILITIES GAS-GCG	185.82
10-200-50700	OFFICE SUPPLIES-LAW	8.49
10-200-55850	EQUIPMENT RENTAL-LA	110.01
10-200-56400	PROFESSIONAL-LAW	144.00
10-200-57400	EQUIPMENT/SOFTWARE	34.58
10-200-61050	INTERNET-LAW	297.02
10-200-62100	UTILITIES GAS-LAW	361.78
10-200-71000	VEHICLE REPAIR & MAIN	15.00
10-200-71100	EQUIPMENT REPAIR &	96.00
10-200-92500	UNIFORMS-LAW	9.99
10-200-95100	CAPITAL ASSET EXP-LAW	15.04
10-250-50700	OFFICE SUPPLIES-COURT	8.49
10-250-55850	EQUIPMENT RENTAL-CO	7.00
10-250-56400	PROFESSIONAL-COURT	936.00
10-250-57400	EQUIP/SOFTWARE CONT	34.58
10-250-61050	INTERNET-COURT	212.00
10-300-50130	SUPPLIES-STREETS	0.30
10-300-50700	OFFICE SUPPLIES-STREET	5.97
10-300-51000	REPAIRS AND MAINTEN	2,842.70
10-300-52000	SUPPLIES SMALL EQUIP	666.89
10-300-56400	PROFESSIONAL-STREETS	36.00
10-300-57400	EQUIPMENT/SOFTWARE	2,000.00
10-300-61050	INTERNET-STREETS	219.10
10-300-92500	UNIFORMS-STREETS	48.70
10-300-95100	CAPITAL ASSET EXP-STRE	6,953.98
10-400-50700	OFFICE SUPPLIES-P&D	3.20
10-400-55850	EQUIPMENT RENTAL-P&	33.01
10-400-56400	PROFESSIONAL-P&D	72.00
10-400-57400	EQUIPMENT/SOFTWARE	34.58
10-400-61050	INTERNET-P&D	212.00
20-600-50130	SUPPLIES-WATER	0.60
20-600-50700	OFFICE SUPPLIES-WATER	18.95
20-600-51000	REPAIRS AND MAINTEN	41.75
20-600-52000	SUPPLIES SMALL EQUIP	32.79
20-600-55100	HOOK UP EXPENSE - WA	3,000.00
20-600-55850	EQUIPMENT RENTAL-WA	31.99
20-600-56400	PROFESSIONAL-WATER	288.00
20-600-57400	EQUIPMENT/SOFTWARE	4,391.83
20-600-61050	INTERNET-WATER	325.21
20-600-62100	UTILITIES GAS-WATER	339.97
20-600-71000	VEHICLE REPAIR & MAIN	21.00
20-600-92500	UNIFORMS-WATER	97.40
20-600-95100	CAPITAL ASSET EXP-WAT	101.96
20-700-50130	SUPPLIES-SEWER	695.58

Account Summary

Account Number	Account Name	Expense Amount
20-700-50700	OFFICE SUPPLIES-SEWER	18.93
20-700-51000	REPAIRS AND MAINTEN	1,326.97
20-700-52000	SUPPLIES SMALL EQUIP	32.79
20-700-55850	EQUIPMENT RENTAL-SE	31.99
20-700-56400	PROFESSIONAL-SEWER	288.00
20-700-57400	EQUIPMENT/SOFTWARE	4,391.85
20-700-61050	INTERNET-SEWER	325.21
20-700-62100	UTILITIES GAS-SEWER	49.08
20-700-92500	UNIFORMS-SEWER	97.40
20-700-95100	CAPITAL ASSET EXP-SEW	101.96
20-700-96000	PRINCIPAL EXPENSE-SE	111,433.52
20-700-96200	INTEREST EXPENSE-SEW	57,789.75
30-800-50110	SUPPLIES - GROUNDS	157.50
30-800-50130	SUPPLIES GENERAL-PKS	185.64
30-800-50500	BUILDING MAINTENANC	490.00
30-800-50550	CUSTODIAL SUPPLIES-PK	-104.70
30-800-50700	OFFICE SUPPLIES-PKS	3.20
30-800-52000	SUPPLIES SMALL EQUIP	874.89
30-800-55200	ADVERTISING-PKS	118.00
30-800-55850	EQUIPMENT RENTAL-PK	51.79
30-800-56400	PROFESSIONAL-PKS	288.00
30-800-56450	CONTRACT SERVICES/SE	165.00
30-800-57400	EQUIPMENT/SOFTWARE	34.58
30-800-61050	INTERNET-PARKS	332.32
30-800-62100	UTILITIES GAS PKS	758.24
30-800-71000	VEHICLE REPAIR & MAIN	13.99
30-800-71100	EQUIPMENT REPAIR &	5.20
30-800-95100	CAPITAL ASSET EXP-PKS	7,327.09
	Grand Total:	212,527.78

Project Account Summary

Project Account Key	Expense Amount
None	212,527.78
Grand Total:	212,527.78



City of Willard, MO

Check Report

By Check Number

Date Range: 03/19/2024 - 03/21/2024

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY WPM100 <u>3-21-24</u>	POSTMASTER Invoice	03/21/2024	03/21/2024 UTILITY BILLING POSTAGE-W/S	Regular	0.00 0.00	1,725.77 1,725.77	49323
OZA255 <u>27531787</u> <u>27538277</u> <u>27544312</u> <u>27553622</u>	OZARKS COCA COLA Invoice Invoice Invoice Invoice	02/07/2024 02/08/2024 02/23/2024 02/26/2024	03/19/2024 COKE CONCESSIONS - PKS CONCESSIONS - PKS COCA COLA CONCESSIONS - PKS COCA COLA CONCESSIONS - PKS	Bank Draft	0.00 0.00 0.00 0.00	737.00 169.00 189.00 42.00 337.00	DFT0002256
ACS100 CCC-XDID-DTP	AMAZON CAPITAL SERVICES INC Invoice	02/23/2024	03/19/2024 5PK TONER CART, DRY ERASE MRKS-STG/W	Bank Draft	0.00 0.00	94.52 94.52	DFT0002258

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,725.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	2	0.00	831.52
EFT's	0	0	0.00	0.00
	6	3	0.00	2,557.29

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,725.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	2	0.00	831.52
EFT's	0	0	0.00	0.00
	6	3	0.00	2,557.29

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	3/2024	2,557.29
			2,557.29



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT03712 - 2/22/24 REFUNDS

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-248855-00	BRAD HARRIS CONSTRUCTION	2/21/2024	49209	194.94			194.94	Deposit
04-100233-05	SHREWSBERRY, ROXANNE	2/21/2024	49210	92.39			92.39	Deposit
06-042000-03	CLAIRE HORNIBROOK & ROBERT HECKENI	2/21/2024	49211	93.39			93.39	Deposit
06-044101-04	MADISON KENDRICK & TRENT ADAMS	2/21/2024	49212	34.27			34.27	Deposit
06-054100-09	MARIAN LONEY & GARY METZGER	2/21/2024	49213	73.30			73.30	Deposit
09-100056-04	RHUDY, KINSEY	2/21/2024	49214	71.95			71.95	Deposit
09-200084-01	ROBERTS, TRICIA	2/21/2024	49215	68.39			68.39	Deposit
09-320750-01	BKS REAL ESTATE INVESTORS LLC	2/21/2024	49216	100.00			100.00	Deposit
09-430182-50	JACOB, CAMELIA	2/21/2024	49217	25.00			25.00	Deposit
09-999956-00	GARY BALL	2/21/2024	49218	57.00			57.00	Deposit
	VOID CHECK		49220	0.00				
	VOID CHECK		49221	0.00				
	VOID CHECK		49222	0.00				
	VOID CHECK		49223	0.00				
	VOID CHECK		49224	0.00				
	VOID CHECK		49225	0.00				
	VOID CHECK		49226	0.00				
	VOID CHECK		49227	0.00				
	VOID CHECK		49228	0.00				
	VOID CHECK		49229	0.00				
	Total Refunded Amount:			810.63				

Total Refunds: 20

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	810.63
Revenue Total:	810.63

General Ledger Distribution

Posting Date: 02/21/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 20 - WATER AND SEWER FUND			
20-010001	CLAIM ON POOLED CASH - WATER AND SEW	-810.63	Yes
20-150000	ACCOUNTS RECEIVABLE-WS	810.63	
	20 Total:	0.00	

General Ledger Distribution

Posting Date: 02/21/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-810.63	
99-27000	DUE TO OTHER FUNDS	810.63	Yes
	99 Total:	0.00	
	Distribution Total:	0.00	



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT03730 - 02-000240-15 STONEY PRATT REFUND

Account 02-000240-15	Name PRATT, STONEY	Date 2/28/2024	Check # 49263	Amount 73.37	Code	Receipt	Amount 73.37	Type Deposit
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Total Refunds: 1

Total Refunded Amount:

73.37

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	73.37
Revenue Total:	73.37

General Ledger Distribution

Posting Date: 02/28/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 20 - WATER AND SEWER FUND			
20-01001	CLAIM ON POOLED CASH - WATER AND SEW	-73.37	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	73.37	
	20 Total:	0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-73.37	
99-27000	DUE TO OTHER FUNDS	73.37	Yes
	99 Total:	0.00	
	Distribution Total:	0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3e
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

February 2024 Check Registers

- 1. Pooled Check Register**
- 2. JIS Check Register**
- 3. Refund Check Register**



City of Willard, MO

Check Report

By Check Number

Date Range: 02/01/2024 - 02/29/2024

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY							
BUS180	BUS ANDREWS TRUCK EQUIPMENT INC		02/09/2024	Regular	0.00	-844.41	49029
FAM200	FAMILY SUPPORT PAYMENT CENTER		02/08/2024	Regular	0.00	207.69	49149
<u>PPF-2 3,2024</u>	Invoice	02/09/2024	REMITTANCE ID 11017943 Paid 2.9.2024		0.00	207.69	
BUS180	BUS ANDREWS TRUCK EQUIPMENT INC		02/09/2024	Regular	0.00	844.41	49150
<u>WS-1703</u>	Invoice	12/20/2023	(2) PLOW BLADES & SUPPLIES TO INSTALL-		0.00	844.41	
WPR100	WILLARD PROPERTIES LLC		02/13/2024	Regular	0.00	13,225.00	49151
<u>2-12-21</u>	Invoice	02/12/2024	EASEMENT ACQUISITION - S		0.00	13,225.00	
LMD100	LANDMARK DODGE		02/13/2024	Regular	0.00	35,600.00	49152
<u>2023 CHARGER</u>	Invoice	02/07/2024	2023 DODGE CHARGER - LAW		0.00	35,600.00	
GAB100	GABION SUPPLY		02/14/2024	Regular	0.00	8,237.29	49153
<u>55731006 5</u>	Invoice	02/07/2024	DURAFLEX BSKTS PVC - S		0.00	8,237.29	
WPM100	POSTMASTER		02/14/2024	Regular	0.00	260.77	49154
<u>2-1-24</u>	Invoice	02/14/2024	UTILITY POSTAGE-W/S		0.00	260.77	
PIZ200	A & M PIZZA INC		02/14/2024	Regular	0.00	5.00	49155
<u>2-14-24</u>	Invoice	02/14/2024	REFUND OF OVER PMT BUSINESS - GEN		0.00	5.00	
RAN175	RANDALL A. BROWN		02/15/2024	Regular	0.00	1,260.00	49156
<u>167274</u>	Invoice	02/07/2024	BLDG INSPECTIONS & ZONING CONSLT - P		0.00	1,260.00	
DCA100	DANIELLE CALE		02/15/2024	Regular	0.00	-293.47	49157
DCA100	DANIELLE CALE		02/15/2024	Regular	0.00	293.47	49157
<u>114-8248913-436</u>	Invoice	02/07/2024	REIM CLPBRD,BAG,SPKR MICPHN,VC CAM		0.00	259.09	
<u>1-18-24 AM12M</u>	Invoice	02/07/2024	REIM BODY CAMERA MAG MOUNT-LAW		0.00	34.38	
SPM100	SPRINGFIELD MOW LLC		02/15/2024	Regular	0.00	11,267.00	49158
<u>1-31-24</u>	Invoice	02/07/2024	BAD BOY ROGUE 61 MOWER-PKS		0.00	11,267.00	
CCG100	CLEAR CREEK GOLF CAR & VEHICLES LLC		02/15/2024	Regular	0.00	6,600.00	49159
<u>01-182387</u>	Invoice	02/07/2024	CARRYALL TURF & CLUB CAR - PKS		0.00	6,600.00	
DROS100	D ROSS ENTERPRISES		02/15/2024	Regular	0.00	2,080.00	49160
<u>2-1-24</u>	Invoice	02/08/2024	TURF FOR POOL AND DISC GOLF TPADS -		0.00	2,080.00	
MASA	MEDICAL AIR SERVICES ASSOCIATION		02/16/2024	Regular	0.00	84.00	49161
<u>FEB 2024</u>	Invoice	02/01/2024	Group Med. Transport		0.00	84.00	
BSE100	CHASE FENT		02/16/2024	Regular	0.00	400.00	49162
<u>1041</u>	Invoice	01/17/2024	BSHARP ENTERTAINMNT DJ FEB DANCE-P		0.00	400.00	
BVM100	AMERICAN TRAILER & STORAGE, INC.		02/20/2024	Regular	0.00	462.00	49163
<u>219253</u>	Invoice	02/07/2024	STORAGE CONTAINER RENTALS - PKS		0.00	335.50	
<u>219254</u>	Invoice	02/07/2024	STORAGE CONTAINER RENTAL - PKS		0.00	126.50	
CON170	CONCO COMPANIES		02/20/2024	Regular	0.00	204.95	49164
<u>7001989687</u>	Invoice	02/07/2024	DIRTY BASE FOR WHIMPYS LS REPAIR - S		0.00	204.95	
DAV100	DAVID DORAN,ATTORNEY AT LAW		02/20/2024	Regular	0.00	900.00	49165
<u>1-3-24 DORAN</u>	Invoice	02/07/2024	PROF FEES-CT		0.00	900.00	
DAR200	DAVIS AND SONS LLC		02/20/2024	Regular	0.00	77.65	49166
<u>52463</u>	Invoice	02/07/2024	MAINT & REPAIR FOR #120 FRD DMP TRK-		0.00	77.65	
FROS60	FROGS DETAILED SPECIALTIES INC		02/20/2024	Regular	0.00	87.50	49167

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4010	Invoice	02/07/2024	VEHICLE DECALS - STS/W/S	0.00	87.50	
GOTO100	GOTO COMMUNICATIONS, INC	02/20/2024	Regular	0.00	880.28	49168
<u>IN7102619444</u>	Invoice	02/07/2024	INTERNET-ALL	0.00	880.28	
GCO100	GOVCONNECTIONS INC	02/20/2024	Regular	0.00	2,015.08	49169
<u>25589881-03</u>	Invoice	02/08/2024	ACROBAT PRO TEAM LICENSES-GEN	0.00	2,015.08	
GRY100	GRAY & ASSOCIATES LLC	02/20/2024	Regular	0.00	1,600.00	49170
<u>0124250</u>	Invoice	02/08/2024	SURVEY MEADWS EAST LS EASEMENT - S	0.00	1,600.00	
GRE370	GREENE COUNTY MISSOURI	02/20/2024	Regular	0.00	6,488.41	49171
<u>292</u>	Invoice	02/08/2024	ELECTION APRIL 2024-GEN	0.00	6,488.41	
GUL345	GULF STATES DISTRIBUTORS	02/20/2024	Regular	0.00	1,462.50	49172
<u>1459754-IN</u>	Invoice	02/07/2024	AMMO-LAW	0.00	1,462.50	
INF100	ISOLVED INC	02/20/2024	Regular	0.00	840.13	49173
<u>53479-2</u>	Invoice	02/12/2024	MONTHLY TIME CLOCK LEASE-ALL	0.00	840.13	
LOS200	LAKELAND OFFICE SYSTEMS INC	02/20/2024	Regular	0.00	231.81	49174
<u>IN547175</u>	Invoice	02/07/2024	COPIES-PKS	0.00	15.39	
<u>IN547176</u>	Invoice	02/07/2024	COPIES-LAW	0.00	10.01	
<u>IN547177</u>	Invoice	02/07/2024	COPIES-ALL	0.00	206.41	
LML100	LAUBER MUNICIPAL LAW	02/20/2024	Regular	0.00	3,847.00	49175
<u>10782</u>	Invoice	02/07/2024	CITY ATTY FEES - ALL	0.00	1,643.00	
<u>10782</u>	Invoice	02/07/2024	CITY PROSECUTOR FEES - LAW	0.00	2,204.00	
LEG250	LEGALSHIELD	02/20/2024	Regular	0.00	29.90	49176
<u>830021</u>	Invoice	02/07/2024	GROUP INS MCCLAIN & SHIPLEY-LAW	0.00	29.90	
EMP210	LIBERTY UTILITIES-EMPIRE DISTRICT	02/20/2024	Regular	0.00	26,251.08	49177
<u>13021</u>	Invoice	02/08/2024	ELECTRIC UTILITIES-ALL	0.00	26,251.08	
BSW100	MARCUS GALEN BEYER	02/20/2024	Regular	0.00	190.00	49178
<u>1584</u>	Invoice	02/08/2024	INSPECT PRESSURE VALVE ASSY LS 94 - S	0.00	95.00	
<u>1589</u>	Invoice	02/08/2024	RE-INSPECT 94 LS AFTER REPAIRS-S	0.00	95.00	
MPI150	MELTON PROPANE, INC.	02/20/2024	Regular	0.00	873.23	49179
<u>43531</u>	Invoice	02/07/2024	PROPANE POLICE STATION-LAW	0.00	374.01	
<u>43564</u>	Invoice	02/12/2024	CITY HALL GENERATOR PROP GAS - GEN	0.00	339.11	
<u>43839</u>	Invoice	02/08/2024	PROPANE POLICE STATION-LAW	0.00	160.11	
MOC450	MID-STATES ORGANIZED CRIME INFORMATION	02/20/2024	Regular	0.00	150.00	49180
<u>4779</u>	Invoice	02/08/2024	2024 ANNUAL MEMBERSHIP FEES-LAW	0.00	150.00	
MID125	MIDWEST METER INC	02/20/2024	Regular	0.00	8,847.98	49181
<u>0163237-IN</u>	Invoice	02/07/2024	54 WTR METERS FOR WTR DEPT + FRGHT	0.00	8,847.98	
MEM100	MISSOURI EMPLOYERS MUTUAL	02/20/2024	Regular	0.00	3,587.12	49182
<u>300587360</u>	Invoice	02/12/2024	WORKMANS COMP INS-GEN/PW/PKS	0.00	3,587.12	
MOC100	MISSOURI ONE CALL SYSTEM, INC	02/20/2024	Regular	0.00	101.25	49183
<u>4010319</u>	Invoice	02/07/2024	PROF LOCATE FEES-W/S	0.00	101.25	
MIS440	MISSOURI RURAL WATER ASSOC	02/20/2024	Regular	0.00	675.00	49184
<u>2024 VOL LEGIS</u>	Invoice	02/08/2024	2024 VOL LEGISLATIVE ASSESSMNT-W	0.00	675.00	
MIS320	MO DEPT OF NATURAL RESOURCES	02/20/2024	Regular	0.00	2,473.23	49185
<u>34602405809</u>	Invoice	02/12/2024	ANNUAL SEWER CONNECTION FEES-PW	0.00	2,473.23	
NWX100	NETWRIX CORPORATION	02/20/2024	Regular	0.00	8,640.00	49186
<u>070823</u>	Invoice	02/08/2024	2 YR SOFTWARE SECURITY LICENSES-ALL	0.00	8,640.00	
OLC150	ON LINE COLLECTIONS	02/20/2024	Regular	0.00	34.01	49187

