

MEETING AGENDA AND PACKET

**PARK BOARD
Regular Meeting**

**December 19, 2019
7:00 PM-Willard City Hall
224 W. Jackson Street**

PARK BOARD MEMBERS

Blaine Kennard, President
Valorie Simpson, Vice-President
Fred Burk, Secretary
Laurie Pendergrass
Craig Baird

Jason Knight, Park Director



AGENDA ITEM #1

Roll Call

AGENDA ITEM # 2

Agenda Amendments / Approval of the Agenda

**CITY OF WILLARD
PARK BOARD
November 7, 2019
7:00 P.M.**

Notice posted on November 4th, 2019.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., November 7, 2019 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the Minutes from the meeting on November 7th
4. Approval of the Minutes from electronic meeting commencing November 17th and concluding November 22nd
5. Citizen's Input (5-minute limit)
6. Financial Statements
7. Director's Report
8. New Business
9. Unfinished Business
10. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Jason Knight
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

AGENDA ITEM #3

Approval of Minutes

City of Willard, MO

Park Board Meeting

11/7/2019

Board Members Present: Secretary Fred Burk; Laurie Pendergrass; Craig Baird

Staff Present: Park Director: Jason Knight

Secretary Burk called the meeting to order at 7:00

Roll Call

Blaine Kennard – absent, Valorie Simpson- absent, Fred Burk- present,

Laurie Pendergrass- present, Craig Baird- present

Approval of Agenda

Motion made by Laurie to approve the agenda and seconded by Craig

Motion was passed with a vote of 3-0. Voting Aye.

Approval of Minutes

Motion made by Craig to approve the minutes and seconded by Laurie

Motion was passed with a vote of 3-0. Voting Aye.

Citizens Input

- none

Financial Statement

- Building Maintenance will continue up towards the end of the year
- Expenses were not provided, and will be provided later

Motion made by Fred to approve the Financial Statements and seconded by Laurie

Motion was passed with a vote of 3-0. Voting Aye. All Members Present voted Aye

Reports

- We believe that the haunted house went well, but due to outside factors it was lower than we had hoped for

Directors Report

- Attached
- Jessie terminated his employment, and the position is empty currently

New Business

- Went over the attached fee increases for next year- mostly at 10% for most activities, but a few had no increase (Teams)

Motion made by Laurie to approve the fee schedule, seconded by Craig

Motion was passed with a vote of 3-0. Voting Aye

- March is the goal to secure all the years sponsorships- see attached breakdown
- We asked many technical questions about the software

Motion made by Fred to approve the change to start using RecDesk in March, seconded by Craig

Motion was passed with a vote of 3-0. Voting Aye

Unfinished Business

- Rec Center sign will be put up soon with a wooden frame by a boy scout

Adjourn Meeting

Motion made by Craig to adjourn meeting and seconded by Laurie

Motion was passed with a vote of 3-0. Voting Aye. All Members Present voted Aye

Meeting adjourned at 8:26

Submitted by Secretary Fred Burk

Fred Burk, Secretary

Jennifer Rowe, City Clerk

City of Willard, MO

Park Board E-Meeting

11/17/2019-11/22/2019

Board Members Present: President Blaine Kennard; Vice President Valorie Simpson; Secretary Fred Burk; Laurie Pendergrass; Craig Baird

Staff Present: Park Director: Jason Knight

President Kennard called the meeting to order at 1:17 pm

Roll Call

Blaine Kennard Present, Laurie Pendergrass present, Craig Baird- present, Valorie Simpson-present, Fred Burk-Present

Bids Presented

T-Shirt Bid and Photography bids introduced

Discussion of the merits of each

Motion Made by Valorie Simpson to accept Lifetouch for Sport Photography

Seconded by Laurie Pendergrass

Motion Carries

5 Aye

0 Nay

Motion Made by Valorie Simpson to accept Back Country Screen Printing for Sports Shirts

