

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

PARK BOARD Regular Meeting

March 28, 2019

7:00 PM-Willard City Hall

224 W. Jackson Street

PARK BOARD MEMBERS

Blaine Kennard, President

Valorie Simpson, Vice-President

Fred Burk, Secretary

Laurie Pendergrass



AGENDA ITEM #1

Roll Call

AGENDA ITEM #2

Agenda Amendments / Approval of the Agenda

**CITY OF WILLARD
PARK BOARD
March 28, 2019
7:00 P.M.**

Notice posted on March 25, 2019.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., March 28, 2019 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Vote to open Executive Session.
4. Vote to close Executive Session.
5. Approval of the Minutes from the meeting on February 21, 2019.
6. Citizen's Input (5-minute limit)
7. Financial Statements
8. Director's Report
9. New Business
10. Unfinished Business
11. Adjourn Meeting

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO RSMO SECTIONS 610.021 # (3) & # (13) PERSONNEL.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Jason Knight
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY
CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Jason Knight, Park Director

AGENDA ITEM #3

Approval of Minutes

City of Willard, MO

Park Board Meeting

2/11/2019

Board Members Present: Vice-President Valorie Simpson; Secretary Fred Burk; Troy Wisdom;

Staff Present: Park Director: Jason Knight, Brad Gray (City Administration)

Vice President Simpson called the meeting to order at 7:01

Roll Call

Blaine Kennard – absent, Valorie Simpson- Present, Troy Wisdom- present, Fred Burk- present,

Laurie Pendergrass- absent

Agenda Amendments/Approval of Agenda

Motion made by Val to approve the agenda and seconded by Troy

Motion was passed with a vote of 3-0. Voting Aye. All Members Present voted Aye

Approval of Minutes

Motion made by Troy to approve the minutes and seconded by Fred

Motion was passed with a vote of 3-0. Voting Aye. All Members Present voted Aye

Citizens Input

none

Financial Statement

- Pickelball equipment is new, and so far we've had several inquiries for usage, but we need to focus on spreading the word since many communities are getting full with others waiting to play (Republic for example had 28 people, and a long wait to play).

Motion made by Val to approve the Financial Statments and seconded by Troy

Motion was passed with a vote of 3-0. Voting Aye. All Members Present voted Aye

Directors Report

- Jason has reached out to Republic to see how they have sealed their ceilings since they had a similar insulation issue and seem to have it resolved.
- We looked at the print-outs of the future landscaping changes for the Rec Center
- Internet was added to the Concessions Stand so we can better track POS data, and understand what was sold, and at what quantity.
- Troy mentioned that we could use "Square" software for free, and use phones to do this, Jason will take a look at that as a possible option.

Program Reports

- We looked at the offerings of the Concession stand, and we mentioned that it would be great to offer a few healthier options. Currently the list is mostly sugary snacks, and it would be nice to have alternatives.

Fireworks Bid Discussion

- After discussing the multiple options we want to try a different vendor than we've chosen in the past, and it was an added benefit to have a local applicant we could choose. Laurie and Blaine called into the meeting
- Motion made by Valorie to select Gladiator and seconded by Blaine. Motion was passed with a vote of 5-0. Voting for Gladiator. All Members Present voted for Gladiator

New Business

- Jason discussed needing a used dump trailer, and we discussed possible places in which to get them.

Unfinished Business

- Pickelball has begun and we talked about how we could get more folks into the Rec Center to play. Ideas included spreading the word organically, and Social Media.

Adjourn Meeting

Motion made by Troy to adjourn meeting and seconded by Fred

Motion was passed with a vote of 3-0. Voting Aye. All Members Present voted Aye

Meeting adjourned at 8:25

Submitted by Secretary Fred Burk

Valorie Simpson, Park Board Vice President

Jennifer Rowe, City Clerk

AGENDA ITEM #4

Citizens Input

AGENDA ITEM #5

Financial Statements: See Attached

AGENDA ITEM #6

Director's Report

March 2019

Department Tasks

- 2019 Budget Planning - Ongoing
- 5 Year Budget Plan - Ongoing
- Planning 2019 - 20 School Year Programs
- Parks Comprehensive Plan
- Freedom Fest

2019 Capital Improvement Projects

- Rec Center Landscaping
- Rec Center Roof Repairs: Bid Process Started, need several warm dry days to complete project
- Rec Center Murray Room Floor: Temporary Fix- (new tiles in, color does not match)
- Gym walls/insulation: still researching
- Replenish fall zone material at Rec Center Playground
- Baseball Storage/Additional Storage at Rec Center
- Soccer Gate
- Camp Sites @ Highline