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>13680000248</u>	Invoice	02/08/2024	UTIL BILL COLLECT FEES-W/S	0.00	34.01	
OIS160	ONLINE INFORMATION SERVICES INC	02/20/2024	Regular	0.00	124.32	49188
<u>1237024</u>	Invoice	02/08/2024	UTIL EXCHG REPORT-W/S	0.00	124.32	
PIL100	PILOT WIRELESS LLC	02/20/2024	Regular	0.00	626.85	49189
<u>INV2622</u>	Invoice	02/07/2024	PHONE-ALL	0.00	626.85	
PPS200	PLAY AND PARK STRUCTURES	02/20/2024	Regular	0.00	250,000.00	49190
<u>Pjt 0068117-R-2</u>	Invoice	02/12/2024	HANDICAP PLAYGROUND EQUIPMENT - P	0.00	250,000.00	
MLF100	QUADIENT LEASING	02/20/2024	Regular	0.00	899.55	49191
<u>Q1178986</u>	Invoice	02/07/2024	NEW FOLDING MACHINE LEASE QTRLY-W/	0.00	899.55	
REX380	REX SMITH OIL CO.	02/20/2024	Regular	0.00	195.04	49192
<u>119583</u>	Invoice	02/08/2024	DEISEL FUEL REFILL - PKS	0.00	195.04	
R&G100	REYNOLDS & GOLD, LLC	02/20/2024	Regular	0.00	1,626.22	49193
<u>07544</u>	Invoice	02/07/2024	PROF ATTY FEES-ALL	0.00	1,179.16	
<u>07595</u>	Invoice	02/07/2024	PA CLERK SERV-LAW	0.00	447.06	
LIN200	ROTA L. STONEHOUSE	02/20/2024	Regular	0.00	120.00	49194
<u>011823</u>	Invoice	02/07/2024	DATA COMPILATION-GEN/CT/LAW/PW	0.00	120.00	
SPS150	SCHENDEL PEST SERVICES	02/20/2024	Regular	0.00	180.00	49195
<u>2-2-24</u>	Invoice	02/08/2024	PEST CONTROL-ALL	0.00	180.00	
SPR250	SPRINGFIELD BUSINESS JOURNAL	02/20/2024	Regular	0.00	149.00	49196
<u>2024 13180</u>	Invoice	02/07/2024	SPGFLD BUS JRNL SUBS-GEN	0.00	149.00	
SSE100	SPRINGFIELD STAMP & ENGRAVING	02/20/2024	Regular	0.00	17.75	49197
<u>5120</u>	Invoice	02/07/2024	DESK PLATE CITY ATTY - CT	0.00	17.75	
SPR200	SPRINGFIELD-GREENE COUNTY HEALTH DEPAR	02/20/2024	Regular	0.00	117.00	49198
<u>WVU1890-202411</u>	Invoice	02/07/2024	WATER TESTS-W	0.00	117.00	
SQB100	SQUIBB MEDIA, LLC	02/20/2024	Regular	0.00	148.88	49199
<u>1076</u>	Invoice	02/07/2024	PUBLISH SUMM OF REV-GEN	0.00	65.72	
<u>1077</u>	Invoice	02/12/2024	PUBLIC HEARING ANNCMNT-GEN	0.00	51.56	
<u>RENEW 2024</u>	Invoice	02/07/2024	RENEW SUBSCRIPT COMMWTH-GEN	0.00	31.60	
STE300	STATE TRACTOR & EQUIPMENT	02/20/2024	Regular	0.00	354.12	49200
<u>109943</u>	Invoice	02/07/2024	50HR MNDTRY SERV MINI EXCVTR-ST/S/W	0.00	354.12	
TRH100	TREVOR HOFFMAN	02/20/2024	Regular	0.00	50.00	49201
<u>1077</u>	Invoice	02/12/2024	REIM CELL PHONE JAN - STS/W/S	0.00	50.00	
WSP100	TURN 2 APPAREL LLC	02/20/2024	Regular	0.00	246.00	49202
<u>10792</u>	Invoice	02/07/2024	BASKETBALL SHIRTS - PKS	0.00	246.00	
UNI120	UNITED RENTALS, INC	02/20/2024	Regular	0.00	219.00	49203
<u>229337113</u>	Invoice	02/08/2024	MANLIFT RENTAL FOR GYM - PKS	0.00	219.00	
WHE100	WHEELER METALS INC	02/20/2024	Regular	0.00	20.00	49204
<u>327313</u>	Invoice	02/07/2024	2X11 GA SQ TUBE - SHOP SUPPLY - STS /	0.00	20.00	
WTV100	WILLARD HOME CENTER LLC	02/20/2024	Regular	0.00	1,574.22	49205
<u>B249139</u>	Invoice	02/07/2024	RIP SHACKLE, ZINC QUICK LINK-REPAIR W	0.00	31.96	
<u>B249540</u>	Invoice	01/08/2024	PAINT BRUSH NEW SLT BARN-ST/S/W/S	0.00	10.49	
<u>B249690</u>	Invoice	02/07/2024	MISC SNG CUT KEY - WELLS & LS ACCESS -	0.00	7.96	
<u>B249753</u>	Invoice	01/08/2024	20AMP SWITCHES - PKS	0.00	11.98	
<u>B250063</u>	Invoice	02/07/2024	WHT CHIP BRUSH - WTER SPLYS TO PAINT	0.00	7.96	
<u>B250239</u>	Invoice	02/07/2024	1" ADAPTER FOR ELECTRICAL WRK AT LA	0.00	35.94	
<u>B250314</u>	Invoice	01/17/2024	SPARK PLUGS & SOCKETS - PKS	0.00	36.45	
<u>B250320</u>	Invoice	02/07/2024	6X8 BLUE TARP- STREET SPLYS - STS	0.00	4.19	
<u>B250335</u>	Invoice	02/07/2024	300 PSI WTR TESTING GUAGE FOR WTR D	0.00	16.59	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>8250350</u>	Invoice	02/07/2024	ELEC TAPE, FOAM PIPE INSULATION-SHP S	0.00	8.48	
<u>8250683</u>	Invoice	02/07/2024	TORCH - PKS	0.00	32.99	
<u>8250710</u>	Invoice	02/07/2024	MISC BOLT / HARDWARE - SHOP REPLACE	0.00	32.12	
<u>8250757</u>	Invoice	02/07/2024	PVC CONDUIT, CLAMP CONNECTORS- SIG	0.00	76.89	
<u>8250967</u>	Invoice	02/07/2024	ICE MELT - PKS	0.00	26.99	
<u>8251085</u>	Invoice	02/08/2024	BARRIERS CONSTRUCTION AND CLEANIN	0.00	131.26	
<u>8251133</u>	Invoice	02/08/2024	PAINT AND TAPE FOR ROAD BARRIERS - P	0.00	45.04	
<u>D96780</u>	Invoice	01/17/2024	BOOSTER CABLE - LAW	0.00	19.99	
<u>D96834</u>	Invoice	01/17/2024	FLEX MAGNET TAPE - PKS	0.00	12.99	
<u>D97180</u>	Invoice	02/07/2024	3" FLEX CPLNG, FLEX VINYL HOSE-WTR M	0.00	37.72	
<u>D97209</u>	Invoice	02/07/2024	SPACE HEATER SHOP - PKS	0.00	499.00	
<u>D97285</u>	Invoice	01/19/2024	BRAD NAILS, TRIM BLDG MNT - LAW	0.00	92.09	
<u>D97304</u>	Invoice	01/19/2024	TRIM BLDG MNT - LAW	0.00	21.60	
<u>D97330</u>	Invoice	02/07/2024	MISC BOLTS, WASHERS, NUTS-SIGN INSTA	0.00	67.80	
<u>D97339</u>	Invoice	02/07/2024	CONV COUPLING - LAGOON UPRIGHT REP	0.00	23.98	
<u>D97350</u>	Invoice	02/07/2024	LIQ NAILS BLDG MNT - LAW	0.00	4.99	
<u>D97359</u>	Invoice	02/07/2024	#3 STEP BIT - TL REPLACEMENT FOR SHOP	0.00	48.99	
<u>D97392</u>	Invoice	02/07/2024	MISC ITEMS FOR WTR LNE REPAIR IN LS 9	0.00	58.79	
<u>D97405</u>	Invoice	02/07/2024	CAULK, FAUCET, TOILET SEAT BLDG MNT - L	0.00	108.98	
<u>D97411</u>	Invoice	02/07/2024	MISC BOLT / HARDWARE FOR STREET SIG	0.00	54.03	
<u>D97665</u>	Invoice	02/08/2024	PAINT TRAY - PKS	0.00	5.98	
	Void	02/20/2024	Regular	0.00	0.00	49206
	Void	02/20/2024	Regular	0.00	0.00	49207
	Void	02/20/2024	Regular	0.00	1,715.22	49208
WPM100	POSTMASTER					
<u>2-20-24</u>	Invoice	02/20/2024	UTILITY BILLING POSTAGE-W/S	0.00	1,715.22	
				0.00	207.69	49219
FAM200	FAMILY SUPPORT PAYMENT CENTER	02/22/2024	Regular			
<u>PPE-2 17 2024</u>	Invoice	02/23/2024	REMITTANCE ID 11017943 Paid PD-2.23.2	0.00	207.69	
				0.00	490.78	49224
AMK100	ARAMARK	02/27/2024	Regular			
<u>4170211134</u>	Invoice	02/23/2024	UNIFORMS - STS/W/S	0.00	490.78	
				0.00	225.00	49225
AGA100	ASSOCIATION OF GOVERNMENT ACCOUNTANT	02/27/2024	Regular			
<u>2024</u>	Invoice	02/26/2024	MEMBERSHP AND TRAIN RICHARDSON -	0.00	225.00	
				0.00	69.00	49226
CRC200	BIG BEAR SHREDDING	02/27/2024	Regular			
<u>29668</u>	Invoice	02/23/2024	SHREDDING FEES-GEN	0.00	69.00	
				0.00	967.04	49227
BRP101	BRENDA PEARSON	02/27/2024	Regular			
<u>AOAP CONF 2024</u>	Invoice	02/26/2024	REIM AOAP CONFERENCE HOTEL/FOOD-P	0.00	967.04	
				0.00	50.00	49228
HVR100	CAROLYN HALVERSON	02/27/2024	Regular			
<u>FEB</u>	Invoice	02/23/2024	REIM PHONE-GEN	0.00	50.00	
				0.00	400.00	49229
BSE100	CHASE FENT	02/27/2024	Regular			
<u>1044</u>	Invoice	02/26/2024	FATHER DAUGHTER DANCE DJ - PKS	0.00	400.00	
				0.00	120.00	49230
CSC200	CHRIS STRAW CONSULTING LLC	02/27/2024	Regular			
<u>2-S-24</u>	Invoice	02/23/2024	WILLARD TAP ROOM PLAN REVW - P&D	0.00	120.00	
				0.00	768.48	49231
CON170	CONCO COMPANIES	02/27/2024	Regular			
<u>7001986956</u>	Invoice	02/23/2024	STONE, DIRTY BASE - W	0.00	768.48	
				0.00	61.40	49232
RED100	DEXKO GLOBAL INC	02/27/2024	Regular			
<u>INV 100178839</u>	Invoice	02/26/2024	BREAKAWAY KIT - STS/W/S	0.00	61.40	
				0.00	5.08	49233
dhu100	DIANA HUDDLE	02/27/2024	Regular			
<u>2-13-24 6305</u>	Invoice	02/26/2024	REIM FOR POSTAGE - GEN	0.00	5.08	
				0.00	1,626.99	49234
DNS100	DNS EQUIPMENT LLC	02/27/2024	Regular			
<u>24-1003</u>	Invoice	02/23/2024	WATER CHEMICALS - W	0.00	1,626.99	
				0.00	207.45	49235
DSC100	DON & SONS CYCLE LLC	02/27/2024	Regular			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2-12-24	Invoice	02/26/2024	BATTERY FOR HARLEY - LAW	0.00	207.45	
EMC105	EMC INSURANCE COMPANIES	02/27/2024	Regular	0.00	13,272.27	49236
7001633577	Invoice	02/23/2024	PROPRTY & LIABLTY INS-GEN/PW/PKS	0.00	13,272.27	
EFM100	ENTERPRISE FLEET MANAGEMENT	02/27/2024	Regular	0.00	10,900.02	49237
607396-020424	Invoice	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/	0.00	10,900.02	
EFM100	ENTERPRISE FLEET MANAGEMENT	02/27/2024	Regular	0.00	-10,900.02	49237
SFX100	FOX, SHANE	02/27/2024	Regular	0.00	100.00	49238
DEC	Invoice	02/23/2024	REIM CELL PHONE DEC - STS/W/S	0.00	50.00	
NOV	Invoice	02/23/2024	REIM CELL PHONE NOV - STS/W/S	0.00	50.00	
FRO560	FROGS DETAILED SPECIALTIES INC	02/27/2024	Regular	0.00	40.00	49239
4245	Invoice	02/23/2024	POND SIGN - PKS	0.00	40.00	
HAR160	HARRY COOPER SUPPLY COMPANY INC	02/27/2024	Regular	0.00	55.49	49240
54845410 601	Invoice	02/23/2024	BRONZE WYE STRAINER-94 LFT STA MAIN	0.00	55.49	
HAY150	HAYNES EQUIPMENT COMPANY INC	02/27/2024	Regular	0.00	10,006.12	49241
28353L	Invoice	02/23/2024	GRINDER STATION DIAGNOSES - PKS	0.00	585.00	
28453L	Invoice	02/26/2024	CHLRN ANLYZR PNLS - W	0.00	9,421.12	
LOS200	LAKELAND OFFICE SYSTEMS INC	02/27/2024	Regular	0.00	109.18	49242
1N533719	Invoice	02/26/2024	COPIES-PKS	0.00	31.60	
1N533723	Invoice	02/26/2024	COPIES-LAW	0.00	4.73	
11533721	Invoice	02/26/2024	COPIES-ALL	0.00	72.85	
LXE100	LUMIX ELECTRICAL INC	02/27/2024	Regular	0.00	29,542.80	49243
230716	Invoice	02/26/2024	94 LIFT STATION UPGRADE 1ST INSTLMNT	0.00	24,148.00	
240010	Invoice	02/23/2024	WHIMPY LS CAPACITOR INSTALL, CLEANU	0.00	834.00	
240011	Invoice	02/23/2024	MAINT,REPR LFT STA D, WHIMPIES, TRBLE	0.00	1,647.20	
240037	Invoice	02/26/2024	WATER TOWER REPAIR LBR/MATRLS - W	0.00	2,688.60	
240046	Invoice	02/26/2024	WHISPERING OAKS TBSHT FLOAT LABOR-	0.00	225.00	
MARC100	MID-AMERICAN RESEARCH CHEMICAL CORP	02/27/2024	Regular	0.00	231.22	49244
0809663 N	Invoice	02/23/2024	MUNI SWR DEODERIZER-94 LS ODOR CO	0.00	231.22	
MIS500	MO. VOCATIONAL ENTERPRISES	02/27/2024	Regular	0.00	118.75	49245
2-13-24	Invoice	02/26/2024	LICENSE PLATES - LAW	0.00	118.75	
HYP100	NITEL LLC	02/27/2024	Regular	0.00	2,219.88	49246
526271	Invoice	02/26/2024	INTERNET-ALL	0.00	2,219.88	
NOR100	NORTON POWER SYSTEMS INC	02/27/2024	Regular	0.00	5,376.06	49247
20900	Invoice	02/23/2024	REPAIR & MAINT B LIFTSTATION GENERAT	0.00	520.86	
20944	Invoice	02/23/2024	REPRS & MAINT ON LFT STAS GENERATOR	0.00	3,210.20	
21027	Invoice	02/23/2024	GOVERNOR CONTL & MAG PCK-UP RPLC	0.00	1,645.00	
PAV100	PAVLICH INC	02/27/2024	Regular	0.00	2,442.33	49248
55673	Invoice	02/26/2024	SALT HAULED-ST5	0.00	2,442.33	
PAS100	PLAY IT AGAIN SPORTS	02/27/2024	Regular	0.00	850.00	49249
WJL2224	Invoice	02/23/2024	RECUMBANT BIKE FITNESS CENTER - PKS	0.00	850.00	
POT250	POTTER EQUIPMENT CO., INC.	02/27/2024	Regular	0.00	109.20	49250
P176274	Invoice	02/23/2024	(1) CASE ENG OIL HVY EQUIP MAINT-ST5/	0.00	109.20	
PII100	PUMP IT, INC	02/27/2024	Regular	0.00	300.00	49251
020724	Invoice	02/26/2024	PUMP SEPTIC TANK - PKS	0.00	300.00	
LIN200	ROTA L. STONEHOUSE	02/27/2024	Regular	0.00	90.00	49252
021824	Invoice	02/26/2024	DATA COMPILATION-GEN/CT/LAW/PW	0.00	90.00	
SCH175	SCHULTE SUPPLY, INC.	02/27/2024	Regular	0.00	349.40	49253