Seconded by Laurie Pendergrass

Fred Burk Nay

All other votes Aye

4 Aye

1 Nay

Motion Carries to accept Back Country

Blaine Kennard Motion to Adjourn

Seconded by Valorie Simpson

5 votes aye

Meeting adjourned 10:48 am 11/22/2019

AGENDA ITEM #4

Citizens Input

AGENDA ITEM #5

Financial Statements: See Attached



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND							
Revenue							
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	30,652.50	30,000.00	0.00	30,586.71	586.71	101.96 %
<u>30-800-40400</u>	CONCESSION INCOME	43,000.00	43,000.00	119.25	39,576.53	-3,423.47	7.96 %
<u>30-800-40600</u>	FACILITY INCOME	30,000.00	30,000.00	315.00	35,470.76	5,470.76	118.24 %
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	500.00	15,000.00	0.00	14,022.31	-977.69	65.22 %
<u>30-800-40900</u>	PARK FEES-PKS	3,800.00	3,800.00	0.00	4,000.00	200.00	105.26 %
<u>30-800-40950</u>	SWIM POOL INCOME	70,000.00	71,000.00	0.00	81,568.60	10,568.60	114.89 %
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWE	13,500.00	13,500.00	0.00	12,799.22	-700.78	5.19 %
<u>30-800-42000</u>	GRANT REVENUES-PKS	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<u>30-800-43000</u>	INTEREST INCOME-PKS	1,000.00	3,000.00	0.00	3,571.48	571.48	119.05 %
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	60,500.00	60,000.00	0.00	52,943.39	-7,056.61	11.76 %
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	225,000.00	225,000.00	0.00	235,807.56	10,807.56	104.80 %
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	232,000.00	232,000.00	0.00	212,598.76	-19,401.24	8.36 %
<u>30-800-46000</u>	TRANSFER FROM GCG	236,000.00	168,000.00	0.00	95,000.00	-73,000.00	43.45 %
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	7,500.00	8,000.00	95.00	10,364.00	2,364.00	129.55 %
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	3,000.00	3,000.00	0.00	2,068.50	-931.50	31.05 %
<u>30-800-47200</u>	YOUTH CAMP-PKS	95,000.00	95,000.00	360.00	86,791.06	-8,208.94	8.64 %
<u>30-800-47300</u>	YOUTH SPORTS-PKS	62,500.00	65,000.00	1,301.00	58,595.75	-6,404.25	9.85 %
<u>30-800-48000</u>	FREEDOM FEST INCOME	3,500.00	3,500.00	0.00	3,571.00	71.00	102.03 %
<u>30-800-48100</u>	SPECIAL EVENT INCOME	9,000.00	10,000.00	31.50	11,209.85	1,209.85	112.10 %
<u>30-800-48200</u>	SHIRT INCOME	3,500.00	1,000.00	0.00	790.00	-210.00	21.00 %
<u>30-800-49000</u>	CAPITAL ASSET SALES-PKS	0.00	0.00	0.00	1,500.00	1,500.00	0.00 %
	Revenue Total:	1,134,952.50	1,084,800.00	2,221.75	992,835.48	-91,964.52	8.48 %
Expense							
<u>30-800-50000</u>	CHEMICALS-PKS	10,000.00	14,000.00	0.00	14,130.08	-130.08	-0.93 %
<u>30-800-50110</u>	SUPPLIES - GROUNDS	450.00	450.00	0.00	281.88	168.12	37.36 %
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	1,250.00	1,500.00	35.84	1,313.43	186.57	12.44 %
<u>30-800-50140</u>	SUPPLIES-AQUATIC	9,000.00	7,000.00	107.82	5,607.19	1,392.81	19.90 %
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	12,000.00	12,000.00	0.00	6,170.26	5,829.74	48.58 %
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	5,000.00	5,000.00	187.35	5,695.95	-695.95	-13.92 %
<u>30-800-50175</u>	SUPPLIES YOUTH PROGRAM-PKS	1,200.00	1,200.00	0.00	1,191.84	8.16	0.68 %
<u>30-800-50177</u>	SUPPLIES-YOUTH CAMP	9,000.00	9,000.00	0.00	7,524.30	1,475.70	16.40 %
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	10.14	8,112.81	887.19	9.86 %
<u>30-800-50190</u>	TREE CITY USA-PKS	8,500.00	8,500.00	0.00	3,348.20	5,151.80	60.61 %
<u>30-800-50200</u>	CONCESSIONS-PKS	22,500.00	22,500.00	0.00	20,870.01	1,629.99	7.24 %
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	2,000.00	2,000.00	0.00	2,083.91	-83.91	-4.20 %
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	14,000.00	16,500.00	0.00	16,323.79	176.21	1.07 %
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	7,500.00	7,500.00	133.37	8,647.00	-1,147.00	-15.29 %
<u>30-800-50550</u>	CUSTODIAL SUPPLIES-PKS	6,000.00	5,000.00	175.80	4,385.52	614.48	12.29 %
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	1,000.00	1,000.00	0.00	683.29	316.71	31.67 %
<u>30-800-50750</u>	POSTAGE-PKS	150.00	150.00	0.00	29.37	120.63	80.42 %
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	1,800.00	1,800.00	0.00	1,792.93	7.07	0.39 %
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	7,800.00	5,000.00	79.95	3,134.31	1,865.69	37.31 %
<u>30-800-55200</u>	ADVERTISING-PKS	2,700.00	2,700.00	0.00	2,591.52	108.48	4.02 %
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	500.00	500.00	0.00	500.00	0.00	0.00 %
<u>30-800-55500</u>	BANK/CREDIT CARD FEES-PKS	2,727.00	2,600.00	0.00	3,052.79	-452.79	-17.42 %
<u>30-800-55600</u>	CONTRACT LABOR-PKS	350.00	350.00	0.00	556.12	-206.12	-58.89 %
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	3,000.00	3,000.00	0.00	2,807.26	192.74	6.42 %
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	2,100.00	2,100.00	68.28	1,637.29	462.71	22.03 %
<u>30-800-56000</u>	INSURANCE-PKS	33,000.00	33,000.00	0.00	30,786.86	2,213.14	6.71 %

Yearly Progress

For Fiscal: 2019 Period Ending: 12/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>30-800-56200</u>	LEGAL-PKS	1,000.00	1,000.00	0.00	1,730.00	-730.00	-73.00 %
<u>30-800-56400</u>	PROFESSIONAL-PKS	6,000.00	6,000.00	153.16	6,540.31	-540.31	-9.01 %
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PK	500.00	500.00	150.00	600.00	-100.00	-20.00 %
<u>30-800-56500</u>	SAFETY PROGRAM-PKS	1,450.00	1,450.00	0.00	1,065.14	384.86	26.54 %
<u>30-800-56900</u>	TRAVEL EXPENSE-PKS	2,450.00	2,450.00	0.00	1,537.58	912.42	37.24 %
<u>30-800-56950</u>	TRAINING & EDUCATION-PKS	2,800.00	3,100.00	0.00	3,202.00	-102.00	-3.29 %
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRAC	10,000.00	10,000.00	660.68	10,118.37	-118.37	-1.18 %
<u>30-800-61000</u>	TELEPHONE-PKS	3,750.00	3,900.00	264.22	3,550.32	349.68	8.97 %
<u>30-800-61050</u>	INTERNET-PARKS	4,700.00	5,700.00	379.02	5,863.45	-163.45	-2.87 %
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	45,450.00	45,450.00	2,263.39	47,666.83	-2,216.83	-4.88 %
<u>30-800-62100</u>	UTILITIES GAS PKS	5,050.00	5,050.00	0.00	4,389.78	660.22	13.07 %
<u>30-800-62300</u>	UTILITIES OTHER-PKS	4,040.00	4,040.00	272.55	3,068.72	971.28	24.04 %
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	5,050.00	5,050.00	383.17	5,262.21	-212.21	-4.20 %
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	5,555.00	5,555.00	66.64	4,083.97	1,471.03	26.48 %
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS	2,500.00	2,500.00	0.00	2,057.03	442.97	17.72 %
<u>30-800-71100</u>	EQUIP REPAIRS/MAINT-PKS	5,500.00	5,500.00	0.00	4,684.08	815.92	14.83 %
<u>30-800-90000</u>	SALARIES-PKS	232,512.86	186,390.12	5,660.59	170,460.88	15,929.24	8.55 %
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	300.00	300.00	0.00	446.26	-146.26	-48.75 %
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	186,500.00	186,500.00	1,774.40	222,117.21	-35,617.21	-19.10 %
<u>30-800-91500</u>	PAYROLL TAXES-PKS	33,545.03	29,855.21	559.88	29,793.22	61.99	0.21 %
<u>30-800-92000</u>	RETIREMENT-PKS	16,519.88	13,279.21	321.76	10,984.85	2,294.36	17.28 %
<u>30-800-92500</u>	UNIFORMS-PKS	1,500.00	1,500.00	134.68	1,725.98	-225.98	-15.07 %
<u>30-800-93000</u>	GROUP INSURANCE-PKS	49,090.90	47,588.14	1,713.89	44,922.89	2,665.25	5.60 %
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	18,000.00	18,000.00	0.00	13,815.58	4,184.42	23.25 %
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PK	15,000.00	15,000.00	0.00	4,295.00	10,705.00	71.37 %
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	195,000.00	195,000.00	0.00	195,000.00	0.00	0.00 %
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	107,000.00	107,000.00	0.00	106,166.18	833.82	0.78 %
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
	Expense Total:	1,134,890.67	1,082,607.68	15,556.58	1,059,905.75	22,701.93	2.10 %
	Fund: 30 - PARKS FUND Surplus (Deficit):	61.83	2,192.32	-13,334.83	-67,070.27	-69,262.59	3,159.33 %
	Report Surplus (Deficit):	61.83	2,192.32	-13,334.83	-67,070.27	-69,262.59	3,159.33 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND						
Revenue	1,134,952.50	1,084,800.00	2,221.75	992,835.48	-91,964.52	8.48 %
Expense	1,134,890.67	1,082,607.68	15,556.58	1,059,905.75	22,701.93	2.10 %
Fund: 30 - PARKS FUND Surplus (Deficit):	61.83	2,192.32	-13,334.83	-67,070.27	-69,262.59	3,159.33 %
Report Surplus (Deficit):	61.83	2,192.32	-13,334.83	-67,070.27	-69,262.59	3,159.33 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	61.83	2,192.32	-13,334.83	-67,070.27	-69,262.59
Report Surplus (Deficit):	61.83	2,192.32	-13,334.83	-67,070.27	-69,262.59