Maintenance Department

- Winter Tree Trimming- *Ongoing*
- Community Building Project – Replace Exterior Lights (2 Remaining)
- Fence Clearing at Soccer Complex
- Directional Signs @ Greystone Disc Golf
- Finish work @ Miller
- Gate @ Soccer
- Replace Exterior Building Lights @ Rec Center
- Rec Center Landscaping- project started <10%
- Prioritizing City Maintenance Requests

- Prioritizing Projects for the 2019 Year

Upcoming Programs / Events

- Soccer and Volleyball: Soccer:164 Volleyball:84
- Spring Break Camp: 31

Ongoing Programs

- Basketball
- Cheerleading Program
- Youth: Tumbling Toddlers, Youth Dance, Kid–Venture Camps
- Senior: Senior Fitness, Wednesday Lunch
- Fitness: Zumba, Tiger Tone, Cardio Blast
- Facility Rentals: Community Building, Rec. Center, Pavilions, Aquatic Center

General Updates

- Concessions Tracking-Added Internet to Rec Concessions Stand
 - Trying to use existing software to meet requirements for improved tracking/inventory
 - If successful, will replicate at Pool

AGENDA ITEM #9

New Business

AGENDA ITEM #10

Unfinished Business

AGENDA ITEM #11

Adjourn



City of Willard, MO

Detail Report Account Detail

Date Range: 02/21/2019 - 03/31/2019

Account	Name	Source Transaction	Packet Number	Pmt Number	Description	Vendor	Beginning Balance	Total Activity	Ending Balance
Fund: 30 - PARKS FUND									
30-800-50130									
	SUPPLIES GENERAL-PKS								
03/05/2019	POPKT01715	340134743	41718	41718	MATS (ALL DEPTS) & TOWELS (PW)	AMP100 - AMERIPRIDE SERVICES INC	160.64	75.84	236.48
03/11/2019	POPKT01720	550317832	41711	41711	PEST CONTROL SERVICES- ALL DEPTS	SPS150 - SCHEDEL PEST SERVICES		35.84	196.48
	Project Account								
							40.00	40.00	236.48
30-800-50150									
	SUPPLIES-SPORTS SHIRTS (PARKS)								
03/05/2019	POPKT01710	38148A	41727	41727	BASKETBALL SHIRTS-PKS	EXP100 - EXPRESS PRESS	1,060.33	132.75	1,193.08
03/05/2019	POPKT01710	38148B	41727	41727	BASKETBALL SHIRTS-PKS	EXP100 - EXPRESS PRESS		75.24	1,135.57
03/05/2019	POPKT01710	38154	41727	41727	CHEER SHIRTS-PKS	EXP100 - EXPRESS PRESS		23.35	1,158.92
	Project Account								
							34.16	34.16	1,193.08
30-800-50180									
	SUPPLIES SPORTS-PKS								
03/05/2019	POPKT01710	3934237	41720	41720	EPIC SPORTS VOLLEYBALLS-PKS	COMMGN - COMMERCE CREDIT CARD SER	1,460.21	219.92	1,680.13
03/11/2019	POPKT01730	152093	41720	41720	TROPHY-PKS	BIS110 - BJ'S TROPHY SHOP		194.92	1,655.13
	Project Account								
							25.00	25.00	1,680.13
30-800-50200									
	CONCESSIONS-PKS								
03/19/2019	POPKT01737	008581	41734	41734	SAM'S CONCESSIONS-PKS	WAL110 - WALMART COMMUNITY/RFCSSL	1,473.63	1,004.65	2,478.28
03/19/2019	POPKT01737	26283076	812152	812152	SOFT DRINK CONCESSIONS-PKS	OZA255 - OZARKS COCA COLA		92.43	1,566.06
03/19/2019	POPKT01737	812152	015089	015089	CONCESSIONS REIMBURSEMENT - PKS	JEW100 - JESSE WILLIAMS		233.15	1,799.21
03/19/2019	POPKT01747	26287864	015089	015089	SAM'S CLUB CONCESSIONS-PKS	WAL110 - WALMART COMMUNITY/RFCSSL		28.60	1,827.81
03/19/2019	POPKT01747	015089	26287864	015089	SOFT DRINK CONCESSIONS-PKS	OZA255 - OZARKS COCA COLA		94.85	1,922.66
03/19/2019	APPKT01989	015089	015089	015089	SAM'S CLUB CONCESSIONS-PKS	WAL110 - WALMART COMMUNITY/RFCSSL		555.62	2,478.28
03/19/2019	APPKT01989	015089	015089	015089	SAM'S CLUB CONCESSIONS-PKS	WAL110 - WALMART COMMUNITY/RFCSSL		94.85	2,573.13
	Project Account								
							-94.85	-94.85	2,478.28
30-800-50500									
	BUILDING MAINTENANCE-PKS								
03/05/2019	POPKT01710	2178	41734	41734	REC CENTER HEATER REPAIRS-PKS	JHA100 - JAMESON HEATING & AIR	2,509.18	1,783.65	4,292.83
03/05/2019	POPKT01710	A111696	41752	41752	GYM MAINTENANCE SUPPLIES-PKS	WTV100 - WILLARD HOME CENTER LLC		1,522.00	4,031.18
03/19/2019	POPKT01747	11617	262304447043	262304447043	SPRAY ADHESIVE-PKS	LOW505 - LOWE'S CREDIT SERVICES		128.48	4,159.66
03/19/2019	POPKT01747	C2794	41731	41731	EBAY WALL TAPE-PKS	COMMGN - COMMERCE CREDIT CARD SER		42.65	4,202.31
03/20/2019	POPKT01752				REPAIR & MAINTENANCE SUPPLIES - SE	WTV100 - WILLARD HOME CENTER LLC		7.95	4,210.26
	Project Account								
							82.57	82.57	4,292.83
30-800-50550									
	CUSTODIAL SUPPLIES-PKS								
03/11/2019	POPKT01728	603353971	41731	41731	BUFFER PADS - PKS	HIL100 - HILLYARD / SPRINGFIELD	556.52	48.28	604.80
	Project Account								
							48.28	48.28	604.80

