

CITY OF WILLARD, MISSOURI
PLANNING AND ZONING COMMISSION
REGULAR MEETING
JUNE 27, 2023
7:00 P.M.

Staff present: City Planner, Scott Hayes, and City Clerk, Dona Slater.

Citizens present: None.

Meeting was opened by Chairman Terry Kathcart at 7:00 p.m.

Roll Call

Present: Valorie Simpson, Terry Kathcart, Burnis Coleman, Alderman David Keene, Derrick Estell, and Mayor Sam Snider. Absent: Jose Casanova and Jeff LaMontia.

Agenda Amendments/Agenda Approval

The Agenda was amended to add new item 8) Move meeting time from 7:00 p.m. to 6:00 p.m. Discussion/Vote and to add new item 9) Update from staff.

Motion was made by Valorie Simpson and seconded by Terry Kathcart to approve the amended agenda.

Motion carried with a vote of 6-0. Voting aye: Derrick Estell, Valorie Simpson, Terry Kathcart, Alderman David Keene, Burnis Coleman, and Mayor Sam Snider.

Approval of the Minutes from the Regular Meeting May 23, 2023

Motion was made by Valorie Simpson and seconded by Alderman David Keene to approve the minutes from May 23, 2023.

Motion carried with a vote of 5-0. Voting aye: Valorie Simpson, Terry Kathcart, Alderman David Keene, Burnis Coleman, and Mayor Sam Snider. Derrick Estell abstained.

Citizen Input

None.

Appointment of a Chairman to the Planning and Zoning Commission. Discussion/Vote.

Current Chairman Terry Kathcart deferred this agenda item to Valorie Simpson. Discussion was made to re-appoint Terry Kathcart as Chairman.

Motion was made by Valorie Simpson and seconded by Burnis Coleman to appoint Terry Kathcart as Chairman.

Motion carried with a vote of 5-0. Voting aye: Derrick Estell, Valorie Simpson, Alderman David Keene, Burnis Coleman, and Mayor Sam Snider. Terry Kathcart abstained.

Appointment of a Secretary to the Planning and Zoning Commission. Discussion/Vote.

Discussion was made to re-appoint Valorie Simpson as Secretary.

Motion was made by Mayor Sam Snider and seconded by Derrick Estell to appoint Valorie Simpson as Secretary.

Motion carried with a vote of 5-0. Voting aye: Derrick Estell, Terry Kathcart, Alderman David Keene, Burnis Coleman, and Mayor Sam Snider. Valorie Simpson abstained.

Move meeting time from 7:00 p.m. to 6:00 p.m. Discussion/Vote

Discussion was made to move the meeting time to 6:00 p.m. Burnis Coleman said he could not make it at 6:00 p.m. sometimes but other members said it was not a problem. Derrick Estell asked if something had prompted this request. Scott Hayes said he always hears people ask if this can be changed to 6:00 p.m.

Motion was made by Valorie Simpson and seconded by Burnis Coleman to change the meeting time from 7:00 p.m. to 6:00 p.m.

Motion carried with a vote of 6-0. Voting aye: Derrick Estell, Valorie Simpson, Terry Kathcart, Alderman David Keene, Burnis Coleman, and Mayor Sam Snider.

Staff Update

Scott Hayes informed the Commission that he has accepted a job with Christian County. His last day with the City of Willard will be July 11, 2023. He has enjoyed working with the Planning and Zoning Commission and that other factors had helped him make the decision to leave.

New Business

None.

Unfinished Business

None.

Adjourn.

Motion was made by Burnis Coleman and seconded by Derrick Estell to Adjourn.

Motion carried with a vote of 6-0. Voting aye: Valorie Simpson, Terry Kathcart, Burnis Coleman, Alderman David Keene, Derrick Estell, and Mayor Sam Snider.

Meeting Adjourned at 7:12 p.m.

Valorie Simpson, Secretary

Terry Kathcart, Chairman

Attest: Dona Slater, City Clerk