

MEETING AGENDA AND PACKET

**PARK BOARD
Regular Meeting**

March 25th, 2021

7:00 PM-Willard City Hall

224 W. Jackson Street

PARK BOARD MEMBERS

Blaine Kennard, President

Valorie Simpson, Vice-President

Fred Burk

Laurie Pendergrass

Craig Baird

Troy Winingear

Stephanie Polites

Jason Knight, Park Director



AGENDA ITEM #1

Roll Call

AGENDA ITEM 2

Agenda Amendments / Approval of the Agenda

**CITY OF WILLARD
PARK BOARD
March 25, 2021
7:00 P.M.**

Notice posted on March 24, 2021.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., March 25th, 2021 at the Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the minutes from 2/25/2021
4. Citizen's Input (5-minute limit)
5. Financial Statements
6. Director's Report
7. Mower Bids
8. New Business
 - a. Recycling Program Proposals-Troy Winingear
 - b. Recycling updates-Doug Neidigh/Lydia Hudson
9. Unfinished Business
10. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Jason Knight
224 West Jackson

P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY
CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Jason Knight, Park Director

AGENDA ITEM #3

Approval of Minutes

**City of Willard, Missouri
Park Board Meeting
February 25, 2021**

The Willard Park Board met on Thursday, February 25, 2021 at the Willard City Hall in Willard, MO.

Board Members Present:

Vice President Valorie Simpson, Secretary Craig Baird, Fred Burk, Laurie Pendergrass, Troy Winingear, Stephanie Polites.

Board Members Absent: President Blaine Kennard.

Staff Present: Park Director Jason Knight.

Visitors Present: Doug Neidigh, Lydia Hudson.

Vice President Simpson called the meeting to order at 7:02 p.m.

1. Roll Call:

Valorie Simpson - present, Fred Burk - present, Laurie Pendergrass - present, Troy Winingear - present, Stephanie Polites - present, Craig Baird - present. A quorum was established.

2. Approval of the Agenda:

Motion: Craig moved to approve the agenda with the following revision: at Jason's request, add a presentation before Agenda Item #3 to discuss an internship program with Missouri State University (MSU) and to discuss updates to the recycling center. Valorie seconded. The motion passed with 6 votes in favor and 0 votes against.

Presentation:

Doug Neidigh, Sustainability Coordinator at MSU, outlined an internship program that would allow MSU students to work with the City of Willard on various projects and initiatives.

Lydia Hudson, recent MSU graduate, reviewed possible improvements to the recycling center that might be made via a reimbursement grant from the Ozarks Headwaters Recycling District (OHRD). Improvements could include increased hours and days of operation, as well as offering recycling of glass and textiles (currently not available). If approved, the grant funding would occur in the summer of 2022. In the interim, increased signage and more public education could improve operations.

3. Approval of the Revised Minutes from the Meeting on October 22, 2020:

Motion: Valorie moved to approve the minutes with the following revision to New Business:

The statement:

"We discussed the fee changes for the park (swimming pool day use fee of \$2 per day) and asked questions of the Director."

is to be replaced by:

"We discussed the fee changes for the park (swimming pool day use fee of \$2 per day using a punchcard system in place of a season pass) and asked questions of the Director."

Laurie seconded. The motion passed with 6 votes in favor and 0 votes against.

4. Approval of the Revised Minutes from the Meeting on December 17, 2020:

Motion: Laurie moved to approve the minutes as written. Valorie seconded. The motion passed with 6 votes in favor and 0 votes against.

5. Approval of the Minutes from the Meeting on January 28, 2021:

Motion: Valorie moved to approve the minutes as written. Stephanie seconded. The motion passed with 6 votes in favor and 0 votes against.

6. Citizen's Input:

None.

7. Presentation for May Concert at Highline:

Jason reviewed with the Board an upcoming event at the Highline Soccer Complex:

The MSU Veterans Student Organization will be putting on a fundraising concert, to be held on May 15, 2021 (Armed Services Day). Recycling bins will be provided by the Parks Department. No alcohol will be sold.

The long-range goal is to have more events like this to help promote outside interest in the Willard community.

8. Financial Statements:

The Board reviewed the financial statements in the packet.

Motion: Laurie moved to approve the financial statements. Craig seconded. The motion passed with 6 votes in favor and 0 votes against.