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>51209885 001</u>	Invoice	02/23/2024	WHT FOAM MTR INSULATION DISCS- WTR	0.00	349.40	
SCG100	SPRINGFIELD CLUTCH & GEAR	02/27/2024	Regular	0.00	92.07	49254
<u>301649</u>	Invoice	02/26/2024	COMPANION FLANGE LAGOON PUMP - S	0.00	92.07	
GCT100	SPRINGFIELD GREENE COUNTY OFFICE OF EM	02/27/2024	Regular	0.00	4,334.00	49255
<u>1ST QTR 2024</u>	Invoice	02/26/2024	SERV 1ST QTR 2024-EM	0.00	4,334.00	
SNL200	SPRINGFIELD NEWS-LEADER	02/27/2024	Regular	0.00	131.96	49256
<u>0006186813</u>	Invoice	02/26/2024	ADV BIDS POOL SANDBLASTING - PKS	0.00	131.96	
STA160	STAR MECHANICAL SUPPLY INC	02/27/2024	Regular	0.00	968.10	49257
<u>5436302</u>	Invoice	02/23/2024	SERV FOR MEADOWS EAST LS ELECT UPG	0.00	65.16	
<u>5436303</u>	Invoice	02/23/2024	U-BLT HANGAR MEADOWS EST LS ELECT	0.00	24.87	
<u>5436304</u>	Invoice	02/23/2024	MEADOWS EAST LS ELECTRICAL UPGRADE	0.00	878.07	
USS100	UNITED SYSTEMS & SOFTWARE INC	02/27/2024	Regular	0.00	1,914.48	49258
<u>104738</u>	Invoice	02/26/2024	ITRON 100W PIT LID MOUNT KIT - W	0.00	1,914.48	
VDS100	VDS VISION LLC	02/27/2024	Regular	0.00	1,440.00	49259
<u>1601</u>	Invoice	02/26/2024	IT SERVICES-ALL	0.00	1,440.00	
VER100	VERIZON WIRELESS	02/27/2024	Regular	0.00	637.87	49260
<u>9954971210</u>	Invoice	02/07/2024	INTERNET/CELL PHONES, EQUIP - ALL	0.00	637.87	
ORE145	O'REILLY AUTOMOTIVE, INC	02/27/2024	Regular	0.00	790.39	49261
<u>2367-131412</u>	Invoice	01/08/2024	BRAKE PADS FOR WRK TRK #114 - W	0.00	54.43	
<u>2367-131726</u>	Invoice	01/04/2024	BATTERY, CORE CHRGR, FEE CAR 7 - LAW	0.00	155.12	
<u>2367-131729</u>	Invoice	01/08/2024	STRT FLD,BRK CLN,GLW PLGS,DRV EXT BA	0.00	92.23	
<u>2367-131995</u>	Credit Memo	01/05/2024	RETURN GLOW PLUGS - PKS	0.00	-72.56	
<u>2367-132347</u>	Invoice	01/17/2024	GLOW PLUGS KUBOTA TRACTOR - PKS	0.00	49.66	
<u>2367-132366</u>	Invoice	01/17/2024	HYD HOSE,MEGA CRIMPS - PKS	0.00	86.45	
<u>2367-132370</u>	Credit Memo	01/08/2024	RETRND HYD HOSE, MEGA CRIMPS - PKS	0.00	-86.45	
<u>2367-132532</u>	Invoice	02/07/2024	WIPER BLADES STREET TRUCK MAINT - ST	0.00	33.14	
<u>2367-132740</u>	Invoice	01/17/2024	FUNNEL, AIR PLUG - PKS	0.00	7.36	
<u>2367-132956</u>	Invoice	01/17/2024	BATT EXCNG,BATT CLNR,TRML PROT FUEL	0.00	13.09	
<u>2367-132979</u>	Invoice	01/17/2024	FUSE KIT FUEL TRUCK - PKS	0.00	15.99	
<u>2367-132886</u>	Invoice	02/07/2024	BATTERY/DSL TRTMNT -CTY HALL GEN, SP	0.00	169.85	
<u>2367-132913</u>	Invoice	01/17/2024	EXT BAR SET & EXTENSIONS TOOL TRCK -	0.00	37.96	
<u>2367-132990</u>	Invoice	02/08/2024	ELECTRICAL GREASE - PKS	0.00	15.99	
<u>2367-133143</u>	Invoice	02/07/2024	WINDSH DEICER , ICE SHIELD - STREETS SA	0.00	11.98	
<u>2367-133332</u>	Invoice	02/23/2024	WORK VECHL WIPER FLUID - STS / W / S	0.00	6.49	
<u>2367-133530</u>	Invoice	02/07/2024	GLOW PLUGS KUB TRACTOR - PKS	0.00	49.66	
<u>2367-133815</u>	Invoice	02/07/2024	STARTER TOOL TRUCK - PKS	0.00	150.00	
	Void	02/27/2024	Regular	0.00	0.00	49262
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	02/09/2024	Bank Draft	0.00	5,291.72	DFT0002193
<u>PPE-2.3.2024 FED</u>	Invoice	02/09/2024	FEDERAL WITHHOLDING PPE-2.3.2024	0.00	5,291.72	
MIS300	MISSOURI DEPT OF REVENUE	02/09/2024	Bank Draft	0.00	2,553.50	DFT0002194
<u>PPE-2.3.2024</u>	Invoice	02/09/2024	STATE WITHHOLDING PPE-2.3.2024	0.00	2,553.50	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	02/09/2024	Bank Draft	0.00	10,297.46	DFT0002195
<u>PPE-2.3.2024 SS</u>	Invoice	02/09/2024	SOCIAL SECURITY WITHHOLDING PPE-2.3.	0.00	10,297.46	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	02/09/2024	Bank Draft	0.00	2,408.22	DFT0002196
<u>PPE-2.3.2024 ME</u>	Invoice	02/09/2024	MEDICARE WITHHOLDING PPE-2.3.2024	0.00	2,408.22	
LOW505	LOWE'S CREDIT SERVICES	02/16/2024	Bank Draft	0.00	1,243.28	DFT0002199
<u>04178</u>	Invoice	12/06/2023	RATCHT STRP,BITS,CONCRETE ANCHORS-S	0.00	54.20	
<u>04757</u>	Invoice	01/04/2024	HYDRANT,BITS,PAINT,SHWR LNR SLT BARN	0.00	278.72	
<u>04758</u>	Invoice	01/04/2024	FTNGS,SHWR CRTN RNGS,VALVE SLT BRN-	0.00	51.00	
<u>04982</u>	Invoice	12/20/2023	PNT,BRSHS,LUMBR,SPC HEATR SALT BLDG	0.00	411.64	
<u>79277</u>	Invoice	01/04/2024	CRCT BRKR,OUTLT,WALL PLTS,WIRE,MISC	0.00	284.93	

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
85465	Invoice	12/11/2023	TOTES, BIT DRIVER SOCKETS - PKS	0.00	63.06	
94231	Invoice	12/27/2023	EXTENSION CORDS - PKS	0.00	113.96	
96492	Credit Memo	12/21/2023	REFUND SHWR CRTN LINER-ST5/W/S	0.00	-14.23	
COL200	COLONIAL SUPPLEMENTAL INS	02/01/2024	Bank Draft	0.00	18.00	DFT0002200
FFB 2024	Invoice	02/01/2024	Group Supplemental Ins	0.00	18.00	
MIS350	MISSOURI LAGERS	02/08/2024	Bank Draft	0.00	15,069.67	DFT0002206
GROUP RETIREM	Invoice	01/31/2024	Jan 2024 Group Retirement	0.00	15,069.67	
COMMIGN	COMMERCE CREDIT CARD SERVICES	02/12/2024	Bank Draft	0.00	8,829.53	DFT0002207
0034634	Invoice	01/08/2024	AMZ HRNSS PLG,BRK CONTRL TRK 115-ST	0.00	97.94	
0775405	Invoice	01/08/2024	AMZ FISHNG MAGNET KIT FOR WRK LFT S	0.00	89.99	
0532217	Invoice	12/27/2023	AMZ PAPER HAND TOWELS - PKS	0.00	129.15	
03372900987461	Invoice	02/07/2024	DIRECTV SUBSCRIP FITNESS - PKS	0.00	111.99	
0116222	Invoice	01/08/2024	AMZ TRAILER HITCH WRK TRK 115-ST5/W	0.00	97.99	
01444	Invoice	02/07/2024	MISC SEWER SPPLYS FOR LAGOON REPAIR	0.00	145.02	
0609433 149	Invoice	02/12/2024	AMZ CRFTSMN MECH TOOL SET-W	0.00	149.00	
0609433 47 19	Invoice	02/12/2024	AMZ FURN FLTR - ST5/W/S	0.00	47.49	
0763409	Invoice	02/12/2024	AMZ FURN FLTR, TRAILER HTCH LCK-ST5/	0.00	76.79	
10131433490	Invoice	01/17/2024	SAM'S P TOWELS, COFFEE, SPOONS - GEN	0.00	73.90	
10136443739	Invoice	02/12/2024	SAMS CLUB CONCESSION ITEMS - PKS	0.00	356.68	
1077000	Invoice	01/08/2024	AMZ CHRISTMAS LIGHTS-PKS	0.00	523.20	
110 24	Invoice	02/07/2024	RATCHET, SNAP RNG PLIERS, LAWNMWR J	0.00	359.96	
110-24 HF	Invoice	01/17/2024	HRB FRT AIR HMR,BTRY CHR9/JMP,CKTS,	0.00	569.22	
111 24	Invoice	02/07/2024	STAMPS.COM MONTHLY FEE-GEN	0.00	12.79	
118 24	Invoice	02/07/2024	WHEN TO WORK SCHEDULING SOFTWARE	0.00	150.00	
12-13-23 DG	Invoice	12/27/2023	DOLLAR GENERAL PAPER PLATES - GEN	0.00	7.50	
12-21-23 DG	Invoice	12/27/2023	DOLLAR GENERAL BOXES,CANDY CAMP-P	0.00	7.50	
127240	Invoice	02/07/2024	FIRE MASTER REPR & MNT SWR JETTER-S	0.00	646.75	
14-24	Invoice	02/07/2024	AT&T INTERNET SERVICE-W/S	0.00	64.20	
1678511	Invoice	02/08/2024	AMZ USB FLASH DRIVES, DVD PLAYER - PK	0.00	60.94	
1-9-21 GADGET	Invoice	01/17/2024	GADGET MOUNTS LAPTOP MNT CAR 5 - L	0.00	252.80	
1-9-24 CLEANFREA	Credit Memo	01/09/2024	CLEANFREAK RETURN - PKS	0.00	-124.99	
1-9-24 CONF	Invoice	01/17/2024	AOAP CONFERENCE BRENDA PEARSON - P	0.00	534.00	
1-9-24 DUES	Invoice	01/17/2024	AOAP INDIV MBR DUES B PEARSON - PKS	0.00	45.00	
2074754	Invoice	01/08/2024	AMZ COACHES CLIPBOARDS-PKS	0.00	58.62	
20472695	Invoice	01/04/2024	MO HWY PATRL VET CANDIDATES APR ELE	0.00	92.05	
20474813	Invoice	01/04/2024	MO HWY PATRL VET CANDIDATE PLAN DI	0.00	15.55	
2131429	Invoice	02/12/2024	AMZ DSPL GLVS, WRNG HARNESS-ST5/W/	0.00	116.89	
2158558	Invoice	01/08/2024	AMZ POLE SAW TREE CITY - PKS	0.00	55.91	
2174188	Invoice	02/08/2024	SWANK MOTION PIC RGHTS SHW GRNDH	0.00	450.00	
2351407	Invoice	01/08/2024	AMZ SAWS & PRUNERS TREE CTY,LTR OPN	0.00	362.15	
2454230 0	Invoice	01/04/2024	ADMIRAL EXPRESS COPY PAPER - GEN/W/	0.00	160.92	
2357816	Invoice	01/08/2024	AMZ GAS PUMP CVR,WHL CHCKS LAGOO	0.00	76.68	
3013012	Invoice	02/08/2024	USB-C ADPTR, KEY, TABLE COVERS, POSTE	0.00	52.44	
3397863	Invoice	12/27/2023	AMZ 55 GAL TRASH BAGS - PKS	0.00	145.32	
4072258	Invoice	01/17/2024	AMAZON W-2 FORMS, PRINTER TABLE - G	0.00	254.34	
4305035	Invoice	12/27/2023	AMAZON DIVIDERS, STAMP, GREETING CA	0.00	51.88	
4821817	Invoice	02/07/2024	AMZ 1099 FORMS - GEN	0.00	59.95	
5476202	Invoice	01/08/2024	AMZ CHRISTMAS LIGHTS, REPLC BULBS-P	0.00	974.79	
608010	Invoice	02/07/2024	CONNECTTEAM HR SOFTWARE - PKS	0.00	59.00	
6725216	Invoice	02/08/2024	AMZ THERMOSTAT LOCK BOX - PKS	0.00	27.77	
7187450	Invoice	01/04/2024	AMAZON PRESSBOARD RPRT CVRS - W/S	0.00	70.99	
7707465	Invoice	02/12/2024	AMZ DIESEL TREATMNT FOR EQUIP - ST5/	0.00	92.57	
8017824	Invoice	02/08/2024	AMAZON POPCORN OIL-PKS	0.00	26.39	
87643941	Invoice	01/04/2024	INDEED ADV FOR PLANNING POSITION - P	0.00	409.88	
9414653	Invoice	02/08/2024	AMAZON AMERICAN FLAG-PKS	0.00	27.58	
CF510108195	Invoice	01/17/2024	CLEAN FREAK FLR CLEANR SCRBR - PKS	0.00	201.76	
052097852	Invoice	01/04/2024	SHRM MEMBERSHIP/HR C RICHARDSON -	0.00	244.00	
GEOA	Invoice	01/04/2024	GFOA MEMBRSH P DUES C HALVERSON-G	0.00	75.00	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>MO013IN12033</u>	Invoice	01/17/2024	VERIZON PHN CASE,SCRN PROT CHIEF-LA	0.00	105.53	
<u>NEWS-LEADER</u>	Invoice	02/07/2024	SPFLD NEWS-LEADER MONTHLY SUBSC-G	0.00	28.00	
<u>R112222521</u>	Invoice	01/08/2024	STICKER MULE 3X3 RND STICKERS - PKS	0.00	19.00	
<u>VP 9XJBO33T</u>	Invoice	01/19/2024	VISTA PRNT BUS CARDS MIKE RUESCH - P	0.00	29.76	
TASC	TASC		02/09/2024 Bank Draft	0.00	507.73	DFT0002208
<u>2-9-2024 TASC-FI</u>	Invoice	02/09/2024	02/09/2024-TASC	0.00	507.73	
MIS315	SPIRE		02/20/2024 Bank Draft	0.00	957.78	DFT0002209
<u>1-9-24 HWY Z</u>	Invoice	02/07/2024	UTIL EXP GAS REC CNTR-PKS	0.00	957.78	
MIS315	SPIRE		02/20/2024 Bank Draft	0.00	315.11	DFT0002210
<u>1-9-24 224 JACKS</u>	Invoice	02/07/2024	UTIL EXP GAS CITY HALL-GEN	0.00	315.11	
MIS315	SPIRE		02/20/2024 Bank Draft	0.00	392.16	DFT0002211
<u>1-9-24 220 JACKS</u>	Invoice	02/07/2024	UTIL EXP GAS COMM BLDG-PKS	0.00	392.16	
MIS315	SPIRE		02/20/2024 Bank Draft	0.00	49.08	DFT0002212
<u>1-9-24 HOLLY</u>	Invoice	02/07/2024	UTIL EXP GAS-S	0.00	49.08	
MIS315	SPIRE		02/20/2024 Bank Draft	0.00	516.48	DFT0002213
<u>1-9-24 108 JACKS</u>	Invoice	02/07/2024	UTIL EXP GAS-W	0.00	516.48	
CFS100	CANON FINANCIAL SERVICES, INC		02/20/2024 Bank Draft	0.00	328.79	DFT0002214
<u>31895013</u>	Invoice	02/08/2024	COPIER LEASE-ALL	0.00	328.79	
WAL110	WALMART CAPITAL ONE		02/20/2024 Bank Draft	0.00	91.94	DFT0002215
<u>2-13-24</u>	Invoice	02/07/2024	CONCESSIONS CANDY BARS & PAPER PLAT	0.00	91.94	
AUL100	AMERICAN UNITED LIFE INSURANCE CO		02/06/2024 Bank Draft	0.00	278.73	DFT0002216
<u>JAN 2024 GROUP</u>	Invoice	02/06/2024	JAN 2024-AUL-GROUP LIFE INSURANCE P	0.00	278.73	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE		02/23/2024 Bank Draft	0.00	6,024.28	DFT0002217
<u>PPE-2 17 2024 FE</u>	Invoice	02/23/2024	FEDERAL WITHHOLDING PPE-2.17.2024	0.00	6,024.28	
MIS300	MISSOURI DEPT OF REVENUE		02/23/2024 Bank Draft	0.00	2,754.00	DFT0002218
<u>PPE-2 17 2024</u>	Invoice	02/23/2024	STATE WITHHOLDING PPE-2.17.2024	0.00	2,754.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE		02/23/2024 Bank Draft	0.00	10,898.36	DFT0002219
<u>PPE-2 17 2024 SS</u>	Invoice	02/23/2024	SOCIAL SECURITY WITHHOLDING PPE-2.1	0.00	10,898.36	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE		02/23/2024 Bank Draft	0.00	2,548.66	DFT0002220
<u>PPE-2.17.2024 M</u>	Invoice	02/23/2024	MEDICARE WITHHOLDING-PPE 2.17.2024	0.00	2,548.66	
TASC	TASC		02/23/2024 Bank Draft	0.00	507.73	DFT0002221
<u>TASC Flex Spend</u>	Invoice	02/23/2024	Feb 23 2024 TASC-Flex Spend Acct	0.00	507.73	
ACS100	AMAZON CAPITAL SERVICES INC		02/21/2024 Bank Draft	0.00	500.43	DFT0002222
<u>14LV-3HGX-MWY</u>	Invoice	02/08/2024	PHN CASE, RULER SET, GEL PENS - P&D	0.00	38.17	
<u>115M-MMPP-HP1</u>	Invoice	02/08/2024	3-RING BINDERS - GEN	0.00	106.73	
<u>11VJ-9R47-HXQM</u>	Invoice	02/08/2024	REFLECTIVE TAPE FOR BARRIERS - PKS	0.00	41.46	
<u>1PKJ-XM6R-F46G</u>	Invoice	02/12/2024	MRK PAINT,TIRE CHAINS,TOOL,LGT BAR-ST	0.00	314.07	
ACS100	AMAZON CAPITAL SERVICES INC		02/27/2024 Bank Draft	0.00	497.55	DFT0002223
<u>13-1 FT-L-9YN7</u>	Invoice	02/08/2024	BSKTBALL STCKRS, FOAM FNGRS-PKS	0.00	27.97	
<u>1PQC-WAC3-3PP</u>	Invoice	02/23/2024	UNIFORMS - PKS	0.00	54.96	
<u>14FT-1TRF-G4P9</u>	Invoice	02/08/2024	WALL CALENDAR - GEN	0.00	25.80	
<u>1PVE-G58B-RFT3</u>	Invoice	02/08/2024	DRINKING WATER FILTER-PKS	0.00	43.31	
<u>1OHC-9H3T-6F9K</u>	Invoice	02/27/2024	FITNESS YOUTH PROG SUPPLIES UNIFOR	0.00	171.96	
<u>1TXL-QHIF-5VTV</u>	Invoice	02/08/2024	SLF INK STMPs,PENCIL LEAD,STRG BXS-GE	0.00	173.55	
MIS315	SPIRE		02/21/2024 Bank Draft	0.00	1,578.78	DFT0002226
<u>2-23-24 HWY Z</u>	Invoice	02/26/2024	UTIL EXP GAS REC CNTR-PKS	0.00	1,578.78	
MIS315	SPIRE		02/21/2024 Bank Draft	0.00	49.82	DFT0002227