Detail Report

Account	Name	Source Transaction	Packet Number	Pmt Number	Description	Vendor	Project Account	Beginning Balance	Total Activity	Ending Balance
30-800-50750	POSTAGE-PKS	08721G	POPKT01737		USPS ADVERTISING POSTAGE - PKS	COMMMGN - COMMERCE CREDIT CARD SER		10.34	6.05	16.39
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS							0.00	6.05	16.39
03/05/2019	POPKT01710	014541			CAT6 CABLE-PKS	WAL110 - WALMART COMMUNITY/RFCSSL		16.97		16.97
03/05/2019	POPKT01710	B110797	41752		TORCH LIGHTER-PKS	WTV100 - WILLARD HOME CENTER LLC		5.99		22.96
03/19/2019	POPKT01737	2367-220265			AIR CHUCK- PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		6.73		29.69
03/19/2019	POPKT01737	B111277			HOSE PARTS-PKS	WTV100 - WILLARD HOME CENTER LLC		13.96		43.65
03/19/2019	POPKT01747	004142G			TRASH PICKUP & REACH TOOLS - PKS	COMMMGN - COMMERCE CREDIT CARD SER		14.95		58.60
03/19/2019	APPKT01991	004142G			TRASH PICKUP & REACH TOOLS - PKS	COMMMGN - COMMERCE CREDIT CARD SER		-14.95		43.65
03/19/2019	APPKT01991	004142G			TRASH PICKUP & REACH TOOLS - PKS	COMMMGN - COMMERCE CREDIT CARD SER		14.95		58.60
30-800-55200	ADVERTISING-PKS							8.08		82.58
02/25/2019	POPKT01696	372	41682		FREEDOM FEST FIREWORKS SEALED BID	SQB100 - SQUIBB MEDIA, LLC		34.50		42.58
03/19/2019	POPKT01737	MC07286069			MAILCHIMP-PKS	COMMMGN - COMMERCE CREDIT CARD SER		40.00		82.58
03/19/2019	APPKT01982	MC07286069			MAILCHIMP ADVERTISING-PKS	COMMMGN - COMMERCE CREDIT CARD SER		40.00		122.58
03/19/2019	APPKT01982	MC07286069			MAILCHIMP-PKS	COMMMGN - COMMERCE CREDIT CARD SER		-40.00		82.58
30-800-55500	BANK/CREDIT CARD FEES-PKS							4.25		142.83
02/28/2019	GLPKT09857	JN01241			TO RECORD BANK AND CREDIT CARD FE	Vendor		213.58		217.83
02/28/2019	GLPKT09874	JN01250			TO REVERSE BANK FEE CHARGE	Vendor		-75.00		142.83
30-800-55800	DUES AND SUBSCRIPTIONS-PKS							1,088.00		1,288.00
03/19/2019	POPKT01737	34601907065			2019 AQUATIC CENTER OPERATING PER	MIS320 - MO DEPT OF NATURAL RESOURC		200.00		1,288.00
30-800-55850	EQUIPMENT RENTAL-PKS							136.56		274.84
03/05/2019	POPKT01710	20314			ALTRA MEDICAL AED LEASE - PKS	COMMMGN - COMMERCE CREDIT CARD SER		70.00		206.56
03/11/2019	POPKT01720	19803923	41721		COPIERS RENTAL - ALL DEPTS	CFS100 - CANON FINANCIAL-SERVICES, INC		68.28		274.84
30-800-56000	INSURANCE-PKS							2,756.00		5,506.00
02/28/2019	GLPKT09857	JN01246			TO DISTRIBUTE INSURANCE	Vendor		2,750.00		5,506.00
30-800-56200	LEGAL-PKS							148.00		305.50
03/11/2019	POPKT01720	02360	41710		LEGAL FEES - ALL DEPTS	R&G100 - REYNOLDS & GOLD, LLC		157.50		305.50
30-800-56400	PROFESSIONAL-PKS							658.35		1,067.95
03/11/2019	POPKT01720	1529	41714		IT SERVICES - ALL DEPTS	VDS100 - VDS VISION LLC		409.60		1,067.95