9. Director's Report:

Jason reviewed his report with the Board.

10. New Business:

The Board welcomed Stephanie Polites as a new Board Member. Stephanie reviewed with the Board several ideas for possible changes to the pool rates and programs based her experiences in Willard and Springfield. She will review further with Jason.

11. Unfinished Business:

None.

12. Adjourn Meeting:

Motion: Laurie moved to adjourn the meeting. Craig seconded. The motion passed with 6 votes in favor and 0 votes against. The meeting adjourned at 8:35 p.m.

Submitted by Craig Baird, Secretary.

Blaine Kennard, President

Craig Baird, Secretary

Jennifer Rowe, City Clerk

AGENDA ITEM #9

Director's Report

Department Tasks

Quote of the Month: "The quality of our expectations determines the quality of our actions." Andre Godin

Budget

We are receiving payments for gym sign advertising. As an improvement to the advertising program, we are including a smaller banner for hanging at the pool facility. This helps us to recognize continued support of the businesses that continued to support us even though the Rec Center facility was closed to the public. Soccer Registration is ongoing, we currently have approximately 150 players registered, or around \$6,500 in revenue.

Event/Program Planning and Recap

Soccer registration has closed. Approximately 250-275 players (team registrations account for variance) have registered. We have been very busy the past two weeks organizing the league short-handed and entering our busiest time. Day camp registration is open. Freedom Fest Planning is ongoing. We are working to gather business and sponsor partners for the event. We have hired an aquatics director and will begin planning summer hours and aquatic program offerings soon. (first day Mar 15) We have started to increase the offerings of exercise programs.

Maintenance

The maintenance department is working to clear out flower beds and refresh the mulch in the parks. We have also placed two of the donated solar powered charging stations. The bistro table "Grasshopper" has been installed at the Aquatic Center, and the bench has been installed at the Veteran's Memorial. We hope to set the third and final piece this month, weather permitting.

New Playground Project

I have started the information gathering process for playground improvements at Jackson Street Park. I have been approached by multiple individuals requesting an "inclusive" playground. Ideally, this playground would have play features for individuals utilizing mobility aides as well as play features for those with atypical mental development. I have contacted multiple playground manufacturers to request proposals (no charge) to begin working with community advocates to build interest in this project. We are trying to recruit a project management student from Missouri State to take on the project as their capstone/thesis project. This would save staff cost and time, and will be a great "real world" learning experience for them. I anticipate completion of this project to occur in 2023, corresponding with the budgeted capital improvement for playground equipment. I will also be submitting a LWCF grant application in 2022 for improvements to Jackson Street Park.

Vacancies

The sports position has been filled.

AGENDA ITEM #6

Citizens Input

AGENDA ITEM #7

Presentation of Mower Bids: See attached

AGENDA ITEM #8

Financial Statements: See Attached

| Vendor | | Crown Power Equipment | | | | | | | |
|-----------------------------------|----------------------|-----------------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--|
| Mower Brand | Bush Hog HDZ3161 | Bush Hog HDZ3173 | Grasshopper | 993 | Grasshopper | 993 | Grasshopper | 895 | |
| Engine | 999cc | 999cc | | 35 | | 35 | | 29 | |
| Engine HP | 31 | 31 | Gas | 72 | Gas | 61 | Gas | 61 | |
| Fuel Type | Gas | Gas | | | | | | | |
| Cutting Deck Width | 61 | 73 | Right | | Right | | Right | | |
| Cutting deck Dishcharge | Right | Right | zt 5400 Hydro Gear | | zt 5400 Hydro Gear | | zt 5400 Hydro Gear | | |
| Traction Drive System | zt 5400 Hydro Gear | zt 5400 Hydro Gear | zt 5400 Hydro Gear | | zt 5400 Hydro Gear | | zt 5400 Hydro Gear | | |
| ROPS | 3" Round Foldable | 3" Round Foldable | Yes | | Yes | | Yes | | |
| Tires | 24x12 Michelin Tweel | 24x12 Michelin Tweel | | | | | | | |
| Price delivered | \$10,500 | \$10,800 | | \$9,850 | | \$9,575 | | \$8,975 | |
| Lights | Standard Front LED | Standard Front LED | LED | | LED | | LED | | |
| Option Price | | | | \$115.00 | | \$115.00 | | \$115.00 | |
| Rear Discharge | | | 72" | | | 61 | | 61 | |
| Option Price | | | | \$300.00 | | \$265.00 | | \$265.00 | |
| 2" Receiver | | | Hitch for Ball | | Hitch for Ball | | Hitch for Ball | | |
| Option Price | | | | \$50.00 | | \$50.00 | | \$50.00 | |
| Other | | | Tweels | | Tweels | | Tweels | | |
| Option Price | | | | \$930.00 | | \$930.00 | | \$995.00 | |
| Total:All Options | \$10,500.00 | \$10,800.00 | | \$10,945.00 | | \$10,670.00 | | \$10,135.00 | |
| Exceptions | | | | | | | | | |
| HDZ3161: 8 Gallon Fuel Tank | | | | | | | | | |
| HDZ3173: 8 Gallon Fuel Tank | | | | | | | | | |
| Seat does not have lumbar support | | | | | | | | | |