City of Willard, MO

My Detail Report (Park Board Packet)

Account Detail
Date Range: 11/07/2019 - 12/19/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
Fund: 30 - PARKS FUND								
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	1,237.59	75.84	1,313.43				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/13/2019	POPKT02187	550327887	42827	PEST CONTROL SERVICES - ALL DEPTS	SPS150 - SCHEDEL PEST SERVICES		40.00	1,277.59
12/03/2019	POPKT02227	340147438	42918	MATS (ALL DEPTS) & TOWELS (PW)	AMP100 - AMERIPRIDE SERVICES INC		35.84	1,313.43
<u>30-800-50140</u>	SUPPLIES-AQUATIC						107.82	5,607.19
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
12/09/2019	POPKT02239	2367-264743	42940	ANTIFREEZE TO WINTERIZE POOL - PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		107.82	5,607.19
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)						414.88	6,170.26
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/19/2019	POPKT02206	40547B	42870	BASKETBALL SHIRTS-PKS	EXP100 - EXPRESS PRESS		31.35	5,786.73
11/19/2019	POPKT02206	40548	42870	CHEER SHIRTS-PKS	EXP100 - EXPRESS PRESS		81.89	5,868.62
11/19/2019	POPKT02206	50547A	42870	BASKETBALL SHIRTS-PKS	EXP100 - EXPRESS PRESS		81.51	5,950.13
11/19/2019	POPKT02206	6224258	42894	DODGEBALL SUPPLIES, STAFF SHIRTS-PK	COMMGN - COMMERCE CREDIT CARD SER		199.67	6,149.80
11/25/2019	POPKT02216	1837067	42894	AMAZON-PARKS STAFF SHIRT-PKS	COMMGN - COMMERCE CREDIT CARD SER		20.46	6,170.26
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS						1,292.77	5,695.95
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	09525813	42894	CROWN AWARDS TROPHIES-PKS	COMMGN - COMMERCE CREDIT CARD SER		57.19	4,460.37
11/12/2019	POPKT02180	161156	42894	HARBOR FREIGHT HAUNTED HOUSE SU	COMMGN - COMMERCE CREDIT CARD SER		16.95	4,477.32
11/12/2019	POPKT02180	904190	42813	HALLOWEEN SHEETING BARRICADE-PKS	LOW505 - LOWE'S CREDIT SERVICES		112.06	4,589.38
11/12/2019	APPKT02419	904190	42813	HALLOWEEN SHEETING BARRICADE-PKS	LOW505 - LOWE'S CREDIT SERVICES		112.06	4,701.44
11/12/2019	APPKT02419	904190	42813	HALLOWEEN SHEETING BARRICADE-PKS	LOW505 - LOWE'S CREDIT SERVICES		-112.06	4,589.38
11/19/2019	POPKT02206	00263G	42894	PIZZA HUT DODGEBALL ACTIVITY PIZZA-	COMMGN - COMMERCE CREDIT CARD SER		155.00	4,744.38
11/19/2019	POPKT02206	6224258	42894	AMAZON DODGEBALL SUPPLIES, STAFF	COMMGN - COMMERCE CREDIT CARD SER		119.97	4,864.35
11/19/2019	POPKT02206	815127	42960	DODGEBALL ACTIVITY SUPPLIES-PKS	MUR460 - OZARK SUPERMARKET, INC		34.25	4,898.60
11/25/2019	POPKT02223	00283G	42894	PIZZA HUT DODGEBALL ACTIVITY PIZZA	COMMGN - COMMERCE CREDIT CARD SER		10.00	4,908.60
11/25/2019	POPKT02223	1513	42882	HALLOWEEN BOUNCE HOUSES-PKS	MOB200 - MONKEY BUSINESS		600.00	5,508.60
12/09/2019	POPKT02239	09054		CHRISTMAS LIGHTS - PKS	LOW505 - LOWE'S CREDIT SERVICES		42.69	5,551.29
12/09/2019	POPKT02239	8127740	42956	PAINT, STEPPING STONES - PKS	WTV100 - WILLARD HOME CENTER LLC		144.66	5,695.95

My Detail Report (Park Board Packet)