Detail Report

Account	Post Date	Packet Number	Source Transaction	Name	Source Transaction	Pmt Number	Description	Vendor	Beginning Balance	Total Activity	Ending Balance
30-800-56450				CONTRACT SERVICES/SECURITY-PKS					0.00	300.00	300.00
	02/25/2019	POPKT01692	0607888-IN	41673	QUARTERLY SECURITY MONITORING - P		FED100 - FEDERAL PROTECTION INC		Amount	Running Balance	
	03/19/2019	POPKT01747	0614092-IN		2nd QUARTER SECURITY MONITORING -		FED100 - FEDERAL PROTECTION INC		150.00	150.00	150.00
30-800-56900				TRAVEL EXPENSE-PKS					0.00	1,017.38	1,017.38
	03/05/2019	POPKT01715	022819	41724	SMG BRANSON - MPRA PARKING FEES		COMMGN - COMMERCE CREDIT CARD SER		5.00	5.00	5.00
	03/05/2019	POPKT01715	030119	41735	MPRA CONFERENCE MILEAGE REIMBU		COG100 - COREY GINGRICH		66.47	71.47	71.47
	03/05/2019	POPKT01715	030119		MPRA CONFERENCE MILEAGE REIMBU		JKN100 - JASON KNIGHT		66.36	137.83	137.83
	03/05/2019	POPKT01715	2687/60030	905	MPRA CONFERENCE MEALS - PKS		COMMGN - COMMERCE CREDIT CARD SER		45.34	183.17	183.17
	03/05/2019	POPKT01715	905		HILTON INN - MPRA CONFERENCE LODGI		COMMGN - COMMERCE CREDIT CARD SER		435.24	618.41	618.41
	03/19/2019	POPKT01737	031319		MWRA ACQUATIC CONFERENCE MILEA		JKN100 - JASON KNIGHT		183.86	802.27	802.27
	03/19/2019	POPKT01737	07160G		J KNIGHT MPRA CONFERENCE MEALS -		COMMGN - COMMERCE CREDIT CARD SER		25.56	827.83	827.83
	03/19/2019	POPKT01737	23707225		HOLIDAY INN - J KNIGHT CONFERENCE L		COMMGN - COMMERCE CREDIT CARD SER		189.58	1,017.41	1,017.41
	03/19/2019	APPKT01992	07160G		J KNIGHT MPRA CONFERENCE MEALS -		COMMGN - COMMERCE CREDIT CARD SER		25.53	1,042.94	1,042.94
	03/19/2019	APPKT01992	07160G		J KNIGHT MPRA CONFERENCE MEALS -		COMMGN - COMMERCE CREDIT CARD SER		-25.56	1,017.38	1,017.38
30-800-57400				EQUIPMENT/SOFTWARE CONTRACTS-PKS					5,359.53	318.32	5,677.85
	03/11/2019	POPKT01728	90398725	41745	TIME CLOCK LEASE - ALL DEPTS		INF100 - QUEST SOFTWARE SYSTEMS INC		318.32	318.32	5,677.85
30-800-61000				TELEPHONE-PKS					569.59	259.82	829.41
	03/05/2019	POPKT01715	021019	41735	CELL PHONE REIMBURSEMENT - PKS		JKN100 - JASON KNIGHT		50.00	50.00	619.59
	03/11/2019	POPKT01720	9824808137	41715	CELL PHONE SERVICE - LAW/W/S/PKS		VER100 - VERIZON WIRELESS		50.00	50.00	669.59
	03/19/2019	POPKT01747	19638658006		NEXTIVA TELEPHONE EXPENSE - ALL DE		COMMGN - COMMERCE CREDIT CARD SER		159.82	829.41	829.41
30-800-61050				INTERNET-PARKS					761.34	452.28	1,213.62
	03/05/2019	POPKT01710	022019	41701	POOL INTERNET SERVICE (OFF-SEASON)		MED230 - MEDIACOM		10.00	10.00	771.34
	03/11/2019	POPKT01730	260523	41739	INTERNET SERVICE - ALL DEPTS		NITEL - NITEL, INC		442.28	442.28	1,213.62
30-800-62000				UTILITIES ELECTRIC-PKS					4,955.65	2,442.81	7,398.46
	03/11/2019	POPKT01720	1835	41700	ELECTRIC UTILITIES - ALL DEPTS		EMP210 - LIBERTY UTILITIES-EMPIRE DISTR		2,442.81	2,442.81	7,398.46
30-800-62100				UTILITIES GAS PKS					1,441.71	1,441.71	2,929.03
	02/25/2019	POPKT01700	24442	41679	BLOCK BUILDING PROPANE - STS/W/S/P		MPI150 - MELTON PROPANE, INC.		439.75	439.75	1,927.07
	03/11/2019	POPKT01720	25065	41736	BLOCK BUILDING PROPANE GAS - STS/		MPI150 - MELTON PROPANE, INC.		166.56	166.56	2,093.63
	03/19/2019	POPKT01737	030819B	41762	REC CENTER GAS UTILITIES - PKS		MIS315 - SPIRE		604.29	604.29	2,697.92
	03/19/2019	POPKT01737	030819E	41765	COMMUNITY BUILDING GAS UTILITIES -		MIS315 - SPIRE		231.11	231.11	2,929.03