Vendor

S&H Farm Supply

| Mower Brand | Spartan RT HD | Spartan RT HD | eXmark Lazer Z-x | eXmark | Cub Cadet ProZ772LKW | Cub Cadet ProZ760LKW |
|------------------------|---|---------------|---|--------------------|--|-------------------------|
| Engine | Vanguard | Vanguard | Kawasaki | Kawasaki | Kawaski | Kawaski |
| Engine HP | 896 | 896 | 921 | 999 | 999 | 999 |
| Fuel Type | 32 | 32 | 31 | 31 | 31 | 31 |
| Cutting Deck Width | 61 | 72 | 60 | 72 | 72 | 60 |
| Cutting deck Discharge | Right | Right | Right | Right | Right | Right |
| Traction Drive System | Hydrostat | Hydrostat | Hydrostat | Hydrostat | Hydrostat | Hydrostat |
| ROPS | Yes | Yes | Yes | Yes | Yes | Yes |
| Tires | Radial | Radial | Standard/Semi Pneu | Standard/Semi Pneu | Standard/Run Flat Front | Standard/Run Flat Front |
| Price delivered | \$8,100.00 | \$8,300.00 | \$11,699.00 | \$11,999.00 | \$9,599.00 | \$8,799.00 |
| Lights | Kit | Kit | Kit | Kit | Kit | Kit |
| Option Price | \$170.00 | \$170.00 | \$279.00 | \$279.00 | \$128.00 | \$128.00 |
| Rear Discharge | N/A | N/A | N/A | N/A | N/A | N/A |
| Option Price | Standard | Standard | Hitch Kit | Hitch Kit | Integrated | Integrated |
| 2" Reciever | | | | | | |
| Option Price | | | \$72.00 | \$72.00 | | |
| Other | | | | | | |
| Option Price | \$1,049.00 | \$1,049.00 | | | | |
| Total:All Options | \$9,319.00 | \$9,519.00 | \$1,118.00 | \$1,118.00 | \$9,727.00 | \$8,927.00 |
| Notes | Radial Tires All units have suspension lumbar seats Warranty: 2 year unlimited hours Engine 3 year | | Semi Pneumatic front Tires All units have suspension lumbar seats Warranty: 1500 hours or 5 years- no hour limit first two years | | Front Run Flat All units have suspension lumbar seats Warranty: 3 year No hour Limit Deck/Shell 5 year 1750 hours | |