Date Range: 11/07/2019 - 12/19/2019

Account	Name	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
30-800-50175	SUPPLIES YOUTH PROGRAM-PKS	11/25/2019	POPKT02216	1515	42882	FALL ON FRISCO BOUNCE HOUSES-PKS	MOB200 - MONKEY BUSINESS	341.84	850.00	1,191.84
30-800-50177	SUPPLIES-YOUTH CAMP	11/25/2019	POPKT02216	1514	42882	YOUTH CAMP BOUNCE HOUSE RENTAL-	MOB200 - MONKEY BUSINESS	6,559.30	965.00	7,524.30
30-800-50180	SUPPLIES SPORTS-PKS	11/12/2019	POPKT02180	12020868	42894	WONDERS OF WILDLIFE CAMP FIELD TR	COMMGN - COMMERCE CREDIT CARD SER		320.00	6,879.30
30-800-50180	SUPPLIES SPORTS-PKS	11/25/2019	POPKT02216	1514	42882	YOUTH CAMP BOUNCE HOUSE RENTAL-	MOB200 - MONKEY BUSINESS	7,522.87	645.00	7,524.30
30-800-50190	TREE CITY USA-PKS	11/19/2019	POPKT02206	11030	42894	USAPA PICKLEBALL SUPPLIES-PKS	COMMGN - COMMERCE CREDIT CARD SER		579.80	8,102.67
30-800-50190	TREE CITY USA-PKS	12/09/2019	POPKT02239	A130582	42956	SPORTS SUPPLIES HARDWARE - PKS	WTV100 - WILLARD HOME CENTER LLC	1,468.20	10.14	8,112.81
30-800-50200	CONCESSIONS-PKS	11/25/2019	POPKT02212	11819	42884	TREE CITY USA TREES & INSTALLATION -	PLL100 - PRESLEY LANDSCAPING LLC	1,880.00	1,880.00	3,348.20
30-800-50200	CONCESSIONS-PKS	11/12/2019	POPKT02180	26444841	42823	SOFT DRINK CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL	19,063.80	1,806.21	20,870.01
30-800-50200	CONCESSIONS-PKS	11/12/2019	POPKT02180	26459581	42823	SOFT DRINK CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL		88.72	19,152.52
30-800-50200	CONCESSIONS-PKS	11/12/2019	POPKT02180	4185	42892	CLEANING SUPPLIES, CONCESSIONS-PK	OZA255 - OZARKS COCA COLA		110.90	19,263.42
30-800-50200	CONCESSIONS-PKS	11/12/2019	POPKT02180	4619	42892	CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL		8.97	19,272.39
30-800-50200	CONCESSIONS-PKS	11/12/2019	POPKT02180	9095	42892	CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL		242.01	19,514.40
30-800-50200	CONCESSIONS-PKS	11/19/2019	POPKT02206	26418433	42942	SOFT DRINK CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL		54.58	19,568.98
30-800-50200	CONCESSIONS-PKS	11/19/2019	POPKT02206	26423254	42942	SOFT DRINK CONCESSIONS-PKS	OZA255 - OZARKS COCA COLA		170.64	19,739.62
30-800-50200	CONCESSIONS-PKS	11/19/2019	POPKT02206	4542	42892	CONCESSIONS-PKS	OZA255 - OZARKS COCA COLA		579.19	20,318.81
30-800-50200	CONCESSIONS-PKS	11/19/2019	POPKT02206	4684	42892	CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL		54.77	20,373.58
30-800-50200	CONCESSIONS-PKS	11/25/2019	POPKT02216	26468774	42942	SOFT DRINK CONCESSIONS-PKS	WALL10 - WALMART COMMUNITY/RFCSSL		17.94	20,391.52
30-800-50500	BUILDING MAINTENANCE-PKS	11/12/2019	POPKT02180	7233231	42832	FURNACE IGNITER-PKS	OZA255 - OZARKS COCA COLA	8,421.58	478.49	20,870.01
30-800-50500	BUILDING MAINTENANCE-PKS	12/09/2019	POPKT02239	019924	42956	BUILDING MAINTENANCE SUPPLIES - PK	TRA300 - TRANE U.S. INC		225.42	8,647.00
30-800-50500	BUILDING MAINTENANCE-PKS	12/09/2019	POPKT02239	D1212	42956	COMMUNITY BUILDING FLOOR FINISH -	WTV100 - WILLARD HOME CENTER LLC		92.05	8,513.63
30-800-50500	BUILDING MAINTENANCE-PKS	12/09/2019	POPKT02239	D1212	42956	COMMUNITY BUILDING FLOOR FINISH -	WTV100 - WILLARD HOME CENTER LLC		80.41	8,594.04
30-800-50500	BUILDING MAINTENANCE-PKS	12/09/2019	POPKT02239	D1212	42956	COMMUNITY BUILDING FLOOR FINISH -	WTV100 - WILLARD HOME CENTER LLC		52.96	8,647.00

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Date Range: 11/07/2019 - 12/19/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
30-800-50550	CUSTODIAL SUPPLIES-PKS	4,196.12	189.40	4,385.52				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	4185	42892	CLEANING SUPPLIES & CONCESSIONS-P	WAL110 - WALMART COMMUNITY/RFCSSL		13.60	4,209.72
12/09/2019	POPKT02239	603684138	42930	TRASH BAGS - PKS	HIL100 - HILLYARD / SPRINGFIELD		175.80	4,385.52
30-800-50700	OFFICE SUPPLIES-PKS	675.34					7.95	683.29
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/25/2019	POPKT02223	IN292448	42876	10/20 - 11/19 COPIES - PKS	LOS200 - LAKELAND OFFICE SYSTEMS		7.95	683.29
30-800-50750	POSTAGE-PKS						2.40	29.37
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/19/2019	POPKT02203	111219	42894	STAMPS. COM POSTAGE - ALL DEPTS	COMMGN - COMMERCE CREDIT CARD SER		2.40	29.37
11/19/2019	APPKT02430	111219	42894	STAMPS. COM POSTAGE - ALL DEPTS	COMMGN - COMMERCE CREDIT CARD SER		-2.40	26.97
11/19/2019	APPKT02430	111219	42894	STAMPS. COM POSTAGE - ALL DEPTS	COMMGN - COMMERCE CREDIT CARD SER		2.40	29.37
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	2,915.31					219.00	3,134.31
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02196	A128333	42837	MAIL BOX, SOAKER HOSES, KEYS, HARD	WTV100 - WILLARD HOME CENTER LLC		138.95	3,054.26
11/12/2019	APPKT02419	904190	42813	HALLOWEEN SHEETING BARRICADE-PKS	LOW505 - LOWE'S CREDIT SERVICES		0.10	3,054.36
12/09/2019	POPKT02239	04723G		HARBOR FREIGHT EXTENSION CORDS -	COMMGN - COMMERCE CREDIT CARD SER		49.96	3,104.32
12/09/2019	POPKT02239	2367-263769	42940	SCREW DRIVERS - PKS	ORE145 - O'REILLY AUTOMOTIVE, INC.		29.99	3,134.31
30-800-55200	ADVERTISING-PKS	2,358.52					233.00	2,591.52
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02187	3102	42804	MILLER FARM PARK SIGN-PKS	FRO560 - FROGS DETAILED SPECIALITIES		160.00	2,518.52
11/25/2019	POPKT02212	YQ9EZQSVM2	42894	FACEBOOK ADVERTISING - PKS	COMMGN - COMMERCE CREDIT CARD SER		23.00	2,541.52
11/25/2019	POPKT02216	5850	42894	MPRA JOB POSTING-PKS	COMMGN - COMMERCE CREDIT CARD SER		50.00	2,591.52
30-800-55500	BANK/CREDIT CARD FEES-PKS	2,878.57					174.22	3,052.79
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/30/2019	GLPKT11832	JN01430		TO RECORD BANK AND CR CARD FEES			174.22	3,052.79
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	1,746.00					1,061.26	2,807.26
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	200009422095	42799	ASCAP MUSIC LICENSING-PKS	ASCAP - ASCAP		387.46	2,133.46
11/12/2019	POPKT02180	5691	42894	MPRA MEMBERSHIP RENEWAL-PKS	COMMGN - COMMERCE CREDIT CARD SER		650.00	2,783.46
11/19/2019	POPKT02203	110319	42894	AMAZON PRIME ANNUAL MEMBERSHI	COMMGN - COMMERCE CREDIT CARD SER		23.80	2,807.26