Detail Report

Account	Post Date	Packet Number	Source Transaction	Name	Description	Vendor	Project Account	Beginning Balance	Total Activity	Ending Balance
30-800-62300	03/11/2019	POPKT01728	0394-005707913	UTILITIES OTHER-PKS 41717	TRASH SERVICE - ALL DEPTS	REP425 - ALLIED SERVICES, LLC		504.72	252.36	757.08
30-800-70000	03/11/2019	POPKT01720	58036539	VEHICLE EXPENSE FUEL-PKS 41716	VEHICLE & EQUIPMENT FUEL - ALL DEP	WR110 - WEX BANK		394.77	124.18	518.95
30-800-71000	03/19/2019	POPKT01747	2367-221423	VEHICLE EXPENSE OTHER-PKS	TRAILER ADAPTER & CONNECTOR-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		494.21	47.97	542.18
30-800-71100	03/11/2019	POPKT01728	2367-215068	EQUIP REPAIRS/MAINT-PKS 41740	MOWER OIL FILTERS - PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		692.24	137.46	829.70
30-800-90000	03/01/2019	PYPKT00439	PYPKT00439 - 2/10/19	SALARIES-PKS	EQUIPMENT BATTERY-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC			27.86	720.10
	03/15/2019	PYPKT00443	PYPKT00443 - 2/24/19		TWO-CYCLE OIL	ORE145 - O'REILLY AUTOMOTIVE, INC			86.61	806.71
								32,235.52	22.99	829.70
30-800-91000	03/01/2019	PYPKT00439	PYPKT00439 - 2/10/19	SALARIES SEASONAL-PKS					12,858.81	45,094.33
	03/15/2019	PYPKT00443	PYPKT00443 - 2/24/19						6,429.06	38,664.58
									6,429.75	45,094.33
30-800-91500	03/01/2019	PYPKT00439	PYPKT00439 - 2/10/19	PAYROLL TAXES-PKS					3,713.56	12,201.34
	03/15/2019	PYPKT00443	PYPKT00443 - 2/24/19						1,491.24	9,979.02
									2,222.32	12,201.34
30-800-92000	03/01/2019	PYPKT00439	PYPKT00439 - 2/10/19	RETIREMENT-PKS					1,245.03	4,314.38
	03/15/2019	PYPKT00443	PYPKT00443 - 2/24/19						594.50	3,663.85
									650.53	4,314.38
30-800-92500	03/11/2019	POPKT01720	340135207	UNIFORMS-PKS 41718	UNIFORMS - STS/W/S/PKS	AMP100 - AMERIPRIDE SERVICES INC		1,806.41	764.37	2,570.78
30-800-93000	03/01/2019	PYPKT00439	PYPKT00439 - 2/10/19	GROUP INSURANCE-PKS					382.17	2,188.58
	03/15/2019	PYPKT00443	PYPKT00443 - 2/24/19						382.20	2,570.78
									174.26	462.30
									174.26	462.30
									3,662.92	11,480.38
									1,816.76	9,634.22
									1,846.16	11,480.38