Yearly Progress Account Summary

For Fiscal: 2021 Period Ending: 03/31/2021

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: 30 - PARKS FUND | | | | | | | |
| Revenue | | | | | | | |
| 30-800-40000 | ADVERTISING REVENUE (PARKS) | 25,000.00 | 25,000.00 | 0.00 | 2,635.00 | -22,365.00 | 89.46 % |
| 30-800-40400 | CONCESSION INCOME | 30,000.00 | 30,000.00 | 0.00 | 0.00 | -30,000.00 | 100.00 % |
| 30-800-40600 | FACILITY INCOME | 45,000.00 | 45,000.00 | 3,647.25 | 11,854.08 | -33,145.92 | 73.66 % |
| 30-800-40800 | MISCELLANEOUS INCOME-PKS | 1,500.00 | 1,500.00 | 250.00 | 935.00 | -565.00 | 37.67 % |
| 30-800-40850 | CONVENIENCE FEE-PKS | 0.00 | 0.00 | 0.00 | 350.67 | 350.67 | 0.00 % |
| 30-800-40900 | PARK FEES-PKS | 15,000.00 | 15,000.00 | 250.00 | 1,250.00 | -13,750.00 | 91.67 % |
| 30-800-40950 | SWIM POOL INCOME | 75,000.00 | 75,000.00 | 300.00 | 650.00 | -74,350.00 | 99.13 % |
| 30-800-41300 | FRANCHISE MOBILE PHONE TOWE | 13,635.34 | 13,635.34 | 0.00 | 2,401.42 | -11,233.92 | 82.39 % |
| 30-800-43000 | INTEREST INCOME-PKS | 1,206.00 | 1,206.00 | 0.00 | 12.61 | -1,193.39 | 98.95 % |
| 30-800-45300 | TAX REAL ESTATE-PKS | 60,601.50 | 60,601.50 | 261.58 | 61,584.63 | 983.13 | 101.62 % |
| 30-800-45400 | TAX SALES & USE REVENUES-PKS | 250,000.00 | 250,000.00 | 0.00 | 43,035.62 | -206,964.38 | 82.79 % |
| 30-800-45500 | TAX SALES CAP IMP-PKS | 250,000.00 | 250,000.00 | 26,059.47 | 63,894.41 | -186,105.59 | 74.44 % |
| 30-800-46000 | TRANSFER FROM GCG | 220,000.00 | 220,000.00 | 0.00 | 0.00 | -220,000.00 | 100.00 % |
| 30-800-46500 | TRANSFER IN PARKS | 5,000.00 | 5,000.00 | 0.00 | 0.00 | -5,000.00 | 100.00 % |
| 30-800-47000 | ADULT PROGRAMS-PKS | 9,000.00 | 9,000.00 | 0.00 | 115.00 | -8,885.00 | 98.72 % |
| 30-800-47100 | YOUTH PROGRAMS-PKS | 2,500.00 | 2,500.00 | 0.00 | 0.00 | -2,500.00 | 100.00 % |
| 30-800-47200 | YOUTH CAMP-PKS | 90,000.00 | 90,000.00 | 0.00 | 19.40 | -89,980.60 | 99.98 % |
| 30-800-47300 | YOUTH SPORTS-PKS | 45,000.00 | 45,000.00 | 2,975.00 | 9,221.90 | -35,778.10 | 79.51 % |
| 30-800-48000 | FREEDOM FEST INCOME | 3,500.00 | 3,500.00 | 0.00 | 0.00 | -3,500.00 | 100.00 % |
| 30-800-48100 | SPECIAL EVENT INCOME | 10,000.00 | 10,000.00 | 50.00 | 610.00 | -9,390.00 | 93.90 % |
| 30-800-48200 | SHIRT INCOME | 600.00 | 600.00 | 0.00 | 0.00 | -600.00 | 100.00 % |
| | Revenue Total: | 1,152,542.84 | 1,152,542.84 | 33,793.30 | 198,569.74 | -953,973.10 | 82.77 % |
| Expense | | | | | | | |
| 30-800-50000 | CHEMICALS-PKS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| 30-800-50110 | SUPPLIES - GROUNDS | 400.00 | 400.00 | 49.44 | 49.44 | 350.56 | 87.64 % |