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Date Range: 11/07/2019 - 12/19/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	1,500.73	136.56	1,637.29				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	20699427	42800	COPIER RENTAL - ALL DEPTS	CFS100 - CANON FINANCIAL SERVICES, INC		68.28	1,569.01
12/09/2019	POPKT02243	20813361	42922	COPIER RENTAL - ALL DEPTS	CFS100 - CANON FINANCIAL SERVICES, INC		68.28	1,637.29
<u>30-800-56000</u>	INSURANCE-PKS						2,213.14	30,786.86
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/30/2019	GLPKT11832	JN01435		TO DISTRIBUTE INSURANCE EXPENSE			2,213.14	30,786.86
<u>30-800-56400</u>	PROFESSIONAL-PKS						5,742.75	6,540.31
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	930	42831	DEPUTY AARON ROBERTS MEMORIAL B	TWL100 - TEK-KNOW LLC & WILLARD LASE		250.00	5,992.75
11/13/2019	POPKT02187	1538	42834	IT SERVICES - ALL DEPTS	VDS100 - VDS VISION LLC		252.80	6,245.55
11/19/2019	POPKT02206	CIT041110119-1	42866	BACKGROUND CHECKS-PKS	BIB100 - BACKGROUND INVESTIGATION BU		141.60	6,387.15
12/09/2019	POPKT02239	B127740	42956	PAINT, STEPPING STONES - PKS	WTV100 - WILLARD HOME CENTER LLC		16.36	6,403.51
12/09/2019	POPKT02243	1540	42915	IT SERVICE - ALL DEPTS	VDS100 - VDS VISION LLC		136.80	6,540.31
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PKS						450.00	600.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
12/09/2019	POPKT02243	0627482-IN	42926	4th QUARTER SECURITY MONITORING -	FED100 - FEDERAL PROTECTION INC		150.00	600.00
<u>30-800-56500</u>	SAFETY PROGRAM-PKS						995.14	1,065.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	22471	42894	ALTRA AED LEASE-PKS	COMMGN - COMMERCE CREDIT CARD SER		70.00	1,065.14
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-PKS						9,139.37	10,118.37
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/13/2019	POPKT02187	90879153	42824	MONTHLY TIME CLOCK LEASE - ALL DEP	INF100 - QUEST SOFTWARE SYSTEMS INC		318.32	9,457.69
12/09/2019	POPKT02239	191129-61667551-30-		WHENTOWORK SCHEDULING SOFTWARE	COMMGN - COMMERCE CREDIT CARD SER		80.00	9,537.69
12/09/2019	POPKT02243	025-277852	42955	QUARTERLY SUBSCRIPTION FEES - GEN/	TYL100 - TYLER TECHNOLOGIES INC		262.36	9,800.05
12/17/2019	POPKT02249	90947452	42962	TIME CLOCK LEASE - ALL DEPTS	INF100 - QUEST SOFTWARE SYSTEMS INC		318.32	10,118.37

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Date Range: 11/07/2019 - 12/19/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
30-800-61000	TELEPHONE-PKS	3,185.59	364.73	3,550.32				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/07/2019	POPKT02177	9840750244	42793	CELL PHONE EXPENSE - LAW/P&D/W/S/	VER100 - VERIZON WIRELESS		50.51	3,236.10
11/12/2019	POPKT02196	110119	42809	CELL PHONE REIMBURSEMENT - PKS	JKN100 - JASON KNIGHT		50.00	3,286.10
12/04/2019	POPKT02227	9842802983	42904	CELL PHONE SERVICE - LAW/P&D/W/S	VER100 - VERIZON WIRELESS		50.51	3,336.61
12/09/2019	POPKT02239	120119	42932	CELL PHONE REIMBURSEMENT - PKS	JKN100 - JASON KNIGHT		241.26	3,577.87
12/09/2019	POPKT02239	25391947636		NEXTIVA TELEPHONE SERVICE - ALL DEPT	COMMGN - COMMERCE CREDIT CARD SER		163.71	3,741.58
12/10/2019	APPKT02464	120119-R	42932	JASON KNIGHT Reversal	JKN100 - JASON KNIGHT		-241.26	3,500.32
12/10/2019	POPKT02247	120119	42958	CELL PHONE REIMBURSEMENT - PKS	JKN100 - JASON KNIGHT		50.00	3,550.32
30-800-61050	INTERNET-PARKS	5,105.41	758.04	5,863.45				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02187	291715	42819	INTERNET EXPENSE - ALL DEPTS	NITEL - NITEL, INC		379.02	5,484.43
12/09/2019	POPKT02239	295898	42939	INTERNET SERVICE - ALL DEPTS	NITEL - NITEL, INC		379.02	5,863.45
30-800-62000	UTILITIES ELECTRIC-PKS	42,060.73	5,606.10	47,666.83				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/13/2019	POPKT02187	208	42812	ELECTRIC UTILITIES - ALL DEPTS	EMP210 - LIBERTY UTILITIES-EMPIRE DISTR		3,342.71	45,403.44
12/09/2019	POPKT02239	1552	42909	ELECTRIC UTILITIES - ALL DEPTS	EMP210 - LIBERTY UTILITIES-EMPIRE DISTR		2,263.39	47,666.83
30-800-62100	UTILITIES GAS PKS	3,934.00	455.78	4,389.78				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02187	27052	42815	BLOCK BUILDING PROPANE - STS/W/S/P	MPI150 - MELTON PROPANE, INC.		167.92	4,101.92
11/20/2019	POPKT02203	110819C	42842	COMMUNITY BDLG GAS UTILITIES - PKS	MIS315 - SPIRE		100.99	4,202.91
11/20/2019	POPKT02203	110819E	42846	REC CENTER GAS UTILITIES - PKS	MIS315 - SPIRE		186.87	4,389.78
30-800-62300	UTILITIES OTHER-PKS	2,523.62	545.10	3,068.72				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/20/2019	POPKT02203	0394-005950111	42840	TRASH SERVICE - ALL DEPTS	REP425 - ALLIED SERVICES, LLC		272.55	2,796.17
12/11/2019	POPKT02249	0394-005977372	42959	TRASH SERVICE - ALL DEPTS	REP425 - ALLIED SERVICES, LLC		272.55	3,068.72
30-800-70000	VEHICLE EXPENSE FUEL-PKS	4,425.08	837.13	5,262.21				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/20/2019	POPKT02203	62051917	42848	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		453.96	4,879.04
12/09/2019	POPKT02239	62588426	42916	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		383.17	5,262.21