Detail Report

Account	Post Date	Packet Number	Source Transaction	Name	Description	Vendor	Project Account	Beginning Balance	Total Activity	Ending Balance
30-800-95100				CAPITAL ASSET EXP-PKS				860.90	3,130.44	3,991.34
	03/05/2019	POPKT01710	145029863		THE PARK CATALOG - SOCCER BENCHES-	COMMMGN - COMMERCE CREDIT CARD SER			Amount	Running Balance
	03/05/2019	POPKT01715	306155		REC CENTER LANDSCAPING LIMESTONE	MBB100 - MIDWEST BLOCK & BRICK		1,819.00	1,819.00	2,679.90
	03/05/2019	POPKT01715	306277		REC CENTER LANDSCAPING LIMESTONE	MBB100 - MIDWEST BLOCK & BRICK		246.72	246.72	2,926.62
	03/05/2019	POPKT01715	306405		REC CENTER LANDSCAPING LIMESTONE	MBB100 - MIDWEST BLOCK & BRICK		263.72	263.72	3,190.34
	03/19/2019	POPKT01747	WWWG2019031876		WEBB'S WATER GARDENS POND LINER-	COMMMGN - COMMERCE CREDIT CARD SER		263.72	263.72	3,454.06
	03/20/2019	POPKT01752	C2794		REPAIR & MAINTENANCE SUPPLIES - SE	WTV100 - WILLARD HOME CENTER LLC		489.52	489.52	3,943.58
								47.76	47.76	3,991.34
30-800-95500				CAPITAL ASSET EXP EQUIPMENT-PKS				0.00	4,295.00	4,295.00
	03/05/2019	POPKT01718	030519		5x10 TANDEM AXLE DUMP TRAILER - PK	ST5100 - SUTTER TRAILER SALES		Project Account	Amount	Running Balance
								4,295.00	4,295.00	4,295.00

Total Fund: 30 - PARKS FUND: Beginning Balance: 81,814.92 Total Activity: 43,836.88 Ending Balance: 125,651.80

Grand Totals: Beginning Balance: 81,814.92 Total Activity: 43,836.88 Ending Balance: 125,651.80

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	81,814.92	43,836.88	125,651.80
Grand Total:	81,814.92	43,836.88	125,651.80