| 30-800-50130 | SUPPLIES GENERAL-PKS | 1,500.00 | 1,500.00 | 40.00 | 143.47 | 1,356.53 | 90.44 % |
| 30-800-50140 | SUPPLIES-AQUATIC | 7,000.00 | 7,000.00 | 1,750.00 | 1,750.00 | 5,250.00 | 75.00 % |
| 30-800-50150 | SUPPLIES-SPORTS SHIRTS (PARKS) | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| 30-800-50170 | SUPPLIES SPECIAL ACTIVITY-PKS | 5,500.00 | 5,500.00 | 0.00 | 1,277.46 | 4,222.54 | 76.77 % |
| 30-800-50175 | SUPPLIES YOUTH PROGRAM-PKS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| 30-800-50177 | SUPPLIES-YOUTH CAMP | 9,000.00 | 9,000.00 | 11.92 | 11.92 | 8,988.08 | 99.87 % |
| 30-800-50180 | SUPPLIES SPORTS-PKS | 9,000.00 | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 100.00 % |
| 30-800-50190 | TREE CITY USA-PKS | 8,500.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 100.00 % |
| 30-800-50200 | CONCESSIONS-PKS | 14,000.00 | 14,000.00 | 195.21 | 195.21 | 13,804.79 | 98.61 % |
| 30-800-50210 | TURF MAINTENANCE-PKS | 4,500.00 | 4,500.00 | 160.08 | 160.08 | 4,339.92 | 96.44 % |
| 30-800-50450 | FREEDOM FEST EXPENSE | 15,000.00 | 15,000.00 | 0.00 | 9,500.00 | 5,500.00 | 36.67 % |
| 30-800-50500 | BUILDING MAINTENANCE-PKS | 7,500.00 | 7,500.00 | 1,039.41 | 1,807.98 | 5,692.02 | 75.89 % |
| 30-800-50550 | CUSTODIAL SUPPLIES-PKS | 4,500.00 | 4,500.00 | 41.23 | 920.72 | 3,579.28 | 79.54 % |
| 30-800-50600 | MISCELLANEOUS EXPENSE-PKS | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 % |
| 30-800-50700 | OFFICE SUPPLIES-PKS | 1,000.00 | 1,000.00 | 3.75 | 320.68 | 679.32 | 67.93 % |
| 30-800-50750 | POSTAGE-PKS | 100.00 | 100.00 | 9.60 | 21.32 | 78.68 | 78.68 % |
| 30-800-51000 | REPAIRS AND MAINTENANCE-PKS | 2,020.00 | 2,020.00 | 1,750.00 | 1,826.45 | 193.55 | 9.58 % |
| 30-800-52000 | SUPPLIES SMALL EQUIPMENT-PKS | 4,700.00 | 4,700.00 | 178.18 | 444.22 | 4,255.78 | 90.55 % |
| 30-800-55200 | ADVERTISING-PKS | 2,300.00 | 2,300.00 | 192.86 | 275.64 | 2,024.36 | 88.02 % |
| 30-800-55400 | AUDIT EXPENSE-PKS | 500.00 | 500.00 | 150.00 | 150.00 | 350.00 | 70.00 % |
| 30-800-55500 | BANK/CREDIT CARD FEES-PKS | 100.00 | 100.00 | 0.00 | 276.67 | -176.67 | -176.67 % |
| 30-800-55600 | CONTRACT LABOR-PKS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| 30-800-55800 | DUES AND SUBSCRIPTIONS-PKS | 2,500.00 | 2,500.00 | 732.17 | 1,215.17 | 1,284.83 | 51.39 % |
| 30-800-55850 | EQUIPMENT RENTAL-PKS | 2,000.00 | 2,000.00 | 68.28 | 204.84 | 1,795.16 | 89.76 % |
| 30-800-56000 | INSURANCE-PKS | 34,898.37 | 34,898.37 | 0.00 | 5,816.40 | 29,081.97 | 83.33 % |