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Date Range: 11/07/2019 - 12/19/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	3,657.75	426.22	4,083.97				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/20/2019	POPKT02203	62051917	42848	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		359.58	4,017.33
12/09/2019	POPKT02239	62588426	42916	VEHICLE & EQUIPMENT FUEL - LAW/STS	WRI110 - WEX BANK		66.64	4,083.97
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS						327.54	2,057.03
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02180	2367-263314	42820	BATTERY-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		100.59	1,830.08
11/12/2019	POPKT02180	2367-263315	42820	OIL-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		17.99	1,848.07
11/19/2019	POPKT02203	2367-263538	42940	BRAKE REPAIR-PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		67.96	1,916.03
11/19/2019	POPKT02206	305775	42875	TRAILER TIRES-PKS	JOE400 - JOE'S TIRE SHOP		141.00	2,057.03
<u>30-800-71100</u>	EQUIP REPAIRS/MAINT-PKS						23.99	4,684.08
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02196	108243	42818	MOWER FLAT REPAIR - PKS	STI150 - MONRO INC		10.00	4,670.09
11/19/2019	POPKT02203	108589	42937	MOWER TIRE REPAIR-PKS	STI150 - MONRO INC		13.99	4,684.08
<u>30-800-90000</u>	SALARIES-PKS						18,963.04	170,460.88
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/08/2019	PYPKT00548	10/20/19		PYPKT00548 - 10/20/19 - 11/2/19: Paid			7,642.29	159,140.13
11/22/2019	PYPKT00553	11/3/19		PYPKT00553 - 11/3/19 - 11/16/19: Paid			5,660.16	164,800.29
12/06/2019	PYPKT00555	11/17/19		PYPKT00555 - 11/17/19 - 11/30/19: Pai			5,660.59	170,460.88
<u>30-800-91000</u>	SALARIES SEASONAL-PKS						7,774.46	222,117.21
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/08/2019	PYPKT00548	10/20/19		PYPKT00548 - 10/20/19 - 11/2/19: Paid			2,554.21	216,896.96
11/13/2019	GLPKT11666	JN01417		TO ADJUST ACCOUNTS FOR UNCLAIMED			-263.53	216,633.43
11/13/2019	GLPKT11715	JN01418		TO REVERSE JN01417 POSTED IN THE IN			263.53	216,896.96
11/22/2019	PYPKT00553	11/3/19		PYPKT00553 - 11/3/19 - 11/16/19: Paid			3,445.85	220,342.81
12/06/2019	PYPKT00555	11/17/19		PYPKT00555 - 11/17/19 - 11/30/19: Pai			1,774.40	222,117.21
<u>30-800-91500</u>	PAYROLL TAXES-PKS						2,019.63	29,793.22
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/08/2019	PYPKT00548	10/20/19		PYPKT00548 - 10/20/19 - 11/2/19: Paid			771.57	28,545.16
11/22/2019	PYPKT00553	11/3/19		PYPKT00553 - 11/3/19 - 11/16/19: Paid			688.18	29,233.34
12/06/2019	PYPKT00555	11/17/19		PYPKT00555 - 11/17/19 - 11/30/19: Pai			559.88	29,793.22

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Date Range: 11/07/2019 - 12/19/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-92000	RETIREMENT-PKS	9,878.66	1,106.19	10,984.85

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/08/2019	PYPKT00548	PYPKT00548 - 10/20/1		PYPKT00548 - 10/20/19 - 11/2/19: Paid			462.56	10,341.22
11/22/2019	PYPKT00553	PYPKT00553 - 11/3/19		PYPKT00553 - 11/3/19 - 11/16/19: Paid			321.87	10,663.09
12/06/2019	PYPKT00555	PYPKT00555 - 11/17/1		PYPKT00555 - 11/17/19 - 11/30/19: Pai			321.76	10,984.85
30-800-92500 UNIFORMS-PKS							1,422.95	1,725.98

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02177	340146482	42797	UNIFORMS - STS/W/S/PKS	AMP100 - AMERIPRIDE SERVICES INC		168.35	1,591.30
12/03/2019	POPKT02227	340147857	42918	UNIFORMS - STS/W/S	AMP100 - AMERIPRIDE SERVICES INC		134.68	1,725.98
30-800-93000 GROUP INSURANCE-PKS							40,375.28	44,922.89

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/08/2019	PYPKT00548	PYPKT00548 - 10/20/1		PYPKT00548 - 10/20/19 - 11/2/19: Paid			1,426.19	41,801.47
11/22/2019	PYPKT00553	PYPKT00553 - 11/3/19		PYPKT00553 - 11/3/19 - 11/16/19: Paid			1,407.53	43,209.00
12/06/2019	PYPKT00555	PYPKT00555 - 11/17/1		PYPKT00555 - 11/17/19 - 11/30/19: Pai			1,713.89	44,922.89
30-800-95100 CAPITAL ASSET EXP-PKS							10,329.74	13,815.58

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/12/2019	POPKT02187	A128334	42837	STORAGE BUILDING SUPPLIES - PKS	WTV100 - WILLARD HOME CENTER LLC		1,001.18	11,330.92
11/12/2019	POPKT02187	B127731	42837	STORAGE BUILDING SUPPLIES - PKS	WTV100 - WILLARD HOME CENTER LLC		597.19	11,928.11
11/12/2019	POPKT02187	B127732	42837	STORAGE BUILDING SUPPLIES - PKS	WTV100 - WILLARD HOME CENTER LLC		100.42	12,028.53
11/12/2019	POPKT02187	C3069	42837	STORAGE BUILDING SUPPLIES - PKS	WTV100 - WILLARD HOME CENTER LLC		1,787.05	13,815.58

Total Fund: 30 - PARKS FUND:	Beginning Balance: 648,374.22	Total Activity: 61,985.80	Ending Balance: 710,360.02
Grand Totals:	Beginning Balance: 648,374.22	Total Activity: 61,985.80	Ending Balance: 710,360.02

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	648,374.22	61,985.80	710,360.02
Grand Total:	648,374.22	61,985.80	710,360.02



City of Willard, MO

My Detail Report (Park Board Packet)

Date Range: 11/07/2019 - 12/19/2019

Account Detail

Account	Name	Beginning Balance	Total Activity	Ending Balance
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Fund: 30 - PARKS FUND

30-800-40000

ADVERTISING REVENUE (PARKS)

-29,956.71

-630.00

-30,586.71

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/07/2019	CLPKT08102	R00152755		ADVERTISING PARKS-Advertising ADVER			-250.00	-30,206.71
11/12/2019	CLPKT08109	R00152795		ADVERTISING PARKS-Advertising ADVER			-380.00	-30,586.71

30-800-40400

CONCESSION INCOME

-38,385.38

-1,191.15

-39,576.53

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/07/2019	CLPKT08102	R00152753		CONCESSIONS PARKS-Concessions CON			-314.00	-38,699.38
11/09/2019	CLPKT08106	R00152774		CONCESSIONS PARKS-Concessions CON			-231.00	-38,930.38
11/09/2019	CLPKT08106	R00152777		CONCESSIONS PARKS-Concessions CON			-1.25	-38,931.63
11/12/2019	CLPKT08109	R00152794		CONCESSIONS PARKS-Concessions CON			-2.00	-38,933.63
11/13/2019	CLPKT08122	R00152900		CONCESSIONS PARKS-Concessions CON			-3.25	-38,936.88
11/16/2019	CLPKT08128	R00152964		CONCESSIONS PARKS-Concessions CON			-205.90	-39,142.78
11/16/2019	CLPKT08129	R00152967		CONCESSIONS PARKS-Concessions CON			-5.00	-39,147.78
11/18/2019	CLPKT08131	R00152970		CONCESSIONS PARKS-Concessions CON			-22.00	-39,169.78
11/19/2019	CLPKT08155	R00153156		CONCESSIONS PARKS-Concessions CON			-85.00	-39,254.78
11/23/2019	CLPKT08164	R00153302		CONCESSIONS PARKS-Concessions CON			-188.50	-39,443.28
11/23/2019	CLPKT08164	R00153304		CONCESSIONS PARKS-Concessions CON			-9.75	-39,453.03
11/27/2019	CLPKT08182	R00154117		CONCESSIONS PARKS-Concessions CON			-4.25	-39,457.28
12/02/2019	CLPKT08226	R00155013		CONCESSIONS PARKS-Concessions CON			-4.00	-39,461.28
12/05/2019	CLPKT08228	R00155137		CONCESSIONS PARKS-Concessions CON			-6.00	-39,467.28
12/07/2019	CLPKT08236	R00155565		CONCESSIONS PARKS-Concessions CON			-105.75	-39,573.03
12/07/2019	CLPKT08236	R00155568		CONCESSIONS PARKS-Concessions CON			-3.50	-39,576.53