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>2-23-24</u>	Invoice	02/26/2024	UTIL EXP GAS-S	0.00	49.82	
MIS315	SPIRE	02/21/2024	Bank Draft	0.00	492.53	DFT0002228
<u>2-23-24 220 JACK</u>	Invoice	02/26/2024	UTIL EXP GAS COMM BLDG-PKS	0.00	492.53	
MIS315	SPIRE	02/21/2024	Bank Draft	0.00	509.31	DFT0002229
<u>2-23-24 108 JACK</u>	Invoice	02/26/2024	UTIL EXP GAS-W	0.00	509.31	
MIS315	SPIRE	02/21/2024	Bank Draft	0.00	389.45	DFT0002230
<u>2-23-24 224 JACK</u>	Invoice	02/26/2024	UTIL EXP GAS CITY HALL-GEN	0.00	389.45	
REP425	ALLIED SERVICES, LLC	02/27/2024	Bank Draft	0.00	533.06	DFT0002231
<u>0394-007474653</u>	Invoice	02/23/2024	RECYCLE CENTER-S	0.00	104.06	
<u>0394-007474956</u>	Invoice	02/23/2024	RECYCLE CENTER EXP-S	0.00	429.00	
REP425	ALLIED SERVICES, LLC	02/27/2024	Bank Draft	0.00	150.00	DFT0002233
<u>0394-007451496</u>	Invoice	02/23/2024	RECYCLE CENTER EXP-S	0.00	150.00	
REP425	ALLIED SERVICES, LLC	02/27/2024	Bank Draft	0.00	1,017.26	DFT0002234
<u>0394-007475768</u>	Invoice	02/23/2024	TRASH EXP-ALL	0.00	1,017.26	
WRI110	WEX BANK	02/14/2024	Bank Draft	0.00	4,347.88	DFT0002236
<u>94632984</u>	Invoice	02/14/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S	0.00	4,347.88	
CLH100	CLAYTON HOLDINGS LLC	02/29/2024	Bank Draft	0.00	2,649.34	DFT0002237
<u>150343</u>	Invoice	02/23/2024	LEASE ON EQUIPMENT - STS/W/S	0.00	2,649.34	
EFM100	ENTERPRISE FLEET MANAGEMENT	02/20/2024	Bank Draft	0.00	10,900.02	DFT0002238
<u>607396-020424</u>	Invoice	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/	0.00	10,900.02	
UHC100	UNITED HEALTHCARE INSURANCE COMPANY	02/12/2024	Bank Draft	0.00	28,276.40	DFT0002246
<u>FEB 2024 UHC-Gr</u>	Invoice	03/01/2024	Feb 2024 UHC-Group Health Ins	0.00	28,276.40	
DEL105	DELTA DENTAL OF MISSOURI	02/29/2024	Bank Draft	0.00	1,806.16	DFT0002247
<u>March 2024 Del</u>	Invoice	03/01/2024	March 2024 Delta Dental PD-2.29.24	0.00	1,806.16	
DEL106	DELTA DENTAL OF MISSOURI	02/29/2024	Bank Draft	0.00	303.30	DFT0002248
<u>March 2024 Delt</u>	Invoice	03/01/2024	March 2024 Delta-Vision pd-2.29.2024	0.00	303.30	

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	166	97	0.00	501,318.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-12,037.90
Bank Drafts	107	38	0.00	125,883.50
EFT's	0	0	0.00	0.00
	273	141	0.00	615,164.01

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	166	97	0.00	501,318.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-12,037.90
Bank Drafts	107	38	0.00	125,883.50
EFT's	0	0	0.00	0.00
	273	141	0.00	615,164.01

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	2/2024	615,164.01
			<u>615,164.01</u>



City of Willard, MO

Check Report

By Check Number

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ATE100	MARIA ATENCIO	02/12/2024	Manual	0.00	103.05	3657
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN0028132	Invoice	02/12/2024	Bond Refund	0.00	103.05	
	Account Number		Item Description	Distribution Amount		
	10-250-44500		TRAFFIC FINES-COURT		103.05	
TSMP	Treasurer State of MO-POST	02/29/2024	Manual	0.00	30.11	3658
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN0028233	Invoice	02/29/2024	Treasurer, State of MO- Post Fund	0.00	30.11	
	Account Number		Item Description	Distribution Amount		
	10-250-81100		POST FUND-COURT		30.11	
DRCV	Department of Revenue Crime Victims	02/29/2024	Manual	0.00	214.66	3659
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN0028234	Invoice	02/29/2024	Dept of Revenue-Crime Victims Comp Fun	0.00	214.66	
	Account Number		Item Description	Distribution Amount		
	10-250-81000		CVC FEES		214.66	
MSR100	Missouri Sheriff's Retirement	02/29/2024	Manual	0.00	15.00	3660
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN0028235	Invoice	02/29/2024	Missouri Sheriff's Retirement Fund	0.00	15.00	
	Account Number		Item Description	Distribution Amount		
	10-250-82000		SHERIFF'S RETIREMENT F		15.00	
COWMC	City of Willard-Muni Court	02/29/2024	Manual	0.00	3,339.70	3662
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN0028236	Invoice	02/29/2024	Municipal Court Revenue	0.00	3,339.70	
	Account Number		Item Description	Distribution Amount		
	10-250-44500		TRAFFIC FINES-COURT		3,339.70	
RHI100	ANABEL RHINES	02/29/2024	Manual	0.00	140.00	3663
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN0028237	Invoice	02/29/2024	Bond Refund	0.00	140.00	
	Account Number		Item Description	Distribution Amount		
	10-250-44500		TRAFFIC FINES-COURT		140.00	
DORAF	Department of Revenue Auto Fund	02/29/2024	Manual	0.00	210.76	3664

Date Range: 02/01/2024 - 02/29/2024

Check Report

Vendor Number
Payable #

INV0028238

Vendor Name
Payable Type
Account Number
Invoice
10-250-80000

Post Date	Payment Date	Payment Type	Payable Description	Account Name	Item Description	Discount Amount	Payable Amount	Number
02/29/2024			Dept of Revenue-Automated Fund			0.00	210.76	
			COURT AUTOMATION-CO		Dept of Revenue-Automated Fu		210.76	

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	7	7	0.00	4,053.28
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	7	7	0.00	4,053.28

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	7	7	0.00	4,053.28
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	7	7	0.00	4,053.28

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	2/2024	4,053.28
			4,053.28



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT03712 - 2/22/24 REFUNDS

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-248855-00	BRAD HARRIS CONSTRUCTION	2/21/2024	49209	194.94			194.94	Deposit
04-100233-05	SHREWSBERRY, ROXANNE	2/21/2024	49210	92.39			92.39	Deposit
06-042000-03	CLAIRE HORNIBROOK & ROBERT HECKENI	2/21/2024	49211	93.39			93.39	Deposit
06-044101-04	MADISON KENDRICK & TRENT ADAMS	2/21/2024	49212	34.27			34.27	Deposit
06-054100-09	MARIAN LONEY & GARY METZGER	2/21/2024	49213	73.30			73.30	Deposit
09-100056-04	RHUDY, KINSEY	2/21/2024	49214	71.95			71.95	Deposit
09-200084-01	ROBERTS, TRICIA	2/21/2024	49215	68.39			68.39	Deposit
09-320750-01	BKS REAL ESTATE INVESTORS LLC	2/21/2024	49216	100.00			100.00	Deposit
09-430182-50	JACOB, CAMELIA	2/21/2024	49217	25.00			25.00	Deposit
09-99956-00	GARY BALL	2/21/2024	49218	57.00			57.00	Deposit
	VOID CHECK		49220	0.00			0.00	
	VOID CHECK		49221	0.00			0.00	
	VOID CHECK		49222	0.00			0.00	
	VOID CHECK		49223	0.00			0.00	
	VOID CHECK		49224	0.00			0.00	
	VOID CHECK		49225	0.00			0.00	
	VOID CHECK		49226	0.00			0.00	
	VOID CHECK		49227	0.00			0.00	
	VOID CHECK		49228	0.00			0.00	
	VOID CHECK		49229	0.00			0.00	
Total Refunded Amount:				810.63				

Total Refunds: 20

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	810.63
Revenue Total:	810.63

General Ledger Distribution

Posting Date: 02/21/2024

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND				
	20-01001	CLAIM ON POOLED CASH - WATER AND SEW	-810.63	Yes
	20-15000	ACCOUNTS RECEIVABLE-WS	810.63	
	20 Total:		0.00	

General Ledger Distribution

Posting Date: 02/21/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-810.63	
99-27000	DUE TO OTHER FUNDS	810.63	Yes
	99 Total:	0.00	
	Distribution Total:	0.00	



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT03730 - 02-000240-15 STONEY PRATT REFUND

Account
02-000240-15
Total Refunds: 1

Name
PRATT, STONEY

Date
2/28/2024

Check #
49263
Total Refunded Amount:
73.37

Amount
73.37
73.37

Code

Receipt

Amount
73.37

Type
Deposit

Revenue Code Summary

Revenue Code
996 - UNAPPLIED CREDITS / REFUNDS
Amount
73.37
73.37

Revenue Total:
73.37

General Ledger Distribution

Posting Date: 02/28/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 20 - WATER AND SEWER FUND			
20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-73.37	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	73.37	
	20 Total:	0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-73.37	
99-27000	DUE TO OTHER FUNDS	73.37	Yes
	99 Total:	0.00	
	Distribution Total:	0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3f
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

February 2024 Utility Adjustments

Utility Monthly Adjustment Report

City of Willard, MO

Date Range: 2/1/2024 - 2/29/2024



Daily Distribution

Day of the Week: 1	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Revenue Code: 400 - SEWER - RESIDENTIAL													
	Reverse Payment Adjustm...	1	6.87										
Revenue Code: 801 - NSF CHARGES (Adjustment)													
	Miscellaneous Adjustment	1	30.00										
												Day 1 Total:	36.87
Day of the Week: 6													
Revenue Code: 105 - WATER - RURAL RESIDENTIAL													
	Reverse Payment Adjustm...	1	17.96										
Revenue Code: 198 - RURAL COUNTY TAX													
	Reverse Payment Adjustm...	1	0.16										
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL													
	Reverse Payment Adjustm...	1	41.24										
												Day 6 Total:	59.36
Day of the Week: 7													
Revenue Code: 100 - WATER - RESIDENTIAL													
	Miscellaneous Adjustment	1	-133.48										
												Day 7 Total:	-133.48
Day of the Week: 9													
Revenue Code: 105 - WATER - RURAL RESIDENTIAL													
	Miscellaneous Adjustment	1	-29.85										
Revenue Code: 801 - NSF CHARGES (Adjustment)													
	Miscellaneous Adjustment	2	0.00										
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS													
	Reverse Payment Adjustm...	1	29.85										
												Day 9 Total:	0.00
Day of the Week: 12													
Revenue Code: 100 - WATER - RESIDENTIAL													
	Miscellaneous Adjustment	1	-24.94		2	92.78							
Revenue Code: 190 - RESIDENTIAL CITY TAX													
	Reverse Payment Adjustm...	2	1.85										

Daily Distribution

Revenue Code	Description	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Day 12 Total:													
			267.71										
Day 13 Total:													
			-97.44										
Day 15 Total:													
			106.61										

Revenue Code	Description	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Day of the Week: 13													
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustm...	2	0.35										
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustm...	2	81.67										
Revenue Code: 502 - TRASH - ALLIED	Reverse Payment Adjustm...	1	6.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	2	60.00										
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00										
Day of the Week: 15													
Revenue Code: 105 - WATER - RURAL RESIDENTIAL	Reverse Payment Adjustm...	1	23.64										
Revenue Code: 195 - WATER PENALTIES	Reverse Penalty Adjustment	29	-64.39										
Revenue Code: 198 - RURAL COUNTY TAX	Reverse Payment Adjustm...	1	0.21										
Revenue Code: 495 - SEWER PENALTIES	Reverse Penalty Adjustment	21	-92.90										
Revenue Code: 505 - TRASH - WCA	Reverse Payment Adjustm...	1	6.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	1	30.00										
Day of the Week: 19													
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustm...	1	32.09										
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustm...	1	0.64										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustm...	1	0.12										
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustm...	1	43.76										
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	1	30.00										

Daily Distribution

Revenue Code: 198 - RURAL COUNTY TAX		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	0.12										
Revenue Code: 801 - NSF CHARGES (Adjustment)		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Miscellaneous Adjustment	1	30.00										
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	0.06										
Day 19 Total: 45.00													
Day 20 Total: 57.60													
Day 21 Total: 0.00													
Day 22 Total: -14.91													
Day 27 Total: -73.37													
Grand Total for Period: 253.95													

Revenue Code: 100 - WATER - RESIDENTIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	19.09										
Revenue Code: 190 - RESIDENTIAL CITY TAX		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	0.38										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	0.07										
Revenue Code: 195 - WATER PENALTIES		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	1.91										
Revenue Code: 400 - SEWER - RESIDENTIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	32.06										
Revenue Code: 495 - SEWER PENALTIES		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	3.21										
Revenue Code: 502 - TRASH - ALLIED		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Payment Adjustm...	1	0.88										
Day of the Week: 21													
Revenue Code: 400 - SEWER - RESIDENTIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Move Revenue Code Adjus...	1	194.94										
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Move Revenue Code Adjus...	1	-194.94										
Day of the Week: 22													
Revenue Code: 100 - WATER - RESIDENTIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Miscellaneous Adjustment	1	-14.91										
Day of the Week: 27													
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
	Reverse Refund Check Adj...	1	-73.37										

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Adjustment Type: MRC - Move Revenue Code Count: 2								
400 - SEWER - RESIDENTIAL	1	194.94	996 - UNAPPLIED CREDITS...	1	-194.94			
Adjustment Type: MSC - Miscellaneous Count: 13								
100 - WATER - RESIDENTIAL	3	-173.33	105 - WATER - RURAL RESI...	1	-29.85	801 - NSF CHARGES (Adjust...	8	180.00
Adjustment Type: RPA - Reverse Payment Count: 32								
100 - WATER - RESIDENTIAL	4	143.96	105 - WATER - RURAL RESI...	3	55.07	190 - RESIDENTIAL CITY TAX	4	2.87
195 - WATER PENALTIES	2	3.26	198 - RURAL COUNTY TAX	3	0.49	400 - SEWER - RESIDENTIAL	5	164.36
495 - SEWER PENALTIES	1	3.21	502 - TRASH - ALLIED	2	6.88	505 - TRASH - WCA	1	6.00
Adjustment Type: RPN - Reverse Penalty Count: 50								
195 - WATER PENALTIES	29	-64.39	495 - SEWER PENALTIES	21	-92.90			
Adjustment Type: RRC - Reverse Refund Check Count: 1								
996 - UNAPPLIED CREDITS...	1	-73.37						
Grand Total Adjustment Types for Period:								253.95

Revenue Code Totals By Class

Class: CITY RES - CITY RESIDENTIAL								
Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL								
Miscellaneous Adjustment	1	-24.94	Reverse Payment Adjustme...	4	143.96			
Revenue Code: 190 - RESIDENTIAL CITY TAX								
Reverse Payment Adjustme...	4	2.87						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX								
Reverse Payment Adjustme...	4	0.54						
Revenue Code: 195 - WATER PENALTIES								
Reverse Payment Adjustme...	1	1.91	Reverse Penalty Adjustment	20	-41.75			
Revenue Code: 400 - SEWER - RESIDENTIAL								
Move Revenue Code Adju...	1	194.94	Reverse Payment Adjustme...	5	164.36			
Revenue Code: 495 - SEWER PENALTIES								
Reverse Payment Adjustme...	1	3.21	Reverse Penalty Adjustment	18	-78.80			
Revenue Code: 502 - TRASH - ALLIED								
Reverse Payment Adjustme...	2	6.88						
Revenue Code: 801 - NSF CHARGES (Adjustment)								
Miscellaneous Adjustment	4	120.00						
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS								
Move Revenue Code Adju...	1	-194.94	Reverse Refund Check Adju...	1	-73.37			
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY								
Miscellaneous Adjustment	1	50.00						
Class: RURAL RES - RURAL RESIDENTIAL								274.86
Revenue Code: 100 - WATER - RESIDENTIAL								
Miscellaneous Adjustment	2	-148.39						

Revenue Code Totals By Class

Revenue Code	Description	Count	Amount	Type
105 - WATER - RURAL RESIDENTIAL				
Miscellaneous Adjustment	Reverse Payment Adjustment...	3	55.07	
195 - WATER PENALTIES				
Reverse Payment Adjustment...	Reverse Penalty Adjustment	9	-22.63	
198 - RURAL COUNTY TAX				
Reverse Payment Adjustment...		3	0.49	
405 - SEWER - RURAL RESIDENTIAL				
Reverse Payment Adjustment...		1	41.24	
495 - SEWER PENALTIES				
Reverse Penalty Adjustment		3	-14.10	
505 - TRASH - WCA				
Reverse Payment Adjustment...		1	6.00	
801 - NSF CHARGES (Adjustment)				
Miscellaneous Adjustment		4	60.00	
996 - UNAPPLIED CREDITS / REFUNDS				
Reverse Payment Adjustment...		2	29.91	
Class RURAL RES Total:			-20.91	
Grand Total for Period:			253.95	

Revenue Code Totals by Type

Revenue Code	Description	Count	Amount	Type
100 - WATER - RESIDENTIAL				
Miscellaneous Adjustment	Reverse Payment Adjustment...	4	143.96	
105 - WATER - RURAL RESIDENTIAL				
Miscellaneous Adjustment	Reverse Payment Adjustment...	3	55.07	
190 - RESIDENTIAL CITY TAX				
Reverse Payment Adjustment...		4	2.87	
191 - RESIDENTIAL COUNTY TAX				
Reverse Payment Adjustment...		4	0.54	
195 - WATER PENALTIES				
Reverse Payment Adjustment...	Reverse Penalty Adjustment	29	-64.39	
198 - RURAL COUNTY TAX				
Reverse Payment Adjustment...		3	0.49	
400 - SEWER - RESIDENTIAL				
Move Revenue Code Adjus...	Reverse Payment Adjustment...	5	164.36	
405 - SEWER - RURAL RESIDENTIAL				
Reverse Payment Adjustment...		1	41.24	
Revenue 100 Total:			-29.37	
Revenue 105 Total:			25.22	
Revenue 190 Total:			2.87	
Revenue 191 Total:			0.54	
Revenue 195 Total:			-61.13	
Revenue 198 Total:			0.49	
Revenue 400 Total:			359.30	
Revenue 405 Total:			41.24	