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND							
Revenue							
30-800-40000	ADVERTISING REVENUE (PARKS)	30,652.50	30,652.50	0.00	3,000.00	-27,652.50	90.21 %
30-800-40400	CONCESSION INCOME	43,000.00	43,000.00	0.00	4,295.20	-38,704.80	90.01 %
30-800-40600	FACILITY INCOME	30,000.00	30,000.00	0.00	9,424.50	-20,575.50	68.59 %
30-800-40800	MISCELLANEOUS INCOME-PKS	500.00	500.00	0.00	0.00	-500.00	100.00 %
30-800-40900	PARK FEES-PKS	3,800.00	3,800.00	0.00	1,000.00	-2,800.00	73.68 %
30-800-40950	SWIM POOL INCOME	70,000.00	70,000.00	0.00	345.00	-69,655.00	99.51 %
30-800-41300	FRANCHISE MOBILE PHONE TOWE	13,500.00	13,500.00	0.00	2,308.18	-11,191.82	82.90 %
30-800-42000	GRANT REVENUES-PKS	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
30-800-43000	INTEREST INCOME-PKS	1,000.00	1,000.00	0.00	573.29	-426.71	42.67 %
30-800-45300	TAX REAL ESTATE-PKS	60,500.00	60,500.00	0.00	52,246.45	-8,253.55	13.64 %
30-800-45400	TAX SALES & USE REVENUES-PKS	225,000.00	225,000.00	0.00	43,801.81	-181,198.19	80.53 %
30-800-45500	TAX SALES CAP IMP-PKS	232,000.00	232,000.00	0.00	59,771.54	-172,228.46	74.24 %
30-800-46000	TRANSFER FROM GCG	236,000.00	236,000.00	0.00	0.00	-236,000.00	100.00 %
30-800-47000	ADULT PROGRAMS-PKS	7,500.00	7,500.00	0.00	992.50	-6,507.50	86.77 %
30-800-47100	YOUTH PROGRAMS-PKS	3,000.00	3,000.00	0.00	955.50	-2,044.50	68.15 %
30-800-47200	YOUTH CAMP-PKS	95,000.00	95,000.00	0.00	2,506.50	-92,493.50	97.36 %
30-800-47300	YOUTH SPORTS-PKS	62,500.00	62,500.00	0.00	20,784.29	-41,715.71	66.75 %
30-800-48000	FREEDOM FEST INCOME	3,500.00	3,500.00	0.00	800.00	-2,700.00	77.14 %
30-800-48100	SPECIAL EVENT INCOME	9,000.00	9,000.00	0.00	2,725.50	-6,274.50	69.72 %
30-800-48200	SHIRT INCOME	3,500.00	3,500.00	0.00	180.00	-3,320.00	94.86 %
	Revenue Total:	1,134,952.50	1,134,952.50	0.00	205,710.26	-929,242.24	81.87 %
Expense							
30-800-50000	CHEMICALS-PKS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
30-800-50110	SUPPLIES - GROUNDS	450.00	450.00	0.00	0.00	450.00	100.00 %
30-800-50130	SUPPLIES GENERAL-PKS	1,250.00	1,250.00	0.00	236.48	1,013.52	81.08 %
30-800-50140	SUPPLIES-AQUATIC	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
30-800-50150	SUPPLIES-SPORTS SHIRTS (PARKS)	12,000.00	12,000.00	0.00	1,193.08	10,806.92	90.06 %
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	5,000.00	5,000.00	0.00	46.98	4,953.02	99.06 %
30-800-50175	SUPPLIES YOUTH PROGRAM-PKS	1,200.00	1,200.00	0.00	341.84	858.16	71.51 %
30-800-50177	SUPPLIES-YOUTH CAMP	9,000.00	9,000.00	0.00	277.00	8,723.00	96.92 %
30-800-50180	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	0.00	1,680.13	7,319.87	81.33 %
30-800-50190	TREE CITY USA-PKS	8,500.00	8,500.00	0.00	511.20	7,988.80	93.99 %
30-800-50200	CONCESSIONS-PKS	22,500.00	22,500.00	0.00	2,478.28	20,021.72	88.99 %
30-800-50210	TURF MAINTENANCE-PKS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
30-800-50450	FREEDOM FEST EXPENSE	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
30-800-50500	BUILDING MAINTENANCE-PKS	7,500.00	7,500.00	0.00	4,319.07	3,180.93	42.41 %
30-800-50550	CUSTODIAL SUPPLIES-PKS	6,000.00	6,000.00	0.00	604.80	5,395.20	89.92 %
30-800-50600	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00	100.00 %
30-800-50700	OFFICE SUPPLIES-PKS	1,000.00	1,000.00	0.00	56.00	944.00	94.40 %
30-800-50750	POSTAGE-PKS	150.00	150.00	0.00	16.39	133.61	89.07 %
30-800-51000	REPAIRS AND MAINTENANCE-PKS	1,800.00	1,800.00	0.00	527.60	1,272.40	70.69 %
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	7,800.00	7,800.00	0.00	58.60	7,741.40	99.25 %
30-800-55200	ADVERTISING-PKS	2,700.00	2,700.00	0.00	82.58	2,617.42	96.94 %
30-800-55400	AUDIT EXPENSE-PKS	500.00	500.00	0.00	90.00	410.00	82.00 %
30-800-55500	BANK/CREDIT CARD FEES-PKS	2,727.00	2,727.00	0.00	142.83	2,584.17	94.76 %
30-800-55600	CONTRACT LABOR-PKS	350.00	350.00	0.00	0.00	350.00	100.00 %
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	3,000.00	3,000.00	0.00	1,288.00	1,712.00	57.07 %
30-800-55850	EQUIPMENT RENTAL-PKS	2,100.00	2,100.00	0.00	274.84	1,825.16	86.91 %
30-800-56000	INSURANCE-PKS	33,000.00	33,000.00	0.00	5,506.00	27,494.00	83.32 %
30-800-56200	LEGAL-PKS	1,000.00	1,000.00	0.00	305.50	694.50	69.45 %