Account	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
30-800-40600					FACILITY INCOME				
	11/07/2019	CLPKT08093	R00152715		CoxHealth - Fitness center rental PARKS			-1,575.00	-33,528.26
	11/07/2019	CLPKT08102	R00152756		FACILITY PARKS-Facility INCOME FACILIT			-150.00	-33,678.26
	11/08/2019	CLPKT08104	R00152762		FACILITY PARKS-Facility INCOME FACILIT			-360.00	-34,038.26
	11/08/2019	CLPKT08105	R00152764		FACILITY PARKS-Facility INCOME FACILIT			-60.00	-34,098.26
	11/09/2019	CLPKT08106	R00152775		FACILITY PARKS-Facility INCOME FACILIT			-20.00	-34,118.26
	11/15/2019	CLPKT08157	R00153161		FACILITY INCOME PARKS-Facility INCOM			-170.00	-34,288.26
	11/15/2019	CLPKT08158	R00153163		FACILITY INCOME PARKS-Facility INCOM			-120.00	-34,408.26
	11/16/2019	CLPKT08129	R00152968		FACILITY INCOME PARKS-Facility INCOM			-40.00	-34,448.26
	11/17/2019	CLPKT08130	R00152969		FACILITY INCOME PARKS-Facility INCOM			-70.00	-34,518.26
	11/19/2019	CLPKT08156	R00153159		FACILITY INCOME PARKS-Facility INCOM			-60.00	-34,578.26
	11/20/2019	CLPKT08161	R00153292		FACILITY INCOME PARKS-Facility INCOM			-42.50	-34,620.76
	11/21/2019	CLPKT08162	R00153293		FACILITY INCOME PARKS-Facility INCOM			-150.00	-34,770.76
	11/22/2019	CLPKT08163	R00153301		FACILITY INCOME PARKS-Facility INCOM			-90.00	-34,860.76
	11/25/2019	CLPKT08179	R00154110		FACILITY INCOME PARKS-Facility INCOM			60.00	-34,800.76
	11/26/2019	CLPKT08181	R00154115		FACILITY INCOME PARKS-Facility INCOM			-135.00	-34,935.76
	11/29/2019	CLPKT08183	R00154120		FACILITY INCOME PARKS-Facility INCOM			-170.00	-35,105.76
	11/30/2019	CLPKT08185	R00154124		FACILITY INCOME PARKS-Facility INCOM			-50.00	-35,155.76
	12/06/2019	CLPKT08235	R00155559		FACILITY INCOME PARKS-Facility INCOM			-380.00	-35,535.76
	12/07/2019	CLPKT08236	R00155569		FACILITY INCOME PARKS-Facility INCOM			-105.00	-35,640.76
	12/09/2019	POPKT02243	82	42910	PARKS FACILITY RENTAL CANCELLATION	LIW100 - LINDA WILLIAMS		170.00	-35,470.76
30-800-41300					FRANCHISE MOBILE PHONE TOWER			-1,177.17	-12,799.22
	11/22/2019	CLPKT08207	R00154280		SBA Monarch - Parks cell tower franchis			-1,177.17	-12,799.22
30-800-43000					INTEREST INCOME-PKS			-3,319.02	-3,571.48
	11/30/2019	GLPKT11832	JN01434		TO RECORD INTEREST EARNED FROM C			-252.46	-3,571.48
30-800-45300					TAX REAL ESTATE-PKS			-24.12	-52,943.39
	11/15/2019	CLPKT08199	R00154254		Greene County Collector - Parks real est			-24.12	-52,943.39
30-800-45400					TAX SALES & USE REVENUES-PKS			-17,009.09	-235,807.56
	11/22/2019	CLPKT08191	R00154182		Greene County Treasurer - Parks Tax II P			-17,009.09	-235,807.56

My Detail Report (Park Board Packet)

Date Range: 11/07/2019 - 12/19/2019

Account 30-800-47000 Name ADULT PROGRAMS-PKS Beginning Balance -9,773.00 Total Activity -591.00 Ending Balance -10,364.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/07/2019	CLPKT08102	R00152754		ADULT PROGRAMS PARKS-Adult Progra			-20.00	-9,793.00
11/07/2019	CLPKT08103	R00152757		ADULT PROGRAMS PARKS-Adult Progra			-100.00	-9,893.00
11/13/2019	CLPKT08122	R00152901		ADULT PROGRAMS PARKS-Adult Progra			-15.00	-9,908.00
11/13/2019	CLPKT08123	R00152903		ADULT PROGRAMS PARKS-Adult Progra			-75.00	-9,983.00
11/14/2019	CLPKT08124	R00152905		ADULT PROGRAMS PARKS-Adult Progra			-25.00	-10,008.00
11/14/2019	CLPKT08125	R00152906		ADULT PROGRAMS PARKS-Adult Progra			-55.00	-10,063.00
11/16/2019	CLPKT08128	R00152965		ADULT PROGRAMS PARKS-Adult Progra			-66.00	-10,129.00
11/18/2019	CLPKT08131	R00152971		ADULT PROGRAMS PARKS-Adult Progra			-35.00	-10,164.00
11/18/2019	CLPKT08132	R00152973		ADULT PROGRAMS PARKS-Adult Progra			-55.00	-10,219.00
11/21/2019	CLPKT08162	R00153294		ADULT PROGRAMS PARKS-Adult Progra			-10.00	-10,229.00
11/21/2019	CLPKT08162	R00153295		ADULT PROGRAMS PARKS-Adult Progra			-30.00	-10,259.00
11/25/2019	CLPKT08179	R00154111		ADULT PROGRAMS PARKS-Adult Progra			-5.00	-10,264.00
11/26/2019	CLPKT08180	R00154114		ADULT PROGRAMS PARKS-Adult Progra			-5.00	-10,269.00
12/02/2019	CLPKT08226	R00155069		ADULT PROGRAMS PARKS-Adult Progra			-10.00	-10,279.00
12/04/2019	CLPKT08234	R00155552		ADULT PROGRAMS PARKS-Adult Progra			-15.00	-10,294.00
12/08/2019	CLPKT08237	R00155570		ADULT PROGRAMS PARKS-Adult Progra			-25.00	-10,319.00
12/09/2019	CLPKT08238	R00155572		ADULT PROGRAMS PARKS-Adult Progra			-20.00	-10,339.00
12/09/2019	CLPKT08238	R00155573		ADULT PROGRAMS PARKS-Adult Progra			-25.00	-10,364.00
30-800-47200 YOUTH CAMP-PKS						Project Account	-86,476.06	-86,791.06