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 495 - SEWER PENALTIES											
Reverse Payment Adjustme...	1	3.21	Reverse Penalty Adjustment	21	-92.90						
Revenue Code: 502 - TRASH - ALLIED											
Reverse Payment Adjustme...	2	6.88									Revenue 495 Total:
Revenue Code: 505 - TRASH - WCA											
Reverse Payment Adjustme...	1	6.00									Revenue 502 Total:
Revenue Code: 801 - NSF CHARGES (Adjustment)											
Miscellaneous Adjustment	8	180.00									Revenue 505 Total:
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
Move Revenue Code Adjus...	1	-194.94	Reverse Payment Adjustme...	2	29.91	Reverse Refund Check Adju...	1	-73.37			Revenue 801 Total:
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
Miscellaneous Adjustment	1	50.00									Revenue 996 Total:
										Revenue NON PAYMENT Total:	50.00
										Grand Total Revenue by Type for Period:	253.95

Totals by Transaction Type

Transaction Type	Count	Amount
Miscellaneous Adjustment	13	26.82
Move Revenue Code Adjustment	1	0.00
Reverse Payment Adjustment	9	457.79
Reverse Penalty Adjustment	30	-157.29
Reverse Refund Check Adjustment	1	-73.37
Total for Period:	54	253.95

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Miscellaneous Adjustment			
	100 - WATER - RESIDENTIAL	3	-173.33
	105 - WATER - RURAL RESIDENTIAL	1	-29.85
	801 - NSF CHARGES (Adjustment)	8	180.00
	NON PAYMENT - NON-PAYMENT PENALTY	1	50.00
Miscellaneous Adjustment Total:			26.82
Move Revenue Code Adjustment			
	400 - SEWER - RESIDENTIAL	1	194.94
	996 - UNAPPLIED CREDITS / REFUNDS	1	-194.94
Move Revenue Code Adjustment Total:			0.00

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Reverse Payment Adjustment			
	100 - WATER - RESIDENTIAL	4	143.96
	105 - WATER - RURAL RESIDENTIAL	3	55.07
	190 - RESIDENTIAL CITY TAX	4	2.87
	191 - RESIDENTIAL COUNTY TAX	4	0.54
	195 - WATER PENALTIES	2	3.26
	198 - RURAL COUNTY TAX	3	0.49
	400 - SEWER - RESIDENTIAL	5	164.36
	405 - SEWER - RURAL RESIDENTIAL	1	41.24
	495 - SEWER PENALTIES	1	3.21
	502 - TRASH - ALLIED	2	6.88
	505 - TRASH - WCA	1	6.00
	996 - UNAPPLIED CREDITS / REFUNDS	2	29.91
	Reverse Payment Adjustment Total:		457.79
Reverse Penalty Adjustment			
	195 - WATER PENALTIES	29	-64.39
	495 - SEWER PENALTIES	21	-92.90
	Reverse Penalty Adjustment Total:		-157.29
Reverse Refund Check Adjustment			
	996 - UNAPPLIED CREDITS / REFUNDS	1	-73.37
	Reverse Refund Check Adjustment Total:		-73.37
	Total for Period:	98	253.95

Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	3	-29.37
105 - WATER - RURAL RESIDENTIAL	1	25.22
190 - RESIDENTIAL CITY TAX	4	2.87
191 - RESIDENTIAL COUNTY TAX	4	0.54
195 - WATER PENALTIES	2	-61.13
198 - RURAL COUNTY TAX	3	0.49
400 - SEWER - RESIDENTIAL	5	359.30
405 - SEWER - RURAL RESIDENTIAL	1	41.24
495 - SEWER PENALTIES	1	-89.69
502 - TRASH - ALLIED	2	6.88
505 - TRASH - WCA	1	6.00
801 - NSF CHARGES (Adjustment)	8	180.00
996 - UNAPPLIED CREDITS / REFUNDS	1	-238.40
NON PAYMENT - NON-PAYMENT PENALTY	1	50.00
Total for Period:	98	253.95

Revenue Code Totals By Read Group

Read Group: 01 - Read Group: 01		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL		2	77.18									
Reverse Payment Adjustme...												
Revenue Code: 190 - RESIDENTIAL CITY TAX		2	1.54									
Reverse Payment Adjustme...												
Revenue Code: 191 - RESIDENTIAL COUNTY TAX		2	0.29									
Reverse Payment Adjustme...												
Revenue Code: 195 - WATER PENALTIES		1	1.91	Reverse Penalty Adjustment	5	-10.59						
Reverse Payment Adjustme...												
Revenue Code: 400 - SEWER - RESIDENTIAL		1	194.94	Reverse Payment Adjustment...	2	69.97						
Move Revenue Code Adjus...												
Revenue Code: 495 - SEWER PENALTIES		1	3.21	Reverse Penalty Adjustment	5	-20.72						
Reverse Payment Adjustme...												
Revenue Code: 502 - TRASH - ALLIED		2	6.88									
Reverse Payment Adjustme...												
Revenue Code: 801 - NSF CHARGES (Adjustment)		1	30.00									
Miscellaneous Adjustment												
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS		1	-194.94									
Move Revenue Code Adjus...												
Read Group 01 Total:												
											159.67	

Read Group: 02 - Read Group: 02		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 400 - SEWER - RESIDENTIAL		1	6.87									
Reverse Payment Adjustme...												
Revenue Code: 801 - NSF CHARGES (Adjustment)		1	30.00									
Miscellaneous Adjustment												
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS		1	-73.37									
Reverse Refund Check Adju...												
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY		1	50.00									
Miscellaneous Adjustment												
Read Group 02 Total:												
											13.50	

Read Group: 03 - Read Group: 03		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL		1	-24.94	Reverse Payment Adjustme...	1	34.69						
Miscellaneous Adjustment												
Revenue Code: 190 - RESIDENTIAL CITY TAX		1	0.69									
Reverse Payment Adjustme...												
Revenue Code: 191 - RESIDENTIAL COUNTY TAX		1	0.13									
Reverse Payment Adjustme...												
Revenue Code: 195 - WATER PENALTIES		8	-18.02									
Reverse Penalty Adjustment												
Revenue Code: 400 - SEWER - RESIDENTIAL		1	43.76									
Reverse Payment Adjustme...												
Revenue Code: 495 - SEWER PENALTIES		7	-34.74									
Reverse Penalty Adjustment												

Revenue Code Totals By Read Group

Revenue Code	Description	Count	Amount	Type	Read Group	Count	Amount	Type
801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	1	30.00		03			
					Read Group 03 Total:		31.57	Amount
Read Group: 04 - Read Group: 04								
195 - WATER PENALTIES	Reverse Penalty Adjustment	1	-1.65		04			
495 - SEWER PENALTIES	Reverse Penalty Adjustment	1	-4.38		04			
					Read Group 04 Total:		-6.03	Amount
Read Group: 06 - Read Group: 06								
195 - WATER PENALTIES	Reverse Penalty Adjustment	1	-2.17		06			
495 - SEWER PENALTIES	Reverse Penalty Adjustment	1	-3.79		06			
					Read Group 06 Total:		-5.96	Amount
Read Group: 07 - Read Group: 07								
100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	32.09		07			
190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.64		07			
191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	1	0.12		07			
195 - WATER PENALTIES	Reverse Penalty Adjustment	1	-1.39		07			
400 - SEWER - RESIDENTIAL	Reverse Payment Adjustme...	1	43.76		07			
495 - SEWER PENALTIES	Reverse Penalty Adjustment	1	-3.21		07			
801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	1	30.00		07			
					Read Group 07 Total:		102.01	Amount
Read Group: 08 - Read Group: 08								
195 - WATER PENALTIES	Reverse Penalty Adjustment	2	-3.82		08			
495 - SEWER PENALTIES	Reverse Penalty Adjustment	2	-8.17		08			
					Read Group 08 Total:		-11.99	Amount
Read Group: 09 - Read Group: 09								
100 - WATER - RESIDENTIAL	Miscellaneous Adjustment	2	-148.39		09			

Revenue Code Totals By Read Group

Revenue Code	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 105 - WATER - RURAL RESIDENTIAL									
Miscellaneous Adjustment	1	-29.85	Reverse Payment Adjustment	3	55.07				
Revenue Code: 195 - WATER PENALTIES									
Reverse Payment Adjustment	1	1.35	Reverse Penalty Adjustment	11	-26.75				
Revenue Code: 198 - RURAL COUNTY TAX									
Reverse Payment Adjustment	3	0.49							
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL									
Reverse Payment Adjustment	1	41.24							
Revenue Code: 495 - SEWER PENALTIES									
Reverse Penalty Adjustment	4	-17.89							
Revenue Code: 505 - TRASH - WCA									
Reverse Payment Adjustment	1	6.00							
Revenue Code: 801 - NSF CHARGES (Adjustment)									
Miscellaneous Adjustment	4	60.00							
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS									
Reverse Payment Adjustment	2	29.91							
Read Group 09 Total:									-28.82
Grand Total for Period:									253.95

Revenue Code Totals By Bill Cycle

Bill Cycle	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Bill Cycle: 01 - Cycle: 01									
Revenue Code: 100 - WATER - RESIDENTIAL									
Miscellaneous Adjustment	3	-173.33	Reverse Payment Adjustment	4	143.96				
Revenue Code: 105 - WATER - RURAL RESIDENTIAL									
Miscellaneous Adjustment	1	-29.85	Reverse Payment Adjustment	3	55.07				
Revenue Code: 190 - RESIDENTIAL CITY TAX									
Reverse Payment Adjustment	4	2.87							
Revenue Code: 191 - RESIDENTIAL COUNTY TAX									
Reverse Payment Adjustment	4	0.54							
Revenue Code: 195 - WATER PENALTIES									
Reverse Payment Adjustment	2	3.26	Reverse Penalty Adjustment	29	-64.39				
Revenue Code: 198 - RURAL COUNTY TAX									
Reverse Payment Adjustment	3	0.49							
Revenue Code: 400 - SEWER - RESIDENTIAL									
Move Revenue Code Adjus...	1	194.94	Reverse Payment Adjustment	5	164.36				
Revenue Code: 405 - SEWER - RURAL RESIDENTIAL									
Reverse Payment Adjustment	1	41.24							
Revenue Code: 495 - SEWER PENALTIES									
Reverse Payment Adjustment	1	3.21	Reverse Penalty Adjustment	21	-92.90				
Revenue Code: 502 - TRASH - ALLIED									
Reverse Payment Adjustment	2	6.88							
Revenue Code: 505 - TRASH - WCA									
Reverse Payment Adjustment	1	6.00							
Revenue Code: 801 - NSF CHARGES (Adjustment)									
Miscellaneous Adjustment	8	180.00							

Revenue Code Totals By Bill Cycle

Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS
 Move Revenue Code Adjus... 1 -194.94 Reverse Payment Adjustme... 2 29.91 Reverse Refund Check Adju... 1 -73.37
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY
 Miscellaneous Adjustment 1 50.00

Bill Cycle 01 Total: 253.95
Grand Total for Period: 253.95

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #6

**A Mayoral Proclamation of 2024 Arbor Day to be known as
Lucille Murray Day in Willard, Missouri**

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



PROCLAMATION

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, and this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS Arbor Day is now observed throughout the nation and the world, and celebrated annually here in Willard, and

WHEREAS Arbor day celebrates trees as a source of enduring joy and renewal, Willard celebrates an enduring community member whose contributions have supported Willard's treescape, and

WHEREAS Lucille Murray served as a member of the Willard Park Board for 19 years, 1990 through 2009, and

WHEREAS Lucille Murray served on the City of Willard Planning and Zoning Committee beginning in 2007, and

WHEREAS Lucille Murray was the driving force behind Willard becoming a Tree City in 1998 and served on the City of Willard Tree City Board from its beginning, and

WHEREAS Lucille Murray volunteered an average of 16 hours per week with the Willard Parks department for over 20 years.

THEREFORE, be it resolved that I, Mayor Sam Baird, call on the citizens of Willard to join me in applauding Lucille Murray for her service to Willard and commend her for the excellent work she has done for the Willard Parks Department and the trees of Willard.

AND be it further resolved that Lucielle Murray is an Outstanding Citizen of the Willard Community.

AND be it further resolved that in Willard, Missouri, April 26, 2024, Arbor Day, is declared to be Lucielle Murray Day.

Signed

Mayor Sam Baird

Date

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #7

Appoint members to the Board of Adjustments

- a. Jen Rowe**
- b. Mike Long**
- c. Steve Cobb**
- d. Ryan Simmons**

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Jennifer Rowe DATE OF APPLICATION: 3/19/24

ADDRESS: 824 Mark St.

PHONE NUMBER: (417) 413-8772

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? Since April 2014

Please choose the areas of most interest: Board of Adjustments

Planning & Zoning Park Advisory Board Economic Development Task Force

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

I enjoy giving back to my community. I would like to ~~serve~~ to do my part and help Willard continue to become even better.

Please describe any education or experience that would assist you in serving:

Masters Degree obtained in 2015. 7 yrs as City Clerk and now Paralegal.

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: Jennifer Rowe

Date: 3/19/24

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Michael Long DATE OF APPLICATION: 3-18-2024

ADDRESS: 706 Sidney St Willard Mo 65781

PHONE NUMBER: 1 (605) 670-2667

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? 3.5 years

Please choose the areas of most interest: Board of Adjustments

Planning & Zoning Park Advisory Board Economic Development Task Force

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

As retired Air Force I've felt it was important to serve not only the country but your local community.

Please describe any education or experience that would assist you in serving:

During my time in the military I served as a infrastructure superintendent and in facility management

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: 

Date: 3-18-2024

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Steven Cobb DATE OF APPLICATION: 3-18-24

ADDRESS: 603 S. Main

PHONE NUMBER: 417-861-6571

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? 48 yrs

Please choose the areas of most interest:

Planning & Zoning Park Advisory Board Economic Development Task Force

Tree Board Board of Adjustment

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

was contacted and asked to serve. I am glad to

Please describe any education or experience that would assist you in serving:

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: Steven W Cobb

Date: 3-18-24

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781
By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #9

**Ordinance approving amendments to the City of Willard
Municipal Code Book, Chapter 705: Waterworks System,
Section 705.040: Water Rates
(1st Read) Discussion/Vote**

First Reading: 03/25/2024

Bill No. 24-17

Second Reading: 04/08/2024

Ordinance No.: 240325A

AN ORDINANCE amending Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a municipal water supply, storage and distribution system permitted by the State of Missouri; and

WHEREAS, the City of Willard has experienced a continual increase of cost for operating, and maintaining the water service systems of the City of Willard; and

WHEREAS, the City of Willard has determined that current rates are insufficient to cover the costs associated with providing those services; and

WHEREAS, the City of Willard has found it necessary to raise the water rates for City water customers.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates of the Municipal Code of the City of Willard.

SECTION 705.040: WATER RATES

A. Except as provided for bulk at a flat rate, every user of water from the municipal water system of the City of Willard, Missouri, shall use said water only after it has been metered in a water meter to be furnished, installed, regulated, and controlled by said City and the applicant for each meter, on behalf of him or her, shall pay for said water used at the following monthly rate:

1. For the first one thousand (1000) gallons used in each month, **the rate shall be fifteen dollars and twenty-eight cents (\$15.28) for Residential and Commercial, and sixteen dollars and sixty-three cents (\$16.63) for rural Residential and rural Commercial.**
2. For the next one thousand (1000) gallons or portion thereof used in each month, **the rate shall be two dollars and eighty-six cents (\$2.86) for Residential and Commercial, and three dollars and twelve cents (\$3.12) for Rural Residential and Commercial.**
3. For each additional one thousand (1000) gallons or portion thereof used each month, the rate shall be **two dollars and eighty-six cents (\$2.86) per one thousand (1000) gallons or portion thereof for Residential and Commercial, and three dollars and twelve cents (\$3.12) for Rural Residential and Commercial.**

B. In the event that less than one thousand (1000) gallons is used in any one (1) month by a user the **minimum rate of fifteen dollars and twenty-eight cents (\$15.28) for Residential and Commercial, and sixteen dollars and sixty-three cents (\$16.63) for Rural Residential and Commercial shall be charged and paid.**

NOTE: Language that is **Bold and Underlined** has been added and language that has been ~~[struck through and bracketed]~~ shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation, or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from _____, 2024.

Mayor

Attest: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE _____ DAY OF _____, 2024.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #11

**Ordinance approving amendments to the City of Willard
Municipal Code Book, Chapter 710: Sewer Use and Sewer
Rates, Section 710.470: Rates
(1st Read) Discussion/Vote**

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-18

Ordinance No.: 240325B

AN ORDINANCE amending Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a wastewater collection and treatment system permitted by the State of Missouri; and

WHEREAS, the City of Willard is under contract with the City of Springfield to provide certain services for the transportation and treatment of a portion of the total wastewater flow under the control of the City of Willard; and

WHEREAS, the City of Springfield has continued to increase costs for providing wastewater services for the City of Willard; and

WHEREAS, the City of Willard has experienced a continual increase of costs for operating, and maintaining the wastewater system of the City of Willard; and

WHEREAS, the City of Willard has found it necessary to raise the sewer rates for City customers.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard.

SECTION 710.470: RATES

A. The schedule of wastewater service rates, which shall be applied to the water usage of all residences, buildings, structures, and users connected to the POTW, shall be as follows:

1. Effective _____, 2024 the schedule of wastewater service rates shall be as follows:
 - a. There shall be assessed to each residential user of the POTW a basic customer charge of \$28.83 per month, and each Commercial user of the POTW a basic customer charge of \$35.10 per month.
 - b. There shall be assessed to each non-city resident user of the POTW a basic customer charge of \$31.37 per month for residential addresses and \$40.12 for commercial.
 - c. In addition to the basic customer charge per month, there shall be an additional monthly volume charge to all users which shall be computed as follows: \$6.44 per 1000 gallons for residential and Commercial users, and \$7.00 per 1000 gallons for rural residential and rural commercial users, or fraction thereof, used per month.

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck-through and bracketed~~] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation, or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect beginning on _____, 2024.

Mayor

Attest: _____
City Clerk Dona Slater

Approved as to form: _____ City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI
ON THE ____ DAY OF _____, 2024.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #12

**Ordinance accepting a Memorandum Of Understanding
(MOU) with the Joint Municipal Water Commission to re-
establish membership
(1st Read) Discussion/Vote**

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-19

Ordinance No.: 240325C

AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF WILLARD, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE JOINT MUNICIPAL WATER COMMISSION AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined that it would benefit from membership with the Joint Municipal Water Commission.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into this Memorandum of Understanding with the Joint Municipal Water Commission as described in Exhibit "A."

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2024.