Group Summary

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: 30 - PARKS FUND | | | | | | |
| Revenue | 1,152,542.84 | 1,152,542.84 | 33,793.30 | 198,569.74 | -953,973.10 | 82.77 % |
| Expense | 1,149,220.82 | 1,149,220.82 | 21,437.68 | 88,085.22 | 1,061,135.60 | 92.34 % |
| Fund: 30 - PARKS FUND Surplus (Deficit): | 3,322.02 | 3,322.02 | 12,355.62 | 110,484.52 | 107,162.50 | -3,225.82 % |
| Report Surplus (Deficit): | 3,322.02 | 3,322.02 | 12,355.62 | 110,484.52 | 107,162.50 | -3,225.82 % |

Parks and Recreation - Director's Report – March 2021

Department Tasks

Quote of the Month: "The quality of our expectations determines the quality of our actions." Andre Godin

Budget

We are receiving payments for gym sign advertising. As an improvement to the advertising program, we are including a smaller banner for hanging at the pool facility. This helps us to recognize continued support of the businesses that continued to support us even though the Rec Center facility was closed to the public. Soccer Registration is ongoing, we currently have approximately 150 players registered, or around \$6,500 in revenue.

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Vacancies

The sports position has been filled.



City of Willard, MO

My Detail Report (Park Board Packet)

Date Range: 02/22/2021 - 03/24/2021

Account Detail

| Account | Name | Beginning Balance | Total Activity | Ending Balance |
|------------------------------|--------------------------|---------------------------|------------------------|------------------------------------|
| Fund: 30 - PARKS FUND | | | | |
| <u>30-800-50110</u> | SUPPLIES - GROUNDS | 0.00 | 49.44 | 49.44 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/08/2021 | POPKT02975 | INV0018334 | | BURPEE SEEDS-PKS |
| <u>30-800-50130</u> | SUPPLIES GENERAL-PKS | | | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/05/2021 | POPKT02971 | 550350326 | 44735 | PEST CONTROL SERVICE - ALL DEPTS |
| <u>30-800-50140</u> | SUPPLIES-AQUATIC | | | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/08/2021 | POPKT02975 | 8577 | 44770 | POOL CHLORINATOR-PKS |
| <u>30-800-50177</u> | SUPPLIES-YOUTH CAMP | | | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/16/2021 | POPKT02983 | 6405980536 | | SAM'S FACE MASKS, CUSTODIAL SUPPLI |
| <u>30-800-50200</u> | CONCESSIONS-PKS | | | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/16/2021 | POPKT02987 | 26768666 | 44806 | COKE PRODUCTS-PKS |
| <u>30-800-50210</u> | TURF MAINTENANCE-PKS | | | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/08/2021 | POPKT02975 | 0188421-IN | 44740 | PARK SIGNS-PKS |
| <u>30-800-50500</u> | BUILDING MAINTENANCE-PKS | | | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/08/2021 | POPKT02975 | D35605 | 44771 | REPAIRS/MAINT SUPPLIES-PKS |
| 03/16/2021 | POPKT02987 | 42978 | | TRASH CANS UNLIMITED TRASH CAN LI |
| 03/22/2021 | POPKT03004 | S4551436.001 | 44800 | TOILET REPAIR KIT - PKS |
| Project Account | Amount | Running Balance | Project Account | Amount |
| | 49.44 | 49.44 | | 49.44 |
| | 40.00 | 143.47 | | 143.47 |
| | 0.00 | 1,750.00 | | 1,750.00 |
| | 11.92 | 1,761.92 | | 1,761.92 |
| | 195.21 | 1,957.13 | | 1,957.13 |
| | 160.08 | 1,797.05 | | 1,797.05 |
| | 1,039.41 | 2,836.46 | | 2,836.46 |
| | 575.15 | 3,411.61 | | 3,411.61 |
| | 445.10 | 3,856.71 | | 3,856.71 |
| | 19.16 | 3,875.87 | | 3,875.87 |

My Detail Report (Park Board Packet)