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/25/2019	CLPKT08179	R00154112		YOUTH CAMP Park-Youth Camp YOUTH			45.00	-86,431.06
12/04/2019	CLPKT08234	R00155553		YOUTH CAMP Park-Youth Camp YOUTH			-360.00	-86,791.06

My Detail Report (Park Board Packet)

Account	Name	Beginning Balance	Total Activity	Ending Balance
<u>30-800-47300</u>	YOUTH SPORTS-PKS	-55,571.10	-3,024.65	-58,595.75

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/09/2019	CLPKT08106	R00152776		YOUTH SPORTS Park-Youth Sports YOUT			-651.20	-56,222.30
11/09/2019	CLPKT08106	R00152778		YOUTH SPORTS Park-Youth Sports YOUT			-5.00	-56,227.30
11/09/2019	CLPKT08107	R00152779		YOUTH SPORTS Park-Youth Sports YOUT			-25.00	-56,252.30
11/12/2019	CLPKT08110	R00152796		YOUTH SPORTS Park-Youth Sports YOUT			45.00	-56,207.30
11/16/2019	CLPKT08128	R00152966		YOUTH SPORTS Park-Youth Sports YOUT			-166.20	-56,373.50
11/23/2019	CLPKT08164	R00153303		YOUTH SPORTS Park-Youth Sports YOUT			-196.25	-56,569.75
11/25/2019	CLPKT08179	R00154113		YOUTH SPORTS Park-Youth Sports YOUT			-225.00	-56,794.75
11/29/2019	CLPKT08183	R00154121		YOUTH SPORTS Park-Youth Sports YOUT			-500.00	-57,294.75
12/02/2019	CLPKT08226	R00155071		YOUTH SPORTS Park-Youth Sports YOUT			-180.00	-57,474.75
12/04/2019	CLPKT08234	R00155554		YOUTH SPORTS Park-Youth Sports YOUT			-680.00	-58,154.75
12/05/2019	CLPKT08228	R00155138		YOUTH SPORTS Park-Youth Sports YOUT			-90.00	-58,244.75
12/06/2019	CLPKT08235	R00155560		YOUTH SPORTS Park-Youth Sports YOUT			-5.00	-58,249.75
12/06/2019	CLPKT08235	R00155563		YOUTH SPORTS Park-Youth Sports YOUT			-45.00	-58,294.75
12/07/2019	CLPKT08236	R00155566		YOUTH SPORTS Park-Youth Sports YOUT			-161.00	-58,455.75
12/07/2019	CLPKT08236	R00155567		YOUTH SPORTS Park-Youth Sports YOUT			-5.00	-58,460.75
12/08/2019	CLPKT08237	R00155571		YOUTH SPORTS Park-Youth Sports YOUT			-45.00	-58,505.75
12/09/2019	CLPKT08238	R00155574		YOUTH SPORTS Park-Youth Sports YOUT			-45.00	-58,550.75
12/10/2019	CLPKT08240	R00155586		YOUTH SPORTS Park-Youth Sports YOUT			-45.00	-58,595.75
<u>30-800-48100</u>				SPECIAL EVENT INCOME			-10,964.85	-11,209.85

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/08/2019	CLPKT08105	R00152765		SPECIAL EVENT PARKS-Special Event SP			-15.00	-10,979.85
11/11/2019	CLPKT08108	R00152784		SPECIAL EVENT PARKS-Special Event SP			-30.00	-11,009.85
11/12/2019	CLPKT08110	R00152797		SPECIAL EVENT PARKS-Special Event SP			-15.00	-11,024.85
11/13/2019	CLPKT08123	R00152904		SPECIAL EVENT PARKS-Special Event SP			-48.50	-11,073.35
11/15/2019	CLPKT08157	R00153162		SPECIAL EVENT PARKS-Special Event SP			-30.00	-11,103.35
11/18/2019	CLPKT08131	R00152972		SPECIAL EVENT PARKS-Special Event SP			-35.00	-11,138.35
11/30/2019	CLPKT08184	R00154123		SPECIAL EVENT PARKS-Special Event SP			-40.00	-11,178.35
12/06/2019	CLPKT08235	R00155561		SPECIAL EVENT PARKS-Special Event SP			-31.50	-11,209.85
<u>30-800-48200</u>				SHIRT INCOME			-785.00	-790.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/19/2019	CLPKT08155	R00153157		SPORT SHIRT PARKS-SHIRT INCOME SPO			-5.00	-790.00
							Total Activity:	-578,506.31

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
							Total Fund: 30 - PARKS FUND:	-550,524.17
							Beginning Balance:	-578,506.31
							Ending Balance:	-578,506.31
							Total Activity:	-578,506.31
							Beginning Balance:	-578,506.31
							Ending Balance:	-578,506.31

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	-550,524.17	-27,982.14	-578,506.31
Grand Total:	-550,524.17	-27,982.14	-578,506.31

AGENDA ITEM #6

Director's Report

Department Tasks

Budget-

There are bright spots and those that are less than bright from the latest review of the Parks Budget. It looks like we will be short in revenue in Concessions, Sports, and Camp, while we surpassed our goals in Advertising, Aquatics, Facility Rentals, and Adult Programs. With this first year (mostly) behind me and a revamped staff, I am optimistic that we can be similarly successful in 2020. On the expense side of the coin, some unexpected costs hurt us in Building Maintenance (water heater), in Chemicals (rainy pool season start) Legal (various), and Seasonal Salaries (full time work, part time staff). The plus side of that is that Full time salaries is somewhat lower than was (originally) budgeted.

Event/Program Planning and Recap

Sports registration is currently underway for winter basketball. We are working with outside sports groups to bring registration numbers up (Willard Basketball Association has been playing in Republic). We are working to brainstorm new programs and working on doing some community feedback projects to determine what programs are desired by the public.

2019 Capital Improvement Projects

We will be finishing out the fountain project in the coming month, it should be fully functional for the spring season. We have purchased materials to construct additional storage for the Rec Center.

Maintenance

Cameras and lighting continue to be a priority. Most maintenance projects are on a budget imposed hold currently- necessary projects only.

Upcoming Programs / Events

- Basketball Registration underway
- School's Out Days- Christmas Break open now
- White Christmas Middle School Dance

Programs

As mentioned, we are evaluating program offerings to try to maximize either revenue or community service, and are considering eliminating some of the low revenue, low community impact programs to increase our efficiency and improve our offerings.

AGENDA ITEM #7

New Business

AGENDA ITEM #8

Unfinished Business

AGENDA ITEM #9

Adjourn