EXHIBIT "A"

DRAFT – Attorney Work Product; Privileged and Confidential

WHEREAS, JMUC anticipates entering into "pass-through" subcontracts with its members to suballocate a portion of JMUC's storage space to the member in exchange for an agreement to pay a portion of JMUC's costs;

WHEREAS, JMUC anticipates that the subcontracts will be substantially similar to the Template Contract attached to this MOU as Exhibit B (the "Subcontract");

WHEREAS, to finalize the Subcontracts and to advance its negotiations with the Corps, JMUC must have a strong sense of the amount of storage each of its members is prepared to take, even if the storage volumes that will be contracted to each member may change slightly at the margins;

WHEREAS, JMUC has requested that each of its members make a non-binding commitment to enter into subcontracts substantially similar to the Draft Subcontract for a specific volume of storage at a specific price; and

WHEREAS, while the requested commitment is explicitly non-binding, User understands that JMUC will rely on it for planning purposes and that any departure from it could jeopardize JMUC's ultimate ability to secure any contract with the Corps.

NOW, THEREFORE, this memorandum documents the following understanding:

1. On the terms specified in the Draft Subcontract, User anticipates contracting for 1990 acre-feet of storage space, which amounts to 2.1 % of the total storage space available to JMUC and is expected to provide a safe yield of 0.8 million gallons per day on an average annual basis.

2. In exchange for the storage rights provided in Paragraph 1, User anticipates paying 2.1 % of JMUC's annual costs in addition to other costs specified by the Draft Subcontract, which are estimated to be approximately \$ \$59,000 per year.

[USER]

SOUTHWEST MISSOURI JOINT MUNICIPAL
WATER COMMISSION

By: _____

By: _____
Roddy Rogers, Executive Director

Date: _____

Date: _____



Membership 2024 INVOICE

DATE: FEBRUARY 22, 2024

SWMO Joint Municipal Water Utility Commission
 2241 E Powell
 Springfield, MO 65804
 Phone (417) 766-1980
 rrswmowater@outlook.com

TO City of Willard
 C/O Donna Stewart
 224 W Jackson PO Box 187
 Willard, MO 65781
 (417) 742-3033 x5304

# OF CONNECTIONS	1/3 OF DNR PRIMACY FEE	PAYMENT TERMS	DUE DATE
3,446 connections	\$1.76	Upon Receipt	12-31-23

DESCRIPTION	UNIT PRICE	LINE TOTAL
Connections times 1/3 DNR Primacy Fee. 100% (0% Tri-State 2024 fee, separate invoice)		\$6,065 <u>X 1.00</u>
SWMO JMUC 2024 fee		\$6,065

SALES TAX	0
TOTAL	<u>\$6,065</u>

Please make check payable to SWMO Joint Municipal Water Utility Commission

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

**Ordinance authorizing the Mayor accept a proposal and
contract with DeLong Plumbing Heating and Air for HVAC
Unit Replacement at the Willard Recreation Center
(1st Read) Discussion/Vote**

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-20

Ordinance No.: 240325D

AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF WILLARD, TO ACCEPT A PROPOSAL AND CONTRACT WITH DELONG PLUMBING HEATING AND AIR FOR HVAC UNIT REPLACEMENT AT THE WILLARD RECREATION CENTER AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined a need for HVAC unit replacement at the Willard Recreation Center; and

WHEREAS, the City of Willard made request for proposals from qualified vendors; and

WHEREAS, DeLong Plumbing Heating and Air was determined to be the best bid.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with DeLong Plumbing Heating and Air to provide HVAC unit replacement services as described in Exhibit "A."

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2024.

EXHIBIT "A"



1312 S. Scenic Ave
Springfield, MO 65802
417-883-3535 Office
417-882-6669 Fax
www.delongplumbing.com

January 24, 2024

SUBMITTED TO:

City of Willard
224 W. Jackson
Willard, MO 65781
417-742-5301 / 417-742-5331 fax

JOBSITE ADDRESS:

HVAC Unit Replacement
Willard Recreation Center
233 N. State Highway Z,
Willard, MO 65781

IFB# 01-15-2024HVAC-PKS

Replace Trane Model# YCH241C3H0BA / Serial# 204100835D
Install Trane equipment Model# YSJ240A3S0L0000
20 ton, gas/electric, 208-230/3 symbiotic control, high heat, horizontal economizer, discharge air sensor, and hail guards
Gas, electric, and drain connection to existing
Miscellaneous material
Bonds

Exclude

Test & Balance

Cost of sheave or belts replacement if needed to achieve design CFM

Conduit and boxes for the installation of thermostats

Access panels where equipment is located in concealed spaces

Any roof repair or reinforcing supporting frames, etc., which are required (curb installation)

Painting of curbs, supply, return air duct, grilles, and louvers to architect specifications

Any concrete, concrete block or brick coring, cutting or replacement

No warranty on any owner supplied equipment

If Roof Curbs have to meet the Roofers Warranty or if GC or owner wants a specific type of Roof Curb, there will have to be an add to our Quote

Any demolition

Concrete pad, duct cleaning, and seismic restraints (no local codes)

"Our Family Helping Your Family"

Standard lead time

Bids based on day time working hours 7am to 5pm Monday through Friday only

Labor & Materials: \$ 33,183.00

****Option: For demand ventilation option with wall mount CO2 sensor and locking cover, add \$ 1,180.00 to total above.**

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. THE ABOVE WORK IS TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK AND TO BE COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COST WILL BE EXECUTED ONLY UPON WRITTEN ORDER AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

PER JOHN DELONG, PRESIDENT

SIGNATURE _____

PAYMENTS TO BE MADE AS FOLLOWS: **Per Draw Schedule**

1 ½% per month service charge (18% annual rate) on accounts past due, plus the costs of collection, including reasonable attorney's fees, if collection efforts and/or a lawsuit is necessary

ALL ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

DATE _____

SIGNATURE _____

NOTICE TO OWNER: FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIALS OR SERVICE TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429 RSMO. TO AVOID THIS RESULT, YOU MAY ASK THIS CONTRACTOR FOR LIEN WAIVERS FROM ALL PERSONS SUPPLYING MATERIALS OF SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

**Ordinance authorizing the Mayor to enter into a contract
with Cochran Engineering for a Water Study Update and 5-
year Department of Natural Resources (DNR) Supervised
Program**

(2nd Read) Discussion/Vote

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-20

Ordinance No.: 240325D

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER AN AGREEMENT WITH COCHRAN ENGINEERING FOR A WATER STUDY UPDATE AND FIVE-YEAR DEPARTMENT OF NATURAL RESOURCES (DNR) SUPERVISED PROGRAM SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has made a determination that it would benefit from a water study update for the City; and

WHEREAS, the City of Willard has made a determination that it would benefit from a five-year Department of Natural Resources (DNR) Supervised Program; and

WHEREAS, the City of Willard has negotiated with Cochran Engineering to provide a water study update and five-year Department of Natural Resources (DNR) Supervised Program.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement with Cochran Engineering to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2024.

EXHIBIT "A"



Architecture • Civil Engineering • Land Surveying • Site Development • Geotechnical Engineering • Inspection & Materials Testing

March 5, 2024

Ms. Donna Stewart
City of Willard
224 W Jackson
Willard, MO 65781

SENT VIA: Email
(ca@cityofwillard.org)

RE: Water Study Update & DNR 5 Year Supervised Program

Dear Ms. Stewart:

Thank you for giving Cochran the opportunity to submit this work order to provide professional engineering services. In accordance with our discussions with City Staff, we offer the following professional services:

ITEM NO. 1: WATER STUDY UPDATE / 5 YEAR DNR SUPERVISED PROGRAM APPROVAL

SCOPE OF WORK:

Cochran will apply to renew the 5-Year Supervised Program on the City's behalf. The renewal will update the 2018 Owner Supervised Program. The report shall include a Master Plan showing the City's anticipated Water System Improvements and a projected completion date of each project. The Supervised Program will contain the required elements as per Section 1.8 of the "Minimum Design Standard for Missouri Community Water Systems."

1. Update population information.
2. Update historical water usage information and projected water usage.
3. Update system mapping to include recently completed projects.
4. Prepare hydraulic model of the water system to evaluate system performance under average day, peak flow, and fire flow conditions.
5. Cursory evaluation of supply capacity of existing wells compared to average day and maximum day demand. Analysis will include firm capacity evaluation.
6. Cursory evaluation of storage capacity compared to average day demand.
7. Update report to show completed projects and additional recommended projects.
8. Update cost estimates for projects to remain in the owner supervised program and provide cost estimates for newly recommended projects.
9. It is anticipated that newly recommended projects will be identified by city staff or identified during the cursory evaluation performed by Cochran.

ITEM NO. 1 LUMP SUM FEE of no more than \$25,000.00.

SERVICES NOT INCLUDED:

1. Full Water System Master Study
2. Water Rate Recommendations
3. Sanitary Sewer Rate Recommendations
4. Environmental/Geotechnical/Wetlands/Asbestos/Fire Flow Studies or Reports
5. Recording and Permit Fees
6. Construction Documents and Specifications
7. Topographic, Utility, and Boundary Survey

8. Field Location of System Valves and Hydrants

8 East Main Street Executive Drive Wentzville, MO 63385 MO 65065 Phone: 636-332-4574 573-525-0299 Fax: 636-327-0760	737 Rudder Road Fenton, MO 63026 Phone: 314-842-4033 Fax: 314-842-5957	530A East Independence Drive Union, MO 63084 Phone: 636-584-0540 Fax: 636-584-0512	1163 Maple Street Farmington, MO 63640 Phone: 573-315-4810 Fax: 573-315-4811	2804 N. Biagio Street Ozark, MO 65721 Phone: 417-595-4180 Fax: 417-595-4109	905 Osage Beach, Phone: Fax: 573-
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525-0298 www.cochraneng.com

Ms. Donna Stewart
City of Willard
Proposal – Water Study Update & 5-Year Supervised Program
March 5, 2024

- 9. In depth evaluation of the Water Treatment Plant or Production Capabilities
- 10. Water Tower Inspection Reports

OWNER'S RESPONSIBILITY:

- 1. The Owner shall give prompt and thorough consideration to all documents laid before him. Prompt decisions will be required if project is to proceed on schedule.
- 2. Owner shall provide pertinent system and financial data requested by the Engineer.

TOTAL FEE:

ITEM NO. 1: WATER STUDY UPDATE / 5 YEAR DNR SUPERVISED PROGRAM APPROVAL not to exceed \$25,000.00
TOTAL: \$25,000.00

- 1. Reimbursable Expenses – Mileage, long distance telephone calls, courier, in-house and out-of-house printing charges, etc. are not included in the above fees and will be billed to the City at cost. It is estimated that the reimbursable expenses will not exceed **\$250.00**.
- 2. Trips to Site – We have included two (2) trips to the site for meetings with the City in our base fee. Additional trips will be billed as reimbursable expenses above and beyond the estimated fee.
- 3. Any tasks in addition to those specifically described above, will be billed as extras on a time and materials basis using the attached rates.
- 4. Billing for Cochran fees and reimbursable expenses will be submitted monthly.

TIME OF PERFORMANCE:

Performance of this Contract will be no later than six (6) months from the commencement of this Contract. Cochran will not, however, be responsible for delays caused by events beyond our control.

TERMS AND CONDITIONS:

Attached to this proposal is a copy of the Cochran Standard Terms and Conditions. These terms and conditions shall apply to this proposal for professional services, which can also serve as a letter agreement. This document is enclosed for your review and reference.

GENERAL:

The terms and conditions of this contract shall apply to all work performed for the benefit of the project, any contiguous property that may be acquired at a later date, and any work performed off the site that benefits the project (permits, licenses, easements, etc.).

Cochran's reputation is based on understanding and meeting all the project objectives of our clients. We look forward to having an opportunity to demonstrate that responsiveness by providing timely and cost effective professional services.

If you would like to authorize Cochran to perform the professional services outlined in this proposal, please indicate your acceptance of the terms of this letter agreement by signing in the space provided below **AND** initializing **ALL** other pages. Return one (1) copy for our contract files.

If you have any questions or changes regarding this proposal, please contact me at 417-595-4108. Thank you.

THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION, WHICH MAY BE ENFORCED AT COCHRAN'S OPTION.

Ms. Donna Stewart
City of Willard
Proposal – Water Study Update & 5-Year Supervised Program
March 5, 2024

Sincerely,



Tim Schowe
Cochran

Acceptance:

City of Willard

By: _____

Title: _____

Date: _____

Attachments: Standard Charge-Out Rates
Cochran Terms & Conditions



2024 Hourly Fee Schedule

The following is a list of hourly rates for our Fee Service Contracts.
Effective January 1, 2024, these rates will apply to all projects performed on a time and expense basis.

<u>Title</u>	<u>Charge-Out</u>
Principal/Vice President	\$ 230.00
Department/Division Manager	\$ 195.00
Senior Project Manager	\$ 185.00
Project Manager	\$ 175.00
Project Engineer 1	\$ 160.00
Project Engineer 2	\$ 150.00
Design Engineer 1	\$ 130.00
Design Engineer 2	\$ 120.00
Design Engineer 3	\$ 110.00
Senior Architect	\$ 175.00
Project Architect 1	\$ 160.00
Project Architect 2	\$ 145.00
Design Architect 1	\$ 135.00
Design Architect 2	\$ 120.00
Managing Surveyor	\$ 160.00
Surveyor 1	\$ 150.00
Surveyor 2	\$ 140.00
Surveyor 3	\$ 125.00
Senior Field Manager	\$ 125.00
Field Manager	\$ 85.00
Inspector	\$ 65.00
MoDOT Certified Technician	\$ 70.00
Engineer/Survey Tech 1	\$ 120.00
Engineer/Survey Tech 2	\$ 110.00
Engineer/Survey Tech 3	\$ 100.00
Engineer/Survey Tech 4	\$ 80.00
Secretary	\$ 80.00
One Man Survey Crew	\$ 140.00

Note:

*Survey Field crew prices will vary depending upon the Survey Tech assigned to the project.
*Overtime rate of 1.5 times the regular rate will be charged for hours worked after 8 hours per day, Saturdays, Sundays, or Holidays.

Wentzville, MO 63385 MO 65065 Phone: 636-332-4574 573-525-0299 Fax: 636-327-0760	Fenton, MO 63026 Phone: 314-842-4033 Fax: 314-842-5957	Union, MO 63084 Phone: 636-584-0540 Fax: 636-584-0512	Farmington, MO 63640 Phone: 573-315-4810 Fax: 573-315-4811	Ozark, MO 65721 Phone: 417-595-4180 Fax: 417-595-4109	Osage Beach, Phone: Fax: 573-
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525-0298 www.cochraneng.com

COCHRAN STANDARD TERMS AND CONDITIONS

1. Unless expressly stated in the attached proposal letter ("Proposal"), the Proposal must be accepted in writing within thirty days, or the Proposal is void and unenforceable.
2. The acceptance of the Proposal is conditioned upon these Terms and Conditions and the terms of the Proposal, which shall be the only terms and conditions applicable to any agreement between Cochran and City. Requesting performance of the work by Cochran, sending a notice to proceed with the work, or an acknowledgment of the Proposal by the issuance of a purchase order by City, notwithstanding any terms additional to or different from those contained herein, shall be deemed to be an acceptance of these Terms and Conditions by City.
3. The Proposal and these Terms and Conditions constitute the entire agreement ("Contract") between Cochran and the City for the services identified in the Proposal. All prior proposals, negotiations, representations, recommendations, statements, or agreements made or entered into prior to or contemporaneously with this Contract, whether oral or in writing, are superseded by this Contract unless they are expressly incorporated herein by reference. Any terms contained in any communication from City which are inconsistent with the Contract shall not be binding upon Cochran.
4. Cochran may submit invoices on not less than a monthly basis. Cochran's invoices are due and payable within fifteen (15) days of the submission of each invoice. Interest will accrue at the rate of one and one-half percent (1.5%) per month on all unpaid invoices beginning fifteen (15) days from the date payment was due. If City fails to pay in full any of Cochran's invoices, Cochran may immediately, without waiving any other rights it may have, suspend work pending resolution of the payment dispute. City's failure to pay any of Cochran's invoices in full shall be considered a material breach of this Contract, unless City disputes any part of said invoice.
5. Unless specifically stated to the contrary in the Proposal, reimbursable expenses are in addition to the amounts identified for Cochran's fees for basic and additional services. Reimbursable expenses shall include, but are not limited to: City-authorized out-of-town travel, transportation, and subsistence expenses; fees paid for securing approval of jurisdictional authorities; postage, courier, or other delivery fees; material costs for models, mock-ups, or other presentation media; photographic film and development expenses. Reimbursable expenses shall not exceed \$250.00.
6. This Contract is binding upon the heirs, successors, and assigns of the parties hereto and may not be assigned by either party without the prior written consent of the other party.
7. Nothing in this Contract is intended to create any enforceable third-party rights against City or Cochran.
8. Cochran will perform all of its services consistent with that degree of skill and learning ordinarily used under the same or similar circumstances by the members of Cochran's profession working in the same locale.
9. If, and to the extent that Cochran's scope of work includes construction phase services, any such services shall be provided in accordance with and governed by the applicable terms of AIA Document A201 General Conditions of the Contract for Construction, 2007 Edition ("General Conditions") If there is a conflict between the General Conditions and this Contract, this Contract will control.