Date Range: 02/22/2021 - 03/24/2021

| Account | Name | Beginning Balance | Total Activity | Ending Balance |
|------------------|----------------------------------|---------------------------|-------------------|-------------------------------------|
| 30-800-55400 | AUDIT EXPENSE-PKS | 0.00 | 150.00 | 150.00 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/08/2021 | POPKT02971 | 44121 | 44749 | 2020 PRELIMINARY AUDIT FEES - GEN/ |
| | | | | KPM100 - KPM CPAs AND ADVISORS |
| 30-800-55500 | BANK/CREDIT CARD FEES-PKS | 147.59 | 129.08 | 276.67 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 02/28/2021 | GLPKT14891 | JN02250 | | TO RECORD BANK AND CR CD FEES |
| | | | | VENDOR |
| 30-800-55800 | DUES AND SUBSCRIPTIONS-PKS | 483.00 | 732.17 | 1,215.17 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/16/2021 | POPKT02983 | 39576702 | 44793 | MUSIC LICENSING-PKS |
| 03/22/2021 | POPKT03004 | 100005664979 | 44790 | MUSIC LICENSING-PKS |
| | | | | BMI100 - BMI GENERAL LICENSING |
| | | | | ASCAP - ASCAP |
| 30-800-55850 | EQUIPMENT RENTAL-PKS | 136.56 | 68.28 | 204.84 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/08/2021 | POPKT02971 | 26343358 | 44738 | COPIER LEASE - ALL DEPTS |
| | | | | VENDOR |
| 30-800-56000 | INSURANCE-PKS | 2,908.20 | 2,908.20 | 5,816.40 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 02/28/2021 | GLPKT14891 | JN02255 | | TO DISTRIBUTE INSURANCE |
| | | | | VENDOR |
| 30-800-56200 | LEGAL-PKS | 346.50 | 14.00 | 360.50 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/05/2021 | POPKT02975 | 04950 | 44734 | LEGAL & PROSECUTOR FEES - ALL DEPT |
| | | | | VENDOR |
| 30-800-56400 | PROFESSIONAL-PKS | 272.80 | 738.40 | 1,011.20 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 02/23/2021 | POPKT02957 | 1559 | 44697 | IT SERVICES - ALL DEPTS |
| 03/16/2021 | POPKT02991 | 1560 | 44786 | IT SERVICES - ALL DEPTS |
| | | | | VDS100 - VDS VISION LLC |
| | | | | VDS100 - VDS VISION LLC |
| 30-800-57400 | EQUIPMENT/SOFTWARE CONTRACTS-PKS | 1,334.70 | 536.72 | 1,871.42 |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description |
| 03/11/2021 | POPKT02983 | 92099266 | 44776 | MONTHLY TIME CLOCK LEASE - ALL DEP |
| 03/22/2021 | POPKT03004 | 18411535 | | WEBEELY WEBSITE RENEWAL-PKS |
| 03/22/2021 | POPKT03004 | 61667551-100-6 | | WHENTOWORK SCHEDULING SOFTWARE |
| | | | | VENDOR |
| | | | | INF100 - QJEST SOFTWARE SYSTEMS INC |
| | | | | COMMIGN - COMMERCE CREDIT CARD SER |
| | | | | COMMIGN - COMMERCE CREDIT CARD SER |

My Detail Report (Park Board Packet)

Date Range: 02/22/2021 - 03/24/2021

Account 30-800-71100 Name EQUIPMENT REPAIR & MAINT-PKS
 Beginning Balance 12.95 Total Activity 258.20 Ending Balance 271.15

| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | Running Balance |
|----------------------------------|---------------|--------------------|------------|--|------------------------------------|-----------------|-----------|-----------------|
| 02/22/2021 | POPKT02949 | 8890633 | 44722 | AMAZON WASHER PUMP BATTERIES -P | COMMIGN - COMMERCE CREDIT CARD SER | | 43.79 | 56.74 |
| 03/08/2021 | POPKT02975 | 2367-345127 | 44756 | MOWER OIL & FILTERS-PKS | ORE145 - O'REILLY AUTOMOTIVE, INC | | 119.34 | 176.08 |
| 03/08/2021 | POPKT02975 | 2367-345175 | 44756 | MOWER OIL FILTERS-PKS | ORE145 - O'REILLY AUTOMOTIVE, INC | | 10.15 | 186.23 |
| 03/08/2021 | POPKT02975 | 2367-346053 | 44756 | FUEL TREATMENT - PKS | ORE145 - O'REILLY AUTOMOTIVE, INC | | 17.99 | 204.22 |
| 03/08/2021 | POPKT02975 | 2367-346056 | 44756 | MOWER OIL & FILTERS-PKS | ORE145 - O'REILLY AUTOMOTIVE, INC | | 26.14 | 230.36 |
| 03/08/2021 | POPKT02975 | 2367-36970 | 44756 | EQUIPMENT AIR FILTERS -PKS | ORE145 - O'REILLY AUTOMOTIVE, INC | | 9.59 | 239.95 |
| 03/08/2021 | POPKT02975 | 5694V | 44742 | EQUIPMENT MAINTENANCE SUPPLIES-EQUIPMENT | CPE100 - CROWN POWER & EQUIPMENT | | 31.20 | 271.15 |
| <u>30-800-90000</u> SALARIES-PKS | | | | | | | 18,069.11 | 30,453.03 |

| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | Running Balance |
|---|---------------|-----------------------|------------|--|--------|-----------------|----------|-----------------|
| 02/26/2021 | PYPKT00795 | PYPKT00795 - 2/7/21 - | | PYPKT00795 - 2/7/21 - 2/20/21: Paid 2/ | | | 6,171.83 | 24,240.94 |
| 03/10/2021 | PYPKT00799 | PYPKT00799 - 2/21/21 | | PYPKT00799 - 2/21/21 - 3/6/21:Paid 3/ | | | 6,212.09 | 30,453.03 |
| <u>30-800-90500</u> SALARIES OVERTIME-PKS | | | | | | | 16.21 | 17.04 |

| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | Running Balance |
|---|---------------|-----------------------|------------|--|--------|-----------------|----------|-----------------|
| 02/26/2021 | PYPKT00795 | PYPKT00795 - 2/7/21 - | | PYPKT00795 - 2/7/21 - 2/20/21: Paid 2/ | | | 0.33 | 16.54 |
| 03/10/2021 | PYPKT00799 | PYPKT00799 - 2/21/21 | | PYPKT00799 - 2/21/21 - 3/6/21:Paid 3/ | | | 0.50 | 17.04 |
| <u>30-800-91000</u> SALARIES SEASONAL-PKS | | | | | | | 1,462.34 | 2,615.70 |

| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | Running Balance |
|---------------------------------------|---------------|-----------------------|------------|--|--------|-----------------|----------|-----------------|
| 02/26/2021 | PYPKT00795 | PYPKT00795 - 2/7/21 - | | PYPKT00795 - 2/7/21 - 2/20/21: Paid 2/ | | | 361.33 | 1,823.67 |
| 03/10/2021 | PYPKT00799 | PYPKT00799 - 2/21/21 | | PYPKT00799 - 2/21/21 - 3/6/21:Paid 3/ | | | 792.03 | 2,615.70 |
| <u>30-800-91500</u> PAYROLL TAXES-PKS | | | | | | | 1,019.60 | 2,491.86 |

| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | Running Balance |
|------------------------------------|---------------|-----------------------|------------|--|--------|-----------------|--------|-----------------|
| 02/26/2021 | PYPKT00795 | PYPKT00795 - 2/7/21 - | | PYPKT00795 - 2/7/21 - 2/20/21: Paid 2/ | | | 491.68 | 1,963.94 |
| 03/10/2021 | PYPKT00799 | PYPKT00799 - 2/21/21 | | PYPKT00799 - 2/21/21 - 3/6/21:Paid 3/ | | | 527.92 | 2,491.86 |
| <u>30-800-92000</u> RETIREMENT-PKS | | | | | | | 879.42 | 2,163.53 |

| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | Running Balance |
|------------|---------------|-----------------------|------------|--|--------|-----------------|--------|-----------------|
| 02/26/2021 | PYPKT00795 | PYPKT00795 - 2/7/21 - | | PYPKT00795 - 2/7/21 - 2/20/21: Paid 2/ | | | 438.25 | 1,722.36 |
| 03/10/2021 | PYPKT00799 | PYPKT00799 - 2/21/21 | | PYPKT00799 - 2/21/21 - 3/6/21:Paid 3/ | | | 441.17 | 2,163.53 |

Fund Summary

| Fund | Beginning Balance | Total Activity | Ending Balance |
|---------------------|-------------------|------------------|------------------|
| 30 - PARKS FUND | 41,651.92 | 34,366.53 | 76,018.45 |
| Grand Total: | 41,651.92 | 34,366.53 | 76,018.45 |

AGENDA ITEM #10

New Business

1: Presentation for City Recycling and Waste Responsibility by Troy Winingear to include the following:

Swap trash receptacles at recycling center for ones with lids

Anti-Littering Campaign Slogan

Develop curriculum with elementary schools to educate / promote recycling, eco-friendly packaging, waste management and zero waste lifestyle

Plogging: combination of jogging with picking up litter

I am starting new group: Ozarks Environmental Restoration (Meetup Group / FaceBook Page / Whatsapp Group) for litter cleanup in the Ozarks

Litter Data collection using Litterati (Trash can placement / Surveillance cameras / Litter Abatement Tax on worst offenders (i.e. brands and businesses))

City to pass anti-litter law and issue fines

Monetize Plastic

Aluminum can / plastic bottle recycling receptacles

Encourage recycling: Envirobank / Polls (Vote with your butt)

2: Update on Recycling Progress

AGENDA ITEM #11

Unfinished Business

AGENDA ITEM #12

Adjourn