Budget Report

For Fiscal: 2019 Period Ending: 12/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>30-800-56400</u>	PROFESSIONAL-PKS	6,000.00	6,000.00	0.00	1,067.95	4,932.05 82.20 %
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PK	500.00	500.00	0.00	300.00	200.00 40.00 %
<u>30-800-56500</u>	SAFETY PROGRAM-PKS	1,450.00	1,450.00	0.00	70.00	1,380.00 95.17 %
<u>30-800-56900</u>	TRAVEL EXPENSE-PKS	2,450.00	2,450.00	0.00	1,017.38	1,432.62 58.47 %
<u>30-800-56950</u>	TRAINING & EDUCATION-PKS	2,800.00	2,800.00	0.00	1,070.00	1,730.00 61.79 %
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRAC	10,000.00	10,000.00	0.00	5,677.85	4,322.15 43.22 %
<u>30-800-61000</u>	TELEPHONE-PKS	3,750.00	3,750.00	0.00	829.41	2,920.59 77.88 %
<u>30-800-61050</u>	INTERNET-PARKS	4,700.00	4,700.00	0.00	1,213.62	3,486.38 74.18 %
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	45,450.00	45,450.00	0.00	7,398.46	38,051.54 83.72 %
<u>30-800-62100</u>	UTILITIES GAS PKs	5,050.00	5,050.00	0.00	2,929.03	2,120.97 42.00 %
<u>30-800-62300</u>	UTILITIES OTHER-PKS	4,040.00	4,040.00	0.00	757.08	3,282.92 81.26 %
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	5,050.00	5,050.00	0.00	518.95	4,531.05 89.72 %
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	5,555.00	5,555.00	0.00	0.00	5,555.00 100.00 %
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS	2,500.00	2,500.00	0.00	542.18	1,957.82 78.31 %
<u>30-800-71100</u>	EQUIP REPAIRS/MAINT-PKS	5,500.00	5,500.00	0.00	829.70	4,670.30 84.91 %
<u>30-800-90000</u>	SALARIES-PKS	232,512.86	232,512.86	0.00	45,094.33	187,418.53 80.61 %
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	300.00	300.00	0.00	0.00	300.00 100.00 %
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	186,500.00	186,500.00	0.00	12,201.34	174,298.66 93.46 %
<u>30-800-91500</u>	PAYROLL TAXES-PKS	33,545.03	33,545.03	0.00	4,314.38	29,230.65 87.14 %
<u>30-800-92000</u>	RETIREMENT-PKS	16,519.88	16,519.88	0.00	2,570.78	13,949.10 84.44 %
<u>30-800-92500</u>	UNIFORMS-PKS	1,500.00	1,500.00	0.00	462.30	1,037.70 69.18 %
<u>30-800-93000</u>	GROUP INSURANCE-PKS	49,090.90	49,090.90	0.00	11,480.38	37,610.52 76.61 %
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	18,000.00	18,000.00	0.00	3,991.34	14,008.66 77.83 %
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PK	15,000.00	15,000.00	0.00	4,295.00	10,705.00 71.37 %
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	195,000.00	195,000.00	0.00	0.00	195,000.00 100.00 %
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	107,000.00	107,000.00	0.00	0.00	107,000.00 100.00 %
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	750.00	750.00 50.00 %
	Expense Total:	1,134,890.67	1,134,890.67	0.00	129,418.66	1,005,472.01 88.60 %
	Fund: 30 - PARKS FUND Surplus (Deficit):	61.83	61.83	0.00	76,291.60	76,229.77 13,289.29 %
	Report Surplus (Deficit):	61.83	61.83	0.00	76,291.60	76,229.77 13,289.29 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND						
Revenue	1,134,952.50	1,134,952.50	0.00	205,710.26	-929,242.24	81.87 %
Expense	1,134,890.67	1,134,890.67	0.00	129,418.66	1,005,472.01	88.60 %
Fund: 30 - PARKS FUND Surplus (Deficit):	61.83	61.83	0.00	76,291.60	76,229.77	3,289.29 %
Report Surplus (Deficit):	61.83	61.83	0.00	76,291.60	76,229.77	3,289.29 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	61.83	61.83	0.00	76,291.60	76,229.77
Report Surplus (Deficit):	61.83	61.83	0.00	76,291.60	76,229.77