10. When making any interpretation or decision as required by the General Conditions, Cochran will not show partiality to any party.
11. Cochran has no responsibility or obligation to supervise or direct the work activities of the City's employees and representatives, or any construction contractors, sub-contractors, or any of their employees, or other persons not employed by Cochran.
12. Cochran will abide by any job-site safety programs identified in writing by the City but will not be responsible for job-site safety of any persons not directly employed by Cochran.
13. Cochran has no responsibility or obligation with respect to the construction means, methods, sequencing, or procedures of any construction contractors, sub-contractors, or any of their employees.
14. Cochran is not responsible for the failure of any contractor to perform work properly and in accordance with any applicable documents, plans, specifications, codes, or standards.
15. Cochran is not responsible for the identification of unsafe conditions, nor for the identification, handling, or removal of hazardous and/or toxic substances found on or brought to the site. Prior to the start of work, the City shall disclose and identify in writing to Cochran, to the best of City's knowledge, all hazardous and/or toxic substances located on the site. City agrees to defend, indemnify and hold Cochran harmless from and against all claims, demands and liabilities of any kind or nature resulting from any hazardous and/or toxic substances that are found on the site and which were not identified by City – even if not known by City.
16. Cochran will have no obligation to commence its work until receipt of a written notice-to-proceed from City and all other information required to be provided by City. Cochran shall complete its work within any time limits identified in the Proposal. Cochran shall be entitled to an extension of time for performance of its work due to any delays that are due to any cause beyond Cochran's reasonable control. In no event will City be entitled to any costs, losses, expenses or damages (including, but not limited to, claims or damages attributable to home office overhead costs, loss of profits, loss of business opportunities and/or additional financing costs) as a result of any delay caused or attributable to Cochran.
17. Provided that written notice of a material breach of this Contract has been provided to the defaulting party and the defaulting party has failed to cure or taken reasonable efforts to cure its default within seven (7) calendar days of its receipt of the notice, the non-defaulting party may terminate this Contract by sending notice of termination to the defaulting party.
18. This Contract may be terminated at any time by City upon written notice to Cochran. If City terminates this Contract, Cochran will assist City in the orderly termination of services, including timely transfer of the services to another designated provider. The City agrees to pay Cochran the actual, reasonable costs of rendering such assistance. If this Contract is terminated for any reason not attributable to Cochran, City will pay for the work performed by Cochran up to the date of termination.
19. In the event that there are any changes in applicable laws, codes or regulations after the Contract is executed that result in the need for Cochran to perform additional services and/or incur additional costs, City shall pay Cochran for said services and costs at the rates set forth in the Proposal.
20. All documents and electronic media produced by Cochran under this Contract ("Instruments of Service") shall remain the property of Cochran, and Cochran shall retain all rights to the same, including copyrights, and they may be used by the City only for the project identified in the Proposal. In the event of the termination of this Contract, the City shall return the Instruments of Service to Cochran, and the Instruments of Service may not be used by the City or a third party to complete the project without the written consent of Cochran.
21. This Contract and the rights of the parties shall be governed by the laws of the State of Missouri. The City and Cochran agree that the performance of this Contract will be deemed to have occurred in the State of Missouri and that Cochran's performance under this Contract will be deemed the transaction of business in

Missouri. Jurisdiction and venue for any claim or cause of action arising under this Contract shall be exclusively in the Circuit Court of Greene County, Missouri, or the Federal District Court for the Western District of Missouri, as appropriate. Cochran submits to the personal jurisdiction of and waives any personal jurisdiction or inconvenient forum objection to those courts.

22. Any claims, disputes, or other matters in question arising out of or relating to this Contract, the alleged breach thereof, and/or Cochran's work, at Cochran's sole election and discretion, shall be decided by binding arbitration in accordance with the Construction Industry Arbitration Rules of the AAA. A demand for arbitration must be made within a reasonable time, and before the expiration of the applicable statute of limitations. Unless it consents in writing, Cochran may not be joined in any other arbitration involving the same project. The arbitration shall be held where the project is located.
23. In the event of any dispute, claim, arbitration, or litigation arising out of or relating to this Contract, the alleged breach thereof, and/or Cochran's work, the prevailing party shall be awarded its attorney's fees, expert witness fees, expenses, arbitration fees and expenses, and court costs at the trial and all appellate levels; including costs and fees related to collection efforts. Determination of which party prevailed shall be made by the judge or arbitrator(s). The determination shall be made by reviewing the claims resolved at trial or arbitration (which excludes any claims resolved prior to the taking of evidence), and then determining which party achieved the greater success by quantifying the amounts awarded the party recovering damages or obtaining relief and comparing that result to the relief and/or damages requested by that party at the trial or arbitration. If that party received less than 50% of the relief and/or damages it sought, then the other party prevailed. If that party receives more than 50% of the relief and/or damages it sought, then it prevailed. The judge or arbitrator(s) may consider the percentage of recovery when determining the amount of fees and expenses to be awarded to the prevailing party. If more than one claim is presented, then the judge or arbitrator(s) may elect to evaluate who is the prevailing party on a claim by claim basis, or in the aggregate as they deem appropriate. In making the determination of which party prevailed, the judge or arbitrator(s) shall take into consideration any settlement offers or demands made prior to trial or arbitration.
24. **Missouri Immigration Law Affidavit.** After January 1, 2009, Cochran takes note that Section 285.530.2 of the Missouri Revised Statutes requires a political subdivision as a condition of a contract or grant in excess of \$5,000 awarded after January 1, 2009, to require the business entity to affirm by sworn affidavit and provision of documentation the business entity has enrolled and participated in a federal work authorization program with respect to its employees who work in connection with the contracted services. To that end, the services provider will provide a signed affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contract. Cochran will provide a statement that the Cochran has such a program, documentation for the program, and that it will not employ unauthorized aliens in connection with the work.
25. Cochran shall maintain the following limits of Insurance:
 - i Professional Liability: \$2,000,000.00 limit
 - ii General Liability: \$1,000,000.00 limit
26. The City shall not obtain worker's compensation insurance on behalf of Cochran or the employees of Cochran. Cochran shall comply with the Missouri worker's compensation law concerning its business and its employees.
27. City acknowledges and agrees that Cochran shall not be responsible for any failures or delays in performing Cochran's respective obligations hereunder arising from any cause beyond Cochran's reasonable control, including but not limited to acts of God and natural disasters such as fires, earthquakes, storms, typhoons, and floods; acts of civil or military authority; acts of civil disobedience such as riots and warfare; and acts of foreign and domestic terrorism.

28. The Parties agree that nothing contained in this Contract shall be construed as creating any agency, partnership, or other form of joint enterprise between the parties.
29. This Contract may not be amended, modified, or otherwise changed or altered except by a writing executed by Cochran and an authorized representative of City.
30. All waivers of and consents to any terms and conditions of this Contract, or any rights, powers, or remedies under it, by either party must be in writing in order to be effective. Once a right has vested in a party, that party shall not be deemed to have waived its right due to its failure or election to not exercise its right at the time it vests, and such party shall continue to have the option to exercise its right unless it waives its right in writing. No waiver or consent granted with respect to one matter or incident shall be construed to operate as a waiver or consent with respect to any different or subsequent matter or incident.
31. The invalidity, illegality, or unenforceability of any provision of this Contract or the occurrence of any event rendering any portion or provision of this Contract void shall in no way affect the validity or enforceability of any other portion or provision of this Contract. Any void provision shall be deemed severed from this Contract, and the balance of this Contract shall be construed and enforced as if this Contract did not contain the particular portion or provision held to be void.
32. Neither City nor Cochran shall assign any rights or duties under this Contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Contract.
33. During the performance of this Contract, Cochran agrees that Cochran will not discriminate against any employee or applicant for employment because of race, age, color, religion, sex, national origin, or any other legally protected category.
34. Indemnities and Liability Limitations.
- a In no event shall the City be liable to Cochran for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid by the City under this contract. All the provisions in the agreement are subject to the terms of Missouri Sovereign Immunity as set forth in section 537.610.2 and 537.610.5 of the Missouri Revised Statutes.
- b Cochran shall defend, indemnify, and hold the City harmless from and against all claims, losses, actions, causes of action, demands, and liabilities arising out of personal injuries, including death, and damage or impairment to property, or any rights which are caused by the Cochran arising out of or in any way connected with this contract. Cochran further agrees to defend, indemnify, and hold the City harmless from and against any claims, losses, and liabilities arising out of the award of this contract to Cochran.
- c Cochran shall indemnify and hold the City harmless from all wages or overtime compensation due its employees and from any and all claims by Subcontractors in rendering work pursuant to this agreement, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act or any other federal or state law.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #15

**Agreement with Language Services to comply with our
Limited English Proficiency (LEP) policy**

Discussion/Vote

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: March 25, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Language Services Agreement

The attached agreement with Language Line is necessary to comply with our Limited English Proficiency (LEP) and other policies to be submitted to the EPA.

Your motion, second and affirmative vote is requested to achieve compliance with our 180-day agreement with the EPA.

Language Access at all Touchpoints

On-Demand Interpretation

240+ Languages 24/7/365, in Seconds

The LanguageLine® App

One-touch access to video/audio interpreters

Phone Interpreting

Outbound calls to audio interpreters

DirectResponseSM

Inbound calls in-language from limited English proficient (LEP) communities

Telehealth and Virtual Meetings

Integrated access to video/audio interpreters

Face-to-Face Interpretation

150+ Languages

OnSite Interpreting

Interpreters by appointment at a specified location

Virtual OnSite Interpreting

Interpreters by appointment for virtual meetings



Translation and Localization

290+ Languages, 480+ Language Pairs

Translation

Documents and marketing materials

Localization

Websites, software, apps, eLearning

Transcription

Digital and multimedia content

Clarity®

Macro and micro content simplification

Testing and Training

50+ Languages

Testing

Fluency testing of bilingual staff and recruits

Training

Ongoing in-house interpreter skills development

Available through OMNIA Partners, Contract #R210605 has been competitively solicited and publicly awarded to LanguageLine Solutions. With LanguageLine Solutions and OMNIA Partners, public agencies have access to a full portfolio of language access solutions to support compliance and improve productivity.

Let's Talk Solutions: Contact your Account Executive, email info@languageonline.com, or call Customer Service at 1-800-752-6096

**Interpretation and Translation Services and Related Services
Contract #R210605 Administered by OMNIA Partners**

Participating Public Agency ("Customer"): City of Willard	Customer # (if applicable): 26156
OMNIA Participation ID: 4018713	

This Statement of Work is subject to cooperative purchasing Contract #R210605 (the "Contract") between Region 4 Education Service Center, administered by OMNIA Partners, Public Sector ("OMNIA") on behalf of Participating Public Agencies, and Language Line Services, Inc. ("Company") for Interpretation and Translation Services and Related Solutions. This document is the sole document that reflects Customer's participation in the Contract and pricing for these services. This document must be signed by an authorized representative of you, the Customer. Pricing is only final upon a signature by an authorized officer of Language Line Services. Pricing changes, if any, will be made on next full monthly billing cycle.

1. LANGUAGELINE PHONE INTERPRETING

1.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for Phone Interpreting to facilitate effective communication between Customer's service providers and Limited English Proficient (LEP) individuals by converting spoken language statements between English and another language.
- (b) **SERVICE DELIVERY.** Services are delivered on-demand via telephone, as initiated by Customer's service providers and invoiced monthly following service delivery. Services are available twenty-four (24) hours a day; seven (7) days a week; 365 days a year, including holidays, in over 240 spoken languages.

1.2. PHONE INTERPRETING FEES

- (a) **PER MINUTE USAGE FEES** for LanguageLine Phone and InSight Audio Interpreting

Language Tiers	Languages	Per Minute Charge
1	Spanish	\$0.64
2	All other languages	\$0.69

1.3. PHONE INTERPRETING EQUIPMENT

- (a) **OPTIONS AND DEFINITIONS.** Equipment purchase and lease options are available for the equipment identified below for use with the Phone Interpreting services. All Equipment requests must be submitted in writing over the term of this Agreement and the appropriate fees will apply.
- (b) **PHONE INTERPRETING EQUIPMENT LEASE FEES.** A monthly lease fee per unit applies, and the Equipment remains the property of LanguageLine. The monthly fee covers the cost of equipment programming and providing any necessary replacements and maintenance.
 - 1Solution™ Analog Dual Handset Phone\$4.50
 - 1Solution Dual Handset IP Phone\$12.50
 - Panasonic® Cordless Phone with Dual Handsets.....\$10.50
- (c) **PHONE INTERPRETING LEASED EQUIPMENT ADDITIONAL TERMS.** Upon the termination of the Agreement, Customer shall, at its cost, return the Equipment to Language Line Services within thirty (30) days following the termination date. Customer acknowledges that ownership of the Equipment remains with Language Line Services, and that the Equipment must be returned upon the termination of the Agreement.
- (d) **PHONE INTERPRETING EQUIPMENT PURCHASES.** The following Equipment is available for purchase from LanguageLine during the life of the agreement. Upon depletion of current Equipment models and release of new Equipment models, updated pricing will automatically

**Interpretation and Translation Services and Related Services
Contract #R210605 Administered by OMNIA Partners**

apply. Purchased equipment is covered by a one-year replacement warranty from the manufacturer. Standard rates at the time of purchase will apply. If applicable, proof of sales tax exemption must be provided to TaxDepartment@languageline.com and ContractAdministrationTeam@languageline.com. Details will be available from your Account Executive.

1Solution Analog Dual Handset Phone	\$60.00
1Solution Dual Handset IP Phone	\$150.00
Panasonic Cordless Phone with Dual Handsets	\$60.00
Panasonic Headset.....	\$25.00
Handsets with Splitter.....	\$10.00
Handset Splitters (price per unit)	\$6.00
Wall Splitters (price per unit).....	\$6.00

2. LANGUAGELINE DIRECT RESPONSE

2.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for Phone Interpreting to facilitate effective communication between Customer's service providers and Limited English Proficient (LEP) individuals by converting spoken language statements between English and another language.

STANDARD

- Standard in-language prompts for greeting messages, language menu, and hold/dial-out message
- Prompts recorded by a LanguageLine® Certified linguist
- Custom LanguageLine call flow and call routing
- Capability to integrate with Customer's IVR
- Capability to transmit call to Customer's Direct Inward Dial (DID) number

PREMIUM

- Customizable in-language prompts for greeting messages, language menu, and hold/dial-out message
- Prompts recorded by a LanguageLine® Certified linguist
- Custom LanguageLine call flow and call routing
- Customizable options menu
- Capability to integrate with Customer's IVR
- Capability to transmit call to Customer's Direct Inward Dial (DID) number

- (b) **SERVICE DELIVERY.** Services are delivered on-demand via telephone, as initiated by Limited English Proficient (LEP) individuals and routed directly to Customer's service providers, and invoiced monthly following service delivery. Services are available twenty-four (24) hours a day; seven (7) days a week; 365 days a year, including holidays.

2.2. DIRECT RESPONSE FEES

(a) STANDARD	\$350.00
(b) PREMIUM per language.....	\$650.00
(c) DEDICATED TOLL-FREE LINE per line	\$150.00
(d) INCREMENTAL PRICE PER MINUTE applied to Customer's contracted per minute usage fees for LanguageLine Phone Interpreting.....	\$0.25

3. LANGUAGELINE INSIGHT VIDEO INTERPRETING

3.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for InSight Video Interpreting to facilitate effective communication between Customer's service providers and Limited English Proficient (LEP) individuals by converting spoken or

**Interpretation and Translation Services and Related Services
Contract #R210605 Administered by OMNIA Partners**

signed language statements between English and another language. Equipment purchases are optional.

- (b) **SERVICE DELIVERY.** Services are delivered on-demand via a native iOS or Android Application (the "App") or a Mac/PC using a Chrome, Edge, or Firefox browser. Each call has full end-to-end encryption ensuring privacy. Services are available 24/7 for ASL, Spanish, Mandarin, Arabic, Polish, Cantonese, French, Korean, Portuguese, Vietnamese and Russian, and during business or extended business hours for 30 or more additional languages of lesser diffusion.

3.2. INSIGHT VIDEO INTERPRETING FEES

- (a) **ACTIVATION** Monthly Service Fee or One-Time Fee Waived
- (b) **PER MINUTE USAGE FEES** for LanguageLine InSight Video Interpreting Based on Total Volume

Sign Language Per Minute Charge	Spanish Per Minute Charge	Other Spoken Languages Per Minute Charge
\$2.25	\$1.50	\$1.85

4. LANGUAGE ONSITE INTERPRETING

4.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine will provide highly qualified interpreters in-person (physical onsite) at Customer's business locations or using Customer's online conferencing platform (virtual onsite) to perform consecutive interpreting between Customer's Service Providers and Limited English Proficient (LEP) individuals, by converting spoken or signed language statements between English and another language.
- (b) **SERVICE DELIVERY**
 - Services are available by assignment, with language availability dependent upon regional resources.
 - Virtual onsite assignments using Customer's online conferencing platform may be requested **1-2 days in advance** at 1-888-225-6056, option 1 or onsiterequests@languageline.com.
 - Physical onsite assignments at Customer's business locations may be requested up to **5 days in advance** at 1-888-225-6056, option 1 or onsiterequests@languageline.com.
 - Business locations (city/state/region) where physical onsite assignments will be requested:

City and State:

4.2. LANGUAGELINE ONSITE INTERPRETING FEES

- (a) **MINIMUM ASSIGNMENT TIME** is two (2) hours, with time beyond minimum assignment time billed in 15-minute increments.
- (b) **MILEAGE/TRAVEL REIMBURSEMENT**
 - Charged at the prevailing IRS rate, currently \$0.655 per mile.
 - For one-way travel exceeding 60 miles, travel time may be charged at the applicable hourly rate.
 - Parking/tolls charged if applicable.

Statement of Work

Interpretation and Translation Services and Related Services Contract #R210605 Administered by OMNIA Partners

- (c) **CANCELATION.** Assignments canceled with less than one full business days' notice will be charged at the applicable rate for the greater of the minimum assignment time or reserved time for the assignment.

4.3. PRICING TABLE.

Rate	Spanish	American Sign Language	Other Spoken Languages
Standard Hourly Rate	\$75.00	\$100.00	\$90.00
Non-Standard Hourly Rate	\$112.50	\$150.00	\$135.00
Emergency/Holiday Hourly Rate	\$150.00	\$200.00	\$180.00

- (a) Standard Hourly Rate is applied for assignments between 8:00 a.m. and 5:00 p.m. local time Monday through Friday, with more than one full business days' notice.
- (b) Non-Standard Hourly Rate is applied for assignments occurring before 8:00 a.m. or after 5:00 p.m. local time Monday through Friday, Saturday/Sunday or for assignments with less than one full business days' notice.
- (c) Emergency/Holiday Rate is applied for assignments with less than one hour's notice or assignments on federally recognized holidays. Emergency service not available in all areas.

5. LANGUAGELINE TESTING & TRAINING

5.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** Testing and training programs assess Customer's bilingual staff and interpreters' ability to provide quality, careful communication and proficiency in two languages, as well as competence in the requisite medical or other industry-specific vocabulary. Programs focus on the critical interpretation skills of accuracy, efficiency, and cultural competency. Tests and training courses are delivered remotely by assessors with a proven internal record of superior performance as an interpreter and typically hold advanced degrees in language related fields. The content and curricula have been developed in conjunction with leading academic experts and validated by psychometricians.
- (b) **DELIVERABLES.**
- Assessments and courses offered in 46 languages.
 - Test results delivered within 5 business days.
 - Training deliverables will be agreed-upon at the beginning of the project.

5.2. LANGUAGELINE TESTING AND TRAINING FEES

(a) **CANCELATION**

- Cancellation policy for live Language Tests:

Notice	Credit
At least three business days' notice	Credit in full
Less than three business days' notice	Credit at 50% of fee
One business day or less notice	No credit

- Training courses can be rescheduled or canceled only by the person who submitted the original Training Registration Form.
 - Written cancellation of onsite training courses with at least 10 business days' notice prior to the course start date will be fully credited.
 - Written cancellation of web training courses with at least three business days' notice prior to the Learning Management System registration will be credited in full.
 - To reschedule or cancel, please e-mail LLA@LanguageLine.com.
- (b) **PRICING TABLES.** Prices are in U.S. dollars, per individual test or course, and are subject to change.

