

APPLICATION DATE: \_\_\_\_\_  
EXPIRATION DATE: \_\_\_\_\_

PERMIT NUMBER \_\_\_\_\_

# CITY OF WILLARD

## Commercial Building Permit

### Property Information

Address: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Lot #: \_\_\_\_\_ Zoning: \_\_\_\_\_ Parcel ID: \_\_\_\_\_ Section/Township/Range: \_\_\_\_\_

Property Easements:	Front	Back	Left	Right
Property Setbacks:	Front	Back	Left	Right

LEGAL DESCRIPTION MUST BE ATTACHED TO CONSTRUCTION DOCUMENTS

### Applicant and Contractor Information

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (city, state, zip): \_\_\_\_\_ Email: \_\_\_\_\_

Architect: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Address (city, state, zip): \_\_\_\_\_

Engineer: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Address (city, state, zip): \_\_\_\_\_

General Contractor: \_\_\_\_\_ Business License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (city, state, zip): \_\_\_\_\_ Email: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_ Business License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (city, state, zip): \_\_\_\_\_ Email: \_\_\_\_\_

Mechanical Contractor: \_\_\_\_\_ Business License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (city, state, zip): \_\_\_\_\_ Email: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_ Business License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (city, state, zip): \_\_\_\_\_ Email: \_\_\_\_\_

## Structure Information

Description of Work:

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Total Square Footage of Proposed Building: \_\_\_\_\_

Total Cost of Project: \_\_\_\_\_

Type of Construction (Use Group): \_\_\_\_\_

Size of Water Meter: \_\_\_\_\_

## Required Documentation and Licensing

- Two sets of construction drawings
- Business License for Contractors

I hereby certify that the information provided on this application is true and correct; that I have read and understand the procedures, ordinances, and requirements associated with the application and review process. I also understand that this application will expire within 180 days of the date of my signing, unless extended by the building inspector pursuant to a written request for extension received prior to the expiration date. Furthermore, I acknowledge that I will be responsible for any, and all costs incurred by plan reviews performed by consultants of the city, certified mailing or publication costs for required legal notice, and recording fees. These costs may be paid by the city and reimbursed by the applicant upon invoicing.

Owner/Contractor: \_\_\_\_\_ Date: \_\_\_\_\_