**Interpretation and Translation Services and Related Services
Contract #R210605 Administered by OMNIA Partners**

Language Skills Test Fees

Language Test Name	1-49* Tests	50-99* Tests	100- 499* Tests	500* or More
Language Proficiency Test (LPT)	\$165	\$155	\$145	\$135
Specialty LPT	\$200	\$200	\$200	\$200
eLanguage Proficiency Test (eLPT)	\$150	\$140	\$130	\$115
Specialty eLPT	\$185	\$185	\$185	\$185
Bilingual Fluency Assessment (BFA)	\$145	\$135	\$120	\$115
Specialty BFA	\$175	\$175	\$175	\$175
eBilingual Fluency Assessment (eBFA)	\$135	\$120	\$110	\$105
Specialty eBFA	\$155	\$155	\$155	\$155
Bilingual Fluency Assessment for Clinicians	\$160	\$150	\$140	\$135
Specialty BFAC	\$190	\$190	\$190	\$190
eBilingual Fluency Assessment for Clinicians	\$145	\$135	\$120	\$115
Specialty eBFAC	\$175	\$175	\$175	\$175

Interpreter Skills Test Fees

Interpreter Test Name	1-49* Tests	50-99* Tests	100- 499* Tests	500* or More
Interpreter Readiness Assessment (IRA)	\$155	\$145	\$135	\$125
eInterpreter Readiness Assessment (eIRA)	\$140	\$125	\$115	\$110
Interpreter Skills Test (IST)	\$200	\$185	\$165	\$150
Specialty IST	\$225	\$225	\$225	\$225
eInterpreter Skills Test (eIST)	\$185	\$165	\$150	\$135
Specialty eIST	\$200	\$200	\$200	\$200
Medical Certification Test (MCT)	\$220	\$210	\$195	\$185
Court Certification Test (CCT)	\$220	\$210	\$195	\$185

Interpreter Training Course Fees

Course Title	Training Delivery	1-4* Courses	5-9* Courses	10* or More
Fundamentals of Interpreting	Web	\$445	\$400	\$285
Advanced Medical Training (AMT)	Web	\$575	\$520	\$500
Module 1 - Medical Interpreter Training: Professional Skills and Ethics	Phone or Onsite	**	\$390	\$290
Module 1 - Medical Interpreter Training: Professional Skills and Ethics	Web	\$230	\$230	\$175
Module 2 – Medical Interpreting Training: Working in the Healthcare System	Phone or Onsite	**	\$520	\$400
Module 2 – Medical Interpreting Training: Working in the Healthcare System	Web	\$290	\$290	\$230
Module 3 – Medical Interpreter Training: Terminology and Advanced Skills	Phone or Onsite	**	\$520	\$400

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Module 3 – Medical Interpreter Training: Terminology and Advanced Skills	Web	\$290	\$290	\$230
Combined Modules – Intensive Advanced Medical Interpreter Training (2 of the 3 above modules)	Phone or Onsite	**	\$805	\$635
Combined Modules – Intensive Advanced Medical Interpreter Training (2 of the 3 above modules)	Web	\$460	\$460	\$345

- eTests will be billed when the test link is delivered to the client.
- *Group discounts for tests are applied once the minimum number of tests have been completed within the calendar year. Group training discounts are based on the actual number of participants.
- **Delivered via phone or onsite, and requires a minimum of 5 participants to conduct the training.
- A training manual may be purchased for \$69 with the advanced Medical Interpreter Training. A training manual with in-language glossary may be purchased for \$99 with the advanced Medical Interpreter Training.
- Interpreter association members qualify for group discounts upon submission of a copy of their membership card to LLA@language.com.
- Group training discounts are based on the actual number of participants.

6. LANGUAGELINE TRANSLATION AND LOCALIZATION

6.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine utilizes ISO-certified workflows to convert CUSTOMER's written and/or digital content between languages with attention to accuracy, tone, style, and attention to regional language and cultural sensitivities, including:
- Translation of written text
 - Modifying graphics and design to properly display translated text
 - Changing content to suit preferences
 - Converting to local currencies and units of measurement
 - Using proper formatting for elements like dates, addresses, and phone numbers
 - Addressing local regulations and legal requirements
- (b) **DELIVERABLES.**
- Services may be requested at <https://www.language.com/s/RequestAQuote> , via email to translation@language.com or by calling 1-800-878-8523.
 - LanguageLine will provide all deliverables as agreed-upon at the beginning of the project.

6.2. PRICING TABLES. Translation fees, which include Translation and copyediting, are based on the English word count.

TIERS	BI-DIRECTIONAL: ENGLISH>LANGUAGE AND LANGUAGE>ENGLISH	TRANSLATION FEE (PER WORD)
Tier 1	Spanish (US/Latin America)	\$0.15/word
Tier 2	Arabic, Chinese, Portuguese (Brazil), Russian, Vietnamese	\$0.18/word
Tier 3	Bengali, Czech, Farsi, French, German, Hindi, Hungarian, Italian, Korean, Malay, Polish, Portuguese (Portugal), Tagalog, Thai, Urdu	\$0.22/word
Tier 4	Albanian, Bulgarian, Estonian, Haitian Creole, Japanese, Khmer, Lao, Latvian, Lithuanian, Nepali, Slovak, Slovenian, Somali, Turkish	\$0.26/word
	All other (LanguageLine supports 240+ languages)	\$0.29/word

**Interpretation and Translation Services and Related Services
Contract #R210605 Administered by OMNIA Partners**

ADDITIONAL PRICING COMPONENTS		PRICING
Minimum charge per document translation order		\$75.00 – Spanish \$99.00 – all other listed language
Proofreading (third linguistic step when required)		\$60.00/hour
Basic Layout/Formatting/Desktop Publishing		\$45.00/hour
Localization Engineering Services		\$55.00/hour
In-Language Recordings		Individual Quote
Transcription/Translation of Audio or Video files		Individual Quote
Project Management		10% of the invoice value (0.5-hour minimum @\$55.00/hour)
Rush Fees	0% rush charge applies when an expedite delivery date is requested	
Unless indicated otherwise, a one-hour minimum will apply to all hourly services.		

6.3. DELIVERY GUIDELINES. Because the actual number of English words is not known until the source document has been translated, turn-around commitments are based on the estimated number of English words that will be delivered, as determined in LanguageLine's best judgment before commencing work. Additional services could add extra days to a project timeline.

ESTIMATED NUMBER OF ENGLISH WORDS	STANDARD DELIVERY
Less than 1,500 words	1 - 3 business days
1,501 to 4,000 words	4 - 6 business days
4,001 to 7,500 words	6 - 8 business days
7,501+ words	8 + business days
A 0% rush charge will apply when an expedited delivery date is requested.	
Requests received on weekends and holidays will be processed on the next business day.	
Holidays are New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, and Christmas Day.	

The person signing this SOW on behalf of Customer certifies that such person has read, acknowledges, and understands all of the terms and conditions, and is fully authorized to execute this SOW on behalf of and bind the Customer to all its terms and conditions. Both Parties agree the delivery of the signed SOW by facsimile or e-mail or use of a facsimile signature or electronic signature or other similar electronic reproduction of a signature shall have the same force and effect of execution and delivery as the original signature, and in the absence of an original signature, shall constitute the original signature.

City of Willard	LanguageLine
Accepted and agreed to date:	Accepted and agreed to date:
Signature:	Signature:

Statement of Work

Interpretation and Translation Services and Related Services Contract #R210605 Administered by OMNIA Partners

Name:	Name: Bonaventura A. Cavaliere
Title:	Title: CFO

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #16

Additional policies for Civil Rights Compliance

Discussion/Vote

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: March 25, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Civil Rights Compliance Policies

The City of Willard entered into a 180-day agreement with the U.S. Environmental Protection Agency to update/create Civil Rights Policies on October 18, 2023. Included in your packet are additional policies to assure compliance with the EPA requirements:

- Non-Discrimination Coordinator
- Posting Locations
- Public Participation Policy

I request a motion, second and affirmative vote to adopt these additional policies such that I can submit them to the EPA and fulfill our obligation under the 180-day agreement.



Non-Discrimination Coordinator

Dona Slater, City Clerk has been appointed as the Non-Discrimination Coordinator for The City of Willard. Her contact information is:

Dona Slater, City Clerk
Non-Discrimination Coordinator
City of Willard
P. O. Box 187
224 W. Jackson St.
Willard, MO 65781
Telephone:417-742-5302
clerk@cityofwillard.org

The duties of the Non-Discrimination Coordinator are:

- Provide information to individuals internally and externally that the City of Willard does not discriminate on the basis of race, color, national origin, disability, age, or sex in administration of The City of Willard's programs or activities and The City of Willard does not intimidate or retaliate against any individual or group because of exercised their rights to participate in or oppose actions protected/prohibited by 40 CFR Parts 5 and 7, or for the purpose of interfering with such rights.
- Provide notice of The City of Willard's formal and informal grievance processes and the ability to file a discrimination complaint.
- Establish a mechanism for implementation of The City of Willard's grievance procedures to ensure that all discrimination complaints filed with The City of Willard under federal nondiscrimination laws are processed promptly and fairly. One element of any policy and procedure or mechanism must include providing meaningful access for limited-English proficient individuals and individuals with disabilities to The City of Willard's programs and activities.
- Track all complaints filed with The City of Willard under federal non-discrimination laws, including any patterns or systemic problems.

- Conduct semiannual reviews of all formal and informal discrimination complains filed with The City of Willard under federal non-discrimination laws and/or any other complaints independently investigated by the City of Willard to identify and address any patterns or systemic problems.
- Ensure that appropriate training is provided for all City Willard staff in the formal and informal process is available to resolve complaints filed with The City of Willard under federal non-discrimination laws.
- Provide or procure training services for The City of Willard staff to ensure they are appropriately trained on The City Willard's non-discrimination policies and procedures, as well as the nature of The City of Willard's obligation to comply with federal nondiscrimination laws.
- Ensure that complainants are updated on the progress of their discrimination complaints filed with The City of Willard under Federal non-discrimination laws and promptly informed as to any determinations The City of Willard has made.
- Undertake periodic evaluations of the efficacy of The City of Willard's efforts to provide services, aids, benefits, and participation in any of The City of Willard's programs or activities without regard to race, color, national origin, disability, age, sex, or prior exercise of rights or opposition to actions protected under federal non-discrimination laws.
- Not having other responsibilities that create a conflict of interest.



Notices of Non-Discrimination Posting Locations

Notice of Non-Discrimination (English and Spanish)

- City Hall Foyer
- Home page, City Website, cityofwillard.org with connecting links to the following documents:
 - Discrimination Complaint and Compliance/Grievance Procedure
 - Non-Employee Discrimination Complaint Form
 - Disability Non-Discrimination Plan
 - Limited English Proficiency (LEP) Plan
 - Non-Discrimination Coordinator
 - Public Participation Policy
- City Hall Employee Information Board
- City Hall Board of Aldermen Meeting Room / Municipal Court Room (dual purpose)
- Public Works Office
- Police Department Foyer
- Recreation Center Foyer
- Message Board at City Pool
- Publish in the Greene County Commonwealth newspaper.
- Mail with utility bills.

A Manual will be created (and maintained by the Non-Discrimination Coordinator) containing:

- Notice of Non-Discrimination
- Discrimination Complaint and Compliance/Grievance Procedure
- Non-Employee Discrimination Complaint Form
- Disability Non-Discrimination Plan
- Limited English Proficiency (LEP) Plan
- Non-Discrimination Coordinator
- Public Participation Policy

Such manual will be distributed to all Department Heads, Board of Aldermen and Mayor.

Such manual will also be available at routine contact points with the Public for reference by clerical staff:

- City Hall Utility Payment Desk
- Municipal Court Clerk and Deputy Municipal Court Clerk
- Public Works Office
- Police Department
- Recreation Center
- Municipal Pool
- Human Resources (regarding new hires)
- Planning and Development Office



Public Participation Policy

It is the policy of The City of Willard to:

- Ensure that The City of Willard’s public involvement process is available to all persons regardless of race, color, national origin, disability, age, sex or prior exercise of rights or opposition to actions protected under federal nondiscrimination laws.
- Ensure that the factors used to determine the appropriate time, place, location, duration, and security of public meetings are developed and applied in a non-discriminatory manner.
- Develop, publicize, and implement written public participation procedures that include implementation of steps for effective public participation that is accessible to all persons regardless of race, color, national origin (including LEP), disability, age, and sex each time The City of Willard engages in public participation or public involvement processes.
 - The City of Willard community:
 - The City of Willard has a population of approximately 6500 according to the 2020 US Census Bureau and covers approximately 6 square miles and is located approximately 6 miles from the City of Springfield. The city serves as “basically” a bedroom community for Springfield.
 - 32.9% of the population is under the age of 18 years. 10.2% of the population is over the age of 65. 49.5% of the population is female.
 - According to the to the US Census Bureau, the population is 93.55% white, 1% African American, 2.95% two or more races and 2.5% Hispanic or Latino.
 - The median household income is \$76,500, per capita income is \$ 28,836 and 11.5% of persons are in poverty.
 - Prevalent languages spoken by Limited English Proficiency (LEP) Persons is 2.2% Spanish and 3% other Indo-European languages.
 - City of Willard History
 - The community of Willard began with the following settlers in the area: Oscar Farmer and family – 1836, Dennis Kime and family – 1854 and George Sloan and family – 1860.
 - In 1884 the St. Louis and San Francisco Railway constructed a rail line from Springfield to Bolivar through Willard. This led to population and economic growth.

- The City of Willard was incorporated in 1949 and currently is a Fourth-Class city with a City Administrator, Mayor, and Board of Aldermen form of government.
- Key Personnel:
 - Donna Stewart, Interim City Administrator, tel. 417-742-5304, ca@cityofwillard.org
 - Dona Slater, City Clerk, Non-Discriminator Coordinator, tel. 417-742-5302, clerk@cityofwillard.org
 - Carolyn Halverson, Chief Financial Officer, tel. 417-742-5301, cfo@cityofwillard.org
 - Justin Sorgen, Public Works Director, tel. 417-742-5307, pwd@cityofwillard.org
 - Jason Knight, Parks Director, tel. 417-742-5381, parksdir@cityofwillard.org
 - Mike Ruesch, Planning Director, tel. 417-742-5310, planning@cityofwillard.org
 - Terry Forshee, Municipal Court Clerk, tel. 417-742-5306, court@cityofwillard.org
 - Tom McClain, Chief of Police, tel. 417-742-5341, chiefofpolice@cityofwillard.org
- Past and Present Community Concerns
 - Currently there are none. However, The City of Willard will address future concerns per policy.
 - There have been no complaints filed under the federal Non-Discrimination laws.
 - A detailed plan of action (outreach activities) will be undertaken to address concerns when they arise.
- Contingency Plans
 - The City of Willard will always be vigilant for future circumstances that require contingency plans.
- Public Meetings
 - Public Meetings are normally held in the Board of Aldermen/Court Room at City Hall or the Community Center adjacent to City Hall. Both locations are fully accessible to disabled persons.
 - Public Meeting schedules are determined by City Staff. There is no public transportation in The City of Willard to determine schedules.
- Language Assistance Services
 - The primary contact for Language Assistance Services is Dona Slater, Non-Discrimination Coordinator (contact information above).
 - Interpretation and Translation Services are provided by Language Access Multicultural People (LAMP) at 877-240-6398.

- Local Media Contacts
 - There are no cultural or linguistic media outlets in the area. However, a list of media outlets are shown below:
 - Springfield New-Leader
 - SGF Daily Citizen
 - Greene County Commonwealth
 - KYTV Channel 3
 - KOLR Channel 10
- The office of the Non-Discrimination Coordinator will serve as the repository for all information.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #17

Resolution appointing Steven D. Bodenhamer as Corporate Representative for the City of Willard in the matter of City of Willard v. Hamiton and Dad

Discussion/Vote

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: March 25, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: City of Willard Corporate Representative Resolution

There is a resolution on the March 25 BOA agenda appointing me a Corporate Representative for the City of Willard regarding the matter of City of Willard v. Hamilton and Dad. The purpose of this resolution is:

- Authorizing me to testify regarding the legal action, including depositions.
- Providing stability during the turnover of executive leadership as a result of the April 2 election and the search for and hiring of a City Administrator.
- Authorizing me to produce documentation of which legal counsel requires.

Your motion, second and affirmative vote is requested in this matter.

City of Willard
Resolution 24-02

A RESOLUTION OF THE BOARD OF ALDERMEN APPOINTING STEVEN D. BODENHAMER, P.E. AS
CORPORATE REPRESENTATIVE FOR THE CITY OF WILLARD IN THE MATTER OF CITY OF WILLARD v.
HAMILTON AND DAD

WHEREAS, the City of Willard filed suit in Missouri Circuit Court 31 against Hamilton and Dad on November 24, 2021, for breach of contract due to failures of the 14-inch force main installed by Hamilton and Dad.

WHEREAS, the City of Willard has engaged Strong Gardner as Plaintiffs' Attorney, with Chandler Gregg as lead attorney.

WHEREAS, the case is in the deposition phase.

WHEREAS, Plaintiff's Attorney has requested someone familiar with the case and possessing availability in the future to serve as Corporate Representative for the City of Willard.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1. That Steven D. Bodenhamer, P.E., Project Manager, be appointed as Corporate Representative for the City of Willard in the matter of the City of Willard v. Hamilton and Dad, and he is hereby authorized to testify on behalf of the City of Willard and communicate/coordinate with the Plaintiff's Attorney.

Section 2. Steven D. Bodenhamer, P.E., Project Manager does not have the authority to accept any settlement of the legal action, that authority rests with the City of Willard Board of Aldermen.

Dated: This 25th day of March 2024 by the Board of Aldermen of the City of Willard.

Sam Baird, Mayor

Attest:

Dona Slater, City Clerk

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #18

Sanitary Sewer Project Status Report

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: March 25, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- Allgeier Martin is in conversation with Liberty Utilities regarding of increasing the service capacity at 94 Lift Station.
- Allgeier Martin is focusing on pipe materials, ductile iron vs. PVC and is about 15% complete with design.
- Lumix is 95% in completing the installation of the variable frequency drive.
- Civil Rights Compliance
 - Additional policies are on the BOA agenda for approval.
 - Statement of Work with Language Line is on the BOA agenda for approval.
 - Approved policies will be submitted to the EPA under the City of Willard's obligation under the 180-day agreement.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

- We have permission from landowners to survey for easement for the best routing of the gravity sewer.
- The first phase of field surveying and drafting is complete.
- Allgeier Martin is in discussion with the City of Springfield regarding flow meter specifications for connection to Springfield's Airport Lift Station.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #19

Jackson Street Overlay Project Status Update

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: March 25, 2024
TO: Mayor Baird and BOA
FROM: S. D. Bodenhamer
RE: Jackson Street Overlay Status

PROJECT STATUS

- We have received approval from the Federal Highway Administration for the obligation of funds for preliminary engineering for the project. CJW is now proceeding with engineering for the project.